

**PROVINCIAL ADMINISTRATION: LIMPOPO  
DEPARTMENT OF SOCIAL DEVELOPMENT**

*Limpopo Department of Social Development is an equal opportunity and Affirmative Action Employer. Designed race groups, females and People with disabilities remain our target and are encouraged to apply. Applicants are hereby invited to apply for the funded vacant posts and Learnership/Internship as advertised per the attached "Annexure A", including those previously advertised on the Departmental Circular 24 of 2023 and 31 of 2023. Applicants who previously applied are requested to re-apply if still interested.*



<b><u>APPLICATIONS</u></b>	: are encouraged to apply through the Department website at <a href="https://www.dsd.limpopo.gov.za/?q=node/12">https://www.dsd.limpopo.gov.za/?q=node/12</a> , however, hand delivery applications are acceptable and must be submitted on the new Z83 application form obtained from all Government Departments or can be downloaded from <a href="http://www.gov.za">www.gov.za</a> / <a href="http://www.dpsa.gov.za">www.dpsa.gov.za</a> / <a href="http://www.labour.gov.za">www.labour.gov.za</a> . Applications should be addressed to various institution as per the applicant's need, Head Office, Seshego Treatment Centre and Mavambe Secure Care Centre: Applications should be directed to Acting Head of Department, Private Bag X9710, Polokwane, 0700 or submitted at: 21 Biccard Street, Olympic Towers Building, Ground Floor, Office no 30, Polokwane Welfare Complex. Applications should be directed Head of Institution, Private Bag X9713, Polokwane, 0700 or hand delivered at Plot 303 Strekloop, Polokwane. <b>Capricorn District/Sekutupu Old Age Home:</b> The District Director, Private Bag X9709, Polokwane, 0700 or hand delivered at 34 Hans Van Rensburg Polokwane. <b>Sekhukhune District:</b> The District Director, Private Bag X80, Lebowakgomo, 0737 or hand delivered at Old Parliament Building Lebowakgomo. <b>Vhembe/Thohoyandou CYCC:</b> The District Director, Private Bag X5040, Thohoyandou, 0950 or hand delivered at Thohoyandou Child and Youth Care Centre, Thohoyandou Block F Punda Maria Road, Thohoyandou. <b>Waterberg District:</b> The District Director, Private Bag X1051, Modimolle, 0510 or hand delivered at Cnr Elias Motswaledi & Thabo Mbeki Street, Modimolle. <b>Mopani District:</b> The Acting District Director, Private Bag X 9689, Giyani, 0826 or should be hand delivered at Department of Social Development Unigaza Road Giyani Section A, 0826.
<b><u>CLOSING DATE</u></b>	: 24 March 2025
<b><u>NOTE</u></b>	: The Department reserves the right not to make any appointment to the posts advertised. The employment decision shall among other determination be informed by the Employment Equity Plan of the Department. The closing date for applications is 20 March 2025 at 12h00. The Limpopo Department of Social Development is an equal opportunity and Affirmative Action Employer. Designed race groups, females and People with disabilities remain our target and are encouraged to apply. Correspondence will be entered into with short-listed candidates only due to a large number of applications we envisage to receive, if you have not heard from the Department within ninety (90) day from the closing date, consider your application unsuccessful. However, Faxed applications will not be considered. Please note: Due to austerity measure, the department will not carry any related costs (transport, accommodation, and meals) for candidates attending interviews. The contents of this circular will also be posted on the following websites <a href="http://www.dsd.limpopo.gov.za">www.dsd.limpopo.gov.za</a> / <a href="http://www.limpopo.gov.za">www.limpopo.gov.za</a> / <a href="http://www.dpsa.gov.za">www.dpsa.gov.za</a> . Please note: Due to austerity measure, the department will not carry any related costs (transport, accommodation, and meals) for candidates attending interviews. The new Z83 form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 by applicants: All the fields in Part A, Part C and Part D must be completed. In Part B, all fields should be completed in full except the following: South African applicants need not provide passport numbers. If an applicant responded "No" to the question "Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State? Then it is acceptable for an applicant to indicate not applicable or leave blank to the question. If yes (provide detail), "In the event that you are employed in the Public Service, will you immediately

relinquish such business interest?”. Applicants may leave the following question blank if they are not in possession of such: “If your profession or occupation requires official registration, provide date and particulars of registration”. Noting there is limited space provided for Part E, F & G, applicants often indicate “refer to Curriculum Vitae (CV) or see attached”, this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Applicants are not required to submit certified copies of educational qualifications, academic records, current registration with the relevant statutory body, Identity documents and a valid motor vehicle driver’s license (where required) but must submit a duly completed Z83 application for employment form, and a detailed CV. Shortlisted candidates will be required to come for an interview, at which time, certified copies of all relevant qualifications, current registration with the relevant statutory body, copy of ID and a valid motor vehicle driver’s license (where required) must be submitted. Applicants apply for SMS positions. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competency using the mandated DPSA SMS competency assessment tools. A further requirement for appointment at SMS level will be the successful completion of the Senior Management Pre-entry programme as endorsed by the National School of Government. The course is available at the NSG under the name Certificate for entry for SMS and the full details can be obtained by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>. All shortlisted candidates shall undertake two pre-entry assessments. One shall be a practical exercise and the other shall be an Integrity [Ethical Conduct], an Assessment as per Directive on Human Resource Management and Development for Public Service Professionalization effective from 01 April 2024. Applicants apply for learnership/Internship who previously participated in the programme are discourage from applying, if found you will be disqualified or terminated with immediate effects. The successful candidate will be subjected to security clearance [Vetting] as per the Directive on Human Resource Management and Development for Public Service Professionalization effective from 01 April 2024.

**MANAGEMENT ECHELON**

**POST 09/191** : **CHIEF DIRECTOR: DEVELOPMENT & RESEARCH SERVICES REF NO: DSD/2025/01 (X1 POST)**  
 Re-advertisement

**SALARY CENTRE REQUIREMENTS** : R1 436 022 per annum (Level 14)  
 : Head Office  
 : An undergraduate qualification (NQF level 7) in Development Studies/Social Science or equivalent qualification as recognized by SAQA. A minimum of Five (05) years of proven experience at Senior Management level within the environment. Pre-entry Nyukela Certificate for SMS will be requested upon the appointment. A valid motor vehicle driver’s license (with the exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, Communication. Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Leadership & Management skills. Communication skills. Conflict management. Policy analysis and interpretation skills. Report writing skills. Project Management. Problem analysis and analytical thinking.

