

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

ERRATUM: Kindly note that the following post was advertised in Public Service Circular 16 dated 10 May 2024 (**For Charlotte Maxexe Johannesburg Academic Hospital**) Medical Registrar post, Diagnostic Radiology directorate with Ref No: Q20490 with the closing date 24 May 2024 has been withdrawn. Kindly note that the following post (**For Cullinan Care & Rehabilitation Centre**) was advertised in Public Service Vacancy Circular 17 of 2024 dated 17 May, the salary has been amended as follows: Assistant Manager Services: Ref No: CCRCCRC/AMN/01/2024 salary is R656 964 per annum. The closing date has been extended to 12 June 2024.

OTHER POSTS

- POST 18/14** : **ASSISTANT MANAGER NURSING (AREA) REF NO: EHD2024/06/01**
Directorate: Quality Assurance
This post is a re-advertisement, applicants who applied previously are encouraged to re-apply.
- SALARY** : R656 964 - R771 309 per annum, (plus benefits)
CENTRE : Ekurhuleni Health District
REQUIREMENTS : Grade 12 with basic R425 qualification (i.e diploma/degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with the SANC as Professional Nurse and Current registration with SANC as a Professional Nurse. A minimum of 8 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Experience in Primary Health Care setting will be an added advantage. Qualification/certificate in Quality Management will be an added advantage. Computer literacy and valid driver's license is essential. Strategic planning, project management, policy analysis and development, financial management, communication, and people management skills (problem solving, decision making and presentation skills). The incumbent needs to be knowledgeable on Health Systems, Quality Assurance Framework, Accreditation and Certification Systems. Relevant legislation, Risk Management as well as the District Health System Skills: Conceptual, analytical, and creative thinking. Intersectoral collaboration and engagement with the internal and external clients.
- DUTIES** : The Incumbent will provide strategic leadership for the Quality Directorate in the District towards the realization of the set strategic goals and objective. Coordinates reporting investigation and management of complaints and Patients Safety Incidents in the District, CHCs and clinics. Participate in selected clinical audit chosen by the health professionals. Serve on institutional/ or provincial committee for selected provincial clinical audit projects. Coordinate provision of and compliance to national and provincial clinical guidelines with the districts. Provide initiative to improve customer care and facilities user-friendly environment. Advocate for and ensure the promotion of Quality Assurance activities. Monitor the implementation of policies, protocols, guidelines, programmes, practices and procedures pertaining to quality improvement plans. Collate and analyze data to establish trends and patterns in health care effectiveness. Utilize information technology and other management information system to manage Quality Assurance Information Improvement of service delivery. Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes efficient and effective health care. Market and coordinate Service excellence awards for the district. Conduct patient Experience of Care Surveys and share results with relevant stakeholders. Ensure that monthly internal audits are conducted in patients care units and compliance with Norms and Standards. function within a strategic thrust of strengthening the district health system and establishment of the sub-districts, within the given mandates of Primary Health Care service reengineering NHI, Norms and Standards and Ideal clinics. Perform all other duties delegated by Supervisor/Manager.
- ENQUIRIES** : Ms. B. Peloagae at 083 551 2644

- APPLICATIONS** : Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street, Germiston, 1400 or Private Bag X1005, Germiston, 1400.
- FOR ATTENTION NOTE** : Human Resource Manager
: Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.
- CLOSING DATE** : 11 June 2024
- POST 18/15** : **OPERATIONAL MANAGER (GENERAL UNIT) REF NO: REFS/020625**
Directorate: Nursing Department (Medical ward)
- SALARY CENTRE REQUIREMENTS** : R520 560 per annum
: Charlotte Maxeke Johannesburg Academic Hospital
: Matric or equivalent. Basic R425 qualification (diploma/ degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Registered Nurse. Current registration with SANC as a Registered Nurse. Have a minimum of 7 years appropriate / recognizable experience in nursing as a Professional Nurse. The following will be an added advantage: Nursing Administration qualification and computer literacy.
- DUTIES** : To ensure that a comprehensive nursing treatment and care service is delivered to patients in a cost effective, efficient, and equitable manner in the Unit. Ensure compliance to professional and ethical practice. Application of nursing legislation and related legal and ethical nursing practices when rendering service. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the institution. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution. Ensure that the unit complies to National Core standards, six key quality priorities and ideal hospital framework. Manage performance of staff in the unit. Communication with patients and relatives, supervisors, other health professionals and junior colleges including more complex report writing when required. Work as part of the multi-disciplinary team on a supervisory level to ensure good nursing care by the nursing team. Work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial, or religious differences. Manage own work, time, and that of junior colleges to ensure proper nursing service in the unit. Provide support and advice to health and educational institutions within the cluster and catchment area. Control the provision of required services through staff duty scheduling and supervision. Ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. See in-service training as part of the daily duties. Ensure effective and efficient budget control and assets control for the department. Ordering, storing and control of equipment. Ensure that all staff under your care are trained on the use of different equipment to assist staff from the wards who might experience problems in operating such machines. Be accountable of all equipment under your care. Will be required to do hospital calls as required by the service.
- ENQUIRIES** : Mr. GNB Moeng Tel No: (011) 488 3424, email: gladwin.moeng@gauteng.gov.za
Ms M. Maseko Tel No: (011) 488 4732

