

INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE

The Independent Police Investigative Directorate (IPID) is an equal opportunity and affirmative action employer. It is our intention to promote representatively in terms of race, gender and disability within the Department through the filling of posts.

<u>CLOSING DATE</u>	:	24 January 2025
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents on applications but must submit Z83 and a detailed Curriculum Vitae. Applications quoting the correct reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents . Received applications using the incorrect application form (old Z83) will not be considered. Each application for employment form must be fully completed, signed and initialled by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. A recently updated, comprehensive CV as well as a fully completed and initialled new signed Z83 (Section A, B, C & D are compulsory and section E, F and G are not compulsory if CV it is attached). However, the question related to conditions that prevent re-appointment under Part-F must be answered. Non-RSA Citizens/Permanent Resident Permit Should you be in possession of a foreign qualification; it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) (only when shortlisted). All shortlisted candidates for SMS posts will be subjected to a technical competency exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend competency assessment using the mandated DPSA SMS competency assessment tools. Furthermore, the requirements for appointments at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government. Applicants should indicate on their CV's that they have registered or they have completed the Pre-entry Certificate, which can be accessed using the following link: https://www.thensg.gov.za/trainingcourse/sms-pre-entry-programme . No appointment will take place without the successful completion of the pre-entry certificate and submission of proof thereof. Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Due to the large number of applications we envisage to receive, applications will not be acknowledged, if you have not been contacted within three (3) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Correspondence will be limited to short-listed candidates only. Therefore, only shortlisted candidate for the post will be required to submit the documents on or before the date of the interview. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment (criminal record, citizenship, credit record checks, qualification verification and employment verification). Applicants must declare any pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered during / after the interview took place, the application will not be considered and in the unlikely event, that the person has been appointed such appointment will be terminated. The successful candidate will be appointed subject to positive results of the security vetting process. All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and directorships that they may be associated with. The successful candidates will be appointed on a probation period of 12 months and will be required to sign a performance agreement. The suitable candidate will be selected with the intention of promoting representivity and achieving affirmative action targets as contemplated in the Department's Employment Equity Plan. The Independent Police Investigative Directorate reserves the right to fill or not fill the below-mentioned posts.

OTHER POSTS

POST 01/03 : **DEPUTY DIRECTOR: MONITORING AND EVALUATION REF NO: Q9/2025/01**

SALARY : R849 702 per annum (Level 11)

CENTRE : Pretoria

REQUIREMENTS : A relevant NQF level 7 qualification in Public Management/ Business Administration or relevant qualification. Driver's license. 3 years relevant experience at ASD level in Performance Monitoring and Evaluation field. Knowledge requirements: Knowledge and understanding of government M&E process. Sound knowledge of PFMA, Treasury Regulations, Policy Framework for Government- wide M & E system, Framework for managing performance information, Framework for Strategic Plans and Annual Performance Plans. Public Audit Act. Skills and Competencies. Interpersonal skills. Good communication skills. Report writing skills. Analytical skills. Computer literacy. Planning skills. Project management. Ability to work under pressure.

DUTIES : Plan and manage performance monitoring and evaluation activities, Develop, review and implement the Monitoring and Evaluation Strategy, Collate, consolidate and validate annual performance report on the implementation of the Annual Performance Plan, Analyse quarterly performance reports, Monitor and evaluate the implementation of the departmental Strategic Plan towards the attainment of strategic objectives, Conduct provincial visits to assess the state of performance, Coordinate information for Management Performance Assessment Tool (MPAT) for Strategic Management, Monitor the implementation of MPAT development plans, Assist in monitoring the implementation of recommendations from Internal Audit and the Auditor-General SA in relation to performance information management. Manage and supervise staff.

ENQUIRIES : Ms S Letlape Tel No: (012) 399 0035

APPLICATIONS : Independent Police Investigative Directorate, National Office Private Bag X941, Pretoria, 0002 or hand deliver to Benstra Building, 473 Stanza Bopape & Church Street, Arcadia, Pretoria, 0001 or Recruitment10@ipid.gov.za (Please indicate the post name and reference number on the subject line) when applying through e-mail

FOR ATTENTION : Ms P Mereko Tel No: (012) 399 0189

GRADUATE INTERNSHIP PROGRAMME

CLOSING DATE : 24 January 2025

NOTE : The Independent Police Investigative Directorate is offering opportunities to unemployed South Africans University Graduates who have not been exposed to work experience related to their qualifications., Application quoting the reference number must be made to the province of residence and be submitted through the addresses depicted under each post. Learners must be youth between the ages of 18 to 35 as at the start date of the placement. Applicants are not required to submit copies of qualifications and other relevant documents on applications but must submit Z83 and a detailed Curriculum Vitae. Applications quoting the correct reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents .Received applications using the incorrect application form (old Z83) will not be considered. Each application for employment form must be fully completed, signed and initialed by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. A recently updated, comprehensive CV as well as a fully completed and initialed new signed Z83 (Section A, B, C & D are compulsory and section E, F and G are not compulsory if CV it is attached). However, the question related to conditions that prevent re-appointment under Part-F must be answered. Affidavit confirming that you have not participated in a similar Programme before. Non-RSA Citizens/Permanent Resident Permit Should you be in possession of a foreign qualification; it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) (only when shortlisted). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Due to the large number of applications we envisage to receive, applications will not be acknowledged, if you have not been contacted within three (3) weeks after the closing date of this advertisement, please accept that

your application was unsuccessful. Correspondence will be limited to short-listed candidates only. Therefore, only shortlisted candidate for the post will be required to submit the documents on or before the date of the interview. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment (criminal record, citizenship, credit record checks, qualification verification and employment verification). Applicants must declare any pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered during / after the interview took place, the application will not be considered and in the unlikely event, that the person has been appointed such appointment will be terminated. The successful candidate will be appointed subject to positive results of the security vetting process. All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and directorships that they may be associated with.

