

**PROVINCIAL ADMINISTRATION: MPUMALANGA
DEPARTMENT OF HEALTH**

The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. Candidates whose transfer / promotion / appointment will promote representivity will receive preference.

<u>CLOSING DATE</u>	:	01 October 2024
<u>NOTE</u>	:	<p>Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. In order to alleviate administration burden on HR Sections as well as considering the cost for applicants, Departments are encouraged to request certified copies of qualifications and other relevant documents from shortlisted candidates only which may be submitted to HR on or before the day of the interview following communication from the relevant HR section of the Department. All posts health/engineering posts that are advertised within the Department professional registration will be required from various statutory council for shortlisted candidates. A complete set of application documents should be submitted separately for every post that you wish to apply for. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. No fax applications will be considered. Applicants must ensure that they fully complete and sign form Z 83, even if they are attaching a CV. Incomplete and/or unsigned applications will not be considered. If you are currently in service, please indicate your PERSAL number at the top of form Z83. Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time. The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment. All short listed candidates will be subject to a vetting process prior to appointment. If no response is received from Mpumalanga Department of Health within 90 days after the closing date of the advertisement, applicants must assume that their application was not successful. Please quote the correct references when applying and where possible the station / centre where the post is. www.mpuhealth.gov.za Only online applications will be accepted. NB: Candidates who are not contacted within 90 days after the closing date must consider their applications as having been unsuccessful. Please Note: The Department reserves the right to amend / review / withdraw the advertised posts if by so doing, the best interest of the department will be well served. (People with disabilities are also requested to apply and indicate such in their applications) Candidates shortlisted for SMS positions will be subjected to a Technical Exercise as part of the interview. Recommended candidates for MMS and SMS posts will need to undergo a Competency Assessment. Candidate recommended for SMS positions must be in possession of Certificate of Entry into SMS within the Public Service obtained from the NSG before they are appointed. Security clearance will be conducted before appointment is made in all positions. N.B. Applicants are advised to apply as early as possible to avoid disappointments.</p> <p>ERRATUM: Kindly note that the posts were posted in the Public Service Vacancy Circular 31 of 2024 dated 30 August 2024, the posts of Operational Manager Nursing (PN-B3): Trauma & Emergency (Witbank Hospital: Nkangala District) with Ref. No: MPDoH/Aug/24/248, Operational Manager Nursing (PN-B3): Critical Care and Neonatology (Paeds High Care) (Witbank Hospital: Nkangala District) with Ref. No: MPDoH/Aug/24/249, Operational Manager Nursing (PN-B3): Orthopaedic (Witbank Hospital: Nkangala District) with Ref. No: MPDoH/Aug/24/250, Operational Manager Nursing (PN-B3): Neurology (Witbank Hospital: Nkangala District) with Ref. No: MPDoH/Aug/24/251, Chief Diagnostic Radiographer Grade 1 (Matibidi Hospital: Ehlanzeni District) with Ref. No: MPDoH/Aug/24/255, Professional Nurse Grade 1 (PN-B1): Trauma & Emergency (3 Posts) (Witbank Hospital: Nkangala District) with Ref. No: MPDoH/Aug/24/258, Professional Nurse Grade 1 (PN-B1): Critical Care (5 Posts) (Witbank Hospital: Nkangala District) with Ref. No: MPDoH/Aug/24/263, Professional Nurse Grade 1 (PN-B1): Paediatric (High Care (4 Posts) (Witbank Hospital: Nkangala District) with Ref. No: MPDoH/Aug/24/267, Professional Nurse Grade 1 (PN-B1): Oncology (Witbank Hospital: Nkangala District) with Ref. No: MPDoH/Aug/24/268 and Professional Nurse Grade 1 (PN-B1):</p>

Nephrology (Witbank Hospital: Nkangala District) with Ref. No.: MPDoH/Aug/24/269, the posts have been withdrawn.

MANAGEMENT ECHELON

POST 33/193 : **CHIEF DIRECTOR: STRATEGIC HEALTH PROGRAMMES REF NO: MPDOH/AUG/24/220**

SALARY : R1 436 022 per annum, (all-inclusive remuneration package)
CENTRE : Provincial Office, Mbombela (Nelspruit)
REQUIREMENTS : An undergraduate qualification (NQF Level 7) as recognized by SAQA in Health Sciences. At least five (5) years' experience at senior managerial level preferably in health-related field. A post-graduate degree / diploma in health-related field or equivalent qualification. An Honours or Master's degree will be an added advantage. Knowledge and understanding of the District Health System, including District hospitals and Community Based Services. Experience in accounting to communities e.g. Health committees and Facility Boards. Knowledge and experience of financial and human resource management applicable to the Public Service. Proven experience in the provision and management of health services. Knowledge and understanding of the Department of Health Mpumalanga Comprehensive Service Plan. Familiar with the drafting and implementation of both Annual Performance and District Health Plans. Verbal and written communication skills. Valid driver's licence.

DUTIES : To manage and coordinate strategic health programmes. Manage and coordinate the TB programmes. Manage and coordinate comprehensive HIV, AIDS and STI programmes. Manage and coordinate the MCWYH, EPI and INP programmes. Manage and coordinate Communicable Disease Control programmes. Manage and coordinate Non-communicable Disease Control Programmes.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/194 : **DIRECTOR: PHARMACEUTICAL SERVICES REF NO: MPDOH/AUG/24/221**

SALARY : R1 216 824 per annum, (all-inclusive remuneration package)
CENTRE : Provincial Office, Mbombela (Nelspruit)
REQUIREMENTS : An undergraduate qualification (NQF Level 7) in BSc. Pharm / B. Pharm as recognised by SAQA. At least five (5) years relevant experience in middle / senior managerial level services. Valid Driver's Licence. Good communication skills (written and verbal), interpersonal and computer literacy ((MS Word and Excel). Ability to work in a team. Good understanding of the National Drug Policy and good pharmacy practices guidelines. Sound knowledge of the Pharmacy Act and the related Substance Act.

DUTIES : Development of strategic and operational plan of Pharmaceutical Services. Provide expert advice on selection and procurement of pharmaceuticals, medical and surgical supplies. Compile monthly, quarterly and annual reports of Pharmaceutical Services. Management of the pharmaceutical budget and monitor expenditure. Overall responsibility and accountability for medicine supply management processes. Manage warehousing of all pharmaceuticals. Manage the development and review of pharmaceutical policies. Manage Essential Medicine List Programme. Render technical and pharmaceutical support to all health programmes. Provide expert advice and training to other health care. Ensure the implementation of the down referral system. Implement the essential drug programme. Supervise pharmaceutical care to hospital patients by implementing monitoring of work procedures, policies and guidelines. Effective implementation and monitoring of security measures to ensure the safekeeping of all pharmaceutical within the pharmaceutical depot and the hospitals. Overall responsibility and accountability for drug supply management to ensure the safe and reliable procurement, storage, control and distribution of quality pharmaceuticals, Assist with the training, education and development of Pharmacy staff. Promoting of public health. General control

and assessment of pharmacy staff. Recruitment and retention of pharmacy personnel. Assist in the implementation of Provincial Comprehensive HIV/AIDS care and treatment plan (ARV's). Ensure proper selection and procurement of drugs and surgical items in the depot. Ensure national use of drugs. Monitor expenditure on pharmaceutical and surgical items. Perform stock control functions. Ensure proper reconciliation of pharmaceutical accounts. Administrative duties and record keeping, including stock control and assisting with budget. Attendance and feedback of allocated meetings. Supervision of pharmaceutical services staff.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/195 : **DIRECTOR: INFRASTRUCTURE PROGRAMME DELIVERY REF NO: MPDOH/AUG/24/222**

SALARY CENTRE REQUIREMENTS : R1 216 824 per annum, (all-inclusive remuneration package)
 : Provincial Office, Mbombela (Nelspruit)
 : An undergraduate qualification (NQF Level 7) in Built Environment as recognized by SAQA. At least 6 – 8 experience post qualification in Public Sector Management and / or related management in the delivery and oversight of infrastructure programmes and five (5) years' experience at middle / senior managerial level. A valid driver's licence. Computer literacy. Knowledge: Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Expanded Public Works Programme. Local Government Building Regulations. Occupational Health and Safety Act of 1993 and Regulations. Construction Industry Development Board Act of 2000 and Regulations.

DUTIES : Medium Term Expenditure Budget, Annual Budget, Adjustment Budget, Infrastructure Programme Management Plan, Construction Procurement Strategy and Infrastructure Programme Implementation Plan. Capital and Scheduled Maintenance Project Implementation and Oversight. Management of the infrastructure budget as Infrastructure Programme Manager for assigned projects. Strategic management. Effective and efficient resources management.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/196 : **DIRECTOR: TB CONTROL PROGRAMME REF NO: MPDOH/AUG/24/223**

SALARY CENTRE REQUIREMENTS : R1 216 824 per annum, (all-inclusive remuneration package)
 : Provincial Office, Mbombela (Nelspruit)
 : An undergraduate qualification (NQF Level 7) as recognized by SAQA in Health Sciences, preferably in Public Health. A Master's Degree in Public Health and a postgraduate Management qualification will be an added advantage. At least five (5) years' experience at a middle / senior managerial level in the HIV and AIDS, and TB Management. Must possess extensive leadership skills, Strategic Capability, Financial Management, Programme and Project Management, People Management and Empowerment, Change Management, Service delivery Innovation, Communication (written and verbal) skills, Problem solving and analysis, Stakeholder management, Custom service, Knowledge Management and Research. Knowledge and understanding of Primary Health Care and District Health System. Key Health Policies and National Health Programmes including HIV and AIDS, STI and TB, and relevant government policies and prescripts. Valid driver's licence.

