

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH AND WELLNESS**

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

POST 29/53 : **DENTAL SPECIALIST: GRADE 1 TO 3 (ORTHODONTICS)**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R1 271 901 per annum
Grade 2: R1 451 214 per annum
Grade 3: R1 680 780 per annum
(A portion of the package can be structured according to the individual's personal needs).

CENTRE REQUIREMENTS : Oral Health Services, Tygerberg/Mitchells's Plain Platform
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Dental Specialist in the specialty Orthodontics. Registration with a professional council: Registration with the HPCSA as Dental Specialist in the specialty Orthodontics. Experience: **Grade 1:** None after registration with the HPCSA as a Dental Specialist. **Grade 2:** A minimum of 5 years appropriate experience as Dental Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Dental Specialist in the specialty Orthodontics. **Grade 3:** A minimum of 10 years appropriate experience as Dental Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Dental Specialist in a specialty Orthodontics Inherent requirement of the job: A valid driver's license.

DUTIES : Implementation, monitoring and evaluation of dental services on the Oral Health Teaching platform. Supervision and leadership role with regards to teaching, training and education of post-graduate and under-graduate students. Performing administrative activities relating to the position. Operational and clinical research. Render general and specialist dental services at the Oral Health Teaching platform. Provide leadership and management within the Oral Health Teaching platform.

ENQUIRIES : Dr. D. Joubert Tel No: (021) 937 3105/6

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other vacant Dental Specialist (Orthodontics) posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.

CLOSING DATE : 06 September 2024

POST 29/54 : **SENIOR REGISTRAR (HAEMATOLOGY)**
(3-Year Contract)

SALARY : R1 271 901 per annum, (A portion of the package can be structured according to the individual's personal needs)

CENTRE REQUIREMENTS : Groote Schuur Hospital, Observatory
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist.

Registration with a professional council: Registration with the HPCSA as Medical Specialist in Medicine. Inherent requirement of the job: Commuted overtime is compulsory. Competencies (knowledge/skills): Facilitation of management system. Effective and efficient administration. Communication including report generation, letter writing, consultation. Technical skills appropriate for investigation. Clinical Skills required of a Medical Specialist Physician (e.g. Assessment, diagnosis and treatment in inpatient, outpatient, and emergency contexts). MMED and FCP (SA) or FCPATH (Haematology) qualification or equivalent. Appropriate clinical experience in stem cell transplantation and critical care.

DUTIES : Clinical service provision. Clinical Governance and Administration. Teaching and Training/Supervision of Junior Staff. Managing critically ill stem cell transplant patients.

ENQUIRIES : Prof V Louw Tel No: (021) 404 3080 or vernon.louw@uct.ac.za

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Candidates will have to undergo profiling assessments prior to appointment. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Registrar will be for a maximum contract period of 4/5 years. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations. *Preference will be given to SA citizens/permanent residents with a valid identity document*. No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status). ii) Other: Registrars will be required to register as post-graduates with the applicable University in the Western Cape according to the requirements for the discipline in the yearbook and guidelines."

CLOSING DATE : 06 September 2024

POST 29/55 : **MEDICAL SPECIALIST GRADE 1 TO 3 (OPHTHALMOLOGY)**

SALARY : Grade 1: R1 271 901 per annum
Grade 2: R1 451 214 per annum
Grade 3: R1 680 780 per annum
(A portion of the package can be structured according to the individual's personal needs)

CENTRE : Groote Schuur Hospital Observatory

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Specialist in Ophthalmology. Registration with a professional council: Registration with the HPCSA as a Medical Specialist in Ophthalmology. Experience: **Grade 1:** None after registration with the HPCSA as Medical Specialist in Ophthalmology. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Ophthalmology. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employee) as a Medical Specialist in Ophthalmology. Competencies (knowledge/skills): Ability to work in a high-volume clinic and surgical environment. Computer literacy and interest in data collection for service improvement. Clinical and surgical competency in Oculoplastic and Orbital surgery and some experience with treatment of Ocular tumors. Appropriate clinical experience in Ophthalmology.

DUTIES : Ophthalmic clinical service provision in the Groote Schuur Hospital Division of Ophthalmology (theatre, clinics, OPD) with emphasis on oculoplastics, orbits and ocular tumors. Supervision and training of junior surgical staff and undergraduate students/interns. Participation in under- and post-graduate divisional activities.

ENQUIRIES : Prof N du Toit Tel No: (021) 404-5008

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".

CLOSING DATE : 06 September 2024

POST 29/56 : **PRIMARY HEALTH CARE MANAGER**
West Coast District

SALARY : R1 003 890 per annum, (A portion of the package can be structured according to the individual's personal needs)

CENTRE : Vredenburg Hospital

REQUIREMENTS : Minimum Educational Qualification: Appropriate 4-year Health related Diploma/Degree or equivalent registrable with a South African Statutory Health Professions Council or South African Nursing Council. Experience: Appropriate/recognisable experience in District Health Systems/Management/Services. Appropriate experience in PHC Management. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to attend to community needs after-hours. Competencies (knowledge/skills): Ability to function/make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal, leadership and conflict resolution skills. Basic knowledge and experience in office administration, financial and procurement administration, and computer literacy (MS Word, Excel, PowerPoint, Outlook, and Internet).

DUTIES : Overall management (Operational and Strategic) of the PHC component of the Sub-district (Clinics, CDCs). Manage, co-ordinate, plan, monitor and evaluate facility-based programmes as well as integration of these with Community Based Services in the Sub-district. Management of the critical support services. Manage Human Resource, Skills Development and Labour Relations. Financial and budget management. Liaise and co-operate with multisectoral team, the community and other stakeholders. Ensure that prescribed policies and procedures are implemented and adhered to, to ensure integrated and quality services are rendered.

ENQUIRIES : Dr J Van Schalkwyk Tel No: (022) 709-7287, E-mail: Johanna.VanSchalkwyk@westerncape.gov.za

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. A Competency assessment will form part of the selection process.

CLOSING DATE : 06 September 2024

POST 29/57 : **PRIMARY HEALTH CARE MANAGER**
Cape Winelands Health District

SALARY : R1 003 890 per annum, (A portion of the package can be structured according to the individual's personal needs)

CENTRE : Stellenbosch Sub-district

REQUIREMENTS : Minimum educational qualification: Appropriate 4-year Health related Diploma/Degree or equivalent, registrable with a South African Statutory Health Professions Council or South African Nursing Council. Experience: Appropriate management experience in an appropriate healthcare environment. Inherent requirements of the job: Valid Driver's license. Willingness to travel in the Sub-district and District. Competencies (knowledge/skills): Sound knowledge of the district health system. A firm grasp of the principles and practice of primary healthcare in the South African context. Computer literacy.

