



PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 44 OF 2023

DATE ISSUED 01 DECEMBER 2023

1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za.

**INDEX
NATIONAL DEPARTMENTS**

NATIONAL DEPARTMENTS	ANNEXURE	PAGES
DEFENCE	A	03 - 21

PROVINCIAL ADMINISTRATIONS

PROVINCIAL ADMINISTRATION	ANNEXURE	PAGES
GAUTENG	B	22 - 51
KWAZULU NATAL	C	52 - 93
LIMPOPO	D	94 - 98
NORTHERN CAPE	E	99 - 109

DEPARTMENT OF DEFENCE



- CLOSING DATE** : 27 December 2023 (Applications received after the closing date and faxed copies will not be considered).
- NOTE** : Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service Department office i.e effective 01 January 2021 or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/>. Should an application be received using incorrect application employment form Z83, it will be disqualified, which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV only (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview which should not be older than six months. Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application it must be done in writing. Should an application be received where an applicant applies for more than one post on the same applications form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record, citizenship & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged, and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. Successful candidates will be appointed on probation for the period of twelve (12) months in terms of the prescribed rules.

OTHER POSTS

- POST 44/01** : **CONTROL GISc TECHNICIAN GRADE A HYDROGRAPHY DATABASE MANAGEMENT: HYD DB MAN REF NO: NAVAL/52/44/23/01**
- SALARY** : Grade A: R499 275 – R570 657 per annum
- CENTRE** : Fleet Command HQ: SA Navy Hydrographic Office, Tokai
- REQUIREMENTS** : Diploma in Geomatics (GISc), Cartography or Relevant Qualification. 6 Years post qualification GISc Technician experience. Compulsory registration with Relevant Professional Council. Valid Driver's License. Special Requirements (Skills needed): Language proficiency in English (verbal and written). Communication skills at all levels. Registration and experience within the Marine Cartography environment would be an advantage. Working knowledge on Geo-database implementation. Knowledge on GIS software applications. Advanced understanding of GIS applications and spatial data. An in-depth knowledge of theory, standards, principles and practices of GIS and cartography. Analytical, problem solving, planning, organising and decision making skills. Ability to manage production personnel and exercise the Departmental disciplinary system. Good interpersonal skills. Ability to coach and mentor subordinates. Computer literate in MS Office Suite. Advanced computer skills and the ability to conduct presentations using supporting software and hardware. Project Management skills. Excellent report writing skills and the ability to compile complex reports. The ability to chair

Forums. Basic understanding of technologies, such as GPS, photogrammetry and remote sensing. Travel nationally and internationally when necessary.

DUTIES : Establish and maintain the Work Unit's Operational Business Framework. Manage and maintain the Hydrographic Digital Databases and provide Hydrographic Digital Dataset Services. Develop and maintain Work Unit Performance Monitoring Systems. Provide direction to the Work Unit's Functional Area(s). Manage Work Unit day-to-day.

ENQUIRIES APPLICATIONS : Mr A. van Craeynest Tel No: (021) 787 2276

NOTE : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town. Statutory Requirements Apply: Current Compulsory Registration as a GISc Technician with Relevant Professional Council.

POST 44/02 : **ARTISAN CHIEF GRADE A: ELECTRONIC MAINTENANCE: ANTENNA MAINTAINER REF NO: NAVAL/52/44/23/09**

SALARY CENTRE REQUIREMENTS : Grade A: R434 787 – R494 619 per annum
 : Fleet Command HQ: Radio Station Goedverwacht, Durbanville
 : Appropriate Trade Test Certificate. 10 Years Post Qualification Experience as an Artisan / Artisan Foreman. Valid Driver's License. Special Requirements (Skills needed): Extensive experience in climbing high installations. Ability to maintain and repair all Naval telecommunications network land based antennas. Lifting and rigging gear, to enable an efficient and reliable communication service for the South African Navy amongst others. Perform repair and maintenance on top of 150 meter high masts and other high installations. Extensive experience in / exposure to High Power Antenna Transmitters / RF will be an advantage. Leadership-, supervision-, and management skills. Analytical thinking, strength of materials, as well as, Maintenance and Repair planning skills. Proficiency in MS Office Suite. Proven ability to communicate effectively (written and verbal) in English, at all levels. Ability to compile technical reports. Ability to read technical drawing and schematics. Knowledge of Legal compliance. Knowledge of Health and Safety regulations.

DUTIES : Maintaining and repairing antennas. Maintaining lifting and safety gear. Refurbishing antennas. Communicating with contractors, as well as subordinates. Maintenance / repair, planning and execution as per maintenance schedules. Performing additional tasks not included in the Job Description. Conduct Performance Appraisals of sub-ordinates and steering progress meetings as Head of Section.

ENQUIRIES APPLICATIONS : Mr RJ Cameron Tel No: (021) 787 2480

NOTE : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town. Statutory Requirements Apply (Appropriate Trade Test). Own transport required. Able to work in an underground location with mechanical air and lighting, and climb high installations. Member will be required to perform standby 24hrs call out duties for emergency repairs (days, night, weekends and public holidays).

POST 44/03 : **ARTISAN CHIEF GRADE A: MECHANICAL: SO1: MECHANICAL REF NO: NAVAL/52/44/23/10**

SALARY CENTRE REQUIREMENTS : Grade A: R434 787 – R494 619 per annum
 : Fleet Command HQ: Technical Upkeep Section, Simon's Town
 : Appropriate Trade Test Certificate. 10 Years Post Qualification Experience as an Artisan / Artisan Foreman. Valid Driver's License. Skills needed: Project Management, Supervisory, Management, Contract Management and Financial management knowledge and experience. Extensive knowledge of Public Service and Finance framework and relevant administrative procedures, including norms and standards Knowledge of Legal compliance. Ability to communicate effectively (written & verbal) in English at all levels. Technical report writing, Technical consulting and self-management. Proficiency in MS Office Suite, particularly MS Excel and MS Word. Advanced analytical thinking skills. Research, policy interpretation, problem solving and decision-making skills. Leadership,

Supervision and Management skills. Strong interpersonal skills. Willingness to train subordinate.

DUTIES : Investigate and compile Statements of work or Specifications. Manage the availability of repairable equipment to SAN repair facility or Contractor. Verification of quotation. Monitor repairs undertaken by the SAN repair facility or Contractor. Carry out acceptance of repaired equipment. Ensure equipment is returned to the SAN unit or vessel. Verification of authority documentation. Carry out Class management duties for refits, DEDs and AMPs. Carry out mechanical equipment management for refits, DEDs and AMPs. Verification of Armscor Dockyard store request.

ENQUIRIES : Lt (SAN) T.G. Moeleso Tel No: (021) 787 4379

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply (Appropriate Trade Test).

POST 44/04 : **ARTISAN CHIEF GRADE A: EQUIPMENT TECHNICAL UPKEEP: SO1 EQUIP TECH UPKEEP REF NO: NAVAL/52/44/23/11**

SALARY : Grade A: R434 787 – R494 619 per annum

CENTRE : Fleet Command HQ: Technical Upkeep Section, Simon's Town

REQUIREMENTS : Appropriate Trade Test Certificate. 10 Years Post Qualification Experience as an Artisan / Artisan Foreman. Valid Driver's License. Special Requirements (Skills needed): Project Management, Supervisory, Management, Contract Management and Financial management knowledge and experience. Extensive knowledge of Public Service and Finance framework and relevant administrative procedures, including norms and standards. Knowledge of Legal compliance. Advanced ability to communicate effectively (written & verbal) in English at all levels. Technical report writing, technical consulting and self-management. Proficiency in MS Office Suite, particularly MS Excel and MS Word. Advanced analytical thinking skills. Research, policy interpretation, problem solving and decision-making skills. Leadership, Supervision and Management skills. Strong interpersonal skills. Willingness to train subordinates.

DUTIES : Manage and monitor maintenance and repair contracts. Supervising of Personnel. Control and monitor financial control System for maintenance and repair of SA Navy equipment. Control the repair of IOS repairable equipment to meet SAN Units/Vessels requirements. Manage and monitor OSIS job cards and co-ordinate the issue of jobs cards to SAN repair facilities and contractors. Coordinate and manage the quality control / assurance process at contractors. Manage and monitor contractor contractual requirements. Manage AMPs, DEDs and Refit requirements issued to TUE for repairs.

ENQUIRIES : Lt (SAN) T.G. Moeleso Tel No: (021) 787 4379

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply (Appropriate Trade Test).

POST 44/05 : **ARTISAN CHIEF GRADE A: ELECTRICAL: SO1 ELECTRICAL REF NO: NAVAL/52/44/23/12**

SALARY : Grade A: R434 787 – R494 619 per annum

CENTRE : Fleet Command HQ: Technical Upkeep Section, Simon's Town

REQUIREMENTS : Appropriate Trade Test Certificate. 10 Years Post Qualification Experience as an Artisan / Artisan Foreman. Valid Driver's License. Special Requirements: (Skills needed): Trade Test to be in the relevant field. Project Management, Supervisory, and Management, Contract Management and Financial management knowledge and experience. Extensive knowledge of Public Service and Finance framework. Relevant administrative procedures, including norms and standards. Knowledge of Legal compliance. Advanced ability to communicate effectively (written & verbal) in English, at all levels. Ability to conduct Technical report writing, Technical consulting and self-management. Proficiency in MS Office Suite, particularly MS Excel and MS Word. Analytical thinking skills. Research, policy interpretation, problem solving and decision-making skills. Leadership, Supervision and Management skills. Strong interpersonal skills. Willingness to train subordinates.

DUTIES : Investigate and compile Statements of work or Specifications. Manage the availability of repairable equipment to SAN repair facility or Contractor. Verification of quotations. Monitor repairs undertaken by the SAN repair facility or Contractor. Carry out acceptance of repaired equipment. Ensure equipment is returned to the SAN unit or vessel. Verification of authority documentation. Carry out Class management duties for refits, DEDs and AMPs. Carry out mechanical equipment management for refits, DEDs and AMPs. Verification of Armscor Dockyard store request.

ENQUIRIES : Lt (SAN) T.G. Moeleso Tel No: (021) 787 4379

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply (Appropriate Trade Test).

POST 44/06 : **ARTISAN CHIEF GRADE A: DRAWING OFFICE: IC SECTION REF NO: NAVAL/52/44/23/13**

SALARY : Grade A: R434 787 – R494 619 per annum

CENTRE : Naval Base Simon's Town: Facilities Division

REQUIREMENTS : Appropriate Trade Test Certificate. 10 Years Post Qualification Experience as an Artisan / Artisan Foreman. Valid Driver's License. Special Requirements: (Skills needed): Detailing of design drawings. Writing of Specifications / Statements of Works. Report writing and Repair of investigations. A good knowledge of computer aided design. Excellent ability with detail design drawings. Project Management experience, technical design and analysis knowledge. Knowledge of legal compliance. Technical report writing. Technical consulting. Ability to assess work unit performance data. Ability to assess performance data from a quantitative and qualitative perspective. Ability to deal with all emergency challenges which might arise during and after working hours. Ability to adjust to unforeseen changes and requirements. Ability to adapt to the procedures of a Design environment. Ability to perform Technical Calculations accurately. Proficiency in MS Office packages, particularly Excel. Ability to communicate effectively (written & verbal) in English at all levels. Advanced analytical thinking. Conducting research. Policy interpretation, problem-solving and decision-making skills. Leadership, Supervision, Management, Financial Management, team work and creative skills. Strong interpersonal skills.

DUTIES : Surveying of Sites. Preparation of Working Drawings. Updating "As Built" Drawings. Undertaking Drawing Office Duties. Undertake Team Leader duties in respect of the Drawing Office.

ENQUIRIES : Cdr H.J. Visser Tel No: (021) 787 5237

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/07 : **ARTISAN CHIEF GRADE A: ELECTRICAL: IC SECTION REF NO: NAVAL/52/44/23/14**

SALARY : Grade A: R434 787 – R494 619 per annum

CENTRE : Naval Base Simon's Town: Facilities Division

REQUIREMENTS : Appropriate Trade Test Certificate. 10 Years Post Qualification Experience as an Artisan / Artisan Foreman. Valid Driver's License. Special Requirements: (Skills needed): Experience in an Electrical Workshop environment. At least 3 years' experience in a supervisory capacity. Ability to communicate effectively (written and verbal) in English at all levels and compile documentation. Technical Report writing. Technical consultation. Project Management experience. Ability to work under pressure and meet target dates. Ability to Supervise, Planning, Organising and Problem Solving skills in the electrical environment. Knowledge of the Public Service Act. Advanced analytical thinking, interpersonal and decision-making skills. Reasoning skills. Ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples, and templates. Ability to operate equipment and applicable machinery. Knowledge of safety. Adhering to all safety and quality regulations. Knowledge of legal compliance.

Excellent time management skills. Financial Management, team work and creative ability skills.

DUTIES : Manage a variety of tasks wrt managing the Electrical Workshop's workload, staff and procuring of equipment and materials. Supervise subordinates which includes training and assessments. Administer Documentation.

ENQUIRIES APPLICATIONS : Cdr H.J. Visser Tel No: (021) 787 5237

NOTE : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town. Statutory requirements apply (Appropriate Trade Test).

POST 44/08 : **ARTISAN CHIEF GRADE A: METALWORK: IC SECTION REF NO: NAVAL/52/44/23/15**

SALARY CENTRE REQUIREMENTS : Grade A: R434 787 – R494 619 per annum
 : Naval Base Simon's Town: Facilities Division.
 : Appropriate Trade Test Certificate. 10 Years Post Qualification Experience as an Artisan / Artisan Foreman. Valid Driver's License. Special Requirements: (Skills needed): Experience in a Metalwork / Plumbing Workshop environment would be an advantage. At least 3 years' experience in a supervisory capacity. Ability to communicate effectively (written and verbal) in English at all levels. Ability to compile documentation. Technical Report writing. Project Management experience. Ability to work under pressure and meet target dates. Ability to Supervise. Planning, Organising and problem solving skills in the Metalwork / Plumbing environment. Knowledge of the Public Service Act. Advanced analytical thinking, interpersonal and decision-making skills. Reasoning and ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples, and templates. Ability to operate equipment and applicable machinery. Knowledge of safety standards. Adhering to all safety and quality regulations. Knowledge of legal compliance. Excellent time management skills. Financial Management, team work and creative ability skills.

DUTIES : Manage a variety of tasks wrt the Metalwork / Plumbing Workshop's workload and staff. Procurement of equipment and materials. Supervise subordinates which includes training and assessments. Administer Documentation.

ENQUIRIES APPLICATIONS : Cdr H.J. Visser Tel No: (021) 787 5237

NOTE : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town. Statutory requirements apply (Appropriate Trade Test).

POST 44/09 : **ARTISAN CHIEF GRADE A: HIGH PRESSURE WORKSHOP: SUPERINTENDANT REF NO: NAVAL/52/44/23/16**

SALARY CENTRE REQUIREMENTS : Grade A: R434 787 – R494 619 per annum
 : Naval Stores Depot Wingfield, Wingfield Military Base, Goodwood
 : Appropriate Trade Test Certificate. 10 Years Post Qualification Experience as an Artisan / Artisan Foreman. Valid Driver's License. Special Requirements: (Skills needed): Ability to obtain a Military Driver's License and Forklift License. Knowledge and experience in a High-Pressure workshop environment. Ability to operate hand tools, lathes, milling machines, HP compressors and HP testing equipment. Ability to communicate effectively (written and verbal) in English, at all levels. Ability to compile technical reports. Proficiency in MS Office Suite. Ability to read / understand / compile technical drawings. Knowledge of safety. Adhering to all safety and quality regulations. Knowledge of Legal compliance. Excellent time management skills. Planning, organising and supervision skills.

DUTIES : Control of workflow in accordance with the Planning Control requirements. Maintain a high standard of work iaw SA National Standards. Maintain all safety standards iaw OHASA. Supervise and control of subordinates. Perform Divisional duties and HR functions relating to the workshop staff. The Upkeep and maintenance of the ISO/IEC 17020 Quality System Manual.

ENQUIRIES APPLICATIONS : WO2 M.P. Monywabe Tel No: (021) 597 5360

NOTE : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town. Statutory Requirements Apply (Appropriate Trade Test).

POST 44/10 : **ARTISAN CHIEF GRADE A: SERVICE DELIVERY PLAN: ARTISAN SUP REF NO: NAVAL/52/44/23/17**

SALARY : Grade A: R434 787 – R494 619 per annum
CENTRE : SA Naval Armament Depot, Simon's Town
REQUIREMENTS : Appropriate Trade Test Certificate. 10 Years Post Qualification Experience as an Artisan / Artisan Foreman. Valid Driver's License. Special Requirements: (Skills needed): Job card planning (OSIS) knowledge and experience. Workshop Stores Accounting (OSIS) knowledge and experience. Knowledge and experience in Stores management. Knowledge of the SAN, SANDF and SANLOG policies. Working knowledge of Naval Business Plan, budgeting and functional supporting systems. Knowledge of technical design and analysis. Knowledge of computer aided technical applications. Ability to read and interpret technical drawings. Production and process knowledge. Knowledge of depot stores procedures. Knowledge of CALMIS. Ability to communicate effectively (written and verbal) in English, at all levels. Ability to conduct technical report writing. Proficiency in MS Office Suite. Advanced analytical thinking. Conducting research. Policy interpretation, problem-solving and decision-making skills. Leadership, Supervision, Management, Financial Management, team work and creative skills. Ability to train Subordinates. Planning, organising and strong interpersonal skills. Knowledge of Legal compliance.

DUTIES : Supervise technical and logistics Pre-Planning Assessments of internal / external requirements for and participate in Work Schedule meetings. Supervise preparations for Work in Progress feedback meetings. Oversee the execution of Armament technical and logistical planning activities. Undertake general section management. Supervise assessment of official gift and donation requirements and Depot workload implications. Supervise assessment of demolition disposal. Supervise shows and exhibitions.

ENQUIRIES : Ms R. Joseph at 081 512 8273
APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/11 : **GISc TECHNICIAN (PRODUCTION) GRADE A PAPER NAUTICAL CHARTS: CARTOGRAPHER REF NO: NAVAL/52/44/23/02**

SALARY : Grade A: R353 013 – R376 806 per annum
CENTRE : Fleet Command HQ: SA Navy Hydrographic Office, Tokai
REQUIREMENTS : National Diploma in Geomatics (GISc), Cartography or Relevant Qualification. 3 Year post qualification GISc Technician experience. Compulsory Registration with relevant Professional Council. Valid Driver's License. Special Requirements (Skills needed): Language proficiency in English (verbal and written). Communication skills at all levels. Experience in the Marine Cartography environment would be an advantage. Working knowledge on Geo-database implementation. Knowledge of GIS software applications and spatial data. Knowledge on theory, standards, principles and practices of GIS and cartography. Planning and organising skills. Inter-personal skills. Problem solving and decision making skills. Ability to utilise MS Office Suite and operate basic office equipment. Travel nationally and internationally when necessary.

DUTIES : Produce a Paper Nautical Chart. Maintain Nautical Chart Reproduction Material. Reproduce a Paper Nautical Chart. Undertake Print on Demand Requirements.

ENQUIRIES : Mr A. van Craeynest. Tel No: (021) 787 2276
APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply: Current Compulsory Registration as a GISc Technician with Relevant Professional Council.

POST 44/12 : **ENGINEERING TECHNICIAN (PRODUCTION) GRADE A LOGISTIC ENGINEERING: TECHNICIAN REF NO: NAVAL/52/44/23/03 (X2 POSTS)**

SALARY : Grade A: R353 013 – R376 806 per annum

CENTRE REQUIREMENTS : Fleet Command HQ: Naval Engineering Services (NES), Simon's Town
: National Diploma in Engineering (Mechanical / Electrical). 3 Years post qualification technical experience. Valid Driver's License. Compulsory registration with ECSA as a Professional Engineering Technician. Special requirements (Skills needed) Qualifications to be in a relevant Engineering field. Experience in a maintenance engineering field is essential. Ability to communicate effectively (Written and Verbal) in English, at all levels. Ability to compile and present technical reports in English. Demonstrated proficiency in MS Office Suite. Literate in computer aided Engineering applications. Knowledge of Class and IMO rules and regulations would be advantageous. Planning, organising and problem solving skills in a technical environment. Project Management Skills. Reasoning and mathematical skills. Strong interpersonal relations skills. Ability to read and understand technical drawings and documents is essential. Knowledge of Legal Compliance. Technical design and analysis knowledge.

DUTIES : Participating in Logistic Support Analysis and Logistic Plans development service. Participating in Logistic support design, specification and verification. Participating in the development of Logistic support baselines for SAN systems.

ENQUIRIES APPLICATIONS : Mr A. Manuel Tel No: (021) 787 3722
: Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA, as a Professional Engineering Technician.

POST 44/13 : **ENGINEERING TECHNICIAN (PRODUCTION) GRADE A LOGISTIC ELEMENTS: TECHNICIAN: REF NO: NAVAL/52/44/23/04**

SALARY CENTRE REQUIREMENTS : Grade A: R353 013 – R376 806 per annum
: Fleet Command HQ: Naval Engineering Services (NES), Simon's Town
: National Diploma in Engineering (Mechanical). 3 Years post qualification technical experience. Valid Driver's License. Compulsory registration with ECSA as a Professional Engineering Technician. Special requirements (Skills needed): Qualifications to be in a relevant Engineering field. Experience in a Design Environment / Logistic Support or Logistic Elements field would be advantageous. Knowledge of maintenance planning is essential. Knowledge of Integrated Logistic Support Systems, Engineering and Support Baselines is essential. Ability to participate in maintaining Support Baselines for all current systems in the SA Navy. Ability to communicate effectively (Written and Verbal) in English, at all levels. Ability to compile and present technical reports in English is essential. Ability to identify existing Support Infrastructure within the SA Navy. Demonstrated proficiency in MS Office suite. Literate in computer aided Engineering applications. Strong interpersonal and leadership skills. Ability to work under pressure and meet target dates. Knowledge of Legal Compliance. Technical design and analysis knowledge. Project management skills.

DUTIES : Participating in the establishment of Support Baselines for all current systems in the SA Navy. Participating in maintaining of Support Baselines for all current systems in the SA Navy. Identification of existing support infrastructure within the SA Navy.

ENQUIRIES APPLICATIONS : Mr A. Manuel Tel No: (021) 787 3722
: Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA, as a Professional Engineering Technician.

POST 44/14 : **ENGINEERING TECHNICIAN (PRODUCTION) GRADE A CONSTRUCTIVE: DESIGN TECHNICIAN REF NO: NAVAL/52/44/23/05**

SALARY CENTRE REQUIREMENTS : Grade A: R353 013 – R376 806 per annum
: Fleet Command HQ: Naval Engineering Services (NES), Simon's Town
: National Diploma in Engineering (Constructive / Structural). 3 Years post qualification technical experience. Valid Driver's License. Compulsory registration with ECSA as a Professional Engineering Technician. Special requirements (Skills needed): Qualifications to be in a relevant Engineering field. Proven experience in

a Constructive / Mechanical engineering field is essential. Knowledge of ship structures would be advantageous. Ability to communicate effectively (Written and Verbal) in English, at all levels. Ability to compile and present technical reports in English. Ability to produce original, creative design work. Demonstrated proficiency in MS Office Suite, CAD / Caddie and other software used in design environment. Design and implementation knowledge essential. Knowledge of Class and IMO rules and regulations would be advantageous. Knowledge of writing specifications and statements of work would be advantageous. Planning, organising and problem solving skills in an engineering environment are essential. Project management skills. Strong interpersonal relations skills. Ability to read, understand and draft Engineering drawings. Ability to work under pressure and meet target dates.

DUTIES : Execute system and subsystem advice and defects analysis service. Execute integrated concepts and detail designs. Execute acceptance and trials service. Execute project/task management services.

ENQUIRIES : Mr V. Gouvias Tel No: (021) 787 4017
APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA as a Professional Engineering Technician.

POST 44/15 : **ENGINEERING TECHNICIAN (PRODUCTION) GRADE A CONSTRUCTIVE: DESIGN TECHNICIAN REF NO: NAVAL/52/44/23/06**

SALARY : Grade A: R353 013 – R376 806 per annum
CENTRE : Fleet Command HQ: Naval Engineering Section, Simon's Town
REQUIREMENTS : National Diploma in Engineering (Constructive / Structural). 3 Years post qualification technical experience. Valid Driver's License. Compulsory registration with ECSA as a Professional Engineering Technician. Special requirements (Skills needed): Qualification to be in relevant Engineering field. Experience in a Constructive / Mechanical engineering field is essential. Knowledge of ship structures would be advantageous. Ability to communicate effectively (Written and Verbal) in English, at all levels. Ability to compile and present technical reports in English. Ability to produce original, creative design work. Demonstrated proficiency in MS Office suite, CAD/Caddie and other software used in design environment. Design and implementation knowledge essential. Knowledge of Class and IMO rules and regulations would be advantageous. Knowledge of writing specifications and statements of work would be advantageous. Planning, organising and problem solving skills in an engineering environment are essential. Strong interpersonal relations skills. Ability to read, understand and draft Engineering drawings. Project management skills. Ability to work under pressure and meet target dates.

DUTIES : Execute system and subsystem advice and defects analysis service. Execute integrated concepts and detail designs. Execute acceptance and trials service. Execute project/task management services.

ENQUIRIES : Mr S. George Tel No: (021) 787 3708
APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA, as a Professional Engineering Technician.

POST 44/16 : **ENGINEERING TECHNICIAN (PRODUCTION) GRADE A CONSTRUCTIVE: DESIGN TECHNICIAN REF NO: NAVAL/52/44/23/07**

SALARY : Grade A: R353 013 – R376 806 per annum
CENTRE : Fleet Command HQ: Naval Engineering Section, Simon's Town
REQUIREMENTS : National Diploma in Engineering (Constructive / Structural). 3 Years post qualification technical experience. Valid Driver's License. Compulsory registration with ECSA as a Professional Engineering Technician. Special requirements (Skills needed): Qualification to be in relevant Engineering field. Experience in a Constructive engineering field is essential. Knowledge of ship structures would be advantageous. Ability to communicate effectively (Written and Verbal) in English, at all levels. Ability to compile and present technical reports in English. Ability to produce original, creative design work. Demonstrated proficiency in MS Office

Suite, CAD and other software used in design environment. Design and implementation knowledge essential. Knowledge of Class and IMO rules and regulations would be advantageous. Knowledge of writing specifications and statements of work would be advantageous. Planning, organising and problem solving skills in an engineering environment are essential. Strong interpersonal relations skills. Ability to read, understand and draft Engineering drawings. Project management skills. Ability to work under pressure and meet target dates.

DUTIES : Execute system and subsystem advice and defects analysis service. Execute integrated concepts and detail designs. Execute acceptance and trials service. Execute project/task management services.

ENQUIRIES : Cdr D. Govender Tel No: (021) 787 3093

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA, as a Professional Engineering Technician.

POST 44/17 : **ENGINEERING TECHNICAIN (PRODUCTION) GRADE A SPECIFICATION: DESIGN TECHNICIAN REF NO: NAVAL/52/44/23/08**

SALARY : Grade A: R353 013 – R376 806 per annum
CENTRE : Fleet Command HQ: Naval Engineering Section, Simon's Town
REQUIREMENTS : National Diploma in Engineering (Mechanical). 3 Years post qualification technical experience. Valid Driver's License. Compulsory registration with ECSA as a Professional Engineering Technician. Special requirements (Skills needed): Qualification to be in relevant Engineering field. Ability to communicate effectively (Written and Verbal) in English, at all levels. Experience in an engineering drawing office is essential. Knowledge of computer programs used in Design environment is essential. Proficiency in MS Office Suite. Knowledge of specifications and standards is essential. Proven ability to compile and present technical reports in English. Knowledge of manufacturing processes is essential. Strong interpersonal skills. Project management skills. Ability to work under pressure and meet target dates.

DUTIES : Providing an item specification / drawing service. Providing an item specification technical investigation service. Providing an item specification information support service.

ENQUIRIES : Mr J Bester Tel No: (021) 787 4387

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7975. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply: Current Compulsory Registration with ECSA, as a Professional Engineering Technician.

POST 44/18 : **ARTISAN FOREMAN GRADE A: ELECTRONIC MAINTENANCE: ELECTRONICIAN REF NO: NAVAL/52/44/23/18 (X3 POSTS)**

SALARY : Grade A: R344 811 – R389 592 per annum
CENTRE : Fleet Command HQ: Radio Station Goedverwacht, Durbanville
REQUIREMENTS : Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Diagnostic ability (electronics fault finding to component level and effect repair). Knowledge of Thermionic Emission principles. Ability to read and understand circuit diagrams. Be able to use complex test equipment for High Power High Frequency Radio Frequency Transmitter repairs. Ability to communicate effectively (written and verbal) in English at all levels. Technical Report writing. Proficiency in MS Office packages and other computer-aided applications. Leadership-, supervision- and management skills. Computer aided technical applications. Knowledge of Legal compliance. Ability to write technical reports. Knowledge and skills of Conflict Management and OHS Act. Planning and organizing skills.

DUTIES : Maintain and repair communications equipment and their peripherals. Implement corrective action to essential equipment when required (diesel generators, power distribution, air cooling systems, etc). Supervise contractors' work on site.

ENQUIRIES : Mr R.J. Cameron Tel No: (021) 787 2480/3

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory requirements apply (Appropriate Trade Test). Own transport required. Must be able to work in an underground location with mechanical air and lightning. Member will be required to perform shift work and overtime (days, night and weekends).

POST 44/19 : **ARTISAN FOREMAN GRADE A: ELECTRONIC MAINTENANCE: ANTENNA MAINTANER REF NO: NAVAL/52/44/23/19**

SALARY : Grade A: R344 811 – R389 592 per annum
CENTRE : Fleet Command HQ: Radio Station Goedverwacht, Durbanville
REQUIREMENTS : Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): To maintain and repair all Naval telecommunication network land based antennas, lifting and rigging gear, to enable an efficient and reliable communication service for the South African Navy amongst others. Be able to execute repair and maintenance on top of 150-meter-high masts and other antenna structures. The applicant must have thorough knowledge of lifting equipment, the safety aspects regarding the use of equipment used for lifting and lowering of mast structures and antennas, as well as ensuring the safety of equipment and personnel are not compromised. A back ground in electronics can be considered as an advantage. Ability to compile technical reports. Ability to communicate in English (written and verbal) at all levels. Technical Report writing. Proficiency on MS Office packages and other computer-aided packages. Knowledge of safety standards. Adhering to all safety and quality regulations. Knowledge of legal compliance. Ability to read, interpret and analyse technical drawings and documentation. Problem solving and analysis skills. Good decision making skills. Computer literate. Knowledge and skills of Conflict Management and OHS Act. Planning and organizing skills.

DUTIES : Maintain, lower, repair and erect antennas. Maintain lifting and safety gear. Refurbish antennas. Communicate with Contractors. Perform tasks not included in the job description. Order and manage stores / spares. Supervise contractors' work on site.

ENQUIRIES : Mr R.J. Cameron. Tel No: (021) 787 2480/3
APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory requirements apply (Appropriate Trade Test). Own transport required. Must be able to work in an underground location with mechanical air and lightning. Member may be required to perform 24hrs call-out duties (day, night, weekends and public holidays).

POST 44/20 : **ARTISAN FOREMAN GRADE A: ELECTRICAL: SO2 ELECTRICAL REF NO: NAVAL/52/44/23/20**

SALARY : Grade A: R344 811 – R389 592 per annum
CENTRE : Fleet Command HQ: Technical Upkeep Section, Simon's Town
REQUIREMENTS : Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Project Management, Supervisory, Management, Contract Management and Financial management knowledge and experience. Extensive knowledge of Public Service and Finance framework. Relevant administrative procedures, including norms and standards. Knowledge of Legal compliance. Proven advanced ability to communicate effectively (written & verbal) in English, at all levels. Ability to conduct technical report writing, Technical consulting and self-management. Proficiency in MS Office Suite, particularly MS Excel and MS Word. Advanced analytical thinking skills. Research, policy interpretation, problem solving and decision-making skills. Leadership, Supervision and Management skills. Strong interpersonal skills. Willingness to train subordinates.