DUTIES : Provide strategic leadership to the TB Directorate. Coordinate the implementation of policies and activities for effective TB Control. Formulate policies and develop norms and standards for the in-patient care unit of the TB Control Programme. Collaborate, monitor and evaluate Laboratory,

Pharmaceutical and other service providers for inpatient care and DR-TB activities. Develop inpatient care and infection control strategies and protocols for the hospitals. Monitor and evaluate all hospitals TB indicators and the EDR web. Ensure that infection control measures and guidelines are implemented. Render efficient and effective management of ETR.Net and EDR web systems. Plan and coordinate to ensure effective and efficient capacity building on TB Management. Strengthen the implementation of the DOTS strategy including TB / HIV collaboration. Develop guidelines for the implementation of the DOTS Strategy. Coordinate the implementation of the DOTS strategy in the province. Facilitate capacity building and support to Primary Health Care facilities and all stakeholders in TB Control. Monitoring and evaluation of all components of the STOP TB strategy. Collaborate with district management teams in planning and the implementation of the DOTS strategy. Strengthen the integration of TB services into the Primary Health Care package services. Ensure effective integration of TB Programme at provincial, districts, sub-districts and facility level. Financial management of the programme.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/197 : **DIRECTOR: COMMUNITY BASED HEALTH SERVICES REF NO: MPDOH/AUG/24/224**

SALARY CENTRE REQUIREMENTS : R1 216 824 per annum, (all-inclusive remuneration package)
Provincial Office, Mbombela (Nelspruit)

: An undergraduate qualification (NQF Level 7) as recognized by SAQA in Health Sciences. At least five (5) years' experience at a middle / senior managerial level. A Master's Degree in Public Health and a postgraduate Management qualification will be an added advantage. Valid driver's licence. Knowledge, skills, and competencies: Sound knowledge of and experience in health services delivery at hospital level within the District Health System in line with relevant legislation and policies. Strategic capabilities and leadership, financial management, project management, problem-solving and analysis skills. Change management. Good negotiating, decision-making, interpersonal and time management skills. Computer literacy. Conflict management, client orientation and customer focus. A pro-active thinker with excellent decision-making skills. Ability to communicate and implement strategic objectives within an overall provincial framework. Possession of a valid Code B driver's licence.

DUTIES : To manage, coordinate and assess the impact of Community Based Health Services. Manage the development and implementation of policy frameworks for community-based health care. Coordinate the mainstreaming of traditional health practice in Primary Health Care. Monitor and evaluate the implementation of community-based health care. Implement the community health workers programme. Monitor and evaluate the norms and standards for community-based health services.

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APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/198 : **DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: MPDOH/AUG/24/225**

SALARY CENTRE REQUIREMENTS : R1 216 824 per annum, (all-inclusive remuneration package)
Provincial Office, Mbombela (Nelspruit)

: An undergraduate qualification (NQF Level 7) as recognized by SAQA, in Finance / Supply Chain / Logistic Management. At least five (5) years relevant experience at middle / senior managerial level. Valid driver's licence. Knowledge of procurement legislation, procedures and processes including the supply chain management framework and asset management guidelines. The PPPFA, the PFMA and Treasury Regulations. Project management and

excellent problem-solving skills. Excellent communication (verbal, written and presentation) skills. Strong leadership and management skills and the ability to develop a strong work team. Motivated and output and outcome driven. Good interpersonal relations and ability to work with people at all levels. The ideal candidate should have the following qualities: Proven innovative and creative ability. Financial management skills. Change management. Knowledge management. Service delivery innovations. Problem solving and analysis. People management and empowerment. Client orientation and customer focus. Honesty and integrity.

DUTIES : Manage the Supply Chain Management (demand, procurement, stores, contracts, assets and transport). Develop, review, maintain and implement strategies, policies, processes, standards, guidelines, procedures and monitoring tools in line with legislation and regulations with an emphasis on improved service delivery. Provide strategic guidance and advice on policy and regulatory matters of supply chain management and security. Ensure proper bid administration. Maintain, enhance and manage a service provider database with an emphasis to increased BBBEE. Ensure timeous payment of service providers. Manage all assets, including the recording of acquisitions, depreciation calculations, disposals, transfers, write offs and safekeeping. Ensure effective contract monitoring and management. Ensure the development of capacity building programmes / training to Programme and Responsibility managers, Chief Users and employees. Develop performance and computer measurement and monitoring systems of risk management to resolve complex and sensitive SCM processes and delivery of Supply Chain Management services. Ensure sound financial, human resource and performance management of the supply chain management directorate.

ENQUIRIES : Ms. Glory Mokone Tel No:(013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/199 : **DIRECTOR: RESEARCH & EPIDEMIOLOGY**

SALARY CENTRE REQUIREMENTS : R1 216 824 per annum, (all-inclusive remuneration package)
Provincial Office, Mbombela (Nelspruit)

: An undergraduate qualification (NQF Level 7) as recognized by SAQA in Health Sciences. At least five (5) years' experience at a middle / senior managerial level in the public health service. Postgraduate Degree / Master's Degree in Epidemiology or Health Statistics will be an added advantage. Valid driver's licence. Knowledge, skills, and competencies: Good communication, interpersonal and management skills. Knowledge and understanding of financial management. Ability to work extended hours and under pressure. Valid driver's licence.

DUTIES : Manage, co-ordinate and conduct Epidemiological Surveillance and Research. Co-ordinate the approval of all health research activities. Co-ordinate the activities of the Health Research Ethics Committee. Facilitate the dissemination of relevant research information. Co-ordinate the activities of the vital project in collaboration with the National Department of Health. Conduct annual, provincial HIV and Syphilis Prevalence Surveys. Provide disease surveillance support during outbreaks. Develop, implement and monitor the diseases surveillance systems. Co-ordinate the publication of relevant research results.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/200 : **DIRECTOR: LEGAL SERVICES REF NO: MPDOH/AUG/24/227**

SALARY CENTRE REQUIREMENTS : R1 216 824 per annum, (all-inclusive remuneration package)
Provincial Office, Mbombela (Nelspruit)

: An undergraduate qualification (NQF level 7) as recognized by SAQA in Laws. At least five (5) years' experience in middle / senior managerial level as well as

		project management experience. LLM and / or Admission as an Attorney / Advocate will be an added advantage. Computer literacy and a driver's licence are essential. Valid driver's licence.
<u>DUTIES</u>	:	Develop a litigation database and management. Develop a litigation management framework. Provide advice in respect of litigation. Ensure uniformity in the management and administration of contracts. Develop contract management policies and processes. Draft and review contracts. Advise on implications of contractual obligations. Provide sound legal advice/opinion to the Head of Department as well as the MEC. Draft legal documents and advise on and or mentor juniors on the drafting of legal documents that provide clear motivation / justification for a particular position pertaining to the case, also proposing the approach to be followed to ensure success in this regard. Understand case law relevant to the legal matter at hand and be able to guide the Departmental management on the development of motivation/ proposals on how the specific case should be approached to obtain a desirable/ justifiable outcome / results. Development of mechanism to assist the Department to mitigate litigations and develop strategies to minimized risk, and ensure process to follow to reconcile a dispute by advising on the content of the dispute or the outcome of its resolution, suggesting terms of a settlement and advice on a likely settlement. Manage and lead Team by monitoring the implementation of the Sub-Units' Operational Plans Performance management. Meeting and Communicating the Delivery tracking, contingency planning and status reporting. Manage staff development. Manage the monitoring of attendance, staff conduct and discipline. Manage Service Level Agreements. Management of litigation by and against the Department. Coordinate and administer litigation cases.
<u>ENQUIRIES</u>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za .
<u>POST 33/201</u>	:	<u>DIRECTOR: INSTITUTIONAL PERFORMANCE MANAGEMENT REF NO: MPDOH/AUG/24/228</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 216 824 per annum, (all-inclusive remuneration package) Provincial Office, Mbombela (Nelspruit) An undergraduate qualification (NQF Level 7) as recognized by SAQA in Public Health / Health Policy and Management / Monitoring & Evaluation, Measurement, or related qualifications. A postgraduate qualification in Public Health / Monitoring & Evaluation, Measurement, Health Policy and Management will be an added advantage. At least five (5) years' relevant experience at a middle/senior managerial level. Valid driver's licence. Knowledge, skills and competencies: Must have knowledge of government prescripts, policies, practices, and government programmes; programme and project management methodology and experience in coordinating government programmes and / or strategic projects. Ability to work in cross / functional projects / teams, excellent co-ordination and project management skills, good understanding of government initiatives and the role of information in government decision-making. Demonstrated strategic and operational management ability and experience. Good interpersonal relations and written & verbal communication skills. A sound knowledge of Microsoft Office applications (especially MS Excel and MS Projects) are essential. Personal attributes: The incumbent must be assertive and self-driven, innovative and creative, client-orientated and customer focused, solution orientated and able to work under pressure and stressful situations. Ability to maintain high levels of confidentiality.
<u>DUTIES</u>	:	To manage the implementation of monitoring and evaluation systems for performance management including the management of routine health information. Implementation and maintenance of an integrated monitoring and evaluation system. Co-ordinate routine Health Information Management Systems.
<u>ENQUIRIES</u>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766

3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
Departmental Online Application System: www.mpuhealth.gov.za.

