

DEPARTMENT OF WATER AND SANITATION

CLOSING DATE : 24 May 2024

NOTE : Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitations website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, drivers license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. For posts requiring a drivers license, annotate such details on CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late, applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed or e-mailed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

OTHER POSTS

POST 16/17 : **CHIEF ENGINEER GRADE A REF NO: 240524/01**
 Branch: Infrastructure Management: Head Office
 Dir: Environmental Impact Monitoring
 (This is a re-advertisement, applicants who applied previously should re-apply)

SALARY : R1 200 426 - R1 371 489 per annum, (all-inclusive OSD salary package)

CENTRE : Pretoria Head Office

REQUIREMENTS : A Civil Engineering degree (B. Eng/BSc (Eng). Six (6) years post qualification experience in hydraulic, environmental engineering, and geotechnical engineering. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineer. The disclosure of a valid unexpired driver's license. Experience in water use, waste management, water resources infrastructure design and mining facilities design and operation and review procedures. Good working knowledge of National Environment Management Act (NEMA), National Environmental Management Waste Act (NEMWA), National Water Act (NWA), Water Resources Infrastructure Development, ECSA Board Notices, Public Finance Management Act (PFMA) and associated legislation. Knowledge of programme and project management. Knowledge and experience in engineering, legal and operational compliance, technical drawing interpretation, risk management, technical report writing, research and development skills, engineering, and professional judgement, communication, excellent literacy, and numeracy skills both verbal and written. Computer skills, people management skills, planning and organising. Conflict management, negotiation skills and change management. Strategic capability and leadership, problem solving and analysis, decision making, team leadership, creativity, financial management, customer focus and responsiveness. Preference will be given to a self-motivated candidate who demonstrate a master's or equivalent post-graduate level knowledge in geotechnical engineering and geosynthetics and who takes responsibility for their actions and possess a strong ethics base.

DUTIES : Integration of environmental requirements in planning and design of water resources infrastructure. Evaluate water use license applications designs including those of waste management and mining facilities. Advise other chief directorates on civil design specifications to ensure compliance with environmental statutes and other relevant prescripts. Evaluating, editing, and authorising all designs, reports, engineering drawings and specifications. Provide professional and technical advice on support services within the Directorate as well as to other directorates and organizations. Keep abreast with the latest developments in the fields of Integrated Environmental Engineering and formulating new guidelines and standards to reflect

the latest trends. Mentoring and training graduate trainees, candidate engineers and technicians. Provide leadership and guidance to production engineers. Managing administrative, financial, and personnel-related functions.

**ENQUIRIES
APPLICATIONS**

: Mr Karl Bester Tel No: (012) 336 7119
: Pretoria (Head Office): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.

**FOR ATTENTION
NOTE**

: Planning, Recruitment & Selection Unit
: This appointment will be made on the minimum notch of the salary range, however, a higher notch within the salary range of Grade A will be considered based in relation to the provisions of the Public Service Regulation 2016 as amended, i.e. provision of the candidate's current salary advice.

POST 16/18

: **CHIEF ENGINEER GRADE A REF NO: 240524/02**
Branch: Water Resource Management
Dir Water Resource Management Planning
(This is a re-advertisement, applicants who applied previously should re-apply)

**SALARY
CENTRE
REQUIREMENTS**

: R1 200 426 - R1 371 489 per annum, (all-inclusive OSD salary package)
: Pretoria Head Office
: A Civil / Agricultural Engineering Degree (B Eng/BSc (Eng). Six (6) years post qualification experience. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineer. The disclosure of a valid unexpired driver's license. Relevant years' experience in the field of Water Engineering or Integrated Water Resources Management (IWRM). Good knowledge of water resources system operation and water resources modelling. Understanding of Water Resource Assessment. Analysis of Water requirements and Water availability assessment. Good knowledge in Hydrology, Geo-hydrology, Dam Engineering, Hydropower, Engineering Economics and Water Resource Planning skills. Proven extensive practical experience and skills in hydrological modelling and flow routing. Knowledge of supply chain management, contractual, legal requirements, and business planning. Report writing and reviewing skills. Good written and verbal communication skills. Knowledge and understanding of Project Management and Financial management. Good time management and interpersonal skills. Understanding of the National Water Act, Water Services Act, National Environmental Management Act, Public Service Regulations Act, and the Public Finance Management Act (PFMA). Must be able to work independently, be self-motivated and reliable.

