

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

OTHER POSTS

- POST 04/13** : **MEDICAL OFFICER SPECIALIST AND OBSTETRICS GYNAECOLOGIST GRADE 1 REF NO: ODI/16/01/2024/01**
- SALARY** : R1 214 805 - R1 288 095 per annum, (all-inclusive package Excl Commuted overtime)
- CENTRE** : Odi District Hospital
- REQUIREMENTS** : Basic medical degree (MBCHB) or equivalent, Mmed Obstetrics and Gynaecology and FCOG and currently registered with the Health Professional Council of South Africa (HPCSA) as a Specialist with 0-5 years appropriate experience.
- DUTIES** : Supervision of Medical officers, Consultants, ward rounds. Conducting clinical drills. Attendance and conducting of Maternal Morbidity and Mortality meetings. Teaching of interns, participate in committees e.g., Resuscitation, NHLS + Blood users, Quality Assurance etc. Development of SOP's and guidelines. Continuing medical education and any other Specialist duties. It is expected that the candidate does communicated overtime (night, weekend and public holiday).
- ENQUIRIES** : Dr RT Motsepe Tel No: (012) 725 2436/9
- APPLICATIONS** : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital Private Bag X509, Mabopane, 0190.
- NOTE** : Applicants must submit on a new Z83 application form obtainable from any Public Service Department and are not required to submit copies of qualification and other relevant documents on application but must submit detailed curriculum vitae. The communication from HR of the department regarding the requirements for certified copies of qualifications and other relevant documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.
- CLOSING DATE** : 16 February 2024
- POST 04/14** : **MEDICAL SPECIALIST FELLOW (X3 POSTS)**
Directorate: Internal Medicine
Contract Posts
- SALARY** : Grade 1: R1 214 805 per annum, (all- inclusive package)
Grade 2: R1 386 069 per annum, (all- inclusive package)
Grade 3: R1 605 330 per annum, (all- inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as Medical Specialist in a normal specialty and current registration. No experience. Confirmation from College of Medicine with regards to the FCP II Results. For **Grade 1**: 0-5 years' experience. **Grade 2**: 5-10- years' experience. **Grade 3**: 10 years' experience and above.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care. Supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g., Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits, and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities.
- ENQUIRIES** : Dr N N Mqhayi-Mbambo Tel No: (011) 933 9154/8154
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration

(DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 16 February 2024
- POST 04/15** : **MEDICAL OFFICER (X1 POST)**
Directorate: Paediatrics and Child Health
- SALARY** : Grade 1: R906 540 per annum, (all- inclusive package)
Grade 2: R1 034 373 per annum, (all- inclusive package)
Grade 3: R1 197 150 per annum, (all- inclusive package)
- CENTRE REQUIREMENTS** : Chris Hani Baragwanath Academic Hospital
: Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. HPCSA registration as a Medical Practitioner and must be post Community Service. Current registration with HPCSA (2023/2024). No experience required. For **Grade 1:** 0-5 years' experience. **Grade 2:** 5-10- years' experience. **Grade 3:** 10 years' experience and above.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing, and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns, and community service doctors). Willing to do commuted overtime. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing Medico Legal Documents timeously (e.g., Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lectures, and ward rounds. Ensure that administration and record keeping is done in the department. Rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Medical officers will inter alia be responsible for rendering of clinical services, assessment, and treatment of patients. Medical officers will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes.
- ENQUIRIES APPLICATIONS** : Prof S. Velaphi, Tel No: (011) 933 8416/ 8400
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of

qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE

: 16 February 2024

POST 04/16

: **DEPUTY MANAGER NURSING REF NO: CCRC/DPN/02/2024**
Directorate: Nursing department: Health
Re-advertisement

**SALARY
CENTRE**

: R930 747 per annum, (all-inclusive package)
: Cullinan Care and Rehabilitation Centre

REQUIREMENTS

: A basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma/ Degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. Must have Diploma in Mental health (Psychiatric Nursing) and Diploma/ Degree in Nursing Administration. Nursing Education will be an added advantage. A minimum of 9 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing, of which 3 years must be in a mental health (Psychiatric setting). At least 4 years of the period referred to above must be appropriate experience at Assistant Manager Level in Mental Health (Psychiatric setting). Computer literacy and Driver's license are mandatory (Shortlisted candidates will be tested on skill. Applicants must be able to work under pressure. Understanding the application of the relevant statutes and policies governing Public Service, nursing profession and corporate governance. In-depth knowledge and understanding of the implementation of the National Strategic Plan for Nurse Education, Training and Practice 2020/21 – 2025/26. Knowledge and skills: have strong leadership skills, good verbal and written communication skills, sound interpersonal skills, project management skills, financial and human resources management skills. Ability to work independently and in a multidisciplinary context. Analytical thinking, independent decision making and problem-solving skills.

DUTIES

: Provide guidance and leadership towards the realization of Nursing strategic plan, Strategic goals and objectives of the department. Provide professional, technical and management support for the provision of specialized quality patient care through the proper management of nursing care programs. Advocate and ensure the promotion of nursing ethics and professionalism. Develop and monitor the implementation of policies, programs, regulations, practices, procedures, and standards pertaining to specialized nursing care. Manage the human resources efficiently and effectively to attain the departmental goals and objectives, utilize information technology and other management information systems to manage nursing information for the enhancement of service delivery. Establish, maintain, and participate in inter-professional and multi-disciplinary teamwork that promotes efficient and effective health care. Implementation of all legal prescripts/legislative framework related to nursing practice. Demonstrate and manage resources in accordance with relevant directives and legislation. Understanding of managing workplace discipline, well developed communication, presentation. Lead in the hospital quality assurance programme, Infection Prevention and Control based on National Core Standards and Ideal Hospital Realization Framework and quality improvement activities. Coordinate review of nursing interventions through comprehensive and ongoing assessment and risk analysis. Maintain professional growth / ethical standards and development of self and subordinates. Provide full-time technical and management support to the CEO and institution. Implement Batho Pele Principles, Patient's Rights Charter. Coordinate nursing related research and development. Support management in enhancing the image of the nursing department and improve the skills and competencies of the nurses. Management of nursing projects and participation in hospital projects aimed at enhancing service delivery. Knowledge of monitoring and evaluation or health care indicators for improved outcomes.

ENQUIRIES

: HR Enquiries MB Mentoor Tel No: (012) 734 7020
Technical Enquiries: Dr Magadze TA Tel No: (012) 734 7000 x 202

APPLICATIONS

: Applications should be hand delivered to the following address: Cullinan Care and Rehabilitation Centre, Zonderwater Road, Cullinan, or posted to Cullinan Care and Rehabilitation Centre, Private Bag X1005, Cullinan, 1000.

NOTE

: Applicants are required to submit a fully completed New form Z83 and a detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication with HR. Applications for employment must be fully completed, initiated, and signed by applicant, failure to complete will lead to

disqualification during the selection process. Section A, B, C, D and F must be fully completed, and E and G should be ignored if the information is attached on the CV. Declaration must be signed. If you have not been contacted within three months, after the closing date, please accept that your application was unsuccessful. The recommended candidates may be subject to medical surveillance, criminal verification, qualification verification, employment verification and credit/financial stability check. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointment will be made in accordance with the Employment Equity target of the department. People with disabilities are encouraged to apply.