APPLICATIONS

POST 33/202

DIRECTOR: MANAGEMENT ACCOUNTING REF NO: MPDOH/AUG/24/229

SALARY
CENTRE
REQUIREMENTS

R1 216 824 per annum, (all-inclusive remuneration package)
Provincial Office, Mbombela (Nelspruit)
An undergraduate qualification (NQF Level 7) as recognized by SAQA in Finance / Accounting / Financial Management. At least five (5) years' relevant experience at a middle / senior managerial level. Valid driver's licence. It is essential that the applicants have extensive work experience in expenditure management and leading audit assignments. Understanding of the provincial government financial environment coupled with the ability to communicate and prepare reports that can be used for decision making at all levels. Applicants must further possess budgeting skills and must have clear understanding of the following legislative framework: Medium Term Expenditure Framework (MTEF), Treasury Regulations, Public Finance Management Act (PFMA), and Preferential Procurement Policy Framework Act (PPPFA), Supply Chain Management prescripts and Generally Recognized Accounting Practice (GRAP) as well as a clear understanding of procurement regulations. Candidates must also have a sound knowledge of Basic Accounting System (BAS), Personnel Salary System (PERSAL) and LOGIS: Proven ability to work in a highly pressurized environment, with attention to detail. Ability to keep abreast of development in the sector, research, analysis and interpret data to influence decisions and opinions. A high level of planning skills as well as the accounting skills in order to prepare financial reports. Ability to develop strategic plans and align them to the budget. Ability to use spread sheet and word processing packages. Conversant with all prescripts regarding financial administration.

DUTIES

To manage and maintain sound management accounting services. Manage and facilitate budgeting processes. Manage and render revenue and bookkeeping services. Manage and render expenditure monitoring and reporting processes. Manage cost centre implementation and maintenance.

ENQUIRIES

Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS

Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/203

DIRECTOR: SPECIAL PROJECTS REF NO: MPDOH/AUG/24/230

SALARY
CENTRE
REQUIREMENTS

R1 216 824 per annum, (all-inclusive remuneration package)
Provincial Office, Mbombela (Nelspruit)
An undergraduate qualification (NQF Level 7) as recognized by SAQA in Public Administration / Public / Project Management. At least five (5) years' relevant experience at a middle / senior managerial level. Valid driver's licence. Knowledge, skills and competencies: Must have knowledge of government prescripts, policies, practices, and government programmes; programme and project management methodology and experience in coordinating government programmes and / or strategic projects. Ability to work in cross / functional projects / teams, excellent co-ordination and project management skills, good understanding of government initiatives and the role of information in government decision-making. Demonstrated strategic and operational management ability and experience. Good interpersonal relations and written & verbal communication skills. A sound knowledge of Microsoft Office applications (especially MS Excel and MS Projects) are essential. Personal attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under pressure and stressful situations. Ability to maintain high levels of confidentiality.

DUTIES

To facilitate and coordinate the implementation of special projects and flagship programmes. Design and facilitate the implementation of special projects in support of departmental operations. Develop and manage project and financial plans for identified projects. Facilitate the planning and implementation of donor funded projects. Monitor and report on the implementation of identified

		projects. Promote communication and stakeholder participation. Ensure compliance with the DORA with regard to conditional grants.
<u>ENQUIRIES</u>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za.
<u>POST 33/204</u>	:	<u>DIRECTOR: FORENSIC HEALTH CARE SERVICES REF NO: MPDOH/AUG/24/231</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 216 824 per annum, (all-inclusive remuneration package) Provincial Office, Mbombela (Nelspruit) An undergraduate qualification (NQF Level 7) in Health Sciences as recognized by SAQA. Post graduate Degree or Diploma in Health Management will be an added advantage. At least five (5) years relevant experience at middle / senior managerial level. The relevant experience in Forensic Health Service and the Medico-legal field would confer an advantage to the individual. Computer literacy and the ability to use Microsoft package is essential. Ability to work independently and under extreme pressure. A valid driver's license is a must for the individual who must be prepared to extensive visitation of Forensic Health Centers. Knowledge Required: Knowledge of the South Africa's National Health Care Act 61 of 2003 and the District Health Care system. Knowledge of the Public Finance Management Act No. 1 of 1999 and the Treasury Regulations. A good understanding of the OHS Act and the related regulations. Familiarity with the COIDA. Knowledge of and experience in developing policies and guidelines. Skills Required: Demonstrate competencies in both leadership and management in people, strategic planning and its implementation, change and project management including monitoring and evaluation. Effective reporting, interpersonal, negotiation and communication skills are essential. Responsibilities: Ensure the effectiveness and efficiency of the Forensic Health Service throughout Mpumalanga Province.
<u>DUTIES</u>	:	Overall management of the Directorate: Forensic Health Service (Forensic Pathology Services; Clinical Forensic Medicine and Medico-Legal Services). Manage key resources of the department. Manage key Forensic Health Service stakeholders. Provision of leadership for the development of all services in support of the Department of Justice and Constitutional Development and SAPS. Financial management of the programme. Monitoring of development of the District Forensic Health Service. Formulation of policies and guidelines. Implementation of appropriate controls and reporting systems for the Forensic Pathology Service, Clinical Forensic Medicine and Medico - Legal Services. Participate in the development of policy and guidelines for the prevention of violence and injury. Participation in national, regional and global Forensic Health Service structures.
<u>ENQUIRIES</u>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za.
<u>POST 33/205</u>	:	<u>DIRECTOR: HUMAN RESOURCE PRACTICES & ADMINISTRATION REF NO: MPDOH/AUG/24/232</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 216 824 per annum, (all-inclusive remuneration package) Provincial Office, Mbombela (Nelspruit) An undergraduate qualification (NQF Level 7) as recognized by SAQA in Human Resource Management / Public Administration / Public Management. A post-graduate qualification in a Management field will be an added advantage. At least five (5) years' experience at a middle / senior managerial level. Valid driver's licence. Knowledge of Human Resource Management concepts, principles, policies and procedures. Human Resource provisioning.
<u>DUTIES</u>	:	Develop and facilitate the implementation of human resource management and administration policies. An overall management of Human Capital. Manage

employee life cycle management: that includes management of recruitment and selection, compensation and conditions of service of employees. Manage human resource personnel records. Management of leave matters. Manage and support line managers with the implementation of PILIR. Identify and manage risk factors and indicators pertaining to the achievement of the Directorate's strategic objectives. Develop the Directorate's Operational Plan in support of the Department's Strategic Plan Document and ensure that the assigned projects are delivered on time, within costs and required quality. Manage financial and other resources allocated to the Directorate. Advise and assist line managers on Human Resource Management practices and policy matters.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/206 : **DIRECTOR: CORPORATE SERVICES REF NO: MPDOH/AUG/24/233**

SALARY CENTRE REQUIREMENTS : R1 216 824 per annum, (all-inclusive remuneration package)
 : Ehlanzeni District Office, Mbombela (Nelspruit)
 : An undergraduate qualification (NQF Level 7) as recognized by SAQA in Public Administration / Management. At least five (5) years' relevant experience at a middle / senior managerial level. Valid driver's licence. Knowledge, skills and competencies: Knowledge of the Constitution of South Africa, Public Service Act, 1994 as amended, Public Service Regulations, 2016 as amended, Skills Development Act, Employment Equity Act, Basic Conditions of Employment Act, Occupational Health and Safety Act and any other relevant prescripts. Change management. Good negotiating, decision making, interpersonal and time management skills. Computer literacy. Conflict management, client orientation and customer focus. A pro-active thinker with excellent decision making skills. Ability to communicate and implement strategic objectives within an overall provincial framework. Verbal and written communication skills. A valid driver's licence.

DUTIES : To provide corporate service in the district and health facilities. Manage and render human resource management and development. Render Auxiliary Services. Manage and coordinate gender and transformation programmes. Manage and coordinate the provision of government information and communication technology services. Manage the provision of legal services. Manage the provision of security services. Manage the provision of communication services. Manage and coordinate transformation and transversal projects. Coordinate the delivery of laundry support services. Manage the provision of records and logistical services.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/207 : **DIRECTOR: PRIMARY HEALTH CARE REF NO: MPDOH/AUG/24/234**

SALARY CENTRE REQUIREMENTS : R1 216 824 per annum, (all-inclusive remuneration package)
 : Nkangala District Office, Emalahleni
 : An undergraduate qualification (NQF Level 7) in a health-related field or equivalent qualification as recognized by SAQA. Registration with a recognized Health Professional Council (2024). At least five (5) years' relevant experience in middle / senior managerial level services preferably in health-related field, as stipulated in the Directive on Human Resources Management and Development for Public Service Professionalization (DPSA). An Honors or Master's degree will be an added advantage. Knowledge and understanding of the District Health System, including Primary Health Care support, District hospitals and Community Based Health Services. Experience in accounting to communities e.g. Health committees and Hospital Boards. Knowledge and experience on district health planning, district health expenditure reviews and annual performance plans. Knowledge and experience on financial and human

resource management applicable to the Public Service. Proven experience in the provision and management of health services. Knowledge and understanding of the Department of Health Mpumalanga Comprehensive Service Plan. Verbal and written communication skills. Driver's license. Skills: Communication skills. Problem solving skills. Decision making skills. Presentation skills. Good and human relation and analytic skills. Be able to work under pressure.