DUTIES : Overall management of the Primary Health Care services for the sub-district, both for Clinics and Community-Based Services, as well as Pharmacy Services, Rehabilitation and Oral Health. Manage, coordinate, plan, monitor and evaluate services, contracts and partnerships relevant to PHC. Management of critical support services on the PHC

- platform. Management of financial resources: budget, stock and assets. Manage Human Resource, Skills Development and Labour Relations. Liaison and networking with relevant stakeholders including hospital, NGOs, Private Providers, Municipality and Community groups, including promoting the functioning of Clinic Committees.
- ENQUIRIES APPLICATIONS** : Dr ND Blanckenberg Tel No: (021) 808-6173
- NOTE** : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post. A Competency assessment and practical test will form part of the selection process.
- CLOSING DATE** : 06 September 2024
- POST 29/58** : **MEDICAL OFFICER: GRADE 1 TO 3**
West Coast District
- SALARY** : Grade 1: R949 146 per annum
Grade 2: R1 082 988 per annum
Grade 3: R1 253 415 per annum
(A portion of the package can be structured according to the individual's personal needs)
- CENTRE REQUIREMENTS** : Malmesbury CDC, Swartland Sub-district
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Have a valid driver's license. Ability to travel in the Sub District. Work after hours as needed. Competencies (knowledge/skills): Must be able to perform the full spectrum of District level services with a specific focus on primary health care. This includes management of chronic diseases, HIV and TB care. Must be able to handle all emergency cases as required at District level.
- DUTIES** : To perform above duties on times as required by the Clinical Manager. (Weekdays and on weekends) Quality clinical, non-clinical and medico-legal patient care as required by the various programmes of the Department of Health. Supervise-, Support -, transfer of knowledge to-, training- and mentoring of the clinical staff and auxiliary staff. Provide an efficient administration service regarding all clinical and non-clinical matters and medico-legal work. Provide guidance and leadership towards the realisation of strategic goals and objectives of the division. Ensure a cost-efficient service at clinical level with regards to laboratory services, blood, medicine, consumables and equipment.
- ENQUIRIES APPLICATIONS** : Dr J Brownbridge Tel No: (022) 487-9200
- NOTE** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

CLOSING DATE : 06 September 2024

POST 29/59 : **MEDICAL OFFICER GRADE 1 TO 3**
Cape Winelands Health District

SALARY : Grade 1: R949 146 per annum
Grade 2: R1 082 988 per annum
Grade 3: R1 253 415 per annum

CENTRE : Witzenberg Sub-district

REQUIREMENTS : Minimum educational qualification: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. One-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: A Code (B/EB) valid driver's license and willingness to work after hours. Competencies (knowledge/skills): Ability to communicate (verbal and written). Good management, supervisory and decision-making skills. Knowledge and insight of legislation and policies, relevant to current medical practice within the Public Service, experience in working in a district level hospital and Primary Health Care (PHC) setting.

DUTIES : Acute care and emergencies, including theatre work. Outpatient management of non-communicable diseases, HAST, maternal and child health and mental health. Clinical governance. Quality, evidence-based care. Teaching and learning.

ENQUIRIES : Dr. J Fouche Tel No: (023) 316 9600

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

CLOSING DATE : 06 September 2024

POST 29/60 : **OPERATIONAL MANAGER NURSING (SPECIALTY: ANTENATAL WARD)**
Chief Directorate: Metro Health Services

SALARY : R656 964 per annum

CENTRE : Mowbray Maternity Hospital

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. A post basic qualification with a duration of at least one year, accredited with SANC in Advance Midwifery and Neonatal Nursing Science. Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to

above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirement of the job: Willingness to work shifts, weekends and public holidays, on day and night duty when required. Competencies (knowledge/ skills): Knowledge and insight of relevant legislation and policy related to nursing within the public sector. Ability to promote quality patient care through the setting, implementation and monitoring of standards. Ability to function independently as well as part of a multi-disciplinary team. Effective communication, interpersonal, leadership, decision making and conflict resolution skills. Good organisational skills and the ability to function under pressure. Computer literacy (MS Word and Excel).

DUTIES : The appointed candidate will be responsible for the coordination and rendering of optimal, holistic and quality Perinatal and Neonatal Health care within standards and a professional / legal framework Manage the utilization and supervision of all resources effectively. Coordinate the provision of training and research effectively. Provision of effective support to nursing services and hospital management. Maintain professional growth/ethical standards and self-development.

ENQUIRIES : Ms M Holland Tel No: 021) 659- 5550
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

CLOSING DATE : 06 September 2024

POST 29/61 : **OPERATIONAL MANAGER NURSING (SPECIALTY: PSYCHIATRY) (X2 POSTS)**
 Chief Directorate: Metro Health Services

SALARY : R656 964 per annum
CENTRE : Valkenberg Hospital (X1 Post)
 William Slater House (X1 Post)

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in Advanced Psychiatric Nursing Science. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience in Psychiatric Nursing after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: Work shifts on day duty when required to satisfy operational needs. Work night duty on a planned schedule to relieve the night manager. A Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Knowledge of legal framework and regulations regarding nursing practice. Good leadership and people management skills, maintain constructive relationships with members of the multi-disciplinary team. Computer literacy. Basic financial management skills.

DUTIES : Ensure adherence to MHCA prescripts and other legislation. Effective management of the ward, hospital after hours, over weekends and public holidays on a planned basis and maintain good working relationship amongst all members of staff. Manage and monitor the effective utilisation of human, financial and physical resources as per departmental policies. Co-ordinate and actively participate in focused training and development of permanent staff and nursing students according to development plan. Participate in analysis, formulation and implementation of nursing guidelines, practices, standards and procedures.

ENQUIRIES : Mr M Photo Tel No: (021) 8265-801
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a practical and oral/written assessment. The pool of applicants will be considered for other vacant Operational Manager Specialty (Psychiatry) posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.

CLOSING DATE : 06 September 2024

POST 29/62 : **PROFESSIONAL NURSE SPECIALTY GRADE 1 TO 2 (PSYCHIATRY)**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R451 533 per annum
Grade 2: R553 545 per annum

CENTRE : Goodwood CDC

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i. e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification, with duration of at least 1 year, accredited with SANC in Advanced Psychiatry Nursing Science. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: A Minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Grade 2: A Minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Psychiatry, after obtaining the 1year post-basic qualification in Advanced Psychiatric Nursing Science. Competencies (knowledge/ skills): Good interpersonal, planning, and organisational skills. Computer literacy (MS Office) Knowledge of the Mental Health Care Act, Child Care Act, Nursing Act and other relevant legislation. Experience of Community Mental Health at Primary Health Care level.

DUTIES : Render and effective and comprehensive nursing treatment and care to patients. Provide continuous and comprehensive nursing care, manage financial and administration duties, and assist with human resources. Work as part of the multi-disciplinary team to ensure quality nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial, or religious differences. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the health facility.

ENQUIRIES : Ms H Lewies Tel No: (021) 812-1890

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Advanced Psychiatric Nursing Science with the South African Nursing Council. The pool of applicants will be considered for other vacant Professional Nurse (Specialty: Psychiatry) posts within the Chief Director Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a practical/written and oral assessment.

