

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

OTHER POSTS

- POST 08/04** : **CLINICAL MANAGER (MEDICAL OFFICER GRADE 1) REF NO: DHCM/11/2023 (X1 POST)**
Directorate: HIV AIDS STIs and TB (HAST) Programme JHB District Office
Candidates who previously applied are encouraged to re- apply
- SALARY** : R1 288 095 per annum
CENTRE : Johannesburg Health District
REQUIREMENTS : An appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Current registration with the HPCSA as Medical Practitioner. Diploma in HIV Management. A minimum of 03 years appropriate experience as Medical Practitioner after registration with the HPCSA as Medical Practitioner. 03 years must be working directly in HIV, STIs, VMMC ART Management, TB control, TB/HIV, and DR TB Clinical Management. Master's degree in public health or equivalent qualification would be an advantage. Knowledge of advanced, complex case management would be an advantage. Knowledge of government guidelines and protocols for HIV, STIs, VMMC TB, and DR TB management; Experience in training, clinical mentoring, and supervision; Proven skills in program management including institutional capacity building and systems development; Must be a team player with excellent analytical, oral and written communication skills; Flexibility to work at several geographically dispersed sites. Good Computer skills in Excel, PowerPoint, and MS Word; A valid driver's licence. Must be willing to travel extensively. Knowledge of PFMA legislation and Government policy on HIV, STIs, and TB. Knowledge of DHIS, TIER.NET, EDRweb and report writing skills.
- DUTIES** : The Clinical Manager role is to provide support for the implementation of a country-wide scale up of community and facility-based VMMC and TB/MDR TB treatment programs. Duties: The incumbent will be responsible for the following activities but not limited to: develop with NTP and other implementing partners strategies for improving the quality of HIV, STIs and TB; Strengthen clinical knowledge and experience in the management of HIV, STIs VMMC and TB; Assist the National TB Control Programme in implementing strategies to prevent TB/ MDR TB; Initiate and provide technical support and training to district-based management teams and service providers to implement and monitor TB/ MDR TB treatment programs; Build capacity of project staff, Department of Health (DOH) counterparts and collaborating NGOs in the implementation of interventions to prevent, diagnose and treat HIV, STIs VMMC and TB / MDR TB; Ensure correct patient management and review clinical decisions while strengthening expertise among health care professionals for HIV, STIs VMMC and TB/DR TB care; Work with the DOH to assist in the implementation of HIV, STIs and DS and MDR TB monitoring and evaluation tools; Work with Local Government, NGOs and Developmental District Partners to implement innovative treatment support and monitoring tools through Health technologies; Assist to design / implement targeted operations research to assess and improve implementation of HIV, STIs, VMMC DS and MDR TB programs; Provide regular monitoring and evaluation reports to the District HAST Programme. Reports: Provide monthly and quarterly status reports to the District HAST Programme.: Clinical and Diagnostic Services; Provide activity-based reports per the project guidelines to the Team Lead: Clinical and Diagnostic Service. Work with DoH, CoJ, and Developmental Partners at Sub District and District Management teams. Improve health systems in support of good clinical practice in Province, District, Hospitals, CHC's, and PHC Clinics. Guide implementation of DoH HAST treatment protocols. Keep abreast of the developments in the HIV, STIs VMMC DS, and DR TB programme areas. Facilitate and monitor HIV, STIs, VMMC DS, and DR TB for internal and external stakeholders as may be required. Contribute to operational planning activities. Liaising and negotiating with the private sector to improve the health status of communities. Perform all other duties delegated by the Supervisor / Manager. Participate in the training and clinical mentorship of health providers. Support the roll out of Operation Phuthuma Nerve Centre approach at District and Sub District level. Support the dissemination and review of HAST policies. Strengthen VMMC, TB/HIV collaboration and rollout.
- ENQUIRIES** : Ms Matlhodi Mogorosi at 082 857 1918 or Tel No: 011 694 3823
APPLICATIONS : Applications must be submitted only through this email: JhbHealth.District.JobApplications@gauteng.gov.za Applicants must indicate the post reference number as subject line of the email.
- NOTE** : The fully completed and signed new Z83 form should be accompanied by a detailed recently updated CV, copies of your qualifications, identity document and driver's license do not need to be attached upon application, only shortlisted candidates will receive communication from HR to submit certified copies on the day of the interview. Smart ID card and Driver's license copies must be double sided. Please ensure that the reference number is correctly quoted. Persons who are foreign nationals or who are in possession of a foreign qualification must furnish the Department with an evaluation or endorsement certificate from the respective Council or body. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender, and disability. People with disabilities are encouraged to apply. Preference will give to internal staff and males. All recommended