DUTIES : Support the district in the implementation of the full package of district health services (including district hospitals and sub-acute services) within the province, in line with the Departmental Comprehensive Service Plan. Support the district in the implementation of health programmes within the province. Ensure that quality of care is maintained and improved in the three districts. Responsible as budget holder and financial manager for the PHC Directorate. Responsible for human resource management in the Programme. Co-ordinate the rendering of professional support services (including information management) within the three districts. Manage key partnerships within the province, especially with the communities, local government, universities and non-profit organizations (NGO's). Advise the department on legislation, regulations and collective agreements and implement a talent management model that attracts and retains productive teams. Serve as a member of the Senior Management Team. Actively contribute to the formulation and implementation of the departmental strategic plan. Communicate report and integrate the outputs of the directorate, internally in the department and externally with all stakeholders.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko (0 Tel No:13) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/208 : **DIRECTOR: HOSPITAL SERVICES REF NO: MPDOH/AUG/24/235**

SALARY CENTRE REQUIREMENTS : R1 216 824 per annum, (all-inclusive remuneration package)
Nkangala District Office, Emalaheni

: An undergraduate qualification (NQF Level 7) as recognized by SAQA in Health Sciences. At least five (5) years' experience at a middle / senior managerial level in the public health service. A Master's Degree in Public Health and a postgraduate Management qualification will be an added advantage. Valid driver's licence. Knowledge, skills, and competencies: Sound knowledge of and experience in health services delivery at hospital level within the District Health System in line with relevant legislation and policies. Strategic capabilities and leadership, financial management, project management, problem-solving and analysis skills. Change management. Good negotiating, decision-making, inter-personal and time management skills. Computer literacy. Conflict management, client orientation and customer focus. A proactive thinker with excellent decision making skills. Ability to communicate and implement strategic objectives within an overall provincial framework. Valid driver's licence.

DUTIES : Manage and facilitate the provision of hospital services in the district. Facilitate the implementation of provincial Health Policies. Manage and coordinate Hospital Organisation and Community Health Services. Coordinate and facilitate the intra and inter district referral system.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/209 : **CHIEF EXECUTIVE OFFICER REF NO: MPDOH/AUG/24/236**

SALARY CENTRE REQUIREMENTS : R1 216 824 per annum. (All-inclusive remuneration package)
Ermelo Hospital (Gert Sibande District)

: An undergraduate qualification (NQF Level 7) in a Health related field as recognized by SAQA. Current registration with relevant Professional Council (2024) plus a Degree / Diploma in Health Management. At least five (5) years'

experience in health at middle / senior managerial level. Valid driver's licence. Valid driver's licence. Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership programme and project management, financial management, change management, people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

DUTIES

: To plan, direct co-ordinate and manage the efficient and effective delivery of health / medical and administrative support services at the hospital within the prevailing legal and statutory framework through working with the key executive management team at the hospital, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic plan for the hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximize revenue through collection of all income due to the hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilization, monitoring and evaluation and asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods are and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care establish community networks and report to the Hospital Board. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution's risk to ensure optimal achievement of health outcomes, development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority in line with PFMA, and Supply Chain Management prescripts; Ensure that goods and services are procured in a cost effective and timely manner; Ensure sound contract management for all contracted services.

ENQUIRIES

: Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS

: Departmental Online Application System: www.mpuhealth.gov.za.

OTHER POSTS

POST 33/210

: **HEAD: CLINICAL UNIT (MEDICAL) GRADE 1-2: RADIOLOGY REF NO: MPDOH/SEP/24/273**

SALARY

: Grade 1: R1 976 070 - R2 097 327 per annum
Grade 2: R2 160 720 - R2 362 626 per annum

CENTRE REQUIREMENTS

: Rob Ferreira Hospital (Ehlanzeni District)
: Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Radiology (2024). A minimum of five (5) year appropriate experience as Medical Specialist after registration with HPCSA as a Medical Specialist in Radiology. At least three years were in academic setting will be an added advantage. Management

<u>DUTIES</u>	:	skills, good written and verbal communication skills, leadership and decision-making skills. Knowledge of public service legislation, regulations and policies including medical ethics, epidemiology and statistics. Demonstration or the ability to work as part of a multidisciplinary team.
	:	Clinical: Overall in-charge of Radiology department. Co-ordinate and supervise clinical care and treatment of patients in Radiology department. Participation in commuted overtime. Participation in Radiology teaching of junior clinical staff. Administrate and coordinate all Radiology activities. Management of 24-hour Radiology services. Assist with clinical governance and quality assurance according to National Core Standards for Radiology department including but not limited to management of complaints, litigations and Patient Safety Incidents. Conduct research and clinical audits including adverse events reporting. Evaluate staff performance according to the hospital's PMDS processes. Co-operation and liaison with other departments within the hospital. Conflict management. Participation in management committees of Rob Ferreira Hospital. Cost containment within Radiology department in accordance with the hospital's cost saving plan. Spearhead projects in accordance with the operational plan of the clinical services management unit. Management of other Remunerative Work Outside Public Service (RWOPS) for self and other clinical staff. Performance of research within the department. Develop and enhance training and development of healthcare worker in Radiology department. Training and supervision of Medical Officers and Medical Interns and Medical Students.
<u>ENQUIRIES</u>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za .
<u>POST 33/211</u>	:	<u>HEAD: CLINICAL UNIT (MEDICAL) GRADE 1-2: NEPHROLOGY REF NO: MPDOH/SEP/24/274</u>
<u>SALARY</u>	:	Grade 1: R1 976 070 - R2 097 327 per annum Grade 2: R2 160 720 - R2 362 626 per annum
<u>CENTRE</u>	:	Rob Ferreira Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Nephrology (2024). A minimum of five (5) year appropriate experience as Medical Specialist after registration with HPCSA as a Medical Specialist in Nephrology. At least three years were in academic setting will be an added advantage. Management skills, good written and verbal communication skills, leadership and decision-making skills. Knowledge of public service legislation, regulations and policies including medical ethics, epidemiology and statistics. Demonstration or the ability to work as part of a multidisciplinary team.
<u>DUTIES</u>	:	Clinical: Overall in-charge of Nephrology department. Co-ordinate and supervise clinical care and treatment of patients in Nephrology department. Participation in commuted overtime. Participation in Nephrology teaching of junior clinical staff. Administrate and coordinate all Nephrology activities. Management of 24-hour Nephrology services. Assist with clinical governance and quality assurance according to National Core Standards for Nephrology department including but not limited to management of complaints, litigations and Patient Safety Incidents. Conduct research and clinical audits including adverse events reporting. Evaluate staff performance according to the hospital's PMDS processes. Co-operation and liaison with other departments within the hospital. Conflict management. Participation in management committees of Rob Ferreira Hospital. Cost containment within Nephrology department in accordance with the hospital's cost saving plan. Spearhead projects in accordance with the operational plan of the clinical services management unit. Management of other Remunerative Work Outside Public Service (RWOPS) for self and other clinical staff. Performance of research within the department. Develop and enhance training and development of healthcare worker in Nephrology department. Training and supervision of Medical Officers and Medical Interns and Medical Students.
<u>ENQUIRIES</u>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766