DUTIES

: Conceptualizing and testing of water resources management scenarios in order to provide a balance and timely water resources management decision support. Undertake hydrological assessments. Provide technical, management and administrative support in Sub directorate: System Operation. Build capacity and mentor young water resources engineers/scientists. Undertake water resources planning/operation modelling developments and/ analyses. Serve in committees on water resource planning/operation matters both nationally and internationally with respect to trans-boundary watercourses.

**ENQUIRIES
APPLICATIONS**

: Ms. C Ntuli Tel No: (012) 336 7618
: Pretoria (Head Office): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.

**FOR ATTENTION
NOTE**

: Planning, Recruitment & Selection Unit
: This appointment will be made on the minimum notch of the salary range, however, a higher notch within the salary range of Grade A will be considered based in relation to the provisions of the Public Service Regulation 2016 as amended, i.e. provision of the candidate's current salary advice.

POST 16/19

: **DEPUTY DIRECTOR: AUTHORISATION ADMINISTRATION REF NO: 240524/03**
Branch: Regulations, Compliance & Enforcement
Dir: Water Use Authorisation Management

**SALARY
CENTRE
REQUIREMENTS**

: R849 702 per annum (Level 11), (all-inclusive salary package)
: Pretoria Head Office
: A National Diploma or Degree in Environmental Sciences, Human Sciences or Social Sciences. Three (3) years relevant experience in Water Resource Management. The disclosure of a valid unexpired driver's license. Good understanding of the provision of the National Water Act, 1998 (Act 36 of 1998), with particular focus on water use authorisation and related regulatory matters. Understanding of the Water Act 1956 (Act of 1956) and any repealed legislation relevant to the entitlement of water use will be an advantage. Knowledge of strategic planning, resource allocation and human resources management is essential. Knowledge of Public Service Act and Regulation. Knowledge of project and program management. Excellent computer literacy, able to work both individually and within a team. Have a high level of innovation and adaptability as well as the willingness to work long and irregular hours. Excellent co-ordination and negotiating skills and the ability to interact with all stakeholders, including applicants. Excellent written and verbal communication and presentation skills.

- DUTIES** : Co-ordinate the administrative function of water use authorisation. Implement policies and regulations of Water Use Authorisation for the component. Manage the functioning and use of the Electronic Water Use Licence Application and Authorisation System (E-WULAAS) and provide training on the functions of the system. Provide reliable and consistent record keeping of all applications for water use authorisation. Attend to queries and enquiries that arise from the water use authorisation including providing guidance on the process of authorisation. Ensure that the contents of water use authorisations are in compliance with the provisions of the legislation and other administrative requirements. Provide inputs with regard to reporting and responding to Ministerial, Parliamentary and Media queries regarding the authorisation of water use •Provide support/fulfil the role of the delegated authority on appeal matters regarding the authorisation of water use. Ensure that relevant historical data is analysed and interpreted in terms of the provisions of the relevant legislation whenever there is an enquiry on the status of water in any property. Have engagement with all stakeholders in the authorisation of water use with the view of achieving continuous improvement to the authorisation value chain. Provide strategic leadership and supervision to the Sub-directorate. Provide Input into the strategic and Business planning for the component. Provide inputs in the development of legislation and procedural documents for water use authorisation.
- ENQUIRIES APPLICATIONS** : Mr T Khosa Tel No: 012 336 7496
: Pretoria (Head Office): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie
- POST 16/20** : **CHIEF DEVELOPMENT EXPERT REF NO: 240524/04**
Branch: Regulations, Compliance and Enforcement
CD: Economic and Social Regulation
- SALARY CENTRE REQUIREMENTS** : R552 081 per annum (Level 10)
: Pretoria Head Office
: A National Diploma or Degree in Economics / Social Sciences / Development Studies / Business Management / Management or relevant qualification. Three (3) to (5) five years working experience in the water sector. The disclosure of a valid unexpired driver's licence. Knowledge and understanding of water sector legislations, policies, practices, and procedures. Practical knowledge of financial models. Knowledge of Public Finance Management Act (PFMA), Municipal Finance Management Act (MFMA), Treasury Regulations, GRAP guidelines and policies. Knowledge of accounting practice. Problem solving and analysis. Good people management, environment and change management interventions. Knowledge management skills. Service delivery analysis. Client orientation and customer focus skills. Good communication skills both (verbal and written). Conflict management, accountability, and good ethical conduct.
- DUTIES** : Develop consumer tools. Support staff consultation processes. Investigate all disputes lodged with the department. Implement and monitor outcomes of consumer surveys. Facilitate improved relationships between water users and service providers.
- ENQUIRIES APPLICATIONS** : Ms S Moshidi Tel No: (012) 336 6614
: Pretoria (Head Office): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.
- FOR ATTENTION** : Planning, Recruitment & Selection Unit
- POST 16/21** : **ASSISTANT DIRECTOR: AUXILIARY SERVICES REF NO: 240524/05**
Branch: Provincial Operations: Eastern Cape
Dir: Corporate Support Services
(This is a re-advertisement, applicants who applied previously should re-apply)
- SALARY CENTRE REQUIREMENTS** : R444 036 per annum (Level 09)
: King William's Town
: A National Diploma or Degree in Public Administration or relevant qualification. Three (3) to (5) five years' experience in administration at supervisory level. The disclosure of a valid unexpired driver's license. Knowledge of Public Finance Management Act (PFMA) and Treasury Regulations. Knowledge of administrative and clerical procedures and systems. Knowledge in management of cleaning services contracts. Knowledge in telecommunication services. Departmental policies and procedures. Governmental financial systems. Committed to high level of quality control. Knowledge of implementing policies of PMDS. Organizational skills. Problem solving and analysis. People and diversity management. Client orientation and customer focus. Good communication skills both (verbal and written). Accountability and ethical conduct.
- DUTIES** : Render efficient and effective telecommunication services. Ensure that telecommunication systems operate well in DWS. Ensure that there are effective telecommunication equipment for DWS. Ensure that the software utilized for telecommunication is updated accordingly. Implement control measures within switch board services. Do monthly reports. Ensure that communication system is updated in accordance with recent technology. Authorization of cellphone account for payment. Ensure that cellphone accounts are paid. Ensure that offices, entrances and prepare visual equipment. Ensure that water and other refreshments are available during meetings. Offices and boardrooms are clean. Ensure that mails are open and distributed to relevant officials.