- APPLICATIONS** : should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building Room 08. No. 17 Jubilee Road, Park town 2193.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserves the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, African males and African Females are encouraged to apply.
- CLOSING DATE** : 10 June 2024
- POST 18/16** : **OPERATIONAL MANAGER (GENERAL UNIT) REF NO: REFS/020626**
Directorate: Nursing Department (Night duty)
- SALARY** : R520 560 per annum
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Matric or equivalent. Basic R425 qualification (diploma/ degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Registered Nurse. Current registration with SANC as a Registered Nurse. Have a minimum of 7 years appropriate / recognizable experience in nursing as a Professional Nurse. The following will be an added advantage: Nursing Administration qualification and computer literacy.
- DUTIES** : To ensure that a comprehensive nursing treatment and care service is delivered to patients in a cost effective, efficient, and equitable manner. Ensure compliance to professional and ethical practice. Application of nursing legislation and related legal and ethical nursing practices when rendering service. Ensure clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determined by the institution. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution. Ensure compliance to National Core standards, six key quality priorities and ideal hospital framework. Management of complaints and Serious Adverse Events. Manage performance of staff under your supervision. Communication with patients and relatives, supervisors, other health professionals and junior colleges including more complex report writing when required. Work as part of the multi-disciplinary team on a supervisory level to ensure good nursing care by the nursing team. Work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial, or religious differences. Manage own work, time, and that of junior colleges to ensure proper nursing service in the unit. Provide support and advice to health institutions within the cluster and catchment area. Control the provision of required services through staff duty scheduling and supervision. Ensure that the environment complies with the

		Health and Safety Act and Infection and Prevention Control Policies. See in-service training as part of the daily duties. Ensure effective and efficient budget control and assets control for the department.
<u>ENQUIRIES</u>	:	Mr. GNB Moeng Tel No: (011) 488 3424 Ms M. Maseko Tel No: (011) 488 4732
<u>APPLICATIONS</u>	:	should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building Room 08. No. 17 Jubilee Road, Park town 2193.
<u>NOTE</u>	:	The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserves the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, African males and African Females are encouraged to apply.
<u>CLOSING DATE</u>	:	10 June 2024
<u>POST 18/17</u>	:	<u>OPERATIONAL MANAGER NURSING (GENERAL) GRADE 1 REF NO: PWH/OPM/02/2024</u> Directorate: Nursing Department Re-Advertisement, Previous applied applicants can re-apply
<u>SALARY</u>	:	R520 560 – R596 322 per annum, (plus benefits)
<u>CENTRE</u>	:	Pretoria West District Hospital
<u>REQUIREMENTS</u>	:	Grade12, Basic qualifications accredited with the SANC in terms of Government notice R425 (i.e., Diploma/Degree in nursing or equivalent qualification that allows registration with SANC as professional nurse The incumbent must be in the possession of evidence of Current registration with the South African Nursing Council (SANC) as a professional nurse, A minimum of 7 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC, at least 3 years of the period referred to the above must be appropriate/recognizable experience in an accident and emergency unit and post basic Nursing administration will be an added advantage. Basic computer literacy is essential. Competencies: Leadership, ward management/ward administration, planning, organizing coordination and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting. advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and Guidelines. An understanding of all Nursing Legislation and Health Act.
<u>DUTIES</u>	:	Supervise and ensure the provision of effective and efficient patient care through adequate nursing care. Co-ordinate and monitor the implementation of the nursing care plan and evaluation thereof. Provide relevant information to health care users to assist in achieving optimal health care. Maintain

constructive working relationships with nursing and other stake holders i.e. interprofessional and multidisciplinary teamwork. Participate in the analysis, formulation and implementation of nursing guidelines, practices and standard operating procedures. Manage and monitor proper utilization of resources for human, financial and physical resources. Maintain professional growth and ethical standard and development of self and subordinates.