CLOSING DATE : 06 September 2024

POST 29/63 : **PROFESSIONAL NURSE GRADE 1 TO 2: SPECIALTY (TRAUMA AND EMERGENCY)**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R451 533 per annum
Grade 2: R553 545 per annum

CENTRE : Delft CHC

REQUIREMENTS : Minimum Educational Qualification: Basic R425 qualification (i. e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Post-basic nursing qualification with a duration of at least one year accredited with the SANC in Medical and Surgical Nursing Science: Critical Care Nursing: General or Medical and Surgical Nursing Science: Critical Care Nursing: Trauma and Emergency. Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Inherent requirement of the job: Willingness to work shifts and after hours (weekends,

- public holidays and night duty). Competencies (knowledge/ skills): Sound knowledge and understanding of nursing and health service-related acts, legislation and policies. Analytical thinking, independent decision making, problem-solving skills and ability to facilitate and promote training. Computer literacy (MS Word, GroupWise and Excel).
- DUTIES** : Provide optimal, holistic specialised nursing care within set standards and professional/legal framework. Effective utilisation of human, financial and physical resources (equipment and consumables). Render support to Nursing Services i.e. relief duties and act as shift leader as required. Maintain professional growth/ethical standards and self-development, compliance to professional, legal and ethical regulations governing nursing practice. Ensure efficient and accurate documentation, statistical data collection capturing and participation in research activities. Liaise, advise and effectively communicate with the relevant internal and external stakeholders for continuity of client care.
- ENQUIRIES** : Mr M Gaji Tel No: (021) 954-2237
- APPLICATIONS** : Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Medical and Surgical Nursing Science in Critical Care Nursing: Trauma and Emergency or Medical and Surgical Nursing Science in Critical Care Nursing: General. The pool of applicants will be considered for other vacant Professional Nurse Specialty (Trauma and Emergency Care) posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.
- CLOSING DATE** : 06 September 2024
- POST 29/64** : **PROFESSIONAL NURSE GENERAL GRADE 1 TO 3 (TRAUMA AND OPD)**
Garden Route District
- SALARY** : Grade 1: R307 347 per annum
Grade 2: R375 480 per annum
Grade 3: R451 533 per annum
- CENTRE** : Knysna Hospital, Knysna/Bitou Sub-district
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Experience: **Grade 1:** None after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirement of the job: Willingness to work shifts, night duty, overtime, public holidays and weekends. Competencies (knowledge/skills): Basic Computer literacy (MS Office). Ability to function independently, as well as in a multi-disciplinary team to ensure good patient care. Excellent communication skills (both written and verbal).
- DUTIES** : Provide direction and supervision for the implementation of the nursing plan (clinical practice or patient care). Implement standards, practices, criteria, and indicators for quality nursing (quality of practice) Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain constructive working relationship with nursing and other stakeholders. Utilize human, material, and physical resources efficiently and effectively.
- ENQUIRIES** : Ms EM van Rooyen Tel No: (044) 302-8400.
- APPLICATIONS** : Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)
- NOTE** : Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the

day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)” No payment of any kind is required when applying for this post. The pool of applicants will be considered for other Professional Nurse General posts within the Knysna/Bitou Sub District, for a period of 3 months from date of advert. Candidates will be subjected to a practical/written assessment.

CLOSING DATE

: 06 September 2024

POST 29/65

: **CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PHC) (X9 POSTS)**

Cape Winelands Health District

SALARY

: Grade 1: R 451 533 per annum, plus 8% rural allowance

Grade 2: R553 545 per annum, plus 8% rural allowance

CENTRE

: Various Institutions

REQUIREMENTS

: Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse and Midwife. Post-basic qualification, with duration of at least 1-year, in Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). Registration with a professional council: Current registration with the South African Nursing Council as Professional Nurse and Midwife. Experience: A minimum of 4 years appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General nursing. Grade 2: A minimum of 14 years appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. Inherent requirement of the job: A valid driver's license. Competencies (knowledge/skills): Demonstrate in-depth knowledge of Nursing and public service legislation. Ability to communicate (written and verbal). Computer literacy (MS Word and Excel).

DUTIES

: Manage the burden of disease, renders clinical services. Manage stats and assist Operational manager with administration functions. Implement nursing care management activities according to the Standards of Practice and Scope of Practice and act upon breaching of laws relating to nursing practice and professional code of conduct and practice standards. Collaborate with members of the health and social care teams and assist in decision-making pertaining to health care delivery. Create an environment of learning opportunities that foster professional growth and improvement in nursing and health care.

ENQUIRIES

: Breede Valley Sub District - Ms C van Staden Tel No: (023) 348 1316 Drakenstein Sub District – Ms J Bosch Tel No: (021) 862 4520 Witzenberg Sub District – Mr L Wawini Tel No: (023) 316 9600

APPLICATIONS

: Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

NOTE

: No payment of any kind is required when applying for this post. “Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)”

CLOSING DATE

: 06 September 2024

POST 29/66

: **CLINICAL NURSE PRACTITIONER: GRADE 1 TO 2 (NIMART TRAINERS) (X3 POSTS)**

Chief Directorate: Emergency and Clinical Support Services)

(1 Year Contract Post)

SALARY

: Grade 1: R451 533 per annum, plus 37% in lieu of service benefits

Grade 2: R553 545 per annum, plus 37% in lieu of service benefits

CENTRE

: People Development Centre, (Plumstead)

REQUIREMENTS

: Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African

Nursing Council as Professional Nurse and Midwife. Post-basic qualification, with duration of at least 1-year, in Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). Registration with a Professional Council: Registration with the South African Nursing Council as Professional Nurse and Midwifery. Experience: **Grade 1:** A minimum of 4 years' appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirement: Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Good verbal and written skills. Good organizational skills. Computer skills (MS Office Excel, PowerPoint and Word). Experience in NIMART and HIV. Experience in Primary Health Care.

DUTIES : Coordinate and facilitate learning opportunities for Registered Professional Nurses in NIMART and all relevant nurse prescribing related training. Coordinate and facilitate the in-service training and updating of skills. Evaluate and assess the competencies and skills of nursing personnel. Effective management and utilization of human resources.

ENQUIRIES : Ms E Joubert Tel No: (021) 763-5320.

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 06 September 2024

POST 29/67 : **ASSISTANT DIRECTOR: PROJECT MANAGER (DATABASE ADMINISTRATION)**
Chief Directorate: Information Management

SALARY : R444 036 per annum

CENTRE : Head Office, Cape Town

REQUIREMENTS : Minimum educational qualification: Appropriate three-year National Diploma/Degree in Project Management, Informatics, Information Science, Computer Sciences and/or Database Development. Experience: Appropriate experience including project management. Inherent requirement of the job: A valid (Code B/EB) driver's license. Competencies (knowledge/skills): Strong project management and organisational skills with strong self-sufficiency and creative/innovative/solution orientated thinking. Excellent understanding and application of the system development life cycle, Database management, data governance and data management skills. Ability to develop, implement, document and maintain security and compliance governance processes and procedures and implement internal systems and controls. A high level of computer literacy with advanced excel skills (Oracle and SQL server database administration experience will be an advantage). Excellent interpersonal, communication (written and verbal) and facilitation skills to enable co-operative engagement with colleagues and stakeholders at all levels.

DUTIES : Commission and implement development, testing and deployment of new and existing applications including mapping the conceptual design for databases. Develop database documentation, including data standards, policy, procedures and definitions for the data dictionary (metadata) that is in line with WCG: health ICT policy. Project management: development, implementation, communicating, reporting and monitoring of the project/s. Database administration including maintenance, enhancements, user support and system training. Management of Staff/Supervisory function. Provide ongoing technical support to ensure effective service delivery to all stakeholders.