- CLOSING DATE** : 16 February 2024 @12 noon
- POST 04/17** : **MEDICAL OFFICER (TO OVERSEE TSHWANE HEALTH SUB-DISTRICT(S) REF NO: TDHS/A/2024/03**
Directorate: HIV/AIDS, STI & TB (HAST)
- SALARY** : Grade 1: R906 540 – R975 738 per annum
Grade 2: R1 034 373 – R1 129 116 per annum
- CENTRE** : Tshwane District Health Services
- REQUIREMENTS** : MBChB Degree. Registration with Health Professional Council of South Africa (HPCSA) as a Medical Practitioner. A minimum of 3 years as Medical Practitioner after registration with the HPCSA. 5 years' experience in management and capacity building, training in the prevention treatment and care of HIV/AIDS, STI and TB (DS & DR-TB). Management of HIV/AIDS, STI and TB in prevention, treatment, and Care. Practical experience in providing mentorship in Paediatric care treatment programmes. In depth knowledge of TIER.net application in clinical management. Experience in health system strengthening will be an added advantage. Computer literacy (MS Word, Excel, PowerPoint) etc. Communication skill (verbal and written). A valid driver's License.
- DUTIES** : Provide clinical leadership and guidance for the implementation of HIV/AIDS, STI and TB. Provide expertise in areas of all sub-programmes of HAST, i.e. ART, TB, HTS, STIs and Medical Male Circumcision. Participate in the strengthening of comprehensive HIV/AIDS, STI and TB care and treatment services in health facilities. Build staff capacity to improve treatment outcome. Guide HIV/AIDS, STI and TB programmes in selecting appropriate and innovative intervention for HIV/TB care and treatment. Monitoring tests according to national and international standards. Ensure that HAST managers are kept abreast with innovation, latest development and evidence-based trends in research and good practices in the field of HIV/AIDS, STI and TB. Attend meetings and workshops.
- ENQUIRIES** : Ms Tsholofelo Nkhodi Tel No: (012) 451 9022 / 9040 Mondays to Fridays during office hours (07h30 – 16h00)
- APPLICATIONS** : Applications must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria, 0001. Application box at 1st floor in the reception area.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 16 February 2024
- POST 04/18** : **MEDICAL OFFICER REF NO: TDHS/A/2024/04**
Directorate: HIV/AIDS, STI & TB (HAST)
- SALARY** : Grade 1: R906 540 per annum
- CENTRE** : Tshwane District Health Services (To be placed at one of Tshwane Health Facilities)
- REQUIREMENTS** : Appropriate qualification that allows registration with the Health Professionals Council of South Africa (HPCSA) as a medical officer. Registration with the HPCSA as a medical practitioner. Basic medical degree (MBCHB or equivalent). Experience in district health service will be an added advantage. Experience in general medical practice and management of HIV/AIDS, STI and TB(DS/DR), Primary Health Care (PHC), and use of current guidelines. Excellent clinical skills in terms of consultation, history taking, examination, clinical assessment and management procedures. Good professional attitude, communication skills, ethics in relation to patients, families, community referrals, consent for treatment, teamwork ability and medical records keeping. Willingness to work or participate in outreach programmes at any Primary Health Care facilities within the district health services. Post graduate diploma or relevant medical degree is an advantage.

- DUTIES** : Facilitate and support the provision of PHC services in the district including clinics, Community Health Centers and district hospitals as part of District Health Services. Improve clinical quality of PHC services through direct patient care, mentoring and supervision of health care professionals through an integrated approach programme. Support the development of the clinical department of family medicine and participate in academic teaching and learning in family medicine and PHC in the district. Support the training activities for nurses, interns and community service doctors in the district.
- ENQUIRIES** : Ms Tsholofelo Nkhodi Tel No: (012) 451 9022 / 9040 Mondays to Fridays during office hours (07h30 – 16h00)
- APPLICATIONS** : Applications must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria, 0001. Application box at 1st floor in the reception area.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 16 February 2024
- POST 04/19** : **CLINICAL PSYCHOLOGIST GRADE 1/2/3 (X1 POST)**
Directorate: Human Resource: Employee Health and Wellness
- SALARY** : Grade 1: R790 077 – R866.658 per annum, (all-inclusive package)
Grade 2: R918 630 – R918 630 per annum, (all-inclusive package)
Grade 3: R1 063 611 - R1 249 254 per annum, (all-inclusive package)
- CENTRE REQUIREMENTS** : Chris Hani Baragwanath Academic Hospital
Appropriate qualifications that allow for registration with the HPCSA in the category of Clinical Psychologist (clinical and counselling). Must have completed Community Service. Current registration with the HPCSA as a Clinical Psychologist (Independent Practice) for 2023/2024. A valid South African driver's license. For **Grade 1**: 0-3 years' experience. **Grade 2**: 10- years' experience and above. **Grade 3**: 16- years' experience and above. Competencies /Knowledge /Skills: Exposure in working under Employee Health and Wellness will be an added advantage. Experience in psychosocial wellness, counselling, psychotherapy, case management, identification and diagnosis of mental health conditions and treatment. Good interprofessional relationships and able to work within your professional scope of practice. Ability to do relevant referrals for more specialised mental health intervention. And know when to refer for more specialized mental health interventions. Must be abreast of the Mental Health Care Act and other laws and policies pertaining to the field and have a sound knowledge of professional ethics. Ability to work independently, adaptable, and innovative in a high-pressure environment, good verbal and written communication skills, presentation skills, analytical skills, decision making skills, problem solving skills, facilitation and training skills and conflict management skills. Good organizational and report writing skills. Computer literacy in Word, Excel and PowerPoint.
- DUTIES** : Ensure that quality and comprehensive mental health services are provided according to professional standards and ethical principles, including suicide and substance use prevention. Develop and implement mental health programs/strategies aimed at improving employee mental health and wellness in the workplace. Conduct psychological assessments which may include mental status examinations and mental health diagnoses and develop approaches and treatment plans. Participate in medical surveillance programme by developing a screening programme on all potential employees (including permanent staff) to identify and diagnose and mental conditions, stress, substance abuse, and any psychosocial conditions that may impact on the employee or others in the workplace. Develop a referral system and coordination with other stakeholders for comprehensive care of employees. Work together with the multidisciplinary team to develop programmes to address and correct identified conditions that are a risk to the employee, others and the workplace in general. Inter-sectoral and inter-disciplinary collaboration and coordination. Active involvement in PILIR and Reasonable Accommodation committees. Provide supervision, mentoring and support to lay health workers and Registered Counsellors. Provide support and training for PHC and OHS teams in the management of mental health conditions. Provide intervention for cases referred from Labour Relations. Coordinate case management meetings and attend to clients in need of intensive psychological support. Record keeping, schedule management, completion of statistics, clinical and periodic reports, as well as other related duties.
- ENQUIRIES** : Ms. F. Ndebele Tel No: (011) 933 8913 / (011) 933 0142

- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualify. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.
- CLOSING DATE** : 16 February 2024
- POST 04/20** : **ASSITANT MANAGER NURSING PNB-4 REF NO: TDHS/A/2024/05**
Directorate: Tshwane District Health Services
- SALARY CENTRE REQUIREMENTS** : R683 838 per annum
Tshwane Health District Services: Phedisong 4 CHC
Matric / Senior Certificate / Grade 12, a basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (R48) or an Advanced Midwifery and Neonatal Science (R212) accredited with SANC plus a Post Basic qualification of a minimum duration of one-year in Nursing Administration or Management or Health Care Services Management obtained from a recognised and registered tertiary institution and similarly, recognised by SAQA (i.e. NQF level 7 or 6 for a Degree or Diploma respectively). Current registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Unendorsed & valid driver's license, be computer-use literate & competent. NB!! Shortlisted Candidates will be assessed for computer competency. Other Skills / Requirements: Knowledge of the application of the relevant statutes and policies governing the public service and nursing profession. Knowledge of the Performance Management and Development System. Knowledge and application of Nursing Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations. Understanding the application of the Batho-Pele principles, Patients' rights charter and quality assurance system. Well-developed communication, presentation, negotiation and research skills. Operational and people management skills. Ability to interact with diverse stakeholders and health users and givers. Computer literacy and report writing skills. Facilitation and co-ordination skills. Problem solving, planning and organizing skills.
- DUTIES** : Responsive and accountable stewardship of District Health Services by overseeing to it that Annual Performance Plan targets are met by: Providing comprehensive District Health Services ranging from nursing services in mental health, maternal & child health, in-and out-patients, occupational, infection, environmental, rehabilitative, quality assurance and any associated care as may be deemed fit by the relevant authority(ies). Monitor that the Sub District meets and/or exceeds set performance targets & aspirations. Implement Batho-Pele principles, Patient Rights Charter. Ensure implementation of Quality Assurance determinations, including Ideal Health

Facility Realisation Programme and Office of the Health Standards Compliance prescripts. Monitor development, implementation, monitoring and evaluation of Quality Improvement Plans. Manage the development, implementation and updating of relevant Standard Operating Procedures. Ensure effective and efficient management of human, financial & material resources. Proactively, independently & autonomously manage labour relations affairs, including consequential management. Promote practice and compliance with ethical and professional expectations. Operate and manage relevant District Health Information Management Systems (DHIMS); particularly producing top-end data. Liaise the Health Centre with Sub-District, District and all other essential stake-holders.

