

## NATIONAL TREASURY

*The National Treasury is an equal opportunity employer and encourages applications from persons living with disabilities. It is the department's intention to promote representivity through filling these posts in line with the department's approved Employment Equity Plan. Our buildings are accessible to persons living with disabilities.*



- APPLICATION** : To apply visit: <https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs>
- CLOSING DATE** : 05 July 2024 at 12:00 am (Midnight)
- NOTE** : The National Treasury utilises an e-Recruitment system, effective from 7 April 2021, which means all applicants must login/register to apply for positions as we only accept applications hand delivered/post should an applicant prove that he/she tried to apply via e-Recruitment with no success. The applicant's profile on the e-Recruitment is equivalent to the newly approved Z83 and it is the responsibility of applicants to ensure their profiles are fully completed or their applications will not be considered, as per the DPSA Practice Note. Certain documentations will still be required to be uploaded on the system such as copies of all qualifications including National Senior Certificate/Matric certificate, ID, etc, however these documents need not be certified at point of application however certification will be required prior to attending the interview. Please note: All shortlisted candidates will be subjected to two assessments. The first assessment will be a technical exercise that intends to test relevant technical elements of the job, while the second assessment will be an integrity (ethical conduct) assessment, the logistics of which will be communicated by the Department. Successful completion of the Nyukela Public Service SMS Pre-entry Programme as endorsed by the National School of Government, available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of appointment. All qualifications, criminal and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted in line with the new DPSA Directive effective 01 April 2024. It is the applicant's responsibility to have all their foreign qualifications (this includes O and A level certificates) evaluated by the South African Qualifications Authority (SAQA), not negotiable. The status of your application will be visible on the e-Recruitment system. However, if you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful. Note: The National Treasury reserves the right not to fill the below-mentioned posts, withdraw or to put on hold a position and/or to re-advertise a post. The National Treasury is compliant to the requirements of POPIA.

## MANAGEMENT ECHELON

- POST 22/20** : **CHIEF DIRECTOR: FISCAL POLICY REF NO: S006/2024**  
Division: Budget Office (BO)  
Purpose: To advise the National Treasury on fiscal policy developments within the public finance and medium-term budget framework that supports government initiatives in the achievement of social and economic development.

- SALARY** : R1 436 022.per annum (all-inclusive remuneration package)
- CENTRE** : Pretoria
- REQUIREMENTS** : A Grade 12 is required coupled with a minimum Bachelor's degree (equivalent to NQF level 7) in any of the following disciplines: Economics or Public Administration or Public Finance, A minimum 5 years' experience at a senior management level (Director) obtained within an economic and fiscal developmental policy environment, Knowledge and experience in managing complex environment issues, Knowledge and experience of the broader government Fiscal Policy framework on public finance, In-depth knowledge and experience of the Public Sector Budget process, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

- DUTIES** : Some key Outputs include:- Medium Term Budget: Develop a sustainable fiscal policy and budget framework in the development of an annual budget review and medium-term budget policy statement publication, Provide fiscal and financial advice on the budget framework, extra budgetary accounts, and other public finances. Economic Focusing: Develop a platform for the provision of a prudent economic forecasting model, Develop fiscal variables for the MTEF and forecasting process. Fiscal Framework: Develop an adequate and comprehensive fiscal framework for the public service, develop policy of key fiscal variables, including revenue expenditure, and debt performance. Stakeholder Engagement: Engage the DG and Minister of Finance on a sustainable fiscal policy approach in support of the broader budget frameworks, Liaise with internal stakeholders in the National Treasury on matters relating to fiscal framework, Inform external stakeholders the fiscal stance and its effect on the economy to the private sector.

- ENQUIRIES** : Only enquiries (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)

- POST 22/21** : **DIRECTOR: LOCAL GOVERNMENT BUDGET ANALYSIS REF NO: S018/2024**  
Division: Intergovernmental Relations (IGR)

Purpose: To provide advice to municipalities and their entities in budget preparation, monitoring and implementation. In addition, evaluation and assessment of these municipal budget from a performance perspective taking financial and non-financial information into consideration.