DUTIES : Assist SO1 Electrical with investigations and compile Statements of work or Specifications. Assist SO1 Electrical verifying of quotation. Assist SO1 Electrical with monitoring repairs undertaken by the SAN repair facility or Contractor. Assist SO1 Electrical with carrying out acceptance of repaired equipment. Assist SO1

Electrical to ensure equipment is returned to the SAN unit or vessel. Assist SO1 Electrical with verifying of authority documentation. Assist SO1 Electrical with carrying out Class management duties for Refits, DEDs and AMPs. Assist SO1 Electrical with carrying out electrical equipment management for Refits, DEDs and AMPs. Assist SO1 Electrical with verifying of Armscor Dockyard store request. Assist SO1 Electrical manage the availability of repairable equipment to SAN repair facility or Contractor.

ENQUIRIES : Lt (SAN) T.G. Moeleso Tel No: (021) 787 4379
APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.
NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/21 : **ARTISAN FOREMAN GRADE A: ELECTRONIC: SO2 ELECTRONIC REF NO: NAVAL/52/44/23/21**

SALARY : Grade A: R344 811 – R389 592 per annum
CENTRE : Fleet Command HQ: Technical Upkeep Section, Simon's Town
REQUIREMENTS : Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Trade Test to be in the relevant field. Project Management, Supervisory, Management, Contract Management and Financial management knowledge and experience. Extensive knowledge of Public Service and Finance framework. Relevant administrative procedures, including norms and standards. Knowledge of Legal compliance. Proven advanced ability to communicate effectively (written & verbal) in English, at all levels. Ability to conduct technical report writing, Technical consulting and self-management. Proficiency in MS Office Suite, particularly MS Excel and MS Word. Advanced analytical thinking skills. Research, policy interpretation, problem solving and decision-making skills. Leadership, Supervision and Management skills. Strong interpersonal skills. Willingness to train subordinates.

DUTIES : Assist SO1 Electronic with investigations and compile Statements of work or Specifications. Assist SO1 Electronic verifying of quotation. Assist SO1 Electronic with monitoring repairs undertaken by the SAN repair facility or Contractor. Assist SO1 Electronic with carrying out acceptance of repaired equipment. Assist SO1 Electronic to ensure equipment is returned to the SAN unit or vessel. Assist SO1 Electronic with verifying of authority documentation. Assist SO1 Electronic with carrying out Class management duties for Refits, DEDs and AMPs. Assist SO1 Electronic with carrying out electrical equipment management for Refits, DEDs and AMPs. Assist SO1 Electronic with verifying of Armscor Dockyard store request. Assist SO1 Electronic manage the availability of repairable equipment to SAN repair facility or Contractor.

ENQUIRIES : Lt (SAN) T.G. Moeleso Tel No: (021) 787 4379
APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.
NOTE : Statutory Requirements Apply (Appropriate Trade Test).

POST 44/22 : **ARTISAN FOREMAN GRADE A: SHIPWRIGHT: TIMBER & GP: SNR SHIPWRIGHT REF NO: NAVAL/52/44/23/22 (X3 POSTS)**

SALARY : Grade A: R344 811 – R389 592 per annum
CENTRE : Fleet Maintenance Unit, Simon's Town.
REQUIREMENTS : Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Previous Shipbuilding experience working in a Marine environment would advantageous. Experience in construction, installation, maintenance, and manufacture of structures, systems and building needed. Proven ability to communicate effectively (written and verbal) in English at all levels. Proficiency in MS Office packages and other computer-aided technical applications. Knowledge of Legal Compliance. Ability to write technical reports. Ability to read technical drawings. Knowledge and skills of Conflict Managements and OHS Act. Planning and Organising skills.

DUTIES : Render of technical advice to subordinates. Co-ordinate of work schedules. Execute duties in compliance with OHASA. Supervise and train subordinate and apprentices. Work on ships and heights.

ENQUIRIES APPLICATIONS : SWO D.W. Josephs Tel No: (021) 787 4244
Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/23 : **ARTISAN FOREMAN GRADE A: MECHANICAL: MACHINE SHOP: SNR FITTER REF NO: NAVAL/52/44/23/23 (X2 POSTS)**

SALARY CENTRE REQUIREMENTS : Grade A: R344 811 – R389 592 per annum
Fleet Maintenance Unit, Simon's Town
Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Previous maritime experience will be of an advantage. Knowledge of Mechanical test equipment. Knowledge of diesel engines, all types of pumps, compressors and valves etc. Knowledge of safety standards. Ability to conduct technical training. Ability to compile documentation. Ability to read technical drawings. Proven ability to communicate effectively (written and verbal) in English at all levels. Proficiency in MS Office packages and other computer-aided technical applications. Knowledge of Legal Compliance. Ability to write technical reports. Knowledge and skills of Conflict Managements and OHS Act. Planning and Organising skills.

DUTIES : Render advice and guidance and in-house training to junior artisans and apprentices. Operate machining equipment. Interpreting job requirements from instructions, drawings, samples and templates. Adhere to all safety and quality regulations. Supervise and train subordinates. Must be medically fit and be able to work onboard ships and submarines.

ENQUIRIES APPLICATIONS : SWO G.E. Vincent Tel No: (021) 787 4150
Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/24 : **ARTISAN FOREMAN GRADE A (MACHINIST): MACHINE SHOP: SNR MECH REF NO: NAVAL/52/44/23/24**

SALARY CENTRE REQUIREMENTS : Grade A: R344 811 – R389 592 per annum
Fleet Maintenance Unit, Simon's Town.
Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Knowledge of Mechanical test equipment. Knowledge of applicable machinery with regard to Lathes, milling machines, surface grinder, etc. Knowledge of safety standards. Ability to conduct technical training. Ability to compile documentation. Ability to read technical drawings. Proven ability to communicate effectively (written and verbal) in English at all levels. Proficiency in MS Office packages and other computer-aided technical applications. Knowledge of Legal Compliance. Ability to write technical reports. Knowledge and skills of Conflict Managements and OHS Act. Planning and Organising skills.

DUTIES : Render advice and guidance and in-house training to junior artisans and apprentices. Operate machining equipment. Interpreting job requirements from instructions, drawings, samples and templates. Adhere to all safety and quality regulations.

ENQUIRIES APPLICATIONS : SWO G.E. Vincen Tel No: (021) 787 4150
Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/25 : **ARTISAN FOREMAN GRADE A (REFRIGERATION) REFRIGERATION: IC SECTION REF NO: NAVAL/52/44/23/25**

SALARY CENTRE : Grade A: R344 811 – R389 592 per annum
Fleet Maintenance Unit, Simon's Town

<u>REQUIREMENTS</u>	:	Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Previous maritime experience will be of an advantage. Knowledge of Refrigeration test equipment. Knowledge of applicable machinery with regard to refrigeration and air conditioning systems. Knowledge of safety standards. Ability to conduct technical training. Ability to compile documentation. Proven ability to communicate (written and verbal) in English, at all levels. Ability to read technical drawings. Proficiency in MS Office packages and other computer-aided technical applications. Knowledge of Legal Compliance. Ability to write technical reports. Knowledge and skills of Conflict Managements and OHS Act. Planning and Organising skills.
<u>DUTIES</u>	:	Render advice and guidance and in-house training to junior artisans and apprentices. Operate machining equipment. Conduct gas and electronic leak detection. Interpret job requirements from instructions, drawings, samples and templates. Adhere to all safety and quality regulations. Must be medically fit and be able to work on ships and submarines.
<u>ENQUIRIES</u>	:	SWO G.E. Vincent. Tel: 021 787 4150
<u>APPLICATIONS</u>	:	Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.
<u>NOTE</u>	:	Statutory requirements apply (Appropriate Trade Test).
<u>POST 44/26</u>	:	<u>ARTISAN FOREMAN GRADE A (REFRIGERATION) REFRIGERATION: SNR MECH REF NO: NAVAL/52/44/23/26</u>
<u>SALARY</u>	:	Grade A: R344 811 – R389 592 per annum
<u>CENTRE</u>	:	Fleet Maintenance Unit, Simon's Town.
<u>REQUIREMENTS</u>	:	Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Previous maritime experience will be of an advantage. Knowledge of Refrigeration test equipment. Knowledge of applicable machinery with regard to refrigeration and air conditioning systems. Knowledge of safety standards. Ability to conduct technical training. Ability to compile documentation. Proven ability to communicate (written and verbal) in English, at all levels. Ability to read technical drawings. Proficiency in MS Office packages and other computer-aided technical applications. Knowledge of Legal Compliance. Ability to write technical reports. Knowledge and skills of Conflict Managements and OHS Act. Planning and Organising skills.
<u>DUTIES</u>	:	Render advice and guidance and in-house training to junior artisans and apprentices. Operate machining equipment. Conduct gas and electronic leak detection. Interpreting job requirements from instructions, drawings, samples and templates. Adhere to all safety and quality regulations. Must be medically fit and be able to work on ships and submarines.
<u>ENQUIRIES</u>	:	SWO G.E. Vincent Tel No: (021) 787 4150
<u>APPLICATIONS</u>	:	Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.
<u>NOTE</u>	:	Statutory requirements apply (Appropriate Trade Test).
<u>POST 44/27</u>	:	<u>ARTISAN FOREMAN GRADE A: ELECTRICAL WORKSHOP: ELECTRICIAN REF NO: NAVAL/52/44/23/27</u>
<u>SALARY</u>	:	Grade A: R344 811 – R389 592 per annum
<u>CENTRE</u>	:	Naval Base Durban
<u>REQUIREMENTS</u>	:	Appropriate Trade Test Certificate. 5 Years Post Qualification Years of Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Experience in the Electrical workshop environment would be an advantage. Ability to communicate effectively (written and verbal) in English, at all levels and compile documentation. Ability to compile Technical Reports. Computer literacy in MS Office Suite. Ability to work under pressure and meet target dates. Supervising, planning, organising and problem solving skills in the electrical environment. Knowledge of Public Service. Advanced analytical thinking, interpretation and decision-making skills. Reasoning and ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples and templates. Ability to operate equipment and applicable machinery. Knowledge of

safety. Adhering to all safety and quality regulations. Skills. Knowledge of Legal compliance.

DUTIES : Assist with Shore Supply and maintenance of electrical systems: Compressed Air, Saltwater Fire Maintenance, Synchro Lift Crane Services, Fuel Farm Technical Support and any other related tasks.

ENQUIRIES APPLICATIONS : Lt N.R. Sithole Tel No: (031) 460 6143
: Cdr S.K. Sibiyi, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036. Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road, Fynlands, Durban.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/28 : **ARTISAN FOREMAN GRADE A: PAINT SHOP: PAINTER REF NO: NAVAL/52/44/23/28 (X2 POSTS)**

SALARY CENTRE REQUIREMENTS : Grade A: R344 811 – R389 592 per annum
: Naval Base Durban
: Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special requirements: (Skills needed): Experience in Painting. Ability to Communicate effectively (written and verbal) in English, at all levels and compile documentation. Ability to write Technical Reports. Computer literate in MS Office Suite. Ability to work under pressure and meet target dates. Supervising, planning, organising and problem solving skills in the painting environment. Knowledge of Public Service. Advanced analytical thinking, interpretation and decision-making skills. Reasoning and ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples and templates. Ability to operate equipment and applicable machinery. Knowledge of safety. Adhering to all safety and quality regulations. Knowledge of Legal compliance.

DUTIES : Perform assignments in compliance with set standards. Interpreting technical drawings and dossiers. Use and order miscellaneous stores. Repair, maintain and upgrade buildings. Provide factual and technical advice. Supervise and train subordinates. Maintain a safe working environment.

ENQUIRIES APPLICATIONS : Lt N.R. Sithole Tel No: (031) 460 6143
: Cdr S.K. Sibiyi, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036. Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road, Fynlands, Durban.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/29 : **ARTISAN FOREMAN GRADE A: MACHINING & FITTING: FITTER REF NO: NAVAL/52/44/23/29**

SALARY CENTRE REQUIREMENTS : Grade A: R344 811 – R389 592 per annum
: Naval Base Durban
: Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special requirements: (Skills needed): Experience in a Mechanical Workshop would be an advantage. Ability to Communicate effectively (written and verbal) in English, at all levels and compile documentation. Ability to compile Technical Reports. Computer literate in MS Office Suite. Ability to work under pressure and meet target dates. Supervising, planning, organising and problem solving skills in the mechanical environment. Knowledge of Public Service. Advanced analytical thinking, interpretation and decision-making skills. Reasoning and ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples and templates. Ability to operate equipment and applicable machinery. Knowledge of safety. Adhering to all safety and quality regulations. Knowledge of Legal compliance.

DUTIES : Perform assignments in compliance with set standards. Interpreting technical drawings and dossiers. Use and order miscellaneous stores. Repair, maintaining and upgrading buildings. Provide factual and technical advice. Supervise and train subordinates. Maintain a safe working environment.

ENQUIRIES : Lt N.R. Sithole Tel No: (031) 460 6143

APPLICATIONS : Cdr S.K. Sibiyi, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036. Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road, Fynlands, Durban.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/30 : **ARTISAN FOREMAN GRADE A: SHIPWRIGHTS WORKSHOP: SHIPWRIGHT REF NO: NAVAL/52/44/23/30**

SALARY : Grade A: R344 811 – R389 592 per annum
CENTRE : Naval Base Durban
REQUIREMENTS : Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special requirements: (Skills needed): Experience in Wood Work / Joinery workshop would be an advantage. Ability to Communicate effectively (written and verbal) in English, at all levels and compile documentation. Ability to compile Technical Reports. Computer literate in MS Office Suite. Ability to work under pressure and meet target dates. Supervising, planning, organising and problem solving skills in the woodwork environment. Knowledge of Public Service. Advanced analytical thinking, interpretation and decision-making skills. Reasoning and ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples and templates. Ability to operate equipment and applicable machinery. Knowledge of safety. Adhering to all safety and quality regulations. Knowledge of Legal compliance.

DUTIES : Perform assignments in compliance with set standards. Interpret technical drawings and dossiers. Use and order miscellaneous stores. Repair, maintain and upgrade buildings. Provide factual and technical advice. Supervise and train subordinates. Maintain a safe working environment.

ENQUIRIES APPLICATIONS : Lt N.R. Sithole. Tel: 031 460 6143
: Cdr S.K. Sibiyi, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036. Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road, Fynlands, Durban.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/31 : **ARTISAN FOREMAN GRADE A: ELECTRICAL: ELECTRICIAN REF NO: NAVAL/52/44/23/31**

SALARY : Grade A: R344 811 – R389 592 per annum
CENTRE : Naval Base Simon's Town: Facilities Division.
REQUIREMENTS : Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Experience in an Electrical Workshop will be an advantage. Ability to communicate effectively (written and verbal) in English at all levels. Compile documentation. Ability to compile technical reports. Ability to work under pressure and meet target dates. Ability to supervise. Planning, organising and problem solving skills in the electrical environment. Knowledge of the Public Service Act. Advanced analytical thinking, interpersonal and decision-making skills. Reasoning and ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples, and templates. Ability to operate equipment and applicable machinery. Knowledge of safety. Adhering to all safety and quality regulations. Knowledge of legal compliance. Excellent time management skills.

DUTIES : Install, maintain and upgrade electrical installations. Supervise subordinates and inspecting installations. Repair power tools and other electrical equipment. Administer documentation.

ENQUIRIES APPLICATIONS : Cdr H.J. Visser Tel No: (021) 787 5237
: Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/32 : **ARTISAN FOREMAN GRADE A: MARINE FACILITIES: DIVER REF NO: NAVAL/52/44/23/32**

SALARY : Grade A: R344 811 – R389 592 per annum
CENTRE : Naval Base Simon's Town: Facilities Division.

REQUIREMENTS : Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Welding / Civil related trades. Experience in the marine / diving environment would be an advantage. Ability to work under water +/- 39m. Knowledge of repairing maintaining and upgrading of harbour facilities. Knowledge of safe keeping of job sites and materials. Ability to communicate effectively (written and verbal) in English at all levels and compile documentation. Ability to compile technical reports. Ability to read and understand technical drawings. Project Management experience. Ability to work under pressure and meet target dates. Ability to supervise, planning, organising and problem solving skills in the marine/diving environment. Knowledge of the Public Service Act. Advanced analytical thinking, interpersonal and decision-making skills. Reasoning and ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples, and templates. Ability to operate equipment and applicable machinery. Knowledge of safety. Adhering to all safety and quality regulations. Knowledge of legal compliance. Excellent time management skills.

DUTIES : Repair, maintain and up-grade of harbours and facilities. Manage a variety of tasks wrt the Marine / Diving Workshops workload, staff and procure equipment and materials. Supervise subordinates which includes training and assessments. Administer documentation.

ENQUIRIES : Cdr H.J. Visser Tel No: (021) 787 5237

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/33 : **ARTISAN FOREMAN GRADE A: QUALITY ASSURANCE: MECH REF NO: NAVAL/52/44/23/33**

SALARY : Grade A: R344 811 – R389 592 per annum

CENTRE : Naval Base Simon's Town: Transport Depot, Dido Valley, Simon's Town

REQUIREMENTS : Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Experience in a vehicle maintenance workshop / environment, would be an advantage. Specialised knowledge of Vehicle Maintenance Processes and Procedures. Knowledge of the Outsourcing Processes and Procedures. Ability to Assess Quotation from Service Providers ito Market Related Costs. Ability to Communicate effectively (written and verbal) in English, at all levels. Ability to Conduct Post-Maintenance Vehicle Technical Inspections. Knowledge of Legal compliance. Ability to conduct Technical report writing, Technical consulting and self-management. Proficiency in MS Office Suite. Advanced analytical thinking skills. Organising, problem solving and decision-making skills. Leadership, Supervision and Management skills. Strong interpersonal skills. Willingness to train subordinates.

DUTIES : Assessment of vehicle maintenance and repair requirements. Conduct and obtain quotations iro vehicle service / minor maintenance and repair. Outsource vehicle maintenance and repair requirements. Provision of a vehicle recovery service. Monitor and finalise outsourced vehicle maintenance and repair.

ENQUIRIES : CPO M.V. Vezi at 083 929 1570

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply (Appropriate Trade Test).

POST 44/34 : **ARTISAN FOREMAN GRADE A: BOAT MAINTENANCE: CHIEF ARTISAN REF NO: NAVAL/52/44/23/34**

SALARY : Grade A: R344 811 – R389 592 per annum

CENTRE : Naval College Gordon's Bay

REQUIREMENTS : Appropriate Trade Test Certificate. 5 Years Post Qualification Experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Experience in a marine environment would be an advantage. Ability to communicate effectively (written and verbal) in English at all levels. Ability to conduct technical report writing. Engineering, welding and fitting and turning skills. Ability to function as the

first line maintenance on unit vehicles. Knowledge of maintenance schedule procedure. Knowledge of fire equipment appliances and OHS Act. Knowledge of operation procedures on outboard motors. Proficiency in MS Office suite and computer aided technical applications. Leadership, Supervision, Planning and Organising skills. Knowledge of Legal compliance.

DUTIES : Maintain and repair all boats in the unit. Render engineering maintenance in the unit. Maintain all firefighting equipment in the unit. Survey unit galley machinery. Survey all mechanical parts on unit laundry machines. Maintain unit boilers. Maintain and repair the slipway. Conform to OHASA safety standards.

ENQUIRIES : Chief Petty Officer T.A. Ramugumo Tel No: (021) 787 4949

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/35 : **ARTISAN FOREMAN GRADE A: CHAMB & INSTRU SUPP: INSTRUMENT FITTER REF NO: NAVAL/52/44/23/35**

SALARY : Grade A: R344 811 – R389 592 per annum

CENTRE : SAS Simonsberg: Diving School, Simon's Town

REQUIREMENTS : Appropriate Trade Test Certificate. 5 Years post qualification experience as an Artisan. Valid Driver's License. Special Requirements: (Skills needed): Good communication skills both verbal and written. Problem solving, planning and organising skills. Knowledge of Project and Change Management. Knowledge of computer aided technical applications. Knowledge of technical report writing skills. Knowledge of legal compliance.

DUTIES : Perform OSIS related tasks. Upkeep of all diving equipment. Lecture on diving equipment. Confirm status of diving equipment. Analyse of breathing gases. Test fittings and hoses. Allocate tasks and oversee work performance. Interpret technical drawings. Order and control miscellaneous stores. Provide factual and technical data and advice. Supervise and train subordinates and trainees. Maintain a safe working environment.

ENQUIRIES : WO2 M. Chetty Tel No: (021) 787 4765

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply (Appropriate Trade Test).

POST 44/36 : **ARTISAN (PRODUCTION) GRADE A: SIGNWRITER & ENGRAVING: ENGRAVER REF NO: NAVAL/52/44/23/36**

SALARY : Grade A: R220 533 – R244 737 per annum

CENTRE : Fleet Maintenance Unit, Simon's Town

REQUIREMENTS : Appropriate Trade Test Certificate (Engraver / Signage). Valid Driver's License. Special Requirements: (Skills needed): Good communication skills both verbal and written. Must be conversant with computer programmes, Corel draw, Art cam pro, Flexi expert and Gravo style. Design bitmap/vector images and shapes. Petty cash procedure and store demands. Problem solving, planning and organising skills. Knowledge of Project management and time keeping. Must be able to work under pressure. Technical report writing skills. Basic knowledge and understanding of Occupational Health and Safety Regulations.

DUTIES : Perform signwriting work: Digital 2d and 3d signage. Interpret technical drawings and work dossiers. Order and control miscellaneous stores. Provide factual and technical data and advice. Supervise and train subordinates and trainees. Maintain a safe working environment.

ENQUIRIES : SWO. D.W. Josephs Tel No: (021) 787 4244

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply (Appropriate Trade Test).

POST 44/37 : **ARTISAN (PRODUCTION) GRADE A: ISLAND MAINTENANCE SERVICES: ELECTRICIAN REF NO: NAVAL/52/44/23/37**

SALARY : Grade A: R220 533 – R244 737 per annum

CENTRE REQUIREMENTS : Naval Base Durban
: Appropriate Trade Test Certificate. Valid Driver's License. Special requirements: (Skills needed): Experience in the Electrical Workshop environment would be an advantage. Ability to communicate effectively (written and verbal) in English, at all levels and compile documentation (word processing skills). Ability to work under pressure and meet target dates. Knowledge of Public Service. Analytical thinking, interpretation and decision-making skills. Reasoning and ability to read and understand technical drawings. Interpreting job requirements from instructions, drawings, samples and templates. Ability to operate equipment and applicable machinery. Knowledge of safety. Adhering to all safety and quality regulations. Supervising skills. Knowledge of Legal compliance.

DUTIES : Perform Standard Electrical Maintenance and Repair Tasks: Compressed Air, Saltwater Fire Maintenance, Synchro Lift, Crane Services, Fuel Farm technical support and any other related tasks.

ENQUIRIES APPLICATIONS : Lt N.R. Sithole Tel No: (031) 460 6143
: Cdr S.K. Sibiyi, SA Navy, Naval Base Durban, Private Bag X1, Durban, 4036. Hand Deliver: Naval Base Durban, Salisbury Island, Off Bay Head Road, Fynlands, Durban.

NOTE : Statutory Requirements Apply (Appropriate Trade Test).

POST 44/38 : **ARTISAN (PRODUCTION) GRADE A: VOICE TECH SERVICES: VOICE TECH ARTISAN REF NO: NAVAL/52/44/23/38**

SALARY CENTRE REQUIREMENTS : Grade A: R220 533 – R244 737 per annum
: Naval Base Simon's Town
: Appropriate Trade Test. Valid Driver's License. Special Requirements: (Skills needed): Previous experience in the installation and maintenance of digital and analogue telephone networks would be an advantage. Ability to communicate effectively (written and verbal) in English, at all levels. Ability to compile technical reports. Computer literacy in MS Office Suite. Ability to read and understand technical drawings and schematics. Basic knowledge of Health and Safety. Knowledge of basic hand tools and equipment. Problem solving, knowledge of VoIP technology will be an advantage. Knowledge of Legal compliance. Knowledge of Health and Safety regulations.

DUTIES : Execute Voice Technical Service provision operations. Conduct Voice Tech Support Services. Maintain equipment's and facilities according to schedule. Keep and maintain job records on the register. Maintain and adhere to agreed developmental plan or requirement.

ENQUIRIES : Lt L.C. Letshabo Tel No: (021) 787 5869 / WO1 N.P. Keeme Tel No: (021) 787 5790

APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.

NOTE : Statutory Requirements Apply (Appropriate Trade Test).

POST 44/39 : **ARTISAN PRODUCTION GRADE A: BOAT MAINTENANCE: SHIPWRIGHT REF NO: NAVAL/52/44/23/39**

SALARY CENTRE REQUIREMENTS : Grade A: R220 533 – R244 737 per annum
: Naval College Gordon's Bay
: Appropriate Trade Test Certificate. Valid Driver's License. Special Requirements: (Skills needed): Experience in Shipwright / Joinery environment would be an advantage. Ability to work with wood and ability to design furniture. Ability to communicate effectively (written and verbal) in English. Ability to work independently and also as part of a team. Ability to multi-task and perform general handyman tasks. Knowledge and skills in carpentry and metalwork. Knowledge of hand tools, machinery, painting and spray painting is required. Problem solving skills. Good organising and interpersonal skills. The identification of relevant machinery, tools and equipment is required. Basic knowledge of Occupational Health and Safety Act. Knowledge of legal compliance.

DUTIES : Maintain and repair all Shipwright / Joinery related jobs on boats in the unit. Maintain and repair all Shipwright related equipment in the unit. Manufacture of all Carpentry items required for the unit. Must be available to conduct emergency

repairs in the unit. Conduct administrative duties such as assisting with stocktaking, the procurement of spares and materials within required timeframes. Complete documentation for Petty cash purchases. Responsible for neatness of workshop. Responsible to control equipment and stores and report negligence or unsafe situations. Responsible for tools used inside and outside the workshop and the adherence to work hours. Comply with order and instructions from superiors. Conforming to OHASA safety standards.

ENQUIRIES : Chief Petty Officer T.A. Ramugumo Tel No: (021) 787 4949
APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.
NOTE : Statutory requirements apply (Appropriate Trade Test).

POST 44/40 : **ARTISAN (PRODUCTION) GRADE A: TYPE AND MAKE UP: TYPESETTER / COLOUR OPERATOR REF NO: NAVAL/52/44/23/40**

SALARY : Grade A: R220 533 – R244 737 per annum
CENTRE : SA Navy Publications Unit, Simon's Town
REQUIREMENTS : Appropriate Trade Certificate. Valid Driver's License. Special Requirements: (Skills needed): Previous printing experience as an Electronic Originator (Typesetter) would be an advantage. Knowledge of Phototypesetting. Knowledge of design and layout. Knowledge of all types of programmes used for designing and typesetting. Knowledge of safety standards. Knowledge of Making-Up. Knowledge of Scanning. Ability and willingness to conduct technical training to learners. Ability to communicate effectively (written and verbal) in English at all levels. Ability to compile documentation. Computer literacy in MS Office Suite. Ability to read technical drawings. Must be medically fit and be able to work long hours standing in printing factory.

DUTIES : Typeset original manuscript for proof-reading. Typeset author's changes or corrections. Design and layout of manuscript to Conventions of Service Writing (CSW) standards. Make-Up and screen typeset matter to printing, CSW or customer requirements. Scan necessary documents. Adhere to all safety and quality regulations.

ENQUIRIES : WO1 Y.R. Nongauza Tel No: (021) 787 4134
APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.
NOTE : Statutory Requirements Apply (Appropriate Trade Test).

POST 44/41 : **ARTISAN (PRODUCTION) GRADE A: BINDERY: CUTTER & BINDER REF NO: NAVAL/52/44/23/41**

SALARY : Grade A: R220 533 – R244 737 per annum
CENTRE : SA Navy Publications Unit, Simon's Town.
REQUIREMENTS : Appropriate Trade Test Certificate. Valid Driver's License. Special Requirements: (Skills needed): Previous experience in the cutting and binding environment would be advantageous. Basic knowledge of health and safety regulations. Ability to communicate effectively (written and verbal) in English, at all levels. Ability to compile documents. Computer literacy in MS Office Suite. Basic knowledge of hand tools and equipment. Problem solving and decision making skills. Knowledge of Legal compliance. Knowledge of safety standards.

DUTIES : Assist with ordering of paper. Assist with cutting paper for printing purposes. Clean and maintaining machine, equipment and factory floor and surroundings.

ENQUIRIES : WO2 A.K. Mmole Tel No: (021) 787 4134 / 3303
APPLICATIONS : Ms A.M. Kau-Tsoanyane, SA Navy, Private Bag X1, Simon's Town, 7995. Hand Deliver: SA Navy, Cole Point Reception, St George's Street, Simon's Town.
NOTE : Statutory Requirements Apply (Appropriate Trade Test).