candidates will be subjected to positive results of the security screening process which entails reference checks, criminal records check, qualification verification and medical surveillance. Incomplete applications or applications received after closing date will not be considered. Johannesburg Health District does not have budget for resettlement and S&T claims.

CLOSING DATE

: 15 March 2024

POST 08/05

: **MEDICAL SPECIALIST GRADE 1/2/3 REF NO: CHBAH 797 (X1 POST)**

Directorate: ENT

SALARY

: Grade 1: R1 214 805 – R1 288 095 per annum, (all-inclusive package)

Grade 2: R1 386 069 – R1 469 883 per annum, (all-inclusive package)

Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive package)

CENTRE

: Chris Hani Baragwanath Academic Hospital

REQUIREMENTS

: Appropriate qualification that allows registration with the HPCSA as Medical Specialist in Otorhinolaryngology. Registration with the HPCSA as a Medical Specialist in Otorhinolaryngology. Current registration with HPCSA (2023/2024). The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. The incumbent should be able to work in a multi-disciplinary team. Experience for **Grade 1**: 0- 5 years' experience as Medical Specialist. **Grade 2**: 5-10 years' experience as Medical Specialist. **Grade 3**: 10 years and above experience as Medical Specialist.

DUTIES

: The incumbent will be responsible to investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care. Provision of a comprehensive clinical service for patients in the ENT, Head & Neck surgery department which includes supervising the management of and managing patients in the outpatient clinics, and wards, performing and supervising appropriate surgical operations. Supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend, and public holidays) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like morbidity and mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g., Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching of undergraduate and postgraduate students and research and MMed supervision. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits, and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities. Appointed candidate will be expected to strengthen the regional and district health systems by providing outreach programmes where required; to participate in all divisional, departmental and faculty meetings in order to facilitate effective teaching and research as well as to enhance continuing professional development; to maintain quality assurance standards and other departmental policies. Attend meetings and training as approved by HOU. Comply with the Performance Management and Development system (contracting, quarterly reviews, and final assessment).

ENQUIRIES

: Dr Masege and Miss Faith Mokoena Tel No: (011) 933 9465

APPLICATIONS

: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act,

Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE

: 15 March 2024

POST 08/06

: **MEDICAL SPECIALIST GRADE 1/2/3 REF NO: CHBAH 798 (X4 POSTS)**
Directorate: Anaesthetics

SALARY

: Grade 1: R1 214 805 – R1 288 095 per annum, (all-inclusive package)
Grade 2: R1 386 069 – R1 469 883 per annum, (all-inclusive package)
Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive package)

**CENTRE
REQUIREMENTS**

: Chris Hani Baragwanath Academic Hospital (CHBAH)
: Appropriate qualification that allows registration with the HPCSA as Medical Specialist in Anaesthesia. Current registration with HPCSA as independent practitioner for 2023/2024. Experience for **Grade 1:** 0- 5 years' experience as Medical Specialist. **Grade 2:** 5-10 years' experience as Medical Specialist. **Grade 3:** 10 years and above experience as Medical Specialist.

