

DEPARTMENT OF SOCIAL DEVELOPMENT

It is our intention to promote representivity (race, gender and disability) in the Public Service through the filling of this post and candidates whose transfer/promotion/appointment will promote representivity will receive preference.

- APPLICATIONS** : Please forward your application, quoting the relevant reference number, to the Director-General, Department of Social Development, Private Bag X901, Pretoria, 0001. Physical Address: HSRC Building, 134 Pretorius Street In the event of hand delivery of applications, applicants must sign an application register book as proof of submission. Applicants may also email their applications to the following email addresses: For: Deputy Chief Director: Financial Management and Administration- e-recruit.cdfma@dsd.gov.za, Chief Director: Social Crime Prevention and Anti-Substance Abuse- e-recruit.cdscpaa@dsd.gov.za
- FOR ATTENTION** : Mr S Boshielo
- CLOSING DATE** : 05 September 2025
- NOTE** : Curriculum vitae with a detailed description of duties and the names of two referees must accompany your signed application for employment (Z83). If applying for more than one position, applicants must submit separate applications for each position. Shortlisted candidates for a post will be required to submit certified copies of qualifications and identity documents on the date of the interview. Applicants are advised that from 1 January 2021, a new application for employment (Z83) form is effective and must be completed in full, failure to use the new Z83 will result in disqualification. The new form can be downloaded online at www.dpsa.gov.za-vacancies. Applicants applying for SMS posts are required to successfully complete the Certificate for entry into the SMS (submitted prior to appointment) and full details can be sourced by following the link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Applicants are expected to pay for the course and may enroll for it at a cost of R400.00. The duration of the course is 120 hours. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will sign an annual performance agreement, complete a financial discloser form and will also be required to undergo a security clearance. Candidates nominated for posts on salary levels 2 - 12 may be subjected to a competency assessment during the selection process. If the candidate is applying for an OSD post, certificates of service must be submitted on the date of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the requested documents will result in your application not being considered. Personnel suitability checks will be conducted on shortlisted candidates, and the appointment is subject to positive outcomes of the checks. Correspondence will be limited to shortlisted candidates only. The selection of candidates will be done with due regard to the relevant aspects of the selection process as set out in the Public Service Amendment Regulations, 2023, Regulation 67. Applications received after the closing date will not be taken into consideration. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful. Candidates requiring additional information regarding the advertised post may direct their enquiries to the person as indicated above. Internal applicants must submit and register their employment applications at the register book in the DSD reception area for the attention of Mr S Boshielo. DSD reserves the right to cancel the filling/ not to fill a vacancy that was advertised during any stage of the recruitment process.