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

OTHER POSTS

<u>POST 44/42</u>	:	<u>CLINICAL MANAGER (MEDICAL) HAST REF NO: DHCM/11/2023 (X1 POST)</u> Directorate: HIV AIDS STIs and TB (HAST) Programme
<u>SALARY</u>	:	R1 288 095 per annum
<u>CENTRE</u>	:	JHB District Office
<u>REQUIREMENTS</u>	:	An appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Registration with the HPCSA as Medical Practitioner. A minimum of 10 years appropriate experience as Medical Officer after registration with the HPCSA as Medical Practitioner of which 5 years must be working experience in HIV, STIs, VMMC ART Management, TB control, TB/HIV, and DR TB Clinical Management. Master's degree in public health or equivalent qualification would be an advantage. Knowledge of advanced, complex case management would be an advantage. Knowledge of government guidelines and protocols for HIV, STIs, VMMC TB, and DR TB management; Experience in training, clinical mentoring, and supervision; Proven skills in program management including institutional capacity building and systems development; Must be a team player with excellent analytical, oral and written communication skills; Flexibility to work at several geographically dispersed sites. Good Computer skills in Excel, PowerPoint, and MS Word; A valid driver's licence. Must be willing to travel extensively. Knowledge of PFMA legislation and Government policy on HIV, STIs, and TB. Knowledge of DHIS, <u>TIER.NET</u> , EDRweb and report writing skills. The Clinical Manager role is to provide support for the implementation of a country-wide scale up of community and facility-based VMMC and TB/MDR TB treatment programs.
<u>DUTIES</u>	:	The incumbent will be responsible for the following activities but not limited to: develop with NTP and other implementing partners strategies for improving the quality of HIV, STIs and TB; Strengthen clinical knowledge and experience in the management of HIV, STIs VMMC and TB; Assist the National TB Control Programme in implementing strategies to prevent TB/ MDR TB; Initiate and provide technical support and training to district-based management teams and service providers to implement and monitor TB/ MDR TB treatment programs; Build capacity of project staff, Department of Health (DOH) counterparts and collaborating NGOs in the implementation of interventions to prevent, diagnose and treat HIV, STIs VMMC and TB / MDR TB; Ensure correct patient management and review clinical decisions while strengthening expertise among health care professionals for HIV, STIs VMMC and TB/DR TB care; Work with the DOH to assist in the implementation of HIV, STIs and DS and MDR TB monitoring and evaluation tools; Work with Local Government, NGOs and Developmental District Partners to implement innovative treatment support and monitoring tools through Health technologies; Assist to design / implement targeted operations research to assess and improve implementation of HIV, STIs, VMMC DS and MDR TB programs; Provide regular monitoring and evaluation reports to the District HAST Programme. Reports: Provide monthly and quarterly status reports to the District HAST Programme.: Clinical and Diagnostic Services; Provide activity-based reports per the project guidelines to the Team Lead: Clinical and Diagnostic Service. Work with DoH, CoJ, and Developmental Partners at Sub District and District Management teams. Improve health systems in support of good clinical practice in Province, District, Hospitals, CHC's, and PHC Clinics. Guide implementation of DoH HAST treatment protocols. Keep abreast of the developments in the HIV, STIs VMMC DS, and DR TB programme areas. Facilitate and monitor HIV, STIs, VMMC DS, and DR TB for internal and external stakeholders as may be required. Contribute to operational planning activities. Liaising and negotiating with the private sector to improve the health status of communities. Perform all other duties delegated by the Supervisor / Manager. Participate in the training and clinical mentorship of health providers. Support the roll out of Operation Phuthuma Nerve Centre approach at District and Sub District

- level. Support the dissemination and review of HAST policies. Strengthen VMMC, TB/HIV collaboration and rollout.
- ENQUIRIES APPLICATIONS** : Ms Matlodi Mogorosi at 082 857 1918 or Tel No: (011) 694 3823
: should be emailed to JhbHealth.DistrictJobApplications@gauteng.gov.za, please ensure that the reference number is quoted correctly.
- NOTE** : A fully completed new signed Z83 form should be accompanied by recent updated CV. Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from HR. The recommended candidates will be subjected to positive results of the security clearance process (criminal records), the verification of educational qualifications certificates and medical screening. Incomplete applications or applications received after closing date will not be considered. People with disabilities are encouraged to apply.
- CLOSING DATE** : 29 December 2023
- POST 44/43** : **MEDICAL SPECIALIST GRADE 1/2/3 REF NO: CHBAH 749 (X1 POST)**
Directorate: Paediatrics (Neonatology)
- SALARY** : Grade 1: R1 214 805 – R1 288 095 per annum, (all-inclusive package)
Grade 2: R1 386 095 – R1 469 883 per annum, (all-inclusive package)
Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive package)
- CENTRE REQUIREMENTS** : Chris Hani Baragwanath Academic Hospital (CHBAH)
: Appropriate qualification/s as Medical Specialist in Paediatrics, which allows registration with the Health Professions Council of South Africa (HPCSA) as a paediatrician. Current registration as a Paediatrician for 2023/ 2024. **Grade1:** 0- 5 years' experience as Medical Specialist. **Grade 2:** 5-10 years' experience as Medical Specialist. **Grade 3:** 10- 15 years' experience as Medicals Specialist. Applicants in the process of registration with HPCSA as specialists and will be registered within two months of the interviews will be considered. Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team. Aptitude for increasing the "footprint" Paediatric services across the CHBAH hospital cluster. Clinical skillset to manage high volume patient numbers, have clinical experience to help with any subspecialty clinic work, as determined by the needs of the department of Paediatrics at Chris Hani Baragwanath. Academic Hospital.
- DUTIES** : Supervising the management of and managing neonatal patients, and coordinate any services required for patient care. To provide clinical care/ services in the Division of Neonatology (including neonates rooming-in with their mothers, inpatients, and outpatients' services). To assist in providing clinical services in general paediatrics as determined by the department of Paediatrics. To participate and assist in teaching/ training programme of both undergraduates and postgraduates. To conduct clinical research/ audits and /or participate in the research program in the Division / Department, including supervising MMed students. Attend meetings and training as approved by Head of Unit and/or Head of Department. Comply with the Performance Management and Development System (contracting, quarterly or semester reviews and final assessment).
- ENQUIRIES APPLICATIONS** : Prof Velaphi Tel No: (011) 933 8400/ 8416
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should

state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualify. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 18 December 2023
- POST 44/44** : **MEDICAL SPECIALIST GRADE 1/2/3 REF NO: CHBAH 750 (X1 POST)**
Directorate: Anaesthetics
- SALARY** : Grade 1: R1 214 805 – R1 288 095 per annum, (all-inclusive package)
Grade 2: R1 386 095 – R1 469 883 per annum, (all-inclusive package)
Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as Medical Specialist. Current registration for 2023/2024. Exposure in working, in Anaesthetics will be an added advantage. **Grade1:** 0- 5 years' experience as Medical Specialist. **Grade 2:** 5-10 years' experience as Medical Specialist. **Grade 3:** 10- 15 years' experience as Medicals Specialist.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care. Supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g., Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits, and where necessary quality improvement plans assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities. Appointed candidate will be expected to strengthen the regional and district health systems by providing outreach programmes; to participate in all divisional, departmental and faculty meetings in order to facilitate effective teaching and research as well as to enhance continuing professional development; to maintain quality assurance standards and other departmental policies. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure

and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team and attend meetings, training as approved by HOU. Comply with the Performance Management and Development system (contracting, quarterly reviews, and final assessment).

**ENQUIRIES
APPLICATIONS**

: Dr P Mogane Tel No: (011) 933 9335
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE

: 18 December 2023

POST 44/45

: **MEDICAL SPECIALIST GRADE 1/2/3 REF NO: CHBAH 751 (X1 POST)**
Directorate: Ophthalmology

SALARY

: Grade 1: R1 214 805 – R1 288 095 per annum, (all-inclusive package)
Grade 2: R1 386 095 – R1 469 883 per annum, (all-inclusive package)
Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive package)

**CENTRE
REQUIREMENTS**

: Chris Hani Baragwanath Academic Hospital (CHBAH)
: Appropriate qualification that allows registration with the HPCSA as Medical Specialist. Registration with the HPCSA as Medical Specialist for 2023/2024. Confirmation of FCP results from the College of Medicine of South Africa (CMSA); **Grade1:** 0- 5 years' experience as Medical Specialist. **Grade 2:** 5-10 years' experience as Medical Specialist. **Grade 3:** 10- 15 years' experience as Medical Specialist. Competencies/Knowledge/Skills. Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to

work in a multi-disciplinary team. Knowledge of legislation, policies and procedure pertaining to mental health care users Computer Literacy. Aptitude for increasing the “footprint” ophthalmology service across the CHBAH hospital cluster. Candidate is expected to have competency in various ophthalmic surgical skills, assist with the running of various specialty clinics, teaching undergraduates and postgraduates (including supervision of MMED thesis) be willing to perform overtime work, volunteer for additional weekend surgery lists on an ad hoc basis.

DUTIES : Supervising the management of and managing ophthalmic patients and coordinate services. To help with general clinic at St John. To assist in teaching programme of both undergraduates and postgraduates. Attend meetings and training as approved by HOU. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment).

ENQUIRIES : Dr H.D. Alli Tel No: (011) 933 8775

APPLICATIONS : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualify. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE : 18 December 2023

POST 44/46 : **MEDICAL SPECIALIST GRADE 1/2/3 REF NO: CHBAH 752 (X4 POSTS)**
Directorate: Radiology

SALARY : Grade 1: R1 214 805 – R1 288 095 per annum, (all-inclusive package)
Grade 2: R1 386 095 – R1 469 883 per annum, (all-inclusive package)
Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive package)

CENTRE : Chris Hani Baragwanath Academic Hospital (CHBAH)
REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as a Medical

Specialist in a normal specialty and current registration for 2023/2024. **Grade1:** 0-5 years' experience as Medical Specialist. **Grade 2:** 5-10 years' experience as Medical Specialist. **Grade 3:** 10- 15 years' experience as Medicals Specialist.

DUTIES : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Participation in academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities.

ENQUIRIES : Prof Mngomezulu Tel No: (011) 933 8393/ 0193

APPLICATIONS : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualify. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE : 18 December 2023

- POST 44/47** : **MEDICAL SPECIALIST GRADE 1/2/3 REF NO: CHBAH 753 (X2 POSTS)**
(This is a Three (3) Year training fellowship in cardiology and the candidate will be expected to write the certificate in cardiology)
- SALARY** : Grade 1: R1 214 805 – R1 288 095 per annum, (all-inclusive package)
Grade 2: R1 386 095 – R1 469 883 per annum, (all-inclusive package)
Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive package)
- CENTRE REQUIREMENTS** : Chris Hani Baragwanath Academic Hospital (CHBAH)
: Appropriate qualifications that allow registration with HPCSA as Medical Specialist in normal specialty. Registration with the HPCSA as a Medical Specialist. Current HPCSA registration for 2023/2024. Exposure in the public sector would be an advantage. This exposure should be in terms of clinical service provision, teaching, and research. Highly motivated and enthusiastic to contribute positively to the Division of Cardiology. **Grade1:** 0 - 5 years' experience as Medical Specialist. **Grade 2:** 5 -10 years' experience as Medical Specialist. **Grade 3:** 10- 15 years' experience as Medicals Specialist. Knowledge/ Competency/Skills: Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team.
- DUTIES** : Provision of a comprehensive clinical service for patients at Chris Hani Baragwanath Academic Hospital; provision of undergraduate and postgraduate medical student teaching; provision of supervision and training of Medical Registrars. Stimulate and undertake research projects. Be a role model for students and staff. Maintain quality assurance standards and other departmental policies. Supervising the management of and managing patients Administrative duties within the Department. Be a role model for students and staff. Participate in all divisional, departmental and faculty meetings to facilitate effective teaching and research as well as to enhance continuing professional development. Perform duties assigned by the Head of Department of Health. Maintain quality assurance standards and other Departmental policies. To assist in teaching programme of both undergraduates and postgraduates. Attend meetings and training as approved by HOU. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment).
- ENQUIRIES APPLICATIONS** : Prof MR Nethononda Tel No: (011) 933 8197
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification

Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 18 December 2023
- POST 44/48** : **MEDICAL OFFICER GRADE 1/2/3 REF NO: CHBAH 754 (X1 POST)**
- SALARY** : Grade 1: R906 540 – R975 738 per annum, (all-inclusive package)
Grade 2: R1 034 373 - R1 129 116 per annum, (all-inclusive package)
Grade 3: R1 197 150 - R1 491 627 per annum, (all-inclusive package)
- CENTRE REQUIREMENTS** : Chris Hani Baragwanath Academic Hospital
: Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. HPCSA registration as a Medical Practitioner and must be post Community Service. Current registration with HPCSA for 2023/2024. **Grade 1:** 0 - 5 years' experience as Medical Officer. **Grade 2:** 5 -10 years' experience as Medical Officer. **Grade 3:** 10 - 15 years' experience as Medical Officer.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing, and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns, and community service doctors). Willing to do commuted overtime. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing Medico Legal Documents timeously (e.g., Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lectures, and ward rounds. Ensure that administration and record keeping is done in the department. Rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Medical officers will inter alia be responsible for rendering of clinical services, assessment, and treatment of patients. Medical officers will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes.
- ENQUIRIES APPLICATIONS** : Professor S. Velaphi Tel No: (011) 933 8416/ 8400
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed

Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 18 December 2023
- POST 44/49** : **MEDICAL OFFICER GRADE 1/2/3 REF NO: CHBAH 755 (X1 POST)**
Directorate: Anaesthetics
- SALARY** : Grade 1: R906 540 – R975 738 per annum, (all-inclusive package)
Grade 2: R1 034 373 - R1 129 116 per annum, (all-inclusive package)
Grade 3: R1 197 150 - R1 491 627 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as a medical practitioner, HPCSA registration as an independent medical practitioner and must be post Community Service. Current registration with HPCSA for 2023/2024. Must be a South African citizen or permanent resident. Completed FCA 1 (or equivalent) OR DA with FCA 1 subjects a prerequisite. **Grade 1:** 0- 5 years' experience as Medical Officer. **Grade 2:** 5-10 years' experience as Medical Officer. **Grade 3:** 10-15 years' experience as Medical Officer.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient related administrative duties; participating in all activities of the discipline in relation to teaching and research; participating in departmental audit activities; and preparing and writing of reports. Supervising junior doctors (undergraduate students, interns and community service doctors). Willing to do commuted overtime. Attendance of relevant departmental meetings like morbidity and mortality, near miss and completing medico-legal documents timeously. Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards. Performance of practical procedures relevant to anaesthesia. Participation in departmental meetings, journal clubs, case presentations, and lectures. Rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.
- ENQUIRIES** : Dr P Mogane Tel No: (011) 933 9989
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer

on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 18 December 2023
- POST 44/50** : **MEDICAL OFFICER GRADE 1/2/3 REF NO: CHBAH 756 (X1 POST)**
Directorate: Internal Medicine – Oncology
- SALARY** : Grade 1: R906 540 – R975 738 per annum, (all-inclusive package)
Grade 2: R1 034 373 - R1 129 116 per annum, (all-inclusive package)
Grade 3: R1 197 150 - R1 491 627 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Current registration with HPCSA for 2023/2024. **Grade 1:** 0 - 5 years' experience as Medical Officer. **Grade 2:** 5 -10 years' experience as Medical Officer. **Grade 3:** 10 - 15 years' experience as Medical Officer. Candidates with exposure in oncology /haematology and Palliative care training and certificate will be advantageous.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients predominantly in the diabetic unit and other areas in the Internal Medicine Department. Supervise junior doctors (undergraduate students, interns and community service doctors) in diabetology. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and division meetings. Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary teams involve in patient management. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering after-hours (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.
- ENQUIRIES** : Dr N N Mqhayi-Mbambo Tel No: (011) 933 9154/8154
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note

that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.
- CLOSING DATE** : 18 December 2023
- POST 44/51** : **MEDICAL OFFICER REF NO: MRH/2023/77**
Directorate: Orthopaedics
- SALARY** : R906 540 – R1 469 883 per annum, (Salary will be determined as per OSD grading)
- CENTRE** : Mamelodi Regional Hospital
- REQUIREMENTS** : National Senior Certificate. MBChB or MBBCh, current HPCSA registration as medical practitioner, knowledge, and experience in medical Orthopaedic management. Good written and verbal communication skills. Ability to work under-pressure. Commuted overtime is compulsory.
- DUTIES** : Provision of 24 hours services. Manage patients in all departments requiring.eg ICU, OPD clinic. Wards and casualty. Participate in commuted overtime. Supervision and training of medical interns, clinical assistants and nursing staff. Ensure proper and accurate record keeping as legally and ethically required. Provision of quality cost effective services in keeping up with the Batho Pele Principles. Assist the HOD and ensure that the department is compliant to Ideal Hospitals and Lean Management principles. Perform clinical Audit.
- ENQUIRIES** : Dr LB Mapeshoane Tel No: (012) 841 8302
- APPLICATIONS** : must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.
- FOR ATTENTION** : Mr S.E. Mofokeng (HR Recruitment Section)
Mr MH Hlophe Tel No: (012) 841 8329
- NOTE** : Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV. Only shortlisted candidates will be requested to bring certified copies. The

Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

CLOSING DATE : 19 December 2023

POST 44/52 : **MEDICAL OFFICER REF NO: MRH2023/76**
Directorate: General Surgery

SALARY : R906 540 – R1 469 883 per annum, (Salary will be determined as per OSD grading)

CENTRE : Mamelodi Regional Hospital
REQUIREMENTS : National Senior Certificate. MBCHB or MBBCh, current HPCSA registration as medical practitioner, knowledge, and experience in medical surgical management. Good written and verbal communication skills. Ability to work under-pressure. Commuted overtime is compulsory.

DUTIES : Provision of 24 hours surgical services. Manage surgical patients in all departments requiring eg ICU, OPD clinic. Wards in general and casualty. Participate in commuted overtime. Supervision and training of medical interns, clinical assistants, and nursing staff. Ensure proper and accurate record keeping as legally and ethically required. Provision of quality cost effective services in keeping up with the Batho Pele Principles. Assist the HOD and ensure that the department is compliant to Ideal Hospitals and Lean Management principles. Perform clinical Audit.

ENQUIRIES : **Dr. LB Mapeshoane** Tel No: (012) 841 8302
APPLICATIONS : must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

FOR ATTENTION : Mr S.E. Mofokeng (HR Recruitment Section)
Mr MH Hlophe Tel No: (012) 841 8329

NOTE : Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

CLOSING DATE : 19 December 2023

POST 44/53 : **DENTIST GRADE 1 REF NO: CHBAH 757 (X1 POST)**
Directorate: Maxillo-Facial and Oral Surgery (MFSO)

SALARY : Grade 1: R880 521 – R975 738 per annum, (all-inclusive package)
Grade 2: R1 034 373 - R1 112 730 per annum, (all-inclusive package)
Grade 3: R1 197 150 – R1 491 627 per annum, (all-inclusive package)

CENTRE : Chris Hani Baragwanath Academic Hospital (CHBAH)
REQUIREMENTS : Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as a Dentist. Registration with HPCSA as Independent Practice and current registration for 2023/2024. Exposure at CHBAH assisting department in ward rounds, outpatient department, minor surgical list and after hours duties (On call) on a voluntary basis will be an added advantage. **Grade 1:** 0 - 5 years' experience as Dentist. **Grade 2:** 5 - 10 years' experience as Dentist. **Grade 3:** 10 - 15 years' experience as Dentist.

- DUTIES** : Dentist will be responsible for rendering of clinical services, assessment and treatment of patients. Related administrative duties. Participating in all activities of the discipline in relation to teaching and research. Participating in Departmental audit activities, preparing and writing reports. Rotate through Maxillo-Facial and Oral Surgery (MFOS) Departments at various hospitals as well as hospitals served in their specific outreach programmes. Coordinate and monitor the provision of Oral Health Services. Ensure the promotion of oral Health Services. Ensure quality assurance on Oral Health Services.
- ENQUIRIES** : Prof E Rikhotso Tel No: (011) 717 2130
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualify. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.
- CLOSING DATE** : 18 December 2023
- POST 44/54** : **MEDICAL PHYSICIST GRADE 1/2/3 REF NO: CHBAH 758 (X1 POST)**
Directorate: Clinical Support (Radiography)
- SALARY** : Grade 1: R734 811 - R813 369 per annum, (all-inclusive package)
Grade 2: R829 668 - R918 630 per annum, (all-inclusive package)
Grade 3: R946 461 - R1 063 611 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : An appropriate qualification that allows registration with the HPCSA as a Medical Physicist, Registration with the HPCSA as a Medical Physicist. Current registration for 2023/2024. **Grade1:** 0 - 5 years' experience. **Grade2:** 8 - year's experiences and above. **Grade 3:** 16 years' experience and above. Knowledge/skills/Competence requirements: Computer literacy (Ms Office, Excel, PowerPoint). Ability to communicate well with people at different levels and backgrounds. Sound

DUTIES

Organization skills. Good telephone etiquette and interpersonal skills. Must be able to work under pressure and to take initiative. Ability to organize and plan.

- : Review of radiation safety procedures to ensure compliance with regulatory requirements, this also includes issues relating to radioactive waste. Provide training of Nuclear Medicine Staff in radiation protection issues. Review of personnel radiation exposure and preparation of over-exposure reports as required by DoH: RC/SAHPRA. Monitoring of patient radiation doses: diagnostic reference levels (DRLs) Prevention of radiation incidences in nuclear medicine department. Acquisition and administering of personnel radiation monitoring devices (e.g. radiation dosimeters such TLD badges & audible/alarm dosimeters). Perform calculation and inspection of the facility shielding (shielding considerations of PET/CT systems) as required in accordance with the national regulations. Acts on behalf of license holders in taking a full responsibility for the entire scope of radiation protection. Develop and directs quality control programs to ensure safety procedures, better image quality, and identification of the sources of uncertainty as well as the compliance with regulations. Perform acceptance testing of the newly installed imaging systems to verify the specifications provided by the vendor. Implementation of a regular quality control programme with respect to acceptance tests to ensure the effective use of radionuclide calibrators used for activity measurements and imaging devices such as gamma cameras, SPECT scanners and PET scanners that used for diagnostic applications. Evaluate the performance of PET scanners, SPECT scanners, PET/CT, and SPECT/CT according to NEMA standard. Ensuring the accurate and reproducible measurements of radioactivity in nuclear medicine department. Ensuring that all the activity measuring instruments (radionuclide calibrators and survey meters) are calibrated against the national standard. Review of documentation which includes procedure manuals and policy documents. Ensure that the correct activity which is measured with a radionuclide calibrator is administered to patients. Monitor the administration of radioactivity sources (in case of I-131 and Lu-177) to patients for therapeutic procedures. Measurement of the sensitivity of gamma cameras/SPECT scanners prior for the estimation of the activity/counts to be performed. Provides guidelines for proper quantification of nuclear medicine images. Apply the MIRD formalism for dose calculation or develop a standardized dose. Participate in clinical research and teaching physics to nuclear medicine registrars and technologists. Carry out a risk audit with respect to occupational safety from ionizing radiations (gamma rays). Evaluation of all the facilities and procedures in terms of occupational or public safety by performing radiation survey. Participate in drafting/writing specifications prior to purchasing of a new radionuclide calibrator and/or any imaging system. Ability to work full hours a week and work overtime when requested.

ENQUIRIES
APPLICATIONS

- : Mr. S.J.T. Khumalo Tel No: (011) 933 8434
- : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE

- : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be

required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 18 December 2023
- POST 44/55** : **CHIEF PHYSIOTHERAPIST GRADE 1/2 REF NO: CHBAH 759 (X1 POST)**
Directorate: Physiotherapy
- SALARY** : Grade 1: R520 785 - R578 367 per annum, (plus benefits)
Grade 2: R595 251 - R658 482 per annum, (plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : An appropriate qualification that allows for registration with the HPCSA as Physiotherapist. Registration with HPCSA as an independent practitioner and current registration. **Grade1:** 3 - 5 years' experience. **Grade 2:** 8 - and above years' experience. A minimum of 3 years' appropriate experience as Physiotherapist after registration as an independent practitioner with the HPCSA of which at least one year must be in the field of Orthopaedics. Knowledge/ Competency: Must have knowledge of current health and public service legislation, regulations, and policies. Knowledge in the application of clinical Physiotherapy theory, practices, and ethics. Communication skills, report writing skills, decision-making skills, planning & organizational skills, expert clinical Physiotherapy skills, research skills, analytical skills, presentation skills, and human resource & financial management skills. The following will be added advantages: post-graduate qualification and short courses in orthopaedic physiotherapy. Computer literacy (Ms Word, Ms Excel). Ability to work in a multidisciplinary team. A good understanding of public hospital operational systems. Effective interpersonal skills, strategic planning skills, and leadership qualities.
- DUTIES** : Manage, plan, coordinate, implement and report on physiotherapy services in the orthopaedic section and assist in other sections as and when necessary. Render an experienced and specialized physiotherapy service in the department. Develop guidelines, protocols and SOP's in line with the national and provincial strategies and monitor the implementation thereof. Contribute to departmental planning, budgeting, monitoring and evaluating processes. Monitor proper utilization of allocated financial and physical resources. Attend relevant meetings and assume relevant functions on behalf of the Head of the Department or as delegated. Participate in planning and delivering CPD programs. Supervise and manage the performance of allocated staff. Participate in supervision and training of students. Assist with the implementation and monitoring of Quality Assurance e.g. audits and statistics. Contribute to the development of the Physiotherapy Department and the profession by promoting and carrying out research and other projects. Coordinate and ensure the promotion and marketing of Physiotherapy service in the hospital and community. Adhere to and implement all relevant policies, procedures, standards and legislation.
- ENQUIRIES** : Mrs. E Haarhoff Tel No: (011) 933 8927
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note

that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE : 18 December 2023

POST 44/56 : **CHIEF SPEECH THERAPIST GRADE 1/2 REF NO: CHBAH 760 (X1 POST)**
Directorate: Speech Therapy (Paediatric)

SALARY : Grade 1: R520 785 - R578 367 per annum, (plus benefits)
Grade 2: R595 251 - R658 482 per annum, (plus benefits)

CENTRE : Chris Hani Baragwanath Academic Hospital (CHBAH)

REQUIREMENTS : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). **Grade 1:** 3- and above years' experience. **Grade 2:** 8-and above years' experience. A minimum of 3 years appropriate experience in Paediatrics Speech Therapy after registration of Independent Practice with the HPCSA. Experience in objective diagnostic studies for dysphagia (Video fluoroscopy/ Fiberoptic endoscopic evaluation of swallow), tracheostomy assessment and management, working with specialized Paediatrics populations including autism spectrum disorders, neurologically involved children, traumatic brain injuries. Experience with Augmentative and alternative communication (AAC) low tech and high-tech systems. Management of a team and/or program, involvement in student training and staff supervision will be an advantage. Competencies/Knowledge/Skills: Knowledge of relevant Public Service regulations, policies, acts and procedures. Ability to work under pressure. Good communication skills (verbal and written), compliance with budgeting, Quality assurance, National Core Standards, Ideal Hospital Tool, Health and Safety and Infection Control principles and procedures. Procurement procedures and relevant tenders. Research, supervision and development.

DUTIES : Manage the Paediatric Speech Therapy Team (12 team members) within the Speech Therapy and Audiology Department. To be responsible for the

management of Paediatrics speech therapy services, including the implementation and review of evidence-based protocols and procedures, regular clinical monitoring of service provision and the ongoing development of services. Reportable to the Assistant Director of Speech Therapy and Audiology. Appropriate budgeting and demand plan generation, excellent teamwork, and conflict management skills. Be able to appropriately guide and mentor team members and clinical coordinators in areas of Paediatrics speech therapy. Identifying training needs of team members and implementing a skills development programme. To work within a multidisciplinary team, within professional boundaries. To carry out a broad range of speech, language and dysphagia procedures in accordance with best practice guidelines. To ensure that clinical resources are maintained according to protocols and accreditation standards, including infection control and maintenance of consumables. Provide input for Speech therapy policy planning and implementation. To supervise, develop, train, and monitor the performance of team members in all aspects of service delivery whilst adhering to Batho Pele Principles, Ideal Hospital Monitoring Tool and National Core Standards, Quality Assurance and other Public Service policies and acts. Manage conflict and implement corrective measures and all governing departmental policies. To supervise students. Contribute to research priorities and projects in the department. Manage the workflow in of the Paediatric Speech Therapy Team. Must be a team player within the department and institution. Ensure compliance with HPCSA Legislation. Comply with the Performance Management and Development System (contracting, reviews and final assessment).

ENQUIRIES
APPLICATIONS

: Dr Sadna Balton Tel No: (011) 933 0379
 : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided

by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 18 December 2023
- POST 44/57** : **CLINICAL PROGRAMME COORDINATOR GRADE 1/2 PNA 5-PNA- 6 REF NO: CHBAH 761 (X3 POSTS)**
Directorate: Nursing Services – Infection Prevention and Control (IPC)
- SALARY** : Grade 1: R497 193 - R559 686 per annum, (all-inclusive package)
Grade 2: R575 898 - R645 720 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Basic qualification accredited with South African Nursing Council in terms of Government Notice 425 i.e. Diploma / Degree in Nursing as a Professional nurse or equivalent qualification that allows registration with SANC as a Professional Nurse. **Grade1:** 7- and above years' experience. **Grade 2:** 14- and above years' experience. A minimum of 7 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. A diploma/certificate in Infection Prevention and control. 6- 12 months experience in the infection prevention and control department. Diploma in Health Services Management and Computer literacy will be an added advantage. Knowledge, Skills and Competencies Required: Knowledge of Nursing care processes and procedures, nursing statutes, Ideal Hospital Realization, Infection Prevention and Control (IPC) guidelines and other relevant Legal frameworks such as Nursing Act, OHS Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act. Skills: Leadership, planning, co-ordination, administration, organizational, communication, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework. Financial and budgetary knowledge pertaining to the relevant resource under management .Ability to take charge and make appropriate independent decisions. Insight into the procedures and policies pertaining to nursing care in infection prevention and control. Ability to interact with diverse stakeholders and givers. Good communication skills (verbal and written). Report writing skills. Interpersonal skills including conflict management and counselling.
- DUTIES** : Demonstrate an in-depth understanding of legislation and ethical practices relating to public service, public health, nursing and other multidisciplinary health professions acts. Ensure that multidisciplinary team complies with clinical standards and ideal hospital standards. Must be able to identify Health Care Associated Infections (HAI), investigate the type of infections and infecting organism, conduct surveillance in hospital infections and participate in outbreak investigation. Be ready and available 24hrs in case of infectious outbreaks. Participate and give training and education of all personnel. Provide expert consultative advice regarding the health of patients, staff and other appropriate hospital programme in matters relating to transmission of infections. Compile and analyze reports to improve quality care. Supervise and support the multidisciplinary teams. Lease with district health structures and other facilities where applicable. Preparedness to work in stressful conditions as the need arises. Demonstrate effective communication at all levels of service delivery. Coordination of optimal, holistic nursing care with set standards and within a professional / legal framework in infection prevention and control. Manage effectively supervision and utilization of resources Human, Material, and monitoring of the services. Coordination of provision of effective training and research in infection prevention and control. Maintain professional growth / ethical standards and self-development by the relevant facility.
- ENQUIRIES** : Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE : 18 December 2023

POST 44/58 : **OPERATIONAL MANAGER GENERAL NURSING REF NO: 47/2023 (X1 POST)**
Directorate: Nursing

SALARY : Grade 1: R497 193 per annum, (all-inclusive package)
Grade 2: R575 898 per annum, (all-inclusive package)

CENTRE : Kopanong Hospital

REQUIREMENTS : Grade 12 certificate. Basic R425 qualification (i.e Diploma of Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a professional nurse. A minimum of nine (7) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the South African Nursing Council (SANC) in General Nursing. The registrations of a professional nurse, applicants should not submit copies/attachments/ proof/certificates/ID/Driver license/qualifications on application, only when shortlisted. Ability to work independently and innovatively. Decision making and problem-solving abilities within the limit of the public sector and institutional policy frame. Ability to work under pressure. Be allocated to work night shifts and relieve the supervisor when required.

DUTIES : Supervise and evaluate quality of nursing care as directed by professional scope of practice and set nursing standards within a professional/legal framework. Implement nursing legislation and related framework and ethical nursing practices. Manage resources effectively and efficiently in the unit. Compile and analyze reports to improve quality of patient care. Perform as an Operational Manager in accordance with the scope of practice. Demonstrate effective communication with patients, supervisors and other health professional and junior colleagues. Manage and monitor effective utilization and supervision of human, financial and physical resources. Co-ordination and provision of effective training, growth/ethical, self-development and research. Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Able to manage own time, work and that of her juniors to ensure quality patient care.

		Demonstrate in depth understanding and implementation of ideal hospital maintenance and realization. Ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. Management of personnel performance and review thereof.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. M.E Polo Tel No: (016) 428 7130
	:	Submitted to: Kopanong Hospital, 2 Casino Road, Duncanville, HR Office, or posted to P/Bag X031, Vereeniging, 1930.
<u>NOTE</u>	:	Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . Fully completed new Z83, CV, no attachments/ proof/ certified copies/ copies on application, Z83 and CV only: Certified documents will only be requested to shortlisted candidates on or before the day of the interview following communication from HR office. Failure to submit all requested documents will result in the application not being considered. If you have not been contacted within 3 months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to Medical Surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration. NB: Previous applicants are encouraged to apply again. Kopanong Hospital will not be responsible for the late delivery of the applications from the post office.
<u>CLOSING DATE</u>	:	18 December 2023 @12H00
<u>POST 44/59</u>	:	<u>ULTRASOUND SONOGRAPHER REF NO: REFS/019297 (X1 POST)</u> Directorate: Allied
<u>SALARY CENTRE REQUIREMENTS DUTIES</u>	:	Grade 1: R444 741 per annum, (plus benefits)
	:	Sebokeng Hospital
	:	A three-year National Diploma or B Tech degree in Ultrasound Radiography.
	:	Provide high quality ultrasound services according to patient's needs. To promote good health practices and ensure optimal patient care. Execute all ultrasound procedures completely to prevent complications. Perform general administrative duties as required. Participate in shift and standby duties including nights and public holidays where necessary. Promote Batho Pele principles in the execution of all duties for effective service delivery. Provide guidance and supervision to junior staff. Participate in institutional. radiographic policy making and planning for service delivery. Participate in departmental Quality Assurance, Quality improvement programmes and National Core standards.
<u>ENQUIRIES APPLICATIONS</u>	:	Mrs. Alice Arie Tel No: (016) 930 3082
	:	Should be posted to Private Bag X058, Vanderbijlpark 1900 or hand delivered to Sebokeng Hospital, HR Department, Moshoeshoe Street or can apply online at Gauteng Professional job Centre. GPG.gov.za
<u>NOTE</u>	:	Applications must be submitted on a new Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, failure to do so will result in disqualification of the application. Z83 form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . In terms of DPSA circular no 19 of 2022, fully completed and signed Z83 form should be accompanied by a recent updated CV. Copies of qualifications and other relevant documents may not be included on application. Only shortlisted candidates will be required to submit certified copies of Identity Document, Qualifications, and other relevant documents to Human Resources unit before or on the day of the interview. Failure to submit all the requested documents will result in the application not being considered. Communication will be limited to shortlisted candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Gauteng Department of Health is guided by the principles of Employment Equity Act; therefore, all the appointments will be made in accordance with the Employment Equity target of the of the institution. NB: People with disabilities are encouraged to apply. Recommended candidates will be subjected to medical assessment.
<u>CLOSING DATE</u>	:	18 December 2023

POST 44/60 : **PROFESSIONAL NURSE (SPECIALTY NEPHROLOGY) REF NO: MRH/2023/78**
 Directorate: Nursing

SALARY : R431 265 - R645 720 per annum, (Salary will be determined as per OSD grading)
CENTRE : Mamelodi Regional Hospital
REQUIREMENTS : Grade 12 certificate a Basic R425 qualification (i.e., diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and the current registration with SANC. A post basic qualification with a duration of at least one year accredited with SANC in Nephrology nursing Specialty. A minimum of 4 years appropriate/recognized experience in nursing after registration as a professional nurse with SANC in general nursing. At least 1 year of the period referred to above must be appropriate/ recognizable experience working in Renal Unit after obtaining the one-year post-basic qualification in renal specialty. Competencies: Good communication skills, verbal and written. Have knowledge of ideal hospital realization and maintenance framework. Computer literacy.