DUTIES

: The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care. Supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g., Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits, and where necessary quality improvement plans assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities. Appointed candidate will be expected to strengthen the regional and district health systems by providing outreach programmes; to participate in all divisional, departmental and faculty meetings in order to facilitate effective teaching and research as well as to enhance continuing professional development; to maintain quality assurance standards and other departmental policies. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team and attend meetings, training as approved by HOU. Comply with the Performance Management and Development system (contracting, quarterly reviews, and final assessment).

**ENQUIRIES
APPLICATIONS**

: Dr P Mogane Tel No: (011) 933 9335
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualify. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE

: 15 March 2024

<u>POST 08/07</u>	: <u>MEDICAL SPECIALIST GRADE 1/2/3 REF NO: CHBAH 799 (X1 POST)</u> Directorate: Neurosurgery
<u>SALARY</u>	: Grade 1: R1 214 805 – R1 288 095 per annum, (all-inclusive package) Grade 2: R1 386 069 – R1 469 883 per annum, (all-inclusive package) Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive package)
<u>CENTRE REQUIREMENTS</u>	: Chris Hani Baragwanath Academic Hospital : Appropriate qualification that allows registration with the HPCSA as Medical Specialist in neurosurgery. Registration with the HPCSA as a Medical Specialist in neurosurgery. Current registration with HPCSA (2023/2024). The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. The incumbent should be able to work in a multi-disciplinary team. Experience for Grade 1: 0- 5 years' experience as Medical Specialist. Grade 2: 5-10 years' experience as Medical Specialist. Grade 3: 10 years and above experience as Medical Specialist.
<u>DUTIES</u>	: Diagnosis and treatment of neurosurgical patients at CHBAH. Provision of outreach services at our satellite units. Supervision of registrar research. Self-research and publication as part of joint appointment responsibilities with WITS University. Teaching of nursing and allied staff. The incumbent will be responsible to investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care. Supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend, and public holidays) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like morbidity and mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g., Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching of undergraduate and postgraduate students and research and MMed supervision. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits, and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities. Appointed candidate will be expected to strengthen the regional and district health systems by providing outreach programmes where required; to participate in all divisional, departmental and faculty meetings in order to facilitate effective teaching and research as well as to enhance continuing professional development; to maintain quality assurance standards and other departmental policies. Attend meetings and training as approved by HOU. Comply with the Performance Management and Development system (contracting, quarterly reviews, and final assessment).
<u>ENQUIRIES APPLICATIONS</u>	: Prof J Ouma Tel No: (011) 933 8103 : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
<u>NOTE</u>	: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualify. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.
<u>CLOSING DATE</u>	: 15 March 2024

POST 08/08 : **MEDICAL OFFICER GRADE 1/ 2/ 3 REF NO: CHBAH 800 (X5 POSTS)**
 Directorate: Anaesthetics

SALARY : Grade 1: R906 540 – R975 738 per annum, (all-inclusive package)
 Grade 2: R1 034 373 – R1 129 116 per annum, (all-inclusive package)
 Grade 3: R1 197 150 – R1 491 627 per annum, (all-inclusive package)

CENTRE : Chris Hani Baragwanath Academic Hospital

REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as a medical practitioner, HPCSA registration as an independent medical practitioner and must be post Community Service. Current HPCSA registration for 2023/2024. Completed FCA 1 (or equivalent) or DA with FCA 1 subjects OR DA, a prerequisite. For **Grade 1:** 0- 5 years' experience as Medical Officer. **Grade 2:** 5-10 years' experience as Medical Officer. **Grade 3:** 10 years' experience and above experience as Medical Officer

DUTIES : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient related administrative duties; participating in all activities of the discipline in relation to teaching and research; participating in departmental audit activities; and preparing and writing of reports. Supervising junior doctors (undergraduate students, interns, and community service doctors). Willing to do commuted overtime. Attendance of relevant departmental meetings like morbidity and mortality, near miss and completing medico-legal documents timeously. Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards. Performance of practical procedures relevant to anaesthesia. Participation in departmental meetings, journal clubs, case presentations, and lectures. Rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients.