**ENQUIRIES
APPLICATIONS**

: Ms R Kanama at (083) 358 5454
: Applications must be submitted to Tshwane Health District Services, 3319 Fedsure Forum Building, cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box First Floor Reception.

NOTE

: Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. A practical test and /or competency assessment where relevant, relating to the key areas of knowledge and skills may form part of the selection process for this position. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE

: 16 February 2024

POST 04/21

: **OPERATIONAL MANAGER NURSING (SPECIALTY UNIT): (PN-B3) (X1 POST)**
Directorate Obstetrics and Gynaecology

**SALARY
CENTRE
REQUIREMENTS**

: R627 474 per annum, (all-inclusive remuneration package)
: Chris Hani Baragwanath Academic Hospital
: Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A minimum of 9 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/Recognizable experience in Midwifery after obtaining the 1-year post-basic qualification in the relevant specialty. Midwifery and Neonatal Science (Advanced Midwifery). A post basic qualification in Nursing Administration will be an added advantage. Current registration with the South African Nursing Council. Competencies: Leadership, ward Management/Administration, planning, Organizing, co-ordination, and communication skills. Ability to take charge and make appropriate independent decisions. Knowledge of administrative policies and Guidelines. Display empathy for patients, promoting advocacy and facilitate holistic treatment and Nursing care.

DUTIES

: Supervise and evaluate quality of nursing care as directed by Professional scope of practice and set nursing standards within a professional/legal framework. Implement nursing legislation and related framework and ethical nursing practices. Manage resources effectively and efficiently in the unit. Compile and analyse reports to improve quality of patient care. Participate in training, research, and self-development. Be allocated to work night shifts, Weekends, public holidays and relieve the supervisor when required. Perform as an Operational Manager in accordance with the scope of practice demonstrate effective Communication with patients, supervisor and other health professionals and junior colleagues. Implementation of ideal Hospital Framework

**ENQUIRIES
APPLICATIONS**

: MR. NB. Mulaudzi Tel No: (011) 933 0134/9779
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of

experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 16 February 2024
- POST 04/22** : **OPERATIONAL MANAGER (PHC) REF NO: TDHS/A/2024/06 (X1 POST)**
Directorate: Nursing
- SALARY** : R627 474 per annum
- CENTRE** : Tshwane Health District – Dilopye Clinic
- REQUIREMENTS** : Matric / Snr Certificate / Grade 12, Valid ID, Basic qualification accredited with SANC in terms of Government Notice 425 (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a General Nurse & Midwifery plus a post basic nursing qualification (Primary Health Care / Nursing Assessment, Diagnosis and Treatment) with duration of at least 1 year accredited with SANC in terms of government notice No. 212 plus a Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma) qualification of a minimum duration of one-year in Nursing Administration / Management or in Health Care Services Management obtained from a recognised and registered tertiary institution and similarly, recognised by SAQA. A minimum of 9 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC, at least 3 years of the period referred to above must be appropriate/recognizable experience in nursing management, should be able to demonstrate knowledge of legislations relevant to health care services. The candidate should be computer literate and possess a valid & unendorsed driver's license including competency in driving. Shortlisted candidates will be assessed for computer-use competency. Correspondence & engagement will only be entered into with candidates who meet the requirements.
- DUTIES** : To plan, organise and monitor the objectives of the PHC facility in the consultation with District Management & Subordinates. Provision of Quality Nursing Care through the implementation of standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilisation and supervision of human, material and financial resources. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self-development. Implement & monitor aspirations of PMDS. Implementation and management of Infection Control and Prevention Protocols as well as Occupational Health & Safety Standards. Maintain accurate and oversee completion of patient records according to legal requirements. Operate and manage relevant District Health Information Management Systems (DHIMS); particularly producing top-end data. To participate in quality improvement programmes and activities. Have insight and be able to conduct Ideal Health Facility Realisation assessments. Have deep insight into OHSC processes and prescripts. Conduct periodical clinical audits. Participate in staff & student development activities. Exercise independent control over discipline, grievance and labour relations issues according to the existing policies and procedures. Identify, develop and exercise management of risk in the work-place. Liaise the Sub District, District and all other essential stake-holders.
- ENQUIRIES** : Mr SR Makua at 073 450 7972; Monday to Friday and during office hours only
- APPLICATIONS** : Applications must be hand delivered to Tshwane District Health Services, 3319Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the

Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 16 February 2024

POST 04/23 : **OPERATIONAL MANAGER (PHC) REF NO: TDHS/A/2024/07 (X1 POST)**
Directorate: Nursing

SALARY : R627 474 per annum
CENTRE : Tshwane Health District – Bophelong Clinic (C)
REQUIREMENTS : Matric / Snr Certificate / Grade 12, Valid ID, Basic qualification accredited with SANC in terms of Government Notice 425 (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a General Nurse & Midwifery plus a post basic nursing qualification (Primary Health Care / Nursing Assessment, Diagnosis and Treatment) with duration of at least 1 year accredited with SANC in terms of government notice No. 212 plus a Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma) qualification of a minimum duration of one-year in Nursing Administration / Management or in Health Care Services Management obtained from a recognised and registered tertiary institution and similarly, recognised by SAQA. A minimum of 9 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC, at least 3 years of the period referred to above must be appropriate/recognizable experience in nursing management, should be able to demonstrate knowledge of legislations relevant to health care services. The candidate should be computer literate and possess a valid & unendorsed driver's license including competency in driving. Shortlisted candidates will be assessed for computer-use competency. Correspondence & engagement will only be entered into with candidates who meet the requirements.

DUTIES : To plan, organise and monitor the objectives of the PHC facility in the consultation with District Management & Subordinates. Provision of Quality Nursing Care through the implementation of standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilisation and supervision of human, material and financial resources. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self-development. Implement & monitor aspirations of PMDS. Implementation and management of Infection Control and Prevention Protocols as well as Occupational Health & Safety Standards. Maintain accurate and oversee completion of patient records according to legal requirements. Operate and manage relevant District Health Information Management Systems (DHIMS); particularly producing top-end data. To participate in quality improvement programmes and activities. Have insight and be able to conduct Ideal Health Facility Realisation assessments. Have deep insight into OHSC processes and prescripts. Conduct periodical clinical audits. Participate in staff & student development activities. Exercise independent control over discipline, grievance and labour relations issues according to the existing policies and procedures. Identify, develop and exercise management of risk in the work-place. Liaise the Sub District, District and all other essential stake-holders.

