

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL  
DEPARTMENT OF HEALTH**

**ERRATUM:** Kindly note that the following post were advertised in Public Service Vacancy Circular 19 dated 31 May 2024, HCU - Adult ICU & High Care Department Ref No: DPKISMH05/2024 (X1 Post), Medical Specialist - Adult ICU & High Care Department Ref No: DPKISMH06/2024 (X1 Post), Medical Officer - Adult ICU & High Care Department Ref No: DPKISMH07/2024 (X1 Post), Assistant Manager Nursing (Gen) - Internal Medicine, Diagnostic Imaging, Mental Health & Triage Services Ref No: DPKISMH08/2024 (X1 Post), Operational Managers (Night Duty) Ref No: DPKISMH09/2024 (X4 Posts), Ultrasound Radiographer Ref No: DPKISMH10/2024 (X3 Posts), Professional Nurse Speciality Theatre Ref No: DPKISMH11/2024 (X3 Posts), Professional Nurse Speciality ICU Ref No: DPKISMH12/2024 (X1 Post) **(For eThekweni Health District {Dr Pixley ka Isaka Seme Memorial Hospital})** have been withdrawn.

**OTHER POSTS**

<b><u>POST 20/40</u></b>	:	<b><u>ASSISTANT DIRECTOR: RADIOGRAPHER GRADE 1/2 REF NO: CBH09/2024</u></b>
<b><u>SALARY</u></b>	:	Grade1: R605 550 - R670 734 per annum Grade 2: R689 430 - R765 159 per annum Other Benefits: Rural Allowance (12% of basic salary), 13th cheque, and Medical aid (optional).
<b><u>CENTRE REQUIREMENTS</u></b>	:	Catherine Booth Hospital (X-Ray) Matric certificate. 3 years National Diploma / Degree in Diagnostic Radiography. Current registration with HPCSA as a Diagnostic Radiographer. 5 years' relevant experience after registration with the HPCSA as a Diagnostic Radiographer of which 3 years must be at a Supervisory level. Certificate of service endorsed by Human Resources for all previous and current relevant experience. An additional qualification as ultra-sonographer will be considered as an advantage. Sound knowledge of Diagnostic Radiography procedures and equipment. Sound knowledge of radiography techniques and views. Sound Knowledge of quality assurance tests. Sound Knowledge of radiation control and safety regulation. Sound knowledge of relevant legislature. Sound communication and problem solving skills. Good Interpersonal skills.
<b><u>DUTIES</u></b>	:	Ensures that the Radiography department complies with radiation protection services, Occupational Health and Safety and Infection Control requirements. Strengthen and monitor the implementation of equipment maintenance programme. Strengthen the management of Human Resources. Improve the quality of Radiography service. Develop, Implement and monitor adherence to policies, standard procedures and all other applicable legislations. Execute all clinical procedures competently to prevent complications. Monitor and perform 24-hour Radiology service. Facilitate, promote and attend clinical and non-clinical in-service education and training. Participate in Quality assurance and Quality improvement programs. Uphold patients' rights and promote Batho Pele Principles in the execution of duties for effective service delivery.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Dr. N. Sunderlall (Medical Manager) Tel No: (035) 474 8407/8/9 All applications should be forwarded to: Catherine Booth Hospital: Private Bag X105, Amatikulu, 3801 or Hand deliver to: KwaKhoza Reserve, Ezingwenya Area next to Mehlwana Primary School, Umlalazi Municipality Ward15, Amatikulu 3801 or be emailed to: phumowakhe.dube@kznhealth.gov.za
<b><u>NOTE</u></b>	:	The following documents must be submitted: Application for employment Z83 form, obtainable at any Public Service Department or from the website- <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> and a comprehensive CV indicating three reference persons: Names and contact numbers, Therefore only shortlisted candidates for a post will be required to submit certified copies of qualification/s and other relevant documents on or before the day of the interview following communication from HR, A Reference checks will be done on nominated candidate(s), Security checks, security vetting, qualification verification and criminal checking. Note: Failure to comply with all of the above mentioned directions to candidate(s) will result in your application not being considered. Please note that due to the large number of applications we envisage to

receive; only shortlisted candidates will be contacted. Due to financial constraints, no S&T allowance will be paid to candidate for attending an interview and no resettlement allowance during relocation be paid out. Preference will be given to African Male. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representatives in all levels of all occupational categories in the Department and persons with disabilities should feel free to apply for the post.