ENQUIRIES : Dr P Mogane Tel No: (011) 933 9989

APPLICATIONS : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE : 15 March 2024

POST 08/09 : **MEDICAL REGISTRAR REF NO: CHBAH 801 (X1 POST)**
 Directorate: Plastic Surgery

SALARY : R906 540 per annum, (all-inclusive package)

CENTRE : Chris Hani Baragwanath Academic Hospital

REQUIREMENTS : Appropriate qualification that allows for registration with the HPCSA as an Independent Medical Practitioner. Passed the FCS Primary and Intermediates examinations from the College of Medicine of South Africa. Exposure as a Medical Officer in Plastic Surgery and participation in clinical research will serve as an added advantage. Current HPCSA registration for 2023/2024. Competencies/Knowledge/Skills: Ability to manage a team of junior doctors. Ability to establish excellent working relationships with anaesthetic team, emergency unit nursing team and ward nursing team. Surgical skill set to manage basic and emergency plastic surgical conditions and

common hand conditions. Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work within a diverse team. Ability to work in a multi-disciplinary team. Knowledge of legislation, policies and procedure pertaining to health care users.

DUTIES : Render a full spectrum of Plastics, Hand and Burns inpatient and outpatient services. Provide clinical guidance to designated clinic staff. Ability to lead standardization of care inspirational to the health care team. Ability to lead a team of health care professionals with integrity and respect. Commitment to organizational values and vision. Dedication to patient safety and quality of health care. Track record of fostering teamwork and collaboration among physicians. Excellent interpersonal skills. Perform departmental administrative duties and be involved in the teaching of undergraduate medical students, interns and medical officers. Initiate and participate in clinical research. Render after-hours clinical services. Provision of a comprehensive clinical service for patients at Chris Hani Baragwanath Academic Hospital. Appointed candidate will be expected to strengthen the regional and district health systems by providing outreach programmes for Plastics, Hands and Burns patient. Participate in all divisional, departmental and faculty meetings to facilitate effective teaching and research as well as to enhance continuing professional development. Perform duties assigned by the Head of Department. Maintain quality assurance standards and other Departmental policies and attend meetings and training as approved by the Head of the Department. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment).

ENQUIRIES : Dr T Netshiongolwe Tel No: (011) 933 9267/8804
APPLICATIONS : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE : 15 March 2024

POST 08/10 : **MEDICAL REGISTRAR REF NO: CHBAH 802 (X4 POSTS)**
Directorate: ENT

SALARY : R906 540 per annum, (all-inclusive package)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner, HPCSA registration as an independent medical practitioner and must be post Community Service. The Candidate should be registered with HPCSA for the period 2023/2024. Must have Primaries and intermediate exams in ENT, ATLS and BSS in relevant department. The candidate will have rotated through the relevant departments of ICU and other surgical disciplines. Registrars must be South African citizens or permanent residents, must have a valid driver's license.

DUTIES : The incumbent will be responsible for seeing patients on daily basis in the ward and management thereof in liaison with consultant. The incumbent will be expected to manage patients and do all the necessary investigations and help prepare patients for theatre. The incumbent will review patient files and charts on a daily basis and ensure that the latest investigations are available in

the files. The incumbent will attend to patients in the outpatient department and attend to their admissions to the ward, where need be. The incumbent is required to attend all administrative departmental duties, attend meetings in the department and participate in academic activities. The incumbent will liaise with X-Ray department in preparation for weekly X-Ray/ENT combined meetings. The incumbent will be expected at all times to adhere to professional standards and uphold same when dealing with patients. The incumbent will be expected to execute their duties in the professional manner so as to reduce medical litigation by exercising good clinical practice. The incumbent should be willing to do commuted overtime and rendering of afterhours services and continuous uninterrupted care of patients on weekends, public holidays and after hours. The incumbent will be expected to interview, investigate, diagnose, and initiate treatment of patients in the department. The incumbent will be involved in teaching undergraduate students, supervise medical officers, and will be required to participate in academic activities, including but not limited to, preparation of academic talks in the department, prepare talks for intervarsity meetings prepare talks/presentation for congress (national/international). Ensure that there is good record keeping in the department and collect data for research purposes. Registrars will be rotated through the different hospitals affiliated to the university of Witwatersrand and will be jointly appointed between the university of the Witwatersrand and Gauteng Provincial Health department.