**SALARY CENTRE REQUIREMENTS** : R1 216 824.per annum (all-inclusive remuneration package)  
: Pretoria  
: A Grade 12 is required coupled with a minimum Bachelor's degree (equivalent to NQF level 7) in any of the following disciplines: Economics or Public Finance or Accounting or Commerce, A minimum 5 years' experience at a middle management level (Deputy Director) obtained in Local Government planning, financing and budgeting, Knowledge and experience in the application of the MFMA, within the Local Government set-up, Knowledge and experience of the Local Government operational aspects and the publication of information, Knowledge and experience in the dissemination of data and information, Knowledge and experience in report writing and analysis of financial information, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES** : Some key Outputs include:- Strategic Budget Oversight and Support: Provide strategic guidance on the budget preparation process of Local Government, Monitor and assess municipal budgets and facilitate alignment with broad national priorities, Participate in annual budget visits to municipalities for oversight and support, Formulate budget assessment reports to support the utilisation of the following municipal stakeholders: National Treasury, Minister of Finance, TCF, Budget Council, Budget Forum, PCC, SCoF in the NCOP and Cabinet. Implementation and Monitoring of Municipal Budgets: Monitor revenue and expenditure utilisation within municipalities and formulate corrective steps for implementation, Co-ordinate municipal mid-year budget and performance assessment practices, verify information for correctness contained in budget statements and reports prior to publication. Intergovernmental Budget Co-ordination: Coordinate budget and financial data for the MTBPS, Budget Review and other National Treasury publications, Compile a chapter on the bi-annual Local Government Budget and Expenditure Review, Contribute to provincial and municipal CFO Forum meetings by presenting the status quo on municipal finances their challenges and possible solutions, Provide advice to sector departments in dealing with municipal budget and their finances and provide solutions on disputes between organs of state. Financial Management and Budget Reform: Promote financial management awareness within municipalities through information sessions and circulars, Provide guidance and monitor budget implementation in alignment with the MFMA within municipalities, Provide guidance to municipalities on prudent financial management practices in line with funding compliance methodology based on tabled and adopted budgets, Assist with the maintenance of the financial and non-financial database in line with the budget reform.

**ENQUIRIES** : Only enquiries (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)

#### **OTHER POSTS**

**POST 22/22** : **SENIOR ECONOMIST: ECONOMETRIC RESEARCH REF NO: S013/2024**  
Division: Economic Policy (EP)  
Purpose: To develop new economic models in alignment with specific policy questions and enhance current models for the attainment of sound policy analysis to the stakeholders.

**SALARY CENTRE REQUIREMENTS** : R1 003 890 per annum (all-inclusive remuneration package)  
: Pretoria  
: A Grade 12 is required coupled with a minimum Bachelor's degree (equivalent to NQF level 7) in any of the following disciplines: Economics or Mathematical Economics or Econometrics, A minimum 4 years' experience of which 2 years should be at an Assistant Director level or equivalent obtained within the application of various econometric techniques and software, Knowledge and experience in economic research, Experience in econometric analysis and model building, Knowledge and experience in model programming.

**DUTIES** : Some key Outputs include: - Develop and Align Models to Specific Policy Questions: Initiate research in the identification of innovative economic modelling techniques and propose implementation, develop economic models in response to policy questions and challenges, provide inputs in the formulation of policies to determine their economic impact in the economy. Review and Enhance Models: Frequently review current and future models and propose adjustments, Initiate improvements for consultation and implementation of models, assist with the design of models to reflect the overall economic theory, Provide simulations of projected scenarios within the National Treasury and other related government departments. Policy Analysis and Development: Provide theoretical and well-researched reports that would align model outcomes to related policy questions, scrutinise policy and analyse the latest trends for developmental purposes, Provide inputs for improvement and development of econometric modelling. Stakeholder Engagement and Research: Engage with recognised international institutions on the latest economic models and other relevant information, perform research on planned topics and provide data for future usage, Attend forums and workshops on the latest developments in econometric research and related developments for integration within policy.