ENQUIRIES : Mr SR Makua at 073 450 7972; Monday to Friday and during office hours only
APPLICATIONS : Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 16 February 2024

POST 04/24 : **OPERATIONAL MANAGER NURSING (PN-B3): PRIMARY HEALTH CARE REF NO: TDHS/A/2024/08**

SALARY : R627 474 per annum
CENTRE : Bronkhorstspruit Clinic
REQUIREMENTS : Basic qualification accredited with SANC in terms of Government Notice R425 (Degree or Diploma in Nursing). Post basic qualification in terms of Government Notice R48 with a duration of at least 1 year in Curative Skills in Primary Health Care (Clinical Nursing Science, Health Assessment, Treatment and Care) accredited with the SANC. Current registration with South African Nursing Council essential. An additional qualification in Nursing Administration/Management will be an added advantage. A minimum of nine (9) years

appropriate and recognizable experience in nursing post registration as a professional nurse. At least (5) years of the period referred above should be after obtaining a 1-year Post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Knowledge of the application of Nursing Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations. Understanding the application of Batho Pele Principles, Patients' Rights Charter, and quality assurance system. Ability to communicate verbally and written. Good people management and presentations skills. Good communication (verbal and written), interpersonal, social mobilisation, networking, and financial management as well as Computer skills, report writing and presentation skills. Valid Driver's license is essential. Demonstrate knowledge of legislation relevant to health care services.

DUTIES : Management of the facility by providing comprehensive Primary Health Care services to the communities. Ensure that nursing services are rendered according to the set norms and standards. Ensure implementation of departmental policies including Batho Pele Principles, Patients' Rights Charter. Provide administrative services, as well as management of human, material and financial resources. Ensure community involvement and liaise with stakeholders to improve service rendering. Use of technology to communicate (i.e., analyse data, documents, compile necessary reports, identify gaps and take remedial steps as well as overall Monitoring & Evaluation. Manage Primary health Care services. Ensure management of the multidisciplinary teams within the facility and ensure effective and efficient coordination and integration of quality health care services. Oversee, implement, and sustain Ideal Health Facility Realization programme.

ENQUIRIES APPLICATIONS : Dr Moshime-Shabangu Tel No: (012) 451 9004 during office hours only (08h00-16h00)
: Applications must be hand delivered to Tshwane District Health Services, 3319Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 16 February 2024

POST 04/25 : **CHIEF OCCUPATIONAL THERAPIST GRADE 1 (X1 POST)**
Directorate: Employee Wellness Department

SALARY CENTRE : R520 785 per annum, (plus benefits)
: Chris Hani Baragwanath Academic Hospital

REQUIREMENTS : Appropriate qualifications that allow for registration with the HPCSA in the category of occupational therapy. Completion of community service in occupational therapy. Registration with the Health Profession's Council of South Africa (HPCSA) as an Occupational Therapist with independent practitioner status, plus current registration. Further training in vocational assessment is compulsory i.e. training in Work Well, Joule or a Diploma in Vocational Rehabilitation A minimum of 3 years appropriate experience (excluding community service) as Occupational therapist. Must have relevant experience in vocational assessments and vocational rehabilitation of adults with physical and mental illnesses. Supervisory experience and experience in a public service sector would be an added advantage. Competencies /Knowledge /Skills: Computer literacy (Ms Word, Ms Excel), good written and communication skills. Ability to act with tact and discretion, Supervisory, planning and organizing skills. Ability to maintain confidentiality and high level of reliability. Should be able to work under pressure and take initiative and self-motivated. Must have office administration competencies. Ability to work in a multi-disciplinary team, as well as independently. Knowledge of the public service legislations, policies and procedures and labour relations processes. Knowledge of budget planning as well as the Public Finance and Management Act.

DUTIES : Manage (plan, coordinate and implement) the occupational therapy services in the employee health and wellness centre. Conduct functional and vocational assessments (work, workplace, cognitive and physical assessments) on referred PILIR and Occupational Health cases including rehabilitation of cases. Make recommendations for assistive devices and reasonable accommodation. Working together with PILIR and Occupational Health Departments, identify employees who could benefit from rehabilitation services. Complete relevant documentation and compile OT reports with clear recommendations based on clinical reasoning. Assist with implementing and monitoring effective record keeping, accurate statistics collection and analysis, and high standards of quality assurance. Monitor and motivate for equipment and other resources

in alignment with the demand plan. Supervise and manage performance of production level therapists, community service therapists, OT Technician and students and ensure teaching and skills transference. Work as a member of the multi-disciplinary team and communicate with relevant stakeholders. Undergo training and development programs. Attend relevant meetings. Implement policies, guidelines and protocols relevant to occupational therapy services. Develop and implement the operational plans and standard operating procedures in line with National and Provincial strategies. Comply with standards and ethical requirements as set out by the HPCSA, the Public Sector Code of Conduct and Ideal Hospital. In the absence of the head of department, the chief occupational therapist is expected to attend relevant meetings and assume delegated functions. Comply with the Performance Management and Development System (Contracting, quarterly reviews and final assessment).

**ENQUIRIES
APPLICATIONS**

: Ms Ndebele Tel No: (011) 933 8913 / (011) 933 0142
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualify. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE

: 16 February 2024

POST 04/26

: **OPERATIONAL MANAGER PN-A5 (X1 POST)**
Directorate: HAST unit

**SALARY
CENTRE
REQUIREMENTS**

: R497 193 per annum, (plus benefits)
: Chris Hani Baragwanath Academic Hospital (CHBAH)
: A Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse and current registration. A minimum of (7) years appropriate recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Experience of three years working in HAST programme. A qualification in Nursing Administration will be an added advantage. Competencies /Knowledge /Skills: Computer literacy (Ms Word, Ms Excel). Knowledge of the public service legislations, policies, and procedures. Knowledge of TIER.Net.WEBEDR and DHIS Systems. Knowledge of TRAP and NERVE Centre approach strategies. Good written and communication skills. Supervisory, planning and organizing skills. Ability to work as a member of a multidisciplinary team. Must have a good understanding of public hospital operational systems. Demonstrates effective interpersonal skills, operational planning and organizational skills, leadership, and supervisory skills.

DUTIES

: Supervise and ensure the provision of effective and efficient patient care. implement hast strategies in line with 95-95-95 HIV and TB prescripts. Develop unit report and analyse, co-ordinate, monitor the implementation of the nursing care plan and evaluation on case identification treatment and retention in accordance with pillars of HIV and TB management. Coordination of PMTCT programme. Provide relevant information to health care users to assist in achieving optimal health care. Maintain constructive working relationships with nursing and other stake holders (i.e. inter-professional and multidisciplinary team work). Manage and monitor

utilization of resources for human, financial and physical resources. Maintain professional growth and ethical standard and development of self and subordinates through training and research. Be able to work shifts weekends public holidays and relieve the supervisor. Participate in the analysis, formulation of nursing guidelines, norms and standards. Manage effective utilization and supervision of human, financial and material resources. Develop operational unit plan. Implement ideal hospital framework and other protocols in line with National and Provincial strategies. Attend meetings and training as approved by manager.

ENQUIRIES
APPLICATIONS

: Mr B Mulaudzi Tel No: (011) 933 9779/0134
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE

: 16 February 2024

POST 04/27

: **OPERATIONAL MANAGER PN-A5 (X2 POSTS)**
Directorate: Internal Medicine

SALARY
CENTRE
REQUIREMENTS

: R497 193 per annum, (plus benefits)
: Chris Hani Baragwanath Academic Hospital (CHBAH)
: A Basic R425 qualification (i.e., diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse and current registration. A minimum of (7) years appropriate recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. A qualification in Nursing Administration will be an added advantage. Competencies /Knowledge /Skills: Computer literacy (Ms Word, Ms Excel). Knowledge of the public service legislations, policies, and procedures. Good written and communication skills. Supervisory, planning and organizing skills. Ability to work as a member of a multidisciplinary team. Must have a good understanding of public hospital operational systems. Demonstrates effective interpersonal skills, operational planning and organizational skills, leadership, and supervisory skills.