- CLOSING DATE** : 28 June 2024
- POST 20/41** : **CLINICAL PROGRAMME COORDINATOR (IPC) REF NO: UMG 04/2024**
- SALARY** : R520 560 - R596 322 per annum. Other benefits (medical aid optional), housing Allowance (applicant must meet prescribed requirements)
- CENTRE** : Umgeni Specialized Psychiatric Hospital: Howick
- REQUIREMENTS** : Senior certificate/Grade 12 or equivalent. Degree/Diploma in General Nursing. A minimum of seven (7) years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Current registration with SANC as Professional Nurse and midwifery. Valid driver's license. Computer literacy. Recommendations: Certificate in Infection Prevention and Control. Knowledge and Skills: Knowledge on applicable legislation such as Health Act, Occupational Health and Safety Act and Waste Management Act. High level of verbal and written communication skills. Must have good interpersonal relations. Computer literacy in word processing and spreadsheet packages. Present skills assertiveness and diplomacy. High level of innovation and initiative.
- DUTIES** : Facilitate and oversee the development of an IPC operational plan to give strategic direction. Develop, implement, monitor and evaluate the operational plan and also provide feedback to management. Ensure IPC audits and monthly committee meeting. Ensure a functional infection prevention control programme in the facility. Develop a quality improvement plan, compile reports. Facilitate IPC surveillance of health care associated infections. Conduct active and passive surveillance. Investigate potential outbreaks and report on healthcare associated infections. Ensure staff development and training takes place. Develop an IPC orientation and induction plan. Compile training schedules. Ensure adherence to institutional IPC protocols. Ensure availability of IPC guidelines. Assist, support and participate in relevant research.
- ENQUIRIES** : Mr J Situma Tel No: (033) 330 6146, ext. 216
- APPLICATIONS** : Applications quoting the relevant reference UMG 04/2024 should be forwarded as follows: The Acting Chief Executive Officer, Department of Health, Umgeni Hospital, Private Bag X23, Howick, 3290.
- FOR ATTENTION** : Mr J Situma
- NOTE** : Applications must be submitted on the prescribed amended Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Certified copies of qualifications will only be requested from shortlisted candidates. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications). Applicants are respectfully informed that, if no notification of appointment is received within 2 months after the closing date, they must accept that their applications were unsuccessful. Applicants are not required to submit copies of qualifications and other relevant documents on the application. Such documents will be requested from shortlisted candidates only. No faxed applications will be considered. All employees in the Public Service that are presently on the same salary level but on a notch/package above that of the advertised post are free to apply. Due to financial constraints in the Department no S &T will be paid to candidates invited for interviews.
- CLOSING DATE** : 24 June 2024
- POST 20/42** : **CLINICAL PROGRAMME COORDINATOR (IPC) GRADE 1/2 REF NO: CBH10/2024**
- SALARY** : Grade 1: R520 560 - R596 322 per annum  
Grade 2: R602 964 - R686 211 per annum