DUTIES : Perform a clinical nursing practice in accordance with the scope of practice and required nursing standards. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practises. Promote specialised quality of nursing care as directed by professional scope of practice and standards as determined by the relevant health facility. Able to plan and organise own work and ensure proper nursing care. Demonstrate effective communications with patients, supervisors and other stake holders including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Display a concern for patients, promoting proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele

ENQUIRIES : Ms S Mahlangu Tel No: (012) 841 8363
APPLICATIONS : must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032, Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

FOR ATTENTION : Mr S.E. Mofokeng (HR Recruitment Section)
 Ms RM Tloane Tel No: (012) 841 8331 (Recruitment Section)

NOTE : Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV and the required documents. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

CLOSING DATE : 19 December 2023

POST 44/61 : **PROFESSIONAL NURSE (SPECIALTY ICU) REF NO: MRH/2023/81**
 Directorate: Nursing

SALARY : R431 265 - R645 720 per annum, (Salary will be determined as per OSD grading)
CENTRE : Mamelodi Regional Hospital
REQUIREMENTS : Grade 12 certificate, basic R425 qualification (i.e., Diploma/Degree in Nursing, or equivalent qualifications that allows registration as a professional nurse and the current registration with SANC. A post basic qualification with duration of at least 1 year accredited with the SANC in ICU nursing speciality. A minimum of 4 years appropriate/recognized experience in nursing after registration as a professional nurse with SANC in general nursing. At least 1 year of the period referred to above must be appropriate/recognizable experience working in ICU after obtaining the one-year post-basic qualification in ICU specialty. Competencies: Skills required

- good communication skills/verbal and written. Report writing skills. Sound interpersonal skills are necessary. Have knowledge of ideal hospital realization and maintenance framework. Computer literacy.
- DUTIES** : Perform a clinical nursing practice in accordance with the scope of practice and required nursing standards. Demonstrate and understanding of nursing legislation and related legal and ethical nursing practices. Promote specialised quality of nursing care as directed by professional scope of practice and standards as determined by relevant health facility. Able to plan and organise own work and ensure proper nursing care. Demonstrate effective communications with patients, supervisors and other stakeholders including report writing required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively-operatively amicably with person of diverse intellectual, cultural, racial or religious differences. Display a concern for patients, promoting proper treatment and care including awareness and willingness to respond to patient's needs, requirements, and expectations (Batho- Pele) principles.
- ENQUIRIES** : Ms. S. Mahlangu Tel No: (012) 841 8363
- APPLICATIONS** : must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource ,19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.
- FOR ATTENTION** : Ms. RM Tloane Tel No: (012) 841 8331, Recruitment Section
- NOTE** : Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV and the required documents. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted. Failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.
- CLOSING DATE** : 19 December 2023
- POST 44/62** : **PROFESSIONAL NURSE (THEATRE SPECIALTY) REF NO: MRH/2023/83**
Directorate: Nursing
- SALARY** : R431 265 - R645 720 per annum, (Salary will be determined as per OSD grading)
- CENTRE** : Mamelodi Regional Hospital
- REQUIREMENTS** : National senior certificate basic R425 qualification, diploma/ degree in nursing equivalent qualification that allows registration with SANC as a professional nurse. Current registration with SANC. A post basic qualification with a duration of at least one year accredited with SANC in Theatre Specialty. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional nurse with SANC in general nursing.
- DUTIES** : Perform both clinical and administrative duties as required as per SANC requested. Provide effective and quality patient care, provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the nursing act, occupational health and safety act and all other applicable prescripts. Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues including complex report writing as required. Display a concern for patients, promoting, advocating and facilitating proper treatment and care ensuring that the unit adheres to the principals of Batho Pele. Develop and implement quality assurance program, policies, operational plan, standard operating procedures and guidelines for the unit. Improve quality care through reduction of patient's complaints and waiting time. Promote quality of nursing care as directed by the professional scope of practice and standards determined by the institution and other regulating bodies.
- ENQUIRIES** : Ms. S Mahlangu Tel No: (012) 841 8363
- APPLICATIONS** : must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource ,19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

FOR ATTENTION NOTE : Ms RM Tloane Tel No: (012) 841 8331, Recruitment Section
 : Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV and the required documents. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender, and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

CLOSING DATE : 19 December 2023

POST 44/63 : **PROFESSIONAL NURSE (SPECIALTY PAEDIATRICS) REF NO: MRH/2023/82**
 Directorate: Nursing

SALARY CENTRE REQUIREMENTS : R431 265 - R645 720 per annum, (Salary will be determined as per OSD grading)
 : Mamelodi Regional Hospital
 : Grade 12 certificate, basic R425 qualification Diploma/Degree in nursing or equivalent qualifications that allows registration as a professional nurse and the current registration with SANC. A post basic qualification with duration of at least 1 year accredited with the SANC in Paeds nursing speciality. A minimum of 4 years appropriate/recognized experience in nursing after registration as a professional nurse with SANC in general nursing. At least 1 year of the period referred to above must be appropriate/recognizable experience working in Paeds after obtaining the one-year post-basic qualification in Paeds speciality. Competencies: Skills required good communication skills/verbal and written. Report writing skills. Sound interpersonal skills are necessary. Have knowledge of ideal hospital realization and maintenance framework. Computer literacy.

DUTIES : Perform both clinical and administrative duties as required per SANC requested. Provide effective and professional leadership in clinical governance to ensure clinical accountability and patient care, provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the nursing act, occupational health and safety act and all other applicable prescripts. Demonstrate effective communication with patients, supervisors and other health professional and junior colleagues including complex report writing as required. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of (Batho-Pele) principles. Develop and implement quality assurance program, policies, operational plan, standard operating procedures and guidelines for the unit. Improve quality care through reduction of patients complains and waiting time. Promote quality nursing care as directed by the professional scope of practice and standards as determined by the institution and other regulating bodies.

ENQUIRIES APPLICATIONS : Ms. S. Mahlangu Tel No: (012) 841 8363
 : must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032, Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

FOR ATTENTION NOTE : Ms. R M Tloane Tel No: (012) 841 8331, Recruitment Section
 : Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV and the required documents. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

CLOSING DATE : 19 December 2023

POST 44/64 : **AUDIOLOGIST GRADE 1/ 2 REF NO: CHBAH 762 (X1 POST)**
Directorate: Speech Therapy and Audiology (Adult)

SALARY : Grade 1: R359 622 - R408 201 per annum, (plus benefits)
Grade 2: R420 015 - R477 771 per annum, (plus benefits)
Grade 3: R491 676 - R595 251 per annum, (plus benefits)

CENTRE : Chris Hani Baragwanath Academic Hospital (CHBAH)

REQUIREMENTS : Qualification in Audiology or Speech Therapy & Audiology, completion of Community service. Current independent practice registration with HPCSA for 2023//2024. **Grade 1:** 0 - 3 years' experience. **Grade 2:** 10- and above years' experience. **Grade 3:** 16- and above years' experience. Competencies: Knowledge and skills in adult hearing screening, diagnostic hearing assessments and hearing aid fittings. Preference will be given to those who have actively been involved in electrophysiology, aural rehabilitation and tinnitus management. Ability to work as a team, planning, organizing, coordinating, and communication skills. Ability to engage in solution-based problem solving. Display empathy for patients, promote advocacy and facilitate holistic treatment. Applicant should be prepared to undergo medical surveillance as an inherent job requirement.

DUTIES : To carry out a broad range of adult audiological procedures in accordance with best practice guidelines and engage in clinical research. To ensure that clinical resources are maintained according to protocols, which includes biological checks and reporting of faults. To work within a multidisciplinary team within professional boundaries. To supervise community service therapists and students. To comply with Performance Management processes. To participate in departmental teambuilding and projects. To adhere to infection control procedures and assist with maintaining accreditation requirements. To participate in departmental research projects, student training and mentoring community service therapists.

ENQUIRIES : Dr. Sadna Balton Tel No: (011) 933 9269

APPLICATIONS : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the

Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 18 December 2023
- POST 44/65** : **CLINICAL TECHNOLOGIST GRADE 1/2/3 REF NO: CHBAH 763 (X1 POST)**
Directorate: Clinical Technology (In Neuro – Physiology)
- SALARY** : Grade 1: R359 622 - R408 201 per annum, (plus benefits)
Grade 2: R420 015 - R477 771 per annum, (plus benefits)
Grade 3: R491 676 - R595 251 per annum, (plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : An appropriate BHSc degree or B Tech degree or National Diploma in Clinical Technology in Neuro - Physiology. Registration with the relevant Health Professional Council of South Africa [HPCSA] as a Clinical Technologist in neuro-physiology for 2023/2024. Exposure in both paediatric and adult neurological care will be added advantage. **Grade 1:** 0 - 3 years' experience. **Grade 2:** 10- years' experience and above. **Grade 3:** 16- years' experience and above. Competencies/Skills and Knowledge: Computer literacy [Ms Word, Ms Excel] Good written and communication skill. Ability to work as a member of multidisciplinary team. Demonstrate effective interpersonal skill, strategic planning organizational skill.
- DUTIES** : Provision of Clinical service in compliance with policies, procedures and standards as set out by the institution, provincial and national authorities. Responsibility for continuous professional development and facilitation of all Clinical Technology Departments in neurology. Candidates must be competent in all neurological procedures including routine EEG, EMG, nerve conduction studies, multiple sleep latency [MSLT], visual evoked potential [VEP] etc. Clinical Technology departmental administration and supervision of EEG Assistants. Coordination of equipment repair and service. Procurement of new equipment's and plan collection of condemn equipment's. Submit monthly report to HOD in the unit. Participate in Research and training of Clinical Technologists in the Neurology Department. Attend relevant meetings approved by HoD.
- ENQUIRIES** : Mr. Madondo Tel No: (011) 933 9412
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA).

HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 18 December 2023
- POST 44/66** : **PROFESSIONAL NURSE GRADE 1/2/3(PN-A2 A3-A4) REF NO: CHBAH 764 (X2 POSTS)**
Directorate: Nursing Services (Infection Control)
- SALARY** : Grade 1: R293 670 - R337 860 per annum, (plus service benefits)
Grade 2: R358 626 –R409 275 per annum, (plus service benefits)
Grade 3: R431 265 - R521 172 per annum, (plus service benefits)
- CENTRE REQUIREMENTS** : Chris Hani Baragwanath Academic Hospital (CHBAH)
: Basic R425 qualification (i.e. diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Certificate in Infection Prevention and Control. Current registration with the South African Nursing Council. Exposure working in Infection Prevention and Control will be added advantage. **Grade 1:** 0 - 5 years' experience as Professional Nurse. **Grade 2:** 10 - 19 years' experience as Professional Nurse. **Grade 3:** 20 - 24 years' experience as Professional Nurse. Competencies/Knowledge/Skills: Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Computer literacy (Ms Word, Ms Excel). Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Have knowledge of surveillance and provide training in the context of infection prevention and control.
- DUTIES** : Provide optimal, holistic, specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participate in training and research. Provide support to nursing services. Maintain professional growth/ethical standards and self-development. Act as shift leader in the unit (where necessary) Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues. Implementation of Ideal Hospital Framework.
- ENQUIRIES APPLICATIONS** : Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed

Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 18 December 2023
- POST 44/67** : **PROFESSIONAL NURSE GRADE 1/2/3 (PN-A2 A3-A4) REF NO: CHBAH 765 (X8 POSTS)**
Directorate: Nursing Services (Internal Medicine)
- SALARY** : Grade 1: R293 670 - R337 860 per annum, (plus service benefits)
Grade 2: R358 626 –R409 275 per annum, (plus service benefits)
Grade 3: R431 265 - R521 172 per annum, (plus service benefits)
- CENTRE REQUIREMENTS** : Chris Hani Baragwanath Academic Hospital (CHBAH)
Basic R425 qualification (i.e., Diploma or Degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Current registration with the South African Nursing Council. **Grade 1:** 0 - 5 years' experience as Professional Nurse. **Grade 2:** 10 - 19 years' experience as Professional Nurse. **Grade 3:** 20 - 24 years' experience as Professional Nurse. Competencies/Knowledge/Skills: Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility.
- DUTIES** : Provide optimal, holistic, specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participate in training and research. Provide support to nursing services. Maintain professional growth/ethical standards and self-development. Act as shift leader in the unit (where necessary) Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues. Implementation of Ideal Hospital Framework.
- ENQUIRIES APPLICATIONS** : Mr. NB Mulaudzi Tel No: (011) 933 9779/0134
Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed.

On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 18 December 2023
- POST 44/68** : **PROFESSIONAL NURSE GRADE 1/2/3 (PN-A2 A3-A4) REF NO: CHBAH 766 (X6 POSTS)**
 Directorate: Surgery & Ophthalmology FBU (Surgical High Dependency Unit - SHDU)
- SALARY** : Grade 1: R293 670 - R337 860 per annum, (plus service benefits)
 Grade 2: R358 626 –R409 275 per annum, (plus service benefits)
 Grade 3: R431 265 - R521 172 per annum, (plus service benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : Basic qualification accredited with South African Nursing Council in terms of Government Notice 425 i.e., Diploma/Degree in Nursing as a Professional Nurse or equivalent qualification that allows registration with SANC as a Professional Nurse. Current registration with the South African Nursing Council. **Grade 1:** 0- 5 years' experience as Professional Nurse. **Grade 2:** 10 - 19 years' experience as Professional Nurse. **Grade 3:** 20 - 24 years' experience as Professional Nurse. Exposure working in an Intensive Care/High Care Unit) will be added advantage. Competencies/Knowledge/Skills: Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility.
- DUTIES** : Provide optimal, holistic, specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participate in training and research. Provide support to nursing services. Maintain professional growth/ethical standards and self-development. Act as shift leader in the unit (where necessary). Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues. Implementation of Ideal Hospital Framework.
- ENQUIRIES** : Mr. NB Mulaudzi Tel No: (011) 933 9779/0134
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath

Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE : 18 December 2023

POST 44/69 : **PROFESSIONAL NURSE GRADE 1/2/3 (PN-A2-A3-A4) REF NO: CHBAH 767 (X5 POSTS)**
Directorate: Surgery & Ophthalmology FBU (Orthopaedic Wards)

SALARY : Grade 1: R293 670 - R337 860 per annum, (plus service benefits)
Grade 2: R358 626 – R409 275 per annum, (plus service benefits)
Grade 3: R431 265 - R521 172 per annum, (plus service benefits)

CENTRE REQUIREMENTS : Chris Hani Baragwanath Academic Hospital (CHBAH)
: Basic qualification accredited with South African Nursing Council in terms of Government Notice 425 i.e., Diploma/Degree in Nursing as a Professional Nurse or equivalent qualification that allows registration with SANC as a Professional Nurse. Current registration with the South African Nursing Council. **Grade 1:** 0 - 5 years' experience as Professional Nurse. **Grade 2:** 10 - 19 years' experience as Professional Nurse. **Grade 3:** 20 - 24 years' experience as Professional Nurse. .2 years' experience in Orthopaedic Department after registration with the SANC as Professional Nurse. Competencies/Knowledge/Skills: Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility.

DUTIES : Provide optimal, holistic, specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participate in training and research. Provide support to nursing services. Maintain professional growth/ethical standards and self-development. Act as shift leader in the unit

(where necessary). Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues. Implementation of Ideal Hospital Framework.

ENQUIRIES
APPLICATIONS

: Mr. NB Mulaudzi Tel No: (011) 933 9779/0134
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

CLOSING DATE

: 18 December 2023

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

OTHER POSTS

<u>POST 44/70</u>	:	<u>HEAD CLINICAL UNIT (MEDICAL) GRADE 1 REF NO: GS 94/23</u> Component: Gastroenterology
<u>SALARY</u>	:	R1 887 363 per annum, (all-inclusive package), consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted overtime which is based on Departmental operational needs. Employee must sign the commuted overtime contract form annually.
<u>CENTRE REQUIREMENTS</u>	:	Greys Hospital, Pietermaritzburg Senior Certificate or equivalent. MBCHB or Equivalent qualification PLUS Registered HPCSA qualification as a Specialist in Internal Medicine (Specialist Physician) Plus Certificate in Gastroenterology (SA) or equivalent qualification (if not trained in South Africa). Current Registration with the Health Professions Council of South Africa as a Gastroenterologist. Five years (5) post registration experience as a Specialist Physician. Recommendations: Experience in managing a Gastroenterology unit. Knowledge, Skills and Experience: Sound clinical Gastroenterology and patient management skills. A working knowledge of human resource management; information management; quality assurance programs; current health and public service legislation, regulations and policy; medical ethics; financial management. Teaching and research experience.
<u>DUTIES</u>	:	Incumbent to be based at Greys Hospital. Clinical Responsibilities: Participation in Tertiary Gastroenterology Services (both In-patient and Out-patient) in the Pietermaritzburg Metropolitan Area including Outreach Programs and development of Gastroenterology services in Area 2. Clinical responsibility in the discipline of Gastroenterology and Internal Medicine with after hours participation (based on departmental operational need). Performance of clinical procedures related to gastrointestinal and hepatic conditions. Management Responsibilities: Development and support of Specialist Gastroenterology Services in the Tertiary Drainage area of Greys Hospital. Oversight and management of clinical and allied staff in the Gastroenterology Unit. Oversight and management of infrastructure, equipment and consumables in the Gastroenterology Unit. Liaison with Institutional Management in hospitals in PMB Metro, the uMgungundlovu District and the Tertiary Drainage area. Liaison with the Head Clinical Department in Internal Medicine in Pietermaritzburg and Head of Gastroenterology at the University of KwaZulu Natal. Participation in and support of administrative and clinical governance activities in the PMB Departments of Gastroenterology and Medicine. Training and Research Responsibilities. Support of Staff Training including subspecialty Gastroenterology training in the PMB Metropolitan area under the auspices of the Department of Gastroenterology at the University of KwaZulu Natal. Participation in and support of the Medical Undergraduate and Postgraduate Training Programs in the PMB Departments of Gastroenterology and Internal Medicine. Participation in and support of clinical research and quality control activities in the PMB Departments of Gastroenterology and Medicine.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr M Bizaare Tel No: (033) 897 3289
<u>FOR ATTENTION NOTE</u>	:	Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200. Mrs M Chandulal Directions to Candidates: NB! Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae. Applicants must fill all sections of Z83. Only shortlisted candidates will be required to submit proof of experience/certificate of service endorsed by HR Department. The Employment Equity Target for this post is: African Male and African Female.
<u>CLOSING DATE</u>	:	18 December 2023

POST 44/71 : **MEDICAL SPECIALIST GRADE 1, 2, 3 REF NO: NGWE 147/2023**
Department: Radiation Oncology

SALARY : Grade 1: R1 214 805 – R1 288 095 per annum
Grade 2: R1 386 069 – R1 469 883 per annum
Grade 3: R1 605 330 – R2 001 927 per annum
Other benefits: all-inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) plus 18% inhospitable allowance plus commuted overtime which is determined by service delivery needs of the department.

CENTRE REQUIREMENTS : Ngwelezana Tertiary Hospital
: Senior Certificate / Grade 12. Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Radiation Oncology. Appropriate tertiary qualification in the Health Science (MBCbB). Initial and current registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Radiation Oncology. **Grade 1:** No experience required. **Grade 2:** A minimum of five (05 years relevant experience after registration with Health Profession Council of South Africa (HPCSA) as a Medical Specialist in Radiation Oncology. **Grade 3:** A minimum of ten (10) years relevant experience after registration with the Health Profession Council of South Africa (HPCSA) as a Medical Specialist in Radiation Oncology. Knowledge, Skills, Attributes and Abilities: Sound clinical concept within the specific domain. Ability to deal with all oncological emergencies. Knowledge of ethical medical practice. Ability to assess, diagnose and manage adult patients with solid organ malignancies and selected lymphomas. Competent in the radiotherapy management of paediatric malignancies. Ability to work in multidisciplinary team. Teaching and supervisory skills. Good verbal and written communication skills and interpersonal skills. Knowledge of all Public Service Legislation, Policies and Procedures. Conflict management skills. Innovation, drive and stress tolerance. Concern of excellence

DUTIES : Provision of holistic care for oncology patients in the Northern KZN Oncology complex including Ngwelezana and Queen Nandi Hospitals. Maintain medical records. Participate in the Quality Improvement Programmes of the Department/Hospital. Maintain clinical, professional and ethical standards. Be involved in community-orientated/outreach programmes including the provision of expert advice and services to all health facilities within the province as delegated by head of department and the needs of the province. Participation in provision of postgraduate health personnel teaching, including registrar teaching. Attend and participate in departmental academic sessions and meetings. The successful applicant will be required to perform after hour duties and be part of a multi-disciplinary team when deemed necessary. Active participation in quality improvement programmes including clinical audits and CME activities. Participate in Clinical Governance. Attend to meetings and workshops directed. Comply with all legal prescripts acts, legislative, policies, circulars procedures, guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.

ENQUIRIES APPLICATIONS : Dr NKN Cebekulu Tel No: (035) 901 7000
: Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or Hand Delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880.

FOR ATTENTION NOTE : Mr MP Zungu
: Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview

date. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

- CLOSING DATE** : 22 December 2023
- POST 44/72** : **NURSING MANAGER REF NO: NURSMAN/2/2023**
Those who applied previously should re-apply for Nursing Manager
- SALARY** : R1 045 731 per annum, (all-inclusive salary package)
- CENTRE** : Inkosi Albert Luthuli Central Hospital (IALCH)
- REQUIREMENTS** : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council (SANC) 2023 as a Professional Nurse. A minimum of 10-years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 -years of the period referred to above must be appropriate/recognizable experience at management level as an Assistant Manager Nursing. Diploma/Degree in Nursing Administration will be an advantage. Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislative framework governing the public service. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, and other members of the multi-disciplinary team including the writing of reports. Good human relations displaying a concern for patients, promoting and advocating patients needs and expectations (Batho Pele). High concern for excellence, tenacity and resilience. Leadership and management skills. Problem analysis and decision making skills. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the units. Be able to work under pressure.
- DUTIES** : Provide guidance and leadership towards the realization of strategic goals and objectives of the nursing division. Provide professional, technical and management support for the provision of quality patient care through proper management of nursing care programs. Advocate and ensure the promotion of nursing ethos and professionalism. Develop and monitor the implementation of policies, programmes, regulations, practices, procedures and standards pertaining to nursing care. Represent Nursing Department in the Senior Management Team. Establish, maintain and participate in inter-professional and multi- disciplinary teamwork that promotes efficient and effective patient care across all domains. Ensure effective management, supervision and utilization of human and material resources. Ensure adherence to prescribed nursing policies and procedures. Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care. Deal with disciplinary and grievance matters. Evaluate and monitor compliance with clinical protocols, norms and standards of the hospital. Participate in implementation and adherence to National Core

		Standards. Work effectively and amicably with persons of diverse intellectual, cultural, racial or religious differences.
<u>ENQUIRIES</u>	:	Dr LP Mtshali Tel No: (031) 240 1124
<u>APPLICATIONS</u>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.
<u>CLOSING DATE</u>	:	18 December 2023
<u>POST 44/73</u>	:	<u>PHARMACY SUPERVISOR REF NO: EST/62/2023 (X1 POST)</u> Re-advertisement
<u>SALARY</u>	:	R906 540 per annum, all-inclusive salary package. Other benefits: (70% of basic salary and 30% benefits i.e. flexible portion that can be structured in terms of applicable rules). 12% In-hospital area allowance
<u>CENTRE</u>	:	Estcourt District Hospital
<u>REQUIREMENTS</u>	:	Matric/Senior Certificate or equivalent qualification, Degree/Diploma in Pharmacy that lead to registration with Pharmacy Council as Pharmacist, Current registration with South African Pharmacy Council as Pharmacist (2023), Three (03) years' experience after registration with SAPC as Pharmacist, Four CPD entries submitted on SAPC. Recommendations: Drivers licence, Knowledge of Rx Solution system. Knowledge, Skills and Competencies: Knowledge of Acts, current Health and Public Service Legislation, regulations and policies and ability to comply with applicable legislations. Understanding and knowledge of policies and procedures including Good Pharmacy Practice, National Drug Policy, Essential Drug List and Standard Treatment Guidelines, Excellent communication skills both written and verbal. Computer skills, project and time management skills, Sound planning and organising and administrative skills, Ability to be part of a Multi-Disciplinary Team, Commitment to service excellence, good supervisory, analytical and team building skills, Appropriate clinical and theoretical knowledge, Computer literacy with a proficiency in MS Office Software applications, Strong interpersonal, communication and presentation skills.
<u>DUTIES</u>	:	Provide accurate, efficient, comprehensive and cost- effective Pharmaceutical Services in line with the National, Provincial and District strategies and priorities. Assist with the formulation and implementation of Standard Operating Procedures for Pharmaceutical services and ensure they are in line with current statutory regulations and policy guidelines Provide leadership, management and support to all staff under his/her supervision Ensure rational use and management of all

South Africa. Knowledge, Skills, Attributes and Abilities: Basic understanding of treatment principles and options in oncology. Appropriate medical knowledge and sound clinical skills. Good interpersonal skills. Ability to diagnose and manage common medical problems including oncological emergencies. Sound moral values based on integrity, trust and judgment. Sound communication skills. Prior experience in oncology is advantageous. Knowledge of health care system and medical ethics. Knowledge of relevant acts, policies and regulations of the department of health. Excellent human, communication and leadership skills required. Awareness of cross-cultural differences. Concern of excellence.

DUTIES : Work within a multidisciplinary framework in the management of oncology patients. Adhere to departmental treatment guidelines and policies, including exposure to chemotherapy and radiotherapy treatment guidelines. Undertake ongoing care of individual patients. Deal with emotional, social and physical aspects of disease for patients and their relatives. Maintain medical records, including morbidity and mortality statistics. Attend and participate in departmental academic meetings and outreach services to King Cetshwayo District. Rotate through other hospitals in the Northern KZN Oncology Complex including Addington Oncology in Durban. The successful applicant will be required to perform after hour's duties.

ENQUIRIES : Dr NKN Cebekulu Tel No: (035) 901 7000
APPLICATIONS : Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or Hand Delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880.

FOR ATTENTION : Mr MP Zungu
NOTE : Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview date. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

CLOSING DATE : 22 December 2023

POST 44/75 : **ASSISTANT MANAGER NURSING (SPECIALTY) REF NO: EMP 62/2023**
Component: Night Duty Services

SALARY : R683 838 - R767 184 per annum. Other benefits: 13th cheque, home owners allowance employee must meet prescribed requirements, medical aid optional, 8% rural allowance

CENTRE : Queen Nandi Regional Hospital (Empangeni)

REQUIREMENTS

: Diploma/Degree in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse General. Post basic qualification in Advanced Midwifery with duration of at least 1 year, accredited with the SANC. Certificate of Registration with South African Nursing Council (SANC). Current registration with SANC (2023) Minimum of 10years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Recommendation: Degree in Nursing Admin will be an added advantage. Computer literacy & Drivers' License. Knowledge, Skills, Competencies Required: Knowledge of Public Service Acts, regulations and policies. Knowledge of SANC rules and regulations. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks. Good communication, verbal, written, leadership, interpersonal, problem solving, conflict management and decision making skills. Knowledge and experience in implementation of Batho Pele Principles and Patient's Rights Charter, Code of Conduct. Team building and diversity Management skills. Good Leadership skills.

DUTIES

: Provision of strategic leadership and directive during night duties services. Demonstrate effective communication with supervisors, other health professionals and support services personnel and junior colleagues, including more complex report writing when required. Ability to direct a multi-disciplinary team to ensure good patient care. Ensure provision of quality patient care services. Advocate for the maintenance of good clinical governance throughout the facility. Work effectively and amicably, at management level, with persons of diverse intellectual, cultural, racial or religious difference. Deal with disciplinary and grievance matters in monitoring of absenteeism. Able to manage own work and that of units reporting to the post, and to ensure appropriate interventions to enhance nursing services. Able to develop and maintain a nursing service environment that promotes the rights of patients, advocating and facilitating proper treatment and care and ensuring that the principles of Batho Pele are adhered to. Able to develop contacts, build and maintain a network of professional relations in order to enhance service delivery. Monitor and evaluate staff performance in terms of EPMDS. Ensure proper utilization of resources and exercise care over government property. Demonstrate the required computer literacy to adequately manage information according to the requirements of the hospital. Able to plan, maintain and control the nursing services budget for the relevant area. Manage all complaints in an amicable manner. Supervise the hospital during the night. Do rounds throughout the hospital to ensure effective and efficient health services. Demonstrate effective communication with patients, visitors, supervisors, and other health professionals and junior colleagues. Ensure staff development and updates on current changes in clients management. Implementation and management of Infection control and prevention protocols. Ensure effective and harmonious management of the hospital during the night. Ensure smooth running of all processes during the night including support services e.g. Blood Bank Laboratory, Cleaning, Security, transport, etc. Ensure adequate staff coverage and distribution where need be.

ENQUIRIES

APPLICATIONS

: Mrs J Marais Tel No: (035) 907 7005
: All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880.

**FOR ATTENTION
NOTE**

: Deputy Director Human Resources Mr SM Ndabandaba Tel No: (035) 907 7011
: Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. Detailed Curriculum Vitae (CV). Information such as educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. General information: Short-listed candidates must available for interviews at a date

and time determine by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s and/or certified copies of qualifications and registration certificates (where applicable) prior to the date of the interview.

CLOSING DATE : 22 December 2023

POST 44/76 : **HEAD OF DEPARTMENT (PND 3) REF NO: PMMC07/2023 (X1 POST)**

SALARY : Grade 1: R645 720 per annum. 8% in-hospitable area allowance, 13th cheque, medical aid (optional) and housing allowance.

CENTRE : Prince Mshiyeni Memorial Campus

REQUIREMENTS : Senior Certificate/Grade 12 plus Diploma /Degree in Nursing and Midwifery plus Post Basic qualification in Nursing Education registered with the South African Nursing Council (SANC). Shortlisted candidates will be required to submit proof of current registration with the South African Nursing Council (SANC) 2023. A minimum of nine (9) years appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC. At least four (4) years of the period referred to above must be appropriate/recognizable experience in Nursing Education after obtaining the post-basic qualification in Nursing Education. Unendorsed valid Code EB driver's licence. Recommendations: Masters' Degree in Nursing. Post - registration qualification in Nursing Management/Nursing Administration/Health Science Management. Basic Computer Literacy. Post Basic qualification (R212). Knowledge, Skills and Experience: The incumbent of this post will report to the Principal of Prince Mshiyeni Memorial Campus and will be responsible coordinate to implement and monitor an effective and efficient nursing education and clinical training system. The ideal candidate must: Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labour Relations Act, etc. Have in-depth knowledge of procedures and processes related to nursing and nursing education and training. Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council. Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice. Possess knowledge of curriculum development and review. Knowledge of procedures and processes related to coordination of Basic and Post-Basic Nursing including the Diploma in Nursing (General, Community, Psychiatry) and Midwifery, Diploma in Nursing, Higher Certificate in Nursing, Advanced Diploma in Midwifery and Post-Graduate Diploma's in Nursing. Possess proficiency in teaching and assessment in Nursing Education. Possess sound knowledge of planning, scheduling, implementation of Nurse training programmes. Possess sound conflict and decision-making/problem solving skills. Have good research and analytical skills. Have excellent communication and presentation skills (both verbal and written).