DUTIES

: Supervise and ensure the provision of effective and efficient patient care. Develop unit report and analyse, co-ordinate, monitor the implementation of the nursing care plan and evaluation thereof. Provide relevant information to health care users to assist in achieving optimal health care. Maintain constructive working relationships with nursing and other stake holders (i.e., inter-professional and multidisciplinary teamwork). Manage and monitor utilization of resources for human, financial and physical resources. Maintain professional growth and ethical standard and development of self and subordinates through training and research. Be able to work night shifts weekends public holidays and relieve the supervisor. Participate in the analysis, formulation of nursing guidelines, norms, and standards. Manage effective utilization and supervision of human, financial and material resources. Develop operational unit plan. Implement ideal hospital framework and other protocols in line with National and Provincial strategies. Attend meetings and training as approved by manager. Management of personnel performance and review thereof.

- ENQUIRIES** : Mr B Mulaudzi Tel No: (011) 933 9779/0134
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.
- CLOSING DATE** : 16 February 2024
- POST 04/28** : **CLINICAL PROGRAMME COORDINATOR GRADE 1 (TRAINING COORDINATOR) REF NO: TDHS/A/2024/09**
Directorate: HIV/AIDS, STI &TB (HAST)
- SALARY** : R497 193 per annum
- CENTRE** : Tshwane District Health Services
- REQUIREMENTS** : Basic qualification accredited with SANC in terms of Government Notice 425 (Degree or Diploma in Nursing) or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of four years appropriate and recognizable experience in Nursing post registration as a professional nurse. Extensive knowledge of Primary Health Care with focus on HIV, AIDS, STI & TB. In-depth knowledge of global and national HAST policies and guidelines. Ability to manage multiple stakeholders with competing priorities. Other Skills / Requirements: Ability to function under pressure and within multi-sectoral team. Good verbal and written communication skills. Advanced computer skills. NIMART/ Basic HIV course will be an advantage. Valid driver's license. Good knowledge of Primary Health Care services offered at PHC facilities. Computer literacy in Word, Excel, and PowerPoint. Knowledge and training as APC trainer and trained in IMCI.
- DUTIES** : Do needs analysis and work skills plan. Prepare and update a training programme for HAST. Plan, prepare and present training according to training plan to all categories of staff working in a PHC setting. Attend trainings of trainer's courses in all health-related matters as need may arise. Do monitoring, evaluation and assessment of training when required. Compile monthly, quarterly, and progress reports. Attend HAST meetings and workshops.
- ENQUIRIES** : Ms. Maswikana Sithole Tel No: (012) 451 9022 / 078 771 7294
- APPLICATIONS** : Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, Lilian Ngoyi and Pretorius Streets, Pretoria 0001. Application box, 1st floor at reception area. Mondays to Fridays during office hours (07h30 – 16h00)
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the

Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 16 February 2024
- POST 04/29** : **CLINICAL PROGRAMME COORDINATOR CHILD HEALTH, EPI, CDC & OUTBREAK RESPONSE REF NO: TDHS/A/2024/10**
Directorate: Health & Outreach Programmes
- SALARY** : Grade 1: R497 193 – R559 686 per annum
Grade 2: R575 898 – R645 720 per annum
- CENTRE REQUIREMENTS** : Tshwane District Health Services
Diploma in Nursing or B CUR; Diploma in Midwifery, Diploma in Management an added advantage Other Skills / Requirements: 5 years experience in Child Health; PMTCT, Disease Surveillance, Communicable Disease Control & Outbreak Response. Registration with SANC; Computer Literacy; Valid Driver's License (Ability to drive manual car)
- DUTIES** : Ensure availability and implementation of Child Health; PMTCT, Disease Surveillance, CDC; Outbreak Response Policies. Support PHC Facilities and District Hospitals to provide quality services. Provide training and support to clinicians on IMCI. EPI. PMTCT & Disease Surveillance. Plan and coordinate the application of clinical strategies associated with Communicable Diseases in the District through case investigation, outbreak control response, inspection, monitoring, and evaluation (e.g. TB, Malaria, Rabies, Vaccine Preventable diseases, COVID-19, etc.). Review case report forms submitted by facilities for completeness, timeliness, adherence to policies, and institution of control measures. Respond to general questions from the Public, Health providers, Private sector, etc. about Communicable diseases affecting the community and communicate the risks, prevention, and control measures associated with communicable diseases. Monitor indicators/surveillance data that measure health practices in the Sub District, to provide support and report on findings to district health management. Network with other provincial departments and NGOs to maintain a referral service for community members inclusive of community-based services thereby supporting the broader health care provision in the district. Analyses emerging health practices and trends and introduces remedial action in conjunction with health care specialists. Plan, organize, and conduct catch-up campaigns and events that convey health messages and practices that support the prevention and control of communicable diseases.
- ENQUIRIES APPLICATIONS** : Mrs. Mari van der Westhuizen Tel No: (012) 451 9018
Applications must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 16 February 2024
- POST 04/30** : **PN-B1-PNB2: CLINICAL NURSE PRACTITIONER (PHC) REF NO: TDHS/A/2024/11 (X1 POST)**
Directorate: Nursing
- SALARY** : (PN-B1): R431 265 - R497 193 per annum
(PN-B2): R528 696 - R645 720 per annum
- CENTRE REQUIREMENTS** : Diloye Cilinic
Minimum Qualifications: Grade 12/Matric. Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Post basic qualification with a duration of at least 1 year in Diploma in Clinical Nursing Science Health Assessment, Treatment and Care (R48) accredited with SANC. **Grade 1:** minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification as mentioned above. Other Skills/ Requirements: Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Work as part of the MDT to ensure good nursing care and outcomes. Display uncompromising concern for patients, promoting and advocating proper treatment and

care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Valid & unendorsed driver's license is essential.

DUTIES

: Manage and provide clinical comprehensive PHC service in line with the existing legislative prescripts. Provide more complex and advanced comprehensive nursing treatment and care to patients in a cost effective, efficient and equitable manner. Act as shift leader, plan and implement health promotion and prevention activities. Link to the community structures and community-based services. Competently collect and manage data generated and be able to report on it. Exercise and maintain high and quality record-keeping standards. Oversee and supervise sub-ordinates within the facility. Provide PHC services to other facilities in Sub-District 3 & 4 as when the need arises and so asked.

ENQUIRIES

: Sr Martha Setlare at 073 904 4548 (Monday to Friday; during working hours only)

APPLICATIONS

: Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.

NOTE

: Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE

: 16 February 2024

POST 04/31

: **PN-B1-PNB2: CLINICAL NURSE PRACTITIONER (PHC) REF NO: TDHS/A/2024/12 (X2 POSTS)**

Directorate: Nursing

SALARY

: (PN-B1): R431 265 - R497 193 per annum

(PN-B2): R528 696 - R645 720 per annum

CENTRE

: Laudium CHC

REQUIREMENTS

: Minimum Qualifications: Grade 12/Matric. Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Post basic qualification with a duration of at least 1 year in Diploma in Clinical Nursing Science Health Assessment, Treatment and Care (R48) accredited with SANC. **Grade 1:** minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification as mentioned above. Other Skills/ Requirements: Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Work as part of the MDT to ensure good nursing care and outcomes. Display uncompromising concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Valid & unendorsed driver's license is essential.

DUTIES

: Manage and provide clinical comprehensive PHC service in line with the existing legislative prescripts. Provide more complex and advanced comprehensive nursing treatment and care to patients in a cost effective, efficient and equitable manner. Act as shift leader, plan and implement health promotion and prevention activities. Link to the community structures and community-based services. Competently collect and manage data generated and be able to report on it. Exercise and maintain high and quality record-keeping standards. Oversee and supervise sub-ordinates within the facility. Provide PHC services to other facilities in Sub-District 3 & 4 as when the need arises and so asked.

