

DEPARTMENT OF MINERAL RESOURCES AND ENERGY

- APPLICATIONS** : Applications should be on a Z83 form (which should be completed in full, accurately, legibly, signed and dated) and must be accompanied by a comprehensive CV, quoting the relevant reference number to: RMC2024@dmre.gov.za
- CLOSING DATE** : 28 June 2024 @ 16:00
- NOTE** : NB: Applicants who do not comply with the abovementioned requirements, as well as applications received after the closing date will not be considered. Requirements stated on the advertised posts are minimum inherit requirements; therefore, criterion for shortlisting will depend on the proficiency of the applications received. The Department reserves the right to determine suitable candidate(s) during the selection process. Confirmation of final appointment will be subject to a positive security clearance. Due to the larger number of response anticipated, correspondence will be limited to short-listed candidates only. Applicants who have not been contacted during this period may regard their applications as unsuccessful.

OTHER POSTS

- POST 20/23** : **RISK MANAGEMENT COMMITTEE CHAIRPERSON REF NO: DMRE**
(3 years Contract)
- SALARY** : In accordance with National Treasury rates /SAICA Tariffs
- CENTRE** : Pretoria
- REQUIREMENTS** : Applicants must be in possession of a post graduate qualification in the field of Accounting, Internal Auditing, Risk Management, Financial Management, Information Technology. Experience: Applicants must have more than 5 years' experience gained from Internal Audit, Risk Management, Information Technology, Strategy Development, Performance monitoring and evaluation, Legal. A proven record of service or membership of one of the following Committees: Audit Committee, Risk Management Committee, but not a political office bearer. Preference will be given to applicants who are serving as professionals. Applicants may not be in the employment of the Department of Mineral Resources and Energy and must have no business or personal relationship with the Department. Knowledge of the PFMA and the Treasury Regulations, Mining & Energy environment, and other relevant legislation/policies.
- DUTIES** : Risk Management Committee will carry out its responsibilities as legislated by the Public Finance Management Act and Treasury Regulations and operate according to its approved charter. Risk Management Committee will meet at least four times per year. The Risk Management Committee will fulfil its oversight responsibilities to ensure that the Department maintains effective, efficient, and transparent systems of financial, risk management, governance, and internal control. The committee will review the effectiveness of the Risk Management activities and provide direction on areas of improvement. The Risk Management Committee will also ensure compliance with legislation and assist the Accounting Officer in the effective execution of his/her responsibilities by reporting and making recommendations to the Accounting Officer. The roles and responsibilities of the Risk Management Committee are clearly defined in the approved charter of the Committee.
- ENQUIRIES** : Ms TP Maphanga Tel No: (012) 406 7466
- POST 20/24** : **RISK MANAGEMENT COMMITTEE MEMBER REF NO: DMRE**
(3 years Contract)
- SALARY** : In accordance with National Treasury rates /SAICA Tariffs
- CENTRE** : Pretoria
- REQUIREMENTS** : Applicants must be in possession of a post graduate qualification in the field of Accounting, Internal Auditing, Risk Management, Financial Management, Information Technology. Experience: Applicants must have more than 4 years' experience gained from Internal Audit, Risk Management, Information Technology, Strategy Development, Performance monitoring and evaluation, Legal. A proven record of service or membership of one of the following Committees: Audit Committee, Risk Management Committee, but not a

political office bearer. Preference will be given to applicants who are serving as professionals. Applicants may not be in the employment of the Department of Mineral Resources and Energy and must have no business or personal relationship with the Department. Knowledge of the PFMA and the Treasury Regulations, Mining & Energy environment, and other relevant legislation/policies.

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