<u>DUTIES</u>	:	Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook. Good interpersonal relations. Ability to work within set deadlines.
	:	Coordinates the provision of education and training of students Nurses. Manage clinical learning exposure to students between college and clinical areas. Coordinates and ensure clinical accompaniment of students. Coordinates the implementation of R171 including teaching and learning and assessment in the first to third year level including General Nursing Science, as well as the R425 GNS component. Develops and ensure implementation of quality assurance programmes. Collaborates with other internal and external stakeholders and build a sound relationship within the Department. Supervision and management of performance and development of staff under your discipline in accordance with EPMDS policy. Oversees the supervision of students. Policy analysis and development. Development and review of nursing curricula for all categories of training. Implements the new nursing programmes in line with SANC and CHE regulations. Participates in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participates in all governance structures of the College.
<u>ENQUIRIES</u>	:	Mrs R Bridgemohan Tel No: (031) 907 8314
<u>APPLICATIONS</u>	:	Applications should be directed to: The Registrar: Prince Mshiyeni Memorial Campus, Private Bag X10, Mobeni,4060.
<u>FOR ATTENTION</u>	:	Miss NP Mkhwanazi
<u>NOTE</u>	:	Applications must be submitted on the most recent prescribed Z83 application form for employment obtainable from all Public Service Departments or from website-www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The reference number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. Faxed and emailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Shortlisted candidates in possession of a foreign qualification will be required to submit an evaluation certificate from the South Africans Authority (SAQA). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Please note that communication will only be entered into with candidates that have been shortlisted. If you have not heard from us within two months after the closing date, please consider your application as being unsuccessful. Due to financial constraints, S&T claims will not be paid to candidates who attended interviews.
<u>CLOSING DATE</u>	:	18 December 2023
<u>POST 44/77</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY NURSING STREAM) REF NO: OMN: (SPEC NURS STREAM) CRIT CARE/1/2023 (X1 POST)</u> Department: Nursing (Paediatric ICU)
<u>SALARY</u>	:	Grade 1: R627 474 per annum. Plus 13th cheque, housing allowance: employee must meet prescribed requirements. Medical aid: optional.
<u>CENTRE</u>	:	Inkosi Albert Luthuli Central Hospital
<u>REQUIREMENTS</u>	:	Grade 12/Matric/Senior Certificate or equivalent qualification. Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council (SANC) 2023 as a Professional Nurse. One (1) year Post Basic Nursing Qualification Diploma/Degree in Intensive Care Nursing/Critical Care Nursing Science (R212). Current registration with SANC as a Professional Nurse and Critical Care Nurse Specialist. A minimum of 9 years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in general nursing. At least Five (5) years of the period referred above must be appropriate/recognisable

experience in the Critical Care department after obtaining the one (1) year post basic qualification in Critical Care Nursing. Recommendation: Neonatal/paediatric nursing experience will be an added advantage. (No copies/qualifications/proof, only Z83 and CV submitted on application). Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. Demonstrate understanding of HR and Financial policies. In-depth knowledge on procedures, policies, prescripts related to nursing care. Ability to make independent decisions, problem solving and conflict management. Skills: Leadership, planning and organizational, decision making, interpersonal skills within the limits of the public sector. Personal attributes: responsiveness, communication skills for dealing with patients, professionalism, supportive, assertive, writing of reports when required and must work within multi-disciplinary team. Demonstrate basic computer literacy as a support tool to enhance service delivery.

DUTIES :

Coordination of optimal, holistic specialized nursing care provided within set standards and a professional/legal framework. Manage effectively the utilization and supervision of resources. Coordination of the provision of effective training and research. Provision of effective support to Nursing Services. Maintain professional growth/ethical standards and self-development. Ensure cost effective, equitable and efficient high quality patient care. Maintain quality standards by ensuring compliance with Regulated Norms and Standards and Ideal Hospital Realization and Maintenance. Develop and implement quality assurance programs, policies, operational plan, standard operating procedures and guidelines for the unit. Ensure Paediatric related Programmes are implemented. Monitor and evaluate the care and management of all patients and ensure the maintenance of accurate and complete patient records (data management). Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs and expectations (Batho Pele). Demonstrate effective communication with patients, supervisors and other clinicians. Participate in monitoring the training needs of staff and be actively involved in in-service education for staff to accumulate CPD points. Promote ethics and professionalism in the work environment. Be cognisant of measures to prevent patient safety incidents and litigation. Work effectively as a supervisor with persons of diverse cultural, intellectual, racial and religious groups. Perform duties as delegated by the supervisor, including relief duties.

ENQUIRIES :

APPLICATIONS :

H Ndemera Tel No: (031) 240 1063

All applications must be addressed to the Human Resources Manager and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE :

An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are

encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 18 December 2023
- POST 44/78** : **OPERATIONAL MANAGER: NURSING (SPECIALTY) REF NO: ETH DO 22/2023 (X1 POST)**
- SALARY** : R627 474 – R703 752 per annum. Plus benefits. 13th cheque, homeowner's allowance, employers' contribution to pension and medical aid (optional – employee must meet prescribed conditions
- CENTRE REQUIREMENTS** : KZN Children's Hospital
Basic R425 Degree/Diploma in General Nursing and Advanced Midwifery or Paediatrics A minimum of 9 years appropriate/recognizable nursing experience after registration as a professional nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate or recognizable experience after registration in the said specialty (Advanced Midwifery or Paediatrics). Current registration with SANC (2023). Only shortlisted candidates will be required to submit proof of all documents, certificate of service endorsed by HR Department. Knowledge, Skills, Training and Competencies Required: Leadership, Organizational, Decision making and problem solving abilities within the limit of public sector and institutional policy framework. Knowledge on nursing care processes and procedures, nursing statuses and the relevant legal framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining nursing care, computer skills in basic programmes.
- DUTIES** : Assists the Assistant Nurse Manager to: Co-ordinate the programmes by planning, implementing, monitoring and evaluating health care services given in a Paediatric unit. effectively deploying Nursing and ancillary staff on a 7 day – 24-hour basis to ensure an efficient, balanced and safe service; ensuring optimum utilization of the Paediatric services, Monitoring and controlling the provision of the correct and adequate resources within reasonable limits: equipment, pharmaceuticals, surgical supplies, etc., relevant to the unit. Supervising and exercising effective cost containment; Supervising and exercising accurate and timeous record keeping. Ensuring a high standard of infection control as well as the safety and hygiene of the entire Paediatric unit. Ensuring the health and safety of each patient accessing the Paediatric services; Promoting and exercising harmonious interpersonal, interdisciplinary, and interdepartmental relationships; Implementing and supervising Quality Improvement; and developing risk management systems; Ensuring all staff are conversant with the objectives and policies of the institution and department; Participating in and supervising the development and implementation of effective systems (policies, procedures, structures); Participates in research and ethical decision-making, supervises and / or conducts product samples. Controls and analyses audit systems available, e.g. documentation and clinical auditing; Maintains and utilizes statistical information to ensure efficient, effective and economical services are provided. Assist with the implementation of National Health Programmes, which contributes to the reduction in Child Mortality and morbidity. Participates in the personnel management of the staff in the Paediatric unit: Orientation and induction of all new personnel to the department as a whole and component in particular; Conducts, arranges, supervises and evaluates in-service and ongoing education to enhance skills and knowledge and provide a high quality patient service; Encourages self-development for self and all personnel, particularly in the specialized unit. Ensures all staff are kept up to date of new developments, technique, information and knowledge; Develops and disseminates knowledge and skills particular to the specialized unit; Promotes effective communication; Acts as a role model to all staff; Conducts staff appraisal, counsels as required, disciplines within the scope of the regulations, conducts informal investigations, deals with and refers grievances, and interacts with organized labour.
- ENQUIRIES APPLICATIONS** : Mrs. ZB Khumalo, Acting CEO KZN CH Tel No: (031) 812 1400
: All applications should be forwarded to: Email to: EtheKwiniDistrictHealth.HRJobApplication@kznhealth.gov.za Hand delivery: The

HR Manager EThekwini District Office, 85 King Cetshwayo Highway, Mayville, Durban, 4000 or Posted to: The HR Manager, EThekwini District Office, Private Bag X54318, Durban, 4000.

**FOR ATTENTION
NOTE**

: Mrs MR Mkhize
: Applications must be submitted on the NEW prescribed Application for Employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Detailed Curriculum Vitae must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission only from shortlisted candidates. The Reference Number must be indicated in the column (Part A) provided on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification if shortlisted will have to provide an evaluation certificate from the South African Qualifications Authority (SAQA). Non- RSA Citizens/Permanent Residents/ Work Permit holders if shortlisted will be required to provide documentary proof. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

CLOSING DATE

: 18 December 2023

POST 44/79

: **PHYSIOTHERAPY ASSISTANT DIRECTOR REF NO: NDH24/2023 (X1 POST)**

SALARY

: Grade 1: R578 367 per annum
Grade 2: R658 482 per annum
Plus 13th cheque, medical aid (optional), and housing allowance (employee must meet prescribed requirements)

**CENTRE
REQUIREMENTS**

: Northdale Hospital
: Grade 12/National senior certificate, Bachelor's degree/ National diploma in physiotherapy, Current registration with Health Professions Council of South Africa as a Physiotherapist, A minimum of five (5) years' experience as a qualified physiotherapist post OSD of which three (3) years must be in supervisory position. Knowledge, Skills and Competencies Required: Knowledge of Physiotherapy high quality diagnostic, assessment and therapeutic procedures. Sound knowledge of the application of clinical Physiotherapy theory, practices and ethics. Ability to plan, organise and manage resources (human and material). Sound knowledge of policies, procedures, acts and charters. I.e. National rehabilitation policy, National health policy, Batho Pele principles, patient rights charter, Ideal Hospital Realization and Maintenance Framework (IHRM), Ethical code of conduct, Health and safety etc. Excellent communication, leadership, interpersonal skills, conflict management and knowledge of labour relations, disciplinary and grievance procedures. Excellent computer literacy skill. Ability to function under pressure.

DUTIES

: Provision of high-quality diagnostic and therapeutic services to clients, in collaboration with multidisciplinary team. Provide a consultative physiotherapy and rehabilitation services to health professionals and patients. To supervise all Rehabilitation staff (Physio, Occ Therapy and Speech Therapy) at NDH and PMBAT Centre. Manage the allocated budget and implement the financial management system for the rehabilitation department. Good formulation and amendments of physiotherapy departmental policies. Development, implementation and supervision of quality improvement programmes within the rehabilitation department. Development and implementation of assessment and treatment protocols and guidelines in line with local and international standards and best practice. Provision of supervision and implementation of employee performance management and development systems for junior staff. Provide

expect advice and guidance on the selection and purchase of rehabilitation equipment whilst ensuring quality cost effectiveness. Keep records of all CPD points and Certificates of trainings attended by staff. Attend HOD meeting when required, represent MDT in the meetings, provincial and district. Give feedback and action plan of the resolutions from the meetings. Monitor absenteeism and leave management of the staff. Compile EPMDS reports of all staff at NDH and PMBATC. Collect and analysing departmental statistics before submission. To solve complex professional problems and policy issues by exercising sound judgment on the best possible outcome.

ENQUIRES : Mrs TN Shamwange Tel No: (033) 397 6448
APPLICATIONS : All applications to be posted to: The Human Resource Department, Northdale Hospital, Private Bag X9006, Pietermaritzburg, 3201.

FOR ATTENTION : Mrs NR Madlala
NOTE : The applicants must include only completed and signed new Z83, obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of identity Documents, Senior Certificate, and the highest required qualification as well as driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview.

CLOSING DATE : 18 December 2023

POST 44/80 : **CHIEF PHYSIOTHERAPIST REF NO: NDH 25/2023 (X1 POST)**

SALARY : Grade 1: R520 785 – R578 367 per annum
 Grade 2: R595 251 – R658 482 per annum
 Other benefits: 13th cheque, housing allowance (employees must meet the prescribed requirements), (medical aid optional).

CENTRE : Northdale Hospital
REQUIREMENTS : National senior certificate/Grade 12. Bachelor's degree/National diploma in physiotherapy. Registration with Health Professions Council of South Africa as a Physiotherapist independent practice. Current registration with Health Professions Council of South Africa. A minimum of (3) years-experience as a qualified physiotherapist post OSD. NB: Only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and Experience: Knowledge of Physiotherapy diagnostic assessment and therapeutic procedures, Good clinical decision making skills, Ability to plan, organise and manage resources (human and material), Good supervisory skills for junior staff and students, Good knowledge of ethical code and scope of practice, Ability to problem solving, Computer literacy and knowledge of administrative tasks, Excellent communication skills, interpersonal relationship. Ability to function under pressure. A sound knowledge of departmental policies and procedures (DOH). Sound knowledge of policies, procedures, acts and charters e.g. National rehabilitation policy, National health policy, Batho Pele principles, patients' rights.

DUTIES : Provision of high quality diagnostic and therapeutic services to clients, in collaboration with multidisciplinary team. Assisting in development and implementation of assessment and treatment protocols and guidelines in line with local and international standards and best practice. To solve complex professional problems and policy issues by exercising sound judgment on the best possible outcome. Assisting in formulation and amendments of Rehabilitation departmental policies. Assisting in development, implementation and supervision of quality improvement programmes within the Rehabilitation department. Provision of supervision and implementation of employee performance management and development systems for junior staff. To supervise all Rehabilitation staff (Physio, Occ Therapy and Speech Therapy) at NDH. To mentorship the CSO Physiotherapists and Provide clinical training to physiotherapy students from tertiary institutions. Assist in providing advice and guidance on the selection and purchase of rehabilitation equipment whilst ensuring quality cost effectiveness.

ENQUIRES : Mrs TN Shamwange Tel No: (033) 397 6448
APPLICATIONS : All applications to be posted to: The Human Resource Department, Northdale Hospital, Private Bag X9006, Pietermaritzburg, 3201.

FOR ATTENTION : Mrs NR Madlala

- NOTE** : The applicants must include only completed and signed new Z83, obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of identity Documents, Senior Certificate, and the highest required qualification as well as driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview.
- CLOSING DATE** : 18 December 2023
- POST 44/81** : **OPERATIONAL MANAGER NURSING REF NO: 62/2023 (X2 POSTS)**
(General (X1 Post), Night Duty X1 Post)
- SALARY** : Grade 1: R497 193 - R559 686 per annum
Grade 2: R575 898 - R645 720 per annum
Other benefits: 12% Rural Allowance, 13th Cheque, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : Vryheid Hospital
: Diploma/B degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwifery. Registration certificates with the SANC as Professional Nurse and Midwifery. Minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Proof of current registration with the SANC will be requested only if shortlisted. Proof of current/previous work experience endorsed and stamped by the employer(s) will be requested only if shortlisted. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedure. Knowledge of Nursing Act, Health Act, Occupational Health and Safety Act. Display a concern for patients, promoting and advocating proper treatment. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Report writing skill. Recommendation: Registration certificate with SANC in Nursing Administration.
- DUTIES** : Provide effective management and professional leadership by ensuring that the unit is organized to provide quality nursing care. Ensure implementation of Department policies. Ensure monitoring and evaluation of care and management of all patients and the maintenance of accurate and complete patient records. Participate in the analysis, formulation and implementation of the nursing policies and procedures. Supervise the implementation of health care delivery policies, clinical guidelines, protocols, Operational and Strategic plans aimed at improving service delivery. Ensure implementation of National Core Standards, evaluate and monitor progress. Promote implementation of Batho Pele Principles, Patient's Rights Charter and acceptable professional ethical standards within the applicable legal framework. Evaluate patient care programs from time to time and make proposals for improvement that is supported by a strong work ethic. Ensure efficient data flow and information management. Ensure reporting and management of Patient Safety Incidents. Ensure effective implementation of infection Prevention and Control practices by all staff including support services and cleaning staff. Exercise control over discipline, grievance and Labour issues in the Hospital. Monitor the implementation of EPMDS for all staff. Formulate in-service training programmes and participates in the training and development of staff. Manage and monitor proper utilization of Human, Financial and Physical resources. Maintain constructive working relationship with the nursing and multidisciplinary team. Fulfil the oversight role of the institution in the absence of executive management. Treat complex health conditions presented at health care facilities. Collaborate with other members of the health care teams to identify actual and potential areas for nursing and potential areas for nursing and health research in order to improve or maintain quality care.
- ENQUIRIES APPLICATIONS** : Ms Khumalo NJ (Acting CEO) Tel No: (034) 982 2111, ext. 5918
: All applications should be forwarded to: Assistant Director: HRM, Vryheid District Hospital, Private Bag X9371, Vryheid, 3100 or be hand delivered at Human Resource Office no 9
- NOTE** : Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be

completed in full and accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The Employment Equity Target is an African Males. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

<u>CLOSING DATE</u>	:	29 December 2023
<u>POST 44/82</u>	:	<u>CLINICAL PROGRAMME COORDINATOR – OPERATION SUKUMA SAKHE & TRADITIONAL HEALTH PRACTITIONERS REF NO: UMZIN/26/2023</u>
<u>SALARY</u>	:	Grade 1: R497 193 per annum. Other benefits: 13th cheque, medical aid: optional homeowner's allowance: employee must meet prescribed requirements. rural allowance on claim basis.
<u>CENTRE REQUIREMENTS</u>	:	UMzinyathi Health District Office Grade 12/Matric certificate. An appropriate B Degree/ National Diploma or equivalent qualification in Nursing Plus Minimum of 7 years appropriate /recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. Current Registration with SANC. Valid Driver's License – Code 8 plus. Recommendations: Knowledge, Skills and Competencies Required: Project management. Excellent management, facilitation, communication and interpersonal skills. Report writing abilities. Financial Management skills. Empathy and counselling skills and knowledge. Ability to make independent decisions. An ability to priorities issues and other work related matters and to comply with timeframes. Proven initiative, decisiveness and the ability to acquire new knowledge swiftly. A clear understating of challenges facing the Public Sector.
<u>DUTIES</u>	:	Monitor the effectiveness of OSS and THP structures in line with the DHP and APP. Contribute to the reduction of maternal and child mortality rate through structured capacity building of all external OSS key. Contribute in the combatting of HIV/AIDS and TB through achieving the 95 95 95 targets and involving all OSS structures. Contribute in the management and combatting of non-communicable diseases through structured capacity building of THP's and OSS structures. Contribute in the combatting of other communicable diseases through structured capacity building, support and guidance in non-health sectors. Ensure COVID 19 vaccination demand creation to external stakeholders. Ensure that all OSS structures are aware and have a role to play in all health programmes, projects and initiatives including condom distribution and men's health matters. Ensure that all THP structures are aware and have a role in all health programmes, projects and initiatives including condom distribution and men's health matters. Ensure a structured referral pathway for the THP's so relations are strengthened with DOH and THP's. Timeous compilation and submission of OSS and THP reports to the next level of Management and Province. Leading the Community Based Model Capacity Building for THP's and OSS structures so a comprehensive package of services is rendered at a household level with the Outreach Teams, Household Champions and CHW's. Assist the Sub-Districts in coordinating successful LTT and THP meetings. Ensure functional war rooms through intersectoral collaboration. Involving the OSS structures and THP's in all health calendar day activities and events.

ENQUIRIES : Mrs S Sibiya Tel No: (034) 299 9114

APPLICATIONS : All applications should be forwarded to: The Human Resource Office, 34 Wilson Street, Umzinyathi Health District Office, Dundee, 3000Private Bag X2052, Dundee, 3000. Applications may also be emailed to: Umzinyathi.HR.JobApplication@kznhealth.gov.za

FOR ATTENTION : Mr SAF Sikhakhane

NOTE : Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE : 18 December 2023 @16:00

POST 44/83 : **CLINICAL PROGRAMME COORDINATOR (MENTAL HEALTH & NCD) REF NO: UMZIN/25/2023 (X1 POST)**

SALARY : R497 193 per annum. Other benefits: 13th cheque. home owner's allowance (employee must meet prescribed requirements. medical aid (optional). rural allowance (on claim basis).

CENTRE : Umzinyathi Health District Office

REQUIREMENTS : Grade 12/Matric certificate. An appropriate B Degree/National Diploma or equivalent qualification in Nursing plus Minimum of 7 years appropriate /recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. Current Registration with SANC. Valid Driver's License – Code 8 plus Knowledge, Skills, Training and Competencies Required: Strong interpersonal and communication skills. Report writing. Knowledge on District Health Systems. Knowledge of relevant regulation and policies. An understanding of challenges facing the Public Health sector. Ability to translate and transform objectives into practical plan Leadership, organizational, decision making and problem solving abilities within the DHS framework.

DUTIES : Monitor strengthening of health system effectiveness. Conduct all Mental Health and Non-Communicable Diseases trainings. Contribute to the reduction of Mental Health complications. Ensure that proper screening of Mental Health is conducted. Ensure that proper screening of Non-Communicable diseases is conducted. Ensure integration with the TB, HIV, MCWH programmes. Ensure compliance of Mental Health and Non-Communicable diseases treatment. Support in the formulation and sustainability of support and adherence clubs. Monitor improvement quality of care by ensuring that all PHC facilities and the CHC are providing the full package of care to Mental Health Care Users. Ensuring Mental Health and Non Communicable Diseases capacity building and sustainability of the functioning of Clinic Committees. Orientation and Induction of all new PHC Supervisors, OM's and PHC Trainers on the Mental Health and Non-Communicable Diseases. Ensure timeous compilation and submission of Mental Health and Non-Communicable reports to the next level of Management, HRD and the RTC. Ensure capacity building of Outreach Team Leaders, CHW's and other PHC Outreach teams on Mental Health and Non-Communicable Diseases. Ensure mentoring and coaching of the District Programme Managers on Mental Health issues. Ensure the Mental wellbeing of the personnel within the district and offer the necessary care, treatment, support and referral.

ENQUIRIES : Mrs S Sibiya Tel No: (034) 299 9114

APPLICATIONS : All applications should be forwarded to: The Human Resource Office, 34 Wilson Street, Umzinyathi Health District Office, Dundee, 3000Private Bag X2052, Dundee, 3000. Applications may also be emailed to: Umzinyathi.HR.JobApplication@kznhealth.gov.za

FOR ATTENTION : Ms M Ngwenya

NOTE : Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE : 18 December 2023 @16:00

- POST 44/84** : **CLINICAL PROGRAMME CO-ORDINATOR REF NO: IPC/2/2023 (X1 POST)**
 Department: Infection Prevention and Control Practitioner
 Those who applied previously should re-apply for Clinical Programme Co-Ordinator
- SALARY** : Grade 1: R497 193 per annum. Plus 13th cheque, Housing Allowance: Employee must meet prescribed requirements. Medical Aid: optional.
- CENTRE** : Inkosi Albert Luthuli Central Hospital
- REQUIREMENTS** : Senior Certificate/Grade 12. Basic R425 qualification (i.e. diploma / degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council (SANC) 2023 as a Professional Nurse. A minimum of 7 years appropriate /Recognized Experience in Nursing after registration with SANC in General nursing. Knowledge, Skills and Competencies: Demonstrate an in depth understanding of nursing legislation and related legal and Ethical nursing practices and how this impacts on service delivery. Knowledge of Infection Control policies and guidelines. Leadership, Organizational, Decision making and problem solving skills. Good communication, interpersonal relations. Demonstrate basic understanding of Human Resource and Financial policies and Practices.
- DUTIES** : Develop and implement an Infection prevention and control plan for the institution. Ensure that Infection prevention and control as well as Antibiotic stewardship committee are in place and functional. Promote Infection prevention and culture within the institution by conducting relevant workshops, Audits, meetings and awareness. Identify Infection control risks and make recommendations on mitigation strategies. Provide training to all categories of staff on Infection policies, principles and practices. Conduct Infection prevention and control Surveillance and report on incidence and prevalence of alert organisms and communicable diseases to District and to Communicable Disease Centre. Identify and report all Hospital Acquired Infections. Visits the Departments within the institution to identify infection prevention and control risks. Ensure that all departments comply with Infection Prevention and control Framework, protocols and guidelines. Identify outbreaks of infections, initiate investigation and control measures in collaboration with Infection prevention and control Committee. Provide effective and efficient Infection Prevention and Control service in the institution. Serve as a Clinical governance champion in the facility, ensuring effective clinical risk management system. Review institutional Infection prevention and control Standard operating procedures. Provide advice on various aspects of infection prevention and control, relevant policies to management.
- ENQUIRIES** : Mrs H Ndemera: Acting Nurse Manager Tel No: (031) 240 1063
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will

be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 18 December 2023
- POST 44/85** : **OPERATIONAL MANAGER NURSING: GENERAL STREAM REF NO: OPMAN (GEN NURS-CARDIOTHOR)/3/2023 (X1 POST)**
Department: Cardiothoracic ward
Those who applied previously should re-apply for Operational Manager Nursing: General Stream
- SALARY** : Grade 1: R497 193 per annum. Plus 13th cheque, housing allowance: employee must meet prescribed requirements. medical aid: optional.
- CENTRE** : Inkosi Albert Luthuli Central Hospital
- REQUIREMENTS** : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council (SANC) 2023 as a Professional Nurse. A minimum of 7 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General nursing is required. Knowledge, Skills, Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patients' needs, requirements and expectations. Demonstrate ability to provide support and guidance within the unit. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate working knowledge of the hospital information system to enhance quality in the service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to manage data and information management of the department. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.
- DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards as determined legislative framework and national Core Standards and Office of Health Standard Compliance. Perform duties within the ambits of legal framework as required. Ensure compliance to professional and ethical practice. Work effectively and amicably at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Perform duties as delegated by the supervisor and relief duties of the assistant nurse manager's office as required. Ensures implementation of programs relevant to the area of work. Participates in quality improvement, IPC and Health and Safety committees.
- ENQUIRIES** : H Ndemera: Acting Nurse Manager Tel No: (031) 240 1063
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South

African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 18 December 2023
- POST 44/86** : **CLINICAL PROGRAMME COORDINATOR (CASE MANAGER) REF NO: NGWE 149/2023**
- SALARY** : R497 193 – R559 686 per annum. Other benefits: 13th cheque, medical aid (optional), housing allowance (employee must meet the prescribed requirements), 8% in-hospitable area allowance.
- CENTRE** : Ngwelezana Tertiary Hospital
- REQUIREMENTS** : Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allows registration with SANC as a Professional Nurse. Registration with the SANC as a Professional Nurse. Current SANC receipt. A minimum of 7 years appropriate/recognizable experience in nursing after registration with SANC as a professional nurse. Diploma in Nursing Management. Computer Literacy. Knowledge, Skills, Attributes and Abilities: Ability to make independent decisions, problem solving and conflict resolution. An understanding of the challenges facing the public health sector. Ability to prioritize issues and other work related matters and to comply with time frames. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework. High level of accuracy.
- DUTIES** : Management of private hospital patients (Medical Aid, Prisoners, SANDF, SAPS, RAF, COIDA) and all other full paying patients (H3) to optimize revenue generation. Engage Clinical Heads to optimize rational resource utilization. Monitoring of bed occupancy / bed utilization. Maintaining a central booking system for the hospital. Ensure stakeholders involvement in clinical and management decisions on patient care. Monitor the implementation of memorandums of understanding. Ensure that coding is done according to ICD10 coding system. Monitor and analyze data and make recommendations with regard to managed health care e.g. waiting times, etc. Utilize information technology (IT) and other management information systems to manage information for the enhancement of service delivery. Evaluate the content of minimum program data sets and utilize it to compare interventions and outcomes. Analyze and interpret program information to evaluate the quality and cost effective of the health care delivery approaches. Conduct staff meetings to disseminate information such as new developments on policies and guidelines.
- ENQUIRIES** : Dr BS Madlala Tel No: (035) 901 7000
- APPLICATIONS** : Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880
- FOR ATTENTION** : Mr MP Zungu
- NOTE** : Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by

shortlisted candidates to Human Resource on or before the day of the interview date. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

<u>CLOSING DATE</u>	:	22 December 2023
<u>POST 44/87</u>	:	<u>ULTRASONOGRAPHER GRADE 1, 2 & 3 REF NO: PSH 93/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R444 741 –R506 016 per annum, 17% rural allowance Grade 2: R520 785 – R595 251 per annum, 17% rural allowance Grade 3: R612 642 - R658 482 per annum, 17% rural allowance
<u>CENTRE REQUIREMENTS</u>	:	Port Shepstone Hospital Grade 12/Std 10 Certificate Plus. National Diploma/Degree in radiography [Ultrasound] Plus Registration Certificate with HPCSA as an Independent Practitioner [Ultra-sonographer] Plus Current Registration with HPCSA as an Ultra-sonographer for 2023-2024 Certificate of service endorsed by HR. Valid driver's license code EB. Grade 1: Experience: None after registration with the HPCSA in respect of RSA qualified employees who performed community service, as required in South Africa. One (1) year relevant experience after registration with the Health Professional Council of South Africa in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Grade 2: Experience: Minimum of 10 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 11 years relevant experience after registration with the Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: Experience: Minimum of 20 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills and Competencies Required: Sound knowledge of diagnostic ultrasound procedures and equipment. Clinical competency procedures and dexterity. Knowledge of relevant Health & Safety Acts. Good communication and interpersonal skills. Ability to work as team.
<u>DUTIES</u>	:	To provide high quality ultrasound services. Give factual information to patients. Provide education on patients' conditions whilst upholding patient's rights. Execute all clinical procedures competently to prevent complications. Compile reports and statistics. Participate in Quality Assurance Programme. Assist with bookings of ultrasound patients. Participate in EPMDS. Promote Batho Pele Principles in the execution of duties for effective service delivery. Perform both general and

obstetric/gynecological scans. Provide training, guidance and supervision to junior staff or students. Perform other duties as per delegation by radiography management.

ENQUIRIES : Mr JP Jwara Tel No: (039) 688 6154/3 or Tel No: (039) 688 6000
APPLICATIONS : should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, Private Bag X5706, Port Shepstone, 4240 Or 11 – 17 Bazley Street, Port Shepstone, 4240.

FOR ATTENTION : Mr ZM Zulu
NOTE : The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.

CLOSING DATE : 18 December 2023

POST 44/88 : **PARAMEDIC REF NO: EMS UGU 04/2023 (X2 POSTS)**

SALARY : Grade 3: R440 904 per annum
Grade 4: R516 273 per annum

CENTRE : EMS Ugu District
REQUIREMENTS : B Tech Degree in Emergency Care, Unendorsed drivers license (C1) with professional driving permit (receipt of renewal not accepted), Registration with HPCSA as paramedic. **Grade 3:** Requires a B Tech Degree qualification and registration with HPCSA as an Emergency Care Practitioner (ECP). **Grade 4:** Requires a B Tech Degree qualification and registration with HPCSA as an Emergency Care Practitioner (ECP) plus (10) years' experience after registration with HPCSA as ECP. Knowledge, Skills, Training and Competencies Required: The incumbents of these posts will report to the EMS Shift Leader: Emergency Medical Services, and will be responsible to provide pre-hospital treatment within the scope of practice and transport emergencies to an appropriate health facility in order to minimize the loss of lives, and as such the ideal candidates must:- Possess knowledge of Advanced Life Support Protocols, Have understanding of EMS and its line of business, Possess knowledge of Rules and Regulations of Road Traffic Ordinance, Have the ability to implement emergency procedures, Possess good communication skills and interpersonal relations, Have Practical Patient Management skills.

DUTIES : Maintain vehicle and medical equipment check the allocated vehicle and equipment and complete the check list, Wash, clean and disinfect the interior/exterior of the vehicle, Treat and transport patients to hospital from scene in accordance with the Advanced life support protocols, Change and replenish surgical sundries and medical-gases and ensure that all items are used before expiry date, Maintain the vehicle in a clean condition and good working order all times, Use all equipment and government property as per laid down policies and procedures, Maintain best clinical practices in accordance with quality standards and maintaining Continuous Professional Development (CPD), Assistant in maintaining a clean and tidy base, Complete and submit all appropriate paperwork to the shift leader before the termination of the shift, Hand over the vehicle and equipment to the next shift/relevant authority fully replenished, clean and in good working order, Abide by the Standing Operational Procedures of EMS, Maintain accurate and reliable records at all times, Perform over time duties in accordance with EMS Policy when required, Provide orientation and supervised training with regard to ALS. Actively participate in training and quality assurance programs.

ENQUIRIES : Mr SP Gumede Tel No: (039) 688 3619
APPLICATIONS : Application to be forward to: The Human Resource Manager, Ugu Health District Office, Private Bag X735, Port Shepstone, 4240.

