

STATISTICS SOUTH AFRICA

Stats SA provides scientific knowledge that enables society to understand complex socio-economic phenomena. It draws its mandate from the Statistics Act, 1999 (Act No 6 of 1999). Stats SA strives to excel in the following five competencies: Intellectual capability to lead the scientific work of statistics, Technological competence for purposes of large-scale processing and for complex computations and accessibility of information to the public, Logistical competence for deployment of (forward and reverse) logistics of large-scale field operations and for strategic choices regarding operational efficiency and cost-effectiveness, Political competence in understanding the political environment without being political or Politicised (commitment of delivery without fear or favour), Administrative competence: The ability of bringing it all together.



- APPLICATIONS** : All applications must be submitted online on the following link: www.statssa.gov.za/recruitment
- CLOSING DATE** : 07 October 2024
- NOTE** : Applications must be submitted online and must be completed in full on all fields including the declaration part. Clear indication of the post and reference number that is being applied for must be selected. The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. General information: Females, youth and people with disabilities are targeted for these positions and are hereby encouraged to apply. All shortlisted candidates for SMS posts will be subjected to two pre-entry technical exercises and a competency assessment that intend to test both the technical and generic managerial competencies of the job, the logistics of which will be communicated by the Department. The shortlisted candidate(s) will be required to undergo a Competency Assessment and must be available for interviews at a date and time determined by Statistics South Africa. One of the minimum entry requirements for SMS positions is the pre-entry certificate submitted prior to appointment. For more details on the pre-entry course visit: <https://www.thensg.gov.za/training-course/smspre-entry-programme/>. The successful candidate(s) will be required to sign an annual performance agreement, disclose his/her financial interests and be subjected to security clearance. Applications that do not comply with the requirements will not be taken into consideration. If you have not received a response from this Department within three months of the closing date, please consider your application unsuccessful. Note: Statistics South Africa reserves the right to fill or not fill the below-mentioned post.

MANAGEMENT ECHELON

- POST 34/65** : **CHIEF FINANCIAL OFFICER REF NO: 01/09/24HO**
- SALARY** : R1 436 022 per annum (Level 14), (all-inclusive remuneration package)
- CENTRE** : Head Office
- REQUIREMENTS** : A Bachelor's degree (NQF 7) in Financial/ Business Management/ Administration. CIMA or CA will serve as an added advantage, At least 5 years' relevant working experience on SMS level, Public Sector experience will serve as an added advantage, Knowledge of applicable regulatory frameworks, Knowledge of MS Office Suite, Knowledge of public sector and information systems, A valid driver's license, Technical expertise, proven management skills, A self-driven worker who is assertive and has influencing skills, Willingness to work long hours and travel.
- DUTIES** : Manage the chief directorate which comprises of the following directorates: Finance Internal Control & Compliance, Management Accounting, Financial Accounting & Administration, Supply Chain & Asset Management, Develop and implement effective financial and provisioning systems, policies and procedures, Responsible for budget planning and management of department's expenditure, debt, cash, revenue, supply chain, asset and liability, Meet reporting requirements in terms of PFMA and Treasury Regulations, Liaise with audit structure and address identified weaknesses in respect of internal controls, Contribute towards strategic processes in the Department, Monitor and ensure compliance to PFMA and Treasury Regulations. Represent Stats SA in various fora.
- ENQUIRIES** : Ms M Montsho Tel No: (012) 310 4889
- POST 34/66** : **CHIEF DIRECTOR: BUSINESS CYCLE INDICATORS REF NO: 02/09/24HO**
- SALARY** : R1 436 022 per annum (Level 14), (all-inclusive remuneration package)
- CENTRE** : Head Office
- REQUIREMENTS** : A Bachelor's degree (NQF 7) in Statistics/ Economics/ Accounting, Training in or exposure to strategic management, sampling and survey methodology, project management, labour relations, finance for non-financial Managers, risk management and other appropriate content related training, Experience in using Microsoft Office, Knowledge of SAS is an added advantage, At least 5 years' relevant working experience on SMS level, of which 5 years must be proven track

record of driving strategic planning, monitoring and reporting on an organisational level, planning and execution of data collection, processing and analysis of samples, development of user-friendly products and outputs, communicating with senior colleagues and stakeholders, Knowledge of fundamental principles of official statistics, industry and product classifications, strategic planning and prioritisation, Measurement and monitoring of organisational performance, Knowledge of relevant government legislation and developmental policy and priorities, Knowledge of relevant international standards, classifications and guidelines, Leadership, management, presentation, interpersonal, numerical, writing and communication, change management and analytical thinking skills, Ability to be professional and function in a highly confidential environment.