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<b><u>POST 22/23</u></b>	:	<b><u>ECONOMIST: ECONOMETRIC RESEARCH REF NO: S015/2024</u></b> Division: Economic Policy Division (EP) Purpose: To assist with the development of new economic models in response to specific policy questions and improve current models for the delivering sound policy analysis to the Economic Policy Unit, National Treasury and government as a whole.
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R552 081.per annum (Remuneration package benefits exclusive) Pretoria A Grade 12 is required coupled with a minimum Bachelor's degree (equivalent to NQF level 7) in any of the following disciplines: Econometrics or Mathematic or Economics. A minimum 3 years' experience in econometric techniques and software. Knowledge and experience of economic research. Experience in econometric analysis and model building. Knowledge and experience in modelling programming.
<b><u>DUTIES</u></b>	:	Some key outputs include: - Development of models in response to specific policy needs: Identify new economic modelling techniques and propose implementation of relevant models, assist in the utilisation of appropriate modelling techniques to develop economic models in line with policy needs, Provide inputs in the formulation of policies to assist with the economic stimulation of growth in the economy. Review current models and recommend improvements: Review models and make recommendations that will improve their longevity, recommend improvements to models for consultation and implementation thereof, assist in the design of models reflecting the economic theory and its impacts, Provide simulations of projected scenarios of proposed models in consultation with internal and external stakeholders. Policy Analysis and development: Provide theoretical analysis on linked model outcomes aligned to specific policy needs, assist with the analysis of relevant policies for development, Initiate research on current and future models and provide an informed projected analysis for integration. Stakeholder Engagement and Research: Assist with research related projects for the development of models, Engage with recognised international institutions on latest economic model trends and other relevant information for implementation. Perform research and provide data for future usage.
<b><u>ENQUIRIES</u></b>	:	Only enquiries (No applications): <a href="mailto:Recruitment.Enquiries@treasury.gov.za">Recruitment.Enquiries@treasury.gov.za</a>
<b><u>POST 22/24</u></b>	:	<b><u>ASSISTANT DIRECTOR: TRANSVERSAL CONTRACTING REF NO: S023/2024</u></b> Division: Office Of the Chief Procurement Officer (OCPO) Purpose: To assist in the coordination of the SCM commodity process within Transversal Contracting and co-facilitating the transversal contracts analysis terms and conditions of contracts.
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R552 081.per annum (Remuneration package benefits exclusive) Pretoria A Grade 12 is required coupled with a minimum National Diploma (equivalent to NQF level 6) or Bachelor's Degree (equivalent to NQF level 7) in any of the following disciplines: Economics or Business Economics or Supply Chain Management. A minimum 3 years' experience obtained in a Supply Chain Management environment. Knowledge of PFMA, Treasury Regulations, SCM Policies and prescribes.
<b><u>DUTIES</u></b>	:	Some key outputs include:- Management of Centralized Contracts: Assist in the facilitation and administration of Transversal Term Contracts, as follows: Demand Management; Acquisition Management; Contract Management; and Supplier performance management and reporting, Promote and Support Strategic Procurement: Assist in implement strategic procurement: Application of strategic sourcing, Quantification of economic benefits, Price Benchmarking, Market and industry analysis, Compliance and Risk Management: Improve internal control environment: Promote the transparency and compliance of SCM processes, Develop and Implement risk mitigation strategies, Apply SCM business processes, Supplier performance management, Improve contract management, Manage litigation, Promote Government Socio-Economic Objectives: Assist in implementation of Government policies aimed at improving the socio-economic objectives by supporting: Black Economic Empowerment, Industrial policies, Preferential Procurement, Small, Medium and Micro Enterprises Development and Other policies with a developmental agenda.
<b><u>ENQUIRIES</u></b>	:	Only enquiries (No applications): <a href="mailto:Recruitment.Enquiries@treasury.gov.za">Recruitment.Enquiries@treasury.gov.za</a>
<b><u>POST 22/25</u></b>	:	<b><u>ASSISTANT DIRECTOR: EMPLOYEE RELATIONS REF NO: S011/2024</u></b> Division: Corporate Services Purpose: To implement and follow-up on labour relations matters within the National Treasury
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R444 036.per annum (Remuneration package benefits exclusive) Pretoria A Grade 12 is required coupled with a minimum National Diploma (equivalent to NQF level 6) or Bachelor's degree (equivalent to NQF level 7) in any of the following disciplines: human Resources Management or Employment Relations or Labour Relations. A minimum 3 years' experience obtained in Employment Relations services. Knowledge of the broader public service framework on Labour Relations.