ENQUIRIES

: Sr PE Tshivhase at 083 225 9281 (Monday to Friday; during working hours only)

APPLICATIONS

: Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.

NOTE

: Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted

candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 16 February 2024
- POST 04/32** : **PN-B1-PNB2: CLINICAL NURSE PRACTITIONER (PHC) REF NO: TDHS/A/2024/13 (X3 POSTS)**
Directorate: Nursing
- SALARY** : (PN-B1): R431 265 - R497 193 per annum
(PN-B2): R528 696 - R645 720 per annum
- CENTRE REQUIREMENTS** : Refentse Clinic
Minimum Qualifications: Grade 12/Matric. Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Post basic qualification with a duration of at least 1 year in Diploma in Clinical Nursing Science Health Assessment, Treatment and Care (R48) accredited with SANC. **Grade 1:** minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification as mentioned above. Other Skills/ Requirements: Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Work as part of the MDT to ensure good nursing care and outcomes. Display uncompromising concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Valid & unendorsed driver's license is essential.
- DUTIES** : Manage and provide clinical comprehensive PHC service in line with the existing legislative prescripts. Provide more complex and advanced comprehensive nursing treatment and care to patients in a cost effective, efficient and equitable manner. Act as shift leader, plan and implement health promotion and prevention activities. Link to the community structures and community-based services. Competently collect and manage data generated and be able to report on it. Exercise and maintain high and quality record-keeping standards. Oversee and supervise subordinates within the facility. Provide PHC services to other facilities in Sub-District 3 & 4 as when the need arises and so asked.
- ENQUIRIES APPLICATIONS** : MR SR Makua at 073 450 7972 (Monday to Friday; during working hours only)
Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 16 February 2024
- POST 04/33** : **CLINICAL NURSE PRACTITIONER (ADVANCED MIDWIFE) REF NO: TDHS/A/2024/14 (X3 POSTS)**
Directorate: Nursing
- SALARY** : (PN-B1) R431 265 - R497 193 per annum
(PN-B2) R528 696 - R645 720 per annum
- CENTRE** : THDS: Refentse Clinic

- REQUIREMENTS** : Basic qualification accredited with SANC in terms of Government Notice R425 (Degree or Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a professional nurse plus a post basic nursing qualification (PHC), with duration of at least 1 year accredited with SANC in terms of government notice no 212 plus A Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma). **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 1 year of the appropriate / recognizable experience after obtaining the 1-year Post Basic Qualification in the relevant specialty. (Advanced Midwifery). **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty. A valid Driver's license and computer literacy are essential. Demonstrate knowledge of legislation relevant to health care services.
- DUTIES** : Management of the facility by providing comprehensive Primary Health Care services to the communities, Render and supervise 24-hour services in a Maternity Unit. Safe-guard the overall well-being of mothers and babies. Implement strategies to avert or decrease Maternal & Child mortalities & morbidities. Ensure that nursing services, including maternal & child services are rendered according to the set norms and standards. Ensure implementation of departmental policies including Batho Pele Principles, Patients' Rights Charter. Participate in implementation of Ideal Clinic, OHSC, occupational Health and Safety policy, complaints /compliments and suggestion guidelines and monitoring of compliance. Implementation of patient safety incidents guidelines, infection prevention and control guidelines/policies. Implementation and monitoring of Health Care Waste compliance. Participation and implementation of quality improvement plans. Render comprehensive Primary health care Services to the patients.
- ENQUIRIES** : Sr JB Ratshwene at 078 570 8380 (Monday to Friday; during working hours only)
- APPLICATIONS** : Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 16 February 2024
- POST 04/34** : **QUALITY ASSURANCE COORDINATOR: NURSE REF NO: CCRC/QA/01/2024**
Directorate: Nursing Services
- SALARY CENTRE REQUIREMENTS** : R497 193 per annum, plus benefits
Cullinan Care & Rehabilitation Centre
Basic R425 qualification, i.e., Diploma/Degree or equivalent qualification leading to registration with SANC to practice as a registered nurse. A minimum of 03 years appropriate and recognizable nursing experience after registration as a professional nurse. At least three years of the period referred to above must be a recognizable/appropriate experience in quality assurance activities in a hospital environment. A valid driving license. Competences: Teaching and training. Clinical document auditing. Ability to translate objectives into practical plans. Ability to work independently and prioritize issues and other work-related matters to comply with time frames. Skills: Ability to work under pressure and meet tight deadlines. Ability to collect, analyse and report writing (and verbal) skills. Analytical, problem solving and positive interpersonal. Basic operations of computer technology, i.e.: Word, Powerpoint, OUTLOOK, INTERNET, and EXCEL. A working and current knowledge of strategic planning, project management and Ideal Hospital Framework standards. People-centred and Power-point presentation skills.
- DUTIES** : Encourage and coordinate the activities of the quality assurance programmes. Conduct team and individual inspections to ensure that Quality Assurance plans are implemented and that practices are according to Ideal Hospital Quality Framework. Provide training and guidance where indicated to inculcate a culture of service delivery in all service areas. Monitor Quality Assurance indicators and report thereon to assist in the improvement of service delivery. Ensure that Quality Assurance committees are active. Involve quality champions and staff in quality improvement projects and facilitate that significant individual performance and positive quality culture is recognized and rewarded. Identify best practice and help units to implement to advance Quality Assurance standards. Work with internal and external stakeholders as appropriate to the institution. Perform quality improvement audits and submit to senior management on deadlines. Identify, facilitate and co-ordinate all Quality Improvement Plans. Ensure that all units conduct Patients Experience

of Care and Waiting Times Surveys. Ensure planning, co-ordination, implementation, monitoring and evaluation of Quality Assurance programmes within the institution. Co-ordinate all aspects of Ideal Hospital Framework, including assessments and activities to accreditations. Participate in and or lead peer review assessments. Provide training and update clinical and non-clinical staff on quality issues. Ensure clinical and nursing audits are conducted to evaluate patient care and attend mortality and morbidity meetings. Participate in Patient safety incidents, complaints, and various other related committee meetings to improve quality of care and service user's satisfaction. Co-ordinate and support activities for service excellence. Effective management of human and material resources in line with PDFMA. Oversight of infection prevention and control programme.