ENQUIRIES : Ms L Shand Tel No: (021) 483-2639

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 06 September 2024

POST 29/68 : **ASSISTANT DIRECTOR: INFORMATION MANAGEMENT COMPLIANCE**
Chief Directorate: Information Management

SALARY : R444 036 per annum

CENTRE : Head Office, Cape Town, (Knowledge Management: Compliance)

REQUIREMENTS : Minimum educational qualification: Appropriate three-year National Diploma/Degree.

Experience: Appropriate experience in health information management. Inherent requirements of the job: Valid driver's license (Code B/EB) and ability to drive a light motor vehicle on a public road. Willingness to travel and overnight. Willingness to work overtime when required. Competencies (knowledge/skills): Advanced computer skills in MS Office. Good knowledge of monitoring and evaluation of performance, National and Provincial Information Management policies, processes and standard operating procedures. Advanced computer literacy especially in MS Office with good numerical and analytical skills to support the compilation, interpretation and analysis of reports. Knowledge of the information systems utilised by the WCG: Health e.g. Sinjani, DHIS, Clinicom, PHCIS, Ideal Facility, Business Intelligence, SPV, TIER.net etc. Excellent management, leadership, training, interpersonal and communication (verbal and written English) skills.

DUTIES : Develop and manage operational and project plans pertaining to internal and external performance information audits and specific short-term projects. Coordinate and conduct support/assessment visits to provide assurance on data quality and compliance with provincial and national policy, standard operating procedures and tools. Conduct root cause analysis of findings and develop, implement and monitor remedial action plans and corrective measures, including training material, training and tools. Develop and maintain digital tools to conduct and report on assessments. Develop, generate and communicate/present findings, performance and progress reports for management and stakeholders. Supervise, manage, lead and upskill a cohesive team/unit.

ENQUIRIES : Ms L Shand Tel. No (021) 483-2639
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Candidates may have to complete a skills competency test.

CLOSING DATE : 06 September 2024

POST 29/69 : **SYSTEMS CONTROLLER: HEALTH SYSTEMS**
 Directorate: Information Technology (HIS Application Centre, Tygerberg Hospital)

SALARY : R376 413 per annum
CENTRE : Head Office, Cape Town
REQUIREMENTS :

Minimum educational qualification: Appropriate Three-year National Diploma or Degree. Experience: Appropriate experience in Information Management and Information Systems. Inherent requirement of the job: IT certification or higher. Competencies (knowledge/skills): Ability to document and troubleshoot errors. Computer literacy (MS Word, Excel, PowerPoint, Outlook, and Teams). Information systems management skills. Analytical and problem-solving skills. Excellent communication and people skills. Basic process mapping skills. Experience as a Quality Assurance Tester or similar role is a plus. Familiarity with Agile frameworks and regression testing is a plus. Conduct training, assist with communication and change management related duties to support a project team when implementing information systems.

DUTIES : Maintain the OHASIS /other systems by: Maintaining system master files and documentation. Controlling and maintaining user access to systems. Provide 1st and 2nd line support to Users by: Responding to and investigating helpdesk calls. Providing onsite training as needed, Identifying, and resolving problems, referring appropriate calls to the System Manager, 3rd line support. Assisting with password resets. Consult with System Managers and other relevant components regarding day-to-day operational matters by: Attending system controller meetings, Consult with IT as needed. Consult with system developers as needed. Manage and maintain user manuals and procedures by: Reporting to trainer regarding system updates, regularly monitoring and improving processes for use of system, manage data quality assurance by: Performing QC with new releases, Encouraging correct user usage of systems. Producing system reports, Ensuring dissemination of information to users. Provide Support to Supervisor by: Exposure to management functions/workings, Generating required reports to System Manager.

ENQUIRIES : Mr J Maharaj Tel No: (021) 938 6513
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 06 September 2024

<u>POST 29/70</u>	:	<u>ARTISAN FOREMAN GRADE A (PLUMBING)</u>
<u>SALARY</u>	:	Grade A: R362 130 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate Trade Test Certificate in Plumbing. Experience: Five (5) years' experience as Artisan after obtaining the Trade Test Certificate. Inherent requirements of the job: A valid driver's license. After-hour repairs and standby duties. Good communication skills. Competencies (knowledge/skills): Conversant with the requirements of the Machinery and Occupational Health and Safety Act. Computer literate.
<u>DUTIES</u>	:	Render managerial assistance including departmental budgeting and procurement expenditure control. Supervise, train and develop staff and other HR related duties including evaluation reports of staff. Assist with the upkeep of a database of servicing and inspection of all plant, equipment and machinery. Do maintenance and repairs to plant, hospital services and equipment. Plan and design new installations and alterations attend to emergencies/standby duties and give technical advice. Compile minor specifications and await tenders and ensure compliance with stores regulations. Determine best utilisation of materials and to requisition materials accordingly.
<u>ENQUIRIES</u>	:	Ms B Perumal Tel No: (021) 938-4430
<u>APPLICATIONS</u>	:	Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	06 September 2024
<u>POST 29/71</u>	:	<u>PERSONAL ASSISTANT</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY</u>	:	R308 154 per annum
<u>CENTRE</u>	:	Directorate: Violence Prevention (Unit)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An accredited secretarial diploma and/or administrative qualification on the level of NQF level 5 (a certificate of completion should be provided). Qualifications on a higher NQF level may also be accepted on condition that the subjects of the qualification align to the post. Experience: Appropriate experience in rendering secretarial/administrative support services to management. Inherent requirements of the job: Valid Driver's license. Willingness to travel. Competencies (knowledge/skills): Good telephone etiquette. Computer literacy. Excellent people skills. High level of reliability. Ability to multi-task. Ability to act with tact and discretion. Information gathering and analysis of information. Self-management and motivation. Basic knowledge Office management and financial administration. Knowledge of the relevant legislation/policies/prescripts and procedures. Basic knowledge of financial administration. Basic Knowledge of al tools for administrative work. Strong organisational skills.
<u>DUTIES</u>	:	Provide a secretarial/receptionist support service to the Director. Render an effective administrative support service, including ensuring the effective flow of information, submission and follow-up of administrative documentation, maintenance of office equipment and maintenance of an effective electronic filing system. Handle the procurement for the office of the Director, including procurement of travel booking and standard items such as stationery and refreshments for the activities of the Director and the unit. Provide logistical support in planning and organising workshops and events organised by the Directorate. Provide support to the Director, including diary management, responding to calls, preparation for meetings, accurate recording of meeting minutes and decisions and communication with relevant role-players. Remain abreast of with the relevant procedures and processes that are applicable in the office of the Director.
<u>ENQUIRIES</u>	:	Ms G Dereymaeker Tel No: (021) 815-8787
<u>APPLICATIONS</u>	:	Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	06 September 2024

POST 29/72 : **ADMINISTRATIVE OFFICER: LABOUR RELATIONS (HUMAN RESOURCE DEVELOPMENT AND TRAINING)**
Directorate: People Management Planning and Practices

SALARY : R308 154 per annum
CENTRE : Head Office, Cape Town (Based on the grounds of Karl Bremer Hospital)
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Labor Relations (LR) and Human Resource Development and Training. Appropriate experience in facilitating grievance and disciplinary procedures. Appropriate experience in Skills Development processes and procedures. Competencies (knowledge/skills): Knowledge of LR and Human Resource Development and Training standards and prescripts. Ability to analyse data in order to compile management reports, detailing relevant trend analysis. Knowledge and or experience with EPWP programmes. Excellent report writing and presentation skills. Conflict management skills. Understanding of relevant legislation pertaining to labour relations. Computer literacy in Ms Office and Internet. Ability to work and under pressure and meet deadlines. Ability to work as part of a team and independently as required.