<b><u>DUTIES</u></b>	:	Some key outputs include:- Grievances and Complain: Investigate grievances lodged in alignment with policy and procedures, Apply prescripts in accordance with the lodging of investigations and the resolving of grievances, Assist in the evaluation of investigation reports received and formulate the outcome of an investigation, Engage and refer grievances to the Public Service Commission for further investigation, Provide feedback on outcomes emanating from the Public Service Commission's investigation, Prepare grievances to stakeholders for their inputs. Misconducts: Draft appointment letter for the appointment of IO's and PO's, Scrutinize reports and requests and issue a formal charge to an employee accused of misconduct, Guide stakeholders on application of discipline relating to misconduct, Assist with the involve of law enforcement agencies in high profile cases when required, Process requests for the suspension of employees based on merit of the situation, Assist with the drafting of charges on misconduct and serve charge sheets on an employee, Arrange disciplinary hearings and record proceedings in the meeting for record purposes, Implement policies and maintain procedural and substantive consistency in misconduct cases, Assist in arranging the effect of sanctions pronounced during a disciplinary hearing, Engage the outcome of disciplinary hearing to the affected employee, Prepare misconduct reports to different stakeholders and an appeal request to the Minister of Finance. General Public Sector Bargaining Council Engagements: Assist with the serving of copies of referral forms of disputes are filed by the applicant, Represent the Department in conciliation hearings at the PSCBC, GPSSBC and CCMA, prepare documents and brief legal representatives on cases and assist them during the duration of cases, Assist with the implementation of awards issued by the Commissioner. Collective Bargaining: Assist with the facilitation and functioning of the internal collective bargaining structures, serve as the secretariat to the Task Team and prepare discussion documents for meetings, Assist in the interpretation and application of agreements.
<b><u>ENQUIRIES</u></b>	:	Only enquiries (No applications): <a href="mailto:Recruitment.Enquiries@treasury.gov.za">Recruitment.Enquiries@treasury.gov.za</a>
<b><u>POST 22/26</u></b>	:	<b><u>ASSISTANT DIRECTOR: POLICY DEVELOPMENT AND INTERNAL CONTROL REF NO: S008/2024</u></b> Division: Corporate Services Purpose: To manage and oversee the internal control functions in compliance with the Public Finance Management Act, 1999 and the Treasury Regulations.
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R444 036.per annum (Remuneration package benefits exclusive) Pretoria A Grade 12 is required coupled with a minimum National Diploma (equivalent to NQF level 6) or Bachelor's degree (equivalent to NQF level 7) in any of the following disciplines: Accounting or Internal Audit or Financial Management. A minimum of 3 years' experience in obtained an accounting environment with specific reference to financial reporting, compliance monitoring, internal control and risk management. Knowledge and experience of exposure in internal control. Knowledge and experience of exposure in financial reporting. Knowledge of the Public Finance Management Act (PFMA), Treasury Regulations.
<b><u>DUTIES</u></b>	:	Some key outputs include:- Organisational culture and performance: Review mid-year and annual financial statements, Monitor the financial management policies, prescripts and procedures for compliance, Monitor compliance on governance framework for conformity, Maintain and monitor the entity databases , BAS and Safety web in accordance with the relevant prescripts, Monitor reviews pertaining to departmental losses and confirm clearance for recording in the Loss Control Register with supporting documentation, Monitor and confirm budget manager's specimen signature and delegations. Organisational Assets and Resources Verification: Conform to client charter standards and provide prompt feedback, assistance and resolution to client queries, Update filing system with accounting and financial information in line with relevant prescripts, Comply with internal control measures pertaining to source documents and strengthen the risks in documents control and security of info, Prepare and/or review information/details to be included in departmental reports as prescribed, Verify information /details contained in departmental reports for correctness and appropriateness, Assist in the implementation of financial norms and standards and engage with stakeholders through the Financial Management information and awareness sessions. Monitoring and Compliance: Monitor the implementation and alignment of internal policies and procedures pertaining to their application in business, Review the application of prescribed policy and procedures for enhancement, Monitor the application and procedures pertaining to systems, eg, BAS and Persal and suggest remedial solutions, Monitor the department's contract management compliance against prescribed regulations. Policy Development: Analyse relevant policies and frameworks for alignment with internal processes and procedures, Initiate benchmarking on internal control processes for implementation into the broader business, and Provide inputs into policy, prescripts, guidelines and related control measures. Audit Coordination: Oversee the coordination of internal audits within the internal control unit, as well as the external audit of the department. Monitor and record auditor's requests for information. Monitor and record auditor's communication of audit findings as well as comments from management
<b><u>ENQUIRIES</u></b>	:	Only enquiries (No applications): <a href="mailto:Recruitment.Enquiries@treasury.gov.za">Recruitment.Enquiries@treasury.gov.za</a>

