



## **PUBLIC SERVICE VACANCY CIRCULAR**

**PUBLICATION NO 42 OF 2023**

**DATE ISSUED 17 NOVEMBER 2023**

### **1. Introduction**

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

### **2. Directions to candidates**

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

### **3. Directions to departments**

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

### **4 SMS pre-entry certificate**

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: [www.thensg.gov.za](http://www.thensg.gov.za).

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**DEPARTMENT OF WATER AND SANITATION**

**CLOSING DATE** : 01 December 2023

**NOTE** : Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. For posts requiring a driver's license, annotate such details on CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed or emailed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

**OTHER POSTS**

**POST 42/01** : **CONTROL ENGINEERING TECHNOLOGIST GRADE A REF NO: 011223/01**  
Branch: Infrastructure Management  
Dir: Technical Engineering Support Services

**SALARY CENTRE REQUIREMENTS** : R831 309 per annum, (all-inclusive OSD salary package)  
: Pretoria Head Office  
: Bachelor of Technology in Engineering (B-Tech) or relevant Engineering qualification. Six (6) years' post qualification Engineering Technologist experience required. Compulsory registration with Engineering Council of South African (ECSA) as an Engineering Technologist. The disclosure of a valid unexpired driver's license. Experience in contract administration, and project management. Knowledge of technical design and understanding of different project contracts like GCC, NEC, FIDIC, JBCC, etc. Understanding of procurement processes in the public sector. Sound financial planning and management. Ability to communicate, conflict management, contract dispute resolution and negotiation skills. Computer literacy and the ability to use most of the MS Office programmes include MS Projects is highly recommended. The ability to work with design software like Autocad Civil 3d will be an added advantage.

**DUTIES** : Provide and manage technological advisory services and procurement administration for appointment of PSPs. Manage and coordinate the compilation and structuring of tender documents in line with the CIDB (Best Practice Guideline) Manage all aspects of procurement administration contracting required for PSP

services for CD: Engineering Services. Monitoring contractor's Progress against approved construction and attending progress and technical meetings. Review and adjudicate contractual claims programme. Manage and maintain interpersonal relationships with stakeholders, including internal and external. Manage the appointment of PSPs for projects within CD: ES. Management of human and financial resources. Manage compliance of tender documentation in line with the Preferential Procurement Policy Framework Act, 2000 and related regulations and circulars. Provide and manage technical coordination and support in the general administration of contracts.

**ENQUIRIES** : Mr. V Monene Tel No: (012) 336 7842  
**APPLICATIONS** : Pretoria (Head Office): Please forward your application quoting the relevant reference number to The Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria, 0001.

**FOR ATTENTION** : Planning, Recruitment and Selection Unit

**POST 42/02** : **CONTROL ENGINEERING TECHNOLOGIST GRADE A (CIVIL) REF NO: 011223/02 (X3 POSTS)**  
Branch: Infrastructure Management  
Dir: Civil Engineering

**SALARY** : R831 309 per annum, (all-inclusive OSD salary package)  
**CENTRE** : Pretoria Head Office  
**REQUIREMENTS** : Bachelor of Technology (B-Tech) in Civil Engineering or relevant Engineering qualification. Six (6) years post qualification in Technical Engineering experience. Compulsory registration with Engineering Council of South Africa (ECSA) as an Engineering Technologist. The disclosure of a valid unexpired driver's license. Knowledge of project management, technical design, and analysis. Knowledge and understanding of research and development. Knowledge and experience in Computer-aided engineering applications. Knowledge of legal compliance and technical report writing. Good communication skills both (verbal and written), conflict management and negotiation skills. Problem solving and analysis, decision making, teamwork, creativity, financial management, people management, customer focus, responsiveness, planning and organizing.

**DUTIES** : Manage technical services and support in conjunction with Engineers, Technologist and associates in the field, Pretoria-West Hydraulic Laboratories, and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings, and procedures to incorporate new technology. Ensure quality assurance of technical designs with specifications and authorize, make recommendations for approval by the relevant authority. Manage administrative, human resources and related functions. Financial Management and provide inputs into the budgeting process, operational plan, procurement plan and related matters. Compile and submit reports as required. Attend to Risk and Disaster Management matters. Research and development through continuous professional development to keep up with new technologies and procedures. Liaise with relevant bodies/councils on engineering related matters. Must be prepared to work away from the office and travel extensively for extended periods of time. Provide mentorship and supervision of personnel. Research / literature studies and technical engineering technology to improve expertise.

**ENQUIRIES** : Mr. E Koadibane Tel No: (012) 336 7694  
**APPLICATIONS** : Pretoria (Head Office): Please forward your application quoting the relevant reference number to The Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria, 0001.

**FOR ATTENTION** : Planning, Recruitment and Selection Unit

**POST 42/03** : **SCIENTIST PRODUCTION GRADE A - C REF NO: 011223/03**  
Branch: Infrastructure Management: Central Operation  
Dir: Technical Support  
(Re-advertisement applicants who previously applied are encouraged to re-apply)

**SALARY** : R687 879 – R1 035 084 per annum, (all-inclusive OSD salary package), (offer will be based on proven years of experience)

**CENTRE** : Pretoria

**REQUIREMENTS** : A Science degree (BSc) (Hon) or relevant qualification. Compulsory registration with the South African Council of Natural Scientific Professions (SACNASP) as a professional Natural Scientist. Three (3) years post qualification Natural Scientific experience. The disclosure of a valid unexpired driver's license. Knowledge, professional experience, and comprehensive training in resource management planning, monitoring and use of global information system (GIS), mapping tools and desktop assessment methods. Knowledge and experience in environmental impact assessments and alien plants management. Ability to analyse and interpret water and environmental related data. Good interpersonal relations, organizational skills, technical report writing and knowledge of environmental related information systems. Knowledge and understanding of Integrated Water Resources Management (IWRM), National Water Act, 1998 (NWA, Act No. 36 of 1998), and Water Sector: relevant legislations (CARA, NEMA, MPRDA and other specific environmental management) together with the related policies, regulations, principles, guidelines, tools, and procedures; policy development, implementation, and monitoring. Knowledge and understanding on Chapter 11 of the National Water Act, 1998 (Act No. 36 of 1998). Computer literacy. Data analysis, presentation skills, mentoring, decision making. innovation and analytical skills, and creativity. Problem solving and analysis. Good technical, scientific report writing and interpretation skills. Ability to work productively in an environment consisting of interdisciplinary internal and external stakeholders. Good communication skills both (verbal and written). Sound interpersonal skills as well as willingness to work irregular hours and travel extensively in remote areas.

**DUTIES** : Environmental Management of all construction activities undertaken by the cluster/s. Facilitate the development of the Resource Management Plans on state dams and implementation thereof. Plan and implement waste management strategies within the cluster/s. Manage alien plant (aquatic and terrestrial) management activities. Implementation of other related legislation dealing with access and use of state dams. Land use Management. Assess and provide recommendations on applications for commercial and recreational water use activities at state dams especially with regards to PFMA and Treasury Regulation requirements. Represent the department in various fora, including participation in the infrastructure project management processes. Develop terms of reference and assist in the management of PSP's where required. Assist with the facilitation of training and career development of staff. Supervision of staff.

**ENQUIRIES** : Mr. A Sayed Tel No: (012) 741 7307

**APPLICATIONS** : Central Operation (Pretoria): Please forward your applications quoting the relevant reference number to The Department of Water and Sanitation, Private Bag X273, Pretoria, 0001 or Hand Deliver at Praetor Forum Building, 1st Floor Reception, 267 Lillian Ngoyi Street, Pretoria, 0001.

**FOR ATTENTION** : Mr KL Manganyi

**POST 42/04** : **CONTROL ENGINEERING TECHNICIAN GRADE A REF NO: 011223/04**

Branch: Infrastructure Management

Dir: Civil Engineering

**SALARY** : R499 275 per annum, (all-inclusive OSD salary package)

**CENTRE** : Pretoria Head Office

**REQUIREMENTS** : A National Diploma in Civil Engineering or relevant Engineering qualification. Six (6) years post qualification Technical Engineering experience. Compulsory registration with Engineering Council of South Africa (ECSA) as an Engineering Technician. The disclosure of a valid unexpired driver's license. Knowledge of project management, technical design, and analysis. Knowledge and understanding of research and development. Knowledge and experience in

Computer-aided engineering applications. Knowledge of legal compliance and technical report writing. Good communication skills both (verbal and written), conflict management and negotiation skills. Problem solving and analysis, decision making, teamwork, creativity, financial management, people management, customer focus and responsiveness, planning and organizing. Must be prepared to work away from the office and travel extensively for extended periods of time.

**DUTIES**

: Manage technical services and support in conjunction with Engineers, Technologist and associates in the field, Pretoria-West Hydraulic Laboratories, and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings, and procedures to incorporate new technology. Ensure quality assurance of technical designs with specifications and authorize, make recommendations for approval by the relevant authority. Manage administrative, human resources and related functions. Financial Management and provide inputs into the budgeting process, operational plan, procurement plan and related matters. Compile and submit reports as required. Attend to Risk and Disaster Management matters. Research and development through continuous professional development to keep up with new technologies and procedures. Provide mentorship and supervision of personnel. Research / literature studies and technical engineering technology to improve expertise. Liaise with relevant bodies/councils on engineering related matters.

**ENQUIRIES**

: Mr. HH Luttig Tel No: (012) 336-5095

**APPLICATIONS**

: Pretoria (Head Office): Please forward your application quoting the relevant reference number to The Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria, 0001.

**FOR ATTENTION**

: Planning, Recruitment and Selection Unit

**PROVINCIAL ADMINISTRATION: GAUTENG  
DEPARTMENT OF HEALTH**

**ERRATUM:** Kindly note that the following posts (**For Charlotte Maxeke Johannesburg Academic Hospital**) was advertised in Public Service Vacancy Circular 33 dated 15 September 2023, post of Operational Manager Specialty with Ref No: OMS/GIT/03/CMJAH2023 and Operational Manager Specialty with Ref No: OMS/PW/03/CMJAH2023, the closing date is extended to 01 December 2023. Kindly note that the post of Chief Physiotherapist Grade 1 (**For Chris Hani Baragwanath Academic Hospital**) with Ref No: CHBAH 736 (X1 Post) advertised in the Public Service Vacancy Circular 41 dated 10 November 2023 has reference. Please be informed that the, the post has been extracted by the Department. We apologies for the inconvenience caused.

**OTHER POSTS**

- POST 42/05** : **MEDICAL SPECIALIST GRADE 1 - 3 REF NO: REFS/BGH /2023/11/01 (X1 POST)**  
Directorate: Directorate: Medical
- SALARY CENTRE REQUIREMENTS** : R1 214 805 – R2 001 927 per annum, (all-inclusive package)  
: Bertha Gxowa Hospital  
: Appropriate qualification in psychiatry (FC Psych (SA). MMed (Psych) or equivalent qualification recognised by the HPCSA), which allows registration as a specialist psychiatrist with the Health Professions Council of South Africa (HPCSA). Current registration with the HPCSA as an independent specialist psychiatrist. Sound clinical knowledge and skills in psychiatry. Ability to work in a multi-disciplinary team. Ability to fulfil the required teaching and training requirements. Knowledge of legislation, policies and procedures pertaining to mental health care users. Adequate interpersonal skills as well as professional and ethical conduct at all times. A valid driver's license.
- DUTIES** : Management of services within the Mental Health Unit both Clinical and Administrative. Provide a direct clinical service and manage a Mental Health Unit inpatient and outpatient unit. The provision of care, treatment and rehabilitation to mental health care users within the framework of the Mental Health Care Act (No 17 of 2002); involvement in other general psychiatry work as needed. Provide outreach services to District Health services, Provincial Officer. Teaching and training of medical students, medical officers and psychiatry registrars, as well as other personnel (e.g. nurses, etc.). To stimulate, assist with and conduct research relevant to the Gauteng Department of Health and Department of Psychiatry. To supervise and manage junior staff, which would include disciplinary responsibilities when necessary. Administrative duties. Active participation in hospital management committees. To assist with the development of policies and protocols of the hospital. Active participation in quality improvement programs including clinical audits, morbidity and mortality meetings and continuous professional development activities. To liaise with external stakeholders when appropriate. To always maintain professional and ethical conduct.
- ENQUIRIES APPLICATIONS** : Ms. P.L. Khumalo Tel No: (011) 278 7669  
: should be submitted at the Bertha Gxowa Hospital. Admin Building ground floor, Foyer Area, Germiston. Bertha Gxowa Hospital, Angus Street, Germiston or posted to Private Bag X1035, Germiston, 1400.
- NOTE** : Applications must be filled on a New Z83 as per DPSA directive effectively from 01 January 2021, The Curriculum Vitae should be recently updated that specifies the following: The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. applicants are not required to submit copies of qualifications and other relevant documents on application. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant

documents on or before the interview following communication from HR. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). Candidates will be subjected to security screening and vetting process Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. 01 December 2023

**CLOSING DATE**

:

**POST 42/06**

:

**MEDICAL SPECIALIST REF NO: REFS/019214**

Directorate: Child Psychiatry

**SALARY**

:

R1 214 805 per annum, (all-inclusive package). Please note that the salary will be adjusted according to years of experience as per OSD policy.

**CENTRE**

:

Charlotte Maxeke Johannesburg Academic Hospital

**REQUIREMENTS**

:

Appropriate qualification that allows for registration with HPCSA as a Medical Specialist in Psychiatry. Registration with the HPCSA as Medical Specialty in Psychiatry. No experience required after registration with the HPCSA as a Medical Specialist in Psychiatry.

**DUTIES**

:

To provide and manage services in the assessment and management of children and adolescents. To provide clinical supervision to Registrars, Medical Officers and multi-disciplinary mental health team members. To provide strategic and operational leadership for Child and Adolescent Psychiatry service within the institution. To contribute to clinical management within the hospital and assist the Clinical Manager with matters related to clinical management within the institution. To conduct, support and promote teaching and research. To serve as a joint appointee of the Department of Psychiatry, University of the Witwatersrand and to participate in the teaching and training of various categories of undergraduate and postgraduate students and health professionals. Potential for training as a sub-specialty in Child and Adolescent Psychiatry.

**ENQUIRIES**

:

Dr N. Ariefdien Tel No: (010) 214 0612

Ms M. P. Rapetswa Tel No: (011) 488 3711

**APPLICATIONS**

:

should be submitted on a (PDF Format only) to the following email-address: Medicalhr.Cmjah@gauteng.gov.za. Only online applications will be considered. Please use the reference as the subject.

**NOTE**

:

The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/Y YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) - Verification (Reference checks- Provide at least 3 off which one must be an immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications



Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the posts). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply encouraged to apply.

**CLOSING DATE**

:

01 December 2023

**POST 42/07**

:

**MEDICAL SPECIALIST REF NO: REFS/019215**

Directorate: Paediatric Surgery

**SALARY**

:

R1 214 805 per annum, (all-inclusive package). Please note that the salary will be adjusted according to years of experience as per OSD policy.

**CENTRE**

:

Charlotte Maxeke Johannesburg Academic Hospital

**REQUIREMENTS**

:

Appropriate Medical qualification that allows registration with the HPCSA as a Specialist in Paediatric Surgery. HPCSA registration as Medical Specialist in Paediatric Surgery. No experience required after registration with the HPCSA as a Medical Specialist in Paediatric Surgery. The following will be added advantages: Ability and willingness to perform after hours duties. 3 years' experience in general Paediatric Surgery.

**DUTIES**

:

The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care. Supervising of junior doctors medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meeting and completing MEDICO Legal Documents timeously (e.g., Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits, and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programmes. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities.

**ENQUIRIES**

:

Dr E.M. Mapunda Tel No: (011) 488 4602

Ms M.P. Rapetswa Tel No: (011) 488 3711

**APPLICATIONS**

:

should be submitted on a (PDF Format only) to the following email-address: Medicalhr.Cmjah@gauteng.gov.za. Only online applications will be considered. Please use the reference as the subject.

**NOTE**

:

The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was

unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

- CLOSING DATE** : 01 December 2023
- POST 42/08** : **MEDICAL SPECIALIST REF NO: REFS/019227**  
Directorate: Obstetrics and Gynaecology
- SALARY** : R1 214 805 per annum, (all-inclusive package). Please note that the salary will be adjusted according to years of experience as per OSD policy.
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Obstetrics and Gynaecology. Registration with the HPCSA as Medical Specialist in Obstetrics and Gynaecology. No experience required after registration with the HPCSA as a Medical Specialist.
- DUTIES** : Strengthen obstetrics and gynaecological health services in the institution. Participate in clinical governance structures in the department, institution, cluster and the province. Promote clinical effectiveness in all facilities. Support cluster hospitals with all aspects of service delivery related to obstetrics and cluster gynecology. Secondarily support clinics, community health centers and primary health care outreach teams, including engaging with private sector obstetrics and gynaecologist with service delivery related matters. Facilitate and participation and the training, development, and mentorship of under- and post graduate students. This includes supporting the HOD in providing leadership and participation in teaching and research supervision. Work with public health and the districts clinical specialist teams to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of obstetrics and gynaecological services. Initiate, support and participate in clinical audit and quality improvement cycles with specific focus on obstetrics and gynecology. Implement effective monitoring and evaluation processes. Effective use of data and appropriate reporting on outputs and health outcomes. Initiative, support, or participate in relevant research. Foster effective teamwork and collaboration within the cluster, DCST and University. Enable and support engagement with the local community, relevant non- government organizations and private providers. Facilitate and ensure effective communication with all management structures within the hospital, the district, the cluster and the province and assist in providing regular reports on activities and initiatives to save mothers, babies, and children. Assist with the strategic and operational planning of services in the hospital, cluster, and province. Assist with the coordination and supervision of obstetrics and gynecological services within the cluster and management of relevant human resources. Assist with recruitment processes in the department, academic circuit, and cluster. Perform any other duties as requested by the department.
- ENQUIRIES** : Prof. L. Chauke Tel No: (011)488 4178  
Ms M.P. Rapetswa Tel No: (011)488 3711
- APPLICATIONS** : should be submitted on a (PDF Format only) to the following email-address: Medicalhr.Cmjah@gauteng.gov.za. Only online applications will be considered. Please use the reference as the subject.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed

Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

- CLOSING DATE** : 01 December 2023
- POST 42/09** : **MEDICAL SPECIALIST FELLOW REF NO: REFS/019236**  
Directorate: Internal Medicine – Oncology  
(Fixed two-year contract)
- SALARY** : R1 214 805 per annum, (all-inclusive package). Please note that the salary will be adjusted according to years of experience as per OSD policy.
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate Medical qualification that allows registration with the HPCSA as a Specialist in the Internal Medicine. HPCSA registration as Medical Specialist in the Internal Medicine. None experience after registration with the HPCSA as a Medical Specialist in the Internal Medicine. Added advantage: Preference will be given to candidates with experience in research, teaching, and independent practice with HPCSA. Essential Skills: Patient first mentality; General management skills; Excellent communication skills; Good professional judgment; Integrity and professional dependability; Leadership experience; Conflict management; Cost-containment; Management training and experience; Technology and computer skills; Problem-solving experience; Coaching and mentoring experience. Academic: Participation in the academic duties of the Wits Internal Medicine and related Department/Subspecialties. Performance of research within the department. Supervision of research within the department and MMed students. Training and supervision of Senior registrars, registrars, medical students including tutorials, teaching ward rounds and skills development. The desired candidate will also be required to provide medical support and guidance to nursing staff.
- DUTIES** : As a consultant, the candidate will be responsible for clinical management of general medical patients and sub specialist medicine responsibilities. The incumbent will be required to lead operational and academic ward rounds including post-intake, follow-up and grand rounds. As the most senior doctor in the unit, the incumbent will be required to supervise registrars, medical officers, intern doctors and students in patient care and the performance of diagnostic and therapeutic procedures. Other clinical duties will include managing patients at OPD, managing patients attending the Subspecialty OPD or Specialty Ward Consultations within a relevant Sub-specialty. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role model and clinical mentor to junior doctors and associated clinical staff. Co-ordination of sub specialist services at CMJAH and cluster hospitals for both inpatient and outpatient services. Supervision of clinical technology services as required. Overseeing the

development of appropriate referral pathways and development of services at referral hospitals.

**ENQUIRIES  
APPLICATIONS**

: Prof. A Mahomed Tel No: (011) 488 4649/3564  
: should be submitted on a (PDF Format only) to the following email-address:  
Medicalhr.Cmjah@gauteng.gov.za. Only online applications will be considered.  
Please use the reference as the subject.

**NOTE**

: The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/10**

: **DEPUTY MANAGER: NURSING PN-A8 REF NO: CCRC/DPN/11/2023**  
Directorate: Mental Health Nursing

**SALARY  
CENTRE  
REQUIREMENTS**

: R930 747 per annum, (including benefits)  
: Cullinan Care & Rehabilitation Centre  
: Basic R425 qualification diploma/degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Demonstrate advanced understanding and application of Nursing legislation and related legal and ethical nursing practices. Knowledge of PFMA; HR Management and Mental Health Care Act of 2002. Knowledge of Public Sector Legislation and relevant Prescript/Regulation, Batho Pele Principles and patient Right Charter. Strong leadership, good interpersonal relations, effective problem solving, management and decision making skill. Good verbal and written communication skills are essential requirements. Valid driver's license. Experience: Minimum of 9 years after registration as a Professional Nurse, at least 4 years appropriate recognizable experience must be at Management Level. An advantage will be given to candidates with the specific speciality of Mental Care Services.

**DUTIES**

: To manage and provide strategic Nursing leadership and direction to the Nursing Services. Plan and monitor the objectives of the specialized unit in line with the strategic plan of the institution and Department. Coordinate and maintain conducive/constructive working relationships with Nursing and other stake holders. Ensure compliance with professional and ethical practice. Monitor and ensure nursing care is practiced in accordance with the statutory law, policies and procedures governing the Nursing Profession, Labour and Health Care. Effective

management and utilization of Human and Material Resources. Ensure effective implementation of PMDS. Monitor compliance to Quality Assurance and Infection Control and Occupational Health and Safety standards and National Core Standards Compliance. Ensure efficient and effective execution of administration functions of the Nursing unit.