DUTIES : Interpret LR and HRD and Training policies and prescripts and manage/monitor its implementation. Administer grievance and disciplinary cases and maintain a database to generate monthly reports for labour relations and all training interventions. Assist in the development, implementation, and evaluation of a Workplace Skills Plan. Co-ordinate induction training. Render a service to the Institutional Management and Labour Committee (IMLC) as well as the HRD and Training Committee. Represent the hospital at all LR and HRD and Training forums and provide feedback/advice accordingly. Consult and advise Line Managers on all LR and HRD and Training policies, procedures, and interventions. Manage EPWP programmes and budget, placing of interns at Institution. Assist and manage all Disciplinary matters relating to EPWP interns.

ENQUIRIES : Ms A Swartz Tel No: (021) 918-1572
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for the post.
CLOSING DATE : 06 September 2024

POST 29/73 : **PROFESSIONAL NURSE GRADE 1 TO GRADE 3 (GENERAL)**

SALARY : Grade 1: R307 473 per annum
Grade 2: R375 480 per annum
Grade 3: R451 533 per annum

CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. Degree/Diploma in nursing) or equivalent qualification that allows registration with SANC as Professional Nurse. Registration with a professional council: Registration with SANC as Professional Nurse. Experience: **Grade 1**: None. **Grade 2**: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse. **Grade 3**: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Professional Nurse. Competencies (knowledge/skills): Knowledge of Nursing Practices, Infection Prevention Control, control measures and practices. Problem solving, report writing, liaison and facilitation skills. Basic computer skills in MS Word, Excel, Outlook and use of Internet. Ability to lift and turn patients, stand for long hours and lift heavy equipment.

DUTIES : Provide direction and supervision for the implementation of the nursing plan (clinical practice or quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilise human, material and physical resources efficiently and effectively.

ENQUIRIES : Ms T Wulff Tel No: (021) 404-2109
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be

considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview.” This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)”. Short-listed candidates may be subjected to a compulsory competency test.

CLOSING DATE

: 06 September 2024

POST 29/74

: **PROFESSIONAL NURSE: GRADE 1 TO 3 (GENERAL)**
West Coast District

SALARY

: Grade 1: R307 473 per annum
Grade 2: R375 480 per annum
Grade 3: R451 533 per annum

**CENTRE
REQUIREMENTS**

: Saldanha Bay Clinic, Saldanha Sub-District, West Coast District
Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife and proof of current registration (i.e., annual licensing receipt of 2024. Experience: **Grade 1:** None **Grade 2:** A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirement of the job: Prepared to work at different facilities within the Sub-District inclusive a Mobile, hospital and when needed within the community (COPC concept). Valid (code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge and insight of relevant legislation and policy related to nursing within the public sector and basic computer literacy (MS Word, Excel and Outlook) to be able to communicate, capture patient information, check results, capture data and do and track referrals on the different electronic systems. Ability to promote quality patient care through the implementation of protocols, guidelines, and standards.

DUTIES

: Management of Burden of disease in accordance with the guidelines and protocols of the Western Cape. Provide quality of care to all patients within PN scope of practice, in consideration of their presented health issue. Maintain accurate clinical records, statistics registers, and referral records. Effective utilization of Resources/Stock within the limited budget constraints. Participation in Community events and initiating awareness in the of health-related issues. Maintain and participate in inter-professional and multi-disciplinary teamwork, but able to work independently and supervise and mentor lower categories of staff.

ENQUIRIES

: Mr JA Julies Tel No: (022) 709-7225

APPLICATIONS

: Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

NOTE

: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a competency assessment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

CLOSING DATE

: 06 September 2024

POST 29/75

: **PROFESSIONAL NURSE: GRADE 1 TO 3 (GENERAL NURSING)**
West Coast District

SALARY

: Grade 1: R307 473 per annum
Grade 2: R375 480 per annum
Grade 3: R451 533 per annum

**CENTRE
REQUIREMENTS**

: Radie Kotze Hospital, Berggriver Sub-District
Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a

Professional Nurse and Midwifery. Registration with a professional council: Registration with a professional council: Registration with the SANC as Professional Nurse and Midwifery. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirement of the job: Willingness to work shifts, public holidays, after-hours, night duty and weekend cover for nursing. Competencies (knowledge/skills): Good interpersonal and organisational skills and the ability to function under pressure and meet deadlines.

DUTIES : Provision of optimal, holistic nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development.

ENQUIRIES : Ms TJ Fredericks Tel No: (022) 814-0462 / 022 913-1180

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a competency test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

CLOSING DATE : 06 September 2024

POST 29/76 : **SENIOR EMERGENCY CONTROL CENTRE AGENT (DISPATCHER)**
Chief Directorate: Emergency and Clinical Support Services

SALARY : R255 450 per annum

CENTRE : Emergency Communication Centre, Garden Route District

REQUIREMENTS : Minimum educational qualification: Senior certificate (Grade 12 or equivalent). Experience: Appropriate Emergency/ Medical Call-Centre experience. Inherent requirement of the job: Ability to work shifts as per roster. Competencies (knowledge/skills): Basic knowledge of the topographical layout of the Western Cape. Good leadership, listening, supervisory, work organization and prioritization skills. Knowledge of CareMonx computer aided dispatching system. Must be able to utilise mapping software for resource allocation. Computer literacy (MS office).

DUTIES : Manage caller anxiety and stress and provide life-saving telephonic interventions. Accurately record information in order to ensure data integrity and subsequent appropriate management intervention. Alert supervisors to recurrent incidents, as well as exceptional incidents of a critical life threatening in nature, particularly in the mass casualty context. Implement any instructions as per the identified medical dispatch protocol reference system (MDPRS). Mobilise vehicle resources, control the deployment of resources and react to delays in the individual status of the deployed vehicles. Manage Major Incidents according to plan Delta and MIMMS, and mobilize other emergency services incl. Traffic, Fire SAPS and Disaster Management when required. Training and supervision of Emergency Communications students during their elective.

ENQUIRIES : Ms M Arries Tel No: (044) 805-5070

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : Shortlisted candidates will be expected to undergo a practical assessment.