DUTIES : Provide strategic leadership within the Business Cycle Indicators chief directorate, Ensure effective planning, implementation and monitoring of organisational strategies, plans and policies, Manage the development and implementation of quality assurance procedures, Align the outputs of the chief directorate with relevant local and international standards, frameworks and classifications, Work closely with stakeholders to address issues of common interest and needs, Manage human and financial resources effectively and efficiently, Lead the publication of a range of monthly statistics across various industries of the South African economy.

ENQUIRIES : Ms M Montsho Tel No: (012) 310 4889

POST 34/67 : **DIRECTOR: RISK MANAGEMENT REF NO: 03/09/24HO**

SALARY : R1 216 824 per annum (Level 13), (all-inclusive remuneration package)

CENTRE : Head Office

REQUIREMENTS : A Bachelor's degree (NQF 7) in Business Administration/ Accounting/ Auditing/ Risk Management/ Internal Control and/or Financial Management, Training in Corporate Governance, Risk Management, Business Continuity Management, Quality Management Systems and Fraud Prevention, 5 years' experience at middle or senior management level in one or more of the following fields: Risk Management, Quality Improvement Management, Business Administration, Finance or Internal Audit, Proficiency in the interpretation and application of Acts, Regulations and Policies, Proficiency in Accounting Principles Audit Standards and Techniques especially pertaining to government accounting, Proficiency in business planning and design, risk and project management as well as performance management, Understanding of managerial principles, computerised information systems and business administration, Knowledge of accurate reporting and monitoring, Knowledge of MS Office Suite, A valid drivers' license, Good communication, analytical and training skills, Ability to delegate and prepare complete and effective reports, Ability to establish and maintain effective working relationships with others, Ability to adapt to changes in the work environment and seeks increased responsibilities, Ability to conduct research and master computer programs, Ability to share and impart knowledge to others, Ability to establish and maintain effective record keeping systems, Willingness to travel.

DUTIES : Ensure the development, initiation and implementation of efficient and effective risk management program in line with PFMA and best practices, Improve an automated risk management process, Ensure development and implementation of organisational risk management program, Embed risk management culture within Stats SA and facilitate the strategic and operational risk assessment, Ensure the development of business continuity management processes within Stats SA, Manage staff and monitor budget and other resources.

ENQUIRIES : Ms S Twala Tel No: (012) 310 8326

POST 34/68 : **DIRECTOR: LEGAL SERVICES REF NO: 04/09/24HO**

SALARY : R1 216 824 per annum (Level 13), (all-inclusive remuneration package)

CENTRE : Head Office

REQUIREMENTS : A Bachelor's degree (NQF 7) in Law, Admission as an Attorney or Advocate is essential, Training in Management courses will be an added advantage, 5 years relevant experience at middle management level, Knowledge of legal prescripts, Knowledge of MS Office Suite, A valid driver's license, Excellent communication, presentation, interpersonal, problem solving and research skills, Good interpretation of statutes, Ability to work under pressure and meet deadlines, A dynamic self-driven, innovative and result-oriented worker with a strong service delivery, customer and quality focus and a passion for policies, procedures and legal compliance, Willingness to travel and work long hours.

DUTIES : Provide legal advice and execute necessary legal actions, Manage litigation matters, Advise on the drafting and monitoring of contracts including Service Level Agreements (SLA) and Memoranda of Understanding (MOU), Draft and amend legislation and legal instruments for the department, Provide training on Stats Act and other applicable legal prescripts, Develop and implement internal frameworks such as policies, procedures, as well as strategic, operational, risk and other plans for the directorate, Manage financial and human resources of the directorate.