**ENQUIRIES
APPLICATIONS**

: Dr D Masego and Miss Faith Mokoena Tel No: (011) 933 9465
 : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualify. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE

: 15 March 2024

POST 08/11

: **OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE) REF NO: CCRC/OPM/01/2024**
 Directorate: Nursing

**SALARY
CENTRE
REQUIREMENTS**

: R627 474 per annum, (including benefits)
 : Cullinan Care & Rehabilitation Centre
 : Grade 12 with Basic R425 qualification (i.e, Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC. Current registration with SANC. A minimum of 10 years. Appropriate experience in nursing after registration as a Professional Nurse, A minimum of 7 Years' experience in rendering HIV/AIDS, STI and TB service plus a post basic nursing qualification (Primary Health Care/Nursing assessment, Diagnosis, and treatment and NIMART trained. Knowledge of District Health Information System (DHIS) TIER.NET application in clinical management, computer literacy (MS Word, Power point) etc. Communication skills (verbal and written) A valid Driver's license. Willingness to work or participate in outreach programmes within the District Health services. Knowledge of the application of the relevant statutes and policies governing the Public Service and Nursing Profession. Knowledge of the Performance Management and Development system. Knowledge and application of Nursing Act, Public Service Regulation, Basic condition of employment Act, Labour Relations Act, Public finance Management and Treasury Regulations, understanding the Batho- Pele principles,

patient's charter and Quality assurance system. Operational and people management skills, ability to interact with diverse stakeholders and health users. Knowledge of Operation Phuthuma improvement plans.

DUTIES

: Supervise and ensure the provision of effective and efficient patients care. Implement HAST strategies in line with 95-95-95 HIV and TB prescripts. Develop unit report and analyse, coordinate, monitor the implementation of the nursing care plan and evaluation on case identification treatment and retention in accordance with pillars of HIV and TB management ordination of PMTCT programme. Provide relevant information to health care users to assist in achieving optimal health care. Maintain constructive working relationship with nursing and other stakeholders (i.e. inter-professional and multidisciplinary teamwork) Manage and monitor utilization of resource for human, financial and physical resource. Maintain professional growth and ethical standard and development of self and sub ordinates through training and research. Be able to work shifts weekend public-holidays and relieve the supervisor. Participate in the analysis formulation of nursing guideline, norms, and standards. Manage effective utilization and supervision of human, financial and material resources. Develop operational unit plan. Implement ideal clinic framework and other protocols in line with National and Provincial strategies. Attend meetings and trainings as approved by the manager. Display High level of organizational and problem -solving skills. Coordinate and facilitate effective, efficient, and sustainable financial planning and control of condition grant. Participate in the operation Phuthuma meetings and reporting.

ENQUIRIES

: HR Enquiries: MB Mentoor Tel No: (012) 734 7220
Technical enquiries Ms. DJ Manaka Tel No: (012) 734 7000

APPLICATIONS

: Applications should be hand delivered to the following address: Cullinan Care and Rehabilitation Centre, Zonderwater Road, Cullinan, or posted to Cullinan Care and Rehabilitation Centre, Private Bag X1005, Cullinan, 1000.

NOTE

: Applications must be submitted on a new approved Z83 form with comprehensive CV, only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following the communication with HR Department. Failure to submit all the requested documents will result in the application not being considered If you are not contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personal Suitability Checks (PSC) –Verification (Reference checks-provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary); identity verifications, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. Note: People with disability are encouraged to apply.