FOR ATTENTION : Mr JL Majola
NOTE : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae (only). Only shortlisted candidates for a post will be

required to submit certified documents on or before the day of the interview following communication from HR. The reference number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and emailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof only when they are shortlisted.

<u>CLOSING DATE</u>	:	18 December 2023
<u>POST 44/89</u>	:	<u>PROFESSIONAL NURSE SPECIALTY (ORTHOPAEDIC) REF NO: 64/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other benefits: 12% rural allowance, 13th cheque, medical aid (optional), housing allowance (employee must meet prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	:	Vryheid Hospital Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allows registration with SANC as a Professional Nurse. A post basic qualification in Orthopaedic Nursing Science. Current registration with SANC as professional nurse (2023). Current/previous work experience endorsed and stamped by the employer(s) will be requested only if shortlisted. Grade 1: Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allow registration with SANC as a Professional Nurse. A post basic qualification in Orthopaedic Nursing Science. Registration with the SANC as a Professional Nurse. Current SANC receipt. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allows registration with SANC as a Professional Nurse. A post basic qualification in Orthopaedic Nursing Science. A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Knowledge, Skills, Training and Competencies Required: Basic Computer literacy to enhance service delivery. Appropriate understanding of Nursing Scope of Practice and nursing standards as determined by the surgical component. Knowledge of health and public service legislation, regulations and policies. Excellent communication skills, human relations and ability to teach and train staff within a team. Effective communication with patients, supervisors and other health care professionals. Ability to work within a multi-disciplinary team at all levels and work effectively to maintain high standards of service delivery. Basic understanding of HR and Financial policies and practices. Planning, organizing, leading, controlling, delegation, supervisory, communication, motivation, decision making, problem solving, disciplinary and co-ordination skills.
<u>DUTIES</u>	:	Coordination of optimal, holistic specialized nursing care provided within set standards. A professional/legal framework. To plan/ organize and monitor the objectives of the specialized unit in consultation with other members. To provide a therapeutic environment for staff, patients and public. To provide a comprehensive quality nursing care as a member of the unit-disciplinary team according to the identified needs of the patient based on scientific principles. To delegate duties and support staff in the execution of patient care delivery. To provide direct and indirect supervision of all nursing staff/ housekeeping staff and to give guidance. To ensure continuity of patient care on all levels i.e. work, book, and handover rounds. To liaise and communicate with multi-disciplinary team as well as other departments within the hospital i.e. during operational meetings with nursing supervisor and subordinates. Manage effectively the utilization and supervision of resources coordination of the provision of effective training and research. Provision

of effective support to nursing services. Maintaining professional growth/ethical standards and self-self-development. Ensure accurate record keeping for statistics purposes. Ensure adherence to the Principles of IPC in the unit. Manage unit in the absence of the Operation Manager. Effective utilization of resources.

**ENQUIRIES
APPLICATIONS**

: Ms NJ Khumalo (Acting CEO) Tel No: (034) 982 2111, ext. 5918
: All applications should be forwarded to: Assistant Director: HRM, Vryheid District, Hospital, Private Bag X9371, Vryheid, 3100 or be hand delivered at Human Resource Office no 9.

NOTE

: Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be completed in full and accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

CLOSING DATE

: 29 December 2023

POST 44/90

: **CLINICAL LECTURER PND1/PND2) REF NO: PMMC06/2023 (X2 POSTS)**

SALARY

: Grade 1: R431 265 per annum
Grade 2: R528 696 per annum
8% in-hospitable area allowance, 13th cheque, medical aid (optional), and housing allowance (employee must meet prescribed requirements)

**CENTRE
REQUIREMENTS**

: Prince Mshiyeni Memorial Campus
: A Diploma/Degree in Nursing and Midwifery or equivalent qualification registered with the South African Nursing Council (SANC) as a Professional Nurse. Post Basic qualification in Nursing Education registered with the South African Nursing Council (SANC). **Grade 1:** A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council (SANC). **Grade 2:** A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with South African Nursing Council (SANC) after obtaining the one (1) year post qualification. Shortlisted candidates will be required to submit proof of current registration with the South African Nursing Council (SANC). Unendorsed valid Code EB driver's licence. Recommendations: Masters' Degree in Nursing. Basic Computer Literacy. Post Basic qualification (R212). A minimum of 2 years clinical experience. Knowledge, Skills and Experience: Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Knowledge of nursing education programmes and curriculum. Have in-depth knowledge of procedure and processes related to nursing and nursing education. Possess sound knowledge and understanding of nursing code of ethics and professional practice. Proficiency in teaching and assessment in Nursing. Education including evaluation approaches. Possess in-depth knowledge of teaching and clinical approaches. Have good research and analytical skills. Possess good communication (written & verbal) and interpersonal skills. Competence in conflict management and problem solving skills. Willingness to travel.

<u>DUTIES</u>	:	Provide effective and efficient clinical training of student nurses. Develop/design, review and evaluate clinical evaluation tools. Coordinate clinical learning exposure of student nurses between the campus and clinical area. Implement assessment strategies to determine student nurses competencies. Exercise control over student nurses. Implement the quality management system for the Nursing Education Institution. Implements the new nursing programmes in line with SANC and CHE regulations. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Support the mission and promote the image of the college. Exercise control over students.
<u>ENQUIRIES</u>	:	Mrs R Bridgemohan Tel No: (031) 907 8314
<u>APPLICATIONS</u>	:	Applications should be directed to: The Registrar: Prince Mshiyeni Memorial Campus, Private Bag X10, Mobeni, 4060.
<u>FOR ATTENTION</u>	:	Miss NP Mkhwanazi
<u>NOTE</u>	:	Applications must be submitted on the most recent prescribed Z83 application form for employment obtainable from all Public Service Departments or from website- www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The reference number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. Faxed and emailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Shortlisted candidates in possession of a foreign qualification will be required to submit an evaluation certificate from the South Africans Authority (SAQA). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Please note that communication will only be entered into with candidates that have been shortlisted. If you have not heard from us within two months after the closing date, please consider your application as being unsuccessful. Due to financial constraints, S&T claims will not be paid to candidates who attended interviews.
<u>CLOSING DATE</u>	:	18 December 2023
<u>POST 44/91</u>	:	<u>CLINICAL NURSE PRACTITIONER (TRAUMA) GRADE 1 REF NO: CNP/A&E/19/KCHC (X1 POST)</u>
<u>SALARY</u>	:	R431 265 per annum. Benefits: 13th cheque, rural allowance (provided the post meets the requirements), home owners allowance (employee must meet prescribed requirements), medical aid (optional)
<u>CENTRE</u>	:	Kwamashu CHC
<u>REQUIREMENTS</u>	:	Basic R425 qualification – Diploma/Degree in Nursing or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse. One year post basic qualification in Clinical Nursing Science (Trauma and emergency). Current registration with SANC as a Professional Nurse (2023 SANC receipt). A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Proof of work experience (Certificate of service) endorsed by Human Resource department only when shortlisted. Applicants are not submitting copies/attachments/ proof/certificates/ID/Driver license/qualifications on application, only when shortlisted). Knowledge, Skills and Competencies: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as. Nursing act, Occupational health and safety act, Patients' rights charter, Bathe Pele principles, Public Service Regulations, Labour relations act, Disciplinary codes and procedures, Grievance procedure. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills

- including public relations, negotiating, conflict handling and counselling skills. Computer skills in basic programs.
- DUTIES** : Ensure that high quality nursing care is rendered to all clients accessing the CHC requiring Trauma and emergency care. Ensure that there is proper management and integration of HAST programs to PHC programs in Casualty department. Manage the utilization and supervision of resources. Coordinate the provision of effective training and research, focusing on the programs aimed at Orthopaedic care. Instil discipline, professionalism and work ethics among employees. Ensure compliance to quality, infection prevention and control (IPC) programs e.g. Ideal clinic realization and maintenance (ICRM) and Norms and standards (NS). Maintain a constructive working with the multi-disciplinary team members. Provide effective support to Nursing services e.g. assist with relief duties to nursing management.
- ENQUIRIES** : Mr TJ Mthabela Tel No: (031) 504 8054
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance at P61 Mkhawane Road, Kwa-Mashu, 4360 or emailed to: Sbusiso.Mtshali@kznhealth.gov.za or hand delivered to Human Resource Office, KwaMashu CHC.
- NOTE** : Application for employment form (new form Z83); which is obtainable at any Government Department or from the Website – www.kznhealth.gov.za. Applicant must submit Z83 and updated Curriculum Vitae (CV) only. Copies of Identity document, driver's license, highest educational qualifications and professional registration certificates must not be submitted when applying for employment. These will be requested only from shortlisted candidates. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert (only from shortlisted candidates). People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref. LRP/KCHC/15/2023. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Due severe budgetary constraints that the CHC is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The CHC has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty. Interim accommodation in a form of Bed and Breakfast or Hotel Accommodation will not be provided. Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021) Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews.
- CLOSING DATE** : 18 December 2023
- POST 44/92** : **CLINICAL NURSE PRACTITIONER GRADE 1 REF NO: OPHON CLI 02/2023 (X1 POST)**
- SALARY** : Grade 1: R431 265 per annum. Other benefits: 13th cheque, medical aid (optional), home owner's allowance (employee must meet prescribed requirements), 12% rural allowance
- CENTRE** : Othobothini Community Health Centre (Ophondweni Clinic)
- REQUIREMENTS** : Matric/Grade 12. Diploma/Degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Current registration with SANC (2023). Registration with SANC in General Nursing, Midwifery and Primary Health Care. A post basic nursing qualification (of at least 1 year) in Clinical Nursing Science, health Assessment, Treatment and care accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after

registration as a Professional Nurse with SANC in General Nursing. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Batho Pele Principles, Patients' rights, Nursing Act etc. Conflict handling and counselling skills. Good report writing skills. Good communication skills both verbal and written. Good interpersonal skills. Project, financial and time management skills. Understanding of challenges facing Public Health Sector. Ability to plan and prioritise issues and other work related matters and comply with time frames.

DUTIES : Ensure the efficient and effective control of surgical sundries, pharmaceuticals, equipment and miscellaneous stores. Screening, diagnosing and treatment of patients. Maintain accurate and complete patients records according to legal requirements. Assist in compiling and updating of procedural guidelines. Identify problems, areas needing improvement and communicate them to Operational Manager. Co-ordination of services within the institution and other services related to community health (NGO's, CBO's, CHW. Ensure supervision, provision and basic patient's needs. Evaluate and follow up patients during clinic visits. Promote preventive health for clients. Initiate treatment, implementation of programs and evaluation of patients clinical conditions. Attend and participate during doctor's visits. Provide education to patients, staff and public. Assess in service training needs, planning and implementation of training.

ENQUIRIES : Ms CK Zulu Tel No: (035) 572 9002
APPLICATIONS : Please forward applications quoting reference number to: Human Resource Management Service, Othobothini CHC, Private Bag X12, Jozini, 3969 or hand deliver to Othobothini CHC HR Department.

NOTE : Applications must be submitted on the Application for Employment Form (Z83), which is obtainable at any Government Department or from website-www.kzhealth.gov.za Curriculum Vitae (CV) and a certificate of service/proof of work experience endorsed by HR applicants are not required to submit Copies of ID, Std 10 certificate, educational qualifications, certificate of service / proof of experience signed by HR office such documents will be requested only from shortlisted Candidates. People with disabilities should feel free to apply. Reference numbers must be indicated on the space provided. Please note that appointment will be subject to positive outcome obtained from NIA on the following checks: security clearance, credit record, qualifications, citizenship, and previous experience verification. Should you not hear from us three months after the closing date, please accept that your application was not successful.

CLOSING DATE : 18 December 2023

POST 44/93 : **CLINICAL NURSE PRACTITIONER (PHC) GRADE 1 REF NO: CNP/PHC/KCHC/18/2023 (X1 POST)**

SALARY : R431 265 per annum. Benefits: 13th cheque, rural allowance (provided the post meets the requirements), home owners allowance (employee must meet prescribed requirements), medical aid (optional)

CENTRE : Kwamashu CHC
REQUIREMENTS : Basic R425 qualification – Diploma/Degree in Nursing or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse. One year post basic qualification in Clinical Nursing Science (Health Assessment, Treatment and Care) – Primary Health Care. Current registration with SANC as a Professional Nurse (2023 SANC receipt). A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Proof of work experience (Certificate of service) endorsed by Human Resource department only when shortlisted. Applicants are not submitting copies/attachments/proof/certificates/ID/Driver license/qualifications on application, only when shortlisted). Knowledge, Skills and Competencies: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as. Nursing act, Occupational health and safety act, Patients' rights charter, Bathe Pele principles, Public service regulations, Labour relations act, Disciplinary codes and procedures, Grievance procedure. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures

and policies pertaining to nursing care. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Computer skills in basic programs.

DUTIES

: Provision of an integrated quality and comprehensive primary health care, prevention of disease, curative and rehabilitative services to the clients and community. Maintain intersectional collaboration with other government structures. Provide PICT and adherence counselling to all clients. Provide primary prevention strategies and management of communicable and non-communicable diseases. Assist and identify training needs of the staff to increase level of expertise and assist patients and families to develop sense of self care. Manage the utilization and supervision of resources. Coordinate the provision of effective training and research, focusing on the programs aimed at the improvement of communities. Instil discipline, professionalism and work ethics among employees. Ensure compliance to quality, infection prevention and control (IPC) programs e.g. Ideal clinic realization and maintenance (ICRM) and Norms and Standards (N&S). Maintain a constructive working with the multi-disciplinary team members. Provide effective support to Nursing Management services e.g. assist with relief duties to nursing management. Manage and monitor proper utilization of human, financial, physical and material resources. Ensure availability of medication, essential equipment and supplies and proper utilization thereof. Monitor and evaluate HR performance (EPMDS) for all relevant staff. Ensure data management is implemented and monitored. Participate actively in COVID 19 vaccination process.

**ENQUIRIES
APPLICATIONS**

: Mr TJ Mthabela Tel No: (031) 504 8054
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance at P61 Mkhawane Road, Kwa-Mashu, 4360 or emailed to: Sbusiso.Mtshali@kznhealth.gov.za or hand delivered to Human Resource Office, KwaMashu CHC.

NOTE

: Application for employment form (new form Z83); which is obtainable at any Government Department or from the Website – www.kznhealth.gov.za. Applicant must submit Z83 and updated Curriculum Vitae (CV) only. Copies of Identity document, driver's license, highest educational qualifications and professional registration certificates must not be submitted when applying for employment. These will be requested only from shortlisted candidates. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert (only from shortlisted candidates). People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref. LRP/KCHC/15/2023. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Due severe budgetary constraints that the CHC is currently facing, candidates are respectfully advised that the following cost cutting measures will apply Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The CHC has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty. Interim accommodation in a form of Bed and Breakfast or Hotel Accommodation will not be provided. Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021) Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews.

CLOSING DATE

: 18 December 2023

<u>POST 44/94</u>	:	<u>PROFESSIONAL NURSE: SPECIALTY NURSING STREAM –ORTHOPAEDIC WARD REF NO: PN (SPEC NURS) ORTHOPAEDIC /1/2023 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R431 265 per annum Grade 2: R528 696 per annum Other benefits: 13th cheque, housing allowance: employee to meet prescribed requirements. medical aid: optional
<u>CENTRE REQUIREMENTS</u>	:	Inkosi Albert Luthuli Central Hospital Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse and 1 year post basic qualification in Orthopaedic Nursing (R212). Registration with SANC as Professional Nurse and Orthopaedic Nurse. Current registration with SANC as Professional Nurse and Orthopaedic Nurse. A minimum of 4 years appropriate/recognisable post registration experience as a General Nurse. Grade 1: Experience: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing is required. Grade 2: Experience: A minimum of 14 years appropriate/recognisable experience in Nursing after registration as Professional Nurse with SANC in General nursing is required. At least 10 years of the period referred to above must be appropriate/recognisable experience in the Orthopaedic Nursing Speciality after obtaining the 1 year post basic qualification in the relevant speciality. Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele). Ability to plan and organise own work and that of support personnel to ensure proper nursing care.
<u>DUTIES</u>	:	Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards determined by IALCH and relevant prescripts. Implementation of all programs that promote good health outcomes in surgical; trauma and orthopaedic nursing. Internal rotation of staff within the relevant speciality will be exercised according to patients need. Night duty will be implemented. Acts as shift leader in Unit when necessary. Perform duties as delegated by the supervisor of the area.
<u>ENQUIRIES APPLICATIONS</u>	:	H Ndemera Tel No: (031) 240 1063 All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no

payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 18 December 2023
- POST 44/95** : **PROFESSIONAL NURSE: SPECIALTY NURSING STREAM –ONCOLOGY WARD REF NO: PN (SPEC NURS) ONCOLOGY /1/2023 (X1 POST)**
- SALARY** : Grade 1: R431 265 per annum
Grade 2: R528 696 per annum
Other benefits: 13th cheque, housing allowance: employee to meet prescribed requirements, medical aid: optional
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital
Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse and 1 year post basic qualification in Oncology Nursing (R212). Registration with SANC as Professional Nurse and Oncology Nurse. Current registration with SANC as Professional Nurse and Oncology Nurse. A minimum of 4 years appropriate/recognisable post registration experience as a General Nurse. **Grade 1:** Experience: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing is required. **Grade 2:** Experience: A minimum of 14 years appropriate/recognisable experience in Nursing after registration as Professional Nurse with SANC in General nursing is required. At least 10 years of the period referred to above must be appropriate/recognisable experience in the Orthopaedic Nursing Speciality after obtaining the 1 year post basic qualification in the relevant speciality. Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele). Ability to plan and organise own work and that of support personnel to ensure proper nursing care.
- DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards determined by IALCH and relevant prescripts. Implementation of all programs that promote good health outcomes in surgical; trauma and orthopaedic nursing. Internal rotation of staff within the relevant speciality will be exercised according to patients need. Night duty will be implemented. Acts as shift leader in Unit when necessary. Perform duties as delegated by the supervisor of the area.
- ENQUIRIES APPLICATIONS** : H Ndemera Tel No: (031) 240 1063
All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on

or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 18 December 2023
- POST 44/96** : **CLINICAL LECTURER: ADVANCED DIPLOMA IN MIDWIFERY REF NO: HRM 95/2023 (X1 POST)**
Directorate: Nursing College
- SALARY** : Grade 1: R431 265 - R476 334 per annum. Other benefits: 13th cheque, medical aid (optional), home owner allowance on application-employee must meet prescribed requirements
- CENTRE** : King Edward VIII Hospital Complex
- REQUIREMENTS** : Senior Certificate/Grade 12 Plus. A Diploma /Degree in Nursing and Midwifery or equivalent qualification registered with the South African Nursing Council (SANC) as a Professional Nurse Plus. A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC) Plus Post Basic qualification in Midwifery and Neonatal Nursing Science Plus. Current registration (2023) with South African Nursing Council Plus. In possession of an unendorsed valid RSA Driver's License (Code EB) Plus. A minimum of 4 years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council. (In the case of **Grade 1**: PND 1) or A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing and Midwifery of which ten (10) years of the period referred to above must be appropriate/recognizable experience in Nursing Education (In the case of **Grade 2**: PND 2. Recommendation: Masters' Degree in Nursing, Basic Computer Literacy. an unendorsed valid RSA Driver's License (Code EB) Plus Knowledge, Skills, Training and Competencies Required: The incumbent of this post will report to the Principal of the Campus and will be responsible to coordinate, implement and monitor and effective Clinical Training system, and as such, the ideal candidate must possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Have in-depth knowledge of procedures and process related to nursing and nursing education. Possess sound knowledge and understanding of nursing code of ethics and professional practice. Possess in depth knowledge of teaching and clinical approaches. Have good research and analytical skills. Competence in conflict management. Possess good communication and interpersonal skills. Willingness to travel.
- DUTIES** : Provide effective and efficient clinical training of student midwives. Coordinate clinical learning exposure of student midwives between the campus and clinical area. Implement assessment strategies to determine student midwives' competencies. Develop/design, review and evaluate clinical evaluation tools. Implement the quality management system for the Nursing Education Institution. Implement the new nursing programmes in line with SANC and CHE regulations. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus Support the mission and promote the image of the college. Exercise control over student midwives.
- ENQUIRIES** : Mrs ES Biyela Tel No: (031) 360 3110
- APPLICATIONS** : Hand delivered applications should be posted into the red box, next to the ATM in the Admin Building. Please forward emailed applications to: thandeka.mkhonza@kznhealth.gov.za and kingedwardhospital.HRJobapplication@kznhealth.gov.za

FOR ATTENTION NOTE : Mrs THF Mkhonza (HR Department)
 : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants for employment must be full completed Z83 form and updated CV only Copies of certified qualifications and other relevant documents will be requested from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 90 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

CLOSING DATE : 18 December 2023

POST 44/97 : **LECTURER: NURSING SPECIALTY (POST GRADUATE DIPLOMA IN PERIOPERATIVE NURSING) REF NO: HRM 96/2023 (X1 POST)**
 Directorate: Nursing College

SALARY : Grade 1: R431 265 - R476 334 per annum. Other benefits: 13th cheque, medical aid (optional), home owner allowance on application-employee must meet prescribed requirements

CENTRE REQUIREMENTS : King Edward VIII Hospital Complex
 : A National Senior certificate/Grade 12. Plus Degree/National Diploma in General Nursing & Midwifery that allows registration with the South African Nursing Council (SANC) as a Professional nurse Plus. A Post Basic qualification in Nursing Education registered with SANC Plus. A Post Basic qualification in Operating Theatre Nursing Science registered with SANC Plus. Current registration (2023) with South African Nursing Council: Plus. A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing (in the case of **Grade 1** PND 1) or a minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing and Midwifery of which ten (10) years of the period referred to above must be appropriate/recognizable experience in Nursing Education (in the case of **Grade 2** PND 2). Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Recommendation: Masters' Degree in Nursing, Basic Computer Literacy. unendorsed valid RSA Driver's License (Code EB) Plus Knowledge, Skills, Training and Competencies Required: Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labour Relations Act, etc. Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council. Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice. Possess knowledge of curriculum development and review. Knowledge of procedures and processes related to co-ordination of Post graduate diploma in Perioperative Nursing. Possess proficiency in teaching and assessment in Nursing Education. Possess sound knowledge of planning, scheduling, implementation of Post Graduate Diploma in Perioperative Nursing training programs. Possess sound conflict and decision-making/problem solving skills. Have good research and analytical skills. Have excellent communication and presentation skills (both verbal and written). Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook. Good interpersonal relations. Ability to work within set deadlines. Proficiency in teaching and assessment of Post Graduate Diploma

<u>DUTIES</u>	: in Perioperative Nursing evaluation approaches. Possess good communication (written & verbal) and presentation skills. : Provide education and training to students. Coordinate clinical learning exposure to students between college and clinical areas. Support the mission and promote the image of the college. Implement assessment strategies to determine learner's competencies. Exercise control over students. Participate in quality assurance programs Participate in policy analysis, development and implementation. and review of nursing curricula for Post Graduate Diploma in Peri-Operative Nursing Implement the new nursing programs in line with SANC and CHE regulations Participates in the provisioning of continuous Professional Development activities at the Campus. Participates in all government structures of the College. Support the mission and promote the image of the college.
<u>ENQUIRIES APPLICATIONS</u>	: Mrs ES Biyela Tel No: (031) 360 3110 : Hand delivered applications should be posted into The Red Box, Next to The ATM in the Admin Building. Please forward emailed applications to: thandeka.mkhonza@kznhealth.gov.za and kingedwardhospital.HRJobapplication@kznhealth.gov.za
<u>FOR ATTENTION NOTE</u>	: Mrs THF Mkhonza (HR Department) : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Applicants for employment must be full completed Z83 form and updated CV only Copies of certified qualifications and other relevant documents will be requested from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 90 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.
<u>CLOSING DATE</u>	: 18 December 2023
<u>POST 44/98</u>	: <u>PROFESSIONAL NURSE: SPECIALITY (ADVANCED MIDWIFERY AND NEONATAL SCIENCE) REF NO: NDH 28/2023 (X3 POSTS)</u>
<u>SALARY</u>	: Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other benefits: 13th cheque, housing allowance (employees must meet the prescribed requirements), (medical aid optional).
<u>CENTRE REQUIREMENTS</u>	: Northdale Hospital : Senior certificate/grade twelve certificate or equivalent qualification. Diploma or Degree in General Nursing and Midwifery. A Post Basic Nursing qualification with duration of at least one year accredited with SANC in advanced Midwifery. Current registration with SANC as a general nurse, midwifery and advanced midwifery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Grade 1: A Minimum of four (4) years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing and of which at least ten (01) year of the period referred to above must be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Advanced Midwifery. Grade 2: A Minimum of fourteen (14) years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General nursing of which at least ten (10) years of the period referred to above must be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Advanced Midwifery. NB: Only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and

Experience: Knowledge of Public Service Policies, Acts and regulations. Knowledge of SANC rules and regulations. Good communication, leadership, interpersonal and problem solving skills. Computer Literacy. Knowledge of Code of Conduct Labour Relations, Conflict management and negotiation skills. Ability to function well within a team. Skills in Organizing, planning and supervising. Knowledge of Batho Pele Principles and patients' Rights Charter. An updated knowledge of the priority programmes and the management thereof.

DUTIES : Assist with the implementation of the UN Millenium Development Goals e.g. reducing child mortality and the Saving Mothers Initiative. Demonstrate effective communication with patients, supervisors, other Health Professionals and junior colleagues, including more complex report writing when required. Work as part of a multi-disciplinary team at unit level to ensure good nursing care by the nursing team. Work effectively and amicably, at a supervisory level, with persons of diverse Intellectual, cultural, racial or religious differences. Able to manage own work, time and that of junior colleagues to ensure quality nursing service in the unit. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Oversee and co-ordinate the integration of MCWH. Assist in the monitoring of the implementation of EPMS. Improve maternal and child health by initiating all the relevant programmes. Enhance the Saving Mothers programme. Assist with the reduction of maternal and neonatal mortality and morbidity rates. Work as a team leader and oversee the maternity department in the absence of the Operational Manager or when the need arises. Knowledge of Patient Safety Incidents and management thereof. Demonstrate a basic understanding of HR and financial policies and Practices. Execute quality care in a specialized unit in accordance with the scope of practice and nursing standards. Must be able to handle surgical and obstetrical emergencies. Take lead in peri-operative care delivery. Partake in the resuscitation and stabilizing of critically injured and ill patients. Participation in implementation of National Core Standards. Participate in clinical audits and data management meetings. Ensure accurate record keeping. Able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. Ensure self and staff development through in service training.

ENQUIRES APPLICATIONS : Mr CZ Biyela Tel No: (033) 387 9010
 : All applications to be posted to: The Human Resource Department, Northdale Hospital, Private Bag X9006, Pietermaritzburg, 3201.

FOR ATTENTION NOTE : Mrs NR Madlala
 : The applicants must include only completed and signed new Z83, Obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of identity Documents, Senior Certificate, and the highest required qualification as well as driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview.

CLOSING DATE : 18 December 2023

POST 44/99 : **CLINICAL NURSE PRACTITIONER – GRADE 1 OR 2 (PHC) REF NO: IMBALCHC16/2023 (X1 POST)**

SALARY : Grade 1: R431 265 – R497 193 per annum
 Grade 2: R528 696 – R645 720 per annum
 Other benefits: 8% inhospitable allowance, 13th cheque, housing allowance and medical aid (employee must meet the prescribed requirements).

CENTRE REQUIREMENTS : Imbalenhle CHC
 : Senior Certificate/Grade 12. Degree/Diploma in General Nursing and Midwifery, Registration certificate with SANC as a General Nurse and Midwife, Post Basic Qualification in Primary Health Care registered with SANC, Current SANC registration (2023). Experience Required: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing and Midwifery. **Grade 2:** A minimum of fourteen (14) years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing and Midwifery of which at least 10 years must be appropriate/recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Only

shortlisted candidates will be required to submit documents/certified copies of documents on or before the day of the interview. Recommendations: NIMART trained, Valid driver's license C1(Code 10). Knowledge, Skills, Trainings and Competencies: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc. Leadership, organizational, decision making and problem solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and counselling. Financial and budgetary knowledge. Good driving skills, Time management, Good in-sight of procedures and policies pertaining to nursing care. Computer skills in basic programs.

DUTIES : Provision of the comprehensive primary health care objectives, implement standards, practices criteria for quality nursing care, Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the clients including giving of prescribed medications and doing ongoing observation to patients in the clinic, Ensure proper utilization of human, material and financial resources and keeping up to date records of resources, Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic, Motivate junior staff regarding development in order to increase level of expertise and assist patients to develop a sense of self-care, Participate and oversee development and implementation of clinical policies, procedures and guidelines for MNCWH, HAST, NUTRITION, FP, MBFI, PMTCT, MOM CONNECT, COVID 19 and other related programs/projects e.g. MEN's CLINIC, MMC/ISIBAYA SAMADODA, Assist the Operational Manager to implement standards, practices, criteria and indicators for quality nursing practices, Collect, analyze and interpret data using standard data collecting tools and undertake management thereof. Implement CCMDD program according to standardized criteria, Participate in staff development using EPMDS System and other work related programs and training. Participate in clinical records audits, Advocate for Nursing Ethics and Professionalism. NB: The incumbent will be expected work on day and night shift.

ENQUIRIES : Mrs LH Sibiya: Deputy Nursing Manager at (063) 406 3128
APPLICATIONS : Applications must be forwarded to: Human Resources Department. Imbalenhle Community Health Centre, Private Bag X9104, Pietermaritzburg, 3200 or Hand delivered to the Human Resource office at Imbalenhle Community Health Centre, Unit 3, Thwala Road, Imbali, Pietermaritzburg.

CLOSING DATE : 18 December 2023

POST 44/100 : **PND 1/2 CLINICAL LECTURER REF NO: BNC 01/2023 (X1 POST)**

SALARY : Grade 1: R431 265 – R497 193 per annum
 Grade 2: R528 696 – R683 838 per annum
 Plus 13th cheque, 12% rural allowance, medical aid (optional), homeowners allowance (employee must meet the prescribed requirements)

CENTRE : Benedictine Hospital, Nongoma
REQUIREMENTS : Senior Certificate/Grade 12, A Diploma/Degree in Nursing: General, Midwifery/ and Community, Post registration qualification in Nursing Education registered with SANC, **Grade 1:** (PND1): A minimum of four (4) years appropriate/recognizable experience after registration as a Professional nurse with the South African Nursing Council in general nursing , **Grade 2:** (PND2): A minimum of fourteen (14) years appropriate/ recognizable experience after registration as a Professional Nurse with the South African Nursing Council in general nursing of which 10 years of the period referred to above must be appropriate/ recognizable experience in Nursing Education , in possession of an unendorsed valid Code EB drivers license (code 08). Recommendation: Masters' Degree in Nursing, Basic computer literacy course. Knowledge, skills, training and competencies required: Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation, have in-depth knowledge of procedures and processes related to nursing and nursing education, possess sound knowledge and understanding of nursing code of ethics and professional practice, Possess in-depth knowledge of teaching and clinical approaches, Have good research and analytical skills, Competence in conflict

<u>DUTIES</u>	: management and problem solving skills, Possess good communication and interpersonal skills, Willingness to travel, computer literacy.
<u>ENQUIRIES APPLICATIONS</u>	: Provide effective and efficient clinical training of nurse learners, Develop/design, review and evaluate clinical evaluation tools, Coordinate clinical learning exposure of students between the Nursing Education institution (NEI) and clinical area, Implement assessment strategies to determine nurse learner's competencies, Exercise control over nurse learners, Help learners to integrate theoretical knowledge according to level of training in a real clinical situation, Evaluate learners performance knowledge and attitude continuously, Socialize learners into the nursing profession, Participate in the academic management of learner's experiential learning, Organize and maximize learning opportunities for learners, Implement the quality management system for the Nursing Education Institution. : Campus Principal: Mrs JF Zwane Tel No: (035) 831 7107 : All applications should be posted to: The Campus Principal, Benedictine Campus, Private Bag X5002, Nongoma, 3950. Hand delivered application may be submitted at Benedictine Campus Admin office, The Registrar Academic, Vryheid Main Road, Nongoma, 3950.
<u>NOTE</u>	: Complete the most recent Z83 application form for employment obtainable from all Public Service Departments or from website – www.kznhealth.gov.za. The Z83 must be completed in full in a manner that allows a selection committee to assess the quality of the applicant. A detailed Curriculum Vitae (CV), The Reference number must be indicated in the column provided on the form Z83 e.g. ref number BNC 01/01/2023 applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed CV. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates Please note that communication will only be entered into with candidates that have been shortlisted. If you have not heard from us within two months after the closing date, please consider your application as being unsuccessful. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance vetting, criminal clearance, credit records, citizenship), verification of Education qualifications by SAQA, verification of previous experience for employers and verification from the Company Intellectual Property Commission (CIPC), It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications Authority (SAQA) People with disabilities should feel free to apply for the post. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the post, please note that due to financial constrains no S&T payments will be considered to candidates that are invited for interview, all appointments will be made in accordance with the employment equity targets of the hospital Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.
<u>CLOSING DATE</u>	: 18 December 2023
<u>POST 44/101</u>	: <u>PND 1/2 LECTURER REF NO: BNC02/2023 (X1 POST)</u>
<u>SALARY</u>	: Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R683 838 per annum Plus 13th Cheque, Medical aid (Optional), Homeowners allowance (employee must meet the prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	: Benedictine Hospital, Nongoma : Senior Certificate/Grade 12. A Diploma/ Degree in Nursing: General, Midwifery/ and Community, Post Basic qualification in Nursing Education registered with SANC. Grade 1: (PND): A minimum of four (4) years appropriate/ recognizable experience after registration as a Professional nurse with the South African Nursing Council in General Nursing. Grade 2: A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing of which 10 years of the period referred to above must be appropriate/recognizable experience in Nursing Education, unendorsed valid code EB Drivers license (code 08). Recommendation: Masters' Degree in Nursing, Basic computer literacy course.