- ENQUIRIES** : Technical Enquiries: Dr Magadze TA Tel No: (012) 734 7000, ext. 202  
HR Enquiries MB Mentoor Tel No: (012) 734 7020
- APPLICATIONS** : should be hand delivered to the following address: Cullinan Care and Rehabilitation Centre, Zonderwater Road, Cullinan, or posted to Cullinan Care and Rehabilitation Centre, Private Bag X1005, Cullinan, 1000.
- NOTE** : Application are required to submit a fully completed New form Z83 and a detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication with HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. The recommended candidates may be subject to medical surveillance. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointment will be made in accordance with the Employment Equity target of the department. applications for employment must be fully completed, initiated, and signed by applicant, failure to complete will lead to disqualification during the selection process. Section A, B, C, D and F must be fully completed, and E and G should be ignored if the information is attached on the CV. Declaration must be signed.
- CLOSING DATE** : 01 December 2023
- POST 42/11** : **MEDICAL REGISTRAR REF NO: CHBAH 739 (X1 POST)**  
Directorate: Urology
- SALARY** : R906 540 per annum, (all inclusive)  
**CENTRE** : Chris Hani Baragwanath Academic Hospital  
**REQUIREMENTS** : MBCh degree and completed community service. Have successfully passed CMSA intermediate examinations in surgery. Registration with the HPCSA as independent Medical Practitioner. No experience required. Applicant should be prepared to undergo medical surveillance as an inherent job requirement. Skills and Knowledge: Ability to lead standardization of care inspirational to the health care team. Ability to lead a team of health care professionals with integrity and respect. Commitment to organizational value`s and vision. Dedication to patient safety and quality of health care. Track record of fostering teamwork and collaboration among physicians. Excellent interpersonal skills.
- DUTIES** : Perform duties according to guidelines from the department of Urology of the University of Witwatersrand. Render a full spectrum of Urology inpatient and Outpatient services. Provide clinical guidance to designated clinic staff. Perform department administrative duties and post graduate students. Initiate and participate in clinical research. Render after-hours clinical services. Progression through the registrar programme including rotation through other teaching hospitals on the Wits Urology training circuit is expected. Comply with the performance management and development system.
- ENQUIRIES** : Dr S Doherty Tel No: (011) 933 0838  
**APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Please Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity) with no blank spaces left. And must be initialled and signed. On the Z83 application form the Department where position was advertised and should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are

not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated and must specify the following: All experience should be in a chronological order indicating the position, institution and dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC), Verification checks (Reference checks: Provide at least 3 and one must from an immediate supervisor. The Department reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information mentioned above will disqualify the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be performed. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/12**

: **MEDICAL OFFICER GRADE 1 REF NO: CHBAH 740 (X1 POST)**

Directorate: Urology

**SALARY**

: R906 540 per annum, (all inclusive)

**CENTRE**

: Chris Hani Baragwanath Academic Hospital (CHBAH)

**REQUIREMENTS**

: Appropriate qualification that allows registration with HPCSA as Medical Practitioner. Registration with the HPCSA as Medical Practitioner, must be post community service No experience. surgical primaries and have rotated through ICU and General Surgery will be added as advantage. Applicant should be prepared to undergo medical surveillance as an inherent job requirement.

**DUTIES**

: To participate and assist in teaching/ training programme of both undergraduates and postgraduates. To conduct clinical research/ audits and/or participate in the research program in the department, including supervising MMed students. Attend meetings and training as approved by Head of Unit and/or Head of Department. Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team. Aptitude for increasing the "footprint" urology services across the CHBAH hospital cluster. Clinical skills to manage high volume patient numbers, have clinical experience to help with any subspecialty clinic work, as determined by the needs of the department of urology at Chris Hani Baragwanath Academic Hospital. Ability to lead standardization of care inspirational to the health care team. Ability to lead a team of health care professionals with integrity and respect. Commitment to organizational value`s and vision. Dedication to patient safety and quality of health care. Track record of fostering teamwork and collaboration among physicians. Excellent interpersonal skills. Comply with the Performance Management and Development System (contracting, quarterly or semester reviews and final assessment). Supervising the management of and managing urology patients, and coordinate any services required for patient care. To provide clinical care/ services in the general urology wards (both inpatients and outpatients services). To assist in providing clinical services in urology subspecialties as determined by the department of Urology. Successful candidates will be required to work in the following subspecialty clinics: Any other clinic in need as determined by the Department of Urology at the time of

		Appointment. Comply with the performance management and development system.
<b><u>ENQUIRIES</u></b>	:	Dr S Doherty Tel No: (011) 933 0838
<b><u>APPLICATIONS</u></b>	:	applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
<b><u>NOTE</u></b>	:	Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at <a href="http://www.dpsa.gov.za/documents">www.dpsa.gov.za/documents</a> . Please Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity) with no blank spaces left. And must be initialled and signed. On the Z83 application form the Department where position was advertised and should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated and must specify the following: All experience should be in a chronological order indicating the position, institution and dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC), Verification checks (Reference checks: Provide at least 3 and one must from an immediate supervisor. The Department reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information mentioned above will disqualify the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be performed. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.
<b><u>CLOSING DATE</u></b>	:	01 December 2023
<b><u>POST 42/13</u></b>	:	<b><u>MEDICAL REGISTRAR REF NO: REFS/019225</u></b> Directorate: Obstetrics and Gynaecology
<b><u>SALARY</u></b>	:	R906 540 per annum, (all-inclusive - package)
<b><u>CENTRE</u></b>	:	Charlotte Maxeke Johannesburg Academic Hospital
<b><u>REQUIREMENTS</u></b>	:	Appropriate qualifications that allow registration with HPCSA as Medical Registrar. HPCSA registration as Medical Registrar. No experience required after registration with the HPCSA as a Medical Registrar. The following will be added advantages: Work experience in the field of Obstetrics and Gynaecology. CMSA FCOG part 1a (and 1b) examinations. Auxiliary courses relevant to the field of Obstetrics and Gynaecology (example ACLS). HPCSA registration as an independent Medical Practitioner.
<b><u>DUTIES</u></b>	:	The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns and community service doctors). Attendance of relevant

administrative meeting like mortality meetings, near miss meeting and completing Medico Legal Documents timeously (e.g., Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lectures and ward rounds. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Registrars will be rotated through the related departments at various hospitals, including hospitals served in their specific outreach programmes. Registrars will be appointed jointly between the Gauteng Provincial Government and University of the Witwatersrand (WITS). Registrars will rotate through the Wits Obstetrics and Gynaecology hospitals.

- ENQUIRIES** : Prof L Chauke Tel No: (011) 488 4178  
 Ms M.P. Rapetswa Tel No: (011) 488 3711
- APPLICATIONS** : should be submitted on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za Only online applications will be considered. Please use the reference as the subject.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed on each page. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3, of which one must be immediate supervisor. The Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserve the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.
- CLOSING DATE** : 01 December 2023
- POST 42/14** : **MEDICAL REGISTRAR REF NO: REFS/019228**  
 Directorate: Nuclear Medicine
- SALARY** : R906 540 per annum, (all-inclusive package)
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows for registration with HPCSA as a Medical Registrar. Registration with the HPCSA as Medical Registrar. No experience required after registration with the HPCSA as a Medical Registrar. Applicants are required to enter into a commuted overtime contract. The following will be added advantages: Valid registration with the HPCSA as an independent practitioner. At



		least more than 1-year post community service experience. MBCHB or equivalent degree. Primaries, certificated or Diplomas relevant to the field, ACLS, ATLS, APLS, BSS etc. Experience in related field.
<b><u>DUTIES</u></b>	:	Service delivery to inpatients, outpatients, day patients and emergencies. Teaching and training. Conduct research. Must perform commuted overtime and medical administration. Perform outreach.
<b><u>ENQUIRIES</u></b>	:	Prof W. Vangu Tel No: (011) 488 3500 Ms M.P. Rapetswa Tel No: (011) 488 3711
<b><u>APPLICATIONS</u></b>	:	should be submitted strictly on a (PDF Format only) to the following e-mail: Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject. Only online applications will be considered.
<b><u>NOTE</u></b>	:	The new Z83 form must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males and Coloured Females, Indian Males and Indian Females, African Males and African Females, White Male and White Females are encouraged to apply.
<b><u>CLOSING DATE</u></b>	:	01 December 2023
<b><u>POST 42/15</u></b>	:	<b><u>PHARMACIST GRADE 1 REF NO: CCRC/PHARM/11/2023</u></b> Directorate: Allied
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R768 489 per annum, (including benefits) Cullinan Care & Rehabilitation Centre Minimum BPharm degree that requires registration with the South African Pharmacy Council (SAPC). Current registration with SAPC as a Pharmacist, must have completed one year of Community Service with a recognised Institution. applicants are to submit copies/attachments/ proof/certificates/ID/Driver license/qualifications on application, only when shortlisted. Excellent numeracy skills, good communication and interpersonal skills. Good time management and computer literacy.
<b><u>DUTIES</u></b>	:	Provision of effective pharmaceutical care in hospital pharmacy. Ensuring that all regulations covering the operations of the pharmacy are carried out and complied with. Compliance with all relevant legislations, rules, codes, and guidelines of SAPC. Continuously reviewing their level of professional knowledge and expertise. Participation in regular CPD programs. Compliance with STGs, SOP's and work procedures to ensure the best patient care. Ensure that pharmacy personnel

		comply with GPP. Responsible for providing pharmaceutical care as per requirements of the Pharmacy Act in accordance with regulations.
<b><u>ENQUIRIES</u></b>	:	HR Enquiries: MB Mentoor Tel No: (012) 734 7000 Technical Enquiries: Dr.Seopela VO Tel No: (012) 734-7000
<b><u>APPLICATIONS</u></b>	:	should be hand delivered to the following address: Cullinan Care and Rehabilitation Centre, Zonderwater Road, Cullinan, or posted to Cullinan Care and Rehabilitation Centre, Private Bag X1005, Cullinan, 1000.
<b><u>NOTE</u></b>	:	Application are required to submit a fully completed New form Z83 and a detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication with HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. The recommended candidates may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointment will be made in accordance with the Employment Equity target of the department. applications for employment must be fully completed, initiated, and signed by applicant, failure to complete will lead to disqualification during the selection process. Section A, B, C, D and F must be fully completed and E and G should be ignored if the information is attached on the CV. Declaration must be signed.
<b><u>CLOSING DATE</u></b>	:	01 December 2023 @ 12 noon
<b><u>POST 42/16</u></b>	:	<b><u>OPERATIONAL MANAGER NURSING (SPECIALTY UNIT): (PN-B3) REF NO: CHBAH 741 (X2 POSTS)</u></b> Directorate: Nursing Services (Obstetrics & Gynaecology Department)
<b><u>SALARY</u></b>	:	R627 474 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Chris Hani Baragwanath Academic Hospital
<b><u>REQUIREMENTS</u></b>	:	Basic R425 qualification (i.e Diploma or Degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Current registration with the South African Nursing Council. A minimum of 9 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/Recognizable experience in Midwifery after obtaining the 1-year post-basic qualification in the relevant speciality. Midwifery and Neonatal Science (Advanced Midwifery) Diploma Nursing and Neonatal Care Nursing Science. A post basic qualification in Nursing Administration will be an added advantage. Competencies/Knowledge/Skills: Leadership, ward Management/Administration, planning, Organizing, co-ordination, and communication skills. Ability to take charge and make appropriate independent decisions. Knowledge of administrative policies and Guidelines. Display empathy for patients, promoting advocacy and facilitate holistic treatment and Nursing care.
<b><u>DUTIES</u></b>	:	Supervise and evaluate quality of nursing care as directed by Professional scope of practice and set nursing standards within a professional/legal framework. Implement nursing legislation and related framework and ethical nursing practices. Manage resources effectively and efficiently in the unit. Compile and analyse reports to improve quality of patient care. Participate in training, research, and self-development. Be allocated to work night shifts, Weekends, public holidays and relieve the supervisor when required. Perform as an Operational Manager in accordance with the scope of practice demonstrate effective communication with patients, supervisor and other health professionals and junior colleagues. Implementation of ideal Hospital Framework. Comply with the performance management and development system.
<b><u>ENQUIRIES</u></b>	:	Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134
<b><u>APPLICATIONS</u></b>	:	applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Please Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity) with no blank spaces left. And must be initialled and signed. On the Z83 application form the Department where position was advertised and should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated and must specify the following: All experience should be in a chronological order indicating the position, institution and dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC), Verification checks (Reference checks: Provide at least 3 and one must from an immediate supervisor. The Department reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information mentioned above will disqualify the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be performed. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/17**

: **OPERATIONAL MANAGER SPECIALTY (PNB3) REF NO: CHBAH 742 (X1 POST)**

Directorate: Medicine and Psychiatric FBU

**SALARY**

: R627 474 per annum, (plus benefits)

**CENTRE**

: Chris Hani Baragwanath Academic Hospital (CHBAH)

**REQUIREMENTS**

: Basic R425 qualification (i.e. Diploma/Degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Post basic nursing qualification with duration of 1 year, accredited with SANC in Psychiatric Nursing Science. A minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate or recognisable experience in a Psychiatric unit after obtaining the 1 year post basic qualification in Psychiatric Nursing Science. Current registration with the South African Nursing Council. Qualification in Nursing administration /management will be an added advantage. Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e. (Ms Word, Power Point). Ability to work independently and innovate, problem solving, communication and decision-making skills. Strong leadership, conflict resolution and sound interpersonal skills are necessary. Understanding of Ideal hospital framework, PFMA, Labour relations and other relevant legislative frameworks. Prepared to do night duty and corridor supervision under the supervision of an Area Manager. Report writing skills.

**DUTIES**

: Supervision over day-to-day operations of the unit. Manage effective utilization and supervision of human, financial and material resources Promote quality of nursing care as directed by the scope of practice. Maintain professional growth/ethical standards and self-development. Promote nursing ethos and professionalism. Involvement in the Hospital Quality Assurance and Quality Improvement

programmes. Coordinate unit meetings and liaison with members of the multidisciplinary team. Maintain a positive practice environment and participate in education and training of student nurses Comply with the performance management and development system.

**ENQUIRIES  
APPLICATIONS**

: Mr B Mulaudzi Tel No: (011) 933 9779/0134  
: applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Please Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity) with no blank spaces left. And must be initialled and signed. On the Z83 application form the Department where position was advertised and should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated and must specify the following: All experience should be in a chronological order indicating the position, institution and dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC), Verification checks (Reference checks: Provide at least 3 and one must from an immediate supervisor. The Department reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information mentioned above will disqualify the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be performed. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/18**

: **ASSISTANT MANAGER NURSING REF NO: REFS/019230**  
Directorate: Quality Assurance

**SALARY  
CENTRE  
REQUIREMENTS**

: R627 474 per annum, (plus benefits)  
: Charlotte Maxeke Johannesburg Academic Hospital  
: Grade 12 or equivalent. Basic R425 qualification (Diploma/ Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with SANC as a Professional Nurse. A minimum of 8 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/ recognizable experience at management level. Knowledge: Knowledge and understanding of Healthcare Quality Assurance program (Patient Safety Incident (PSI) Management, Customer Services, Standards Compliance). Knowledge of related Guidelines and Health Regulations, Policies and Acts. Computer Literacy (i.e. MS Word, PowerPoint and Excel). Ability to work independently in a multidisciplinary context. Analytical thinking,

independent decision- making and problem-solving skills. The following will be added advantage: A qualification in Total Quality Management. Applicant must be in possession of a valid South African driver's license.

**DUTIES** : Manage the Operational requirements of the Quality Assurance office. Develop an Operational plan aligned to the Strategic Plan and collaborate with other program managers to implement strategies to achieve targets. Develop clinical quality improvement programs, policies, guidelines and indicators with regards to complaints, clinical audit and PSI Management. Promote compliance and implementation and monitor implementation of National Guidelines and Quality Assurance Programs. Support department in the investigation of complaints and priority PSAI, conduct redress meetings and clinical audits. Collate monthly, quarterly and annual Quality Assurance reports and consolidate into a comprehensive report of the hospital. Monitor compliance with Quality Assurance Indicators as per Annual Performance Plan. Analyse data, establish and monitor trends. Plan and facilitate relevant trainings on Quality Assurance program. Facilitate sharing of lessons drawing from Complaints and PSAI Management. Monitor creation of an environment that promotes the rights of patients. Liaise and advise on effective communication with relevant internal and external stakeholders.

**ENQUIRIES** : Ms. M Mthezuka-Kganakga Tel No: (011) 488 4600  
Ms M. Maseko Tel No: (011) 488 4732

**APPLICATIONS** : should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building Room 08. No. 17 Jubilee Road, Park town 2193.

**NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, African males and African Females are encouraged to apply.

**CLOSING DATE** : 01 December 2023

**POST 42/19** : **MEDICAL ORTHOTIST AND PROSTHETIST REF NO: CHBAH 743 (X2 POSTS)**  
Directorate: Orthopaedics Workshop

**SALARY** : R359 622 per annum, (plus benefits)  
**CENTRE** : Chris Hani Baragwanath Academic Hospital

**REQUIREMENTS** : Diploma or B-Tech qualification (in medical orthotist and prosthetist). Registration with Health Professions Council of South Africa (HPCSA) as an Orthotist /Prosthetist. No experience required after registration with HPCSA in respect of

RSA qualified employees who performed community service as required in South Africa.

**DUTIES**

: Render effective patient entered Orthotics and prosthetics service for in and outpatients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises. And to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training supervision and performance evaluation. Implement and maintain the quality assurance and National Core standards and norms at the Departmental level. Adhere to provincial, Hospital and departmental policies, procedures, guidelines, and regulations. Perform record keeping, data collection; assist with budget control and asset management. Contribute and participate in professional development of self, colleagues, and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicates effectively with all stakeholders. Exercise care with all consumables and equipment. Comply with the performance management and development system.

**ENQUIRIES**

: Mr D Machaba Tel No: (011) 933 8816

**APPLICATIONS**

: applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Please Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity) with no blank spaces left. And must be initialled and signed. On the Z83 application form the Department where position was advertised and should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated and must specify the following: All experience should be in a chronological order indicating the position, institution and dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC), Verification checks (Reference checks: Provide at least 3 and one must from an immediate supervisor. The Department reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information mentioned above will disqualify the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be performed. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/20** : **SOCIAL WORKER REF NO: REFS/019242**  
 Directorate: Social Work- Therapeutic services

**SALARY** : R294 411 per annum, (all-inclusive package). Please note that the salary will be adjusted according to years of experience as per OSD policy.

**CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital

**REQUIREMENTS** : Formal tertiary qualification in a social work, (e.g. Bachelor of Social Work) that allows professional registration with the SACSSP. Registration with the SACSSP as a Social Worker.

**DUTIES** : Render health social work services with regard to the care, support, treatment, protection, rehabilitation and reintegration of vulnerable individuals, groups, families and communities. Implement primary and secondary social work methods. Provide integrated and specialized social work services within a multidisciplinary team of health and therapeutic professionals. Engage with external stakeholders such as other government departments, NGOs and advocate on behalf of vulnerable groups. Produce written reports, compile monthly reports and statistics. Ability to work under pressure and after hours when required and be open to rotate within the entire hospital such as Paediatric unit, Obstetrics & Gynaecology, Internal Medicine, Mental health etc. A successful candidate must be prepared to receive supervision and provide supervision to the students and be able to function harmoniously within social work team (department).

**ENQUIRIES** : Ms. Z.W Mathivha Tel No: (011) 488 4880/4120

**APPLICATIONS** : should be submitted on a (PDF Format only) to the following email-address: Medicalhr.Cmjah@gauteng.gov.za. Only online applications will be considered. Please use the reference as the subject.

**NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/Y YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) - Verification (Reference checks- Provide at least 3 off which one must be an immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the posts). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females, White Males and White Females, African Males and African Females are encouraged to apply encouraged to apply.

**CLOSING DATE** : 01 December 2023

- POST 42/21** : **PROFESSIONAL NURSE GRADE 1 – NURSING (PN-A2) REF NO: CHBAH 744 (X4 POSTS)**  
 Directorate: Nursing Services (Ophthalmology Department)
- SALARY CENTRE REQUIREMENTS** : R293 620 per annum, (plus benefits)  
 : Chris Hani Baragwanath Academic Hospital (CHBAH)  
 : Basic R425 qualification (i.e. Diploma or Degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Current registration with the South African Nursing Council. Exposure working in Surgery (General Surgery, Sub-Specialties and High Care), Orthopaedic and Ophthalmology departments will be an added advantage. No experience required after registration with the SANC as Professional Nurse. Competencies/Knowledge/Skills: Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility.
- DUTIES** : Provide optimal, holistic, specialised nursing care with set standards and within a professional/legal framework. Effective utilisation of resources. Participate in training and research. Provide support to nursing services. Maintain professional growth/ethical standards and self-development. Act as shift leader in the unit (where necessary). Comply with the performance management and development system.
- ENQUIRIES APPLICATIONS** : Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134  
 : applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Please Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity) with no blank spaces left. And must be initialled and signed. On the Z83 application form the Department where position was advertised and should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated and must specify the following: All experience should be in a chronological order indicating the position, institution and dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC), Verification checks (Reference checks: Provide at least 3 and one must from an immediate supervisor. The Department reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information mentioned above will disqualify the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be performed. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng



Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE** : 01 December 2023

**POST 42/22** : **PROFESSIONAL NURSE GRADE 1 – NURSING (PN-A2) REF NO: CHBAH 745 (X 8 POSTS)**  
 Directorate: Nursing Services- Psychiatric Department X8 POSTS

**SALARY** : R293 620 per annum, (plus benefits)

**CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)

**REQUIREMENTS** : Basic R425 qualification (i.e. Diploma or Degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse with basic psychiatric qualification. Current registration with the South African Nursing Council. Competencies/Knowledge/Skills: Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility.

**DUTIES** : Provide optimal, holistic, specialised nursing care with set standards and within a professional/legal framework. Effective utilisation of resources. Participate in training and research. Provide support to nursing services. Maintain professional growth/ethical standards and self-development. Act as shift leader in the unit (where necessary). Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues. Implementation of Ideal Hospital Framework. Comply with the performance management and development system.

**ENQUIRIES** : Mr NB Mulaudzi Tel No: (011) 933 9779/0134

**APPLICATIONS** : applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

**NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Please Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity) with no blank spaces left. And must be initialled and signed. On the Z83 application form the Department where position was advertised and should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated and must specify the following: All experience should be in a chronological order indicating the position, institution and dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC), Verification checks (Reference checks: Provide at least 3 and one must from an immediate supervisor. The Department reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information mentioned above will disqualify the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be performed. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act

5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/23**

: **POST BASIC PHARMACIST ASSISTANT REF NO: CHBAH 746 (X1 POST)**

Directorate: Pharmacy

**SALARY**

: R239 682 per annum, (plus benefits)

**CENTRE**

: Chris Hani Baragwanath Academic Hospital

**REQUIREMENTS**

: Qualification as a Post-Basic Pharmacist Assistant Post Basic. Registration with the South African Pharmacy Council (SAPC) as a Qualified Post-Basic Pharmacist Assistant. Current registration with SAPC. Sound verbal and written communication skills. Sound organisational and planning skills. High level of reliability and ability to handle confidentiality. Ability to act with tact and discretion and handle conflict. Good telephone etiquette and interpersonal skills. Ability to work under pressure, to take initiative and work well in a team. Knowledge of public service legislation, policies, and procedures. No experience required.