CLOSING DATE

: 15 March 2024 at 12 o'clock

POST 08/12

: **OPERATIONAL MANAGER NURSING (GENERAL) GRADE 1 REF NO: PWH/OPM/01/2024**
Directorate: Nursing Department

SALARY

: R497 193 – R559 686 per annum, (plus benefits)

CENTRE

: Pretoria West District Hospital

REQUIREMENTS

: Grade12, Basic qualifications accredited with the SANC in terms of Government notice R425 (i.e., Diploma/Degree in nursing or equivalent qualification that allows registration with SANC as professional nurse The incumbent must be in the possession of evidence of Current registration with the South African Nursing Council (SANC) as a professional nurse, A minimum of 7 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC, at least 3 years of the period referred to the above must be appropriate/recognizable experience in an accident and emergency unit and post basic Nursing administration will be an added advantage. Basic computer literacy is essential. Competencies: Leadership, ward management/ward administration, planning, organizing coordination and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting, advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and Guidelines. An understanding of all Nursing Legislation and Health Act.

DUTIES

: Supervise and ensure the provision of effective and efficient patient care through adequate nursing care. Co-ordinate and monitor the implementation of the nursing care plan and evaluation thereof. Provide relevant information to health care users to assist in achieving optimal health care. Maintain constructive working relationships with nursing and other stake holders i.e. interprofessional and multidisciplinary teamwork. Participate in the analysis, formulation and implementation of nursing guidelines, practices and standard operating procedures. Manage and monitor proper utilization of resources for human, financial and physical resources. Maintain professional growth and ethical standard and development of self and subordinates.

ENQUIRIES

: Ms TQ Mahlangu Tel No: (012) 380 1212

APPLICATIONS

: All Applications can be delivered to: Pretoria West Hospital, HR Department, 380 Sytze Wierda Avenue, Philip Nel Park, Pretoria West or posted to Pretoria West Hospital, HR Department, Private Bag X02, Pretoria West, 0117.

NOTE

: Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The Completed and signed form should be accompanied by a recently updated CV. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates

only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a new Z83 effective from 1 January 2021 form accompanied by a CV highlighting or stating the requirements mentioned above. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Shortlisted candidates will be required to bring certified copies of all qualifications and Id. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) when shortlisted. Candidates will be subjected to security screening and vetting process. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know. Shortlisted candidates must be available for interviews at a date and time determined by Pretoria West District Hospital.

- CLOSING DATE** : 15 March 2024
- POST 08/13** : **PNB1 PROFESSIONAL NURSE GRADE 1 (SPECIALTY NURSING) REF NO: TDHS/A/2024/24**
 Directorate: Nursing
 Re-advertisement: Candidates who previously applied are encouraged to re-apply
- SALARY** : (PN-B1): R431 265 - R497 193 per annum
 (PN-B2): R528 696 - R645 720 per annum
- CENTRE** : THDS: Refentse Clinic
- REQUIREMENTS** : Basic qualification accredited with SANC in terms of Government Notice R425 (Degree or Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a professional nurse plus a post basic nursing qualification (PHC), with duration of at least 1 year accredited with SANC in terms government notice no 212 plus A Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma). **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 1 year of the appropriate / recognisable experience after obtaining the 1-year Post Basic Qualification in the relevant specialty. (Advanced Midwifery). **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant specialty. A valid Driver's license and computer literacy are essential. Demonstrate knowledge of legislation relevant to health care services.
- DUTIES** : Management of the facility by providing comprehensive Primary Health Care services to the communities, Render and supervise 24-hour services in a Maternity Unit. Safe-guard the overall well-being of mothers and babies. Implement strategies to avert or decrease Maternal & Child mortalities & morbidities. Ensure that nursing services, including maternal & child services are rendered according to the set norms and standards. Ensure implementation of departmental policies including Batho Pele Principles, Patients' Rights Charter. Participate implementation of Ideal Clinic, OHSC, occupational Health and Safety policy, complaints /compliments and suggestion guidelines and monitoring of compliance. Implementation of patient safety incidents guidelines, infection prevention and control guidelines/policies. Implementation and monitoring of Health Care Waste compliance. Participation and implementation of quality improvement plans. Render comprehensive Primary health care Services to the patients.
- ENQUIRIES** : Sr JB Ratshwene at 078 570 8380 (Monday to Friday; during working hours only)
- APPLICATIONS** : Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 15 March 2024