- DUTIES** : Provide leadership and strategic direction in the sub-branch. Design and implement integrated development programmes that facilitate empowerment of communities towards sustainable livelihood. To provide community-based research, planning and mobilisation. To provide youth and women development services. To provide population and research services. Manage financial, administrative and related functions.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.
- POST 09/192** : **CHIEF DIRECTOR: CORPORATE SERVICES REF NO: DSD/2025/02 (X1 POST)**  
Re-advertisement
- SALARY** : R1 436 022 per annum (Level 14)  
**CENTRE** : Head Office  
**REQUIREMENTS** : An undergraduate relevant qualification at NQF level 7 as recognised by SAQA. A minimum of Five (05) years of proven experience at Senior Management level. Experience in a Corporate Services environment, e.g., Legal, HRM&D, Auxiliary Services, ICT, Records Management will be an added advantage. Pre-entry Nyukela Certificate for SMS will be requested upon the appointment. A valid motor vehicle driver's license (with the exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, Communication. Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Leadership & Management skills. Communication skills. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Project Management. Problem analysis and analytical thinking.
- DUTIES** : Provide leadership and high-level strategic direction and policy in the Department. Guide and provide effective managerial and strategic co-ordination in Corporate Services. Overall management of the Strategic Management, Communication Services, Transformation and transversal services, Information Technology Services, Human Resource Management and Development. Coordinate legal strategies to obtain maximum impact on the Department's services delivery. Manage and utilize resources in accordance with the relevant directive and legislation.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.
- POST 09/193** : **DIRECTOR: INFRASTRUCTURE MANAGEMENT REF NO: DSD/2025/03 (X1 POST)**  
Re-advertisement
- SALARY** : R1 216 824 per annum (Level 13)  
**CENTRE** : Head Office  
**REQUIREMENTS** : An undergraduate qualification (NQF level 7) in Architecture, Structural Engineering, Quantity Surveying: Built Environment or equivalent as recognised by SAQA. A minimum of Five (05) years of proven experience in Infrastructure Management at Middle / Senior Management level. Pre-entry Nyukela Certificate for SMS will be requested upon the appointment. A valid motor vehicle driver's license (with the exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, Communication. Knowledge And Skills: Knowledge and understanding of government policies, acts and regulations related to facilities, planning and development. Knowledge of Public Finance Management Act (PFMA). Report writing, facilitation, co-ordination, project management, procurement administration, policy analysis and development skills. People Management, Time management, Financial Management Skills. Problem solving, organising and Strategic Planning. Strategic capacities and leadership.

- DUTIES** : Provide leadership and high-level strategic direction in the division. Co-ordinate and manage the preparation and execution of building projects and the implementation of priority list planning program. Develop, implement and monitor the maintenance plan of physical facilities. Develop advice and monitor the implementation of policies dealing with the management of physical facilities. Manage and monitor the implementation of capital works program. Manage and utilize human resource in accordance with relevant directive and legislation. Formulate and manage the component's budget against its strategic objectives. Manage financial, administrative and related functions.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.
- POST 09/194** : **DIRECTOR: HUMAN RESOURCE MANAGEMENT & DEVELOPMENT REF NO: DSD/2025/04 (X1 POST)**  
Re-Advertisement
- SALARY** : R1 216 824 per annum (Level 13)  
**CENTRE** : Head Office  
**REQUIREMENTS** : An undergraduate qualification (NQF level 7) as recognised by SAQA. A minimum of Five (05) years of proven experience in one of the units under Human Resource Management & Development e.g., Human Resource Practice & Administration, PMDS, Employee Relations, Human Resource Development & Training, Human Resource Planning & Information at Middle / Senior Management level. Pre-entry Nyukela Certificate for SMS will be requested upon the appointment. A valid motor vehicle driver's license (with the exception of persons with disabilities). Core and Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, Communication. Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Leadership & Management skills. Communication skills. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Project Management. Problem analysis and analytical thinking.
- DUTIES** : Provide leadership and strategic direction in the division. Co-ordinate and oversee the implementation of learnerships, internship, & coaching programs. Manage and effectively implement Human Resource Practice and Administration. Manage Human Resource Planning and Information. Manage Performance Management and Development. Manage Employee Relations. Manage financial, administrative and related functions.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.
- POST 09/195** : **DIRECTOR: COMMUNICATION SERVICES REF NO: DSD/2025/05 (X1 POST)**  
(Re-Advertisement),
- SALARY** : R1 216 824 per annum (Level 13)  
**CENTRE** : Head Office  
**REQUIREMENTS** : An undergraduate qualification (NQF level 7) or equivalent qualification as recognised by SAQA. A minimum of Five (05) years of proven experience at Middle / Senior Management level. Pre-entry Nyukela Certificate for SMS will be requested upon the appointment. A valid motor vehicle driver's license (with the exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, Communication. Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Leadership & Management skills. Communication skills. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Project Management. Problem analysis and analytical thinking. Leadership & Management skills. Communications. Conflict management.