<b><u>CENTRE REQUIREMENTS</u></b>	<p>Other Benefits: Rural Allowance (08% of basic salary), 13th cheque, and Medical aid (optional).</p> <p>Catherine Booth Hospital (M&amp;E)</p> <p>Matric certificate. Degree/National Diploma in General Nursing. Current registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A Minimum of seven (7) years appropriate/recognizable experience in Nursing Health Care after registration as a Professional Nurse-Independent Practice with SANC. Certificate of service endorsed by Human Resources for all previous and current relevant experience. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impact service delivery. Recommendations: A valid code 08 driver's license. Computer literacy.</p>
<b><u>DUTIES</u></b>	<p>Identify infection control risks and make recommendations on mitigations thereof. Ensure that all Departments comply with the IPC Framework, Guidelines and Protocols. Identify Standard Operating Procedures to be formulated in relation to Provincial Guidelines. Identify outbreak of infection, initiate investigation and control measures in collaboration with the IPC Committees. Provide Effective and efficient Infection Prevention and Control services in the institution. Conduct IPC Surveillance and report on the incidence and prevalence of alert organisms and communicable diseases to the District CDC. Serve a clinical governance champion in the facility, ensuring effective clinical risk management system. Promote infection prevention and culture within the institution by conducting relevant workshops, audits, meetings, and awareness. Identify and report all Acquired Infections. Visit all departments within the Institution to identify infection prevention and control risks. Ensure strong relationship with District IPC and CDC teams as well as Laboratory Services. Ensure that infection Prevention and Control as well as Antibiotic Stewardship Committees are in place and functional. Provide advice on various aspects of infection prevention and control, relevant policies to management. Provide advice and training to all categories and staff.</p>
<b><u>ENQUIRIES APPLICATIONS</u></b>	<p>Ms. C.M Ntshela (Ass. Manager Nursing) Tel No: (035) 474 8407/8/9</p> <p>All applications should be forwarded to: Catherine Booth Hospital: Private Bag X105, Amatikulu, 3801 or Hand deliver to: KwaKhoza Reserve, Ezingwenya Area next to Mehlwana Primary School, Umlalazi Municipality Ward15, Amatikulu, 3801 or be emailed to: phumowakhe.dube@kznhealth.gov.za</p>
<b><u>NOTE</u></b>	<p>The following documents must be submitted: Application for employment Z83 form, obtainable at any Public Service Department or from the website-<a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> and a comprehensive CV indicating three reference persons: Names and contact numbers, Therefore only shortlisted candidates for a post will be required to submit certified copies of qualification/s and other relevant documents on or before the day of the interview following communication from HR, A Reference checks will be done on nominated candidate(s), Security checks, security vetting, qualification verification and criminal checking. Note: Failure to comply with all of the above mentioned directions to candidate(s) will result in your application not being considered. Please note that due to the large number of applications we envisage to receive; only shortlisted candidates will be contacted. Due to financial constraints, no S&amp;T allowance will be paid to candidate for attending an interview and no resettlement allowance during relocation be paid out. Preference will be given to African Male. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representatives in all levels of all occupational categories in the Department and persons with disabilities should feel free to apply for the post.</p>
<b><u>CLOSING DATE</u></b>	<p>28 June 2024</p>
<b><u>POST 20/43</u></b>	<p><b><u>CLINICAL NURSE PRACTITIONER GRADE 1/2 REF NO: CBH11/2024</u></b></p>
<b><u>SALARY</u></b>	<p>Grade1: R451 533 - R530 376 per annum Grade 2: R553 545 - R686 211 per annum Other Benefits: Rural Allowance (08% of basic salary), 13th cheque, and Medical aid (optional).</p>
<b><u>CENTRE REQUIREMENTS</u></b>	<p>Catherine Booth Hospital (Mvutshini Clinic-School health services)</p> <p>Matric certificate. Degree / Diploma in General Nursing and Midwifery registered with SANC. A minimum of 4 years appropriate / recognizable experience in nursing after registration as a General Nurse and midwife with SANC. Current SANC Annual practicing certificate. A post basic one year specialized qualification in Primary Health Care accredited with SANC. Driving</p>

license. **Grade 2:** a minimum of 14 years appropriate or recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing. At least 10 years of the above period referred to must be appropriate / recognizable experience in PHC after obtaining the one-year qualification in PHC. Knowledge of SANC rules and regulation. Decision making and problem solving skills. Good communication and interpersonal skills Basic Financial management skills. Patient's Right's Charter and Batho Pele Principles.

**DUTIES** : To provide quality comprehensive primary health care by promoting preventive, creative and rehabilitative services for the clients and communities. Demonstrate effective communication with learners, school principals and other stakeholders. Implement ISHP. Provide health education and continuous assessment of learners. Provide clinical services in school guided by DOH policies by identifying school program needs, schedule learner assessment guided by school timetable, conduct campaign and immunization as per DOH guidelines. Manage all resources i.e. human, material and equipment. Ensure quality service is provided.