<b><u>POST 22/27</u></b>	:	<b><u>ADMINISTRATION OFFICER: EMPLOYEE RELATIONS REF NO: S009/2024</u></b> Division: Corporate Services Purpose: To assist with the implementation and follow-up of labour relations matters within the National Treasury.
<b><u>SALARY</u></b>	:	R376 413.per annum (Remuneration package benefits exclusive)
<b><u>CENTRE</u></b>	:	Pretoria
<b><u>REQUIREMENTS</u></b>	:	A Grade 12 is required coupled with a minimum National Diploma (equivalent to NQF level 6) or Bachelor's degree (equivalent to NQF level 7) in any of the following disciplines: Human Resources Management or Employment Relations or Labour Relations. A minimum 2 years' experience obtained in Employment Relations services. Knowledge of the broader public service framework on Labour Relations.
<b><u>DUTIES</u></b>	:	Some key outputs include: - Grievances and Complaints: Assist with the investigation of grievances alignment with policy and procedures, assist in the evaluation of investigation reports on the outcome of an investigation, assist in the evaluation of investigation reports received and formulate the outcome of an investigation, Assist with the preparation of grievances to stakeholders for their inputs. Misconducts: Assist with the processing of requests for the suspension of employees, Assist with the scrutiny of reports request formal charge to an employee accused of misconduct, Assist with the processing of requests for the suspension of employees, Assist with the drafting of charges on alleged misconduct and assist with the preparation of charge sheets, Assist with the arrangement of disciplinary hearings and record proceedings for record purposes, Assist with the implementation and effect of sanctions pronounced during a disciplinary hearing. General Public Sector Bargaining Council Engagements: Assist with the serving of copies of referral forms of disputes, ensuring they're filed by the applicant, assist with the preparation of documents for legal representatives on cases and aid during duration of some cases, assist with the implementation of awards issued by the Commissioner. Collective Bargaining: Provide administrative support to internal collective bargaining structures, where applicable, assist with logistical arrangements pertaining to Task Teams and prepare documentation for meetings, and assist with research and interpretation of agreements. Administrative Support: Register all complete cases manually and on PERSAL, File all ER documents in a secured place.
<b><u>ENQUIRIES</u></b>	:	Only enquiries (No applications): <a href="mailto:Recruitment.Enquiries@treasury.gov.za">Recruitment.Enquiries@treasury.gov.za</a>