		Policy analyzing and interpretation skills. Report writing skills. Project Management. Problem analysis and analytical thinking.
<b><u>DUTIES</u></b>	:	Provide leadership and strategic direction in the division. Develop the business plan in line with the strategic objectives of the department. Provide corporate, liaison service and internal communication. Management of website and intranet. Manage financial, administrative and related functions.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.
<b><u>POST 09/196</u></b>	:	<b><u>DIRECTOR: STRATEGY, MONITORING &amp; EVALUATION REF NO: DSD/2025/06 (X1 POST)</u></b>
<b><u>SALARY</u></b>	:	R1 216 824 per annum (Level 13)
<b><u>CENTRE</u></b>	:	Head Office
<b><u>REQUIREMENTS</u></b>	:	An undergraduate qualification (NQF level 7) or equivalent qualification as recognised by SAQA. A minimum of Five (05) years of proven experience at Middle / Senior Management level in Strategic Management and/or Monitoring and Evaluation. Pre-entry Nyukela Certificate for SMS will be requested upon the appointment. A valid motor vehicle driver's license (with the exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, Communication. Knowledge And Skills: Sound knowledge of the Constitution of the Republic of South Africa, Public Service and Administration legislation. Government Legislation including Strategic Frameworks for Monitoring and Evaluation and Strategic Management. A self-driven individual in possession of the following technical skills and competencies: Policy Development, Strategic Management, Monitoring and Evaluation, Research skills, Analytical skills, 102 Problem Solving (conceptual thinking), Report Writing, Strategic Communication, Information Management, and Computer Literacy.
<b><u>DUTIES</u></b>	:	Manage the development of internal prescripts for Strategic Management and Internal Monitoring and Evaluation as guided by national policies/frameworks. Coordinate the conducting of evaluation and impact studies. Develop electronic systems for data collection, M&E and reporting. Implement M&E governance Structures and related systems and processes. Conduct research to inform the development of the department's strategic plans. Coordinate and Compile all related documents related to Strategic Planning and M&E which include, Strategic, Annual and Operational Plans. Compile related reports for submission to the different control points and presentation to the management structures. Coordinate the Strategic and Operational Planning and Review Sessions. Conduct assessments of the department's effectiveness and efficiency in supporting the attainment of its service delivery which include institutional and productivity measurement assessments as prescribed in the Public Service Regulations. Conduct training and capacity building for managers and staff and provide technical assistance and support. Manage the operations, systems and processes of the directorate.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.
<b><u>POST 09/197</u></b>	:	<b><u>DIRECTOR: GOVERNMENT INFORMATION TECHNOLOGY OFFICE REF NO: DSD/2025/07 (X1 POST)</u></b>
<b><u>SALARY</u></b>	:	R1 216 824 per annum (Level 13)
<b><u>CENTRE</u></b>	:	Head Office
<b><u>REQUIREMENTS</u></b>	:	An undergraduate qualification (NQF level 7) in Information Management / Information Technology / Information Science / Computer Science or equivalent qualification as recognised by SAQA. A minimum of Five (05) years of proven experience at Middle / Senior Management level in Government Information Technology Office. Pre-entry Nyukela Certificate for SMS will be requested upon the appointment. A valid motor vehicle driver's license (with the exception of persons with disabilities). Core And Process Competencies: Strategic Capability

and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, Communication. Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Leadership & Management skills. Communications. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Project Management. Problem analysis and analytical thinking. Leadership & Management skills. Communications. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Project Management. Problem analysis and analytical thinking.

**DUTIES** : Align the department's information management (information management systems included) and information technology (as enabler) strategy with the strategic direction, management plans and the business processes of the department, with due consideration of the strategic direction of the Government. Develop departmental supporting information management and information technology enabler policies and strategies, regulations, standards, norms, guidelines, best practices and procedures, derived from the national information management and information technology policy and strategy, standards and norms developed by the GITO Council and DPSA, but focussed on the specific requirements of the department. Represent the relevant department at the GITO Council. Promote effective management of information and information technology as enabler as a strategic resource. Manage the SITA relationship: This entails control of the Business Agreement (BA) and Service Level Agreements (SLA's) with SITA and/or other suppliers of information management and information technology goods and services. Utilization of security mechanisms and ensure compliance to the relevant regulatory framework. Responsible for ensuring development and training of the members in the department in relevant information technology matters. Manage Auxiliary Services. Manage Records Management. Manage Financial, Administrative and related functions.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

#### OTHER POSTS

**POST 09/198** : **DEPUTY DIRECTOR: AUXILIARY SERVICES REF NO: DSD/2025/08 (X1 POST)**

**SALARY** : R849 702 per annum (Level 11)

**CENTRE** : Head Office

**REQUIREMENTS** : An undergraduate qualification (NQF level 6) in Logistics / Public Administration / Public Management or equivalent qualification as recognised by SAQA. A minimum of five (5) years experience within the environment of which three (03) years must be at Junior Management (Level 9/10) / Middle Management level. A valid motor vehicle driver's license (with the exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, Communication. Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills.

**DUTIES** : Develop the operational plan in line with the strategic objective of the Department. Provide telecommunication services in the province. Manage TV licenses and DSTV in the province. To manage parking services, Helpdesk, cleaning services and landscaping. To manage lease equipment, lease building and state housing accommodation. Manage key accounts and budget for the section. Manage financial, administrative and related functions.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

<b><u>POST 09/199</u></b>	:	<b><u>SOCIAL WORK SUPERVISOR GRADE 1 (X2 POSTS)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R452 667 per annum (Level: Sw-A4) Capricorn District: Care & Support to Families Ref No: DSD/2025/09 (X1 Post) Vhembe District: Rabale Ref No: DSD/2025/10 (X1 Post)
<b><u>REQUIREMENTS</u></b>	:	Recognized Bachelor's degree (NQF 7) in Social Work or equivalent as recognised by SAQA. Current registration with the South African Council for Social Service Professions (SACSSP). A minimum experience of seven (07) years in social work after registration with the SACSSP. A valid motor vehicle driver's licence. (with the exception of persons with disabilities). Knowledge And Skills: Computer Skills. Interpersonal Skills. Communication Skills. Report Writing Skills. Management and Evaluation Skills. Knowledge of supervision model within the sector. Knowledge of relevant programmes in Social Work. In-depth knowledge of social work service delivery model. People management and empowerment. Knowledge of NPO Governance.
<b><u>DUTIES</u></b>	:	Ensure that social work services are rendered with regard to the care, support, protection and development of vulnerable individual, groups, families and communities through the relevant programmes. Ensure service compliance to norms and standards. Ensure social worker's compliance with South African Council for Social Service Professions [SACSSP] projects. Supervise and advise social workers and social auxiliary workers. Coordinate and manage all programmes including transformation of social welfare services. Rendering support and mentoring social workers. Rendering counselling to clients. Monitoring and evaluation of non-profit organisations.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.
<b><u>POST 09/200</u></b>	:	<b><u>ASSISTANT DIRECTOR: PERFORMANCE MANAGEMENT DEVELOPMENT SYSTEM REF NO: DSD/2025/11 (X1 POST)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R444 036 per annum (Level 09) Head Office
<b><u>REQUIREMENTS</u></b>	:	An undergraduate qualification (NQF level 6) in Human Resource Management / Human Resource Development / Public Management / Administration or equivalent qualification as recognised by SAQA. PERSAL certificate/results. A minimum of three (03) years' experience in Performance Management and Development System at a Supervisory (Level 7/8) / Junior managerial level. A valid motor vehicle driver's licence. (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills.
<b><u>DUTIES</u></b>	:	Manage the implementation of the Performance Management and Development System (PMDS). Provide reports on performance agreements, mid-year reviews and annual assessments submitted by all staff. Facilitate the awarding of performance incentives. Facilitate the issuing of memoranda reminding staff to submit PMDS documents. Manage non-compliance with the submission of PMDS documents. Facilitate the submission of PMDS reports. Manage the PMDS database. Communicate determinations and directives on the implementation of the PMDS policy. Develop/review the departmental PMDS. Conduct information sessions. Implement the probation instrument for assessing the performance of SMS and non-SMS employees whose appointments have not yet been confirmed. Facilitate remedial actions/enhancement plans to address underperformance. Facilitate PMDS disputes and appeals. Manage human and financial resources.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/201** : **SOCIAL WORK POLICY DEVELOPER GRADE 1: CHILD CARE & PROTECTION REF NO: DSD/2025/12 (X1 POST)**