- ENQUIRIES** : HR Enquiries Mentoor Tel No: (012) 734 7020
Technical Enquiries: Dr Magadze TA Tel No: (012) 734 7000
- APPLICATIONS** : Applications should be hand delivered to the following address: Cullinan Care and Rehabilitation Centre, Zonderwater Road, Cullinan, or posted to Cullinan Care and Rehabilitation Centre, Private Bag X1005, Cullinan, 1000.
- NOTE** : Applications must be submitted on a new approved Z83 form with comprehensive CV, only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following the communication with HR Department. Failure to submit all the requested documents will result in the application not being considered. If you are not contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personal Suitability Checks (PSC) –Verification (Reference checks-provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary); identity verifications, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. Notes. People with disability are encouraged to apply.
- CLOSING DATE** : 16 February 2024 @12 noon
- POST 04/35** : **DIETICIAN PRODUCTION GRADE 1 REF NO: CCRC/DT/01/2024**
Directorate: Therapeutic Services
- SALARY CENTRE REQUIREMENTS** : R359 622 per annum, (all-inclusive package)
Cullinan Care and Rehabilitation Centre (Art Clinic)
An appropriate qualification (BSC/B Degree) in Dietetics that allows for registration with the HPCSA as Dietician. Current registration with HPCSA as Dietician. Completion of 1 year Community Service as Dietician. A valid driver's license will be an added advantage knowledge of and experience in implementing the integrated nutrition programme. Sound knowledge of nutrition for people living with HIV/AIDS and TB. Excellent counselling skills. Sound knowledge of clinical theory, practice and ethics relating to the delivery of Dietetics-service within a hospital setting knowledge of current Health and public services within a hospital setting knowledge of current Health and public service legislation, regulations and policies Good communication skill (verbal and writing) computer skills e.g.(Microsoft office),good interpersonal skills ability to work in a multi-disciplinary team and in a changing environment and under pressure.
- DUTIES** : To provide Dietetics services to patients. Effectively render optimal, cost –effective and evidence based nutritional care in a public setting according targets. To perform and complete administrative functions including report writing and provide relevant statistics to support the smooth running of the Dietetics department. To assist with the development and implementation of departmental strategic, financial and operational plans. To ensure departmental standards are maintained. Participate in the training of the Dietetics students. Provide appropriate, relevant and cost -effective input in the food service provision to patient. To apply nutritional practices. To assist with the ongoing development of clinical guidelines, policies and procedures. Assist with management of the Food service unit.
- ENQUIRIES** : HR Enquiries Mentoor Tel No: (012) 734 7020
Technical Enquiries: Ms. M.Q Mashilwane TA Tel No: (012) 734 7000
- APPLICATIONS** : Applications should be hand delivered to the following address: Cullinan Care and Rehabilitation Centre, Zonderwater Road, Cullinan, or posted to Cullinan Care and Rehabilitation Centre, Private Bag X1005, Cullinan, 1000.
- NOTE** : Applications must be submitted on a new approved Z83 form with comprehensive CV, only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following the communication with HR Department. Failure to submit all the requested documents will result in the application not being considered. If you are not contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personal Suitability Checks (PSC) –Verification (Reference checks-provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary); identity verifications, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. Notes. People with disability are encouraged to apply.
- CLOSING DATE** : 16 February 2024 @12 noon

POST 04/36 : **PROFESSIONAL NURSE – GENERAL NURSE REF NO: TDHS/A/2024/15 (X2 POSTS)**
 Directorate: Nursing

SALARY : Grade 1 - Grade 3: R293 670 - R543 969 per annum
CENTRE : Laudium CHC
REQUIREMENTS : Minimum Qualifications: Grade 12/Matric. Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and a midwife. Current registration with SANC as a professional nurse. Good interpersonal skills. Knowledge of relevant policies, protocols and guidelines. Work independently and as a team. Other Skills/ Requirements: Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Work as part of the MDT to ensure good nursing care and outcomes. Display uncompromising concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Valid & unendorsed driver's license is essential.

DUTIES : Assess and evaluate patients' needs for care. Provide nursing interventions accurately and keep records of all patient information. Implement physicians' prescriptions, administer medication, start intravenous fluids and perform as requested. Carry out daily task as delegated. Participate in quality improvement activities in the facility. Keep and submit accurate weekly, monthly and quarterly statistics/report. Collaborate with all health workers to provide comprehensive care to all patients. Proper control of stock, medicine, and equipment in appropriate records.

ENQUIRIES : MS DE Chiloane at 083 358 9336 (Monday to Friday; during working hours only)
APPLICATIONS : Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 16 February 2024

POST 04/37 : **PROFESSIONAL NURSE – GENERAL NURSE REF NO: TDHS/A/2024/16 (X2 POSTS)**
 Directorate: Nursing

SALARY : Grade 1 - Grade 3: R293 670 - R543 969 per annum
CENTRE : Refentse Clinic
REQUIREMENTS : Minimum Qualifications: Grade 12/Matric. Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and a midwife. Current registration with SANC as a professional nurse. Good interpersonal skills. Knowledge of relevant policies, protocols and guidelines. Work independently and as a team. Other Skills/ Requirements: Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Work as part of the MDT to ensure good nursing care and outcomes. Display uncompromising concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Valid & unendorsed driver's license is essential.

DUTIES : Assess and evaluate patients' needs for care. Provide nursing interventions accurately and keep records of all patient information. Implement physicians' prescriptions, administer medication, start intravenous fluids and perform as requested. Carry out daily task as delegated. Participate in quality improvement activities in the facility. Keep and submit accurate weekly, monthly and quarterly statistics/report. Collaborate with all health workers to provide comprehensive care to all patients. Proper control of stock, medicine, and equipment in appropriate records.

ENQUIRIES : Ms DE Chiloane at 083 358 9336 (Monday to Friday; during working hours only)
APPLICATIONS : Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 16 February 2024

POST 04/38 : **PROFESSIONAL NURSE – GENERAL NURSE REF NO: TDHS/A/2024/17**
Directorate: Nursing

SALARY : Grade 1 - Grade 3: R293 670 - R543 969 per annum

CENTRE : Bophelong Clinic

REQUIREMENTS : Minimum Qualifications: Grade 12/Matric. Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and a midwife. Current registration with SANC as a professional nurse. Good interpersonal skills. Knowledge of relevant policies, protocols and guidelines. Work independently and as a team. Other Skills/ Requirements: Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Work as part of the MDT to ensure good nursing care and outcomes. Display uncompromising concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Valid & unendorsed driver's license is essential.

DUTIES : Assess and evaluate patients' needs for care. Provide nursing interventions accurately and keep records of all patient information. Implement physicians' prescriptions, administer medication, start intravenous fluids and perform as requested. Carry out daily task as delegated. Participate in quality improvement activities in the facility. Keep and submit accurate weekly, monthly and quarterly statistics/report. Collaborate with all health workers to provide comprehensive care to all patients. Proper control of stock, medicine, and equipment in appropriate records.

ENQUIRIES : Ms DE Chiloane at 083 358 9336 (Monday to Friday; during working hours only)

APPLICATIONS : Applications must be hand delivered to Tshwane District Health Services, 3319 Fedure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 16 February 2024

POST 04/39 : **POST BASIC PHARMACIST ASSISTANTS REF NO: TDHS/A/2024/18 (X1 POST)**
Directorate: Tshwane Health District

SALARY : R239 682 per annum, (Salary will be in line with OSD regulations with regards to years of experience after registration).

CENTRE : Tshwane Sub-District 2 (Refentse Clinic)

REQUIREMENTS : Grade 12 or equivalent qualification, appropriate Post-Basic Pharmacist Assistant qualification that allows for registration with the SAPC as a Pharmacist Assistant (Post-Basic). Registration with the South African Pharmacy Council (SAPC) as a Post-Basic Pharmacist Assistant. Current annual registration. At least 3 years appropriate experience as Pharmacist Assistant (Post-basic). Candidates should be computer literate and in possession of valid & unendorsed driver's license. A practical test relating to key areas of knowledge and skills may form part of the selection process for this position. Correspondence & engagement will only be entered into with shortlisted candidates who meet the requirements. Other Skills/ Requirements: Own discipline, knowledge

of relevant legislation, regulations, policies, implementation and Information management, quality assurance and improvement programs. Leadership and communication. Problem solving, computer literacy, stress tolerance, self-confidence, objectiveness, and empathy. Acquaintance with standard operating procedures and primary healthcare standard treatment guidelines. Work effectively as part of a team. No criminal record or dismissal for misconduct at previous place(s) of work.

DUTIES : The incumbent of the post will work under the indirect/direct supervision of a pharmacist within the scope of the following duties: Stock control which includes receiving, issuing, reporting and maintenance of stock (electronic and manual systems). Ensuring proper storage of medicines. Dispensing of medicine, including the receive, read and checking of prescriptions for legality, authenticity, and validity. Ensuring appropriate use of medicine. Executing dispensary administrative functions. Participating in pharmacy education program. Supporting outreach services in the community. Advice and support patients and other health care professionals regarding pharmaceutical issues. Networking with all relevant stakeholders. Address Pharmaco-vigilance.