		3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018. Departmental Online Application System: www.mpuhealth.gov.za.
<u>APPLICATIONS</u>	:	
<u>POST 33/212</u>	:	<u>HEAD: CLINICAL UNIT (MEDICAL) GRADE 1-2: INTERNAL MEDICINE REF NO: MPDOH/SEP/24/275</u>
<u>SALARY</u>	:	Grade 1: R1 976 070 - R2 097 327 per annum Grade 2: R2 160 720 - R2 362 626 per annum
<u>CENTRE REQUIREMENTS</u>	:	Rob Ferreira Hospital (Ehlanzeni District) Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine (2024). A minimum of five (5) year appropriate experience as Medical Specialist after registration with HPCSA as a Medical Specialist in Internal Medicine. At least three years were in academic setting will be an added advantage. Management skills, good written and verbal communication skills, leadership and decision-making skills. Knowledge of public service legislation, regulations and policies including medical ethics, epidemiology and statistics. Demonstration of the ability to work as part of a multidisciplinary team.
<u>DUTIES</u>	:	Clinical: Overall in-charge of Internal Medicine department. Co-ordinate and supervise clinical care and treatment of patients in Internal Medicine department. Participation in commuted overtime. Participation in Internal Medicine teaching of junior clinical staff. Administrate and coordinate all Internal Medicine activities. Management of 24-hour Internal Medicine services. Assist with clinical governance and quality assurance according to National Core Standards for Internal Medicine department including but not limited to management of complaints, litigations and Patient Safety Incidents. Conduct research and clinical audits including adverse events reporting. Evaluate staff performance according to the hospital's PMDS processes. Co-operation and liaison with other departments within the hospital. Conflict management. Participation in management committees of Rob Ferreira Hospital. Cost containment within Internal Medicine department in accordance with the hospital's cost saving plan. Spearhead projects in accordance with the operational plan of the clinical services management unit. Management of other Remunerative Work Outside Public Service (RWOPS) for self and other clinical staff. Performance of research within the department. Develop and enhance training and development of healthcare worker in Internal Medicine department. Training and supervision of Medical Officers and Medical Interns and Medical Students.
<u>ENQUIRIES</u>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018. Departmental Online Application System: www.mpuhealth.gov.za.
<u>APPLICATIONS</u>	:	
<u>POST 33/213</u>	:	<u>MEDICAL SPECIALIST GRADE 1-3: PAEDIATRIC REF NO: MPDOH/SEP/24/277 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 271 901 - R1 348 635 per annum Grade 2: R1 451 214 - R1 638 967 per annum Grade 3: R1 680 780 - R2 097 327 per annum
<u>CENTRE REQUIREMENTS</u>	:	Rob Ferreira Hospital (Ehlanzeni District) Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Paediatric (2024). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Additional experience in Paediatric. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1 year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Paediatric) for foreign qualified employees. Grade: 2: A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years relevant experience after registration with a

recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Paediatric) for foreign qualified employees. **Grade 3:** A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Paediatric) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioral Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.

DUTIES : Supervising the management of and managing Paediatric and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained. Comply with the Performance Management and Development System (contacting, quarterly reviews and final assessment).

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/214 : **MEDICAL SPECIALIST GRADE 1-3: ANESTHESIOLOGY REF NO: MPDOH/SEP/24/278**

SALARY : Grade 1: R1 271 901 - R1 348 635 per annum
Grade 2: R1 451 214 - R1 638 967 per annum
Grade 3: R1 680 780 - R2 097 327 per annum

CENTRE REQUIREMENTS : Rob Ferreira Hospital (Ehlanzeni District)
Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Anaesthesiology (2024). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Additional experience in Anaesthesiology. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. **Grade 1:** None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1 year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Anaesthesiology) for foreign qualified employees. **Grade: 2:** A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Anaesthesiology) for foreign qualified employees. **Grade 3:** A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Anaesthesiology) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics.

		Multidisciplinary management and team work and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioral Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	:	Supervising the management of and managing Anaesthesiology and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained. Comply with the Performance Management and Development System (contacting, quarterly reviews and final assessment).
<u>ENQUIRIES</u>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za .
<u>POST 33/215</u>	:	<u>MEDICAL SPECIALIST GRADE 1-3: INTERNAL MEDICINE REF NO: MPDOH/SEP/24/279</u>
<u>SALARY</u>	:	Grade 1: R1 271 901 - R1 348 635 per annum Grade 2: R1 451 214 - R1 638 967 per annum Grade 3: R1 680 780 - R2 097 327 per annum Rob Ferreira Hospital (Ehlanzeni District)
<u>CENTRE REQUIREMENTS</u>	:	Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine (2024). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Additional experience in Internal Medicine. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1 year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Internal Medicine) for foreign qualified employees. Grade: 2: A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Internal Medicine) for foreign qualified employees. Grade 3: A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Internal Medicine) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach, guide and junior staff within the department.

<u>DUTIES</u>	:	Behavioral Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship. Supervising the management of and managing Internal Medicine and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained. Comply with the Performance Management and Development System (contacting, quarterly reviews and final assessment).
<u>ENQUIRIES</u>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za .
<u>POST 33/216</u>	:	<u>MEDICAL SPECIALIST GRADE 1-3: ENT REF NO: MPDOH/SEP/24/280</u>
<u>SALARY</u>	:	Grade 1: R1 271 901 - R1 348 635 per annum Grade 2: R1 451 214 - R1 638 967 per annum Grade 3: R1 680 780 - R2 097 327 per annum
<u>CENTRE REQUIREMENTS</u>	:	Rob Ferreira Hospital (Ehlanzeni District) Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in ENT (2024). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Additional experience in ENT. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1 year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (ENT) for foreign qualified employees. Grade: 2: A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (ENT) for foreign qualified employees. Grade 3: A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (ENT) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioral Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	:	Supervising the management of and managing ENT and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Sound clinical knowledge with regard to medicine. Ability to deal with all

medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained. Comply with the Performance Management and Development System (contacting, quarterly reviews and final assessment).

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/217 : **MEDICAL SPECIALIST GRADE 1-3: ORTHOPAEDIC REF NO: MPDOH/SEP/24/281**

SALARY : Grade 1: R1 271 901 - R1 348 635 per annum
Grade 2: R1 451 214 - R1 638 967 per annum
Grade 3: R1 680 780 - R2 097 327 per annum

CENTRE REQUIREMENTS : Rob Ferreira Hospital (Ehlanzeni District)
Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Orthopaedic (2024). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Additional experience in Orthopaedic. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. **Grade 1:** None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1 year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Orthopaedic) for foreign qualified employees. **Grade: 2:** A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Orthopaedic) for foreign qualified employees. **Grade 3:** A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Orthopaedic) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioral Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.

DUTIES : Supervising the management of and managing Orthopaedic and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained. Comply with the Performance Management and Development System (contacting, quarterly reviews and final assessment).

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766

3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
Departmental Online Application System: www.mpuhealth.gov.za.

APPLICATIONS

POST 33/218

MEDICAL SPECIALIST GRADE 1-3: OBSTETRICS & GYNAECOLOGY REF NO: MPDOH/SEP/24/282

SALARY

Grade 1: R1 271 901 - R1 348 635 per annum
Grade 2: R1 451 214 - R1 638 967 per annum
Grade 3: R1 680 780 - R2 097 327 per annum

CENTRE REQUIREMENTS

Rob Ferreira Hospital (Ehlanzeni District)
Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Obstetrics & Gynaecology (2024). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Additional experience in Orthopaedic. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. **Grade 1:** None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1 year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Obstetrics & Gynaecology) for foreign qualified employees. **Grade: 2:** A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Obstetrics & Gynaecology) for foreign qualified employees. **Grade 3:** A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Obstetrics & Gynaecology) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioral Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.

DUTIES

Supervising the management of and managing Obstetrics & Gynaecology and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained. Comply with the Performance Management and Development System (contacting, quarterly reviews and final assessment).

ENQUIRIES

Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS

Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/219

MEDICAL SPECIALIST GRADE 1-3: PAEDIATRIC NEPHROLOGY REF NO: MPDOH/SEP/24/283

SALARY

Grade 1: R1 271 901 - R1 348 635 per annum

CENTRE REQUIREMENTS

Grade 2: R1 451 214 - R1 638 967 per annum
Grade 3: R1 680 780 - R2 097 327 per annum
Rob Ferreira Hospital (Ehlanzeni District)
Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Paediatric Nephrology (2024). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Additional experience in Paediatric Nephrology. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. **Grade 1:** None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1 year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Paediatric Nephrology) for foreign qualified employees. **Grade: 2:** A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Paediatric Nephrology) for foreign qualified employees. **Grade 3:** A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Paediatric Nephrology) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioral Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.

DUTIES

Supervising the management of and managing Paediatric Nephrology and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained. Comply with the Performance Management and Development System (contacting, quarterly reviews and final assessment).

ENQUIRIES

Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS

Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/220

MEDICAL SPECIALIST GRADE 1-3: PAEDIATRIC CARDIOLOGY REF NO: MPDOH/SEP/24/284

SALARY

Grade 1: R1 271 901 - R1 348 635 per annum
Grade 2: R1 451 214 - R1 638 967 per annum
Grade 3: R1 680 780 - R2 097 327 per annum

CENTRE REQUIREMENTS

Rob Ferreira Hospital (Ehlanzeni District)
Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Paediatric Cardiology (2024). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Knowledge of current

Health and Public Service regulations and policies. Additional experience in Paediatric Cardiology. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. **Grade 1:** None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1 year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Paediatric Cardiology) for foreign qualified employees. **Grade: 2:** A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Paediatric Cardiology) for foreign qualified employees. **Grade 3:** A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Paediatric Cardiology) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioral Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.

DUTIES : Supervising the management of and managing Paediatric Cardiology and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained. Comply with the Performance Management and Development System (contacting, quarterly reviews and final assessment).

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/221 : **MEDICAL SPECIALIST GRADE 1-3: NEURODEVELOPMENT/PAEDIATRIC NEUROLOGY REF NO: MPDOH/SEP/24/285**

SALARY : Grade 1: R1 271 901 - R1 348 635 per annum
Grade 2: R1 451 214 - R1 638 967 per annum
Grade 3: R1 680 780 - R2 097 327 per annum

CENTRE REQUIREMENTS : Rob Ferreira Hospital (Ehlanzeni District)
: Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Neurodevelopment/Paediatric Neurology (2024). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Additional experience in Neurodevelopment/Paediatric Neurology. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. **Grade 1:** None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1 year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Neurodevelopment/Paediatric Neurology) for foreign qualified employees.