**SALARY** : R429 573 per annum (Level: SW-B1)  
**CENTRE** : Head Office  
**REQUIREMENTS** : Recognized Bachelor's degree (NQF 7) in Social Work or equivalent as recognised by SAQA. Current registration with the South African Council for Social Service Professions (SACSSP). A minimum experience of eight (08) years in social work after registration with the SACSSP. A valid motor vehicle driver's licence. (with exception of persons with disabilities). Knowledge And Skills: Knowledge of Children's Act 38 Of 2005, White Paper for Social Welfare Services and Social Service Professions Act, Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA).

**DUTIES** : Develop and ensure the implementation of policies, strategic plan and operational plan. Facilitate implementation of the Children's Act 38 of 2005. Facilitate compliance to child protection services norms and standards. Manage and coordinate provision of Child Protection Services. Manage and implement the Child Protection Register Facilitate capacity building of officials and stakeholders on child protection services. Facilitate development of Child and Youth Care Centre policies. Manage registration of Child and Youth Care Centres. Facilitate development and implementation of programmes in Child and Youth Care Centres. Facilitate compliance of Child and Youth Care Centres to norms and standards. Facilitate and manage intersectoral collaboration with key stakeholders. Facilitate monitoring of child protection services and Child and Youth Care Centres. and coordination for provision of child protection services. Manage financial, administrative and related functions.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/202** : **SENIOR ADMINISTRATIVE OFFICER: ASSET MANAGEMENT REF NO: DSD/2025/13 (X1 POST)**

**SALARY** : R376 413 per annum, (Level 08)  
**CENTRE** : Vhembe District  
**REQUIREMENTS** : An appropriate undergraduate qualification at NQF level 6 in Supply Chain Management / Public Management / Administration / Finance or equivalent qualification as recognised by SAQA. A minimum of two (02) to three (03) years appropriate experience in Supply Chain Management. Experience in Asset Management will be an add advantage. A valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of the PFMA, Asset Management Framework and Treasury Regulations and other relevant legislation. Knowledge of Basic Accounting System (BAS) and LOGIS. Computer literacy with sound knowledge of the MS Office suite preferably Excel. Demonstrate leadership/ interpersonal relationship and asset management skills. Good client service orientation skills. Ability to monitor and check information as well as set up and maintain information system. Willingness to work cooperatively with others as a team and good communication skills.

**DUTIES** : Ensure that assets are properly accounted for in the Asset Register and complies with National Treasury Guidelines. Update new additions, movements, transfers and disposals. Reconcile BAS with the Asset Register on monthly basis. Monitor all entries made on the Asset Register as per minimum requirements. Retiring of all losses and disposed assets in the register. Update inventory lists. Ensure that asset policies and procedures guidelines are implemented and ensure compliance thereof. Ensure that the Department's asset requirements are included in the budget. Perform quarterly asset count. Conduct Bi –annual physical verification of movable assets and reconcile against the Asset Register. Implement and manage registers for Finance Leases. Verify the existence of Finance Leases and prepare monthly reconciliation between Bas and amortization tables versus the Finance Leases register. Ensure reconciling items are cleared. Ensure proper annual



- reporting and reconciliations. Quality assurance of asset management processes. Supervise the subordinates.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.
- POST 09/203** : **SOCIAL WORKER GRADE 1 (X5 POSTS)**
- SALARY CENTRE** : R308 247 per annum (Level: SW-A4)  
: Polokwane Welfare Complex Ref No: DSD/2025/14 (X1 Post)  
: Capricorn District: Mankweng Ref No: DSD/2025/15 (X1 Post)  
: Vhembe District: Makwarela Ref No: DSD/2025/16 (X1 Post)  
: Sekhukhune District: Schoonoord Ref No: DSD/2025/17 (X1 Post)  
: Nebo Ref No: DSD/2025/18 (X1 Post)
- REQUIREMENTS** : An appropriate Bachelor's Degree in Social Work or equivalent qualification as recognised by SAQA. Current registration with the South African Council for Social Service Professions (SACSSP). A valid motor vehicle driver's license (with exception of persons with disabilities) Knowledge: Skills and Competencies: knowledge and understanding of human behaviour, social system and skills to intervene at a point where people interact with their environmental environment in order to promote their well-being. Knowledge of programme and project management skills. Information and knowledge management skills. People management and empowerment skills. Communication and coordination skills. Computer literacy.
- DUTIES** : Render an advanced and specialized social work services with regard to care, protection and development of children and youth in the centre. Provide individual and group counselling. Conduct advance and specialized assessment aimed at identifying condition and justify relevant intervention. Implement the recommendations on the appropriate intervention required to address the needs and provide continuous support. Produce and maintain records of social work interventions, processes and outcomes. Undertake social work research and development, contribute to and assist with the development of policies. Perform all the administrative functions required of the job. Management of child and youth care information management system (CYCA)
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.
- POST 09/204** : **PROVISIONING ADMINISTRATIVE OFFICER: DEMAND & ACQUISITION REF NO: DSD/2025/19 (X1 POST)**
- SALARY CENTRE** : R308 154.per annum, (Level 07)  
: Capricorn District
- REQUIREMENTS** : An undergraduate qualification at NQF level 6 in Financial Management / Business Management / Supply Chain Management or equivalent qualification at NQF level 6 as recognized by SAQA. A minimum of one (01) to two (02) years experience in Supply Chain Management. Experience in Demand and/or Acquisition will be an added advantage. A valid motor vehicle driver's license (with exception of persons with disabilities). Knowledge And Skills: Knowledge of the Supply Chain Management framework, Public Finance Management Act (PFMA), Preferential Procurement Policy Framework Act (PPPFA), Treasury Regulation, Broad Based Black Economic Empowerment Act (B-BBEE) and other relevant prescripts.
- DUTIES** : Maintain demand management plans to address possible future needs. Ensure acquisition management services. Ensure that the procurement of goods and services is in line with approved procurement plans. Coordinate the integration of the procurement plans. Ensure that the procurement processes are fully compliant with the SCM prescribed policies and prescripts. Ensure that conducting and benchmarking with best practice. Conduct market research to establish new technologies. Receive requisitions/Log2 and check correctness of the specifications and advise accordingly. Supervise the subordinates.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/205** : **PROVISIONING ADMINISTRATIVE OFFICER: PURCHASING & STORES MANAGEMENT REF NO: DSD/2025/20 (X1 POST)**