ENQUIRIES : Ms S Twala Tel No: (012) 310 8326

POST 34/69 : **DIRECTOR: FINANCIAL ACCOUNTING & ADMINISTRATION REF NO: 05/09/24HO**

SALARY : R1 216 824 per annum (Level 13), (all-inclusive remuneration package)

CENTRE : Head Office

REQUIREMENTS : A Bachelor's degree (NQF 7) in Finance/ Financial Management/ Financial Accounting or Auditing, Training in BAS, LOGIS and/or PERSAL, 5 years relevant experience at middle or senior management level in financial management and accounting environment, Knowledge of PFMA, NTR, PSA and SCoA, Knowledge of MS Office Suite, Knowledge of banking and cash management, Knowledge of salary administration and accounts payable, Good communication, numeric, analytical, supervisory, interpersonal, management, organisational, problem solving and administrative skills, Ability to work with officials across the organisation, Ability to pay attention to detail, An innovative thinker who is committed and loyal, Willingness to travel.

DUTIES : Manage cash and revenue management, Manage expenditure and general payment services, Manage general ledger accounts, Manage compilation of FAA financials and reports, Ensure the development of policies and procedures, processes and plans, Manage staff and other resources of the directorate.

ENQUIRIES : Ms S Twala Tel No: (012) 310 8326

POST 34/70 : **DIRECTOR: SUPPLY CHAIN & ASSET MANAGEMENT REF NO: 06/09/24HO**

SALARY CENTRE : R1 216 824 per annum (Level 13), (all-inclusive remuneration package)
: Head Office

REQUIREMENTS : A Bachelor's degree (NQF 7) in Supply Chain Management/ Logistics/ Financial Management/ Accounting, Training in Logis, Supply Chain Management, BAUD and BAS, 5 years' experience in supply chain management or asset management at middle or senior management level, Knowledge of Supply Chain Management and applicable regulatory frameworks in the public sector, Procurement expertise and public sector experience, Ability to pay attention to detail and negotiate with service providers, Ability to handle high work volumes and work under pressure to meet deadlines, A diligent worker who has strong service delivery, customer and quality focus, Willingness to work long hours and travel.

DUTIES : Ensure development of policies and procedures, processes and plans for the directorate, manage staff and other resources of the directorate, Manage and monitor asset management service, Manage procurement contracts, Ensure effective and efficient demand and acquisition management service, Manage supply chain logistics and disposal service, Manage supply chain risk and performance management service.

ENQUIRIES : Ms S Twala Tel No: (012) 310 8326

OTHER POST

POST 34/71 : **DEPUTY DIRECTOR: EMPLOYEE HEALTH & WELLNESS REF NO: 07/09/24HO**

SALARY CENTRE : R849 702 per annum (Level 11), (all-inclusive remuneration package)
: Head Office

REQUIREMENTS : A Bachelor's degree (NQF 7) in Psychology, Industrial Psychology or relevant field, A post-graduate degree will be an added advantage, Professional registration as a Psychologist will be an added advantage, Training in Leadership, Policy development and Basic Standards, 3-5 years' experience at Assistant Director level dealing with Employee Health and Wellness or Employee Assistance Programs in the workplace, Knowledge of Employee Health & Wellness, Human Resources, Labour Relations, Interpretation of statutes, Administration law and all SA Labour Laws, Knowledge of MS Office Suite, Good communication, organisation and coordination, interpersonal, interviewing, negotiation, facilitation, leadership, presentation, networking, problem solving and analytical skills, An assertive and decisive worker with emotional intelligence, integrity, compassion, diplomacy, warmth, patience, trustworthiness, genuineness, good insight, empathy and resilience, Ability to maintain confidentiality, Understanding of and respect for diversity, Willingness to work long hours and travel.

DUTIES : Supervise staff and other resources, Ensure the provision of counselling and professional support to staff members and their dependants through referrals to relevant experts, Identify and mitigate risks within the organisation on employee health and wellness of staff by analysing absenteeism data, analysing case trends and patterns; compiling reports and recommending appropriate action, Plan and coordinate the implementation of wellness programs, projects and interventions, Ensure the development and review of policies, protocols and service standards, Monitor and evaluate the implementation of the wellness programs, Liaise continuously with internal and external stakeholders.

ENQUIRIES : Ms L Dooka Tel No: (012) 336 0161