ENQUIRIES : Ms P Dhlamini Tel No: (012) 380 1210
APPLICATIONS : All Applications can be delivered to: Pretoria West Hospital, HR Department, 380 Sytze Wierda Avenue, Philip Nel Park, Pretoria West or posted to Pretoria West Hospital, HR Department, Private Bag X02, Pretoria West, 0117.

NOTE : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The Completed and signed form should be accompanied by a recently updated CV. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a new Z83 effective from 1 January 2021 form accompanied by a CV highlighting or stating the requirements mentioned above. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Shortlisted candidates will be required to bring certified copies of all qualifications and Id. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) when shortlisted. Candidates will be subjected to security screening and vetting process. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know. Shortlisted candidates must be available for interviews at a date and time determined by Pretoria West District Hospital.

CLOSING DATE : 14 June 2024 @12H00 PM

POST 18/18 : **NUCLEAR MEDICINE RADIOGRAPHER REF NO: REFS/020627**
Directorate: Nuclear Medicine

SALARY : R465 645 per annum, (plus benefits)
CENTRE : Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS : Appropriate Qualifications that allows for the required registration with the HPCSA in Nuclear Medicine Radiography. No experience required after registration with the HPCSA in Nuclear Radiography. Knowledge and skills: Sound knowledge of Nuclear Medicine procedures and equipment. Clinical competency and dexterity in procedures. Good communication and problem-solving skills. Knowledge of health and safety policies, regulations and acts. Knowledge of quality assurance procedures and methods. Sound knowledge of radiation safety and protection regulations.

DUTIES : Render effective patient centered Nuclear Medicine service for in-patients and out-patients in adherence to the scope of practice health protocols. Assist in or perform complex nuclear medicine procedures. Implement and maintain the quality assurance and National Core Standards at departmental level. Perform record keeping data collection, assist with budget control and assets management. Participate in professional development of self, colleagues and members of the inter-disciplinary team.

ENQUIRIES : Prof M.D. T.H. Vangu Tel No: (011) 488 3608
Ms M.P. Rapetswa Tel No: (011) 488 3711

APPLICATIONS : should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building Room 10/2. No. 17 Jubilee Road, Park town 2193 or applications should be submitted on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject. Please note that salary will be adjusted according to years of experience as per OSD policy.

- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, African males and African Females are encouraged to apply.
- CLOSING DATE** : 10 June 2024
- POST 18/19** : **SOCIAL WORKER GRADE 1 ONLY REF NO: EHD2024/06/02**
Directorate: Therapeutic Services
- SALARY CENTRE REQUIREMENTS** : R308 247 per annum, (plus benefits)
: Ekurhuleni Health District
: Grade 12 with Bachelor's degree qualification in Social Work, Proof of current registration with the South African Council for Social Services profession (SACSSP). Grade 1, less than 10 years relevant experience after registration with (SACSSP). A valid driver's license and computer literacy is essential. Good communication, interpersonal and problem-solving skills. Experience in working in community-based rehabilitation will be an added advantage. Knowledge in relevant policies, protocols and guidelines. Public service Act, regulations and Batho Pele principle. Must be proactive, innovative, self-motivated, goal oriented, solution-oriented and independent team player.
- DUTIES** : To render social work services with regard to care, support, protection and development of individuals, groups, families and communities through relevant programs. To render social work services in the district that complies with the standard and norms as indicated by health policies. To provide community based social work with focus on health promotion, prevention and community work. To be willing to do outreach programs in the community. To compile monthly reports, statistic and other administrative work for social work services. Implement and contribute to proper utilization of allocated financial and physical resources. Implement quality assurance policy and develop appropriate quality improvement plan for social work services. To attend staff meetings, social work forums.
- ENQUIRIES APPLICATIONS** : Ms A. Tshivhase/Mr G. Mavimbela Tel No: (011) 876-1776
: should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
- NOTE** : Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicant should register their application forms on the specific register books according to the reference number as per advert.

Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.