**ENQUIRIES** : Mr. J.S Mlambo (Ass. Manager Nursing) Tel No: (035) 474 8407/8/9  
**APPLICATIONS** : All applications should be forwarded to: Catherine Booth Hospital: Private Bag X105, Amatikulu, 3801 or Hand deliver to: KwaKhoza Reserve, Ezingwenya Area next to Mehlwana Primary School, Umlalazi Municipality Ward15, Amatikulu, 3801 or be emailed to: phumowakhe.dube@kznhealth.gov.za

**NOTE** : The following documents must be submitted: Application for employment Z83 form, obtainable at any Public Service Department or from the website-[www.kznhealth.gov.za](http://www.kznhealth.gov.za) and a comprehensive CV indicating three reference persons: Names and contact numbers, Therefore only shortlisted candidates for a post will be required to submit certified copies of qualification/s and other relevant documents on or before the day of the interview following communication from HR, A Reference checks will be done on nominated candidate(s), Security checks, security vetting, qualification verification and criminal checking. Note: Failure to comply with all of the above mentioned directions to candidate(s) will result in your application not being considered. Please note that due to the large number of applications we envisage to receive; only shortlisted candidates will be contacted. Due to financial constraints, no S&T allowance will be paid to candidate for attending an interview and no resettlement allowance during relocation be paid out. Preference will be given to African Male. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representatives in all levels of all occupational categories in the Department and persons with disabilities should feel free to apply for the post.

**CLOSING DATE** : 28 June 2024

**POST 20/44** : **CLINICAL TECHNOLOGIST (ECHOCARDIOGRAPHER) GRADE 1, 2 & 3**  
**REF NO: GJGM18/2024 (X1 POST)**  
 Component: Medical Component

**SALARY** : Grade 1: R376 524 per annum  
 Grade 2: R439 755 per annum  
 Grade 3: R514 785 per annum  
 Other benefits: 12% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements).

**CENTRE** : General Justice Gizenga Mpanza Regional Hospital  
**REQUIREMENTS** : Diploma/Degree in Clinical Technology. Current Registration with the HPCSA as A Clinical Technologist. **Grade 1:** Experience None after registration with HPCSA in respect of RSA qualified employees who performed Community Service as required in SA. (One (1) year relevant experience after registration with HPCSA in clinical technology in respect to foreign qualified employees of whom it is not required to perform community service as required in SA. **Grade 2:** Experience Minimum of Ten (10) years experience in clinical technology in respect of RSA qualified employees who performed community service as required in SA. Minimum of Eleven (11) years experience in clinical technology in respect of foreign qualified employees of whom it is not required to perform community service in SA. **Grade 3:** Experience Minimum of Twenty (20) years experience in clinical technology in respect of RSA qualified employees who performed community service as required in SA. Minimum of Twenty One (21) years experience in clinical technology in respect of foreign qualified.

Recommendation: A minimum of One (1) year Experience with echocardiography. Knowledge, Skills and Competencies: Excellence orientation (concern for high quality of work) Strong customer orientation. Team Player. Ethical behaviour (Honesty). Leadership ability. Well organised. To perform adult echocardiograms and report on findings. To manage and perform exercise stress tests (EST) in the stress laboratory. Perform Pulmonary function tests including spirometry and other lung functions. To participate in departmental and teaching programs. To optimize work system in the echo/stress laboratory and pulmonary function testing. To manage bookings, monitor and evaluate.

**DUTIES**

: To perform echocardiograms/Exercise Stress Tests and pulmonary function testing in a safe manner and in accordance to DOH internal policies and procedures. To provide optimal patient care. Manage and maintain all medical equipment in accordance with DOH technical policies and procedures. Ensure that all DOH quality initiative programs are utilised for the patients under your management. Ensure that all patient clinical records are maintained and updated in accordance with the deadlines, policies & procedures and the DOH standards. Ensure that all financial policies and procedures are followed in the unit i.e. supplies for pulmonary function testing. Demonstrate the Batho Pele Values. The Clinical Technologist will render and promote cost effective, safe quality patient care in accordance DOH standards and policies. The incumbent will further be responsible for direct and/or indirect care of a patients, for assessing, planning and execution. The Clinical Technologist will also actively participate in Clinical Governance. Capacity to implement and maintain standards of health practice required from all accredited bodies and appropriate health legislation. Must be able to work under pressure in a constantly changing environment. Strong interpersonal skills required.