**DUTIES**

: Assist with control of stock both ordering, receiving and the distribution of medicines in accordance with the Standard Operating Procedures and legislation. Assist with the compounding, manipulation or preparation of non-sterile or sterile medicine or scheduled substances according to a formula and standard operating procedures approved by the responsible pharmacist; Assist with the manufacturing of non-sterile or sterile medicine or scheduled substances according to a formula and standard operating procedures approved by the responsible pharmacist; Assist with the re-packaging of medicine; Assist with the distribution and control of stock of Schedule 1 to Schedule 7 medicines or scheduled substances; Assist with the ordering of medicine and scheduled substances up to and including Schedule 7 according to an instruction of a person authorised in terms of the Medicines and Related Substances Act, 101 of 1965, To purchase or obtain such medicine or scheduled substances; The reading and preparation of a prescription, the selection, manipulation or compounding of the medicine, the labelling and supply of the medicine in an appropriate container following the interpretation and evaluation of the prescription by a pharmacist; the provision of instructions regarding the correct use of medicine supplied; and the provision of information to individuals in order to promote health and safe use of medicine. Adhere to Good pharmacy practice guidelines as published in the rules of the SAPC. Adhere to timelines. Be willing to undergo continuous training and development programmes. Attend meetings and training as approved by supervisor. Comply with the performance management and development system.

**ENQUIRIES**

: Mr. S. Dikgang Tel No: (011) 933 8797/8843

**APPLICATIONS**

: applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Please Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity) with no blank spaces left. And must be initialled and signed. On the Z83 application form the Department where position was advertised and should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated and must specify the following: All experience should be in a chronological order indicating the position, institution and dates indicating the starting and ending period

(DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC), Verification checks (Reference checks: Provide at least 3 and one must from an immediate supervisor. The Department reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information mentioned above will disqualify the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be performed. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/24**

: **STAFF NURSE GRADE 1 REF NO: CHBAH 747 (X2 POSTS)**

Directorate: HAST

**SALARY  
CENTRE  
REQUIREMENTS**

: R199 725 per annum, (plus benefits)

: Chris Hani Baragwanath Academic Hospital (CHBAH)

: Matric or Grade 12 or an equivalence. Certificate of enrolment with the South African Nursing Council as Enrolled Nurse. Current Registration with the South African Nursing Council. Training in Basic HAST. Minimum of two (2) years practical experience in tracing HAST patients and linking patients to facilities. Knowledge of the TB TIER.Net module, EDRWEB programme and capturing ensuring all patients diagnosed in the hospital are captured before down referral to local facility. Experience in the management of HIV/TB and HAST patients including DR-TB and DS TB, Experience in health promotion and education will be an added advantage. Knowledge of Ward Based linkage and Outreach Team Leaders to ensure linkage of TB patients to community facilities on discharge. Knowledge of Basic TB and HIV management. Knowledge and experience in WBPFCOT will be an added advantage.

**DUTIES**

: Strengthen and support active HIV & TB case finding. Coordinate activities with health facilities to ensure that clients discharged from the hospital are linked to local facility to receive the continuum of care. Link all patient from HTS registers with the initiators to have treatment initiated. Monitor the awaiting on ART list and ensure initiation. Screen and collect sputum for diagnostic purposes. Facilitate the down referral and linkage of TB and HIV patients between hospital and local facilities. Ensure HIV/TB patients on treatment attend their appointment by strengthening the linkage to care. Update and record patient's information in standardized registers. Generate daily, weekly, and monthly reporting of data for reporting of data for reporting. Work with the ENA, Data Capturers, and other Nursing Staff to ensure all HIV/TB data is captured on the system and verified to ensure data quality. Liaise with the outreach teams for the follow up of clients. Identify those babies whose PCR were missed and do DBS Test on them. Identify those potential index testing candidates and ensure they are tested or referred to local clinic for testing. Monitor the 7 days and 7-28 days and 29 – 89 days of missed appointed and 90 days and above of uLTFU. Compiling daily, weekly, and monthly statistics and reports. Comply with the performance management and development system.

**ENQUIRIES  
APPLICATIONS**

: Mr B Mulaudzi Tel No: (011) 933 9779/0134

: applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the

advert irrespective of the reasons will not be considered). No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Please Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity) with no blank spaces left. And must be initialled and signed. On the Z83 application form the Department where position was advertised and should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated and must specify the following: All experience should be in a chronological order indicating the position, institution and dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC), Verification checks (Reference checks: Provide at least 3 and one must from an immediate supervisor. The Department reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information mentioned above will disqualify the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be performed. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/25**

: **NURSING ASSISTANT GRADE 1 – (NA 1) REF NO: CHBAH 748 (X6 POSTS)**  
Directorate: Nursing Services (Obstetrics & Gynaecology Department)

**SALARY**

: R157 761 per annum, (plus benefits)

**CENTRE**

: Chris Hani Baragwanath Academic Hospital

**REQUIREMENTS**

: Qualification that allows registration with the SANC as Nursing Assistant. Registration with the SANC as Nursing Assistant. No experience required after registration with the SANC as Nursing Assistant. Competencies/Knowledge/Skills: Demonstrate elementary understanding of nursing legislation and related legal and ethical nursing practices. Perform an elementary clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of elementary nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility.

**DUTIES**

: Assist patients with activities of daily living (physical care). Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development. Comply with the performance management and development system.

**ENQUIRIES**

: Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134

**APPLICATIONS**

: applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Please Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity) with no blank spaces left. And must be initialled and signed. On the Z83 application form the Department where position was advertised and should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated and must specify the following: All experience should be in a chronological order indicating the position, institution and dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Shortlisted Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC), Verification checks (Reference checks: Provide at least 3 and one must from an immediate supervisor. The Department reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information mentioned above will disqualify the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification will be performed. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/26**

: **MEDICAL OFFICER GRADE 1- GRADE 3 OCCUPATIONAL (SESSIONAL) REF NO: EHD2023/12/01**

Directorate: Human Resource (EHWP)

Re-advertisement, applicants who applied previously are encouraged to re-apply

**SALARY**

: Grade 1: R436.00 per hour (session)

Grade 2: R498.00 per hour (session)

Grade 3: R576.00 per hour (session)

**CENTRE**

: Ekurhuleni Health District

**REQUIREMENTS**

: Grade 12 with Appropriate qualification that allows registration with the Health Professionals Council of South Africa (HPCSA) as a medical officer. Current registration with the HPCSA as a medical practitioner. Basic medical degree (MBCHB) or equivalent). Post graduate qualification in Occupational Health /Medicine (DOMH) will be an added advantage. A valid driver's license and computer literacy is essential. **Grade 1:** Less than 5 years relevant experience as Medical Officer. **Grade 2:** At least 5 years, but less than 10 years, relevant experience, **Grade 3:** 10 years and more relevant experience.

**DUTIES**

: The Occupational Medical Practitioner shall be responsible for: Establishing and maintaining an appropriate system for medical surveillance, considering the health hazards to which employees are or may be exposed to, providing information to the employer can use in determining measures to: Eliminate, control, and minimize the health risks and hazards to which employees may be exposed or Prevent, detect, and treat occupational health diseases and Ensure that records are kept as stipulated in the act for each employee exposed to health hazards. Ensuring that occupational health services are well equipped, take measures that reasonable to: Promote health and safety of employees at Ekurhuleni Health District. Assist employees in matters relating to occupational health medicine. Ensure that appropriate professional assessment, investigation, and diagnosis of employees

undergoing medical surveillance takes place. Ensure that occupational health management systems, including referral systems are in place and functional. Assess any employee who is potentially unfit to perform work and if declared unfit for own occupation, notify the employer and make recommendations for suitable alternative placement. OMP must specify employee limitations/restrictions so that employer may consider reasonable accommodation. If employee is declared unfit as a result of an occupational health disease, notify employer and ensure that investigation is carried as stipulated in the Act. Where applicable, assist workplace evaluations in conjunction with Occupational Health Practitioners and Occupational Hygienist section 12.1 appointee. Advise the employer on legal and regulatory compliance for all occupational health and medicine issues. Ensure legal and regulatory compliance for occupational health and medicine related issues that OMP is directly responsible for, Ensure compliance with the Act, responsible for record keeping of all occupational health matters and securing confidentiality. Ensure compliance with Medicine and Related Substances Act No 1011 of 1965 I). Allow time for sites inspections and familiarization with activities. Assist employer on instantiating medical boarding when required. Attend Medical Review and PILIR meetings monthly. Facilitate and support the provision of primary health care services in the district including clinics, Community health centres and district hospitals as part of DHS. Improve clinical quality of PHC services through direct patient care, mentoring and supervision of health care professionals through an integrated approach programme. Participate in 24hour PHC services including Medico-legal and EMS. Support the development of the clinical department of family medicine and participate in academic teaching and learning in family medicine and PHC in the district. Support the training and the CME activities for nurses, intern, and community service doctors in the district. Support or participate in the development of district research projects.

**ENQUIRIES  
APPLICATIONS**

: Mr A.A. Mdunyelwa Tel No: (011) 876 1721  
: should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.

**NOTE**

: Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicants should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.

**CLOSING DATE**

: 01 December 2023

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL  
DEPARTMENT OF HEALTH**

**OTHER POSTS**

<b><u>POST 42/27</u></b>	:	<b><u>CLINICAL MANAGER GRADE 1 REF NO: RIET 21/2023 (X1 POST)</u></b> Component: Medical (HAST) Re-advertisement
<b><u>SALARY</u></b>	:	Grade 1: R1 288 095 per annum, (TCE package). Benefits: 22% rural allowance and commuted overtime subject to approval.
<b><u>CENTRE</u></b>	:	Rietvlei Hospital
<b><u>REQUIREMENTS</u></b>	:	Grade 1: Grade 12 (senior certificate)/ Standard 10. MB ChB or equivalent Degree Registration with the HPCSA as a Medical Practitioner. Current registration with HPCSA as a Medical Practitioner. A minimum of 3 years appropriate/ recognizable experience after registration with HPCSA as a Medical Practitioner. Plus certificate of service endorsed by Human Resource. Knowledge, Skills, Training and Competencies Required: Good knowledge of applicable legislation, regulations, national and provincial policies. HPCSA regulations. Internal and external policies. Provincial drainage area mapping. National norms and standards for relevant clinical results. Patient rights responsibility Charter. Local regulations and rules regarding administrative duties. Institution's budget and PFMA. Regulatory framework of the institution. Labour Relations Act. Code of Conduct. National norms for relevant clinical results. Good interpersonal and communication skills. Interpersonal relations. Strong leadership, organizational, operational and contingency planning skills. Medical/clinical skills. Conflict management. Reporting. Administrative. Analytical and creative thinking. Independent decision-making and problem solving skills. Planning, organization and problem solving. Verbal and written communication.
<b><u>DUTIES</u></b>	:	Ensure effective comprehensive clinical services with respect to patient care at inpatients, outpatients and outreach levels. Ensure an effective administered clinical department. Effective education, training and research. Ensure the development and implementation of quality assurance programs in line with Provincial, National and International standards.
<b><u>ENQUIRIES</u></b>	:	Dr JBK Mitewu at 072 386 4907
<b><u>APPLICATIONS</u></b>	:	All applications must be directed to: Rietvlei Hospital, and Private Bag X501, Stafford's Post, Via Port Shepstone, 4686 or hand deliver to Rietvlei hospital Human Resource Component.
<b><u>FOR ATTENTION</u></b>	:	Miss Ntuzela
<b><u>NOTE</u></b>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Such copies need not be certified (certified documents will be limited to shortlisted candidates). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. NB: Due to financial constraints, no S&T will be paid to candidates when attending the interviews.
<b><u>CLOSING DATE</u></b>	:	01 December 2023

<b><u>POST 42/28</u></b>	:	<b><u>MEDICAL SPECIALIST (GRADE 1,2,3) REF NO: GS 90/23 (X1 POST)</u></b> Component: General Surgery
<b><u>SALARY</u></b>	:	Grade 1: R1 214 805 per annum Grade 2: R1 386 069 per annum Grade 3: R1 605 330 per annum All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form annually.
<b><u>CENTRE REQUIREMENTS</u></b>	:	PMB Metropolitan Hospitals Complex: Greys Hospital Senior Certificate (Grade 12) or equivalent, MBCHB or Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in General Surgery, FCS (SA) and MMED completion and adequate time in a general surgery registrar program. Current registration (2023-2022) with HPCSA for Independent Practice. Certificate of registration as a Specialist General Surgeon and for Independent Practice on commencing employment in the post. Applicants awaiting registration with the HPCSA as a specialist general surgeon can apply and will require registration as a specialist before commencing employment in the post. Only shortlisted candidates will be required to submit proof of all documents, certificate of service endorsed by HR Department. <b>Grade 1:</b> Experience: Not Applicable: - Registration with HPCSA as a Medical Specialist. <b>Grade 2:</b> Experience: A Minimum of 5 years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant Discipline. <b>Grade 3:</b> Experience: A minimum of 10 years experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant Discipline. Knowledge, Skills, Attributes and Abilities: Knowledge of appropriate specialist level procedures and protocols within the field of general surgery. Sound knowledge of Human Resource management. Financial Management – monitoring of expenditure, Essential Drug List, Management functions – policy analysis and implementation, strategic management, project management, information management, total quality management and improvement, legal aspects, patient care and service delivery, applicable mandatory requirements and Acts, Regulations, Protocols and Guidelines used in Health Services.
<b><u>DUTIES</u></b>	:	Participate in the delivery of in-patient and out-patient general surgery service within the Pietermaritzburg Metropolitan Hospitals Complex based at Grey's hospital. Management of patients requiring general surgery. Assisting in the management of the surgical database. Function as the intern curator when required. Inter-disciplinary coordination of the management of general surgery patients. Supervision of the surgical trainees and interns rotating through the unit. Ensuring the highest standards of clinical, professional, and ethical behaviour. Undertake teaching of interns, undergraduate medical students, postgraduate general surgery trainees, and allied health care personnel. Conduct, assist, and stimulate research within the ethical guidelines of the Health Care Act. Promote education in cancer prevention. Develop management protocols for the general surgery service in accordance with the Hospital and Department policies; Provide appropriate surgical care to general surgery patients; Maintain the effective and efficient utilisation of human resources in respect of: overseeing and supervising general surgery staff in the execution of their duties; training staff and promoting ongoing staff development in accordance with their individual and departmental development needs; recruiting and selecting staff in accordance with government prescripts; assessing performance of general surgery staff; allocating general surgery personnel to respective wards and call roster. Provide measures and guidance on quality assurance to comply with set quality standards; Incumbent to provide general surgery outreach services in the Pietermaritzburg Metropolitan Hospitals Complex and Area 2. Foster collaboration with other hospitals within and outside the district; Exercise cost control over the activities of the department in line with the allocated budget; Participate in all academic and clinical meetings of the general surgery Department; Participate in departmental research activities. Accept responsibility for continuous professional development to keep up to date with new



		developments in the field of expertise and related fields. Any other duties as assigned by the Head of Department.
<b><u>ENQUIRIES</u></b>	:	Dr V Govindasamy Tel No: (033) 897 3379
<b><u>APPLICATIONS</u></b>	:	Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200.
<b><u>FOR ATTENTION</u></b>	:	Mrs M. Chandulal
<b><u>NOTE</u></b>	:	Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae. Applicants must fill all sections of Z83. The Employment Equity Target for this post is: African Male, African Female
<b><u>CLOSING DATE</u></b>	:	01 December 2023
<b><u>POST 42/29</u></b>	:	<b><u>MEDICAL SPECIALIST GRADE 1/2/3 REF NO: APP/ 25/2023 (X1 POST)</u></b> Discipline: Family Physician Component: Medical
<b><u>SALARY</u></b>	:	Grade 1: R1 214 805 – R1 288 095 per annum Grade 2: R1 386 069 – R1 469 883 per annum Grade 3: R1 605 330 – R2 001 927 per annum Consist of 70% basic salary and salary and 30% flexible portion that may be structured in terms of the applicable rules. Other Benefits: 18 % in hospitable Allowance. Commuted overtime (as per departmental need)
<b><u>CENTRE</u></b>	:	Appelsbosch Hospital
<b><u>REQUIREMENTS</u></b>	:	an appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Registration certificate with HPCSA as a Medical Practitioner If shortlisted you will be required to produce current registration (annual registration card). Certificate of service from previous/current employers signed and stamped by Human Resource. Applicants in possession of foreign qualification when shortlisted will be required to submit the evaluation certificate from the South African Qualifications Authority). <b>Grade 1:</b> An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. An appropriate qualification that allow registration with HPCSA as a Medical Specialist in Family Medicine. Current registration certificate with the HPCSA as a Medical Specialist in Family Medicine. Current HPCSA Registration. No experience required. <b>Grade 2:</b> An appropriate qualification that allow registration with HPCSA as a Medical Specialist in family Medicine. Current registration with the HPCSA as a Medical Specialist in Family Medicine. Current HPCSA Registration. Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist in Family Medicine. <b>Grade 3:</b> An appropriate qualification that allow registration with HPCSA as a Medical Specialist in Family Medicine. Current registration with the HPCSA as a Medical Specialist in Family Medicine. Current HPCSA Registration. Minimum of 10 years relevant experience after registration with HPCSA as a Medical Specialist in Family Medicine Sound knowledge and experience in the relevant medical discipline. Knowledge, Skills, Training, and Competencies Required: Knowledge of current health and public service legislation, regulations and policies including medical ethics, epidemiology and statistics. Good Communication, leadership, decision-making and clinical skills. Ability to teach junior doctors and participate in continuing professional development.
<b><u>DUTIES</u></b>	:	Provide safe, ethical and high quality of care through the development of standards and risk assessments in the area of clinical and customer care (patient perspective) in the respective specialty. Provide a full package services including after hour services. Develop, maintain and audit the correct implementation of clinical protocols and guidelines, implement and maintain an efficient, effective and seamless service delivery process within the Institution and referring facilities. Plan and provide continuous medical education to multidisciplinary team members and conduct and stimulate research. Manage and direct performance of junior staff within the Medical and Surgical clinical arrears. Align clinical service delivery plans with hospital plans and priorities. Provide Specialist services and support to the Medical Manager. Ensure Compliance with National Core Standards (NCS). Participate in the continued medical education programme in the institution. Manage EPMDS of junior staff. Participate in the extended management activities.

Develop, Implement and monitor quality improvement programmes. Develop and participate in the outreach programme. Ensure a functional referral system. Actively participate in the academic programme run by the Department of Health for the postgraduate training of Registrars. Clinical teaching of undergraduate and postgraduate students. Engage in academic research culminating in the publication of papers in scientific journals or the presentation of the results of such research at scientific congresses. The incumbent should have, comprehensive knowledge of specialty Discipline. Competence in the clinical evaluation of patients, Interpretation of special investigations within the Discipline. Render efficient and cost-effective and self-services to patients managed by the institution. Ensure Clinical Governance within the Discipline. Deliver an effective and efficient administration within the Discipline. Assist the Medical Manager (MM) to ensure an optimal delivery of Services within the Medical and Surgical In & Out patient care. Assist MM in the development of management protocols/policies for Department Family Medicine Discipline. Assist with Quality Improvement imperatives including Clinical Audits (morbidity and mortality reporting and reviewing, clinical documentation audits etc.) and continuous professional development activities. Maintain satisfactory clinical professional and ethical standards in the department Engage in research and supervise Training and Development. Partake in outreach programmes of the DOH. After hour's participation in call roasters.

**ENQUIRIES**  
**APPLICATIONS**  
**FOR ATTENTION**  
**NOTE**  
**CLOSING DATE**

: Dr EH Edwards Tel No: (032) 294 8000, ext. 263  
 : Should be forwarded to: The Chief Executive Officer, P/Bag X215, Ozwathini, 3242.  
 : Human Resource Manager  
 : Equity Target: African Female or Male.  
 : 08 December 2023

**POST 42/30**

: **CHIEF EXECUTIVE OFFICER REF NO: G129/2023**  
 Cluster: District Health Service

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R958 824 per annum (Level 12), (an all-inclusive MMS salary package)  
 : Rietvlei District Hospital  
 : A degree/advanced diploma in a health related field, registration with relevant professional council; Plus, A degree/diploma in health management OR a degree/advanced in a management field. Plus At least 5 (five) years management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's license (Code 08). Competencies: Knowledge: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PMFA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, programme and project management, financial management, change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

**DUTIES**

: Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the hospital within the legal and regulatory framework, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership, to improve operational efficiency within the health establishment, to improve health outcomes. Strategic Planning: Prepare a strategic plan for the hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximize revenue through collection of all income due to the hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilization, monitoring and evaluation and asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and

healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost-effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital Board. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution's risk to ensure optimal achievement of health.

**ENQUIRIES  
APPLICATIONS**

: Mr J Mndebele Tel No: (033) 395 3274  
: all applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200, or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower

**FOR ATTENTION  
NOTE**

: Mr. A Memela  
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV ONLY (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by employer/s prior to the date of the interview.

**CLOSING DATE**

: 01 December 2023

**POST 42/31**

: **DEPUTY MANAGER NURSING (LEVEL 1&2 HOSPITALS) REF NO:  
AMAJ21/2023**  
Component: Integrated District Health Development Service

**SALARY**

: R930 747 per annum, (MMS Package), an all – inclusive salary package. Other benefits: Medical Aid Optional, Home Allowance – Employee must meet prescribed requirements and 13th Cheque.

**CENTRE  
REQUIREMENTS**

: Amajuba Health District Office  
: Valid Grade 12 or National Senior Certificate plus. Appropriate B Degree / National Diploma or equivalent qualification in Nursing Science. A minimum of 9 years appropriate / recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing plus. At least 5 years of the period referred to above must be appropriate / recognizable experience at management level (Assistant Manager Nursing). Current SANC registration. Valid code EB Driver's License (code 8). Valid current and previous work experience endorsed and stamped by Human Resources. Recommendations: Computer Certificate: MS Office Software application. Qualification in Management will be an added recommendation. Knowledge, Skills, Behavioural Attributes and Competencies Required: Ability to think critically in difficult situations. Sound

project management skill. Strong communication and presentation skills. Managerial and facilitation skills. An understanding of the challenges facing the public health sector. Ability to translate strategic and transformation objectives into practical planning framework. Ability to prioritize issues and other work related matters and comply with the time frames. Proven initiative decisiveness, dedication and the ability to acquire new knowledge swiftly. Computer literacy.