POST 08/14 : **PROFESSIONAL NURSE GRADE 1 (SPECIALTY) PN-B1 ADVANCED MIDWIFERY AND NEONATAL NURSING SCIENCE REF NO: ODI/20/02/2024/04**

SALARY : R431 265 per annum
CENTRE : Odi District Hospital
REQUIREMENTS : Basic R425 qualification (i.e., Diploma/ Degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. Post basic Nursing qualification, with a duration of at least 1 year accredited with the SANC in terms of Government notice no R212 in Advanced Midwifery and Neonatal Nursing Science. A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing.

DUTIES : Support the district commitment to reduce maternal morbidity and mortality. Provision of high quality, holistic antenatal, intrapartum, and post-natal care including neonatal care. Ensure nursing is provided within the scope of practice and the legal framework. Implement obstetric priority programs, EMTCT, MBFI, ESMOE. Ensure safe pre-operative and post –operative nursing practices to prevent maternal mortality including adherence to nursing principles of Infection Prevention and mortality including adherence to nursing principles of Infection Prevention and control. Promotion of professionalism and adherence to nursing professional ethics. Rendering a holistic specialised nursing care to patients as a member of the multidisciplinary team. Maintain Infection prevention and control standards. Effective utilisation of resources. Participate in training and research. Demonstrate effective communication with patients, supervisors, and other health professionals. Perform nursing administrative and relieving the Operational Manager. Implement Ideal Hospital framework. Must be willing to workday and night duty/shift.

ENQUIRIES : Ms. Ntsie EP Tel No: (012) 725 2312
APPLICATIONS : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital, Private Bag X509, Mabopane, 0190.

NOTE : Applicants must submit on a new Z83 application form obtained from any Public Service Department and are not required to submit copies of qualification and other relevant documents on application but must submit detailed curriculum vitae. The communication from HR of the department regarding the requirements for certified copies of qualifications and other relevant documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.

CLOSING DATE : 15 March 2024

POST 08/15 : **STAFF NURSE GRADE 1 REF NO: CHBAH 803 (X9 POSTS)**
Directorate: Obstetrics And Gynaecology - FBU

SALARY : R199 725 per annum, plus benefits
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : Appropriate qualification that allows registration with SANC as a Staff Nurse. Registration with SANC as a staff Nurse. No experience required. Competencies/Knowledge/Skills: Demonstrate knowledge and understanding of relevant legal and ethical framework i.e., Acts, policies, SOP's, guidelines, and protocols governing the public service and Nursing practice. Demonstrate basic knowledge of Ideal Hospital Realization and maintenance. Effective utilization of resources, maintenance of proper and accurate record keeping. Demonstrate basic communication with the patients, supervisors, colleagues. Willing to rotate through department and work night duty. Maintain professional growth/ethical standards and self-development. Work as part of a multidisciplinary team and support the managers to ensure quality nursing care. Provide basic clinical nursing care in accordance with the scope of practice and nursing standards. Implementation and development of basic patient care plans to provide quality patient care. Prepare patients for diagnostic and surgical procedures. Utilize resources economically, effectively, and efficiently.