**ENQUIRIES**

: Dr BD Ramjiwan (HCU Internal Medicine) Tel No: (032) 437 6263

**APPLICATIONS**

: Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450.

**NOTE**

: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Proof of current and previous work experience endorsed and stamped by Human Resources (Certificate of Service) will be requested from shortlisted candidates for submission on or before the interview date. NB: Please take note that applicants who are waiting registration with HPCSA may also apply.

**CLOSING DATE**

: 01 July 2024

## DEPARTMENT OF PUBLIC WORKS

### APPLICATIONS

Direct your application quoting the reference number of the post you are applying for and the name of the publication in which you saw the advertisement to The Director: Human Resource Management Department of Public Works, Private Bag X9142, Pietermaritzburg, 3200, for attention Mrs ZJ Hlongwane. Alternatively, applications can be delivered to 191 Prince Alfred Street, Pietermaritzburg or online via [kznpw.jobs.headoffice@kznworks.gov.za](mailto:kznpw.jobs.headoffice@kznworks.gov.za). Applicants are encouraged to apply for posts through the online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs). Applicants can submit their Z83 and CV online and directly to the email addresses indicated above in respect of the different centres where the posts exist. Applicants may also visit any one of our Designated Online Application Centre's (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centers (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs)." Candidates are also advised not to send their applications through registered mail, as the Department will not take responsibility for non-collection thereof.

### CLOSING DATE NOTE

28 June 2024

The Provincial Administration of KwaZulu-Natal is an equal opportunity, affirmative action employer and Women and people with disabilities are encouraged to apply. Applications must be submitted individually on the prescribed new approved Z83 form, the form is available from the website [www.kznworks.gov.za](http://www.kznworks.gov.za) or can be obtainable from any Public Service department and must be accompanied by a comprehensive Curriculum Vitae (CV). Certified copies of supporting documents need not accompany your application and CV, as these will be requested from shortlisted candidates only. Faxed or electronic copies will not be considered. Candidates are urged to view the guidelines available to all prospective candidates applying for vacant position on the departmental website before completing applications for posts. It is the applicants' responsibility to have foreign qualifications assessment for equivalent by the South African Qualifications Authority (SAQA). Applications that do not comply with the above-mentioned instructions will be disqualified. Please note that the Department reserves the right not to fill the post. Recommended candidate's personal information will be subject to vetting prior to an offer of appointment being made. Candidates are expected to be available on the date set for the interviews or they may be disqualified. Should you not have been contacted by this office within 3 months of the closing date of the advertisement, kindly consider your application being unsuccessful. Please note that further communication shall be restricted to those candidates who will have been shortlisted. The appointed candidate shall be required to sign a performance agreement. Please note that reference checks and/or confirmation of employment will be done with the current employer and candidates are advised to include references from the current employment to facilitate this. The filling of this post will be guided by the Department's Employment Equity targets. Please note that requests for higher salaries will not be entertained for the advertised posts, however it may only be considered for posts falling within the Occupational Specific Dispensation (OSD) subject to the existing provisions. Candidates applying for advertised posts in the Department, will be deemed to have granted consent to their personal information being used to determine suitability in terms of the POPIA Act, 4 of 2013.

## MANAGEMENT ECHELON

### POST 20/45

**CHIEF DIRECTOR: CORPORATE SERVICES REF NO: HO/CDCS/052024**

### SALARY

R1 436 022 per annum (Level 14), (all-inclusive), to be structured in accordance with the rules for Senior Management Services [SMS]

### CENTRE REQUIREMENTS

Head Office: Pietermaritzburg  
An appropriate and recognised NQF level 7 qualification plus 5 years relevant experience at a senior managerial level in a corporate support services environment. Proficiency in relevant word processing, spreadsheet and presentation software packages. Possession of a valid drivers licence and an appropriate and applicable SMS Pre-entry (Nyukela) Certificate to be

submitted prior to appointment. Recommendation: Understanding of all relevant prescripts. Interpretation and application of policies / legislations. Project Management skills. Financial Management skills. Strategic Planning and coordination skills. People management and empowerment skills. Analytical, creative and innovative thinking skills.