**DUTIES**

: Provide strategic leadership in the provision of PHC services and Clinical Health Programmes to all levels health care system within the District. Develop and cost Health Programs and Primary Care plans. Ensure that Health Programs are effectively and efficiently managed. Monitor and evaluate the quality of services in relation to Primary Health Care and Health Programs. Distribute Health Program resources equitably. Actively participate in the programs data analysis, interpretation and management thereof. Provide leadership for the Health Programme Management Team in order to ensure the delivery of high quality health care. Ensure good governance in a health programmes and community participation which includes effective functioning Clinic Communities. Monitor implementation of quality clinical client and management within the district. Monitor staff levels and ensure the effective recruitment of competent personnel and implement retention strategies. Assess Health Programmes services needs for staff development. Ensure effective and efficient integration of Health programmes. Convey a clear vision of transformation and oversee the transformation process within the Clinical Health Programme setting. Ensure active participation in all community poverty alleviation activities with specific emphasis in Operation Sukuma Sakhe. Develop and ensure the implementation of National, Provincial and District Policies and legal prescripts. Monitor and control the Health Program budget. Ensure effective stakeholder involvement and engagement on health related programs (DAC & DHC). Ensure implementation and monitoring of audit improvement plans. Facilitate and monitor the implementation of transversal projects activities. Facilitate the implementation of PHC re – engineering. Deputize the District Director in his/her absence.

**ENQUIRIES  
APPLICATIONS**

: Dr. A.M.E.T. Tshabalala Tel No: (034) 328 7000  
: All applications should be forwarded to: Mr. P.B. Sangweni: KZN Department of Health, Amajuba Health District Office, Private Bag X6661, Newcastle, 2940 or Hand delivered to: 38 Voortrekker Street, Newcastle.

**FOR ATTENTION  
NOTE**

: Dr. A.M.E.T. Tshabalala  
: Applications must be submitted on the prescribed Application for Employment form (Z83) This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Application form (Z83) must be accompanied by detailed Curriculum Vitae. Applicants are not required to submit copies of qualifications and other documents on application but must submit the Z83 and a detailed Curriculum, Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from the shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendation of the advert. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note due to financial constraints, there will be no payment for S&T claims. Employment Equity Target for this post is African Male, and people with disability may feel free to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/32** : **PHARMACY SUPERVISOR REF NO: EGUM 58/2023 (X2 POSTS)**

**SALARY** : R906 540 – R961 614 per annum, all-inclusive package (this inclusive package consists of 70% basic salary. 30% flexible portion that can be structures in terms of the applicable rules, housing and medical aid all-inclusive in package. 12% rural allowance

**CENTRE** : E G & Usher Memorial Hospital

**REQUIREMENTS** :  
 Matric/Grade 12 or Senior Certificate. Bachelor of Pharmacy (B. Pharm Degree) or equivalent qualification accredited by the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with the SAPC as Pharmacist. Current registration with the South African Pharmacy Council (SAPC 2023), with a minimum of 3 years appropriate recognizable experience post Community Service after registration as a pharmacist with the SAPC. All the attachments /proof will be submitted by shortlisted candidates only. Recommendations: Valid Driver's License. Experience on RXSolution Stock Management, Dispensing and Reporting Modules Knowledge of OHSC and Ideal Hospital/Clinic Audit tools. Supervisory experience within pharmacy related entities would be advantageous. Knowledge, Skills, Training and Competencies Required: Extensive knowledge of Pharmaceutical Services, National and Provincial Policies and Procedures. Knowledge of Financial Management. Knowledge of Human Resource Management. Understanding of Relevant Acts, Regulations, Essential Drug Program, National Drug Policy, Pharmacovigilance and CCMDD program. Knowledge of the Principles, Function and Operations of a Drug and Therapeutics and Antimicrobial Stewardship Committee. Knowledge and understanding of Public Service Acts, Policies & Procedures pertaining to stock Control. Appropriate Clinical & Theoretical Knowledge. Extensive experience in the management of pharmacy, excellent supervisory and analytical skills. Sound planning, organizational and administrative skills. Excellent communication, team building, interpersonal and problem solving skills. Ability to work under pressure and coordinate productivity. Excellent computer literacy skills. Commitment to service excellence.

**DUTIES** : Management and provision of comprehensive pharmaceutical services to patients, wards, Departments & clinics. Maintain control of pharmaceutical services in all departments in the hospital, including clinics. Ensure registers are balanced and signed off monthly. Ensure required statistics are compiled and submitted in time. Responsibility and accountability for cost effective and efficient management of procurement, Storage, distribution, control and security of pharmaceutical stock and equipment. Develop, implement and monitor adherence to standard operating procedures and policies for all aspects of pharmaceutical services in accordance with applicable legislations, regulations and Good Pharmacy Practice. Develop and implement quality improvement programs in pharmacy. Support and supervision of pharmaceutical service in the attached PHC facilities and wards. Maintain and implement systems for accurate and appropriate patient records in line with Legislative requirements. Engage in effective communication with all stakeholders to ensure a high quality service is rendered and requirements for audits are met. Perform standby, after hours & weekend duties when necessary. Support pharmaceutical and therapeutic governance including but not limited to Antimicrobial Stewardship, Medicine Utilization Reviews, Standard Treatment Guidelines adherence. Supervision and discipline of pharmacy staff. EPMDS. Routing, monitoring and evaluation. Compiling reports for submission to the assistant pharmacy manager. Management of resources allocated to Pharmaceutical Services. Deputise for the assistant manager as and when required. Register as tutor for pharmacist assistants and pharmacist interns. Identify training needs of pharmacy staff and facilitate access to appropriate training and Development. Any other tasks/duties deemed necessary by the Assistant Pharmacy Manager.

**ENQUIRIES** : Mr. S Bull Tel No: (039) 797 8100

**APPLICATIONS** : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. No faxed applications will not be accepted.

**FOR ATTENTION  
NOTE**

: Human Resource Department  
:  
: The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za), updated and fully detailed Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

**CLOSING DATE**

: 01 December 2023 @ 16H00 afternoon

**POST 42/33**

: **PHARMACIST GRADE 1,2 & 3 REF NO: EGUM 57/2023 (X2 POSTS)**

**SALARY**

: Grade 1: R768 489 – R814 437 per annum  
Grade 2: R830 751 – R880 521 per annum  
Grade 3: R906 540 – R961 614 per annum  
Plus 13th cheque/service bonus plus Rural allowance 12% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

**CENTRE  
REQUIREMENTS**

: E G & Usher Memorial Hospital  
:  
: Matric/Grade 12 or Senior Certificate. Bachelor of Pharmacy (B. Pharm Degree) or equivalent qualification accredited by the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with the SAPC as Pharmacist. Current registration with the South African Pharmacy Council (SAPC 2023). All the attachments /proof will be submitted by shortlisted candidates only. **Grade 1:** No experience required after registration as Pharmacist with South African Pharmacy Council in respect of Republic of South Africa qualified employees who performed community service in relevant profession as required in South Africa. Foreign qualification a One (1) year relevant experience after registration as Pharmacist with a recognized Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Five (5) years post registration experience as Pharmacist. Six (6) years relevant experience after registration as Pharmacist with a recognised Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Eleven (11) years post registration experience as Pharmacist. Eleven (11) years relevant experience after registration as a pharmacist with a recognised Foreign Health Professional Council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Recommendations: Driver's License. Knowledge of RxSolution Stores and Dispensary functions (Indicate in CV). CPD submissions up to date or > than required (indicate number of CPD submissions in CV). Knowledge, Skills, Training and Competencies Required:

**DUTIES**

Management of staff. Pharmacy knowledge and Procedures. Experience in receiving and dispatching of medicine. Good communication skills, leadership and decision making qualities. Management and organizational skills.

The provision of pharmaceutical care for patients at the hospital. Evaluation of the patient medicine-related needs by determining the indication, safety, and effectiveness of the prescribed therapy. Dispensing of medicines or scheduled substance as prescribed according to hospital Standard Operating Procedures. Furnishing of information and advice to any person with regards to the safe and effective use of the medicine. Determining compliance of therapy and necessarily follow up to ensure the patients medicine-related needs are met. Comply with standard operating procedures and statutory regulations (GPP, GMP and PFMA). Provide comprehensive patient counselling and liaise with clinicians to ensure best therapeutic outcomes. Monitor patient treatment adherence and appropriate use of chronic medicines. Stock control and correct handling and storage medicines. Consulting with Medical Officers to ensure compliance to standard treatment guidelines and EML. Providing in-service training, promoting the rational and safe use of medicines and monitoring availability to essential medicines. Supervising of Pharmacists Assistants and Interns. Promote Public Health, Quality, Priorities and Batho Pele Principles. Ensure safekeeping of pharmaceuticals, implementing measures to prevent fruitless and wasteful expenditure. Deputize for the senior pharmacists. Perform all duties within the scope of practice of a pharmacist. Evaluate and manage staff performance and development within your area. Ensure that section 21 medicine procedures are adhered to by health professionals and schedule 5 and 6 registers are balanced and maintained. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment).

**ENQUIRIES  
APPLICATIONS**

Mr. S Bull Tel No: (039) 797 8100

Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. No faxed applications will not be accepted.

**FOR ATTENTION  
NOTE**

Human Resource Department

The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za), updated and fully detailed Curriculum Vitae. In addition, only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. The reference number must be indicated in the column provided on the form Z83 e.g., EGUM 03/2022. NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

**CLOSING DATE**

01 December 2023 @ 16H00 afternoon

**POST 42/34** : **ASSISTANT MANAGER NURSING PHC REF NO: AMN PHC 50/2023**

**SALARY** : R683 838 - R767 184 per annum. Other Benefits: medical aid (optional), 8 % rural allowance, housing allowance: employee must meet the prescribed requirements.

**CENTRE** : Eshowe District Hospital

**REQUIREMENTS** : Grade 12/Standard 10 / Matric. National Diploma/ Degree in nursing that allow evaluation in health care environment. A minimum of 10 years Appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 6 of period referred above must be appropriate/ recognisable experience after obtaining post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate / recognised experience at Management level. Current registration with South African Nursing Council (SANC). NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Knowledge, Skills, Competencies and Training Required: Knowledge of nursing care process and procedures, nursing statutes, and other relevant legal frameworks i.e. Nursing Act, Occupational Health& Safety Act, Patient's Right charter, Batho Pele principles, Public Service Regulations, Handling of Misconduct and grievance procedure. Etc. Leadership, organizing, decision making and problem solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Team building and interpersonal relations. Good communication skills. Computer.

**DUTIES** : Strategically lead and supervise PHC services to provide quality nursing care within the catchment area. Manage and supervise all PHC units involving all stakeholders. Ensure facilitation of an integrated planning and implementation of all services/ programs aligning to those of the department. Ensure that all Priority programs are implemented, facilitate the realization and maintenance of ideal clinical program. Analyse operational imperatives set in the National PHC package, National Norms and standard, policies and guidelines for implementation of better outcomes. Monitor and evaluate staff performance in terms of Employee Performance Management Development systems (EPMDS). Deal with disciplinary and grievance matters including monitoring and managing absenteeism. Participate in Operation Sukuma Sakhe. Support PHC re –engineering by ensuring that outreach teams are functional. Analyse, Facilitate, and interpret statistics including PHC programme indicators.

**ENQUIRIES** : Deputy Manager Nursing: Mr MT Dube Tel No: (035) 473 4500

**APPLICATIONS** : Direct your application quoting the relevant reference number to: The Chief Executive Officer, Eshowe District Hospital, Private Bag X504, Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date. No faxed applications will be considered. Applications may be posted, hand-delivered or Applicants are encouraged to apply for posts through the online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs). Applicants can submit their Z83 and CV directly to the following email address: [EshoweHospital.HRJobApplication@kznhealth.gov.za](mailto:EshoweHospital.HRJobApplication@kznhealth.gov.za). Applicants may also visit any one of our Designated Online Application Centres (DOAC) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOAC) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION** : Mrs GZ Dube: Human Resource Manager

**NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment



checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

- CLOSING DATE** : 01 December 2023
- POST 42/35** : **ASSISTANT MANAGER NURSING (SPECIALTY AREAS) PAEDIATRIC NURSING REF NO: NURS 76/2023 (X1 POST)**  
Re-advertisement
- SALARY** : R683 838 – R767 184 per annum. Other benefits: 13th Cheque, 8% Inhospitable Area Allowance, Medical Aid: Optional, Housing Allowance (Employee must meet Prescribed Requirements)
- CENTRE** : Harry Gwala Regional Hospital
- REQUIREMENTS** :  
Matric/Senior certificate (Grade 12), Degree/Diploma in General Nursing Science and Midwifery (obtainable from the College/University), Current registration with South African Nursing Council as Professional Nurse and a Midwife, Post Basic qualification in Paediatric Nursing Science, Experience: A minimum of 9 years appropriate/recognizable experience as a Professional nurse after registration as a Professional nurse, at least 5 years of this period must be appropriate /recognizable experience after obtaining the 1 year post basic qualification in Paediatric Nursing Science. Knowledge of nursing care processes procedures. Knowledge of nursing statutes and relevant legal framework. Operational management, co-ordination, networking liaison skills. Good communication, interpersonal relations, problem solving, conflict management skills. Planning, organizing, report writing skills. People management and financial management skills.
- DUTIES** : Supervising and ensure the provision of an effective efficient quality patient care. Co-ordination of optimal holistic specialized nursing care provided with set standards and a professional/legal framework. Manage effectively the utilization and supervision of human, financial, physical and material resources and services. Provision of effective support to nursing services. Contribute to the reduction of child morbidity and mortality. Monitor implementation of EPOC package. To relieve with duties of the supervisor. To partake in overall specialized unit function, team building. Participate in the analysis, formulation and implementation of nursing guidelines, practice, standard operational procedures. Maintain constructive working relationships with nursing and other stakeholders i.e. Inter-professional and inter-sectorial and multi-disciplinary team work. Complete patient related data. Co-ordination of ideal hospital framework requirements norms and standards. Develop and implement strategies for Infection Prevention.
- ENQUIRIES** : Mrs. N.C. Ngubo Tel No: (033) 395 4427
- APPLICATIONS** : All applications to be posted to: The Chief Executive Officer, Harry Gwala Regional Hospital, Private Bag X509, Plessislaer, 3216 or hand delivered to the box main gate behind the security office.
- FOR ATTENTION** : Mr. T.C. Manyoni
- NOTE** : The following documents must be submitted: Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Comprehensive CV (with detailed experience) with full record of service, stating duties performed/performing and years of experience written in full e.g. 01/01/2023. Copies of Qualifications, Registration Certificates and drivers licence must not be submitted when applying for employment. Only shortlisted candidates will be requested to bring certified copies on or before the day of the interview. The Reference Number must be indicated in the column provided on the form Z.83. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive

outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful. Harry Gwala Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. NB: Please ensure that your application reaches this office not later than 16h00 on weekdays. Employment Equity: Preference will be given to the following candidates as per Employment Equity target: All appointments will be made in accordance with the Employment Equity targets of the Hospital. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/36**

**HEAD OF DEPARTMENT (NURSING COLLEGE) GENERAL NURSING SCIENCE) REF NO: GS 92/23 (X1 POST)**

Component: KwaZulu Natal College of Nursing - Grey's Campus  
Re-advertised

**SALARY**

: Grade 1: R645 720 per annum. Plus 13th cheque, medical-aid (optional) homeowners allowance (employee must meet the prescribed requirements)

**CENTRE**

: Greys Hospital, Pietermaritzburg

**REQUIREMENTS**

: Senior Certificate/Grade 12 Plus A Diploma /Degree in Nursing, and Midwifery or Equivalent qualification that allows registration with the SANC as a Professional Nurse. A Post Basic qualification in Nursing Education registered with SANC Plus Registration with the SANC as Professional Nurse in Nursing Education. Current Registration with the South African Nursing Council (SANC) 2023. A minimum of 9 (nine) years appropriate/recognizable nursing experience after registration as a Professional nurse with SANC in General Nursing. At least 5 (five) years of the period referred to above must be appropriate/recognisable experience in Nursing Education after obtaining 1 year post-basic qualification in Nursing Education. Only shortlisted candidates will be required to submit proof of experience/certificate of service endorsed by HR Department. Recommendations: A post registration qualification in Nursing Management/Nursing Administration/Health Services Management. Unendorsed valid Code EB driver's license (code 08). Computer Literacy. Knowledge, Skills, Attributes and Abilities: The incumbent of this post will report to the Principal of Grey's Campus and will be responsible to coordinate, implement and monitor an effective and efficient clinical training system. The ideal candidate must: Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labour Relations Act, etc. Have in-depth knowledge of procedures and processes related to nursing and nursing education and training. Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council. Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice. Possess knowledge of curriculum development and review. Knowledge of procedures and processes related to coordination of undergraduate and postgraduate Nursing. Possess proficiency in teaching and assessment in Nursing Education. Possess sound knowledge of planning, scheduling, implementation of Nurse training programmes. Possess sound conflict and decision-making/problem solving skills. Have good research and analytical skills. Have excellent communication and presentation skills (both verbal and written). Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook. Good interpersonal relations. Ability to work within set deadlines. Willingness to travel.

- DUTIES** : Coordinates the provision of education and training of Student Nurses. Manages clinical learning exposure to students between college and clinical areas. Coordinates and ensure clinical accompaniment of students. Coordinates the implementation of new Post-Graduate Diploma in Oncology & Palliative Nursing, as well as undergraduate Advanced Diploma in Midwifery and Diploma in Nursing programme/s. Develops and ensure implementation of quality assurance programmes. Collaborates with other internal and external stakeholders and build a sound relationship within the Department. Supervision and management of performance and development of staff under your discipline in accordance with EPMSD policy. Oversees the supervision of students. Policy analysis and development. Development and review of nursing curricula for all categories of training. Implements the new nursing programmes in line with SANC and CHE regulations. Participates in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participates in all governance structures of the College.
- ENQUIRIES** : Mrs. B.E Shezi- Grey's Campus Principal Tel No: (033) 897 3508
- APPLICATIONS** : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200.
- FOR ATTENTION** : Mrs M. Chandulal
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae. Applicants must fill all sections of Z83. The Employment Equity Target for this post is: African Male and African Female.
- CLOSING DATE** : 01 December 2023
- POST 42/37** : **OPERATIONAL MANAGER NURSING GR1- (SPECIALTY) OPERATING THEATRE REF NO: GS 91/23**  
Component: Nursing
- SALARY** : Grade 1: R627 474 per annum. Plus 13th cheque, medical- aid (optional), Housing Allowance (employees must meet the prescribed requirement)
- CENTRE** : Greys Hospital, Pietermaritzburg
- REQUIREMENTS** : Senior Certificate or equivalent, Diploma/Degree in General Nursing and Midwifery or equivalent qualification that allows registration with the SANC as a Professional Nurse. Current registration with the South African Nursing Council as Professional Nurse and Midwife. Current Registration with SANC for 2023. A minimum of 9 years appropriate experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate recognizable experience in the specific specialty after obtaining the one year post basic qualification in the relevant specialty. Only Shortlisted candidates will be required to submit proof of experience/ service certificate endorsed by HR Department. Recommendation: Computer Literacy, Diploma in Nursing Administration. Knowledge, Skills, Attributes and Abilities: Knowledge of nursing care processes and procedures. Knowledge of nursing statutes and relevant legal framework. Operational management, co-ordination, networking liaison skills. Good communication, interpersonal relations, problem solving, conflict management skills. Planning, organizing, report writing skills. People management and financial management skills.
- DUTIES** : Supervising and ensure the provision of an effective efficient quality patient care. Co-ordination of optimal holistic specialized nursing care provided within set standards and a professional/legal framework. Manage effectively the utilization and supervision of human, financial, physical and material resources and services. Provision of effective support to nursing services. Co-ordination of the provision of effective training research. Maintain professional growth/ethical standards and self-development. To relieve with duties of the supervisor. To partake in overall specialized unit function, team building. Participate in the analysis, formulation and implementation of nursing guidelines practice standards and procedures. Maintain constructive working relationships with nursing and other stakeholders ie. Inter-professional and inter-sectorial and multi-disciplinary team work. Complete patient related data. Co-ordination of Ideal hospital framework requirements and projects within the department.

**ENQUIRIES** : Mr FS Matibela Tel No: (033) 897 3331

**APPLICATIONS** : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200.

**FOR ATTENTION** : Mrs M. Chandulal

**NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae. Applicants must fill all sections of Z83. The employment equity target for this post is: African Male, African Female.

**CLOSING DATE** : 01 December 2023

**POST 42/38** : **OPERATIONAL MANAGER: NURSING REF NO: ETH DO 22/2023 (X1 POST)**

**SALARY** : R627 474 – R703 752 per annum. Plus benefits 13th cheque, homeowner's allowance, employers' contribution to pension and medical aid (optional – employee must meet prescribed conditions).

**CENTRE** : KZN Children's Hospital

**REQUIREMENTS** : Basic R425 Degree/ Diploma in General Nursing and Midwifery. A post basic Diploma in Clinical assessment treatment and care. A minimum of 9 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate or recognizable experience after registration in the said specialty Current registration with SANC (2023). Knowledge, Skills, Training and Competencies Required: Leadership, organizational, decision making and problem solving abilities within the limit of public sector and institutional policy framework. Knowledge on nursing care processes and procedures, nursing statuses and the relevant legal framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining nursing care, computer skills in basic programmes.