MANAGEMENT ECHELON

<u>POST 30/48</u>	:	<u>CHIEF DIRECTOR: FINANCIAL MANAGEMENT AND ADMINISTRATION</u> <u>REF NO: I1/A/2025</u> Branch: Financial Management Services
<u>SALARY</u>	:	R1 494 900 per annum. This inclusive remuneration package consists of a basic salary, the states' contribution to the Government Employees Pension Fund and a flexible portion that may be structured i.t.o. the applicable rules. The successful candidate will be required to enter into a performance agreement and to sign an employment contract.
<u>CENTRE REQUIREMENTS</u>	:	HSRC Building, Pretoria An appropriate NQF level 7 qualification in Financial Management / Accounting / Business Administration as recognized by SAQA Plus 5 years' experience at senior management level. Knowledge and understanding of Public Service Act and Regulation. Knowledge and understanding of Public Finance Management Act and Treasury Regulations. Extensive knowledge of Logistics and Supply Chain Management. Knowledge and understanding of Government Immovable Asset Management Act. Knowledge of and understanding of government macro-economic and social policies. Knowledge and understanding of government supply chain management framework. Knowledge and understanding of General Accepted Accounting Practices (GAAP)/ General Recognized Accounting Practices (GRAP). Knowledge and understanding of the government financial accounting and administration processes and systems. Sound knowledge of risk management, corporate governance and internal controls. Knowledge of PERSAL, BAS and LOGIS systems. Competencies needed: Strategic capability and leadership. Programme and project management. Financial management. Policy analysis and development. Information and knowledge management. Communication. Service delivery innovation. Problem solving. Change management. People management and empowerment. Client orientation and customer focus. Stakeholder management. Presentation and facilitation. Attributes: Good interpersonal relations. Ability to work under pressure. Innovative and creative. Ability to work in a team and independently. Adaptability. Emotional intelligence. Independent thinker. Cost consciousness. Honesty and integrity.
<u>DUTIES</u>	:	Oversee and manage procurement of goods and services in line with supply chain management policies and prescripts. Manage and coordinate provisioning of financial management and administration services. Oversee, manage, and report on the budget, human resources, and performance of the chief directorate in line with the set regulations and prescripts.
<u>ENQUIRIES NOTE</u>	:	Ms T Ngcobo Tel No: (012) 312-7543/7332 In terms of the Department's employment equity targets, Coloured and White males and African, Coloured and White females as well as persons with disabilities are encouraged to apply.
<u>POST 30/49</u>	:	<u>CHIEF DIRECTOR: SOCIAL CRIME PREVENTION AND ANTI-SUBSTANCE ABUSE</u> <u>REF NO: I1/B/2025</u> Branch: Welfare Services
<u>SALARY</u>	:	R1 494 900 per annum. This inclusive remuneration package consists of a basic salary, the states' contribution to the Government Employees Pension Fund and a flexible portion that may be structured i.t.o. the applicable rules. The successful candidate will be required to enter into a performance agreement and to sign an employment contract.
<u>CENTRE REQUIREMENTS</u>	:	HSRC Building, Pretoria An appropriate NQF level 7 qualification in Social Science, Social Work or Development Studies as recognized by SAQA Plus 5 years' experience at senior management level. Registration with the relevant professional body will be a added advantage. Knowledge of Public Service Act & Regulation. Knowledge Public Finance Management Act. Knowledge and understanding of Children's Act. Knowledge and understanding of VEP and prevention of gender-based violence legislation, policies, and programmes. Knowledge and understanding of JCPS Cluster protocols. Knowledge of Child Justice Act. Knowledge of Central Drug Master Plan. Knowledge and understanding of Social Development Welfare Services related acts, frameworks, norms and standards, policies, and guidelines. Knowledge of White Paper for Social Development. Knowledge of Criminal Justice Act. Knowledge of Criminal Law

(Sexual offences and related matters). Knowledge and understanding of Social Services Professions Act. Knowledge and understanding of the Prevention and combating of trafficking in persons Act. Knowledge and understanding of the Domestic Violence Act. Competencies needed: Strategic capability and leadership. Programme and project management. Financial management. Policy analysis and development. Information and Knowledge management. Communication. Service delivery innovation. Problem solving. Change management. People management and empowerment. Client orientation and customer focus. Stakeholder management. Computer Literacy. Planning and coordination. Presentation and facilitation. Risk Management. Monitoring and evaluation. Quality Management. Attributes: Good interpersonal relations. Ability to work under pressure. Innovative and creative. Ability to work in a team and independently. Adaptability. Emotional Intelligence. Independent thinker. Cost consciousness. Honesty and integrity.

DUTIES

: Oversee and manage the development, review and implementation of national policies, strategies and programmes relating to the delivery of Anti -substance abuse services and Social Crime Prevention services. Oversee, manage and monitor the implementation of social development probation policies, strategies, and programmes. Oversee the development, implementation as well as monitoring and evaluation of national policies, legislation, programmes, and services to protect people affected by violence and crime including gender-based violence. Oversee the provision of technical and programme support services to the JCPS cluster forum and VEP sectoral programmes. Oversee, manage and report on the budget, human resources and performance of the chief directorate in line with the set regulations and prescripts.

ENQUIRIES NOTE

: Ms S Magangoe Tel No: (012) 312-7786/7675
: In terms of the Department's employment equity targets, Coloured and White males and African, Coloured and White females as well as persons with disabilities are encouraged to apply.