Grade: 2: A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Neurodevelopment/Paediatric Neurology) for foreign qualified employees.

Grade 3: A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Neurodevelopment/Paediatric Neurology) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and team work and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioral Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.

DUTIES : Supervising the management of and managing Neurodevelopment/Paediatric Neurology and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained. Comply with the Performance Management and Development System (contacting, quarterly reviews and final assessment).

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/222 : **DEPUTY DIRECTOR: OFFICE OF HEAD OF DEPARTMENT REF NO: MPDOH/SEP/24/286**

SALARY CENTRE REQUIREMENTS : R849 702 per annum, (all-inclusive remuneration package)
 : Provincial Office, Mbombela (Nelspruit)
 : Senior Certificate / Grade 12 plus an undergraduate qualification (NQF Level 7) in Public Administration / Public Management as recognized by SAQA. At least 3 – 5 years relevant experience at Executive Office of which three (3) years' experience must be at supervisory / managerial level (ASD). Sound understanding of, and ability to grasp the Public Services policies and regulations including the Public Service Act, PFMA, Treasury Regulations and administrative related policies and initiatives. Knowledge of executive office management policies will be an added advantage. The following serve as recommendations: Excellent leadership, interpersonal and motivational skills. Good written and verbal communication skills. Comprehensive knowledge of the Public Service and related legislation and the legal and labour implication. Proven ability to plan, managed and delegate as well as monitor public administrative functions. Applied strategic thinking, especially in terms of conflict management. Creative assertiveness. Basic budgeting skills. Computer literacy. A valid driver's licence.

DUTIES : The successful candidate will be responsible to: Assist in managing and coordinating the administrative functions in the Office of the HOD. Co-ordinate meetings with stakeholders / institutions. Accompany the HOD to meetings, visits, and other engagements as and when required and ensure adequate research / fact finding and briefing to facilitate meetings of the HOD's obligations. Promote sound financial management within the areas of

responsibility in as budgeting and expenditure for the Office of the HOD is concerned. Develop, manage, and maintain efficient linkages between the office of the HOD and all internal and external departmental stakeholders. Design, develop and maintain an orderly and efficient system of reception, administration, office information correspondence relating to the Office of the HOD, to relevant components for attention, and make follow-ups where necessary. Facilitate the gathering of information and prepare and submit reports as required. Supervise other staff below him/her. Execute Human Resource Performance Management.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/223 : **OPERATIONAL MANAGER NURSING (PN-B3): OUTPATIENTS REF NO: MPDOH/SEP/24/287**

SALARY CENTRE REQUIREMENTS : R656 964 – R748 683 per annum
 : Witbank Hospital (Nkangala District)
 : Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2024). A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least five (5) years' experience after obtaining the one (1) post-basic qualification in the relevant specialty. At least three (3) years of the period referred to above must be appropriate/recognize experience at management level. A post basic qualification in Nursing Administration/Health service management. Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e. (Ms Word, Power Point). Ability to work independently and innovatively. Facilitation and presentation skills, problem solving and decision-making skills.

DUTIES : Provide effective management and professional leadership in the specialized units of Outpatients Unit. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students Monitor implementation of Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: Tel No: (013) 766 3018

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/224 : **OPERATIONAL MANAGER NURSING (PN-B3): NIGHT SUPERVISION REF NO: MPDOH/SEP/24/288**

SALARY CENTRE REQUIREMENTS : R656 964 – R748 683 per annum
 : Witbank Hospital (Nkangala District)
 : Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing

Council' (SANC) as a Professional Nurse (2024). A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least five (5) years' experience after obtaining the one (1) year post-basic qualification in the relevant specialty. At least three (3) years of the period referred to above must be appropriate/recognize experience at management level. A post basic qualification in Nursing Administration/Health service management. Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e. (Ms Word, Power Point). Ability to work independently and innovatively. Facilitation and presentation skills, problem solving and decision-making skills.

DUTIES : Provide effective management and professional leadership in the specialized units of Nursing Care Unit. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students Monitor implementation of Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/225 : **OPERATIONAL MANAGER NURSING (PN-B3): TRAUMA AND EMERGENCY REF NO: MPDOH/SEP/24/289**

SALARY CENTRE REQUIREMENTS : R656 964 – R748 683 per annum
Witbank Hospital (Nkangala District)

: Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2024). A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least five (5) years' experience after obtaining the one (1) Diploma in R212 Qualification in Trauma and Emergency Nursing Science: At least three (3) years of the period referred to above must be appropriate/recognize experience at management level. A post basic qualification in Nursing Administration/Health service management Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e. (MS Word, Power Point). Ability to work independently and innovatively. Facilitation and presentation skills, problem solving and decision-making skills.

DUTIES : Provide effective management and professional leadership in the specialized units of Trauma and Emergency Unit. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS

evaluation of staff, formulate training programs and participate in training and development of staff and nursing students Monitor implementation of Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/226 : **OPERATIONAL MANAGER NURSING (PN-B3): CRITICAL CARE (NEUROSURGICAL WARD / ADULT CARE) REF NO: MPDOH/SEP/24/290**

SALARY CENTRE REQUIREMENTS : R656 964 – R748 683 per annum
: Witbank Hospital (Nkangala District)
: Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2024). A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least five (5) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining the one (1) Diploma in Critical Care /Medical and Surgical Nursing. At least three (3) years of the period referred to above must be appropriate/recognize experience at management level. A post basic qualification in Nursing Administration/Health service management. Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e. (MS Word, Power Point). Ability to work independently and innovatively. Facilitation and presentation skills, problem solving and decision-making skills.

DUTIES : Provide effective management and professional leadership in the specialized units of Critical Care Unit. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students Monitor implementation of Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/227 : **OPERATIONAL MANAGER NURSING (PN-B3): CRITICAL CARE (NEONATAL HIGH CARE) REF NO: MPDOH/SEP/24/291**

SALARY CENTRE REQUIREMENTS : R656 964 – R748 683 per annum
: Witbank Hospital (Nkangala District)
: Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2024). A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as a

		Professional Nurse with the SANC in General Nursing. At least five (5) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining the one (1) Diploma in Critical care /Medical and Surgical Nursing. At least three (3) years of the period referred to above must be appropriate/recognize experience at management level. A post basic qualification in Nursing Administration/Health service management. Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e. (MS Word, Power Point). Ability to work independently and innovatively. Facilitation and presentation skills, problem solving and decision-making skills.
<u>DUTIES</u>	:	Provide effective management and professional leadership in the specialized units of Neonatal High Care Unit. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students Monitor implementation of Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery.
<u>ENQUIRIES</u>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za .
<u>POST 33/228</u>	:	<u>OPERATIONAL MANAGER NURSING (PN-B3): ORTHOPAEDIC REF NO: MPDOH/SEP/24/292</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R656 964 – R748 683 per annum Witbank Hospital (Nkangala District)
	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2024). A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least five (5) years' experience after obtaining the one (1) Diploma in R212 Qualification in Orthopaedic Nursing Science. At least three (3) years of the period referred to above must be appropriate/recognize experience at management level. A post basic qualification in Nursing Administration/Health service management Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e. (MS Word, Power Point). Ability to work independently and innovatively. Facilitation and presentation skills, problem solving and decision-making skills.
<u>DUTIES</u>	:	Delegate, supervise and co-ordinate the provision of effective and efficient patient care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stake holders (i.e. interpersonal, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation of nursing guidelines, norms, and standards. Manage effective utilization and supervision of human, financial and material resources. Co-ordination of provision of effective training and research. Be allocated to weekends, public holidays and relieve the night supervisor when required Maintain professional growth/ethical standards and self-development. Management of personnel performance and review thereof. (Contracting, quarterly review and final assessment).
<u>ENQUIRIES</u>	:	Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa

Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/229 : **ASSISTANT MANAGER NURSING (AREA) (PN-A7) REF NO: MPDOH/SEP/24/293**
Re-Advertisement

SALARY : R656 964 - R771 309 per annum
CENTRE : Shongwe Hospital (Ehlanzeni District)
REQUIREMENTS : Senior Certificate / Grade 12 plus Basic qualification accredited with the South African Nursing Council in Terms of Government Notice 425, (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2024). A minimum of eight (8) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least three (3) years period referred to above must be appropriate / recognisable experience at management level. A Diploma / Degree in Nursing Administration and Management will be an added advantage. Knowledge/skills: Basic computer literacy, strong Leadership, Good communication and Sound Interpersonal skills. Ability to work under pressure, manage own time, function as an effective leader of the nursing team. Implement and manage change. Willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Report writing skills.