**DUTIES** : Assists the Assistant Nurse Manager to: Co-ordinate the programmes by planning, implementing, monitoring and evaluating health care services given in a Paediatric unit. effectively deploying Nursing and ancillary staff on a 7 day – 24-hour basis to ensure an efficient, balanced and safe service; ensuring optimum utilization of the Paediatric services, Monitoring and controlling the provision of the correct and adequate resources within reasonable limits: equipment, pharmaceuticals, surgical supplies, etc., relevant to the unit. Supervising and exercising effective cost containment; Supervising and exercising accurate and timeous record keeping; Ensuring a high standard of infection control as well as the safety and hygiene of the entire Paediatric unit. Ensuring the health and safety of each patient accessing the Paediatric services; Promoting and exercising harmonious interpersonal, interdisciplinary, and interdepartmental relationships; Implementing and supervising Quality Improvement; and developing risk management systems; Ensuring all staff are conversant with the objectives and policies of the institution and department; Participating in and supervising the development and implementation of effective systems (policies, procedures, structures); Participates in research and ethical decision-making, supervises and / or conducts product samples. Controls and analyses audit systems available, e.g. documentation and clinical auditing; Maintains and utilizes statistical information to ensure efficient, effective and economical services are provided. Assist with the implementation of National Health Programmes, which contributes to the reduction in Child Mortality and morbidity. Participates in the personnel management of the staff in the Paediatric unit: Orientation and induction of all new personnel to the department as a whole and component in particular; Conducts, arranges, supervises and evaluates in-service and ongoing education to enhance skills and knowledge and provide a high-quality patient service; Encourages self-development for self and all personnel, particularly in the specialized unit. Ensures all staff are kept up to date of new developments, technique, information and knowledge; Develops and disseminates knowledge and skills particular to the specialized unit; Promotes effective communication; Acts as a role model to all staff; Conducts staff appraisal, counsels as required, disciplines within the scope of the regulations, conducts

		informal investigations, deals with and refers grievances, and interacts with organized labour.
<b><u>ENQUIRIES</u></b>	:	Mrs. ZB Khumalo, Acting CEO KZN CH Tel No: (031) 8121400
<b><u>APPLICATIONS</u></b>	:	all applications should be forwarded to: Email to: <a href="mailto:EtheKwiniDistrictHealth.Jobapp@kznhealth.gov.za">EtheKwiniDistrictHealth.Jobapp@kznhealth.gov.za</a> Hand delivery: The HR Manager EThekwini District Office, 85 King Cetshwayo Highway Mayville, Durban, 4000 or Posted to: The HR Manager, EThekwini District Office, Private Bag X54318, Durban, 4000.
<b><u>FOR ATTENTION</u></b>	:	Mrs MR Mkhize
<b><u>NOTE</u></b>	:	Applications must be submitted on the NEW prescribed Application for Employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Detailed Curriculum Vitae must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission only from shortlisted candidates. The Reference Number must be indicated in the column (Part A) provided on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification if shortlisted will have to provide an evaluation certificate from the South African Qualifications Authority (SAQA). Non- RSA Citizens/Permanent Residents/ Work Permit holders if shortlisted will be required to provide documentary proof. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.
<b><u>CLOSING DATE</u></b>	:	01 December 2023, (15:00).
<b><u>POST 42/39</u></b>	:	<b><u>OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE) GATEWAY CLINIC REF NO: PHC 73/2023 (X1 POST)</u></b> Re-advertisement
<b><u>SALARY</u></b>	:	R627 474 – R703 752 per annum. Other benefits: 13th Cheque, 8% Inhospitable Area Allowance, Medical Aid: Optional, Housing Allowance (Employee must meet Prescribed Requirements)
<b><u>CENTRE</u></b>	:	Harry Gwala Regional Hospital
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate (Grade 12), Degree / Diploma in General Nursing and Midwifery (obtainable from College/University), Registration certificates with SANC in General Nursing and Midwifery and in Clinical Nursing Science, Health Assessment Treatment and Care, One year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and care, A Valid Driver's license. Experience: A minimum of Nine years appropriate/recognizable experience in Nursing after registration as Professional Nurse with the SANC in General Nursing; At least Five years of the period referred to above must be appropriate/recognizable experience in in Primary Health Care after obtaining (1) one year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Leadership, organizational, decision making and problem solving skills. Knowledge of legal framework and prescripts within the Department of Health. Conflict management and negotiation skills. Knowledge of code of conduct and Labour Relations procedures / processes. Knowledge of Batho Pele principles and Patients' Rights Charter.
<b><u>DUTIES</u></b>	:	Promote quality nursing care as directed by the professional scope of practice and standards as determined by the institution. Assist in planning, organizing and monitoring of objectives of the units and departments. Demonstrate understanding of Human Resource and Financial Management and practices and procedures. Supervise staff under your control. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to

respond to patients' needs, requirements and expectations (Batho-Pele). Able to plan and organize own work and that of support personnel to ensure proper nursing care. Manage all resources within units effectively and efficiently to ensure optimal service delivery. Carry out PMDS evaluation of staff, formulate training programmes and participate in the training and development of staff. Ensure that all equipment in the nursing department is adequate, checked and is in working order. Provide a safe, therapeutic and hygienic environment as laid down by the Nursing Act, Occupational Health and Safety Act and all other applicable prescripts. Oversee the functioning of units / wards and report to nursing management. Recommendation: Degree /Diploma in Nursing Administration.

- ENQUIRIES** : Mrs. N.C. Ngubo Tel No: (033) 395 4427
- APPLICATIONS** : All applications to be posted to: The Chief Executive Officer, Harry Gwala Regional Hospital, Private Bag X509, Plessislaer, 3216 or hand delivered to the box main gate behind the security office.
- FOR ATTENTION** : Mr. T.C. Manyoni
- NOTE** : The following documents must be submitted: Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Comprehensive CV (with detailed experience) with full record of service, stating duties performed/performing and years of experience written in full e.g. 01/01/2023. Copies of Qualifications, Registration Certificates and drivers licence must not be submitted when applying for employment. Only shortlisted candidates will be requested to bring certified copies on or before the day of the interview. The Reference Number must be indicated in the column provided on the form Z.83. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful. Harry Gwala Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. NB: Please ensure that your application reaches this office not later than 16h00 on weekdays. Employment Equity: Preference will be given to the following candidates as per Employment Equity target: All appointments will be made in accordance with the Employment Equity targets of the Hospital. People with disabilities are encouraged to apply.
- CLOSING DATE** : 01 December 2023
- POST 42/40** : **OPERATIONAL MANAGER SPECIALTY REF NO: RVHOM 22/2023 (X1 POST)**  
Component: Trauma and Resuscitation  
Re-advertisement
- SALARY** : R627 474 per annum. Other Benefits: 13th cheque, 12% Rural Allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (Optional)
- CENTRE** : Rietvlei Hospital
- REQUIREMENTS** : Diploma/Degree in Nursing. Current registration with SANC as a General Nurse and Midwife, Plus 1 year post basic qualification in Trauma Nursing Science or Critical Care Nursing. A minimum of 9 years appropriate / recognisable experience in nursing after registration as a Professional Nurse with the SANC in general nursing of which at least 5 years must be appropriate / recognisable experience after obtaining the one year post basic qualification in the relevant specialty. Knowledge, Skills and Competencies: Knowledge of Nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public

relations, negotiating, conflict handling and counseling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Computer skills in basic programmes.

**DUTIES** : To plan, organize and monitor the objectives of the specialized unit in the consultation with subordinates, Provision of Quality Nursing Care through the implementation of National core standards, policies and procedures coupled with supervision and monitoring the implementation thereof ,To provide a therapeutic environment to staff, patients and the public .To effectively manage the utilization and supervision of resources, Coordination of the provision of effective training and research, Maintain professional growth / ethical standards and self development.Coordinate optimal, holistic, specialised nursing care with set standards and within a professional / legal framework., Implementation and management of Infection Control and Prevention Protocols, Maintain accurate and complete patient records according to legal requirements, To participate in Quality improvement programmes and Clinical Audits, Participate in staff, student and patient training, Monitor the implementation of EPMDs, Exercise control over discipline, grievance and labour relation issues according to the laid down policies and procedures. Identify, develop and control Risk Management systems within the unit. Uphold the Batho Pele and Patients Rights Principles. Implementation of programmes for prevention, detection and treatment on non-communicable diseases and illnesses. Develop policies and protocols to improve triaging and resuscitation techniques. Monitor and improve emergency services rendered in the department.

**ENQUIRIES** : Ms N Ntuzela at 064 754 9310  
**APPLICATIONS** : should be forwarded: To Assistant Director: HRM, Rietlei Regional Hospital, Private Bag X501, Staffords Post, 4686 or Hand Delivery: R56 Road, Rietlei Location, 4686.

**FOR ATTENTION** : Assistant Director: HRM  
**NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, (certified documents will be limited to shortlisted candidates). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. NB: DUE to financial constraints, No S&T will be paid to candidates when attending the interviews.

**CLOSING DATE** : 01 December 2023

**POST 42/41** : **OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL): NIGHT DUTY**  
**REF NO: NURS 75/2023 (X1 POST)**  
Re-advertisement

**SALARY** : R497 193 – R559 686 per annum. Other benefits: 13th Cheque, 8% Inhospitable Area Allowance, Medical Aid: Optional, Housing Allowance (Employee must meet Prescribed Requirements)

**CENTRE** : Harry Gwala Regional Hospital  
**REQUIREMENTS** : Senior Certificate, Diploma / Degree in General Nursing Science and Midwifery (obtainable from the College/University), Registration with SANC as General Nurse and Midwife. Experience Required: A minimum of 7 years appropriate /recognizable experience in Nursing after registration as a General Nurse with the SANC. Knowledge and insight into nursing processes and procedures. Nursing

		statutes and other relevant Public Service Acts. Decision making & problem solving skills. Interpersonal and conflict management skills. Knowledge and implementation of Batho Pele principles. Good communication skills. Supervisory and analytical thinking skills. Recommendation: A minimum of three years' experience at a management level. Diploma /Degree in Nursing Management.
<b><u>DUTIES</u></b>	:	Ensure adequate supervision of staff and provision of quality patient care in an efficient and cost-effective manner. Manage and supervise effective utilization of all resources in the units/wards. Ensure effective implementation of infection control and prevention practices by all staff including support service and cleaning staff. Supervise implementation of health care delivery policies, procedures, clinical guidelines, protocols, Operational and Strategic Plans aimed at improving service delivery. Facilitate and ensure the implementation of Departmental Priorities and National Core Standards. Monitor and evaluate the care and management of all patients and ensure the keeping of accurate and complete patients' records. Demonstrate a concern for patients, promoting and advocating a proper treatment and care. Monitor and evaluate staff performance (EPMDS). Ensure effective data management. Ensure ethics and professionalism is maintained. Demonstrate effective communication with staff, patients and multidisciplinary team. Exercise control over discipline over discipline grievance and all labour related issues. Develop / establish and maintain constructive working relationship with nursing and other stakeholders.
<b><u>ENQUIRIES</u></b>	:	Mrs. N.C. Ngubo Tel No: (033) 395 4427
<b><u>APPLICATIONS</u></b>	:	All applications to be posted to: The Chief Executive Officer, Harry Gwala Regional Hospital, Private Bag X509, Plessislaer, 3216 or hand delivered to the box main gate behind the security office.
<b><u>FOR ATTENTION</u></b>	:	Mr. T.C. Manyoni
<b><u>NOTE</u></b>	:	The following documents must be submitted: Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> . Comprehensive CV (with detailed experience) with full record of service, stating duties performed/performing and years of experience written in full e.g. 01/01/2023. Copies of Qualifications, Registration Certificates and drivers licence must not be submitted when applying for employment. Only shortlisted candidates will be requested to bring certified copies on or before the day of the interview. The Reference Number must be indicated in the column provided on the form Z.83. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful. Harry Gwala Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. NB: Please ensure that your application reaches this office not later than 16h00 on weekdays. Employment Equity: Preference will be given to the following candidates as per Employment Equity target: All appointments will be made in accordance with the Employment Equity targets of the Hospital. People with disabilities are encouraged to apply.
<b><u>CLOSING DATE</u></b>	:	01 December 2023
<b><u>POST 42/42</u></b>	:	<b><u>OPERATIONAL MANAGER GRADE 1 –GENERAL REF NO: DGH09/2023</u></b> Branch: TB Wards
<b><u>SALARY</u></b>	:	R497 193 - R559 686 per annum. Plus 13th cheque, housing allowance, medical aid (optional) Employee must meet the prescribed requirements.
<b><u>CENTRE</u></b>	:	Doris Goodwin Hospital –Pietermaritzburg Edendale



- REQUIREMENTS** : A Grade 12 certificate or equivalent, Degree/ Diploma in General Nursing and Midwifery Registration with SANC as a General Nurse and midwifery, Current registration with SANC, plus a minimum of 7 years appropriate/ recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. General information: Short-listed candidates must be available for interviews at a date and time determined by Doris Goodwin Hospital and will be required to submit certified documentation and service record stamped by HR on the day of the interview following communication from HR. Knowledge of Public Service Policies, Acts and Regulations. Knowledge of Nursing Care processes and procedures. Knowledge of the Code of Conduct and the Labour Relations processes and procedures. Knowledge of Batho Pele principles and Patient's Right Charter. Knowledge of policy directives informing HIV/AIDS/TB Programmes. Strong leadership, planning organizing and decision making skills. Good interpersonal relations, conflict management and problem solving skills. Recommendations: valid code B, EB or C1 driver's license and computer literacy.
- DUTIES** : Promote, facilitate and monitor implementation of quality health care delivery. Promote quality nursing care as directed by the profession scope of practice. Assist in planning, organizing and monitoring of objectives of unites and departments. Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care. Demonstrate and understanding of Human Resource and Financial management practices and procedures. Manage all resources within units effectively and efficiently to ensure optimal service delivery. Ensure implementation of EPMDS, formulate and participate in the training and development of employees. Provide a safe therapeutic and hygienic environment as lied down by the Nursing Act, Occupational Health and Safety Act and other applicable prescripts. Facilitate and monitor implementation of quality improvement projects/ plans. Promote and monitor implementation of IPC strategies in the units. Ensure quality data management and utilization.
- ENQUIRIES** : Mrs N Jojo Tel No: (033) 398 1038/033 327 3500
- APPLICATIONS** : All applications must be forwarded: The Human Resource Manager, Doris Goodwin Hospital Edendale main Rd KwaHlengabantu Old Santa Centre, P.O. Box 32 Plessislaer, 3216.
- FOR ATTENTION** : Mrs HP Mnikathi, Human Resources Tel No: (033) 398 1038/ 033 327 3500
- NOTE** : Applications must be submitted on form Z83 (obtainable from any Public Service Department) and must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on your Z83. A recent, comprehensive CV, specifying all qualifications and experience with respective dates, copies of qualifications and ID will be submitted by shortlisted candidates. General information: Short-listed candidates will be required to submit certified documentation and service record stamped by HR on the day of the interview following communication from HR. Successful candidates may be subjected to competency assessment and must obtain a positive security clearance. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received response from this institution within three months of the closing date, please consider your application unsuccessful. Note: Doris Goodwin Hospital reserves the right to fill or not fill the above mention post. Due to budget constraints shortlisted candidates will not be paid S&T for attending the interview.
- CLOSING DATE** : 01 December 2023
- POST 42/43** : **CLINICAL PROGRAMME COORDINATOR (IPC) REF NO: MOS/IPC/01/23 (X1 POST)**
- SALARY** : R497 193 - R559 686 per annum. Other Benefits: Housing/Home owners Allowance, 13th Cheque, Medical Aid (Optional) ISRD NODE (12%)
- CENTRE** : Mosvold Hospital
- REQUIREMENTS** : Grade 12/ Standard 10 (Senior Certificate). Basic R425 qualification Degree/ Diploma: General Nursing or Equivalent qualification that allows registration with (SANC) will be required Only when shortlisted. Proof of current registration with South African Nursing Council (2023 Receipt) will be required only when shortlisted. A minimum of 7 years' experience appropriate/ recognizable experience in nursing after registration as Professional Nurse with SANC in

General Nursing. Valid Drivers' License- please note it is imperative that the successful candidate has a valid driver's license as he/ she will be traveling regularly to Clinics and District Office will be required only when shortlisted. Certificate of service from previous and current employer endorsed and stamped by HR will be required Only when shortlisted. Recommendations: Certificate in infection Prevention & control. Computer literacy. knowledge, Skills Training And Competencies Required: Knowledge of Nursing Care Processes and Procedures, Nursing Statutes and other Relevant Legal Frameworks i.e. Nursing Act, Infection Prevention & control, Occupational Health & Safety Act. Patients Right Charter, Batho Pele Principals, Public Services regulations, Labour Relations, Human Resource and Grievance Procedures etc. Work effectively and amicably at supervisory level, demonstrating leadership, organizational decision making and problem solving abilities. Demonstrate good report writing and presentation skills as a communication strategy to enhance service delivery. Financial and budget knowledge pertaining to the relevant resources under management. Knowledge about Norms and Standards/Ideal hospital/Ideal clinic related to Infection Prevention & Control.

**DUTIES** : Ensure that the development, implementation and review of infection Prevention & Control guidelines, protocols, norms, and standards are in line with current standards of practice regulations and the objectives of service. Provide professional and technical support for the provision of quality patient care through proper management of relevant Programmes e.g. Regular audits, accurate record keeping; identify health indicators and risk factors, in-service training/ health education for all staff and clinics on infection Control and Prevention. Surveillance of health care associated infections, anti-microbial resistance and notifiable conditions. Establish, maintain, and participate in inter-professional and multi-disciplinary teamwork that promotes effective and efficient health care e.g. attend meetings, participate with the members of the health team in decision making pertaining to health care delivery, consult/ liaise with organizations and special interest group. Coordinates functions and activities of the infection prevention & control. To ensure a high standard of infection prevention & control by monitoring infection risks to patients, visitors and Health Care Workers. Ensure a high standard of thoroughness and accuracy in minimizing further transmission of communicable diseases. Promote intersectional liaison. Inculcates in every employee, patient and their families the knowledge, interests and alertness to principles.

**ENQUIRIES** : Mrs. G Mdluli (Assistant Manager Nursing:P,M&E) Tel No: (035) 591 0122  
**APPLICATIONS** : Should be forwarded to : The Assistant Director: HRM, Mosvold Hospital, Private Bag X2211, Ingwavuma, 3968 or email to: [nkosikhona.ngubane@kznhealth.gov.za](mailto:nkosikhona.ngubane@kznhealth.gov.za)

**NOTE** : Detailed Curriculum Vitae (CV), Information such as Education qualification, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the (CV). applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. The reference number must be indicated in the column provided on the form Z83 as per job advertisement e.g. MOS/01/22. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must bring an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications {Only when shortlisted}. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof {only those that are shortlisted}. All employees in the Public Service that are presently on the same salary level but on a notch/package, Above the minimum as that of the advertised post are free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the above instructions will result to your application being disqualified. The

Employment Equity Target for this post is an African Male. Due to financial constraints S&T Claims will not be considered.

- CLOSING DATE** : 04 December 2023
- POST 42/44** : **CLINICAL PROGRAMME CO-ORDINATOR (CCMT) REF NO: ILE 19/2023 (X1 POST)**  
Component: HIV, AID, STI, ARV& VCT
- SALARY** : R497 193 per annum. Benefit: 13th Cheque, homeowner's allowance, and Medical aid optional [Employee must meet prescribed conditions]
- CENTRE** : Ilembe Health District Office
- REQUIREMENTS** : Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate) Degree / Diploma in General Nursing & Midwifery. Current registration with SANC as General Nurse. A minimum of 7 years appropriate/ recognizable nursing experience as a General Nurse. Computer literacy in word processing and spread sheet packages. Valid Driver's License – Code 8. Recommendations: -Supervision and management in a HAST unit. NIMART training. Previous and current work experience (certificate/s of service) endorsed and stamped by HR Office and all abovementioned documents need not be attached on application will be requested only if shortlisted. Report writing abilities. Financial management skills. Empathy and counseling skills Strong interpersonal, communication and presentation skills. Project management skills. Ability to make independent decisions. An understanding of the challenges facing the public health sector. Ability to translate transformation objectives into practical plans. Ability to prioritize issues and other work related matters and to comply with time frames. Proven initiative, decisiveness and the ability to acquire new knowledge swiftly. Computer literacy with a proficiency in MS Office Software applications.
- DUTIES** : Ensure implementation of HAST policies and guidelines in all facilities (treatment adherence, HIV index testing, UTT, TLD switch/ initiations, welcome back campaign, etc.). Provide support, guidance and mentoring to health facilities so that the district can achieve 95 95 95 HAST goals. Ensure integration of the HAST programme into Sukuma Sakhe Objectives. Ensure that clinical audits are conducted and quality improvement plans are developed and implemented to improve quality. Facilitate the implementation of the differentiated models of care. Compile monthly, quarterly and annual reports and share with relevant stakeholders. Analyze emerging health practices and trends using available information systems (TIER.NET, DHIS, Vantage, NHLS labtrak etc.) and introduce remedial action in conjunction with health care specialists. Plan, organize and conduct community rallies and events that convey health messages and practices which support HAST programme strategies. Participate in the formulation of the District HAST operational and business plans. Monitor budget allocated to the HAST programme. Participate in activities aimed at fully integrating HIV and AIDS programmes to the mainstream of PHC services. Facilitate and hold district HAST monthly and quarterly meetings. Support facility and sub- district HAST meetings (new Operation Sukuma Sakhe nerve centre meetings) Facilitate and conduct regular meetings with NGOs supporting the programme with the assistance of the HIV and AIDS trainer. Coordinate trainings and updates for NGOs and Health Care Workers. Work in close collaboration with other stakeholders to implement the HAST programme.
- ENQUIRIES** : Ms TM Banda (Deputy District Director: IDHSD) Tel No: (032) 437 3500
- APPLICATIONS** : all applications should be forwarded to: The District Director: Human Resource Management Services, Ilembe Health District Office, Private Bag X10620, KwaDukuza, 4450 or Hand delivered to: 1 King Shaka Street, Kinga Shaka Centre, and KwaDukuza, 4450.
- NOTE** : Directions to Candidates: The following documents must be submitted, the most recent Z83 application form for employment which is obtainable at any Government Department or the website: [www.kznhealth.gov.za](http://www.kznhealth.gov.za), The Z83 form must be completed in full. The reference number must be indicated in provided form Z83 e.g. ILE/03/2022. Detailed Curriculum Vitae (CV). Information such as educational qualification dates(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualification and other relevant

documents on application. Such documents will be requested from shortlisted candidates only. Applications must be submitted on or before the closing date. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Persons with disabilities should feel free to apply for the post. Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. The Department Reserves the Right to or not to make appointment(s) to the advertised post(s) Applicants in possession of a foreign qualifications are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested only if shortlisted.