CLOSING DATE : 06 September 2024

POST 29/77 : **PHARMACIST ASSISTANT (POST-BASIC) GRADE 1 TO 3**
West Coast District

SALARY : Grade 1: R250 947 per annum

Grade 2: R290 436 per annum

Grade 3: R313 308 per annum

CENTRE : Malmesbury CDC (Abbotsdale and Chatsworth Clinics)

- REQUIREMENTS** : Minimum educational qualification: As required by the training facility and the South African Pharmacy Council (SAPC) plus a Post-Basic Pharmacist Assistant qualification that allows registration with the SAPC as a Pharmacist Assistant (Post-Basic) (Institutional). Registration with a professional council: Registration with the SAPC as Pharmacist Assistant (Post-Basic) (Institutional). Experience: **Grade 1:** None after registration with the SAPC as Pharmacist Assistant (Post-Basic). **Grade 2:** A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. **Grade 3:** A minimum of 13 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. Inherent requirements of the job: Have a valid driver's license. Ability to travel in the Sub District. Work after hours as needed. Competencies (knowledge/skills): Good knowledge of institutional pharmacy practices and procedures. Good numeric skills. Knowledge and/or experience in handling pharmaceutical supplies particularly in clinic environment, including appropriate cold chain practices. Knowledge of Drug Supply Management Principles. Knowledge of Good Pharmacy Practice. Meticulous and attention to detail.
- DUTIES** : Manage drug supply within the clinics, including but not limited to correct ordering of stock, receiving and checking of stock, appropriate stock control and storage, rotation of stock to prevent expiry, accurate handling of expired stock, and appropriate temperature control. Dispensing and issuing of all chronic scripts, including preparing medication for chronic group outreaches such as home-based care, as well as issuing medication prepared by Tertiary Institutions and CDU (Chronic Dispensing Unit) and the management thereof. Collection of all pharmacy related data, ensuring accurate compilation of monthly pharmaceutical statistics return and pricing of expired stock. Support to supervisor and colleagues within the Swartland Sub-District, within scope of practice. Ensure the provision of high-quality services measured by outcomes of quality assurance activities.
- ENQUIRIES** : TL Midgley Tel No: (022) 486-8019
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : Shortlisted candidates may be subjected to a practical test and/or competency test. No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". Pharmacist Assistants who do not comply with registration in the advertised category may apply on condition that registration in the required category is obtained within 12 months. The appointment will be subject to a 12-month probationary period. Should the employee not meet the conditions of their appointment within the agreed timeframes, the probationary period may be extended, or the employee may be dismissed.
- CLOSING DATE** : 06 September 2024
- POST 29/78** : **ARTISAN PRODUCTION GRADE A TO C (ELECTRICAL)**
- SALARY** : Grade A: R230 898 per annum
Grade B: R270 915 per annum
Grade C: R314 751 per annum
- CENTRE** : Tygerberg Hospital, Parow Valley
- REQUIREMENTS** : Minimum Educational Qualification: Appropriate Trade Test Certificate in the field. Experience: **Grade A:** No experience required. **Grade B:** At least 18 years appropriate/recognisable experience in an area after obtaining the relevant Trade Test Certificate. **Grade C:** At least 34 years appropriate/recognisable experience in an area after obtaining the relevant Trade Test Certificate. Inherent requirements of the job: Valid (Code B/EB) drivers' license and willingness to travel. Willingness to be available after hours. Willingness to be on standby and work overtime. Competencies (knowledge/skills): Conversance with the requirements of the Machinery and Occupational Health and Safety Act (Act 85). Good communication skills.
- DUTIES** : General maintenance and repair of electrical items and equipment. Manage the control of tools, equipment and stock. Ability to maintain mechanical and electrical installations, as well as all General Maintenance work. Render assistance to the chief

artisan and effective supervision and training of subordinates. The ability to perform basic duties and record-keeping.

ENQUIRIES : Mr W Krüger Tel No: (021) 938-4240

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 06 September 2024

POST 29/79 : **STAFF NURSE: GRADE 1 TO 3**
West Coast District

SALARY : Grade 1: R209 112 per annum
Grade 2: R248 613 per annum
Grade 3: R290 805 per annum

CENTRE : Radie Kotze Hospital

REQUIREMENTS : Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with a professional council: Registration with the SANC as Staff Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. Inherent requirements of the job: Willingness to work shifts, weekends, public holidays and night duty as well as overtime when necessary. Competencies (knowledge/skills): Good interpersonal and organisational skills and the ability to function under pressure and meet deadlines.

DUTIES : Development and implementation of basic patient care plans. Provide clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Effective functioning within multidisciplinary team.

ENQUIRIES : Ms TJ Fredericks Tel No: (022) 814 0462/ 022 942 1562

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”)

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

CLOSING DATE : 06 September 2024

POST 29/80 : **STAFF NURSE GRADE 1 TO GRADE 3 (X13 POSTS)**

SALARY : Grade 1: R209 112 per annum
Grade 2: R248 613 per annum
Grade 3: R290 805 per annum

CENTRE : Groote Schuur Hospital, Observatory

REQUIREMENTS : Minimum educational qualification: Qualification that allows registration with the South African Nursing Council (SANC) as a Staff Nurse. Registration with a professional council: Registration with the SANC as Enrolled Staff Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration as Staff Nurse. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse. Inherent requirement of the job: Willingness to work shifts and after-hours including weekends, public holidays and night duty. Willingness to rotate to other departments. Competencies (knowledge/skills): Ability to lift and turn patients, stand for long hours and lift heavy equipment. Knowledge of Nursing Practices, Infection Prevention Control, control measures and practices. Ability to interpret basic clinical signs and symptoms. Basic computer literacy.

DUTIES : Development and implementation of basic patient care plans under direct/indirect supervision of a Professional Nurse. Provide basic clinical nursing care. Practice nursing in accordance with the laws and regulations relevant to nursing. Maintain professional growth, ethical standards and self-development. Utilise human, material and physical resources efficiently and effectively.

- ENQUIRIES** : Ms T Wulff Tel No: (021) 404 2109
- APPLICATIONS** : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)"
- CLOSING DATE** : 06 September 2024
- POST 29/81** : **STAFF NURSE GRADE 1 TO 3**
West Coast District
- SALARY** : Grade 1: R209 112 per annum
Grade 2: R248 613 per annum
Grade 3: R290 805 per annum
- CENTRE** : Piketberg CDC
- REQUIREMENTS** : Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with a professional council: Current registration with the SANC as Staff Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. Inherent requirement of the job: Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Good Computer (MS Word, Excel, Outlook) Good interpersonal and organisational skills and the ability to function under pressure. Ability to work independently and in a multi-disciplinary team.
- DUTIES** : Development and implementation of basic patient care plans. Provide clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Effective functioning within multidisciplinary team.
- ENQUIRIES** : Ms E Engel Tel No: (022) 913-3062
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
- CLOSING DATE** : 06 September 2024
- POST 29/82** : **FORENSIC PATHOLOGY OFFICER: GRADE 1 TO 2**
Chief Directorate: Emergency And Clinical Support Services
- SALARY** : Grade 1: R205 773 per annum
Grade 2: R239 658 per annum
- CENTRE** : Forensic Pathology Services, Oudtshoorn Laboratory (Oudtshoorn Hospital)
- REQUIREMENTS** : Minimum educational qualification: Senior Certificate with having achieved English, Mathematics, Life Science and/ or Biology as passed subjects. Experience: **Grade 1:** None. **Grade 2:** 10 years appropriate experience. Inherent requirements of the job: Valid Code B/EB driver's license. Ability to communicate clearly and discreetly in person and in writing. Ability to achieve and maintain good interpersonal and working relations with staff and clients. Ability to interpret and apply policies. Ability to work under pressure. Ability to work with and lift corpses, (mutilates, decomposed, infectious viruses, obese). Competencies (knowledge/ skills): Computer and software literacy. Ability to be trained in 4X4 Vehicle handling. Ability to be trained in photography. Will be required to deliver testimony in court proceedings. Willingness to assist with duties in an X-ray room. Willingness to be trained in Forensic Investigation and Dissection.