**SALARY** : R308 154 per annum, (Level 07)

**CENTRE** : Mopani District

**REQUIREMENTS** : An appropriate undergraduate qualification at NQF level 6 or equivalent qualification as recognised by SAQA. A minimum of one (01) to two (02) years experience in Supply Chain Management. Experience in Purchasing and/or Stores will be an added advantage. A valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills. Logis literacy.

**DUTIES** : Perform purchasing management services. Provide stores management services. Maintain record keeping in issuing and receiving of stock. Monitor stock-taking.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/206** : **STATE ACCOUNTANT: FINANCIAL BUDGETING & DEBT MANAGEMENT REF NO: DSD/2025/21 (X1 POST)**

**SALARY** : R308 154 per annum (Level 07)

**CENTRE** : Waterberg District

**REQUIREMENTS** : An appropriate undergraduate qualification at NQF level 6 as recognised by SAQA with Accounting as a major subject. A minimum of one (01) to two (02) years appropriate experience in Financial Accounting and/or Budgeting. Experience in Financial Budgeting and/or Debt Management will be an added advantage. A valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge and Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills. Logis and BAS literacy.

**DUTIES** : Assist in providing proper financial budgeting. Ensure the management of conditional grants and donor funding through the appropriate processes. Ensure effective revenue and debt management in the District. Advise on virement of funds in terms of PFMA.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/207** : **CHIEF REGISTRY CLERK (SUPERVISOR) REF NO: DSD/2025/22 (X1 POST)**

**SALARY** : R308 154 per annum (Level 07)

**CENTRE** : Mopani District

**REQUIREMENTS** : An appropriate undergraduate qualification at NQF level 6 in Records / Archives / Information Science / Public Administration / Public Management or equivalent qualification as recognised by SAQA. A minimum of one (01) to two (02) years appropriate experience in Registry / Record Management. A valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: National Archives and Records Services Act (no 43 of 1996), Minimum Information and Security Standard Act. Protection of Private Information Act of 2013, Knowledge of Batho Pele Principles. Computer literacy, Communication skills, Interpersonal relations skills, People Management skills, Excellent customer care services, Performance Management skills.

**DUTIES** : Monitor and control Departmental Correspondence. Supervise the overall use of file plan in registry. Develop, implement and maintain the file tracking schedule. Records Classification in Central Registry. Supervise the subordinates.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/208** : **INFORMATION TECHNOLOGY TECHNICIAN REF NO: DSD/2025/23 (X1 POST)**

**SALARY** : R308 154 per annum, (Level 07)

**CENTRE** : Vhembe District

**REQUIREMENTS** : An appropriate undergraduate qualification at NQF level 6 in Computer Science / Information Science / Information Technology or equivalent qualification as recognised by SAQA. A minimum of one (01) to two (02) years appropriate experience in Information Technology. A valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills.

**DUTIES** : Monitor information system. Monitor information technology with SITA. Implement National legislation of Information Technology. Maintenance and updating of IT systems and network. Monitor and advise on the appropriate Information Technology infrastructure.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/209** : **COMMUNITY DEVELOPMENT PRACTITIONER GRADE 1 REF NO: DSD/2025/24 (X1 POST)**

**SALARY** : R263 667 per annum (Level CD-A4)

**CENTRE** : Capricorn District: Polokwane

**REQUIREMENTS** : Recognized Bachelor's degree (NQF 6) in Social Science or equivalent qualification as recognised by SAQA. A valid motor vehicle driver's licence. (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of community development work, skills, attitudes and values of communities. Knowledge and understanding of human behaviour and social systems and legislation to assist with interventions at the points where people interact with their environments in order to promote self-empowerment. The ability and competence to co-ordinate community development structures and ability to manage projects. The ability to influence individuals and group to participate in their own self-empowerment ventures. The understanding of social dynamics of communities. Presentation skills. Computer literacy. Written and verbal communication skills. Facilitation skills. Research skills. Knowledge and understanding of basic financial management.

**DUTIES** : Identify and facilitate the implementation of integrated community development interventions in partnership with the community and other relevant stakeholders. Liaise and co-ordinate with all relevant role players, internal and external and stakeholders (e.g. in departments/provinces, NGOs, local community structures and faith-based organisations) to facilitate collaboration and to establish partnerships to ensure the sustainability of development actions within the community. Support communities and perform administrative support on community development and related activities. Keep up to date with new developments in the community development field to enhance service delivery.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/210** : **CHILD & YOUTH CARE SUPERVISOR GRADE 1 REF NO: DSD/2025/25 (X1 POST)**

**SALARY** : R242 211 per annum (Level: CYC-A5)

**CENTRE** : Mavambe Secure Care Centre

**REQUIREMENTS** : An appropriate recognised NQF level 4 (Grade 12) or equivalent qualification and a FET Certificate in child and youth care equivalent to an NQF Level 4 qualification registered with SAQA. A minimum of ten (10) years appropriate experience in the

child and youth care after obtaining the Child & youth care qualification. Current registration with the South African Council for Social Service Professions (SACSSP) Knowledge and Skills: Knowledge of minimum standards, performance management system, Knowledge and understanding of the legislative framework, the Child Care Act, Child Justice Act, Children Act, Batho Pele Principles, governing the secure Care Centres, administrative procedures, and new development and methodologies in child and youth care work. Good communication skills. Conflict management and problem-solving skills. The ability to interpret policies and legislation. Planning and organising skills. Basic research and analytical skills. Presentation and facilitation skills. Monitoring and evaluation skills. People management and empowerment skills. Understanding, Non-judgemental, Respectful, caring, Assertive and Tolerant. The ability to motivate.

