

**PROVINCIAL ADMINISTRATION: WESTERN CAPE  
DEPARTMENT OF HEALTH AND WELLNESS**

*In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.*

**NOTE** : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

**OTHER POSTS**

**POST 07/66** : **ENGINEER PRODUCTION: GRADE A TO C (ELECTRICAL)**  
Head Office, Cape Town

**SALARY** : Grade A: R795 147 per annum  
Grade B: R894 042 per annum  
Grade C: R1 020 087 per annum  
(A portion of the package can be structured according to the individual's personal needs) (Salary within the range will depend on years of experience in post and professional registration)

**CENTRE REQUIREMENTS** : Directorate: Infrastructure Planning  
Minimum educational qualification: University degree in Electrical Engineering. Registration with a professional council: Registration with the Engineering Council of South Africa (ECSA) as a Professional Engineer. Experience: **Grade A:** At least 3 years of appropriate/recognisable experience after obtaining the relevant qualification e.g. BSc (Eng.). **Grade B:** At least 14 years of appropriate/recognisable experience after registration as a Professional Engineer. **Grade C:** At least 26 years appropriate/recognisable after registration as a Professional Engineer. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel within the Western Cape, and occasionally, nationally. Competencies (knowledge/skills): Computer literacy (MS Office). A health-sciences-related post-graduate qualification will be beneficial. Experience in and understanding of the design and construction of complex buildings. Proven experience with feasibility studies in terms of life cycle costing of electrical elements, Green Building technologies, technical specifications and commissioning principles for both Capital and Maintenance projects. Understand how to interpret existing and develop new Functional and Technical Norms and Standards. Knowledge of risk analysis and risk mitigation strategies. Experience in the preparation of reports, submissions and presentations in English.

**DUTIES** : Development, interpretation and customisation of functional and technical norms and standards. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile briefing documentation and specifications. Investigate electrical engineering installations and equipment, undertake design work and implement corrective measures, where necessary. Oversee implementation (construction) and commissioning of electrical engineering installations. Research/literature studies to keep up with new technologies and procedures including interaction with professional Councils/Boards.

**ENQUIRIES APPLICATIONS** : Mr C Maud, Email: Chris.Maud@westerncape.gov.za  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE CLOSING DATE** : No payment of any kind is required when applying for this post.  
: 08 March 2024

**POST 07/67** : **EMS STATION MANAGER GRADE 3 TO 6**  
Chief Directorate: Emergency and Clinical Services Support

**SALARY** : Grade 3: R359 691 per annum  
Grade 4: R434 649 per annum  
Grade 5: R508 896 per annum  
Grade 6: R565 179 per annum

**CENTRE** : Emergency Medical Services, Garden Route, George

<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: <b>Grade 3:</b> Successful completion of the Immediate Life Support (ILS) that allows registration with the HPCSA as Ambulance Emergency Assistant (AEA). <b>Grade 4:</b> Successful completion of the Emergency Care Technician Course (ECT) that allows registration with the HPCSA as Emergency Care Technician (ECT). <b>Grade 5:</b> Successful completion of the Critical Care Assistant course (CCA) or National Diploma that allows registration with the HPCSA as a Paramedic. <b>Grade 6:</b> Successful completion of the B-Tech Degree that allows registration with the HPCSA as an Emergency Care Practitioner (ECP). Experience: <b>Grade 3:</b> Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Ambulance Emergency Assistant (AEA). <b>Grade 4:</b> Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Technician (ECT). <b>Grade 5:</b> Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as a Paramedic. <b>Grade 6:</b> Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Practitioner (ECP). Inherent requirement of the job: Valid Code C1 driver's licence. Current registration as an AEA, ECT, CCA or ECP. Valid Code 10 Professional driver's permit. Physical and mental fitness as an Emergency Services practitioner. Competencies knowledge/skills): Good communication and interpersonal skills. Excellent knowledge of all levels of emergency care protocols. Report writing skills. Computer literacy in the MS Office package.
<b><u>DUTIES</u></b>	:	(key result areas/outputs) Manage pre-hospital Emergency Care Services within the geographic area and respond to incidents when required. Ensure that the maintenance of Emergency vehicles and equipment is managed effectively and efficiently. Maintain responsibility for audit compliance with regard to Supply Chain Management and Human Resource matters, inclusive of the Station's budget allocation and facilitation of account payments for goods and services. Effectively manage and supervise staff in relation to the Human Resource and Labour Relations function. Ensure effective communication with regard to meetings, workshops, debriefs, compiling stats and report writing. Effective support to the District Manager and act in a management capacity when required.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mr J Jansen Tel No: (023) 449-8202 for Garden Route (George) post.
<b><u>NOTE</u></b>	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>CLOSING DATE</u></b>	:	Candidate may be subjected to a practical assignment. 08 March 2024
<b><u>POST 07/68</u></b>	:	<b><u>CHIEF FORENSIC OFFICER</u></b> Chief Directorate: Emergency and Clinical Services Support
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R359 517 per annum Forensic Pathology Services, (Laingsburg Hospital) Minimum educational qualification: Senior Certificate (or equivalent). Experience: People Management, Supply Chain and Finance experience. Extensive Forensic Pathology Operational Experience. Appropriate Managerial experience in a Forensic Mortuary. Inherent requirement of the job: Valid Code B/EB driver's license. Valid Code B/EB driver's license. Ability to lift and work with corpses (mutilated, decomposed, infectious viruses, etc.). Will be required to wear a uniform. Will be required to work standby (after hours). Will be required to deliver testimony in court proceedings.
<b><u>DUTIES</u></b>	:	Manage the facility and service area through strategic operational planning, communication, and resource allocation. Effective Clinical Service delivery & management of Major Incidents in the service area. Effective Human Resource Management. Effective Management of Finances, Assets, and Infrastructure. Effective Electronic Information and Document Management.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mr. Sean Fyfe ( <a href="mailto:sean.fyfe@westerncape.gov.za">sean.fyfe@westerncape.gov.za</a> ) Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	The candidate will be subjected to an interview and competency test. Candidates will be subjected to security clearance prior to appointment. Shortlisted candidates may be subjected to a psychometric evaluation.
<b><u>CLOSING DATE</u></b>	:	08 March 2024