**INTERNSHIP PROGRAMME/ IN-SERVICE TRAINING FOR 2025/2027
(24 MONTHS)**

OTHER POSTS

POST 01/04 : **HUMAN RESOURCE MANAGEMENT INTERNSHIP PROGRAMME/ IN-SERVICE TRAINING REF NO: Q9/2025/02 (X1 POST)**

STIPEND : R89 409 per annum
CENTRE : National Office, Pretoria: Human Resource Management
REQUIREMENTS : Qualification: NQF level 7: HRM/Public Admin/Labour Relation/ HRD
ENQUIRIES : Mr. Thipe Tel No: (012) 399 0185
APPLICATIONS : National office: direct your application to Independent police investigative directorate, Benstra building, 473 Stanza Bopape & Steve Biko Street, arcadia Pretoria, 0001 or Recruitment12@ipid.gov.za. Please indicate the post name & reference number on the subject line when applying through email

POST 01/05 : **INFORMATION COMMUNICATION & TECHNOLOGY INTERNSHIP PROGRAMME/ SERVICE TRAINING REF NO: Q9/2025/03 (X2 POSTS)**

STIPEND : R89 409 per annum
CENTRE : National Office, Pretoria: Information and communication Technology.
REQUIREMENTS : Qualification: NQF level 6 & 7: ICT related
ENQUIRIES : Mr. Thipe Tel No: (012) 399 0185
APPLICATIONS : National office: direct your application to Independent police investigative directorate, Benstra building, 473 Stanza Bopape & Steve Biko Street, arcadia Pretoria, 0001, or Recruitment13@ipid.gov.za. Please indicate the post name & reference number on the subject line when applying through email

POST 01/06 : **EXECUTIVE SUPPORT INTERNSHIP PROGRAMME/ SERVICE TRAINING REF NO: Q9/2025/04 (X1 POST)**

STIPEND : R89 409 per annum
CENTRE : National Office: Pretoria: Office of the Executive Director
REQUIREMENTS : Qualification: NQF level 7: Public Management/Administration
ENQUIRIES : Mr. Thipe Tel No: (012) 399 0185
APPLICATIONS : National office: direct your application to Independent police investigative directorate, Benstra building, 473 Stanza Bopape & Steve Biko Street, arcadia Pretoria, 0001, or Recruitment14@ipid.gov.za. Please indicate the post name & reference number on the subject line when applying through email

POST 01/07 : **MPUMALANGA: CORPORATE SERVICES INTERNSHIP PROGRAMME/ IN-SERVICE TRAINING REF NO: Q9/2025/05 (X1 POST)**

STIPEND : R89 409 per annum
CENTRE : Provincial Office: Mpumalanga (Nelspruit): Corporate Services
REQUIREMENTS : Qualification: NQF level 7: Public Management/Administration / HRM
ENQUIRIES : Mr. L. Sebothoma Tel No: (013) 754 1000
APPLICATIONS : Mpumalanga: Independent Police Investigative Directorate, hand delivery to 48 Brown Street 1st floor, Nelspruit, 1200 or Recruitment9@ipid.gov.za. Please

indicate the post name & reference number on the subject line when applying through email

POST 01/08 : **GAUTENG CORPORATE SERVICES INTERNSHIP PROGRAMME/ IN-SERVICE TRAINING REF NO: Q9/2025/06 (X1 POST)**

STIPEND : R89 409 per annum
CENTRE : Provincial office: Gauteng (Johannesburg): Corporate Services
REQUIREMENTS : Qualification: NQF level 7: Public Management/Administration / HRM
ENQUIRIES : Ms. M. Tshabalala Tel No: (011) 220 1500
APPLICATIONS : Gauteng: Independent Police Investigation directorate, hand deliver to 20 Albert Street, Bramfischer Tower Building, 8th floor, Marshalltown, Johannesburg or Recruitment1@ipid.gov.za. Please indicate the post name & reference number on the subject line when applying through email

POST 01/09 : **KWAZULU-NATAL: CORPORATE SERVICES INTERNSHIP PROGRAMME/IN- SERVICE TARINING REF NO: Q9/2025/07 (X1 POST)**

STIPEND : R89 409 per annum
CENTRE : Provincial Office: Kwa-Zulu Natal (Durban): Corporate Services
REQUIREMENTS : Qualification: NQF level 7: Public Management/Administration / HRM
ENQUIRIES : Mr S Ndlovu Tel No: (031) 310 1300
APPLICATIONS : Kwa-Zulu Natal: (Independent Police Investigative Directorate, Private Bag X54303, Durban, 4000 hand deliver to 3rd floor the Marine building 22 Dorothy Nyembe Street or Recruitment2@ipid.gov.za. Please indicate the post name & reference number on the subject line when applying through email

POST 01/10 : **MAHIKENG CORPORATE SERVICES INTERNSHIP PROGRAMME/IN SERVICE TARINING REF NO: Q9/2025/08 (X2 POSTS)**

STIPEND : R89 409 per annum
CENTRE : Provincial Office: North West (Mahikeng): Corporate Services
REQUIREMENTS : Qualification: NQF level 7: Public Management/Administration / HRM
ENQUIRIES : Ms. L Maamogwa Tel No: (018) 397 2500
APPLICATIONS : North West: Independent Police Investigative Directorate, hand deliver to NO.1 Station Road, Molopo shopping Centre, Mafikeng, 2745 or Recruitment6@ipid.gov.za. Please indicate the post name & reference number on the subject line when applying through email