**DUTIES** : Facilitate and supervise (secure) the caring for and life space interventions of children and young people. Participate in the multidisciplinary team. Supervise staff to ensure an effective care service. Perform clerical/ administrative function. Keep up to date with new developments in the child and youth care field. Management of Child & Youth Care information management system (CYCA).

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/211** : **ADMINISTRATION CLERK (X2 POSTS)**

**SALARY** : R216 417 per annum (Level 05)  
**CENTRE** : Sekhukhune District Moroke Ref No: DSD/2025/26 (X1 Post)  
 Mopani District Gawula Ref No: DSD/2025/27 (X1 Post)

**REQUIREMENTS** : An appropriate recognized NQF level 4 (Grade 12) or equivalent qualifications as recognised by SAQA. Knowledge And Skills: Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills. Logis literacy.

**DUTIES** : Rendering a variety of administrative duties. Assist in collecting statistics. Intake client information. Filling of records. Distribute food parcel. Updating client register.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/212** : **ADMINISTRATIVE CLERK: TRANSPORT MANAGEMENT REF NO: DSD/2025/28 (X1 POST)**

**SALARY** : R216 417 per annum (Level 05)  
**CENTRE** : Mopani District

**REQUIREMENTS** : An appropriate recognized NQF level 4 (Grade 12) or equivalent qualifications as recognised by SAQA. Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analyzing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills.

**DUTIES** : Allocate vehicles on daily basis. Check the vehicle conditions. Ensure utilization of provided registers. Ensure cleaning of vehicles.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/213** : **SOCIAL AUXILIARY WORKER REF NO: DSD/2025/29 (X1 POST)**

**SALARY** : R182 913 per annum (Level: SW-A1)  
**CENTRE** : Waterberg District: Lephalale (Ga-Shongwane)

**REQUIREMENTS** : An appropriate recognised NQF level 4 (Grade 12) or equivalent qualification and Social Auxiliary Certificate. Current registration with the South African Council for Social Service Professions (SACSSP) Knowledge and Skills: Demonstrate basic understanding of the South African social welfare context, the policy and practice

of developmental social welfare services and the role of social auxiliary worker within this context. Define and demonstrate understanding of the purpose of social auxiliary work and the role and functions of a social auxiliary worker in relation to a social worker within the South African context. Consistently reflect the values and principles contained in the Bill of Rights and the social work profession's Code of Ethics in service delivery as a social auxiliary worker. Demonstrate a basic understanding of the South African judicial system and the legislation governing and impacting on social auxiliary work and social work. Demonstrate a basic understanding of human behaviour, relationship system and social issues. Implement appropriate social auxiliary work methods and techniques to address the social needs of client systems. Use appropriate resources in service delivery to client systems. Work effectively with social workers and members of multi-sectoral teams in social service delivery. Work effectively as a social auxiliary worker to address the special needs and problems experienced by at least 3 of the priority focus groups in the social welfare. Keep precise records and compile accurate reports on social needs and social auxiliary work activities and file them appropriately. Provide an efficient research and administrative support service to the social worker. Demonstrate basic knowledge of financial matters related to social auxiliary work. Demonstrate self-awareness regarding personal capacities, attitudes and skills and a willingness to develop them further under the supervision of a social worker.

**DUTIES** : Provide assistance and support to social workers with the rendering of a social work service with regard to the care, support, protection and development of vulnerable individuals, groups, families and communities through the relevant departmental programmes. Assist social workers to attend to any other matters that could result in, or stem from, social instability in any form. Keep abreast with new developments in the social work and social services field. Perform administrative support functions in support of social workers as required of the job.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

**POST 09/214** : **PHOTOCOPY OPERATOR REF NO: DSD/2025/30 (X1 POST)**

**SALARY** : R131 265 per annum (Level 02)

**CENTRE** : Waterberg District

**REQUIREMENTS** : Junior Certificate or STD 08/Grade 10/ AET / ABET or equivalent qualification. Ability to read and write. Knowledge And Skills: Writing and Communication Skills, Listening skills, Creative and innovative, Multitasking, Customer focused, Confidentiality, Continuous improvement, Interpersonal relations. Telephone etiquette, Computer literacy, Organisational awareness, Knowledge of black, white and colour copiers, scanners within the mid & high-volume production.

**DUTIES** : Reproduce official documentation according to the Employees' request. Ensure that all photocopy machines, binding machines etc. are in good condition. Make requisition for photocopying materials, and work with office machine and equipment providers to schedule routine service appointments with their technicians in order to ensure continuous optimal operations and efficiency.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane Tel No: (015) 230 4422 / 4315 / 4375.

#### **PROVINCIAL TREASURY**

***The Limpopo Provincial Treasury is an equal opportunity and affirmative action Employer. Designated groups are encouraged to apply.***

**APPLICATIONS** : Applicants are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za> OR forwarded to: Director: Human Resource Management, Private Bag X9486, Polokwane, 0700 or Hand delivered to: Ismini Towers Building, Office No. GOO2 (Ground Floor) Registry, 46 Hans van Ransburg Street, Polokwane, 0700.

**CLOSING DATE** : 28 March 2025 at 16H00. Late applications or faxed applications will not be considered. Failure to comply with the above requirements will result in the disqualification of the application.

