

**PROVINCIAL ADMINISTRATION: NORTH WEST
DEPARTMENT OF COOPERATIVE GOVERNANCE & TRADITIONAL AFFAIRS**

- APPLICATIONS** : Completed applications should be forwarded to the Director: Human Resource Management, Department of Cooperative Governance and Traditional Affairs, Private Bag X2145, Mmabatho, 2735 or hand delivered to Telkom Building, 3366 Bessemer Street, Industrial Site, Mafikeng (Behind the Crossing Shopping Complex)
- FOR ATTENTION** : Ms EtheliaMasibi Tel No: (018) 388 3933 or Ms KatlegoSebaetse Tel No: (018) 388 3935
- CLOSING DATE** : 26 April 2024, Time (16H00)
- NOTE** : Directions to Applicants: Applications must be submitted on the prescribed form, new Z83 (properly completed), obtainable from any Public Service office. A comprehensive CV with competencies, experience, and with full names, addresses, and telephone numbers of at least three referees. Applicants are not required to submit copies of qualifications and other relevant documents on applications; however, shortlisted candidates must submit other relevant documents to HR on or before the day of the interview and must be certified. Please note: It is applicant's responsibility to have foreign qualifications evaluated by South African Qualification Authority (SAQA). Applications should be forwarded in time to the Department, since applications received after the closing date indicated below will, as a rule, not be accepted. It will be expected of candidates to be available for interviews on a date and time and at a place as determined by the Department. Please note if you have not heard from us within three (03) months after the closing, please accept that your application was unsuccessful. Appointment of the successful candidate (s) will be strictly subject to the Personnel Suitability Checks results/outcome before appointment. Failure to comply with the above requirements will result in the disqualification of the application. The applicants should state the applicable reference number with the relevant post. Candidates requiring additional information regarding the advertised post must direct their enquiries to the relevant person indicated on enquiries. Directions on how to fill in the New Z83 Form NB: Candidate should note the following information on the new Z83 application form: Part A: All fields must be completed in full. Part B: All fields must be completed in full except when: Passport number: South African applicants need not provide passport numbers An applicant has responded "No" to the question "Are you conducting business with the State? or are you a Director of a Public or Private company conducting business with the state? If yes (provide details)", then it is acceptable for an applicant to indicate not applicable or leave blank to the question, "if you are employed in the Public Service, will you immediately relinquish such business interest?" "If your profession or occupation requires official registration, provide date and particulars of registration" – Some applicants may not have such therefore it is acceptable if left blank or if not applicable is indicated. Part C: All fields must be completed Part D: All fields must be completed Part E, F, G: Noting that there is limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under part F must be answered. Declaration must be completed and signed The North West Department of Cooperative Governance & Traditional Affairs is an Affirmative Action Employer with the intention of promoting representatively (race, gender and disability) through the filling of these posts. People with disability are encouraged to apply. Applicants who previously applied for re-advertised positions are encouraged to re-apply. NB: The Department reserves the right not to make appointments. Correspondence will be limited to short-listed candidates only.

OTHER POST

- POST 12/108** : **CHIEF PROFESSIONAL CIVIL ENGINEER REF NO: 99/23-24**
Chief Directorate: Development and Planning
Directorate: Integrated Municipal Infrastructure
- SALARY** : R1 146 540 - R1 308 036 per annum, (OSD Requirements)
- CENTRE** : Head Office
- REQUIREMENTS** : Matric/Grade 12. Degree / BTECH /BSC in Civil Engineering (NQF level 7 as recognized by SAQA) OR any other relevant equivalent qualification in Engineering (NQF level 7). Compulsory Professional Registration with ECSA (Professional Engineer). Minimum 6 years post-qualification experience as a registered professional Civil Engineer. Valid driver's license. Competencies/Knowledge/Skills: In-depth knowledge of the Public Finance Management Act (PFMA), Municipal Finance Management Act (MFMA), Division of Revenue Act (DORA), Construction Industry Development Board, Municipal Infrastructure Framework, and Treasury Regulations. Competencies in Engineering design and analysis, Programme and Project Management, Computer-aided engineering applications. Legal and operational compliance, Research and Development, Technical report writing, and financial management.
- DUTIES** : Administer development and implementation of municipal infrastructure plans and programmes. Administer Compliance to Infrastructure Engineering norms, standards, and programme

ENQUIRIES

conditions. Provide technical advice on implementation of infrastructure grants. Administer Registration of infrastructure projects. Administer performance and progress on infrastructure spending. Monitor maintenance of Municipal infrastructure assets.
: Mr E Manaka Tel No: (018) 388 3614