- Knowledge, skills, training and competencies required: Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation, have in-depth knowledge of procedures and processes related to nursing and nursing education, possess sound knowledge and understanding of nursing code of ethics and professional practice, Possess in-depth knowledge of teaching and clinical approaches, Have good research and analytical skills, Competence in conflict management and problem solving skills, Possess good communication and interpersonal skills, Willingness to travel, computer literacy.
- DUTIES** : Provide quality education and training to student nurses, Coordinate clinical learning exposure of nurse learners between the Campus and clinical area, Implement assessment strategies to determine nurse learner's competencies, Support the mission and promote the image of the College, Ensure control over students, Implement the quality management system for the Nursing Education Institution, Coordinate theory and practical for student training, Develop and monitor the implementation of academic programs, Moderate tests and examination questions and marking guides, Moderate marking of tests and examination, implement quality assurance policies with relevance to nursing education.
- ENQUIRIES APPLICATIONS** : Campus Principal: Mrs JF Zwane Tel No: (035) 831 7107
: All applications should be posted to: The Campus Principal, Benedictine Campus, Private Bag X5002, Nongoma, 3950. Hand delivered application may be submitted at Benedictine Campus Admin office, The Registrar Academic, Vryheid Main Road, Nongoma, 3950.
- NOTE** : Complete the most recent Z83 application form for employment obtainable from all Public Service Departments or from website – www.kznhealth.gov.za. The Z83 must be completed in full in a manner that allows a selection committee to assess the quality of the applicant. A detailed Curriculum Vitae (CV), The Reference number must be indicated in the column provided on the form Z83 e.g. ref number BNC 01/01/2023 applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed CV. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates Please note that communication will only be entered into with candidates that have been shortlisted. If you have not heard from us within two months after the closing date, please consider your application as being unsuccessful. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance vetting, criminal clearance, credit records, citizenship), verification of Education qualifications by SAQA, verification of previous experience for employers and verification from the Company Intellectual Property Commission (CIPC), It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications Authority (SAQA) People with disabilities should feel free to apply for the post. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the post, please note that due to financial constrains no S&T payments will be considered to candidates that are invited for interview, all appointments will be made in accordance with the employment equity targets of the hospital Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.
- CLOSING DATE** : 18 December 2023
- POST 44/102** : **DIAGNOSTIC RADIOGRAPHER GRADE 1-3 REF NO: PSH 89/2023 (X4 POSTS)**
- SALARY** : Grade 1: R359 622 - R408 201 per annum
Grade 2: R420 015 - R477 771 per annum
Grade 3: R491 676 - R595 251 per annum
- CENTRE REQUIREMENTS** : Port Shepstone Hospital
: Grade 12/ Matric / Std 10 Certificate Plus. National Diploma/Degree in diagnostic radiography Plus. Registration Certificate with HPCSA as an Independent Diagnostic Radiographer Plus Current Registration with HPCSA as a diagnostic radiographer for 2023-2024. Certificate of service endorsed by HR. Valid driver's

license code EB. **Grade 1:** Experience: None after registration with the HPCSA in respect of RSA qualified employees who performed community service, as required in South Africa. One (1) year relevant experience after registration with the Health Professional Council of South Africa in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Experience: Minimum of 10 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 11 years relevant experience after registration with the Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: Minimum of 20 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills and Competencies Required: Sound knowledge of diagnostic radiography procedures and equipment including computerized radiography [CR] Knowledge of radiographic procedures, equipment and accessories associated with relevant techniques. Sound knowledge of Radiation Control Regulations, safety measures and policies. Knowledge of relevant Health & Safety Acts. Good communication and interpersonal skills. Ability to work as team.

- DUTIES** : To provide high quality radiographic services Perform general and specialized radiographic duties as per departmental protocols. Provide a 24 hour radiographic service on a either call out/night duty basis as per departmental system. Execute all clinical procedures competently to prevent complications. Perform ward and theatre radiography. Assist Radiologist and medical officers with special examinations. Perform darkroom and clerical duties as per needs. Perform standby and after hour's duties as per departmental call- roster. Promote Batho Pele Principles in the execution of duties for effective service delivery. Perform CT scan examinations as per allocation. Participate in Quality Assurance Programme. Perform other duties within X-Ray Section as delegated by X-Ray Management
- ENQUIRIES** : Mr J P Jwara Tel No: (039) 688 6154/3 or Tel No: (039) 688 6000
- APPLICATIONS** : Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone, 4240. NB: Applicants are encourage to utilise courier services
- FOR ATTENTION** : Mr ZM Zulu
- NOTE** : Detailed application for employment (Z83) and Curriculum Vitae. Certified copies – must not be submitted when applying for employment. (Only short listed candidates will be requested to submit proof of qualifications and other related documents). Due to financial constraints, there will be no payment of S&T Claims. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.
- CLOSING DATE** : 18 December 2023
- POST 44/103** : **CLINICAL TECHNOLOGIST GRADE 1,2,3 REF NO: NGWE 150/2023**
- SALARY** : Grade 1: R359 622 – R408 201 per annum
Grade 2: R420 015 – R477 771 per annum
Grade 3: R491 676 – R595 251 per annum

**CENTRE
REQUIREMENTS**

Other benefits: 13th cheque, medical aid (optional), housing allowance (employee must meet the prescribed requirements), 8% in-hospitable area allowance.

: Ngwelezana Tertiary Hospital
: Senior Certificate/Grade 12. Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as Clinical Technologist (Neurophysiology). Initial and current registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Technologist (Neurophysiology).
Grade 1: No experience required after registration with the Health Professional Council of South Africa (HPCSA) as Clinical Technologist (Neurophysiology) in respect of RSA qualified employees who performed Community Service, as required in South Africa. One-year experience after registration with the Health Professional Council of South Africa as a Clinical Technologist (Neurophysiology) in respect of foreign qualified employees of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of ten (10) years relevant experience after registration with the Health Professional Council (HPCSA) as a Clinical Technologist (Neurophysiology) in respect of RSA qualified employees who performed Community Service as required in South Africa. A minimum of eleven (11) years relevant experience after registration with the Health Professional Council (HPCSA) as a Clinical Technologist (Neurophysiology) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of twenty (20) years relevant experience after registration with the Health Professional Council (HPCSA) as a Clinical Technologist (Neurophysiology) in respect of RSA qualified employees who performed Community Service, as required in South Africa. A minimum of twenty one (21) years relevant experience after registration with the Health Professional Council (HPCSA) as a Clinical Technologist (Neurophysiology) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills, Attributes and Abilities: Competency and skills in independently performing electro neurodiagnostic studies for paediatric and adult populations including route, mobile and long term EEG, transcranial Doppler ultrasound, visual auditory- and somatosensory evoked potentials, basic and advanced nerve condition studies and assisting physicians with EMG examination. Technical report writing skills for previously mentioned procedures. Willingness to learn additional skills such as autonomic testing and basic clinical knowledge of diagnostic and therapeutic procedures are required. Addition experience in sleep and high density EEG testing will be an advantage. Good communication, organizational and interpersonal skills. Ability to work independently and in a team. Knowledge of ethical code of conduct, patients' rights and Batho Pele Principles.

DUTIES

: Work in an active clinical and training Neurophysiology unit. Performing EEG's, NCS's, EP's, TCCDD's sleep studies and long term epilepsy monitoring under the supervision. Ensure high quality and technically sound recordings of tests performed. Ensure integrity of the recording systems and stock control. Actively participate in teaching and training of students and neurology registrars in clinical neurophysiology. Promote Batho Pele principles in order to promote effective service delivery. Maintain and check equipment regularly in order to comply with safe requirements. Exercise patient care and expertise when performing procedures.

**ENQUIRIES
APPLICATIONS**

: Dr RS Moeketsi Tel No: (035) 901 7000
: Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880.

**FOR ATTENTION
NOTE**

: Mr MP Zungu
: Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by

shortlisted candidates to Human Resource on or before the day of the interview date. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

CLOSING DATE : 22 December 2023

POST 44/104 : **PHYSIOTHERAPIST PRODUCTION LEVEL REF NO: NDH 26/2023 (X2 POSTS)**

SALARY : Grade 1: R359 622 – R408 201 per annum
 Grade 2: R420 015 – R477 771 per annum
 Grade 3: R491 676 – R595 251 per annum
 Other benefits: 13th cheque, housing allowance (employees must meet the prescribed requirements), (medical aid optional).

CENTRE : Northdale Hospital

REQUIREMENTS : **Grade 1:** National senior certificate/ Grade 12. Bachelor's Degree/equivalent qualification in Physiotherapy. Registration with HPCSA as a Physiotherapist. Current registration with HPCSA. Successful completion of community service. A valid work permit (in case of foreigners). No experience required after registration with the Health Professions Council of South Africa (HPCSA) as Physiotherapist. **Grade 2:** National senior certificate/Grade 12. Bachelor's Degree/equivalent qualification in Physiotherapy. Registration with HPCSA as a Physiotherapist. Current registration with HPCSA. Successful completion of community service. A valid work permit (in case of foreigners). A minimum of ten (10) years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) as a Physiotherapist. **Grade 3:** National senior certificate/ Grade 12. Bachelor's Degree/equivalent qualification in Physiotherapy. Registration with HPCSA as a Physiotherapist. Current registration with HPCSA. Successful completion of community service. A valid work permit (in case of foreigners). A minimum of twenty (20) years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) as a Physiotherapist. NB: Only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and Experience: Proficiency in the assessment, diagnosis, evaluation and treatment planning in relation to physiotherapy and rehabilitation practice. Clinical reasoning and decision making skills. Ability to work within a multi-disciplinary team. Good knowledge of ethical code, scope of practice, Infection Prevention and Control (IPC), Batho Pele principles, Patients' Rights Charter, Office of the Health Standards Compliance (OHSC), Ideal Hospital and relevant legislation. Computer literacy and knowledge of administrative tasks and duties. Excellent communication skills, interpersonal relationship. A sound knowledge of departmental policies and procedures (DOH). Excellent communication skills, interpersonal relationship. Ability to function under pressure. A sound knowledge of departmental policies and procedures (DOH). Basic supervisory skills of junior and students.

DUTIES : Comprehensive assessment, correct planning and provide treatment to the highest possible levels of patients referred for physiotherapy. Practice holistic management of patients by referring to appropriate disciplines. Participate in clinical audits, leave and attendance audits, Ideal Hospital assessments etc. Supervision of supportive staff and Physiotherapy students. Participate in regular employee performance management and development systems. Serve as representative of Rehabilitation on IPC, OHS Committee as allocated by supervisor. Participate in quality improvement programs. Participate in all staff development activities e.g. CPD, in-service training etc. Participate in stock-taking of furniture and equipment. Maintain up to date clinical records, daily statistics and non-clinical tasks. Attend all relevant ward rounds and multidisciplinary team meetings. Work productively within a multidisciplinary team.

ENQUIRES APPLICATIONS : Mrs TN Shamwange Tel No: (033) 397 6448

FOR ATTENTION NOTE : All applications to be posted to: The Human Resource Department, Northdale Hospital, Private Bag X9006, Pietermaritzburg, 3201.
: Mrs NR Madlala
: The applicants must include only completed and signed new Z83, Obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of identity Documents, Senior Certificate, and the highest required qualification as well as driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview.

CLOSING DATE : 18 December 2023

POST 44/105 : **DIAGNOSTIC RADIOGRAPHER REF NO: NDH 27/2023 (X2 POSTS)**

SALARY : Grade 1: R359 622 – R408 201 per annum
Grade 2: R420 015 – R477 771 per annum
Grade 3: R491 676 – R595 251 per annum
Other benefits: 13th cheque, housing allowance (employees must meet the prescribed requirements), (medical aid optional).

CENTRE REQUIREMENTS : Northdale Hospital
: **Grade 1:** Senior Certificate (Grade 12) or equivalent qualification plus, National Diploma or Degree in Diagnostic Radiography. Original registration with Health Professions Council of South Africa (HPCSA) as a diagnostic radiographer (independent practice). Current registration with the HPCSA as diagnostic radiographer (independent practice) for 2023-2024. No experience required after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. One year experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Senior Certificate (Grade 12) or equivalent qualification plus, National Diploma or Degree in Diagnostic Radiography. Original registration with Health Professions Council of South Africa (HPCSA) as a diagnostic radiographer (independent practice). Current registration with the HPCSA as diagnostic radiographer (independent practice) for 2023-2024. Minimum of 10 years' experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 11 years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** Senior Certificate (Grade 12) or equivalent qualification plus, National Diploma or Degree in Diagnostic Radiography. Original registration with Health Professions Council of South Africa (HPCSA) as a diagnostic radiographer (independent practice). Current registration with the HPCSA as diagnostic radiographer (independent practice) for 2023-2024. Minimum of 20 years after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 21 years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. NB: Only shortlisted candidates will be required to submit certified document on or before

the day of the interview following communication from HR. Knowledge, Skills and Experience: Sound knowledge of diagnostic radiography procedures and imaging, including Computerized Radiography (CR). Sound knowledge of radiation control regulations and safety measures. Knowledge of Occupational Health and Safety and other relevant Acts, policies and regulations. Knowledge of Quality Assurance procedures, methods. Ability to perform and record basic quality assurance tests as per Radiation Control Directorate. Sound communication, interpersonal and problem solving skills. Computer literacy.

DUTIES : Provide high quality diagnostic radiographic service observing safe radiation protection standards. Execute imaging examinations competently with Computed/Digital Radiography whilst adhering to radiography protocols, practices and techniques. Participate in a 24 hour roster system which includes nights, weekends, Public holidays and standby duties. Provide guidance and supervision to junior and auxiliary staff. Promote good health practices and ensure optimal care of the patient. Perform reception and administrative duties as required. Participate in Quality Assurance and Quality improvement programs, In-service training, National Core Standards and Ideal Hospital Realisation. Inspect and utilize equipment professionally to ensure that it complies with safety standards and ensure health and safety rules and regulations are adhered to. Implement measures to ensure that radiographic services comply with Radiation Control legislation. To contribute to overall work process in the diagnostic imaging department. To promote Batho Pele principles in the execution of duties.

ENQUIRES : Mrs R Bedford Tel No: (033) 387 9057
APPLICATIONS : All applications to be posted to: The Human Resource Department, Northdale Hospital, Private Bag X9006, Pietermaritzburg, 3201.

FOR ATTENTION : Mrs NR Madlala
NOTE : The applicants must include only completed and signed new Z83, Obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of identity Documents, Senior Certificate, and the highest required qualification as well as driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview.

CLOSING DATE : 18 December 2023

POST 44/106 : **PROFESSIONAL NURSE (GENERAL STREAM) WITH MIDWIFERY REF NO: 63/2023 (X8 POSTS)**

SALARY : Grade 1: R293 670 – R337 860 per annum
 Grade 2: R 358 626 - R358 626 per annum
 Grade 3: R 431 265 - R543 969 per annum
 Other benefits: 12% rural allowance, 13th cheque, medical aid (optional), housing allowance (employee must meet prescribed requirements)

REQUIREMENTS : Diploma/B degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwifery. Registration certificates with the SANC as Professional Nurse and Midwifery. Minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Proof of current registration with the SANC. Proof of current/previous work experience endorsed and stamped by the employer(s) will be requested only if shortlisted. **Grade 1:** No Experience **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional nurse with SANC in general nursing **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC as a professional nurse
 Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures Nursing Act. Problem Solving and decision making. Report writing skills. Health promotion and team building. Good Communication skills: Public Speaking, Listening and summarizing. Good interpersonal skills.

DUTIES : Work as Multidisciplinary team to ensure good nursing care by the Nursing Team. Provision of optimal, holistic specialized nursing care with set standards and within a Professional/legal framework. Must be able to handle obstetric and paediatric emergencies and high risk conditions. To execute duties and functions with

proficiency within prescript of applicable legislation. Provision of quality patient care through setting of standards, policies and procedures. To participate in quality improvement programs and clinical audits. Provide a safe, therapeutic environment as laid down by the Nursing Act. Maintain accurate and complete records according to legal requirement. Manage and supervise effective utilization of all resources e.g. Human, Financial, Materials etc. Implementation and management of infection control and prevention protocols. Ensure the implementation of saving mothers, saving babies recommendation. Provision of support to Nursing Services. Maintain Professional growth/ethical standards and self-development. Participate in the analysis, formulation and implementation of policies, practices and procedures. Ensure that a Healthy and Safety environment is maintained. Monitor and control the quality of patient care. Perform quality improvement audits and survey monthly and report to senior Management. Monitor and evaluate delivery of quality care at the Hospital. Ensure implantation of national and provincial initiatives (Patients' Rights Charter, Batho Pele programmes etc. Monitor and evaluate compliance to the national and provincial quality programmes e.g. norms and standards for district hospital package of care. Provide advice on various aspects of quality care to the institution.

ENQUIRIES
APPLICATIONS

: Ms NJ Khumalo (Acting CEO) Tel No: (034) 9822111, ext. 5918
 : All applications should be forwarded to: Assistant Director: HRM, Vryheid District Hospital, Private Bag X9371, Vryheid, 3100 or be hand delivered at Human Resource Office No: 9

NOTE

: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department or from the website - www.kznhealth.gov.za. The application form (Z83) must be completed in full and accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

CLOSING DATE

: 29 December 2023

**PROVINCIAL ADMINISTRATION: LIMPOPO
DEPARTMENT OF ECONOMIC DEVELOPMENT, ENVIRONMENT AND TOURISM**

The Department of Economic Development, Environment and Tourism is an equal opportunity, affirmative action employer. It is our intent to promote representativeness (race, gender and disability) in the Department through the filling of this post. The candidature of persons whose transfer / promotion / appointment will promote representativeness, in line with the numeric targets as contained in the Department's Employment Equity Plan, will receive preference. An indication of representativeness profile by the applicants will expedite the processing of applications.

APPLICATIONS : Direct your application quoting the relevant reference number, position and management area on the Z83 to: The Head of Department: Department of Economic Development, Environment and Tourism, Private Bag X9484, Polokwane, 0700. Hand delivered applications may be submitted at Evridiki Towers, Registry Office, 19 Biccard Street, Office B1-73, Polokwane. Applications can also be e-mailed to pelsers@ledet.gov.za / lingenfelderl@ledet.gov.za

CLOSING DATE : 22 December 2023

NOTE : All costs associated with an application will be borne by the applicant. The new Z83 form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 by applicants: All the fields in Part A, Part C and Part D should be completed. In Part B, all fields should be completed in full except the following: South African applicants need not provide passport numbers. If an applicant responded "no" to the question "Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State? If yes (provide detail)" then it is acceptable for an applicant to indicate not applicable or leave blank to the question, "In the event that you are employed in the Public Service, will you immediately relinquish such business interest?". Applicants may leave the following question blank if they are not in possession of such: "If your profession or occupation requires official registration, provide date and particulars of registration". Noting there is limited space provided for Part E, F & G, applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. Three (3) references must be included stating their contact details (landline, cellular number and e-mail address). If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered. Correspondence will be limited with the short-listed candidates only. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to seek reasons for the above administration action in terms of Promotion of Administrative Justice Act (PAJA), Act No.3 of 2000. Shortlisted applicants should be willing to undergo normal vetting and verification process as well as other relevant security and pre-employment checks as prescribed by the Minimum Information Security Standards. Consequently the appointment will be subject to positive outcomes on these processes, which includes amongst others security clearance, security vetting, qualification verification, criminal record verification and reference checks. Appointment to some of this post will be provisional, pending the issue of a positive security clearance. Therefore, the appointment will be reconsidered/possibly terminated in case where the applicant failed to get a positive security clearance. Fingerprints will be taken on the day of the interviews. The Department of Economic Development, Environment and Tourism reserve the right not to fill any of these advertised posts. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation only when shortlisted. The recommended candidate will be subjected to security clearance procedures. The candidates will be required to disclose his/her financial interests in accordance with the applicable prescripts (applicable to salary level 9 to 14). Applicants are not required to submit certified copies of educational qualifications, academic record, identity document and a valid

driver's licence (where required) with their application. Only shortlisted candidates will be required to submit certified copies on or before the day of the interview. For Management Echelon posts: In order to ensure that potential SMS members have a background on processes and procedures linked to the SMS, a further requirement for appointment at SMS level will be the successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government with effect from 01 April 2020. This is a Public Service specific training programme which will be applicable for appointments at SMS post. The link is as follows: www.thensg.gov.za/training-course/sms-pre-entry-programme. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend a candidate to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Applications must reach the Department before the closing date. It is the sole responsibility of an applicant to ensure that their applications reach the Department of Economic Development, Environment and Tourism before the stipulated closing date. Applicants who have retired from the Public Service with a specific determination that they cannot be reappointed or have been declared medically unfit will not be considered. The contents of the advertised post will also be posted on the following websites www.limpopo.gov.za / www.ledet.gov.za / www.dpsa.gov.za. The Department reserves the right not to make any appointment to the posts advertised. The employment decision shall be informed by the Employment Equity Plan of the Department.

MANAGEMENT ECHELON

- POST 44/107** : **CHIEF DIRECTOR REF NO: C4/23/1**
Chief Directorate: Biodiversity and Conservation
- SALARY** : R1 371 558 – R1 635 897 per annum (Level 14), (an all-inclusive remuneration package). The remuneration package includes a basic (70% of packages), State contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion which can be structured according to the individuals' personal needs.
- CENTRE REQUIREMENTS** : Head Office: Polokwane
An undergraduate qualification (NQF 7) in Nature Conservation/Environmental Management/Biodiversity Management or equivalent as recognized by SAQA. Five (5) years of experience at senior managerial (SMS) level of which three (3) years must be in relevant field of environmental management. A postgraduate degree will be an added advantage. Valid driver's license (with exception of person with disability). Competencies: Strategic Capability and Leadership. Programme and Project Management. Change Management. Financial Management. People Management and Empowerment. Knowledge Management. Problem Solving and Analysis. Client orientation and customer focus. Communication. Skills And Knowledge: The following skills, knowledge and attributes are required: relevant Public Service Regulatory Framework (Public Service Act, Public Service Regulations and Public Finance Management Act). Knowledge of the following tourism disciplines: relevant tourism policies and legislation, management, and development; hospitality services; quality assurance and service excellence including tour guiding; marketing and research. Good leadership and managerial qualities. Strong writing and communication skills. Have analytical ability and interpretation of data. Innovative and problem-solving abilities. Policy analysis and development; Research analysis; Facilitation and presentation. Stakeholder and client liaison. Project administration. Ability to work in a team and independently. Ability to work under pressure and people management.
- DUTIES** : Provide and facilitate management of biodiversity services. Oversee and manage developments in Limpopo Wildlife Resorts. Manage and provide leadership and provincial protected areas management services. Provide and oversee management of wildlife resources services. Manage and utilize resources

		(financial, human and physical) in accordance with relevant directives and legislation.
<u>ENQUIRIES</u>	:	Mrs S Pelsers Tel No: (015) 293 8678
<u>POST 44/108</u>	:	<u>DIRECTOR REF NO: C4/23/2</u> Directorate: Information Technology Management
<u>SALARY</u>	:	R1 162 200 – R1 365 411 per annum (Level 13), (an all-inclusive remuneration package). The remuneration package includes a basic (70% of packages), State contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion which can be structured according to the individuals' personal needs.
<u>CENTRE REQUIREMENTS</u>	:	Head Office: Polokwane An undergraduate qualification (NQF 7) in Information Technology or equivalent as recognized by SAQA. COBIT 5 certification or ITIL Foundation certification will serve as an advantage. At least ten (10) years proven experience in Information Technology of which five (5) years must be at a middle management (MMS)/senior managerial (SMS) level. Valid driver's license (with exception of person with disability). Competencies: Strategic Capability and Leadership. Programme and Project Management. Change Management. Financial Management. People Management and Empowerment. Knowledge Management. Problem Solving and Decision making. Client orientation and customer focus. Communication. Service delivery innovation. Skills and Competencies: Knowledge and experience in ICT Governance, ICT Risk Management and Business Continuity Planning. Sound and in-depth knowledge of relevant prescripts, as well as understanding of the legislative framework governing ICT in the Public Service. Experience in managing IT contracts and software licensing. Good communication (verbal and written). Financial management. Project management. Problem-solving and interpersonal relations skills. Ability to analyse and interpret financial information.
<u>DUTIES</u>	:	Align the Department's information management (including systems) and information technology strategy with the strategic objective, management plans and business process of the department. Develop departmental ICT-enabler policies, standards, norms, guidelines, best practices and strategies. Ensure measures to protect the Department from cyber security threats. Develop partnerships and network with relevant stakeholders. Implement effective ICT processes as a strategic resource of the business of the department. Create an enabling environment for employees in the department to perform their functions more effectively and efficiently. Management of the end-user experience, interaction and connectivity.
<u>ENQUIRIES</u>	:	Mrs S Pelsers Tel No: (015) 293 8678
<u>POST 44/109</u>	:	<u>DIRECTOR REF NO: C4/23/3</u> Directorate: Commercial Development
<u>SALARY</u>	:	R1 162 200 – R1 365 411 per annum (Level 13), (an all-inclusive remuneration package). The remuneration package includes a basic (70% of packages), State contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion which can be structured according to the individuals' personal needs.
<u>CENTRE REQUIREMENTS</u>	:	Head Office: Polokwane An undergraduate qualification (NQF 7) in Tourism/Hospitality Management/Business Management/Business Administration or equivalent as recognized by SAQA. A Masters degree in Tourism/Hospitality/MBA will be an added advantage. Five (5) years of experience at middle management (MMS)/senior managerial (SMS) level. Minimum of five (5) years of experience in commercial roles, with a track record of developing and executing successful commercial strategies. Valid driver's license (with exception of person(s) with disability). Competencies: Strategic Capability and Leadership. Programme and Project Management. Change Management. Budget and Financial Management. People Management and Empowerment. Knowledge Management. Problem Solving and Analysis. Client orientation and customer focus. Communication. Service delivery innovation. Skills and Knowledge: Experience in leading and

managing sales and marketing teams. Strong knowledge of relevant laws and regulations pertaining to commercial activities. Experience developing and managing commercial agreements with customers and vendors. Excellent communication, negotiation, and interpersonal skills. Strong leadership and management skills, with the ability to motivate and inspire teams towards shared goals and objectives. Excellent communication and interpersonal skills, with the ability to build strong relationships with customers, partners, and internal teams. Strategic and analytical mindset, with the ability to analyse market trends and data to develop effective commercial strategies. Financial acumen, with the ability to manage budgets and financial performance metrics. Strong negotiation skills, with the ability to develop and manage commercial agreements with customers and investors. Ability to work effectively under pressure, with the flexibility to adapt to changing business priorities.

- DUTIES** : Oversee the development and implementation of commercial strategies to achieve revenue growth targets and enhance profitability. Lead and manage the sales and marketing teams to develop and execute successful sales and marketing campaigns. Develop strong relationships with key customers and partners to drive business growth and foster increased customer loyalty. Oversee market research and analysis to identify trends and opportunities, as well as track competitor activity to develop effective strategies to stay ahead of the competition. Ensure compliance with relevant laws and regulations pertaining to commercial activities, including customer data privacy regulations. Develop and manage budgets and financial performance metrics to ensure that commercial activities are aligned with the overall business strategy. Develop and manage commercial agreements with customers and investors, including pricing, terms, and conditions. Identify and assess new business opportunities to diversify the company's revenue streams and improve its market position.

- ENQUIRIES** : Mrs S Pelsler Tel No: (015) 293 8678

DEPARTMENT OF SOCIAL DEVELOPMENT

The Limpopo Department of Social Development is an equal opportunity and Affirmative Action Employer. Designed race groups, females and People with disabilities are encouraged to apply.



- APPLICATIONS** : Applications should be addressed to Head of Department, Limpopo Department of Social Development, Private Bag X9710, Polokwane, 0700 or hand deliver at: 21 Biccard Street, Olympic Towers Building. Ground Floor, Office no 30 or Via e-mail: recruitment@dsd.limpopo.gov.za

- CLOSING DATE** : 21 December 2023 @16h00

- NOTE** : Applications must be submitted on Z83 form obtainable from all Government Departments or can be downloaded from www.dpsa.gov.za. Applicants are not required to submit certified copies of qualifications with their applications but must submit a duly completed Z83 application for employment form, and a detailed CV. Certified copies of qualifications and ID will be submitted by shortlisted candidates. Correspondence will be entered into with the shortlisted candidates only and if you do not receive any response from us within three (03) months after the closing date, you may regard your application as unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to seek reasons for the above administration action in terms of Promotion of Administrative Justice Act (PAJA), Act No. 3 of 2000. Faxed applications will not be considered. Applicants must clearly indicate the reference number on the Z83. Failure to comply with the above requirements will result in the disqualification of the application. The Department reserves the right to make an appointment in respect of the advertised post. The employment decision shall be informed by the Employment Equity Plan of the Department. All the recommended candidates will be subjected to personnel suitability checks on criminal records, citizenship and educational qualifications. It is the responsibility of the candidate to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend

candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competency using the mandated DPSA SMS competency assessment tools. A further requirement for appointment at SMS level will be the successful completion of the Senior Management Pre-entry programme as endorsed by the National School of Government. The course is available at the NSG under the name Certificate for entry for SMS and the full details can be obtained by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>. Please note: Due to austerity measure, the department will not carry any related costs (transport, accommodation, and meals) for candidates attending interviews.

MANAGEMENT ECHELON

- POST 44/110** : **CHIEF DIRECTOR: CORPORATE SERVICES REF NO: DSD/2023/17 (X1 POST)**
- SALARY** : R1 371 558 per annum (Level 14)
- CENTRE** : Head Office
- REQUIREMENTS** : Qualifications and Competencies: An undergraduate relevant qualification at NQF level 7 as recognised by SAQA. Five (05) years of proven experience in Senior Management level. Experience in a Corporate Services environment e.g., Legal, HRM&D, Auxiliary Services, ICT, Records Management, General and Management will be an added advantage. Valid motor vehicle driver's license (with exception of persons with disabilities). Core and Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, Communication. Knowledge and Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Leadership & Management skills. Communications. Conflict management. Policy analysing and interpretation skill. Report writing skills. Project Management. Problem analysis and analytical thinking.
- DUTIES** : Provide leadership and high-level strategic direction and policy in the Department. Guide and provide effective managerial and strategic co-ordination in Corporate Services. Overall management of the Strategic Management, Communication Services, Transformation and transversal services, Information Technology Services, Human Resource Management and Development. Coordinate legal strategies to obtain maximum impact on the Department's services delivery. Manage and utilize resources in accordance with the relevant directive and legislation.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Ms PN Mabitsele / Mr QLM Mogotlane / Ms ME Gafane Tel No: (015) 230 4375/4315/4418.