**NOTE**

: Applications must be submitted on new Z83 form obtainable from all Government Departments or can be downloaded from www.dpsa.gov.za. The new Z83 form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 by applicants: All the fields in Part A, Part C and Part D should be completed. In Part B, all fields should be completed in full except the following: South African applicants need not to provide passport numbers. If an applicant responds “no” to the question “Are you conducting business with the State or are you a Director of a Public or Private Company conducting business with the State?” then the answer to the next question “In the event that you are employed in the Public Service, you immediately relinquish such business interests?” can be left blank or indicated as not applicable. A “not applicable” or blank response will be allowed on the question “If your profession or occupation requires official registration, provide date and particulars of registration”; if you are not in possession of such registration. Noting there is limited space provided for Part E, F & G, applicants often indicate “refer to Curriculum Vitae (CV) or see attached”, this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered. The declaration should be completed and signed. Applicants must utilize the most recent Z83 application for employment form as issued by the Minister of Public Service and Administration in line with Regulation 10 of the Public Service Regulations, 2016, failure to do so results in disqualifications. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae also showing all information as required by the advert. The Z83 form must be completed in the manner that allows the selection committee to assess the quality of the candidate based on the information that is contained in the form. Shortlisted applicants will be required to provide their original qualification certificates and ID on the day of the interview for verification purposes. A specific reference number for the post applied for must be quoted in the space provided on the new form Z83. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA) and therefore must submit the copies of certificates and evidence of evaluation by the SAQA for foreign qualification if they are invited to attend interviews. All shortlisted candidates will be subjected to a security clearance and verification of qualifications. The recommended candidates for appointments will be subjected to Personnel Suitability Checks. Correspondence will be limited to short-listed candidates only, due to the large number of applications we envisage to receive and if you have not heard from us within 90 days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within 90 days, request reasons from the Department for any administrative action which has adversely affected them in terms of section 5, subsection 1 and 2 of the Promotion of Administrative Justice Act 3 of 2000.

**INTERNSHIP PROGRAMMES AT THE LIMPOPO PROVINCIAL TREASURY THIRTY (30)  
FOR 24 MONTHS FROM 1 JULY 2025 TO 30 JUNE 2027**

***Unemployed South African youth (Graduates requiring workplace experience), who have never participated in any Public Service Graduate Internship programme in any government department are invited to apply. Conditions: Applicants should be South African citizens and residents of Limpopo, aged 18-35. Applicants who have not yet received their qualifications must provide academic transcripts or letters confirming that they have completed their studies. Successful candidates will be subjected to security vetting.***

**OTHER POSTS**

**POST 09/215** : **HRM & EUCB INTERN REF NO: LPT/INT/01 (X1 POST)**  
Branch: Corporate Management Services  
Directorates: Human Resource Management / EUCB

**STIPEND** : R7 450.62 per month

**CENTRE REQUIREMENTS** : Polokwane  
: National Diploma / Degree in Human Resource Management / Public Management  
Public Administration/ Human Resource Development

**ENQUIRIES APPLICATIONS** : Kgadima Conny Tel No: (015) 298 7013  
: Candidates must quote name of the post for the abovementioned position on the  
subject line when applying i.e. "HRM & EUCB Intern". You are encouraged to apply  
through the following website: <https://erecruitment.limpopo.gov.za>

**NOTE** : EE Target: African Male.

**POST 09/216** : **ENTERPRISE RISK MANAGEMENT INTERN REF NO: LPT/INT/02 (X1 POST)**  
Branch: Corporate Management Services  
Directorate: Enterprise Risk Management

**STIPEND** : R7 450.62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Internal Auditing / Risk Management  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the  
subject line when applying i.e. "Enterprise Risk Management Intern". You are  
encouraged to apply through the following website:  
<https://erecruitment.limpopo.gov.za>

**POST 09/217** : **COMMUNICATION SERVICES REF NO: LPT/INT/03 (X1 POST)**  
Branch: Corporate Management Services  
Directorate: Communication Services

**STIPEND** : R7 450.62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Public Relations / Communications / Media Studies  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the  
subject line when applying i.e. "Communication Intern" You are encouraged to  
apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/218** : **COMMUNICATION SERVICES INTERN REF NO: LPT/INT/04 (X1 POST)**  
Branch: Corporate Management Services  
Directorate: Communication Services

**STIPEND** : R7 450.62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Marketing / Communications / Media Studies  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the  
subject line when applying i.e. "Communication Intern". You are encouraged to  
apply through the following website: <https://erecruitment.limpopo.gov.za>

**NOTE** : EE Target: African Male.

**POST 09/219** : **AUXILIARY SERVICES INTERN REF NO: LPT/INT/05 (X1 POST)**  
Branch: Corporate Management Services  
Directorate: Records Management & Auxiliary Services

**STIPEND** : R7 450.62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Public Management / Facilities Management  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the  
subject line when applying i.e. "Auxiliary Services Intern". You are encouraged to  
apply through the following website: <https://erecruitment.limpopo.gov.za>

- POST 09/220** : **RECORDS MANAGEMENT INTERN REF NO: LPT/INT/06 (X1 POST)**  
Branch: Corporate Management Services  
Directorate: Records Management & Auxiliary Services
- STIPEND** : R7 450.62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Information Management / Library Science / Records Management.
- ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Records Management Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>
- POST 09/221** : **INFORMATION COMMUNICATION TECHNOLOGY INTERN REF NO: LPT/INT/07 (X1 POST)**  
Branch: Corporate Management Services  
Directorate: Information Communication Technology
- STIPEND** : R7 450.62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Computer Science / Information Technology / Information Systems
- ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Information & Communication Technology Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>
- POST 09/222** : **STRATEGIC MANAGEMENT INTERN REF NO: LPT/INT/08 (X1 POST)**  
Branch: Corporate Management Services  
Directorate: Strategic Management
- STIPEND** : R7 450.62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Public Administration / Public Management / Business Management
- ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Strategic Management Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>
- POST 09/223** : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: LPT/INT/09 (X1 POST)**  
Chief Directorate: Financial Management  
Directorate: Supply Chain Management
- STIPEND** : R7 450.62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Supply Chain Management / Logistics / Purchasing Management / Financial Management / Accounting
- ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**NOTE** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Supply Chain Management Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>
- POST 09/224** : **MANAGEMENT ACCOUNTING INTERN REF NO: LPT/INT/10 (X1 POST)**  
Chief Directorate: Financial Management  
Directorate: Management Accounting
- STIPEND** : R7 450.62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Accounting / Cost & Management Accounting



**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Management Accounting Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**NOTE** : EE Target: African Male Disabled.