Modify existing programmes where applicable. Analyze skills development gaps. Ensure that registry office is well kept, and files are distributed to various officials who needs them. Correspondences distributed to relevant officials. Monitor the correspondences that are distributed to various officials. Implementation of policies. Analyze human development trends. Provide input policy amendment. Record system kept up to date all the time. Monitor the expenditure of the component. Do early warning systems. Give input of the budget for the component. Implementation of policies. Do monthly reports.

**ENQUIRIES
APPLICATIONS**

: Mr MP Zenzile Tel No: (043) 604 5528
: Eastern Cape (King William's Town): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private bag X7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, Old SABC Building, King William's Town 5600.

FOR ATTENTION

: Mr MK Noah Tel No: (043) 604 5323

POST 16/22

: **ENVIRONMENTAL OFFICER PRODUCTION GRADE A - C REF NO: 240524/06**
Branch: Provincial Operations: Northern Cape
Sub-Dir: Water Services Regulation

**SALARY
CENTRE
REQUIREMENTS**

: R325 917 – R556 080 per annum, (OSD), (Offer will be based on proven years of experience)
: Kimberley
: A National Diploma in Environmental Management / Natural Sciences or relevant qualification. The disclosure of a valid unexpired driver's license. Experience in water services management or regulation will serve as an added advantage. Computer skills (MS Office). Good presentation and communication skills. Experience of water resources and water services, related legislation such as the National Water Act 1998, Water Services Act 1997, etc. Experience of the National Blue, No and Green Drop Programs. Willingness to travel and work extensive hours.

DUTIES

: Perform detailed inspections of water supply systems and wastewater collector systems and compilation of detailed inspection reports. Investigate drinking water quality failures and water supply balance. Investigate and compile detailed reports of sewer spillage and pollution incidents. Conduct routine water monitoring of drinking water and wastewater effluent quality and issue non-compliance letters for rectification. Support the implementation of the National Blue, No and Green Drop Programs within water services institutions. Monitor compliance and progress of corrective action plans for the National Blue, No and Green Drop Programs. Evaluate and comment on Environmental Impact Assessment, Basic Assessment Reports, and Environmental Management Plans.

**ENQUIRIES
APPLICATIONS**

: Mr GSDT Van Dyk Tel No: (053) 830 8802
: Northern Cape (Kimberley): Please forward your application quoting the reference number to The Provincial Head, Department of Water and Sanitation, Private Bag X6101, Kimberley, 8301 or hand delivered to 28 Conral Road, Beaconsfield, Kimberley, 8301.

FOR ATTENTION

: Ms C Du Plessis