**PROVINCIAL ADMINISTRATION: NORTHERN CAPE
DEPARTMENT OF HEALTH**

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

- APPLICATIONS** : Please note applications can be hand delivered to the front reception of James Exum Building or e-mailed to nchealthhr@ncpg.gov.za
- CLOSING DATE** : 18 December 2023
- NOTE** : Applications must be submitted on the new prescribed application form Z83 of the Public Service Act, obtainable from any Public Service Department or any Public Service Administration website. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed/comprehensive Curriculum Vitae, indicating positions held, dates and key performance responsibilities. Only shortlisted candidates will be required to submit certified copies of their qualifications and relevant documents on or before the day of the interview proceedings following communication from the Human Resource Management Recruitment and Selection Unit. Failure to submit the requested documents or information will result in your application not being considered. The employment decision shall be informed by the Employment Equity Plan of the Northern Cape Department of Health. Should an applicant wish to apply for more than one post, separate applications must be submitted for all posts.

OTHER POSTS

- POST 44/111** : **PHARMACY SUPERVISOR GRADE 1 REF NO: NCDOH 27/2023 (X1 POST)**
- SALARY** : R906 540 per annum, (all-inclusive package)
- CENTRE** : Jan Kempdorp Community Health Centre (Frances Baard District)
- REQUIREMENTS** : Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with the SAPC as a Pharmacist. Registration as a Responsible Pharmacist would serve as an added advantage. A minimum of 3 years' experience after registration as a Pharmacist with the SAPC. A valid B (08) driver's license is an inherent requirement. Sound knowledge of the Medicines and Related Substances Act 101 of 1965, the Pharmacy Act 53 of 1974, and the Public Finance Management Act 1 of 1999. Fully familiar with the Standards of Good Wholesale Practice (GWP) and Good Pharmacy Practice (GPP). Sound knowledge of pharmaceuticals listed in the Primary, Adult and Paediatric Hospital Levels and Tertiary/Quaternary National Essential Medicine Lists. Incumbent must demonstrate a high level of computer literacy. Excellent analytical, research, report writing and presentation skills. Ability to work in a team and under pressure.
- DUTIES** : Register as a Responsible Pharmacist of the Provincial Pharmaceutical Depot. Responsible for all compliance-related requirements regarding the Control of Medicine and Related Substances Act 101 of 1965 and the Pharmacy Act 53 of 1974. Responsible for all compliance requirements with the Medicine Control Council. Compiling, updating and training on Standard Operating Procedures. Maintenance of quality control of pharmaceutical items throughout the distribution process. Effective supervision of the pharmaceutical operations in line with statutory requirements. Effectively manage the human resources through adequate work allocation, management of training and development, leave management and effective communication through regular meetings in line with operational requirements. Effectively manage the administrative aspects relating to the depot including submission of statistics, compiling reports, record keeping, etc. regular meetings, and attendance registers. Ensure that the depot complies with the relevant legislation and adheres to Good Pharmacy/Wholesale/Distribution Practices and the Department of Health Pharmaceutical policies and procedures. Supervision & Training/Tutoring of the Pharmacist assistants.
- ENQUIRIES** : Mr ND Mohamad Tel No: (053) 861 4770 or Ms JF Williams Tel No: (053) 861 1008

- POST 44/112** : **PSYCHOLOGIST GRADE 1 REF NO: NCDOH 28/2023 (X1 POST)**
- SALARY** : R790 077 per annum, (all-inclusive package)
- CENTRE** : Barkly West (Frances Baard District)
- REQUIREMENTS** : Appropriate qualification that allows for registration with the Health Professions Council of South Africa as Psychologist in the registration category (e.g. Clinical, Counselling and Research Psychology). Shortlisted candidates will be required to submit current proof of registration with the HPCSA as Psychologist in any of the identified registration categories. Appropriate/recognisable years of experience as Psychologist after registration with the HPCSA as Psychologist in any of the identified categories. Shortlisted candidates will be required to submit a valid work permit for Non – South African citizens. A valid driver's licence. Skills Profile: Critical thinking, Social responsibility, organizational, keen observation, active listening, empathy and sympathy, written and verbal skills.
- DUTIES** : Render effective psychological services to the rehabilitation unit, Psychiatric ward and out patients. Provide in service training and continuous professional development. Implement the therapeutic programme within the assessments. Be responsible for individual and group psychotherapy. Patient and family orientation and counselling. Provide psychological support for social and vocational reinsertion principle in are of responsibility. Ensure adherence to Batho Pele Principles within the department. Perform psycho-diagnostic and psychotherapeutic services. Display a concern for patients. Be responsible for awareness and training.
- ENQUIRIES** : Mr ND Mohamad Tel No: (053) 861 4770 or Ms JF Williams Tel No: (053) 861 1008
- POST 44/113** : **OPERATIONAL MANAGER PRIMARY HEALTH CARE REF NO: NCDOH 29/2023 (X2 POSTS)**
- SALARY** : R627 474 per annum
- CENTRE** : Pixley Ka Seme District:
Campbell PHC (X1 Post)
Vosburg CHC (X1 Post)
- REQUIREMENTS** : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with SANC as Professional Nurse. Post Basic qualification with a duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC. Experience: Minimum of 9 years' experience appropriate/recognisable nursing experience after registration Professional Nurse with the SANC in General Nursing. At least 5 year of the referred to above must be Appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant speciality.
- DUTIES** : Actively participate in the provision of nursing care to patients; Treat complex health conditions presented at health care facilities. Ensure the formulation of accurate nursing and health care diagnosis to clarify clients needs including learning, information and counselling. Audit records by analysing data, identification of health problems and diseases in accordance with prescribed norms and standards, Supervise the collection and analysis of data through community assessment and involve clients in assessing their health needs and provide advise during clinic visits; collaborate with other members of the health care teams to identify actual and potential areas for nursing and health research in order to improve or maintain quality care; Create an enabling environment that is therapeutic and meets the client's need for privacy, confidentiality, well-being and dignity. Perform interventions ranging from personal care with active involvement of patients and other members of the team. Take part in health promotion and illness prevention initiatives and assist in their evaluation, empower individuals, groups and communities in adopting healthy lifestyles and self-care.
- ENQUIRIES** : Mrs B Jack HRA – District Office/ Tel No: (053) 632 4000

POST 44/114 : **CLINICAL PROGRAMME CO-ORDINATOR REF NO: NCDOH 30/2023 (X1 POST)**

SALARY : R497 193 per annum
CENTRE : Pixley Ka Seme District Office
REQUIREMENTS : Basic R245 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse, Post basic/advanced nursing qualification, with duration of at least 1 year accredited with the SANC, Registration with the SANC as a Professional Nurse A post qualification in the following specialities would serve as an added advantage: Advance Psychiatric Nursing Science. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing.

DUTIES : Developing and implementing mental health programs and treatments, coordinating clinical services and providing support to staff and clients, increasing community mental health awareness and helping patients access resources, consulting with other medical and science professionals about patient cases and therapeutic care, Supervising personnel and identifying problems and solutions, Writing reports and documents and interpreting policies and procedures

ENQUIRIES : Mrs B Jack HRA – District Office/ Tel No: (053) 632 4000

POST 44/115 : **CLINICAL PROGRAMME COORDINATOR GRADE 1 REF NO: NCDOH 31/2023**

SALARY : R497 193 per annum
CENTRE : Frances Baard District Office
REQUIREMENTS : Basic R245 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Experience: **Grade 1:** A minimum of 7 years appropriate/recognizable nursing experience after registration as Professional Nurse with SANC in General Nursing. Skills Profile: Computer Literacy Knowledge, Report writing abilities. Financial Management skills. Empathy and counselling skills and knowledge. Strong interpersonal, communication and presentation skills. Project management skills. Ability to make independent decision. An understanding of the challenges facing the public sector. An ability to prioritize issues and other work related matters and to comply with timeframes. Proven initiative, decisiveness and the ability to acquire new knowledge swiftly.

DUTIES : Facilitate and oversee the development of operational/business plans to give strategic guidelines: Align individual performance to the strategic business objectives as outlined in the component's balance scorecard. Oversee the development and implementation of policies, directives, acts and regulations. Ensure that efficient and suitable work procedures are identified, developed and implemented. Participate in the district management decision making structure Provide professional and technical support for the provision of quality patient care through proper management of relevant programmes: Ensure the identification and outlining of objectives for the plan of care taking into consideration the capacity of clients. Facilitate the auditing of clinical records by analysing data. Identify health indicators and risk factors. Coordinate the conducting of client satisfaction surveys. Ensure continuity of care by communicating with relevant health workers. Actively participate in patient care during support visits. Develop and review priorities, objectives and patient care interventions. Plan and monitor progress through comprehensive and ongoing assessment and evaluation of the health status of individuals, families and the community. Coordinate the provision of relevant health information to health care users. Apply and demonstrate an understanding of traditional healing practices. Maintain standards and norms of nursing practice to promote the health status of health care users: Utilize the Nursing Act, Regulations, Code of Ethics and Professional Practice of the SANC and the body of scientific knowledge in service rendering. Conduct staff meetings to disseminate information such as new developments on policies and guidelines. Monitoring and evaluation of maintenance of nursing ethos and professionalism. Respond to queries and questions from relevant structures with regard to complaints of nurse's conduct to patients. Develop and implement quality assurance programmes, guidelines, protocols, norms and standards: Ensure the implementation of

standards of practice and activities for patient care. Participate in policy development and facilitate stakeholder participation to ensure that health care user's needs receive attention. Advocate for the rights of clients in the health care system. Participate in multi-disciplinary quality assurance task groups at various levels. Utilize quality assurance and risk management strategies to create and maintain a safe environment for health delivery. Implement procedures to maintain effective infection control and ensures safe administration of therapeutic substances.

ENQUIRIES : Mr ND Mohamad Tel No: (053) 861 4770 or Ms JF Williams Tel No: (053) 861 1008

POST 44/116 : **CLINICAL NURSE PRACTITIONER (PRIMARY HEALTH CARE) REF NO: NCDOH 32/2023 (X2 POSTS)**

SALARY : R431 265 – R645 720 per annum, (depending on years of experience)

CENTRE : Pixley Ka Seme District:
Masibambane Clinic (X1 Post)
Griekwastad CHC (X1 Post)

REQUIREMENTS : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse, a post basic qualification with a duration of at least 1 year Curative Skills in Primary Health Care accredited with the SANC (i.e. R48), Registration with the SANC as a Professional Nurse. Experience: **Grade 1:** Minimum of 4 years appropriate/recognizable nursing experience after registration Professional Nurse with the SANC in General Nursing. **Grade 2:** Minimum of 14 years appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing, at least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide quality comprehensive health care, provide administrative support, provide educational services, provide clinical services, usages of equipment and machinery, research responsibility. Compiling with all legislation applicable to practising medicine. Conducting physical examinations, tests or procedures to diagnose patients. Maintaining accurate medical records for all patients. Consulting with medical officers about the specialised needs of some patients.

ENQUIRIES : Mrs B Jack HRA – District Office/ Tel No: (053) 632 4000

POST 44/117 : **CLINICAL NURSE PRACTITIONER (PRIMARY HEALTH CARE) REF NO: NCDOH 33/2023 (X1 POST)**

SALARY : R431 265 – R645 720 per annum, (depending on years of experience)

CENTRE : City Clinic (France Baard District)

REQUIREMENTS : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. diploma/degree in nursing) or equivalent qualification that allows for registration with the SANC as a Professional Nurse. Post-basic qualification with a duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (i.e. R48). Understanding of Nursing legislation and related legal and ethical Nursing Practices. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post basic qualification in the relevant specialty.

DUTIES : Provision of quality comprehensive community health care: Provision of primary curative health care. Provision of health care services. Provision of rehabilitation services. Provision of administrative services: Plan and organise clinics. Complete statistics. Ordering and control of stationary, medical class 11 stock, consumables. Ensure safekeeping. Ordering and control of medication as necessary. Involvement with community meetings and committees. Identify needs for financial planning and indirect control of expenditure. Provision of educational services:

Clinical teaching, training and continuous evaluation of students. Teaching patients on a one-to-one basis. Personnel development, i.e. assessing in-service training needs, planning and implementing of training programme. Continuous self-study, professional development, ensuring awareness of new professional developments. Health education of patients, public and staff. Assist patients and families to develop a sense of self-care. Provision of clinical services: Evaluate and follow-up patients during clinic visits. Initiate treatment, implementation of programmes and evaluations of patients' clinical conditions. Promoting scientific quality nursing care. Administrate and control medication. Individual consultation sessions. Identify community needs. Initiate minor ailment treatment. Initiate community participation. Coordinate between hospital and community. Maintaining professional secrecy and preventing medico-legal risks. Attend and participate in doctors' visits. Arrange admission and outpatient appointments. Function as a member of the therapeutic team. Continuous evaluation of nursing care and nursing services. Assessment of personal service delivery towards patients. Effective crisis management in the clinic.

ENQUIRIES : Mr ND Mohamad Tel No: (053) 861 4770 or Ms JF Williams Tel No: (053) 861 1008

POST 44/118 : **PROFESSIONAL NURSE (SPECIALTY NURSING) REF NO: NCDOH 34/2023 (X2 POSTS)**

Professional Nurse Grade 1 and 2 (Specialty Nursing) In the following specialties: Orthopaedic, Ophthalmology, Theatre, Oncology; Intensive Care; Trauma & Emergency, Paediatric Intensive Care, Psychiatry, Midwifery and Neonatal, Paediatric, Occupational Health, Nephrology.

SALARY CENTRE : R431 265 – R645 720 per annum
 : (Frances Baard District:
 Pampierstad CHC
 Hartswater Hospital

REQUIREMENTS : A basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Post-basic/advanced nursing qualification, with duration of at least 1 year accredited with the SANC in one of the specialties referred to above. Registration with the SANC as Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant speciality.

DUTIES : Provision of optimal, holistic specialised nursing care with set standards and within a professional/legal framework: To assist in planning/organising and monitoring of the objectives of the specialised unit in consultation with subordinates. To provide a therapeutic environment for staff, patients and the public. To provide comprehensive, quality nursing care as a member of the multi-disciplinary team according to the identified needs of the patient, based on scientific principles. To delegate duties and support staff in the execution of patient care delivery. To provide direct and indirect supervision of all nursing staff/housekeeping staff and to give guidance. To ensure continuity of patient care on all levels e.g. work book, handover rounds. To liaise and communicate with the multi-disciplinary team as well as other departments within the hospital e.g. during operational meetings with nursing supervisor and subordinates. Participation in training and research: To assist in orientation, induction and mentoring of all nursing staff and orientation of other staff. To assist in the planning and co-ordination of training and promote learning opportunities for all nursing categories i.e. on the job training. To complete patient related data and partake in research. Provision of Support to Nursing Services: To assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift. To partake in overall specialized unit functions, i.e. team building Maintain professional growth/ethical standards and self-development: To maintain the Code of Conduct: Public Service. Professional Body. Seek learning opportunities: In-service training.

ENQUIRIES : Mr ND Mohamad Tel No: (053) 861 4770 or Ms JF Williams Tel No: (053) 861 1008

POST 44/119 : **DIETICIAN REF NO: NCDOH 35/2023 (X1 POST)**

SALARY : R359 622 per annum
CENTRE : Frances Baard District
REQUIREMENTS : An appropriate qualification in Dietetics/Nutrition that allows for registration with the HPCSA as Dietician/Nutritionist. Current registration with HPCSA as Dietician/Nutritionist. Completion of one – year Community Service as Dietician or minimum of one – year formal working experience in the field. A valid driver`s licence. Skills Profile: Good clinical knowledge on various aspects within the field of nutrition including therapeutic, community and food service nutrition. Good communication skills, computer literacy and time management. Good professional ethics. Must be able to function as part of a multi-disciplinary team to manage and treat patients holistically.

DUTIES : Nutrition promotion, prevention and treatment throughout the life cycle. Promotion, protection and support of infant feeding and growth monitoring. Nutrition support and treatment for specific conditions, including TB/ HIV? NCD`s and any other medical condition requiring specialised nutritional guidance to in and out patients. Manage and implementation of nutrition specialised supplementation programmes to in and out patients. Implementation and coordination of health awareness events, campaigns and outreaches within the field. Training of all health worker categories in various aspects of nutrition related to available policies and guidelines e.g. MBFI, GMP and SAM. Monitoring and support to food service in institutions. Administrative, monitoring and reporting duties related to the programme responsibilities.

ENQUIRIES : Mr ND Mohamad Tel No: (053) 861 4770 or Ms JF Williams Tel No: (053) 861 1008

POST 44/120 : **EMS SHIFT LEADER GRADE 3 REF NO: NCDOH 36/2023 (X1 POST)**

SALARY : R303 486 per annum
CENTRE : Emergency Medical Services, Loeriesfontein (Namakwa District)
REQUIREMENTS : Successful completion of the Intermediate Life Support (ILS) course that allows registration with the HPCSA as Ambulance Emergency Assistant. Registration with the HPCSA as Ambulance Emergency Assistant (AEA). Experience: 3 years` after registration with the HPCSA as AEA.

DUTIES : Supervise an emergency service shift. Assist on human resources management on shift. Supervise assets manager. Co-operate in planning and reporting. Supervise financial utilization on implements.

ENQUIRIES : Ms EA Cloete Tel No: (027) 712 1601

POST 44/121 : **PROFESSIONAL NURSE GENERAL NURSING REF NO: NCDOH 37/2023 (X7 POSTS)**

SALARY : R293 670 – R543 969 per annum, (depending on years of experience)

CENTRE : Pixley Ka Seme District:
Campbell PHC (X1 Post)
Carnarvon CHC (X1 Post)
Colesberg Hospital (X2 Posts)
Prieska PHC (X1 Post)
Prieska Hospital (X1 Post)
Victoria West CHC (X1 Post)

REQUIREMENTS : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse. **Grade 3:** A minimum of 20 Years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse.

- DUTIES** : Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care), implement standards, practices criteria and indicators for quality nursing (quality of practice), practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care, maintain a constructive working relationship with nursing and other stakeholders, utilize human, material and physical resources efficiently and effectively.
- ENQUIRIES** : Mrs B Jack HRA – District Office/ Tel No: (053) 632 4000
- POST 44/122** : **PROFESSIONAL NURSE (GENERAL NURSING) REF NO: NCDOH 38/2023 (X3 POSTS)**
- SALARY CENTRE** : R293 670 - R543 969 per annum, (depending on years of experience)
: (Namakwa District:
Aggeneys Clinic
Springbok Hospital
Williston CHC
- REQUIREMENTS** : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years' experience appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 3:** A minimum of 20 years' experience appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.
- DUTIES** : Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively.
- ENQUIRIES** : Ms EA Cloete Tel No: (027) 712 1601
- POST 44/123** : **PROFESSIONAL NURSE (GENERAL NURSING) REF NO: 39/2023 (X5 POSTS)**
- SALARY CENTRE** : R293 670 – R543 969 per annum
: Frances Baard District:
Barkly West Hospital (X2 Posts)
Warrenton CHC (X1 Post)
Mapule Matsepane Clinic (X1 Post)
Ritchie Clinic (X1 Post)
- REQUIREMENTS** : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. diploma/degree in nursing) or equivalent qualification that allows for registration with the SANC as a Professional Nurse. Shortlisted candidates will be required to submit current proof of registration with SANC as a Professional Nurse. Appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Understanding of Nursing legislation and related legal and ethical Nursing Practices. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years' experience appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 3:** A minimum of 20 years' experience appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.
- DUTIES** : Participate in the implementation of the nursing plan (clinical practice/quality patient care): Implement a comprehensive nursing care plan/program for the promotion of health, self-care, treatment and rehabilitation of patients. Administer treatment plan of common or minor primary health conditions presented at primary care facilities in accordance with prescribed norms and standards, guidelines and treat conditions of patients as prescribed. Screen health problems and diseases in accordance with prescribed norms and standards. Maintain a therapeutic relationship and environment in which health care can be provided optimally and safely. Report and communicate on the continuity of care to the caregivers and members of the health team. Create and maintain a complete and accurate nursing

record for individual health care users. Audit clinical records by analysing data. Participate in health promotion and illness prevention initiatives and contribute to their evaluation. Demonstrate and understand traditional healing practices within the health care user's belief. Implement standards, practices, criteria and indicators for quality nursing (quality of practice): Maintain a plan to improve the quality of nursing and health care. Implement quality improvement plan. Participate in the auditing of quality of nursing and health care. Assist in the development of nursing and improvement of standards of care through research. Create an environment and learning opportunities that foster professional growth and improvement in nursing and health care. Perform or carry out interventions ranging from personal care with active involvement of patients and other members of the team. Develop and document interventions and progress of patients to facilitate continuity of care. Participate in the formulation and review of nursing interventions through comprehensive and on-going assessment. Identify health indicators and risk factors and conduct client satisfaction surveys. Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care: Maintain a professional and ethical practice as well as an enabling environment for ethical practice. Protect and advocate rights of patients regarding health care. Participate in the implementation of patient care standards, policies and procedures. Compliance and adherence to the relevant acts/prescripts applicable within the nursing environment. Participate in the education and professional development of students. Apply the principles of nursing care in service rendering, for the maintenance of professional excellence. Implement nursing care management activities according to the Standards of Practice and Scope of Practice and act upon breaching of laws relating to nursing practice and professional code of conduct and practice standards. Implement quality improvement plan, the Nursing Act and Regulations, the Code of Ethics and Professional Practice of the South African Nursing Council. Implement procedures that maintain effective infection control and occupational and safety measures in accordance with Occupational Health & Safety legislation. Maintain a constructive working relationship with nursing and other stakeholders: Communicate with the multi-disciplinary health teams, organizations and special interest groups when dealing with community health issues and needs. Participate in the dissemination of information on epidemics, nutritional disease, maternal and infant morbidity and mortality and other common diseases. Participate in health promotion and illness prevention initiatives. Implement nursing interventions to achieve expected outcomes.

ENQUIRIES : Mr ND Mohamad Tel No: (053) 861 4770 or Ms JF Williams Tel No: (053) 861 1008

POST 44/124 : **SOCIAL WORKER REF NO: NCDOH 40/2023 (X1 POST)**

SALARY : R294 411 – R647 325 per annum, (depending on years of experience)
CENTRE : Pixley Ka Seme District: Victoria West CHC
REQUIREMENTS : Formal Tertiary qualification in Social Work (Bachelor of Social Arts) that allows professional registration with the SACSSP. Registration with the SACSSP (South African Council for Social Service Profession) as a Social Worker. A valid Driver's. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years' experience in social work after registration as Social Worker with the SACSSP. **Grade 3:** A minimum of 20 years' experience in social work after registration as Social Worker with the SACSSP. **Grade 4:** A minimum of 30 years' experience in social work after registration as Social Worker with the SACSSP.

DUTIES : Establish social work services and network for the Institution and maintain communication with stakeholders. Ensure that social work service with regard to the care, support and protection of individuals, groups, families through relevant programmes is rendered. Keep up to date with new developments in the social work field. Undertake social work research and development and contribute to the development of policies. Render a holistic social work services to individual groups and community using all methods of social work practices. Monitor and evaluate the effectiveness of recommended interventions, reports on progress and identify. Further amended interventions to address identified conditions. Liaise / attend meetings with other departments and nongovernmental institutions to take

		cognizance of the latest developments in the relevant fields. Produce and maintain qualitative and quantitative records of social work interventions processes and Outcomes. Implement social welfare programme in accordance with the need of the community and Government priorities. Supervise all administrative functions required in the unit and undertake the higher level of administrative functions.
<u>ENQUIRIES</u>	:	Mrs B Jack HRA – District Office/ Tel No: (053) 632 4000
<u>POST 44/125</u>	:	<u>STAFF NURSE REF NO: NCDOH 41/2023 (X2 POSTS)</u>
<u>SALARY CENTRE</u>	:	R199 725 – R337 860 per annum (depending on years of experience)
	:	Pixley Ka Seme District: De Aar Hospital (X1 Post) Noupoort PHC (X1 Post)
<u>REQUIREMENTS</u>	:	Qualification that allows registration with the SANC as staff Nurse Registration with SANC as Enrolled Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. Grade 3: A minimum of 20 Years appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse.
<u>DUTIES</u>	:	Ensure maintenance of patient hygiene; Sustain nutritional status of patients; Facilitate the mobility of patients; Facilitate the elimination processes; Measure interpret and record vital signs; Operate all relevant apparatus and equipment; Assist professional nurses with clinical procedures (i.e. administering of intramuscular injections); Preparations of patients for diagnostic and surgical procedures; Order stock and equipment in a cost effective manner; Report loss or damage immediately; To maintain the code of conduct as required in the Public Service and by the Professional Body; Seek learning opportunities, i.e. in-service training, courses.
<u>ENQUIRIES</u>	:	Mrs B Jack HRA – District Office/Tel No: (053) 632 4000
<u>POST 44/126</u>	:	<u>EMERGENCY CARE OFFICER REF NO: 42/2023 (X2 POSTS)</u>
<u>SALARY CENTRE</u>	:	R169 737 - R197 343 per annum
	:	Pixley Ka Seme District: Marydale PHC (X1 Post) Petrusville (X1 Post)
<u>REQUIREMENTS</u>	:	Grade 1: Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with the HPCSA (Health Professional Council of South Africa) as a Basic Ambulance Assistant (BAA) Grade 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with the HPCSA as Ambulance Emergency Assistant. Registration with the HPCSA as Ambulance Emergency Assistant (AEA). Experience: Grade 1: None after registration with the HPCA as Basic Ambulance Assistant. Grade 3: None after registration with the HPCSA as an Ambulance Emergency Assistant.
<u>DUTIES</u>	:	Responsible for the treatment of patient within the scope of practice of Basic Ambulance Assistant. Transport patients as part of Planned Patient Transport and inter-facility transfer system under Emergency Medical Services. Provide emergency medical care and related assistance during special events. Responsible for care and proper management of Emergency Medical Services resources. Provide emergency medical assistance and other duties required by Directorate. Perform any other duties as delegated by the supervisor. Candidates are expected to work shift. Candidates are also expected to undergo through physical and Medical surveillance.
<u>ENQUIRIES</u>	:	Mrs B Jack HRA – District Office/ Tel No: (053) 632 4000
<u>POST 44/127</u>	:	<u>EMERGENCY CARE OFFICER REF NO: NCDOH 43/2023 (X4 POSTS)</u>
<u>SALARY CENTRE</u>	:	R169 737 - R197 343 per annum
	:	Hartswater (Frances Baard District) (X1 Post) Frances Baard District (X3 Posts)
<u>REQUIREMENTS</u>	:	Grade 1: Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with the HPCSA as Basic Ambulance Assistant. Registration with the HPCSA as Basic Ambulance Assistant (BAA). Grade 3:

		Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with the HPCSA as Ambulance Emergency Assistant. Registration with the HPCSA as Ambulance Emergency Assistant (AEA). Experience: Grade 1: None after registration with the HPCSA as Basic Ambulance Assistant Grade 3: None after registration with the HPCSA as Ambulance Emergency Assistant.
<u>DUTIES</u>	:	Effective, Quality pre- hospital Emergency Care Service. Maintenance of Emergency Vehicles and Equipment. Effective Communication with regards to patients, colleagues and other service and member of public. Effective maintaining Admin Function. Effective support of Supervisor.
<u>ENQUIRIES</u>	:	Mr ND Mohamad Tel No: (053) 861 4770 or Ms JF Williams Tel No: (053) 861 1008
<u>POST 44/128</u>	:	<u>EMERGENCY CARE OFFICER REF NO: NCDOH 44/2023 (X2 POSTS)</u>
<u>SALARY</u>	:	R169 737 – R197 343 per annum
<u>CENTRE</u>	:	Emergency Medical Services, Port Nolloth (Namakwa District)
<u>REQUIREMENTS</u>	:	Grade 1: Successful completion of the Basic Ambulance Assistant course that allows registration with the HPCSA as Basic Ambulance Assistant. Registration with the HPCSA as Basic Ambulance Assistant. Grade 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with the HPCSA as Ambulance Emergency Assistant (AEA). Experience: Grade 1: None after registration with the HPCSA as a Basic Ambulance Assistant.
<u>DUTIES</u>	:	Perform administrative functions associated with daily tasks. Effective pre-hospital emergency care service. Maintenance of emergency vehicle, equipment and Facility (Bases). EMS P1 urban responses under 15 minutes. EMS P1 rural responses under 40 minutes.
<u>ENQUIRIES</u>	:	Ms EA Cloete Tel No: (027) 712 1601
<u>POST 44/129</u>	:	<u>NURSING ASSISTANT REF NO: NCDOH 45/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R157 761 (NA1) per annum
<u>CENTRE</u>	:	Windsorton Clinic (Frances Baard)
<u>REQUIREMENTS</u>	:	Qualification that allows registration with the SANC as a Nursing Assistant. Registration with the SANC as Nursing Assistant. Shortlisted candidates will be required to submit current proof of registration with SANC as a Nursing assistant. Experience: Grade 1: None. Grade 2: A minimum of 10 years' experience after registration with SANC as a nursing assistant. Grade 3: A minimum of 20 years' experience after registration with SANC as a nursing assistant. Skills Profile: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as: Nursing Act, Health Act, Occupational Health and Safety Act, Patient Rights Charter, Batho-Pele principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Procedure, Grievance Procedure, etc, Elementary communication skills Elementary writing skills Ability to function as part of a team Interpersonal skills, Responsiveness Pro-activeness Professionalism Accuracy Flexibility Initiative Cooperation Team player Supportive Assertive.
<u>DUTIES</u>	:	Assist patients with activities of daily living (physical care): Maintain hygiene of patient; Provide nutrition; Assist with mobility; Assist with elimination processes. Provide elementary clinical nursing care: Measure, interpret and record vital signs; Operate all relevant apparatus and equipment; Assist professional nurses with clinical procedures (i.e. administering of oral medication); Preparation of patients for diagnostic and surgical procedures; Maintain professional growth/ethical standards and self-development: To maintain the code of conduct as required in the Public Service and by the Professional Body; Seek learning opportunities, i.e. in-service training, courses.
<u>ENQUIRIES</u>	:	Mr ND Mohamad Tel No: (053) 861 4770 or Ms JF Williams Tel No: (053) 861 1008
<u>POST 44/130</u>	:	<u>NURSING ASSISTANT REF NO: NCDOH 46/2023 (X4 POSTS)</u>
<u>SALARY</u>	:	R157 761 – R264 948 per annum

<u>CENTRE</u>	:	Pixley Ka Seme District: Colesberg Hospital (X1 Post) De Aar Hospital (X1 Post) Carnarvon PHC (X1 Post) Britstown Clinic (X1 Post)
<u>REQUIREMENTS</u>	:	Qualification that allows registration with the SANC as a Nursing Assistant, registration with the SANC as a Nursing assistant. Experience: Grade 1: None. Grade 2: A minimum of 10 years' experience after registration with SANC as a nursing assistant. Grade 3: A minimum of 20 years' experience after registration with SANC as a nursing assistant.
<u>DUTIES</u>	:	Maintain hygiene of patient. Provide nutrition. Assist with mobility. Assist with elimination processes. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures (i.e. administering of oral medication). Preparation of patients for diagnostic and surgical procedures. To maintain the code of conduct as required in the public Service and by the Professional Body. Seek learning opportunities, i.e. in-service training, courses.
<u>ENQUIRIES</u>	:	Mrs B Jack (HRA) – District Office/ Tel No: (053) 632 4000
<u>POST 44/131</u>	:	<u>NURSING ASSISTANT REF NO: NCDOH 47/2023 (X1 POST)</u>
<u>SALARY</u>	:	R157 761 - R264 948 per annum
<u>CENTRE</u>	:	Namakwa Facilities
<u>REQUIREMENTS</u>	:	Qualification that allows registration with the SANC as Nursing Assistant. Registration with SANC as Nursing Assistant. Experience: Grade 1: None. Grade 2: A minimum of 10 years' experience after registration with the SANC as a nursing assistant. Grade 3: A minimum of 20 years of experience after registration with the SANC as Nursing Assistant.
<u>DUTIES</u>	:	Assist patients with activities of daily living (physical care). Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES</u>	:	Ms EA Cloete Tel No: (027) 712 1601