- CLOSING DATE** : 08 December 2023
- POST 42/45** : **CLINICAL PROGRAMME CO-ORDINATOR (INFECTION CONTROL) GRADE 1 REF NO: KCD 17/2023**
- SALARY** : R497 193 - R559 686 per annum. 13th Cheque, Medical Aid (optional subject to employee must meet prescribed requirements) and Housing Allowance (subject to employee must meet prescribed requirements).
- CENTRE REQUIREMENTS** : King Cetshwayo District Office  
: Matric Certificate or Grade 12 (Senior Certificate), Diploma or Degree in Nursing Science that allows registration with SANC as a Registered Nurse Minimum of 7 years appropriate/ recognizable experience in nursing after registration with SANC as a Registered Nurse in General Nursing. Current registration with SANC (2023). Valid Drivers' License.
- DUTIES** : Coordinate and facilitate planning for infection Prevention and Control (IPC) programme in the district. Monitor the implementation of strategies contained in the health programme plan. Evaluate the delivery of IPC programme in the district. Participate in the national core standards assessments, development of the Quality Improvement Plan (QIP), its implementation and its monitoring. To execute to the best of his/her ability the duties that may be reasonably assigned by the management. Active participation in the coordination, and monitoring of all the quality improvement projects including ICRM and IHRM. Liaise with government and NGOs on issues relating to IPC programme. To provide Infection Prevention & Control guidelines that protects employees from occupational risks and hazards. To manage/ monitor district and sub district Infection Prevention & Control committees and ensure that it is functional and all members are knowledgeable. To ensure that written policies and procedures for activities of the infection Prevention and Control services are in line with current standards of practice, regulations and the objectives of the services. Implement and monitor the programme at all clinics and hospitals within the district. Actively participate in the district monthly, quarterly and annual report compilation and communication. Ensure good working relations with all role players and relevant stakeholders. Analyse emerging health practices and trends and introduce remedial action in conjunction with health care specialist. Provide support to management of all identified risk and recommendations thereof. Ensure that all departments are provided and trained to all IPC guidelines. Assist quality assurance and other relevant duties that are required by management. Represent the District in the provincial IPC forum.
- ENQUIRIES APPLICATIONS** : Mrs NN Ngubane Tel No: (035) 787 6213  
: Please forward application quoting the reference number to the Human Resource Department, King Cetshwayo District Office, Private Bag X20034, Empangeni, 3880 or hand delivered to King Cetshwayo Health District Office, 2 Lood Avenue Empangeni Rail, Human Resource Department. Applicants are encouraged to

apply for posts through the online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs). Applicants can submit their Z83 and CV directly to the following email address [KingcetshtwayoDistrictHealth.JobApp@kznhealth.gov.za](mailto:KingcetshtwayoDistrictHealth.JobApp@kznhealth.gov.za). Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION NOTE**

: Mr MTR Nzuzwa  
: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za) must be accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83. Please note in line with DPSA Circular 19 of 2022 only a Comprehensive Curriculum Vitae must be submitted together with application form. Certified copies, identity document, educational qualifications and professional registration certificates, Proof of current and previous working experience endorsed and stamped by Human Resource or Employer will only be requested from shortlisted applicants only. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification will be further required to submit evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies if shortlisted. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

**CLOSING DATE**

: 01 December 2023

**POST 42/46**

: **CLINICAL NURSE PRACTITIONER (GCUMISA CLINIC) REF NO: APP/ 24/2023 (X1 POST)**  
Component: Nursing-PHC

**SALARY**

: Grade 1: R431 265 – R497 193 per annum  
Grade 2: R528 696 – R645 720 per annum  
Other benefits: 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements). Rural allowance 8%

**CENTRE REQUIREMENTS**

: Appelsbosch Hospital  
: Degree/National Diploma in General Nursing and Midwifery. Proof of current registration with SANC (2023) as a Professional Nurse and Midwifery will be required only if shortlisted. A Post Basic nursing qualification with a duration of at least 1 year in Curative skills in Primary health Care accredited with SANC. **Grade 1:** A minimum of four (04) years appropriate/recognisable experience in nursing after registration as Professional nurse with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in specific specialty after obtaining the 1 year post-basic qualification in the relevant specialty. Certificate of Service endorsed by Human Resource as proof of experience (only if shortlisted). Recommendations: NIMART Certificate Computer literacy. Valid Driver's license Code B (08). Knowledge, Skills, Training, and Competencies Required Knowledge of SANC rules and regulations. Knowledge of Nursing procedures, relevant Acts and policies. Knowledge of Batho Pele principles and Patient's Right Charter. Knowledge of Code of conducts labour relations. Good communication and interpersonal skills. Decision making and problem solving skills. Basic Financial management.

**DUTIES**

: Provide quality comprehensive primary health care by promoting preventive, curative and rehabilitative service for the clients and the community. Demonstrate effective communication with patients, supervisors and other clinicians including

report writing. Participate in clinical audits in the facility and ensure implementation of quality improvement plans supported by strong work ethics. Initiate and provide preventive and promotive activities in national priority programmes including MNCWH, non-communicable disease and HAST and quality improvement programs. Provide administrative service such as providing accurate statistics for evaluation and future planning. Provide administrative service such as providing accurate statistics for evaluation and future planning. Provide support in the reduction and management of disease burden to ensure better health outcomes. Ensure proper control and effective utilization of all resources including, financial, pharmaceuticals and infrastructure. Always promoting scientific quality nursing care by functioning as therapeutic team coordinating between the clinic and community and preventing micro-legal hazards. Encourage research by assisting in regional and departmental projects ensuring that the community needs are taken into account. Participating and assisting with the according to treatment guidelines, protocols and EDL for PHC. The incumbent will be expected to rotate to different streams in the clinic. Provide comprehensive health care service extended hours, weekends and public holidays.

- ENQUIRIES APPLICATIONS** : Mr. M Zele: Assistant Manager Nursing-PHC Tel No: (032) 2948000  
 : should be forwarded to: The Chief Executive Officer, P/Bag X215 Ozwathini, 3242.  
 NB: Applicants are encouraged to hand delivered or courier their applications this office will not be responsible for late or lost applications due to unreliable post office.
- FOR ATTENTION NOTE CLOSING DATE** : Human Resource Manager  
 : Equity Target: African Male  
 : 08 December 2023
- POST 42/47** : **PROFESSIONAL NURSE SPECIALTY GRADE1 REF NO: APP/23/2023 (X4 POSTS)**
- SALARY** : R431 265 - R497 193 per annum. Benefits: 13th Cheque, medical aid (optional) and 8% rural allowance.
- CENTRE REQUIREMENTS** : Maternity: Appelsbosch Hospital  
 : Grade 12 (Senior Certificate) Degree/Diploma in General Nursing and Midwifery. A post basic qualification with a duration of (01) year accredited with SANC in Advance midwifery. Proof of current registration with SANC (2023 receipt) will be submitted by shortlisted candidates only. Experience: A minimum of 04 years appropriate/ recognizable experience after registration as a Professional Nurse with SANC in General Nursing. And 1 year post basic qualification in the relevant specialty. Only for shortlisted candidate will submit Proof of previous and current work experience endorsed and stamped by Human resource department (Certificate of service). Knowledge, Skills Training and Competences: knowledge and insight into nursing processes and procedures. Nursing status and other relevant Public service Acts. Decision making. Knowledge and implementation of Batho-Pele. Supervisory skills. Good verbal, writing and communication skills. Facilitation and coordination. Problem solving skills. Knowledge of SANC Rules and Regulations Ability to plan, organize and manage conflicts. Basic financial management skills knowledge of human resource management personal Attitude, Responsive, professionalism, Supportive, Assertive and Team player role leadership and supervisory skills.
- DUTIES** : Provide comprehensive quality nursing care to patients/clients in a specialty unit in a cost-effective and efficient manner. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Conduct ESMOE and HBB drills. Educate and encourage breast feeding to pregnant women and post-natal. To implement all MNCWH and N programmes. Demonstrate compliance with Nursing Act and SANC regulations. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs requirements and expectations (Batho Pele).
- ENQUIRIES APPLICATIONS** : Mrs S.N Mchunu Tel No: (032) 2948000  
 : Appelsbosch Hospital, P/Bag X215, Ozwathini, 3242. NB: Applicants are encourage to hand delivered or courier their applications this office will not be responsible for late or lost applications due to unreliable post office.

**FOR ATTENTION** : Human Resource Manager  
**NOTE** : Equity Target: African Male  
**CLOSING DATE** : 08 December 2023

**POST 42/48** : **PROFESSIONAL NURSE SPECIALTY (PEADS) REF NO: EGUM 59/2023 (X1 POST)**

**SALARY** : Grade 1: R431 265 – R497 193 per annum  
Grade 2: R528 696 – R 645 720 per annum  
Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

**CENTRE** : E G & Usher Memorial Hospital  
**REQUIREMENTS** : Grade 12 Certificate or equivalent. Diploma in General Nursing and Midwifery. One (1) year post basic qualification in Child Nursing Science accredited by SANC. Proof of current registration with South African Nursing Council as a General Nurse, and Advanced Midwife (SANC Receipt for 2023) (All the attachments /proof will be submitted by shortlisted candidates only). **Grade 1:** A minimum of 4 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. **Grade 2:** A Minimum of 14 year's appropriate / recognizable experience in nursing after registration as a Professional Nurse in General Nursing. At least (10) years of the period must be appropriate / recognized experience in the specific specialty after obtaining one year Post Basic Qualification in Paediatrics. Knowledge, Skills, Training and Competencies Required: Sound knowledge of Child Care Act. Sound knowledge Nursing Care. Sound knowledge of nursing care delivery approaches. Formulation of mission and objectives of the unit. A sound knowledge of the Provincial Health Act of 2000, the Nursing Act, Occupational Health and Safety Act of 1995.

**DUTIES** : Provide and manage all resources within the unit cost effectively and ensure optimal service delivery. Participate in the analysis, Formulation and monitoring of objective policies and procedures including quality improvement programs. Participate in staff development using EPMDS system and other work related programs and training. Maintain professional growth, ethical standards through the code of conduct for Public Service and Professional body. Provide direct and indirect supervision of all nursing and to give guidance. Assist in orientation, induction and monitoring of all nursing staff. Demonstrate effective communication within patients, supervisors, multi-disciplinary team and other clinicians, including report writing report writing when required and patient's records. Provide comprehensive holistic specialized quality nursing care to patients as a member of the multidisciplinary team according to the identified needs within the professional legal framework. Provide support to nursing service by assistant with relief duties of the supervisors acting as junior shift leader on both day and night duty as required. Promote quality specialized nursing care as directed by scope of practice standards determined by the relevant specialty. Encourage and support child survival programs e.g. IMCI, PMTCT, EPI, KMC. Assist Operational Manager by participating in NCS Programs.

**ENQUIRIES** : Mr. MJ Mbali Tel No: (039) 797 8100  
**APPLICATIONS** : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. No faxed applications will not be accepted.

**FOR ATTENTION** : Human Resource Department  
**NOTE** : The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not

contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

- CLOSING DATE** : 01 December 2023 @ 16H00 afternoon
- POST 42/49** : **CLINICAL NURSE PRACTITIONER REF NO: SMCHC 11/2023 (X5 POSTS)**  
Directorate: SMCHC
- SALARY** : R431 265 – R497 193 per annum  
R528 696 – R645 720 per annum  
Plus 12 % Rural allowance, plus 13th Cheque, Medical Aid (optional).  
Housing/Home Owners allowance (Employee must meet prescribed conditions)
- CENTRE** : ST Margaret's Community Health Centre (Riverside Clinic)
- REQUIREMENTS** : **Grade 1:** Grade 12 (Senior Certificate) standard 10/or (Vocational National Certificate, plus Degree/Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care plus, Minimum of 4 years appropriate/Recognisable Experience as a General Nurse. **Grade 2:** Grade 12 (Senior Certificate) standard 10/or (Vocational National Certificate, plus Degree/Diploma in General Nursing Science and Midwifery plus,(1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care plus, Minimum of 14 Years appropriate/Recognisable nursing Experience after registration as a General Nurse with SANC of which 10 years of the period must be appropriate/recognisable PHC experience after obtaining a one year post basic qualification in Primary Health Care. Recommendations: Valid driver's License, Computer Literacy, NIMART training. Knowledge, Skills, Training and Competence Required: Knowledge of all applicable legislation such as Nursing Acts, Mental Act, OHS Act, Batho Pele Principles, Patients' Rights Charter, Labour Relations Act, Grievance Procedure etc., Leadership, Organizational, decision making and Problem solving, Conflict handling and counselling. Good listening and communication skills, Co-ordination and planning skills. Team building skills and supervisory skills. Good Interpersonal relationship skills, good insight of procedure and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies.
- DUTIES** : Provide administrative services: Plan and organise the clinic, ensure completion of statistics, ensure ordering and control of stationery and consumables, ordering of medication. Ensure implementation of 95 95 95 strategy in all aspects of all programmes especially HIV/AIDS and TB Provision of educational services In-service training, personnel development, health education to patients. Provision of clinical services: Initiate the implementation of programme and evaluation of patients conditions, initiate minor treatments, individual consultation sessions. Function as a member of the therapeutic team. Continuous evaluation of nursing care and nursing services. Identify community needs. Ensure effective crisis management in the clinic. Initiate resuscitation if necessary. Assist in regional and departmental research projects. Ensure accurate data and information management systems. Ensure accurate monthly reporting to the Operational Manager or Deputy Manger nursing. Ensure implementation of the ideal CHC standards.



- ENQUIRIES** : All enquiries must be directed to Mr. SP Adonis: Deputy Manger Nursing Tel No: (039) 259 9222
- APPLICATIONS** : Applications must be directed: St Margaret's CHC, Private Bag X517, Umzimkhulu, 3297 or Hand delivered to: St Margaret's CHC Clydesdale Location, UMzimkhulu, 3297. All online applications should be forwarded to this email address: StmargaretsHospital.HRJobApplication@kznhealth.gov.za
- FOR ATTENTION NOTE** : Mr. TL Nzimande: Human Resource Manager  
: An application for employment Form (Z83) must be completed and forwarded which is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Note: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed curriculum vitae only. These will be requested only from shortlisted candidates. This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representatively at all occupational categories in the department. People with disabilities are encouraged to apply. The reference number must be indicated in the column provided on the form Z83, e.g. ref SMCHC 09/2023. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, there will be no acknowledgement of applications. Should you not hear from us within 60 days of the closing date, kindly consider your application as unsuccessful. And only shortlisted candidates will be advised of the outcome of interview. Please note that due to financial constraints, there will be no payment of S&T claims covering transport fees to the interview venue.
- CLOSING DATE** : 01 December 2023
- POST 42/50** : **CLINICAL NURSE PRACTITIONER REF NO: SMCHC 12/2023 (X2 POSTS)**  
Directorate: SMCHC
- SALARY** : R431 265 – R497 193 per annum  
R528 696 – R645 720 per annum  
Plus 12 % Rural allowance, plus 13th Cheque, Medical Aid (optional).  
Housing/Home Owners allowance (Employee must meet prescribed conditions)
- CENTRE REQUIREMENTS** : ST Margaret's Community Health Centre  
: **Grade 1:** Grade 12 (Senior Certificate) standard 10/or (Vocational National Certificate, plus Degree/Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care plus, Minimum of 4 years appropriate/Recognisable Experience as a General Nurse. **Grade 2:** Grade 12 (Senior Certificate) standard 10/or (Vocational National Certificate, plus Degree/Diploma in General Nursing Science and Midwifery plus,(1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care plus, Minimum of 14 Years appropriate/Recognisable nursing Experience after registration as a General Nurse with SANC of which 10 years of the period must be appropriate/recognisable PHC experience after obtaining a one year post basic qualification in Primary Health Care. Recommendations: Valid driver's License, Computer Literacy, NIMART training. Knowledge, Skills, Training and Competence Required: Knowledge of all applicable legislation such as Nursing Acts, Mental Act, OHS Act, Batho Pele Principles, Patients' Rights Charter, Labour Relations Act, Grievance Procedure etc., Leadership, Organizational, decision making and Problem solving, Conflict handling and counselling. Good listening and communication skills, Co-ordination and planning skills. Team building sills and supervisory skills. Good Interpersonal relationship skills, good insight of procedure and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies.
- DUTIES** : Provide administrative services: Plan and organise the clinic, ensure completion of statistics, ensure ordering and control of stationery and consumables, ordering of medication. Ensure implementation of 95 95 95 strategy in all aspects of all programmes especially HIV/AIDS and TB Provision of educational services In-service training, personnel development, health education to patients. Provision of clinical services: Initiate the implementation of programme and evaluation of patients conditions, initiate minor treatments, individual consultation sessions.

Function as a member of the therapeutic team. Continuous evaluation of nursing care and nursing services. Identify community needs. Ensure effective crisis management in the clinic. Initiate resuscitation if necessary. Assist in regional and departmental research projects. Ensure accurate data and information management systems. Ensure accurate monthly reporting to the Operational Manager or Deputy Manger nursing. Ensure implementation of the ideal CHC standards.

**ENQUIRIES** : All enquiries must be directed to Mr. SP Adonis: Deputy Manger Nursing Tel No: (039) 2599 222

**APPLICATIONS** : Applications must be directed St Margaret's CHC, Private Bag X517, Umzimkhulu, 3297 or Hand delivered to: St Margaret's CHC Clydesdale Location, UMzimkhulu, 3297. All online applications should be forwarded to this Email Address: StmargaretsHospital.HRJobApplication@kznhealth.gov.za

**FOR ATTENTION NOTE** : Mr. TL Nzimande: Human Resource Manager  
 : An application for employment Form (Z83) must be completed and forwarded which is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Note: Applicants are NOT required to submit copies of qualifications and other relevant documents on application but must submit the z83 and detailed curriculum vitae only. These will be requested only from shortlisted candidates. This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representatively at all occupational categories in the department. People with disabilities are encouraged to apply. The reference number must be indicated in the column provided on the form Z83, e.g. ref SMCHC 09/2023. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, there will be no acknowledgement of applications. Should you not hear from us within 60 days of the closing date, kindly consider your application as unsuccessful. And only shortlisted candidates will be advised of the outcome of interview. Please note that due to financial constraints, there will be no payment of S&T Claims covering transport fees to the interview venue.

**CLOSING DATE** : 01 December 2023

**POST 42/51** : **CLINICAL NURSE PRACTITIONER: PRIMARY HEALTH CARE STREAM REF NO: MURCH-MBUNDE 14 /2023 (X1 POST)**

**SALARY** : Grade 1: R431 265 per annum  
 Grade 2: R528 696 per annum  
 Other benefits: 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance

**CENTRE REQUIREMENTS** : Murchison Hospital – Kwambunde Clinic  
 : Senior Certificate, Degree / Diploma in General Nursing, Midwifery plus 1 year post basic qualification in Primary Health Care, Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse. Current SANC receipt 2023/2024, previous work experience / Certificate of service endorsed by your Human Resource Department on an official letterhead only submitted by shortlisted candidates). **Grade 1:** Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in general nursing. Certificate of service from previous and current employer endorsed and stamped by HR shortlisted candidate. **Grade 2:** Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Certificate of service from previous and current employer endorsed and stamped by HR shortlisted candidates. Knowledge, Skills and Competencies: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles. Good interpersonal relationship skills and good listening skills. Good communication and problem solving skills. Co-ordination and planning skills. Ability to relieve in the service areas. Team building and supervisory skills. Ability to formulate patient care related policies.

**DUTIES** : Demonstrate effective communication with patients, supervisors and other clinicians, including report writing. Assist the unit manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Promote preventive and promotive health for clients and the community in the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Must be able to handle obstetric and emergencies and high-risk conditions. Ability to plan and organise own work and that of support personnel to ensure proper nursing care in the clinic. To provide nursing care that leads to improve service delivery by upholding Batho Pele principles. Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic. Supervision of patients and provision of basic patient needs e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and therapeutic environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administering of prescribed medication and ongoing observation of patients in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of self care. Ensure proper utilization and safe keeping of basic medical, surgical pharmaceutical and stock.

**ENQUIRIES APPLICATIONS** : Mr LG Nyawo Tel No: (039) 6877311, ext. 130  
All applications should be forwarded to: Chief Executive Officer, P/Bag X701, Portshepstone, 4240 or Hand Delivered to: Human Resources Department, Murchison Hospital.

**NOTE** : The following documents must be submitted: Application for Employment Form (Z83) which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. The Z83 form must be completed in full in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. Applicant for employment are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and detailed curriculum Vitae (CV). The certified copies of qualifications and all other required relevant documents will be requested only from the shortlisted candidates who may be submitted to HR on or before the day of the interview. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/MBUNDE 14/2023. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution). If you have not heard from us within two months from the closing date, please accept that your application has been unsuccessful. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply. Please note that due to the budget constraints no S&T and Resettlement allowance will be paid to any successful candidate on appointment.

**CLOSING DATE** : 08 December 2023

**POST 42/52** : **PROFESSIONAL NURSE-SPECIALTY STREAM REF NO: MURCH 33 /2023 (X2 POSTS)**

**SALARY** : Grade 1: R431 265 per annum  
Grade 2: R528 220 per annum  
Other Benefits: 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance

**CENTRE REQUIREMENTS** : Murchison Hospital (Maternity)  
Senior Certificate, Degree / Diploma in General Nursing and Midwifery plus 1 year post basic qualification in Advance Midwifery and Neonatal Nursing Science, Current Registration with SANC as General Nurse and Midwife 92023/2024).

Current SANC receipt, previous work experience / Certificate of service endorsed by your Human Resource Department. **Grade 1:** Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in general nursing and Midwifery. **Grade 2:** Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing and Midwifery, of which at least 10 years must be appropriate / recognizable experience Maternity services, after obtaining the one year post basic qualification in the relevant specialty. Knowledge, Skills and Competencies: Knowledge of nursing care and processes and procedures. Knowledge of Public service regulations. Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills. Team building and cross-cultural awareness. Knowledge of SANC rules and regulations. Knowledge of Batho Pele Principles and patients' rights charter.

**DUTIES**

: Must be able to handle obstetric and emergencies and high-risk conditions. To execute duties and functions with proficiency within prescript of applicable legislation. Provision of quality patient care through setting of standards, policies and procedures including PMTCT. To participate in quality improvement programmes and clinical audits. Uphold Batho Pele and patients' rights principles. Provide a safe, therapeutic environment as laid down by the Nursing act. Maintain accurate and complete patient records according to legal requirements. Exercise control over discipline, grievance and labor relations issues. Manage and supervise effective utilization of all resources e.g. Human, Financial, material etc. Implementation and management of infection control and prevention protocols. Assist with performance reviews i.e. EPMDS as well as student progress reports. Show understanding of Perinatal Problem Identification programme. Analyze reports and utilize the information to improve the health status of women. Ensure the implementation of saving mothers, saving babies recommendation.