DUTIES : Be willing on travelling long distances and working standby duties / overtime. Effective and efficient recovery, storage and processing of deceased. An effective forensic autopsy process rendered in accordance with set standards and guidelines. Optimal control of reports and statements during and after the Forensic Mortuary process. An effective and efficient Management of Unknown corpses. An efficient support service to the Manager regarding Corporate and Clinical Governance functions of the Forensic Pathology Laboratory.

ENQUIRIES : Mr. Allen Hector (Allen.Hector@westerncape.gov.za) Tel No: (044) 272-0073
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Short-listed candidates may be subjected to a practical test. Candidates will be subjected to security clearance, qualification verification, criminal records, credit records and previous employment checks prior to appointment.

CLOSING DATE : 06 September 2024

POST 29/83 : **ARTISAN ASSISTANT**
Chief Directorate: Metro Health Services

SALARY : R183 279 per annum
CENTRE : New Beginnings House, Stikland Hospital
REQUIREMENTS : Minimum educational qualification: Grade 10 (or equivalent). Inherent requirement of the job: Willingness to work overtime when required. Ability to do standby duty when required. Capability to do strenuous physical labour. Valid Code B Driver's License. Competencies (knowledge/ skills): Basic knowledge of carpentry, bricklaying, plastering, electrical, mechanical, light current, Air-con & refrigeration, plumbing, painting, tiling and other Handyman related functions. Knowledge of Occupational Health and Safety Act.

DUTIES : Maintenance, installation and minor repairs of water reticulation systems. Maintenance and unblocking sewer systems and minor repairs in all related plumbing activities. Maintenance and minor, repairs to equipment and machines in the mechanical field. Maintenance and minor repairs and installations of equipment and electrical items. Maintenance and minor repairs and manufacture of all carpentry work. Maintenance and minor repairs in the light current field. Maintenance and minor repairs of buildings and repairs.

ENQUIRIES : Mr. D. Polliandi Tel No: (021) 940-4566.
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment. The pool of applicants for the post of Assistant to Artisan will be considered for other posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.

CLOSING DATE : 06 September 2024

POST 29/84 : **ARTISAN ASSISTANT (AIR-CONDITIONING AND REFRIGERATION)**

SALARY : R183 279 per annum
CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Grade 10 (or equivalent). Experience: Appropriate experience and knowledge of air-conditioning / refrigeration plant room equipment, cold / freezer room repairs / split air conditioning units and chillers. Appropriate experience and knowledge of air-conditioning / refrigeration plant room equipment, cold / freezer room repairs / split air conditioning units and chillers. Inherent requirements of the job: Willingness to perform standby duties and work overtime when required. Valid Code 08 driver's license. Competencies (knowledge/skills): Ability to work independently and under pressure. Good communication skills. Ability to plan ahead (pro-active), work independently, as well as in a team and it would be required for the officer to learn and comply with in-house systems and procedures. Strict adherence to the Occupational Health and Safety Act.

DUTIES : Perform repairs to air-conditioning / refrigeration plant and equipment and assist with emergency breakdowns (including after-hour-repairs and standby duties. Assist with the installation of new plant and equipment and alterations when required. Ability to do maintenance, Inspection of Plant, equipment, machinery and minor installations assist with projects. Complete and return repair requisitions and assist in ordering and

controlling the workshop, materials and tools. Train and develop staff, supervise junior staff. Clean areas where work has been carried out.

ENQUIRIES : Ms B Perumal Tel No: (021) 938-4430

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for the post.

CLOSING DATE : 06 September 2024

POST 29/85 : **FOOD SERVICES SUPERVISOR**
Chief Directorate: Metro Health Services

SALARY : R183 279 per annum

CENTRE : Stikland Hospital

REQUIREMENTS : Minimum educational qualification: General Education and training Certificate (GETC/Grade 9/St 7) or equivalent. Experience: Appropriate experience in a large-scale Food Service Unit. Inherent requirements of the job: Ability and willingness to work shifts, which include weekends/public holidays and overtime as needed. Physically able to lift heavy objects and be on your feet for long periods of time. Competencies (knowledge/ skills): Knowledge of production and cooking methods for normal and therapeutic diets in an Industrial Foodservice Unit on a large scale. Knowledge of hygiene, occupational health, HACCP and safety principles. Sound organising skills. Inter-personal skills in relations with all categories of staff in the execution of his/her supervisory functions. Computer literacy, writing skills and the ability to work under pressure.

DUTIES : Order, receipt, storage and issue all food provisions and stock in the foodservice unit. Supervise food pre-preparation and production of all full and therapeutic diets. Supervise the weighing, dishing and distribution of food to various wards. Supervise hygiene, use and maintenance of equipment and occupational health and safety. Supervise adherence to prescripts, elementary control measures and standard operational procedures. Supervise human resources, financial resources and do stock control. Process food statistics and keep records.

ENQUIRIES : Ms R Potgieter Tel No: (021) 940-4575

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical/written and oral assessment. The pool of applicants for the post of Food Service Supervisor will be considered for other posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.

CLOSING DATE : 06 September 2024

POST 29/86 : **ARTISAN ASSISTANT**
Chief Directorate: Metro Health Services

SALARY : R183 279 per annum

CENTRE : Oral Health Centre, Tygerberg/Mitchell's Plain

REQUIREMENTS : Minimum educational qualification: Grade 10/Std 8 or equivalent qualification. Experience: Appropriate experience. Inherent requirement of the job: Capability to do strenuous physical labour. Valid (Code B) driver's license. Competencies (knowledge/ skills): Knowledge of Dental equipment and ability to carry out repairs on various Dental equipment and Dental Laboratory equipment. Basic knowledge of electrical (light and heavy current), mechanical, plumbing, carpentry, painting and other basic functions of an Artisan Assistant. Knowledge of Occupational Health and Safety Act.

DUTIES : Elementary maintenance, installation and repair works on Dental equipment. Effective support to Supervisor. Elementary maintenance, installations, repair modify and manufacture items, equipment and machines under the supervision of the Supervisor. Manage the use of stock, materials and equipment. Inform on serviceable and/or unserviceable equipment. Responsible for basic administration work as well as completing job cards.

ENQUIRIES : Mr Z Issack Tel No: (021) 370 4424/021 937 3021

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Artisan Assistant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will

CLOSING DATE : be subjected to a written/practical and oral assessment.
 06 September 2024

POST 29/87 : **NURSING ASSISTANT GRADE 1 TO 3 (X7 POSTS)**

SALARY : Grade 1: R165 177 per annum
 Grade 2: R192 675 per annum
 Grade 3: R227 070 per annum

CENTRE REQUIREMENTS : Groote Schuur Hospital, Observatory
 Minimum educational qualification: Qualification that allows registration with the South African Nursing Council (SANC) as a Nursing Assistant. Registration with a professional council: Registration with the SANC as Enrolled Nursing Assistant. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration as Nursing Assistant. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Nursing Assistant. Willingness to work shifts and after-hours including weekends, public holidays and night duty. Willingness to rotate to other departments. Competencies (knowledge/skills): Knowledge of Nursing Practices. Infection Prevention Control, control measures and practices. Ability to interpret basic clinical signs and symptoms. Basic computer literacy. Ability to lift and turn patients, stand for long hours and lift heavy equipment.