- CLOSING DATE** : 11 June 2024
- POST 18/20** : **ENROLLED NURSES REF NO: JUB 05/2024 (X2 POSTS)**
Directorate: Nursing
- SALARY** : Grade 1: R209 112 per annum
Grade 2: R248 613 per annum
Grade 3: R290 805 per annum
- CENTRE REQUIREMENTS** : Jubilee District Hospital
Grade 12/Matric with qualification that allows registration with SANC as a staff Nurse. Registration with SANC as a Staff Nurse. Registration with as an Enrolled Nurse. **Grade 1:** with no experience required, **Grade 2:** minimum of 10 years' experience appropriate/ recognisable experience after registration with SANC as an Enrolled Nurse. **Grade 3:** minimum of 20 years appropriate /recognisable experience after registration with SANC as Enrolled Nurse. Other Skills: Good communication skills, job knowledge and interpersonal skills.
- DUTIES** : Perform a basic clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of basic nursing care as directed by the professional scope of practice and standard as determined by the relevant health facility. Demonstrate elementary communication with patients, supervisors, and other clinicians. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, cooperatively, and amicably with person of diverse intellectual, cultural, racial, or religious difference. Display a concern for patients and advocating elementary care including awareness and willingness to respond to patients needs, requirements and expatiations (Batho – Pele).
- ENQUIRIES APPLICATIONS** : Ms Aphane KJ Tel No: (012) 717 9441
documents must be submitted to Jubilee District Hospital Human Resource Department Private Bag X449, Hammanskraal, 0400 or hand delivered to Stand No. 92 Jubilee Road, Jubilee District Hospital.
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. General Information: Short-listed candidates must be available for interviews at a date and time determined by Jubilee District Hospital. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.
- CLOSING DATE** : 10 June 2024, Time: 15:00
- POST 18/21** : **NURSING ASSISTANTS REF NO: JUB 06/2024 (X2 POSTS)**
Directorate: Nursing
- SALARY** : Grade 1: R165 117 per annum
Grade 2: R192 675 per annum
Grade 3: R290 805 per annum
- CENTRE** : Jubilee District Hospital

- REQUIREMENTS** : Grade 12/Matric or equivalent Qualifications that allows registration as an Enrolled Nursing Assistant with the SANC. Nursing Assistant **Grade 1:** with no experience required. **Grade 2:** minimum of 10 years' experience appropriate/recognisable experience after registration with SANC as an Nursing Assistant. **Grade 3:** minimum of 20 years appropriate /recognisable experience after registration with SANC as Nursing Assistant. Other Skills: Basic communication and writing skills. Ability to function in a team. Be responsive, Pro-Active, accurate and initiative and work as a team. Job knowledge, interpersonal skills.
- DUTIES** : Perform a basic clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of basic nursing care as directed by the professional scope of practice and standard as determined by the relevant health facility. Demonstrate elementary communication with patients, supervisors, and other clinicians. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, cooperatively, and amicably with person of diverse intellectual, cultural, racial, or religious difference. Display a concern for patients and advocating elementary care including awareness and willingness to respond to patient's needs, requirements, and expatiations (Batho – Pele).
- ENQUIRIES APPLICATIONS** : Ms Aphane KJ Tel No: (012) 717 9441
- NOTE** : documents must be submitted to Jubilee District Hospital Human Resource Department Private Bag X449, Hammanskraal, 0400 or hand delivered to Stand No. 92 Jubilee Road, Jubilee District Hospital.
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. General Information: Short-listed candidates must be available for interviews at a date and time determined by Jubilee District Hospital. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.
- CLOSING DATE** : 10 June 2024, Time: 15:00
- POST 18/22** : **NURSING ASSISTANT GRADE 1 ONLY REF NO: EHD2024/06/03**
Directorate: PHC
- SALARY CENTRE REQUIREMENTS** : R165 177 per annum, (plus benefits)
: Daveyton Main CDC
: A minimum of grade 10 with a qualification that allows registration with SANC as Enrolled Nursing Assistant. Current registration with SANC as Enrolled Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Knowledge of Batho Pele principles and Patients' Rights Charter. Must be prepared to work shifts including night duty, weekends, and public holidays. Grade 1: Less than ten (10) years appropriate experience after registration as an Enrolled Nursing Assistant with the SANC.
- DUTIES** : Assist patients with activities of daily living. Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self – development. Maintain hygiene of patients. Provide nutrition. Assist with elimination process. Measure, interpret and record vital signs. Assist professional nurses with clinical procedures. Preparation of patients for diagnostic and surgical procedures. Maintain the code of conduct as required in the Public Service. Perform all other duties delegated by Supervisor/Manager within scope of practice.
- ENQUIRIES APPLICATIONS** : Mr KP Dlangalala Tel No: (011) 747 7910
: should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
- NOTE** : Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicant should register their application forms on the specific register books according to the reference number as per advert.

Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.

CLOSING DATE

:

11 June 2024