## WESTERN CAPE EDUCATION DEPARTMENT (WCED)

**APPLICATIONS** : Applications must be submitted by using the following URL <https://wcedonline.westerncape.gov.za/home/>, via Google Chrome or Mozilla Firefox. The applicants are advised to read the foreword available on the WCED website before applying for the post/s. Applications must be made via the department's on-line E-Recruitment system.

**CLOSING DATE** : 15 March 2024

**NOTE** : The on-line system will automatically generate a Curriculum Vitae, applicants are therefore required to ensure that their profiles are fully completed. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. All applicants must be SA Citizens/Permanent Residents or Non-SA Citizens with a valid work permit. Applicants will be expected to be available for selection interviews and competency assessments at a time, date and place as determined by Western Cape Education Department (WCED). The Department reserves the right to conduct pre-employment security screening and appointment is subject to positive security clearance outcome. Applicants must declare any/pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered post the interview the application will not be considered for the post and in the unlikely event that the person has been appointed such appointment will be terminated. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

### OTHER POSTS

**POST 07/69** : **ENGINEER: CIVIL REF NO: 44**  
Chief Directorate: Physical Resources and Property Management

**SALARY** : R795 147 per annum, all-inclusive package to be structured in accordance with the set rules.

**CENTRE** : Cape Town

**REQUIREMENTS** : Degree in Engineering; Registered as a Professional Engineer with ECSA; Three years' experience post qualification; Valid Driver's Licence; Computer literate. Assist with the provision of civil engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, norms, standards aligned to the Provincial Infrastructure Delivery Management System (IDMS). Knowledge: Relevant experience: Three years post qualification and relevant experience working on Infrastructure Projects from inception to completion. Candidate must be able to work independently and within a team. Need a good understanding of infrastructure planning and systems that can contribute towards the timeous development of education infrastructure. Need a good understanding of and experience in project management. Skills: Candidates must have the ability to prepare reports and draft submissions. Contribute towards the development of strategies and systems for the planning and implementation of education infrastructure. Plan and manage the implementation of infrastructure projects.

**DUTIES** : Assist to develop and maintain functional and technical norms and standards from an engineering perspective. Perform condition assessments and credibility of technical information. Adhere to environmental and occupational health & safety aspects. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile briefing documentation and specifications from an engineering perspective. Assist to prepare the User Asset Management Plan. Make inputs to the Construction Procurement Strategy and the Infrastructure Programme Management Plan. Conduct post project and post occupancy evaluations. Candidates must be able to undertake research related to innovative and sustainable infrastructure development and be able to plan and implement projects related to this.