**ENQUIRIES**

: Mrs. CN Mkhwanazi Tel No: (039) 6877311, ext. 127

**APPLICATIONS**

: All applications should be forwarded to: Chief Executive Officer, P/Bag X701, Portshepstone, 4240 or Hand Delivered to: Human Resources Department, Murchison Hospital.

**NOTE**

: The following documents must be submitted: Application for Employment Form (Z83) which is obtainable at any Government Department or from the Website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). The Z83 form must be completed in full in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. Applicant for employment are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and detailed curriculum Vitae (CV). The certified copies of qualifications and all other required relevant documents will be requested only from the shortlisted candidates who may be submitted to HR on or before the day of the interview. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/MBUNDE 14/2023. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution). If you have not heard from us within two months from the closing date, please accept that your application has been unsuccessful. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply. Please note that due to the budget constraints no S&T and Resettlement allowance will be paid to any successful candidate on appointment.

**CLOSING DATE**

: 08 December 2023

<b><u>POST 42/53</u></b>	:	<b><u>PROFESSIONAL NURSE-SPECIALTY STREAM REF NO: MURCH 34/2023 (X1 POST)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R431 265 per annum Grade 2: R528 220 per annum Other Benefits: 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance
<b><u>CENTRE REQUIREMENTS</u></b>	:	Murchison Hospital (PAEDS) Senior Certificate, Degree / Diploma in General Nursing and Midwifery plus 1 year post basic qualification in Child Nursing Science, Current Registration with SANC as General Nurse and Midwife (2023/2024). Current SANC receipt, previous work experience / Certificate of service endorsed by your Human Resource Department (only for the shortlisted candidates). <b>Grade 1:</b> Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in general nursing and Midwifery. <b>Grade 2:</b> Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing and Midwifery, of which at least 10 years must be appropriate / recognizable experience Maternity services, after obtaining the one year post basic qualification in the relevant specialty. Knowledge, Skills and Competencies: Knowledge of nursing care and processes and procedures. Knowledge of Public service regulations. Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills. Team building and cross-cultural awareness. Knowledge of SANC rules and regulations. Knowledge of Batho Pele Principles and patients' rights charter.
<b><u>DUTIES</u></b>	:	Provision of Quality Nursing Care through the implementation of National Core Standards policies and procedures coupled with supervision and monitoring the implementation thereof. To develop and ensure implementation of Nursing Care Plans. To attend monthly Morbidity and Mortality meetings and implement action plans. Implement all MCWH Programmes which will contribute to a reduction in mortality and Morbidity rates. To participate in Quality Improvement Programmes and Clinical Audits. Uphold the Batho Pele principles and patient's Right Chapter. Provide a safe and therapeutic environment as laid down by the Nursing Act, Occupational health and safety Act and all other applicable transcripts. Maintain Accurate and complete patient's records according to legal requirements. Relieve the operational manager for short and Long -term absences, e.g. When off duty attending meetings or on leave. Participate in staff, student and patients and caregiver teaching. Exercise control over discipline, Grievance and Labour Relation issues according to the laid down policies and procedures. Manage and supervise effective utilization of resources e.g. Human, Financial, and material etc. Implementation of infection prevention and Control Protocols. Assist with performance review i.e. EPMDS as well as student progress reports. Maintain Clinical competence by ensuring that scientific principles of Nursing are implemented. Implement child health care programmes. Implement standards, Practices and indication of Child Health Care. Participate in Child PIP Meetings. Knowledge and Management of Patients Safety Incidents.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mrs. CN Mkhwanazi Tel No: (039) 687 7311, ext. 127 All applications should be forwarded to: Chief Executive Officer, P/Bag X701, Portshepstone, 4240 or Hand Delivered to: Human Resources Department, Murchison Hospital.
<b><u>NOTE</u></b>	:	The following documents must be submitted: Application for Employment Form (Z83) which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. The Z83 form must be completed in full in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. Applicant for employment are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and detailed curriculum Vitae (CV). The certified copies of qualifications and all other required relevant documents will be requested only from the shortlisted candidates who may be submitted to HR on or before the day of the interview. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/MBUNDE 14/2023. NB: Failure to comply with the above instructions will disqualify applicants.

The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution). If you have not heard from us within two months from the closing date, please accept that your application has been unsuccessful. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply. Please note that due to the budget constraints no S&T and Resettlement allowance will be paid to any successful candidate on appointment.

- CLOSING DATE** : 08 December 2023
- POST 42/54** : **PROFESSIONAL NURSE- GRADE 1/2 SPECIALTY: ORTHOPAEDIC DEPARTMENT REF NO: NURS 74 /2023 (X9 POSTS)**  
Re-advertisement
- SALARY** : Grade 1: R431 265 – R497 193 per annum  
Grade 2: R528 696 – R645 720 per annum  
Other benefits: 13th Cheque, 8% Inhospitable Area Allowance, Housing Allowance AND Medical Aid: Optional (Employee must meet Prescribed Requirements)
- CENTRE REQUIREMENTS** : Harry Gwala Regional Hospital  
: Senior Certificate, Diploma/ Degree in General Nursing Science, Registration with South African Nursing Council as a Professional Nurse, Post basic qualification in Orthopaedic Nursing Science Registered with SANC. Experience: **Grade 1:** A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing and Midwifery and after obtaining the one year Post Basic Qualification in the Operation Theatre Nursing Science, **Grade 2:** A minimum of fourteen (14) years appropriate / recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate / recognizable experience in Advanced Midwifery and Neonatal Nursing after obtaining the one year Post Basic Qualification in the Operation Theatre Nursing Science, Knowledge of Nursing processes and procedures, Knowledge of Nursing statutes and other relevant legislative frameworks, Knowledge of Health care service delivery prescripts, Knowledge of disciplinary processes, The ability to function well with a team, Sound communication, interpersonal, counselling and time management skills, Understanding of Human Resource needs and developments.
- DUTIES** : Co-ordination of optimal, holistic specialised Nursing care provided within the standards and professional / legal framework. Foster team spirit and commitment among all categories of staff. Deal with disciplinary issues, grievances and other Labour issues including monitoring and managing absenteeism. Manage the utilisation of all resources efficiently and effectively. Participate in the analysis, formulation and implementation of policies, practices and procedures. Establish and maintain constructive working relationship with Nursing and other Stakeholders. Ensure that a healthy and safe environment is maintained. Monitor and control the quality of patient care. Co-ordinate the implementation of IPC guidelines and quality. Ensure implementation of norms and standards according to Office of Health Standards Compliance. Support and mentor Student Nurses.
- ENQUIRIES APPLICATIONS** : Mrs. N.C. Ngubo Tel No: (033) 395 4427  
: All applications to be posted to: The Chief Executive Officer, Harry Gwala Regional Hospital, Private Bag X509, Plessislaer, 3216 or hand delivered to the box main gate behind the security office.
- FOR ATTENTION NOTE** : Mr. T.C. Manyoni  
: The following documents must be submitted: Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Comprehensive CV (with detailed experience) with full record of service, stating duties performed/performing and years of

experience written in full e.g. 01/01/2023. Copies of Qualifications, Registration Certificates and drivers licence must not be submitted when applying for employment. Only shortlisted candidates will be requested to bring certified copies on or before the day of the interview. The Reference Number must be indicated in the column provided on the form Z.83. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful. Harry Gwala Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. NB: Please ensure that your application reaches this office not later than 16h00 on weekdays. Employment Equity: Preference will be given to the following candidates as per Employment Equity target: All appointments will be made in accordance with the Employment Equity targets of the Hospital. People with disabilities are encouraged to apply.

- CLOSING DATE** : 01 December 2023
- POST 42/55** : **CLINICAL NURSE PRACTITIONER REF NO: RVHSZ 23/2023 (X2 POSTS)**  
Re advertisement
- SALARY** : Grade 1: R431 265 per annum  
Grade 2: R528 696 per annum  
Other Benefits: 13th cheque, 12% rural allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (Optional)
- CENTRE REQUIREMENTS** : Rietvlei Hospital Sihleza Clinic  
: Senior Certificate. Degree / Diploma in General Nursing and Midwifery plus 1 year post basic qualification in Primary Health Care. Registration with SANC as a General Nurse, Midwifery and Primary Health Care Nurse. **Grade 1:** Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional nurse with SANC in general nursing. **Grade 2:** Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Skills: Knowledge of nursing care and processes and procedures, Basic knowledge of Public service regulations, Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills, Team building and cross cultural awareness.
- DUTIES** : To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. To execute duties and functions with proficiency and perform duties according to the scope of practice. Ensuring supervision and provision of basic needs of patients viz. oxygen supply, nutrition, elimination, fluid and electrolyte balance and a safe and therapeutic environment. Implement infection control standards and practices to improve quality nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in-service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the clients including giving of prescribed medications and doing ongoing observation to patients. Supervision of patient reports, intervention and keeping a good valid record on all client interventions. Ensuring proper utilization of Human, Material and Financial resources and keeping up to date records of resources.
- ENQUIRIES** : Ms N Ntuzela at 064 754 9310

**APPLICATIONS** : should be forwarded: To Assistant Director: Hrm, Rietvlei Regional Hospital, Private Bag X501, Staffords Post, 4686 or Hand Delivery: R56 Road, Rietvlei Location, 4686.

**FOR ATTENTION NOTE** : Assistant Director: HRM  
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, (certified documents will be limited to shortlisted candidates). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. NB: DUE to financial constraints, No S&T will be paid to candidates when attending the interviews.

**CLOSING DATE** : 01 December 2023

**POST 42/56** : **CLINICAL NURSE PRACTITIONER REF NO: RVHL CNP 24/2023 (X1 POST)**  
Re-advertisement

**SALARY** : Grade 1: R431 265 per annum  
Grade 2: R528 696 per annum  
Other Benefits: 13th cheque, 12% rural allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (Optional)

**CENTRE REQUIREMENTS** : Rietvlei Hospital: Lourdes Clinic  
: Senior Certificate. Degree / Diploma in General Nursing and Midwifery plus 1 year post basic qualification in Primary Health Care. Registration with SANC as a General Nurse, Midwifery and Primary Health Care Nurse. **Grade 1:** Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional nurse with SANC in general nursing. **Grade 2:** Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Skills: Knowledge of nursing care and processes and procedures, Basic knowledge of Public service regulations, Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills, Team building and cross cultural awareness.

**DUTIES** : To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. To execute duties and functions with proficiency and perform duties according to the scope of practice. Ensuring supervision and provision of basic needs of patients viz. oxygen supply, nutrition, elimination, fluid and electrolyte balance and a safe and therapeutic environment. Implement infection control standards and practices to improve quality nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in-service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the clients including giving of prescribed medications and doing ongoing observation to patients. Supervision of patient reports, intervention and keeping a good valid record on all client interventions. Ensuring proper utilization of Human, Material and Financial resources and keeping up to date.

**ENQUIRIES** : Ms N Ntuzela at 064 754 9310



**APPLICATIONS** : Should be forwarded: To Assistant Director: HRM, Rietvlei Regional Hospital, Private Bag X501, Staffords Post, 4686 or Hand Delivery: R56 Road, Rietvlei Location, 4686.

**FOR ATTENTION NOTE** : Assistant Director: HRM  
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Such copies need not be certified (certified documents will be limited to shortlisted candidates). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

**CLOSING DATE** : 01 December 2023

**POST 42/57** : **PROFESSIONAL NURSE (SPECIALTY) ICU REF NO: DPKISMH 61/2023**  
Component: ICU

**SALARY** : Grade 1: R431 265 – R497 193 per annum  
Grade 2: R528 696 – R645 720 per annum  
Benefits: 13th Cheque, Medical Aid (Optional) & Housing Allowance (Employees to meet the prescribed requirements)

**CENTRE REQUIREMENTS** : Dr Pixley Ka Isaka Seme Memorial Hospital  
: Matric/Senior Certificate or equivalent qualification. Diploma / Degree in General Nursing. Registration with S.A.N.C. as a General Nurse in 2023. One-year Post Basic registration Degree / Diploma in ICU Nursing Science. A minimum of 4 years appropriate / recognizable experience in nursing after registration experience as a Professional Nurse with the SANC in General Nursing. Successful candidate will have to spend minimum of one year in service. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after Registration as Professional Nurse with the SANC in General Nursing, midwifery plus one- year ICU post basic Diploma. **Grade 2:** A minimum of 14 (fourteen) year's appropriate/recognizable experience in Nursing after Registration as a Professional Nurse with SANC in General Nursing of which at least 10 (ten). Years of the period reflected above must be appropriate recognizable experience in the Specialty after obtaining the 1 (one) year post basic qualification in ICU. Knowledge, Skills and Competencies: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework. Good communication skills-verbal and written. Co-ordination and liaison skills. Problem solving skills and critical thinking skills. Ability to work within the multidisciplinary team.

**DUTIES** : Assist in planning/organizing and monitoring of objectives of the specialized unit. Provide a therapeutic environment for staff, patients and public. Provide comprehensive, quality nursing care. Provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level. Demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital. Assist with allocation/change list, day and night duty rosters and inputs for leave. Assist in record keeping and provide statistical information on training and staffing. To assist in EPMDS evaluation of staff and implement EAP. Assist in orientation, induction and monitoring of all nursing staff. To complete patient related data and partake in research. Promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty. To assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift.

To partake in overall specialized unit functions, i.e. team building. Effective and efficient management of all resources. Liaise with professional Nurse in charge in High care/Renal unit. To nurse a critically ill patient who is ventilated, on haemodialysis and continuous-veno venous haemodialysis. To nurse all types of patients regardless of diagnoses according to disease profile within the directorate. To nurse a paediatric ventilated/high care patient in ICU within directorate. Maintain Professional growth/ethical standard and self-development. Assist in reduction of complaints within the directorate.

- ENQUIRIES** : Ms P.T. Jali Tel No: (031) 530 1428
- APPLICATIONS** : **[pixley.recruitment@kznhealth.gov.za](mailto:pixley.recruitment@kznhealth.gov.za)** or Hand delivered to 310 Bhejane Street (Hospital Gate Number 2), Kwamashu or Couriered to 310 Bhejane Street (Hospital Gate Number 2), Kwamashu.
- FOR ATTENTION** : Deputy Director: HRM
- NOTE** : Application for employment Form (Z.83) which is obtainable from any Government Department or from the website- [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Applicants for employment are not required to submit copies of qualification and other relevant documents on application but submit the Z83 form and detailed Curriculum Vitae (CV) with detailed experience, full details of qualifications & registration status only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. The reference number must be indicated in the column provided on the form Z.83 e.g. DPKISMH 46/2023. Persons with disabilities should feel free to apply for the post/s N.B. Failure to comply with the above instructions will disqualify applicants. Emailed applications will be in the interim be accepted. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC). (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.) Please note that due to financial constraints this institution will not reimburse candidates for S & T claims for attending interviews.
- CLOSING DATE** : 01 December 2023
- POST 42/58** : **PROFESSIONAL NURSES SPECIALTY GRADE 1 / 2 REF NO: DPKISMH 61/2023 (X2 POSTS)**  
Component: (Ophthalmology)
- SALARY** : Grade 1: R431 265 – R497 193 per annum  
Grade 2: R528 696 – R645 720 per annum  
Benefits: 13th Cheque, Medical Aid (Optional) & Housing Allowance (Employees to meet the prescribed requirements)
- CENTRE** : Dr Pixley Ka Isaka Seme Memorial Hospital
- REQUIREMENTS** : Matric/Senior Certificate or equivalent qualification. Diploma / Degree in General Nursing and Midwifery. Registration with S.A.N.C. as a General Nurse and Midwifery in 2023. One-year Post Basic registration Degree / Diploma in Ophthalmology Nursing Science. A minimum of 4 years appropriate / recognizable experience in nursing after registration experience as a Professional Nurse with the SANC in General Nursing. Successful candidate will have to spend minimum of one year in service Certificate of service endorsed by HR Department. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse plus one year post basic qualification in Ophthalmology. **Grade 2:** A minimum of 14 years Appropriate/Recognizable experience in Nursing after registration as professional nurse with SANC in general nursing of which 10 years of the period reflected above must be appropriate/recognizable experience in the specialty after obtaining the one-year post basic qualification in Ophthalmology. Knowledge, Skills and Competencies: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework. Leadership, Organizational, Decision Making, Problem solving, Co-ordination. Liaisons and interpersonal skills within the limits of the Public sector. Personal attitudes, Responsiveness, Professionalism, supportive, Assertive and must be a team player.

<b><u>DUTIES</u></b>	:	Assist in planning/organizing and monitoring of objectives of the specialized unit in consultation with subordinates. Provide a therapeutic environment for staff, patients and public. Provide comprehensive, quality nursing care as a member of the multi-disciplinary team according to the identified needs of the patient, based on scientific principles. Delegate duties and support staff in the execution of patient care delivery. Provide direct and indirect supervision of all nursing staff/housekeeping staff and give guidance. Ensure continuity of patient care on all levels e.g. work book, handover rounds. Do readjustments as required on the shift to provide adequate nursing cover. Assist in record keeping and providing statistical information on training and staffing as requested including agency staff. Assist in evaluation of staff on work performance according to staff management system. Execute disciplinary code and grievance procedure executed up to a certain level then referred to the nurse to the nurse manager. Monitor financial resources with emphasis on cost containment and keeping of all records within the financial policies regarding tenders, procurement and the policy revenue generation e.g. UPFS order and monitor appropriate level of consumables. Check all equipment to ensure working order and refer for repairs. Assess the suitability of equipment and consumables for specialized areas. Give budget inputs regarding consumables and equipment budget for financial year. Assist in orientation, induction and mentoring of all nursing staff and orientation of other staff. Assist in the planning coordination of training and promote learning opportunities for all nursing categories' i.e. on the job training.
<b><u>ENQUIRIES</u></b>	:	Mr M.M. Zwane Tel No: (031) 530 1596
<b><u>APPLICATIONS</u></b>	:	<b><u><a href="mailto:pixley.recruitment@kznhealth.gov.za">pixley.recruitment@kznhealth.gov.za</a></u></b> or Hand delivered to 310 Bhejane Street (Hospital Gate Number 2), Kwamashu or Couriered to 310 Bhejane Street (Hospital Gate Number 2), Kwamashu
<b><u>FOR ATTENTION</u></b>	:	Deputy Director: HRM
<b><u>NOTE</u></b>	:	Application for employment Form (Z.83) which is obtainable from any Government Department or from the website- <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> . Applicants for employment are not required to submit copies of qualification and other relevant documents on application but submit the Z83 form and detailed Curriculum Vitae (CV) with detailed experience, full details of qualifications & registration status only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. The reference number must be indicated in the column provided on the form Z.83 e.g. DPKISMH 46/2023. Persons with disabilities should feel free to apply for the post/s N.B. Failure to comply with the above instructions will disqualify applicants. Emailed applications will be in the interim be accepted. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC). (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.) Please note that due to financial constraints this institution will not reimburse candidates for S & T claims for attending interviews.
<b><u>CLOSING DATE</u></b>	:	01 December 2023
<b><u>POST 42/59</u></b>	:	<b><u>PROFESSIONAL NURSE SPECIALTY (ADVANCED MIDWIFE) GRADE 1-2</u></b> <b><u>REF NO: NSEL 54/2023 (X1 POST)</u></b>
<b><u>SALARY</u></b>	:	R431 256 – R526 696 per annum. 8% inhospitable area allowance of basic salary, 13th cheque, Medical Aid subsidy (Optional), Housing Allowance (Employee must meet prescribed requirements)
<b><u>CENTRE</u></b>	:	Nseleni Community Health Centre (Umbonambi Clinic)
<b><u>REQUIREMENTS</u></b>	:	Grade 12/ Senior Certificate, Basic R425 qualification (i.e. Diploma /Degree in Nursing and midwifery) or Equivalent qualification that allows registration with the SANC as Professional Nurse. Post basic qualification with a duration of at least 1 year in Primary Health Care. Certificate of registration with SANC as a General Nurse, Midwifery and Primary Health Care. Current SANC receipt (2023), <b>Grade 1:</b> A minimum of 4 years appropriate/ recognizable nursing experience after registration with SANC in General Nursing. One year post basic qualification in midwifery and neonatal nursing science (advance midwifery). <b>Grade 2:</b> A minimum

of 14 years appropriate/recognisable nursing experience after registration in General Nursing, at least 10 years of the period mentioned above should be appropriate/recognisable experience after obtaining the 1 year post basic qualification in midwifery and neonatal nursing science. NB: All shortlisted candidates will be required to submit proof of work experience signed and stamped by their employers prior to or on the date of interviews, those currently not in-service will be required to submit a certificate of service from their previous employer/s endorsed by HR. Relevant Legal framework such as Nursing Acts, Mental Act, OHS Act, Batho Pele principles and Patient's Rights Charter, Labour Relations Act, Grievance procedures etc. Leadership, organizational, communication, interpersonal relations, co-ordination, planning, report writing, decision making and problem solving skills, conflicts handling and counselling skills. Good insight of procedures and policies pertaining to nursing care. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Leadership, supervisory, organising, decision making, problem solving, conflict management skills. Knowledge of disciplinary and grievance procedures. Sound knowledge of procedures and policies pertaining to nursing care. Knowledge of TB control, HIV/AIDS and ARV management. Recommendations IMCI training will be an added advantage.

**DUTIES**

: Provide quality comprehensive Primary Health Care through promotive, preventative, curative and rehabilitative services for clients and community. Manage obstetric emergencies and high risk conditions. Provide care that leads to improved health service delivery by upholding Batho Pele principles. Ensure Implementation of norms and standards, quality and clinical audits. Plan and conduct community awareness campaigns and events to convey health messages that support healthy lifestyle. Supervision of patient reports and intervention, keeping a good valid record on all client interventions. Maintain constructive working relationships with other stakeholders like other Departments, community structures, partners in OSS. Administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Ability to plan and organize own work and that of support officers to ensure proper nursing care at the clinic. Execute duties and functions with proficiency and according to the scope of practice. Support the realization and maintenance of Ideal Clinic Programmes in the community in the facility. Ability to plan and organise own work and that of support officers to ensure proper nursing care. Implement Infection control standards and practices to improve quality of nursing care. Administrative services such as providing accurate statistics for evaluation and future planning. Always promoting scientific quality nursing care by functioning as a therapeutic team co-ordinating between CHC and community and preventing medico-legal hazards. Ensuring proper utilisation of all resources the community is taken into account.