**POST 09/225** : **FINANCIAL ACCOUNTING INTERN REF NO: LPT/INT/11 (X1 POST)**  
Chief Directorate: Financial Management  
Directorate: Financial Accounting

**STIPEND** : R7 450.62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Accounting / Financial Management  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Financial Accounting Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/226** : **INTERNAL CONTROL & COMPLIANCE INTERN REF NO: LPT/INT/12 (X1 POST)**  
Chief Directorate: Financial Management  
Directorate: Internal Control & Compliance

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Internal Auditing  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Internal Control & Compliance Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/227** : **BUDGET MANAGEMENT INTERN REF NO: LPT/INT/13 (X1 POST)**  
Branch: Sustainable Resource Management  
Directorate: Budget Management

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Accounting / Cost & Management Accounting  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Budget Management Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/228** : **FISCAL POLICY ANALYSIS INTERN REF NO: LPT/INT/14 (X1 POST)**  
Branch: Sustainable Resource Management  
Directorate: Fiscal Policy Analysis

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Accounting / Cost & Management Accounting  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Fiscal Policy Analysis Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/229** : **PUBLIC FINANCE INTERN REF NO: LPT/INT/15 (X1 POST)**  
Branch: Sustainable Resource Management  
Directorate: Public Finance

**STIPEND** : R7 450. 62 per month

**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Financial Management  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Public Finance Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/230** : **MACRO-ECONOMIC ANALYSIS INTERN REF NO: LPT/INT/16 (X1 POST)**  
Branch: Sustainable Resource Management  
Directorate: Macro-Economic Analysis

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Economics / Econometrics  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Macro-Economic Analysis Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/231** : **MUNICIPAL FINANCE INTERN REF NO: LPT/INT/17 (X1 POST)**  
Branch: Sustainable Resource Management  
Chief Directorate: Municipal Finance & Governance

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Accounting / Internal Auditing / Cost & Management Accounting / Supply Chain Management / Operations Management / Risk Management  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Municipal Finance Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/232** : **FINANCIAL MANAGEMENT & CAPACITY BUILDING INTERN REF NO: LPT/INT/18 (X1 POST)**  
Branch: Financial Governance  
Directorate: Financial Management & Capacity Building

**STIPEND** : R7 450. 632 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Financial Information Systems / Financial Management  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Financial Management & Capacity Building Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/233** : **FINANCIAL MANAGEMENT & CAPACITY BUILDING INTERN REF NO: LPT/INT/19 (X1 POST)**  
Branch: Financial Governance  
Directorate: Financial Management & Capacity Building

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Public Administration / Business Administration  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Financial Management & Capacity Building Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/234** : **TRANSVERSAL RISK MANAGEMENT INTERN REF NO: LPT/INT/20 (X1 POST)**  
Branch: Financial Governance  
Directorate: Transversal Risk Management

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Risk Management / Internal Auditing  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Transversal Risk Management Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/235** : **FINANCIAL ACCOUNTING & REPORTING INTERN REF NO: LPT/INT/21 (X1 POST)**  
Branch: Financial Governance  
Directorate: Financial Accounting & Reporting

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Accounting / Financial Accounting  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Financial Accounting & Reporting Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/236** : **GOVERNANCE, MONITORING & COMPLIANCE INTERN REF NO: LPT/INT/22 (X1 POST)**  
Branch: Financial Governance  
Directorate: Governance, Monitoring & Compliance

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Internal Auditing  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e "GMC Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/237** : **FINANCIAL SYSTEMS IMPLEMENTATION INTERN REF NO: LPT/INT/23 (X1 POST)**  
Branch: Financial Governance  
Directorate: Financial Systems Implementation

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Financial Information Systems / Information Systems / Information Technology  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Financial Systems Implementation Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/238** : **SCM GOVERNANCE & COMPLIANCE INTERN REF NO: LPT/INT/24 (X1 POST)**  
Branch: Assets, Liabilities & Supply Chain Management  
Directorate: SCM Governance & Compliance

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane

**REQUIREMENTS** : National Diploma / Degree in Supply Chain Management / Financial Management.  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "SCM Governance & Compliance Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/239** : **BANKING, CASH & LIABILITIES MANAGEMENT INTERN REF NO: LPT/INT/25 (X1 POST)**  
Branch: Assets, Liabilities & Supply Chain Management  
Directorate: Banking, Cash & Liabilities Management

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Accounting / Cost & Management Accounting  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Banking, Cash & Liabilities Management Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/240** : **SCM CLIENT SUPPORT INTERN: CAPRICORN REF NO: LPT/INT/26 (X1 POST)**  
Branch: Assets, Liabilities & Supply Chain Management  
Directorate: SCM Client Support

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Supply Chain Management / Logistics / Purchasing Management / Financial Management  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "SCM Client Support Capricorn Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/241** : **SCM CLIENT SUPPORT INTERN: WATERBERG REF NO: LPT/INT/27 (X1 POST)**  
Branch: Assets, Liabilities & Supply Chain Management  
Directorate: SCM Client Support

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Supply Chain Management / Logistics / Purchasing Management / Financial Management  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "SCM Client Support Waterberg Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/242** : **SCM CLIENT SUPPORT INTERN: SEKHUKHUNE REF NO: LPT/INT/28 (X1 POST)**  
Branch: Assets, Liabilities & Supply Chain Management  
Directorate: SCM Client Support

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Supply Chain Management / Logistics / Purchasing Management / Financial Management  
**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013

**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "SCM Client Support Sekhukhune Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/243** : **SCM CLIENT SUPPORT INTERN: MOPANI REF NO: LPT/INT/29 (X1 POST)**  
Branch: Assets, Liabilities & Supply Chain Management  
Directorate: SCM Client Support

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Supply Chain Management / Logistics / Purchasing Management / Financial Management

**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "SCM Client Support Mopani Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>

**POST 09/244** : **SCM CLIENT SUPPORT INTERN: VHEMBE REF NO: LPT/INT/30 (X1 POST)**  
Branch: Assets, Liabilities & Supply Chain Management  
Directorate: SCM Client Support

**STIPEND** : R7 450. 62 per month  
**CENTRE** : Polokwane  
**REQUIREMENTS** : National Diploma / Degree in Supply Chain Management / Logistics / Purchasing Management / Financial Management

**ENQUIRIES** : Kgadima Conny Tel No: (015) 298 7013  
**APPLICATIONS** : Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "SCM Client Support Vhembe Intern". You are encouraged to apply through the following website: <https://erecruitment.limpopo.gov.za>