**ENQUIRIES** : Mr. G Coetzee Tel No: (021) 467 9261

- POST 07/70** : **ENGINEER: ELECTRICAL REF NO: 43**  
Chief Directorate: Physical Resources and Property Management
- SALARY** : R795 147 per annum, all-inclusive package to be structured in accordance with the set rules.
- CENTRE** : Cape Town
- REQUIREMENTS** : Degree in Engineering; Registered as a Professional Engineer with ECSA; Three years' experience post qualification; Valid Driver's Licence; Computer literate. Assist with the provision of electrical engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, norms, standards and signing off on electrical installations. Knowledge: Relevant experience of three years post qualification and relevant experience working on Infrastructure Projects from inception to completion. Candidate must be able to work independently and within a team. Need a good understanding of infrastructure planning and systems that can contribute towards the timeous development of education infrastructure. Need a good understanding of and experience in project management. Skills: Candidates must have the ability to prepare reports and draft submissions. Contribute towards the development of strategies and systems for the planning and implementation of education infrastructure. Plan and manage the implementation of infrastructure projects.
- DUTIES** : Develop and maintain technical and functional norms and standards from an engineering perspective. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile electrical briefing documentation and specifications. Provide inputs to the determination of the Construction Procurement Strategy, the User Asset Management Plan and the Infrastructure Programme Management Plan. Investigate electrical engineering installations and oversee commissioning of electrical engineering installations. Candidates must be able to undertake research related to innovative and sustainable infrastructure development and be able to plan and implement projects related to this.
- ENQUIRIES** : Mr. G Coetzee Tel No: (021) 467 9261
- POST 07/71** : **ARCHITECT PRODUCTION GRADE A REF NO: 42 (X2 POSTS)**  
Chief Directorate: Physical Resources and Property Management
- SALARY** : R687 879 per annum, all-inclusive package to be structured in accordance with the set rules.
- CENTRE** : Cape Town
- REQUIREMENTS** : Degree in Architecture. Additional Requirements: Registered as a Professional Architect with SACAP. Three years' experience post qualification. Valid Drivers' License. Computer literate. Skills: Review of designs for school building purposes, planning of infrastructure in a client department, approve guidelines and technical specification, organizing, research and report writing. Need understanding of- and experience in project management and contracts. Project management skills and understanding of the IDMS would be advantageous. Critical thinking, cost-benefits analysis and stakeholder engagement skills would be beneficial.
- DUTIES** : Customise architectural functional and technical norms and standards for all schools. Determine architectural policies, strategies, plans, procedures and criteria for all infrastructure projects and programmes. Undertake master planning and prepare project briefs, business cases, accommodation schedules and operational narratives. Prepare and/or approve Packages / Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Plan and monitor the implementation of Programme / Project and budget. Manage the interface between end-user / community structures and implementing agent(s). Make inputs to the User Asset Management Plans and Project Lists. Undertake research. Experience at managing projects from inception, planning, implementation to close out would be beneficial.
- ENQUIRIES** : Mrs L McGlenatendolf Tel No: (021) 467 2021
- POST 07/72** : **QUANTITY SURVEYOR PRODUCTION GRADE A: REF NO. 41 (X3 POSTS)**  
Chief Directorate: Physical Resources and Property Management
- SALARY** : R687 879 per annum, all-inclusive package to be structured in accordance with the set rules.

- CENTRE** : Cape Town
- REQUIREMENTS** : B Degree in Quantity Surveying. Registered as a Professional Quantity Surveyor with SACQSP. 3 (three) years' experience post qualification or registered as a Candidate Quantity Surveyor with SACQSP and is willing to be part of a developmental programme with condition that the Candidate must register as a Professional within 3 (three) years. Valid Driver's Licence. Computer literacy. 3 (three) years' post qualification relevant experience in working on infrastructure projects (both capital / new and maintenance / existing) from inception to completion. A good understanding of- and in project management. A good understanding of infrastructure planning and its contribution to the timeous development of education infrastructure. Experience in institutional systems / processes. Candidate must be able to operate both independently and as part of a team. Skills: Planning and organizing, research and technical report-writing and programme/ project management skills. The ability to interpret and apply approved design guidelines and technical specification to design solutions.
- DUTIES** : Contribute to the preparation of the Construction Procurement Strategy (CPS) and the Infrastructure Programme Management Plan (IPMP);Contribute to the Preparation and/or approve Packages/ individual Project Briefs inclusive of the determination of the Control Budget; Participate in the preparation and/or assessment of the procurement process related to the appointment of Professional Service Providers (PSPs) and/or contractors; Contribute to the review and/or acceptance of the Infrastructure Programme Implementation Plan (IPIP);Management and/or monitoring of the implementation of Programmes and/or projects; Approval of Project Stage Reports (deliverables) and designs; Manage the interface between the end-user and or community and the Implementing Agent (IA). Experience in all financial aspects of a project from inception to close-out is required.
- ENQUIRIES** : Mrs L McGlenatendolf Tel No: (021) 467 2021