DUTIES : Delegate, Supervise and coordinate the provision of effective and efficient patient care through adequate quality nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive working relationships with nursing and other stakeholders. Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards, policies, PMDS, procedures, Contingency and Strategic Plans. Monitor and ensure proper utilization of human, financial and physical resources. Quality management including infection control, information management and clinical audits. Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage human resources. Monitor and ensure proper utilization of financial and physical resources. Implement all relevant prescripts. Manage and monitor proper utilization of human financial and material resources. Manage the budget according to PFMA.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/230 : **ASSISTANT DIRECTOR: HEALTH PROMOTION REF NO: MPDOH/SEP/24/294**

SALARY : R552 081 per annum, (plus service benefits)
CENTRE : Nkangala District Office, Witbank
REQUIREMENTS : Senior Certificate / Grade 12 plus appropriate three year Diploma / Degree (NQF Level 6/7) in Health Science with 3 – 5 years' extensive relevant experience of which three (3) years' experience must be at supervisory / managerial (Level 7/8). Understanding of the culture of people of Mpumalanga. Computer literacy. Sound interpersonal and communication skills (written and verbal). Good management and supervisory skills. Ability to work independently and tight deadlines. Analytical skills. Valid driver's licence.

DUTIES : Develop an integrated Health Promotion strategy that empowers community to improve control over their health. Implement Community based healthy lifestyle interventions to combat communicable and non-communicable disease. Implement and monitor the Health promoting School, early learning centres and Crèche Initiative in collaboration with the school health teams. Implement and monitor the Household Community Component of IMCI. Outbreak Response enablement and health & hygiene interventions. Establish and

maintain a Resource centre. Work with the Private sector and organised labour to promote healthy lifestyle practices in the workplace. Advocate for health promotion programmes in institutions of higher education.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/231 : **PROFESSIONAL NURSE GRADE 1 (PN-B1): PHC REF NO: MPDOH/SEP/24/296 (X2 POSTS)**

SALARY : R451 533 – R530 376 per annum
CENTRE : Thulamahashe CHC and Edinburg Clinic (Ehlanzeni District)
REQUIREMENTS : Senior Certificate / Grade 12 qualification or equivalent plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwifery (2024), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty in Primary Health Care Science. Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC. Recommendations: Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision making skills. Good supervisory and teaching skills.

DUTIES : Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Provide comprehensive health care services in the in Primary Health Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stake holders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment are functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/232 : **PROFESSIONAL NURSE GRADE 1-2 (PN-B1): TRAUMA & EMERGENCY REF NO: MPDOH/SEP/24/299 (X3 POSTS)**

SALARY : Grade 1: R451 533 - R530 376 per annum
Grade 2: R553 545 - R686 211 per annum
CENTRE : Witbank Hospital (Nkangala District)
REQUIREMENTS : Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2024), a post basic nursing qualification with duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 in Trauma & Emergency Nursing Science. Current registration with the SANC as a Professional Nurse. A minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.

DUTIES : Provision of high quality, holistic and specialized nursing care within applicable legislation and related legal and ethical nursing practices. Perform clinical nursing practice and promote quality nursing care in accordance with the scope

of practice and nursing standards as determined by the institution. Work as part of multidisciplinary team to ensure good nursing care. Work effectively, amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support of personnel to ensure proper nursing care. Provision of quality patient care through adherence to set standards, policies and procedures. To provide more complex nursing care that leads to improved service delivery by upholding Batho-Pele Principles and Patient's Rights Charter. Act as shift leader in Unit (when necessary). Effective utilisation of resources. Participation in training and research. Maintenance of professional growth, ethical standards and self-development. Must be prepared to work in allocated area due to service demands and work shifts as per allocation; this includes night shift, weekends and public holidays.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/233 : **PROFESSIONAL NURSE GRADE 1-2 (PN-B1): CRITICAL CARE REF NO: MPDOH/SEP/24/304 (X5 POSTS)**

SALARY : Grade 1: R451 533 - R530 376 per annum
Grade 2: R553 545 - R686 211 per annum

CENTRE REQUIREMENTS : Witbank Hospital (Nkangala District)
Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2024), a post basic nursing qualification with duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 in Critical Care Nursing. Current registration with the SANC as a Professional Nurse. A minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.

DUTIES : Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice of Critical Care Nursing. Promote quality of nursing care as directed by the professional scope of practice and standards. Participate in the implementation of the National Core Standards and Ideal hospital framework norms and standards. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Effectively manage resources. Work as part of the multi-disciplinary team to ensure quality nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to Patient needs, requirements and expectations (Batho Pele).

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/234 : **PROFESSIONAL NURSE GRADE 1-2 (PN-B1): CHILD/PAEDIATRIC (PAEDIATRIC HIGH CARE UNIT) REF NO: MPDOH/SEP/24/308 (X4 POSTS)**

SALARY : Grade 1: R451 533 - R530 376 per annum
Grade 2: R553 545 - R686 211 per annum

CENTRE REQUIREMENTS : Witbank Hospital (Nkangala District)
Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2024), a post basic nursing qualification with duration of at least 1 year, accredited with the SANC in terms of Government

Notice R212 in Child/Paediatric Nursing Science. Current registration with the SANC as a Professional Nurse. A minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.

DUTIES : Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice of Paediatric Nursing Care. Promote quality of nursing care as directed by the professional scope of practice and standards. Participate in the implementation of the National Core Standards and Ideal hospital framework norms and standards. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Effectively manage resources. Work as part of the multi-disciplinary team to ensure quality nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to Patient needs, requirements and expectations (Batho Pele).

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/235 : **PROFESSIONAL NURSE GRADE 1-2 (PN-B1): ONCOLOGY REF NO: MPDOH/SEP/24/309**

SALARY : Grade 1: R451 533 - R530 376 per annum
Grade 2: R553 545 - R686 211 per annum

CENTRE REQUIREMENTS : Witbank Hospital (Nkangala District)
Senior Certificate / Grade 12 plus Basic R425 qualification (Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2024), a post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Oncology Nursing Science. Current registration with the SANC as a Professional Nurse. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing.

DUTIES : Provision of high quality, holistic and specialized nursing care within applicable legislation and related legal and ethical nursing practices. Perform clinical nursing practice and promote quality nursing care in accordance with the scope of practice and nursing standards as determined by the institution. Work as part of multidisciplinary team to ensure good nursing care. Work effectively, amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support of personnel to ensure proper nursing care. Provision of quality patient care through adherence to set standards, policies and procedures. To provide more complex nursing care that leads to improved service delivery by upholding Batho-Pele Principles and Patient's Rights Charter. Act as shift leader in Unit (when necessary). Effective utilisation of resources.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/236 : **PROFESSIONAL NURSE GRADE 1-2 (PN-B1): NEPHROLOGY/CTRITICAL CARE REF NO: MPDOH/SEP/24/310**

SALARY : Grade 1: R451 533 - R530 376 per annum
Grade 2: R553 545 - R686 211 per annum

CENTRE REQUIREMENTS : Witbank Hospital (Nkangala District)
Senior Certificate / Grade 12 plus Basic R425 qualification (Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a

Professional Nurse (2024), a post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Nephrology / Critical Care Nursing Science. Current registration with the SANC as a Professional Nurse. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Demonstrate an understanding of legislation and related legal and ethical nursing practices.

DUTIES : Perform clinical nursing practice in accordance with the scope of practice of Nephrology Nursing Care. Promote quality of nursing care as directed by the professional scope of practice and standards. Participate in the implementation of National Core Standards and ideal hospital framework norms and standards. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Effectively manage resources. Work as part of the multi-disciplinary team to ensure quality nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual cultural racial or religious differences. Able to plan and organize own work and that support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and expectations (Batho Pele).

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/237 : **ADMINISTRATIVE OFFICER: HEALTH TECHNOLOGY REF NO: MPDOH/SEP/24/312**

SALARY CENTRE REQUIREMENTS : R308 154 per annum, (plus service benefits)
: Nkangala District Clinical Engineering Workshop, Emalahleni
: Senior Certificate / Grade 12 plus three (3) years' relevant experience or Diploma / Degree (NQF Level 6/7) in Public Administration / Management or equivalent qualification. Good interpersonal and communication skills (verbal and written). Knowledge of PFMA, National Treasury Regulations, BBBEE, PPPFA, procurement policies and procedures. Must have Experience on Government systems (BAS & LOGIS), excellent interpersonal relations, good communication skills. Valid driver's licence.

DUTIES : Render comprehensive mental health occupational therapy service in primary health care that complies with the norms and standards as indicated by mental health care Act 17 2002. Assessment and treatment of patients in the district. Develop community support groups for MHC Users. Involvement in the assessment of trial awaiting detainees. Implement quality assurance measures and participate in the formulation and review of strategies in the district. Be responsible and assist in the management of all allocated resources. Effective report writing, record keeping and data collection skill is needed. Working well within the MDT set up.

ENQUIRIES : Ms. Glory Mokone Tel No: (013) 766 3340 / Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 33/238 : **ADMINISTRATIVE OFFICER: HEALTH TECHNOLOGY REF NO: MPDOH/SEP/24/312**

SALARY CENTRE REQUIREMENTS : R308 154 per annum, (plus service benefits)
: Nkangala District Clinical Engineering Workshop, Emalahleni
: Senior Certificate / Grade 12 plus three (3) years' experience in Health Technology or Diploma / Degree (NQF Level 6/7) in Public Administration / Management or equivalent qualification. Good interpersonal and communication skills (verbal and written). Knowledge of PFMA, National Treasury Regulations, BBBEE, PPPFA, procurement policies and procedures. Must have Experience on Government systems (BAS & LOGIS), excellent interpersonal relations, good communication skills. Valid driver's licence.