ENQUIRIES : Mr SR Makua at 073 450 7972 / Ms M Haines at 073 450 4184 (Monday to Friday; during working hours only)

APPLICATIONS : Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 16 February 2024

POST 04/40 : **POST BASIC PHARMACIST ASSISTANT REF NO: TDHS/A/2024/19**
Directorate: HIV/AIDS, STI & TB (HAST)

SALARY CENTRE : Grade 1: R239 682 per annum
Tshwane District Health Services

REQUIREMENTS : Grade 12 or equivalent qualification, appropriate Post-Basic Pharmacist Assistant qualification that allows for registration with the SAPC as a Pharmacist Assistant (Post-Basic). Registration with the South African Pharmacy Council (SAPC) as a Post-Basic Pharmacist Assistant. Current annual registration. Other Skills / Requirements: Own discipline, knowledge of relevant legislation, regulations, policies, implementation and Information management, quality assurance and improvement programmes. Leadership and communication. Problem solving, computer literacy, stress tolerance, self confidence, objectiveness and empathy. Acquaintance with standard operating procedures and primary healthcare standard treatment guidelines. Work effectively as part of a team. No criminal record or dismissal for misconduct at previous place(s) of work.

DUTIES : The incumbent of the post will work under the indirect supervision of a pharmacist within the scope of the following duties: Stock control which includes receiving, issuing, reporting and maintenance of stock (electronic and manual systems). Ensuring proper storage of medicines. Dispensing of medicine, including the receive, read and checking of prescriptions for legality, authenticity and validity. Ensuring appropriate use of medicine. Executing dispensary administrative functions. Participating in pharmacy education programmes. Supporting outreach services in the community. Advice and support patients and other health care professionals regarding pharmaceutical issues. Networking with all relevant stakeholders. Address Pharmaco-vigilance.

ENQUIRIES : Ms. Maswikana Sithole Tel No: (012) 451 9022 / 078 771 7294

APPLICATIONS : Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and

Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 16 February 2024

POST 04/41 : **STAFF NURSE REF NO: TDHS/A/2024/20**
Directorate: Nursing

SALARY : Grade 1: R199 725 – R222 939 per annum
Grade 2: R237 210 – R264 948 per annum
Grade 3: R277 725 – R323 874 per annum

CENTRE : Refentse Clinic
REQUIREMENTS : Qualifications that allow registration with SANC as a Staff Nurse (Enrolled Nurse). Current registration with SANC as Staff Nurse (Enrolled Nurse). Grade 1: Minimum of 2 years' appropriate experience after registration as a Staff Nurse (Enrolled Nurse). Competencies/Knowledge: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal principles. Basic communication skills, interpersonal skills, elementary writing skills and ability to function as part of a team. Knowledge of Batho Pele principles and Patient's rights Charter. Must be prepared to work shifts including night duty, weekends, and public holidays. Other Skills/ Requirements: Ability to plan and organize own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Display uncompromising concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realization Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Valid & unendorsed driver's license is essential.

DUTIES : Measure, interpret and record vital signs. Give Health Education to patients. Assist professional nurses with procedures. Provide Elementary Nursing services under the supervision of a professional nurse within the scope of practice as defined by the South African Nursing Council. Maintain the code of conduct as required in the Public Service. Perform all duties as delegated by the Supervisor /Manager. Work with other stakeholders and be an advocate for the patient.

ENQUIRIES : Ms DE Chiloane @ 083 358 9336 (Monday to Friday; during working hours only)
APPLICATIONS : Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 16 February 2024

POST 04/42 : **STAFF NURSE REF NO: TDHS/A/2024/21 (X6 POSTS)**
Directorate: Hast

SALARY : Grade 1: R199 725 – R222 939 per annum
Grade 2: R237 210 – R264 948 per annum
Grade 3: R277 725 – R323 874 per annum

CENTRE : Tshwane District Health Services
REQUIREMENTS : Enrolled Nurse Certificate that allows registration with South African Nursing Council (SANC). Proof of current registration with South African Nursing Council as an Enrolled / Staff Nurse (only when shortlisted). A minimum of one year appropriate / recognizable experience in nursing after registration with SANC as a Staff Nurse. Good Communication skill (verbal and written). Time management skill. Counselling, Interpersonal Relations, Conflict Management, Decision-Making and Problem-solving skills. A valid driver's license is required. Knowledge of nursing care processes and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework. Knowledge of Quality Assurance programmes, display of uncompromising concern for the welfare of patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho-Pele & Patient Rights). Other Skills / Requirements: Computer literacy (MS Word, Excel,

PowerPoint, etc.). Working experience within HIV/AIDS, STI & TB (HAST) environment will add as an advantage.

DUTIES

: Responsible for TB Case identification registers recording, Viral load blood collection and result management, HIV testing, TB linkage, TB U-LAM, GXP line list, Medical Male Circumcision, and high-quality nursing care. Interpretation of HAST program into Primary Health Care. Participate actively during the HAST awareness campaigns according to the health calendar. Responsive and accountable stewardship of HAST by overseeing to it that Annual Performance Plan targets are met. Ensure effective implementation of Standard Operating Procedure (SOP) is relevant and applicable to PHC. Uphold and maintain the Nursing Standards with regards to Primary Health Care patients. Ensure effective communication according to hierarchy. Ensure efficient utilization of resources. Demonstrate basic understanding of nursing procedures. Demonstrate basic understanding of the legislative framework protocols, policies governing the Public Service. Participate in implementation of Ideal Health Facility realization. Maintain professional growth / ethical standards and self-development. Execute other duties as delegated by the Professional Nurse.

ENQUIRIES

: Ms. Maswikana Sithole Tel No: (012) 451 9022 / 078 771 7294

APPLICATIONS

: Applications must be hand delivered to Tshwane District Health Services, 3319 Fedsure Forum Building, corner of Lilian Ngoyi and Pretorius Streets, Pretoria. Application box at 1st floor in the reception area.

NOTE

: Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents together with the Services Certificate on or before the day of the interview following Communication from HR. If you have not been contacted within three months after the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE

: 16 February 2024

POST 04/43

SOCIAL AUXILIARY WORKER (X3 POSTS)

Directorate: Internal Medicine (HAST Programmes)

SALARY

: R174 702 per annum, (plus benefits)

CENTRE

: Chris Hani Baragwanath Academic Hospital (CHBAH)

REQUIREMENTS

: Grade 10 plus completion of the learner ship to allow registration with the South African Council for Social Service Professions (SACSSP) as Social Auxiliary Worker Must be registered with The South African Council for Social Service Professions (SACSSP/Council). 3 years' experience working as a Social Auxiliary Worker in (HAST), and Sexually Transmitted Infection programme is an added advantage. Competencies /Knowledge /Skills: Knowledge of various guidelines and Standard Operating Procedures relevant to the HAST programme. Knowledge of related framework and ethical practices, PFMA and Public Service ACT and regulations. Knowledge of the National Adherence Strategy (NAS), Kids Alive and Adolescent Youth Friendly Services, Risk on Gender Base Violence related to HAST programme, Index Testing programme and HIV Self-Test Service. Computer Literate – MS Office Packages (MS Outlook, MS Word, MS Excel & PowerPoint). knowledge of management information legal framework and professional secrecy. Critical and analytical skills in interpreting data.

DUTIES

: Provide adherence counselling to patients with compliance difficulties. Support counsellors and testers. provide psychosocial counselling and support hast groups and treatment buddies for patients with difficulties. Linkage to care monitoring of down referred patients through follow-up. Provide support for development of strategies for retention in care programmes. Monitor and evaluate hast programme and provide regular feedback and monthly report to management and other stakeholders. Advocate for hast patients. Participate in research.

ENQUIRIES

: Mr B Mulaudzi Tel No: (011) 933 9779/0134

APPLICATIONS

: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by

recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE

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16 February 2024