DUTIES : Provide basic clinical nursing care in accordance with the scope of practice and nursing standards. Implementation and development of basic patient care plans to provide quality patient care. Demonstrate knowledge and understanding of relevant legal and ethical framework i.e., Acts, policies, SOP's, guidelines and protocols governing the public service and Nursing Practise. Demonstrate basic knowledge of Ideal Hospital Realization and maintenance. Effective utilization of resources, maintenance of proper and accurate record keeping. Demonstrate basic communication with patients, Supervisors, and colleagues. Willing to rotate through department and work night duty. Maintain professional growth / ethical standards and self-development. Work as part of a multidisciplinary team and support the managers to ensure quality nursing care.

ENQUIRIES : Mr B Mulaudzi Tel No: (011) 933 9779/0134
APPLICATIONS : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must

be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 15 March 2024
- POST 08/16** : **DENTAL ASSISTANT REF NO: TDHS/A/2024/25**
Directorate: Oral Health
- SALARY** : Grade 1: R196 536 - R222 165 per annum
Grade 2: R228 900 - R264 870 per annum
- CENTRE** : Tshwane District Health Services
- REQUIREMENTS** : Grade 12 with, a National Certificate in dental assisting or prior experience as a dental assistant registered with HPCSA. Current registration with Health Professional Council of South Africa (HPCSA) as a Dental assistant. **Grade 1:** A minimum of 1-9 years of experience as a dental assistant. **Grade 2:** A minimum of 10 years and above experience as a dental assistant. Valid manual drivers' license is essential. Skills: Good communication skills verbal and writing skills.
- DUTIES** : Assisting the dentist with all dental procedures when rendering treatment to patients, e.g., mixing material's and sterilising the instruments. Maintaining infection control in dental clinic, hazardous waste management, cleaning, and dusting of the dental clinic. Developing X-Rays where applicable. Assisting in theatre as well as during screening with Oral Hygienists. Liaise with dental clinics and other programmes. Administration duties: opening patients files, record daily and monthly statistics of services rendered. Be able to fill in VA2's for the Requisition of consumables materials and stock control. Answering phone calls, booking patients appointments, inventory control, equipment maintenance and reporting for equipment's that needs to be repaired.
- ENQUIRIES** : Ms. Gugu Cele Tel No: (012) 451 9249
- APPLICATIONS** : Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 15 March 2024
- POST 08/17** : **CLINICAL PSYCHOLOGIST GRADE 1 (SESSIONAL) REF NO: HRM/2024/05**
Directorate: Clinical Support and Therapeutic Services
- SALARY** : R380 - R512 Tariff per hour, (OSD)
- CENTRE** : Mamelodi Regional Hospital
- REQUIREMENTS** : National Senior Certificate and Master's degree qualification that allows registration with Health Professional Council of South Africa (HPCSA) as a Clinical Psychologist. Registration with HPCSA as a Clinical Psychologist and annual registration, Clinical Psychologist Grade1: No experience required after registration with HPCSA as a Clinical Psychologist in respect of RSA

qualified employees who performed community service in the relevant profession as required in South Africa. Excellent communication and interpersonal skills. Ability to work with children, adults and within a multi-disciplinary team.

DUTIES

: Assessing, diagnosing, and providing interventions to clients who are dealing with psychological challenges, including developmental difficulties, psychological distress and or psychopathology. The ability to identify and diagnose psychopathology, psychiatric disorders, and psychological conditions. Applying evidence based psychological interventions to clients presenting with psychological and or psychiatric conditions or problems. Appropriate referral to other professionals when indicated. Designing, managing, and evaluating programmes aimed at alleviating psychological distress or psychiatric conditions. Conducting psychological work in an ethical manner, as well as adhering to the scope of practice of Clinical Psychologists as specified in the Health Professional Act, 1974.

ENQUIRIES

: Dr. EB Mankge Tel No: (012) 841 8305

APPLICATIONS

: Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032, Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

FOR ATTENTION

: Mr. MH Hlophe (HR Recruitment Section) Tel No: (012) 841 8329

NOTE

: Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, and copy of CV. Only shortlisted candidates will be requested to bring certified copies of qualifications and required documents. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being processed fairly. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

CLOSING DATE

: 15 March 2024