DUTIES : Provide quality basic nursing care. Provide elementary clinical nursing care. Practice nursing in accordance with the laws and regulations relevant to nursing. Maintain professional growth, ethical standards and self-development. Utilise human, material and physical resources efficiently and effectively.

ENQUIRIES APPLICATIONS : Ms T Wulff Tel No: (021) 404 2109
 Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)".

CLOSING DATE : 06 September 2024

POST 29/88 : **STERILISATION OPERATOR PRODUCTION (HOSPITAL CSSD)**
 Garden Route District

SALARY : R155 148 per annum

CENTRE REQUIREMENTS : Oudtshoorn Hospital
 Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate experience in a hospital environment. Inherent requirements of the job: Basic literacy, both written and verbally. Willingness to work shifts (day and night duty), including weekends and public holidays. Physically fit to lift heavy objects, push heavy trolleys, bend down, and stay on feet for long hours. Competencies (knowledge/skills): Good interpersonal relations skills. Ability to work in a co-operative way within a team context.

DUTIES : Collect and deliver soiled and clean linen and packs to and from theatre and wards. Effective application of sterilisation processes and techniques and promote/adhere to infection control as well as health and safety regulations. Decontaminate, pack and sterilisation of instruments, linen, and supplies. Assist with cleaning and testing of sterilisation equipment, washing machines and autoclaves. Maintain equipment in an optimum working condition. Cost effective utilisation of resources, monitor, control and maintain adequate stock levels. Report and assist with investigation of lost instruments/equipment. Support to the supervisor and team members.

ENQUIRIES APPLICATIONS : Mr CB Olivier Tel No: (044) 203-7203
 Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/written assessment.

CLOSING DATE : 06 September 2024

POST 29/89 : **STERILIZATION OPERATOR PRODUCTION (CSSD) (X3 POSTS)**

SALARY : R155 148 per annum
CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum Educational Qualification: General Education and Training Certificate (GETC)/ Grade 9 (Std 7). Experience: Appropriate experience in a Health facility. Inherent requirements of the job: Willingness to work shifts including weekends, public holidays, night duty and be rotated. Willingness to rotate within the CSSD department. Competencies (knowledge/skills): Good communication and interpersonal skills. Ability to work in a co-operative way within a team context. Basic understanding of disinfection, decontamination and sterilisation.

DUTIES : Effective application of sterilisation processes and techniques. Promote/adhere to infection control, as well as health and safety regulations. Decontaminate, pack and sterilise instruments, linen and supplies. Assist with cleaning and testing of sterilisation equipment, washing machines and autoclaves, lift-up and pushing heavy equipment. Maintain equipment in an optimum working condition and utilise resources. Use autoclaves, washing machines and equipment/consumables in a cost-effective manner. Monitor, control and maintain adequate stock levels, report and assist with the investigation of lost instruments/ equipment.

ENQUIRIES : Ms F Baartman Tel No: (021) 938-4055
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/written assessment.

CLOSING DATE : 06 September 2024

POST 29/90 : **FOOD SERVICE AID (X2 POSTS)**
 Chief Directorate: Metro Health Services

SALARY : R131 265 per annum
CENTRE : New Somerset Hospital
REQUIREMENTS : Minimum educational qualification: Basic reading, writing and numerical skills. Experience: Appropriate experience in a large-scale Industrial Food Service Unit. Inherent requirements of the job: Willingness to work shifts, weekends and public holidays. Ability to work in large scale freezers and cold rooms. Physically strong to lift heavy objects and be on their feet the entire day. Competencies (knowledge/skills): Ability to function in a group and to work under pressure. Ability to prepare food according to standardised recipes. Knowledge of National Food Service Guidelines. Knowledge of basic cleaning and maintenance of equipment. Good communication skills. Have knowledge and understanding of the basic food groups and cooking methods.

DUTIES : Prepare, cook and serve meals for the patients. Clean and maintain the kitchen area and equipment and maintain hygiene standards. Dress according to Departmental specifications and adhere to Hospital Policy. Ability to prepare food according to standardised recipes. Ability to be trainable in preparing of normal and therapeutic diets. Following and adhere to Health and Safety Regulations.

ENQUIRIES : Ms L Vermeulen Tel No: (021) 402-6224
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Food Service Aid posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a practical/written assessment.

CLOSING DATE : 06 September 2024

POST 29/91 : **DRIVER (LIGHT DUTY VEHICLE)**
 Overberg District

SALARY : R131 265 per annum
CENTRE : Swellendam Hospital
REQUIREMENTS : Minimum requirement: Basic literacy and numeracy. Experience: Appropriate experience in the transportation of personnel and goods in a Health Facility set up. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Physically fit to

perform duties, to lift and load heavy items, be of sober habits. Must do standby and work overtime after hours, including weekends and public holidays. Competencies (knowledge/skills): Good interpersonal skills. Ability to accept accountability and responsibility and to work independently. Knowledge of routine, maintenance, and inspections for defects on vehicles. Ability to read and comprehend road directions and traffic signs. Knowledge of Transport regulations (Handbook 1 of 2019).

DUTIES : Transport official passengers, post, packages and equipment. Conduct routine vehicle inspections, report defects, ensure routine maintenance is performed. Clean and ensure that all vehicles are tidy. Perform administrative duties pertaining to the (GG) vehicles and transport office, ensure accurate and detailed completion of logbooks. Provide assistance to supervisor and colleagues, perform ad-hoc duties when required and adhere to traffic regulations.

ENQUIRIES : Ms N Wege Tel No: (028) 514 8400

APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 06 September 2024

POST 29/92 : **DRIVER (LIGHT DUTY VEHICLE)**
Cape Winelands Health District

SALARY : R131 265 per annum

CENTRE : Robertson Hospital, Langeberg Sub-district

REQUIREMENTS : Minimum requirement: Basic literacy and numeracy. Experience: Appropriate experience in transportation of employees, and goods. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to be on standby, work overtime and to work on weekends and public holidays. Physically fit and able to lift and load heavy items. Competencies (knowledge/skills): Knowledge of Transport Regulations. Ability to accept accountability, responsibility and to work independently.

DUTIES : Daily transporting of official passengers, post, packages, chronic medication, goods, equipment, and heavy laundry bags as well as completion of logbooks. Deliver and collect blood products. Conduct routine maintenance and cleaning of Government vehicles. Conduct routine inspection of vehicles and report defects. Perform routine administrative duties when required and respond to emergencies when necessary. Relief staff within the component when required.

ENQUIRIES : Ms E Volschenk Tel No: (023) 626-8567

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 06 September 2024

POST 29/93 : **LINEN STORES ASSISTANT (X2 POSTS)**
Cape Winelands Health District

SALARY : R131 265 per annum

CENTRE : Robertson Hospital (X1 Post)
Montagu Hospital (X1 Post)

REQUIREMENTS : Minimum requirement: Basic literacy and numeracy skills. Experience: Appropriate experience. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to do manual labour (heavy linen bags) and assist in other departments when required.

DUTIES : Collect dirty linen from wards and take clean linen to wards. Sort and count dirty linen. Transport Linen between Robertson, Montagu, and Worcester Hospitals. Receive clean linen, sort, and pack away. Keep linen area and storeroom clean and tidy. Relieve other departments when required.

ENQUIRIES : Mr G Petersen Tel No: (023) 626-8611

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 06 September 2024