- DUTIES** : Monitor incoming and outgoing of medical equipment. Manage the stock in the Clinical Engineering (C.E) Workshop. Keep the electronic and manual filling of information for the C.E Workshop. Compile and capture requisitions for C.E Workshop. Facilitate the process of issuing purchase orders for repairs and services to medical equipment and stores related items.
- ENQUIRIES** : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351 and IT related queries: Help desk Tel No: (013) 766 3018.
- APPLICATIONS** : Departmental Online Application System: www.mpuhealth.gov.za.

OFFICE OF THE PREMIER

The Office of the Premier is looking for dynamic, innovative, experienced and suitable candidates to fill the following posts, listed in the various units below.

- APPLICATIONS** : Please forward your applications, quoting the relevant reference number to: The Acting Deputy Director: Internal HR Management and Development, Ms SS Monareng, Private Bag X11291, Mbombela, 1200. Physical Address: Office of the Premier, Makhonjwa Building, First Floor, Government Boulevard, Riverside Park. E-mail address: smonareng@mpg.gov.za
- CLOSING DATE** : 30 September 2024
- NOTE** : The Office of the Premier is an equal opportunity employer. It is our intention to promote representativity in respect of race, gender and disability through the filling of these positions and that the candidature of persons, whose transfer/promotion/appointment will promote representativeness, will receive preference. The minimum entry requirement for all Senior Management Services (SMS) posts is a Pre-entry Certificate which is submitted prior to appointment and that is obtainable through a course named Certificate for entry into SMS – and the full details can be sourced by following the link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. The recommended candidates for all four posts shall be subjected to a competency assessment. All Appointments are subject to security clearance, security vetting, employment reference checks, qualification verification and signing of performance agreement. Successful candidates will be required to disclose their financial interests, when required. Note: The above-mentioned posts are permanent positions and the successful candidates will be subjected to security clearance and security vetting. It must further be noted that all the above posts are being re-advertised – Previous respondents are therefore welcome to re-apply. If no correspondence is received within two months of the closing date, applicants must accept that their applications have been unsuccessful.

MANAGEMENT ECHELON

- POST 33/239** : **CHIEF DIRECTOR: POLICY ANALYSIS AND RESEARCH REF NO: PAR/OTP/09/2024 (PREVIOUSLY KNOWN AS GENERAL MANAGER: POLICY ANALYSIS AND RESEARCH)**
Re-Advertisement
- SALARY** : R1 436 022 per annum (Level 14), an all-inclusive remuneration package. The successful candidate will be required to enter into a Performance Agreement with the Deputy Director-General: Policy Research, Performance Monitoring and Evaluation.
- CENTRE REQUIREMENTS** : Mbombela
An appropriate Bachelor's Degree /National Diploma in Public Management or Administration (NQF level 7) or equivalent qualification (NQF level 7), with a minimum of 5 years managerial experience in a Senior Management level. Experience in macro policy, planning, policy analysis and research would be an added advantage. Knowledge of the Public Finance Management Act and Public Service Act, as well as other prescripts applicable in the Public Service. Essential skills will include the following: Strategic capability and leadership Financial management Change management Knowledge management People management and empowerment Programme and project management Service delivery innovations Client orientation and customer focus Problem solving and analysis Communications.
- DUTIES** : Providing strategic direction and leadership in the management and coordination of the provincial policy development services Providing strategic

direction and leadership in the management of the Macro Planning processes
 Providing strategic leadership and support in managing the development and implementation of provincial agenda
 Providing strategic direction and leadership in the management and coordination of performance information related to service delivery in the province
 Developing and maintaining sound working relations with relevant structures within the Office of the Premier and with other stakeholders, national departments, Presidency, other provinces, research institutions in order to effectively carry out the mandates of the chief directorate
 Managing and overseeing the effective and efficient utilization of the Chief Directorate's resources.

ENQUIRIES : Enquiries should be directed to the Acting Deputy Director: Internal HR Management and Development - Ms SS Monareng: Tel No: (013) 766 2004

POST 33/240 : **CHIEF DIRECTOR: PERFORMANCE MONITORING AND EVALUATION REF NO: CC/OTP/09/2024. (PREVIOUSLY KNOWN AS GENERAL MANAGER: CLUSTER CO-ORDINATION)**
 Re-Advertisement

SALARY : R1 436 022 per annum (Level 14), an all-inclusive remuneration package. The successful candidate will be required to enter into a Performance Agreement with the Deputy Director-General: Policy Research, Performance Monitoring and Evaluation.

CENTRE REQUIREMENTS : Mbombela
 : An appropriate Bachelor's Degree /National Diploma in Public Management or Administration (NQF level 7) or equivalent qualification (NQF level 7), with a minimum of 5 years managerial experience in a Senior Management level. Experience in macro policy, planning and cluster management would be an added advantage. Knowledge of the Public Finance Management Act and Public Service Act, as well as other prescripts applicable in the Public Service. Essential skills will include the following: strategic capability and leadership
 Financial management
 Change management
 Knowledge management
 People management and empowerment
 Programme and project management
 Service delivery innovations
 Client orientation and customer focus
 Problem solving and analysis
 Communications.

DUTIES : Provide strategic advice and support to the governance and criminal justice system cluster
 Provide strategic advice and support to the economy, investment and employment cluster
 Provide strategic advice and support to the social protection, community and human development cluster
 Evaluate the developmental impact of provincial programmes
 Managing and overseeing the effective and efficient utilization of the Chief Directorate's resources.

ENQUIRIES : Enquiries should be directed to the Acting Deputy Director: Internal HR Management and Development - Ms SS Monareng: Tel No: (013) 766 2004

POST 33/241 : **CHIEF DIRECTOR: STRATEGIC HUMAN RESOURCES REF NO: SHRS/OTP/09/202 (PREVIOUSLY KNOWN AS GENERAL MANAGER: STRATEGIC HUMAN RESOURCE SERVICES)**
 Re-Advertisement

SALARY : R1 436 022 per annum (Level 14), an all-inclusive remuneration package. The successful candidate will be required to enter into a Performance Agreement with the Deputy Director-General: Institutional Development Support and Integrity Management. The shortlisted candidates will be subjected to a competency assessment.

CENTRE REQUIREMENTS : Mbombela
 : An appropriate Bachelor's Degree /National Diploma in Human Resource Management, Public Management and Administration (NQF level 7) or equivalent qualification, with a minimum of 5 years managerial experience in a Senior Management level. SMS Pre-entry Certificate. Experience in the fields of human resource management, human resource development, labour relations, policy management would be an added advantage. Knowledge of the Public Finance Management Act and Public Service Act, as well as other prescripts applicable in the Public Service. Essential skills will include the following: Strategic capability and leadership
 HR prescripts
 analysis
 Comprehensive report writing
 Financial management
 Change management
 Knowledge management
 People management and empowerment
 Programme and project management
 Service delivery innovations
 Client orientation and customer focus
 Problem solving and analysis
 Communications.

- DUTIES** : Provide an informed advice on HR matters to all Departments Co-ordinate and monitor the implementation of strategic HR services for the Province Co-ordinate and monitor the implementation and promotion of sound labour relations and discipline in the Province Co-ordinate and monitor the implementation of organizational development and job evaluation in the Province Co-ordinate and monitor the implementation of transversal HRM policies and guidelines Manage human, financial and physical resources, as well as information.
- ENQUIRIES** : Enquiries should be directed to the Acting Deputy Director: Internal HR Management and Development - Ms SS Monareng Tel No: (013) 766 2004
- POST 33/242** : **CHIEF FINANCIAL OFFICER REF NO: CFO/OTP/09/2024**
Re-Advertisement
- SALARY** : R1 216 824 per annum (Level 13), an all-inclusive remuneration package. The successful candidate will be required to enter into a Performance Agreement with the Director-General. The shortlisted candidates will be subjected to a competency assessment.
- CENTRE REQUIREMENTS** : Mbombela
An appropriate Bachelor's Degree /National Diploma or equivalent qualification in Commerce – B Com in Accounting is an added advantage (NQF level 7), with a minimum of 5 years managerial experience in a Middle Management level. Extensive experience in the field of Finance. Knowledge of the Public Finance Management Act and Public Service Act, as well as other prescripts applicable in the Public Service. Essential skills will include the following: Strategic capability and leadership Financial management Accounting management Change management Knowledge management People management and empowerment Programme and project management Service delivery innovations Client orientation and customer focus Problem solving and analysis. Communications.
- DUTIES** : Managing compliance with requirements of the PFMA, Financial manuals and Treasury Regulations Managing the efficient, effective, economical and transparent use of resources Designing and implementation of internal controls, including proper risk management Provision of timely, accurate and adequate financial and other operational information for strategic decision making purposes and preparation of strategic plans Ensuring that sound systems and procedures for expenditure management and control are in place Ensuring that proper planning for the acquisition of assets, design and implementation of measures to protect and maintain assets Designing, implementation and maintenance of accounting systems to ensure complete, valid, accurate and timeous financial/non-financial information Rendering of efficient and effective supply chain management services Overseeing the management and monitoring of the developmental budget in support of service delivery.
- ENQUIRIES** : Enquiries should be directed to the Acting Deputy Director: Internal HR Management and Development - Ms SS Monareng Tel No: (013) 766 2004