- DUTIES** : Oversee the management of Strategic Management and planning, monitoring and evaluations. Oversee the management and the provisioning of legal services and communication services. Manage Human Resource Management. Manage Information Communication and Technology and Organisational Development and efficiency services. Ensure the development and implementation of policies. Manage the resources of the Chief Directorate.
- ENQUIRES** : Mr SP Majola (Head of Department) Tel No: (033) 355 5562
- NOTE** : Recommended candidates will be subjected to a security clearance, competency assessment and will also be required to disclose their financial interests and will also be subjected to a technical assessment during the selection process.

#### **DEPARTMENT OF TREASURY**

***The KwaZulu-Natal Department of Provincial Treasury is an equal opportunity, affirmative action employer and preference will be given to previously disadvantaged groups.***

- APPLICATIONS** : KwaZulu-Natal Provincial Treasury, P O Box 3613, Pietermaritzburg, 3200 or 145 Chief Albert Luthuli Road, Pietermaritzburg, 3200.
- FOR ATTENTION** : Mr. M Mabaso
- CLOSING DATE** : 24 June 2023
- NOTE** : The new Z83 application form must be used effective 1st January 2023 and can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies). The Z83 must be accompanied by a comprehensive Curriculum Vitae. The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed. Shortlisted applicants with foreign qualifications will be requested to submit an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders will be requested to submit documentary proof if shortlisted. The Department will also conduct reference checks with HR of current /previous employer(s) beside the references provided on CV. Successful candidates will be subjected to security screening prior to employment. Under no circumstances will be faxed, emailed and late applications be accepted. The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful. The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability. It is regretted that due to the large volumes of applications received, it is not possible for the Department to acknowledge receipt of same and that only those applicants that participate in the final selection processes (interviews) are notified of the outcome. Only Shortlisted candidates will be requested to submit the supporting documents (certified copies of qualifications, driver's license etc.). Regrettably, due to excessive budget cuts, the department is not in a position to meet any travel and subsistence costs relating to recruitment processes, or relocation and resettlement costs for successful candidates. Preferences: African Males, African Females and people with disabilities who meet the requirements.

#### **OTHER POSTS**

- POST 20/46** : **DEPUTY DIRECTOR: SCM TRANSVERSAL POLICY & CAPACITY BUILDING P.A REF NO: KZNPT 24/50**
- SALARY** : R849 702 per annum (all-inclusive package)
- CENTRE** : KZN Provincial Treasury, Pietermaritzburg
- REQUIREMENTS** : NQF Level 7 or higher qualification in Supply Chain Management/ Law/ Commerce/ Public Management/ Public Administration (with majors in Law/Commerce/SCM). A minimum of 3 years' experience in junior management level in a Supply Chain Management environment. A valid

driver's license. People with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge and Competencies: Knowledge of applicable National and Provincial policies and legislation is required, including: PFMA, MFMA, Preferential Procurement Policy Framework Act (PPPFA) and Regulations, National Treasury Instruction / practice notes and guidelines, KwaZulu-Natal Procurement Policy Framework, Treasury Regulations, Provincial Treasury policies, practice notes and guidelines, Commercial Law principles/procedures, Public Service Regulatory Framework, and Broad Based Black Economic Empowerment Act (BBBEE). BEE Code of Good Practice. Skills: Communication, Computer literacy, Presentation, Interpersonal relations, Analytical and quantitative skills, Middle management skills, Interpretation of legislation, Project Planning and management, Financial Management, Research skills, Policy analysis and development, Decision making, Influencing, Report Writing and Conflict management skills.

**DUTIES**

: Manage the research and analysis of various transversal legislation pertaining to SCM. Develop and maintain SCM policies, practices note, norms, standards and guidelines. Monitor the development and the implementation of Supply Chain Management policies, practice notes, norms and standards, guidelines and reviewal of implementation strategies. Manage the provisioning of SCM capacity building to departments, public entities, municipalities and municipal entities. Advise internal and external stakeholders on aspects pertaining to SCM policies, practice notes, practice notes, norms and standards and guidelines. Manage Human Resources of the Sub-directorate.

**ENQUIRIES**

: Ms. T Mlawu Tel No: (033) 897 4557