**ENQUIRIES  
APPLICATIONS**

: Mr JM Sikhakhane Tel No: (035) 795 1027/ 035 795 1468  
 : All applications should be forwarded to: The Assistant Director: HRM, Nseleni Community Health Centre, Private Bag X1031, Richards Bay, 3900 or Hand delivered to: 645 Ubhejane Road, Nseleni Township between (7H30-16H00). "Applicants are encouraged to apply for posts through the online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs). Applicants can submit their Z83 and CV directly to the following email address [NseleniCHC.HRJobApplication@kznhealth.gov.za](mailto:NseleniCHC.HRJobApplication@kznhealth.gov.za), due to challenges facing our Post Office prospective applicants are also highly advised to hand deliver or courier their applications instead of sending them via Post Office. Applicants may also visit any of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs)

**FOR ATTENTION  
NOTE**

: The Assistant Director: HRM  
 : Directions to candidates: The following documents must be submitted: Applications for employment form (the new amended Z.83 form must be used) which is obtainable from any government Department or from website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za) Applications must be submitted on the prescribed application for employment fully completed (Z83) form and accompanied by a

detailed Curriculum Vitae (CV) only, stating applicants training, qualifications, competencies, knowledge and experience. Documents as per minimum requirements of the post will be requested from shortlisted candidates only on/before the date of interviews. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualifications will be requested when shortlisted to submit a verification certificate from the South African Qualifications Authority (SAQA). Non-RSA Citizens/Permanent residents/ work permit holders must have documentary proof and submit it when shortlisted. Due to large number of applications anticipated receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews. NB: People with disabilities are encouraged to apply.

- CLOSING DATE** : 01 December 2023
- POST 42/60** : **CLINICAL NURSE PRACTITIONER GRADE 1-2 REF NO: NSEL 55/2023 (X1 POST)**
- SALARY** : R431 256 – R526 696 per annum. 8% inhospitable area allowance of basic salary, 13th cheque, Medical Aid subsidy (Optional), Housing Allowance (Employee must meet prescribed requirements)
- CENTRE** : Nseleni Community Health Centre (Umbonambi Clinic)
- REQUIREMENTS** : Grade 12/ Senior Certificate, Basic R425 qualification (i.e. Diploma /Degree in Nursing and midwifery) or Equivalent qualification that allows registration with the SANC as Professional Nurse. Post basic qualification with a duration of at least 1 year in Primary Health Care. Certificate of registration with SANC as a General Nurse, Midwifery and Primary Health Care. Current SANC receipt (2023), **Grade 1:** A minimum of 4 years appropriate/ recognizable nursing experience after registration with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable nursing experience after registration in General Nursing, at least 10 years of the period mentioned above should be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Primary Health Care. NB: All shortlisted candidates will be required to submit proof of work experience signed and stamped by their employers prior to or on the date of interviews, those currently not in-service will be required to submit a certificate of service from their previous employer/s endorsed by HR. Relevant Legal framework such as Nursing Acts, Mental Act, OHS Act, Batho Pele principles and Patient's Rights Charter, Labour Relations Act, Grievance procedures etc. Leadership, organizational, communication, interpersonal relations, co-ordination, planning, report writing, decision making and problem solving skills, conflicts handling and counselling skills. Good insight of procedures and policies pertaining to nursing care. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Leadership, supervisory, organising, decision making, problem solving, conflict management skills. Knowledge of disciplinary and grievance procedures. Sound knowledge of procedures and policies pertaining to nursing care. Knowledge of TB control, HIV/AIDS and ARV management. Recommendations IMCI training will be an added advantage.
- DUTIES** : Provide quality comprehensive Primary Health Care through promotive, preventative, curative and rehabilitative services for clients and community. Manage obstetric emergencies and high-risk conditions. Provide care that leads to improved health service delivery by upholding Batho Pele principles. Ensure Implementation of norms and standards, quality and clinical audits. Plan and

conduct community awareness campaigns and events to convey health messages that support healthy lifestyle. Supervision of patient reports and intervention, keeping a good valid record on all client interventions. Maintain constructive working relationships with other stakeholders like other Departments, community structures, partners in OSS. Execute duties and functions with proficiency and according to the scope of practice. Support the realization and maintenance of Ideal Clinic Programmes in the community in the facility. Ability to plan and organise own work and that of support officers to ensure proper nursing care. Implement Infection control standards and practices to improve quality of nursing care. Administrative services such as providing accurate statistics for evaluation and future planning. Always promoting scientific quality nursing care by functioning as a therapeutic team co-ordinating between CHC and community and preventing medico-legal hazards. Ensuring proper utilisation of all resources the community is taken into account.

**ENQUIRIES  
APPLICATIONS**

: Mr JM Sikhakhane Tel No: (035) 795 1027/ 035 795 1468  
 : All applications should be forwarded to: The Assistant Director: HRM Nseleni Community Health Centre, Private Bag X 1031, Richards Bay, 3900 or Hand delivered to: 645 Ubhejane Road, Nseleni Township between (7H30-16H00). "Applicants are encouraged to apply for posts through the online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs). Applicants can submit their Z83 and CV directly to the following email address [NseleniCHC.HRJobApplication@kznhealth.gov.za](mailto:NseleniCHC.HRJobApplication@kznhealth.gov.za), due to challenges facing our Post Office prospective applicants are also highly advised to hand deliver or courier their applications instead of sending them via Post Office. Applicants may also visit any of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION  
NOTE**

: The Assistant Director: HRM  
 : Directions to candidates: The following documents must be submitted: Applications for employment form (the new amended Z.83 form must be used) which is obtainable from any government Department or from website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za) Applications must be submitted on the prescribed application for employment fully completed (Z83) form and accompanied by a detailed Curriculum Vitae (CV) only, stating applicants training, qualifications, competencies, knowledge and experience. Documents as per minimum requirements of the post will be requested from shortlisted candidates only on/before the date of interviews. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualifications will be requested when shortlisted to submit a verification certificate from the South African Qualifications Authority (SAQA). Non-RSA Citizens/Permanent residents/ work permit holders must have documentary proof and submit it when shortlisted. Due to large number of applications anticipated receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews. NB: People with disabilities are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

<b><u>POST 42/61</u></b>	:	<b><u>CLINICAL NURSE PRACTITIONER GRADE 1-2 REF NO: NSEL 56/2023 (X1 POST)</u></b>
<b><u>SALARY</u></b>	:	R431 256 – R526 696 per annum. 8% inhospitable area allowance of basic salary, 13th cheque, Medical Aid subsidy (Optional), Housing Allowance (Employee must meet prescribed requirements)
<b><u>CENTRE REQUIREMENTS</u></b>	:	Nseleni Community Health Centre (Umfoloji Mobile Clinic) Grade 12/ Senior Certificate, Basic R425 qualification (i.e. Diploma /Degree in Nursing and midwifery) or Equivalent qualification that allows registration with the SANC as Professional Nurse. Post basic qualification with a duration of at least 1 year in Primary Health Care. Certificate of registration with SANC as a General Nurse, and Primary Health Care. Current SANC receipt (2023), Valid driver's license code 10 (C1) and be able to drive heavy vehicle. <b>Grade 1:</b> A minimum of 4 years appropriate/ recognizable nursing experience after registration with SANC in General Nursing. <b>Grade 2:</b> A minimum of 14 years appropriate/recognisable nursing experience after registration in General Nursing, at least 10 years of the period mentioned above should be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Primary Health Care. NB: All shortlisted candidates will be required to submit proof of work experience signed and stamped by their employers prior to or on the date of interviews, those currently not in-service will be required to submit a certificate of service from their previous employer/s endorsed by HR. Relevant Legal framework such as Nursing Acts, Mental Act, OHS Act, Batho Pele principles and Patient's Rights Charter, Labour Relations Act, Grievance procedures etc. Leadership, organizational, communication, interpersonal relations, co-ordination, planning, report writing, decision making and problem solving skills, conflicts handling and counselling skills. Good insight of procedures and policies pertaining to nursing care. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Leadership, supervisory, organising, decision making, problem solving, conflict management skills. Knowledge of disciplinary and grievance procedures. Sound knowledge of procedures and policies pertaining to nursing care. Knowledge of TB control, HIV/AIDS and ARV management. Recommendations IMCI training will be an added advantage.
<b><u>DUTIES</u></b>	:	Provide quality comprehensive Primary Health Care through promotive, preventative, curative and rehabilitative services for clients and community. Provide care that leads to improved health service delivery by upholding Batho Pele principles. Ensure Implementation of norms and standards, quality and clinical audits. Plan and conduct community awareness campaigns and events to convey health messages that support healthy lifestyle. Supervision of patient reports and intervention, keeping a good valid record on all client interventions. Maintain constructive working relationships with other stakeholders like other Departments, community structures, partners in OSS. Execute duties and functions with proficiency and according to the scope of practice. Support the realization and maintenance of Ideal Clinic Programmes in the community in the facility. Ability to plan and organise own work and that of support officers to ensure proper nursing care. Implement Infection control standards and practices to improve quality of nursing care. Administrative services such as providing accurate statistics for evaluation and future planning. Always promoting scientific quality nursing care by functioning as a therapeutic team co-ordinating between CHC and community and preventing medico-legal hazards. Ensuring proper utilisation of all resources the community is taken into account. Provide other services as directed by the Facility OM according to the needs of the clinic. Encourage research by assisting in regional and developmental projects always making sure that the community needs are taken into account.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mr JM Sikhakhane Tel No: (035) 795 1027/ 035 795 1468 All applications should be forwarded to: The Assistant Director: HRM Nseleni Community Health Centre, Private Bag X1031, Richards Bay, 3900 or Hand delivered to: 645 Ubhejane Road, Nseleni Township between (7H30-16H00). "Applicants are encouraged to apply for posts through the online e-Recruitment system at <a href="http://www.kznonline.gov.za/kznjobs">www.kznonline.gov.za/kznjobs</a> . Applicants can submit their Z83 and CV directly to the following email address <a href="mailto:NseleniCHC.HRJobApplication@kznhealth.gov.za">NseleniCHC.HRJobApplication@kznhealth.gov.za</a> , due to challenges facing our

Post Office prospective applicants are also highly advised to hand deliver or courier their applications instead of sending them via Post Office. Applicants may also visit any of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs)

**FOR ATTENTION  
NOTE**

: The Assistant Director: HRM  
: Directions to candidates: The following documents must be submitted: Applications for employment form (the new amended Z.83 form must be used) which is obtainable from any government Department or from website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za) Applications must be submitted on the prescribed application for employment fully completed (Z83) form and accompanied by a detailed Curriculum Vitae (CV) only, stating applicants training, qualifications, competencies, knowledge and experience. Documents as per minimum requirements of the post will be requested from shortlisted candidates only on/before the date of interviews. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualifications will be requested when shortlisted to submit a verification certificate from the South African Qualifications Authority (SAQA). Non-RSA Citizens/Permanent residents/ work permit holders must have documentary proof and submit it when shortlisted. Due to large number of applications anticipated receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews. NB: People with disabilities are encouraged to apply.

**CLOSING DATE**

: 01 December 2023

**POST 42/62**

: **PHYSIOTHERAPIST – PRODUCTION (GRADE 1,2,3) REF NO: GS 93/23**  
Component: Physiotherapy Department

**SALARY**

: Grade 1: R359 622 per annum  
Grade 2: R420 015 per annum  
Grade 3: R491 676 per annum  
Other Benefits: Medical Aid (optional). 13th cheque, Housing Allowance (employee must meet the prescribed requirements)

**CENTRE  
REQUIREMENTS**

: Greys Hospital, Pietermaritzburg  
: Degree in Physiotherapy. Current registration with the Health Professions Council of South Africa (HPCSA) as a Physiotherapist: Independent Practice. Original registration with the Health Professions Council of South Africa (HPCSA) as a Physiotherapist: Independent Practice. Community service applicants must have independent Physiotherapist practitioner registration by the time of appointment. Persons in possession of a foreign qualification must have an evaluation certificate from the South African Qualifications Association (SAQA). Only Shortlisted candidates will be required to submit proof of experience/ service certificate endorsed by HR Department. **Grade 1:** Experience: None after registration with the HPCSA in respect of RSA qualified employees who performed community service, as required in South Africa. One (1) year relevant experience after registration with the Health Professional Council of South Africa in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Experience: Minimum of 10 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community Service, as required in South Africa. Minimum of 11 years



relevant experience after registration with the Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: Minimum of 20 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills, Attributes and Abilities: Sound knowledge of Physiotherapy diagnostic and therapeutic procedures. Good clinical reasoning and decision making skills. Knowledge on use and care of equipment. Knowledge on scope of practice, ethical codes and relevant legislation. Ability to work within a multi-disciplinary team. Good organisation and time management skills. Excellent communication and interpersonal relations. Basic supervisory skills. Experience in a clinical tertiary setting with complex cases would be an advantage.

- DUTIES** : Responsibility for a clinical caseload – assessing, treating and rehabilitating patients, ensuring continuity of care and provision of assistive aids and mobility devices. Maintain up to date and accurate clinical records and daily statistics, and write reports. Participate in after hours duties which include weekend and public holidays. Promote good health practices and ensure optimal care of the patient. Function within a multi-disciplinary team. Participate in monitoring, audits, data collection and Quality programmes as required. Implementation of departmental policies and procedures. Ensure safety and security and responsible utilisation of equipment and consumable resources of the department. Participate in clinical and non-clinical departmental activities and meetings as allocated by supervisor. Provide assistance and training to junior staff and student physiotherapists.
- ENQUIRIES** : Mrs H. Shanahan Tel No: (033) 897 3795
- APPLICATIONS** : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200
- FOR ATTENTION** : Mrs M. Chandulal
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae. Applicants must fill all sections of Z83. The employment equity target for this post is: African Male, White Male, Indian Male, Coloured Male.
- CLOSING DATE** : 01 December 2023
- POST 42/63** : **PROFESSIONAL NURSE WITH MIDWIFERY (TRAINER) REF NO: EGUM 56/2023 (X1 POST)**
- SALARY** : Grade 1: R293 670 – R337 860 per annum  
Grade 2: R358 626 – R409 275 per annum  
Grade 3: R431 265 – R521 172 per annum  
13th cheque/service bonus, plus Rural allowance 8%, plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)
- CENTRE** : E G & Usher Memorial Hospital
- REQUIREMENTS** : Matric / Senior certificate. Degree or Diploma in general nursing or equivalent qualification that allows registration with the South African Nursing Council as a registered nurse and midwifery. Current registration with SANC 2023 receipt. Registration certificate with SANC as a General Nurse and Midwifery. All the attachments /proof will be submitted by shortlisted candidates only. **Grade 1:** No experience required, **Grade 2:** Minimum of 10 years appropriate and recognizable experience in nursing after registration with SANC as General Nurse. **Grade 3:** Minimum of 20 years appropriate and recognizable experience in nursing after registration with SANC as General Nurse. Knowledge, Skills, Training and Competence Required: Knowledge of nursing care processes and procedure, nursing status and other relevant legal frameworks. Knowledge and experience of public service policies and regulations. Sound management and negotiation skills.

Knowledge of labour relations. Clinical competences. Good verbal and written communication and report writing skills.

**DUTIES**

: Provide quality comprehensive In-patient Care by promoting preventative, curative and rehabilitative services for the clients and community. Administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care. Always promoting scientific quality nursing care by functioning as a therapeutic team co-ordination between hospital and community. Conduct skills audit of the nursing personnel. Conduct training to nursing personnel in order to improve quality of nursing care. Identify the nursing personnel training needs. Facilitate and provide the training to the in-patients and out-patients nursing personnel. Capacitate nursing personnel to develop appropriate nursing care plans as per individual patient's needs. Participate in health promotion and illness prevention initiatives. Create and maintain a complete and accurate nursing record for individual health care user. Utilize human, material promotion and illness prevention initiatives. Develop nursing care plan as per individual patients presenting complaint. Facilitate and assist the development of procedure manual for the wards. Administer treatment plan as per doctor's prescription as per prescribed guidelines. Implementation comprehensive nursing care plan to attain quality patient care.

**ENQUIRIES**

: Mr. M.J Mbali Tel No: (039) 797 8100

**APPLICATIONS**

: Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). No faxed applications will not be accepted. Please note due to large number of applications received, applications will not be acknowledged.

**FOR ATTENTION**

: Human Resource Department

**NOTE**

: The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za), updated and fully detailed Curriculum Vitae. In addition, only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

**CLOSING DATE**

: 01 December 2023 @ 16H00 afternoon

<b><u>POST 42/64</u></b>	:	<b><u>PROFESSIONAL NURSE WITH MIDWIFERY (VMMC) REF NO: EGUM 60/2023 (X1 POST)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R293 670 – R337 860 per annum Grade 2: R358 626 – R409 275 per annum Grade 3: R 431 265 – R521 172 per annum 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)
<b><u>CENTRE REQUIREMENTS</u></b>	:	E G & Usher Memorial Hospital Matric / senior certificate. Degree or Diploma in general nursing or equivalent qualification that allows registration with the South African Nursing Council as a registered nurse and midwifery. Current registration with SANC 2023 receipt. Registration certificate with SANC as a General Nurse and Midwifery. All the attachments /proof will be submitted by shortlisted candidates only. <b>Grade 1:</b> No experience required, <b>Grade 2:</b> Minimum of 10 years appropriate and recognizable experience in nursing after registration with SANC as General Nurse. <b>Grade 3:</b> Minimum of 20 years appropriate and recognizable experience in nursing after registration with SANC as General Nurse. Knowledge, Skills, Training and Competence Required: Knowledge of nursing care processes and procedure, nursing status and other relevant legal frameworks. Knowledge and experience of public service policies and regulations. Sound management and negotiation skills. Knowledge of labour relations. Clinical competences. Good verbal and written communication and report writing skills.
<b><u>DUTIES</u></b>	:	Coordinate all VMMC activities and prepare a conducive/therapeutic environment for the conduct of VMMC. Ensure effective implementation of HIV prevention strategies including condom distribution within the sub district. Outpatient department delegation /allocation of duties. Recruitment of boys for voluntary male medical circumcision. Conducting of MMC on all eligible boys. Ensure conducting of proper nursing documentation on all patients record/clinical audits. Compiling VMMC stats daily, weekly, monthly and quarterly for submission to next reporting level. Develop actions plans on identified gaps and monitor implementation of those plans. Participate in health promotion and illness prevention initiatives. Create and maintain a complete and accurate nursing record for individual health care user. Utilize human, material promotion and illness prevention initiatives. Report and communicate on the continuity of care to the caregivers and members of the health team. Develop nursing care plan as per individual patients presenting complaint. Facilitate and assist the development of procedure manual for the wards. Administer treatment plan as per doctor's prescription as per prescribed guidelines. Implementation comprehensive nursing care plan to attain quality patient care. Keeping quality records for all patients. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patients' needs and expectations according to Batho Pele Principles. Work effectively, co-operatively and amicably with persons of diverse intellectual, cultural, racial or religious differences including the sub district VMMC supporting partners.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mr. M.J Mbali Tel No: (039) 797 8100 Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). No faxed applications will not be accepted. Please note due to large number of applications received, applications will not be acknowledged.
<b><u>FOR ATTENTION NOTE</u></b>	:	Human Resource Department The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of

applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: DUE to financial constraints, No S&T will be paid to candidates when attending the interviews.

<b><u>CLOSING DATE</u></b>	:	01 December 2023 @ 16H00 afternoon
<b><u>POST 42/65</u></b>	:	<b><u>PROFESSIONAL NURSE GENERAL REF NO: EGUM 61/2023 (X2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R293 670 – R337 860 per annum Grade 2: R358 626 – R409 275 per annum Grade 3: R431 265 – R521 172 per annum 13th cheque/service bonus, plus Rural allowance 8%, plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)
<b><u>CENTRE REQUIREMENTS</u></b>	:	E G & Usher Memorial Hospital Matric / senior certificate. Degree or Diploma in general nursing or equivalent qualification that allows registration with the South African Nursing Council as a registered nurse. Current registration with SANC 2023 receipt. Registration certificate with SANC as a General Nurse. All the attachments /proof will be submitted by shortlisted candidates only. <b>Grade 1:</b> No experience required, <b>Grade 2:</b> Minimum of 10 years appropriate and recognizable experience in nursing after registration with SANC as General Nurse. <b>Grade 3:</b> Minimum of 20 years appropriate and recognizable experience in nursing after registration with SANC as General Nurse. Knowledge, Skills, Training and Competence Required: Knowledge of nursing care processes and procedure, nursing status and other relevant legal frameworks. Knowledge and experience of public service policies and regulations. Sound management and negotiation skills. Knowledge of labour relations. Clinical competences. Good verbal and written communication and report writing skills.
<b><u>DUTIES</u></b>	:	Coordinate all VMMC activities and prepare a conducive/therapeutic environment for the conduct of VMMC. Ensure effective implementation of HIV prevention strategies including condom distribution within the sub district. Outpatient department delegation /allocation of duties. Recruitment of boys for voluntary male medical circumcision. Conducting of MMC on all eligible boys. Ensure conducting of proper nursing documentation on all patients record/clinical audits. Compiling VMMC stats daily, weekly, monthly and quarterly for submission to next reporting level. Develop actions plans on identified gaps and monitor implementation of those plans. Participate in health promotion and illness prevention initiatives. Create and maintain a complete and accurate nursing record for individual health care user. Utilize human, material promotion and illness prevention initiatives. Report and communicate on the continuity of care to the caregivers and members of the health team. Develop nursing care plan as per individual patients presenting complaint. Facilitate and assist the development of procedure manual for the wards. Administer treatment plan as per doctor's prescription as per prescribed guidelines. Implementation comprehensive nursing care plan to attain quality patient care. Keeping quality records for all patients. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patients' needs and expectations according to Batho Pele Principles. Work

effectively, co-operatively and amicably with persons of diverse intellectual, cultural, racial or religious differences including the sub district VMMC supporting partners.

**ENQUIRIES  
APPLICATIONS**

: Mr. M.J Mbali Tel No: (039) 797 8100  
: Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). No faxed applications will not be accepted. Please note due to large number of applications received, applications will not be acknowledged.

**FOR ATTENTION  
NOTE**

: Human Resource Department  
: The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

**CLOSING DATE**

: 01 December 2023 @ 16H00 afternoon

**POST 42/66**

: **FORENSIC PATHOLOGY OFFICER REF NO: ETHK 21/2023 (X4 POSTS)**  
Nature of appointment: Permanent

**SALARY**

: R196 536 per annum. Plus benefits, 13th cheque, home owner's allowance, employer's contribution to pension and medical aid (optional -employee must meet prescribed conditions)

**CENTRE  
REQUIREMENTS**

: Ethekwini District - Phoenix MLM  
: NQF Level 4/ Senior Certificate/ Grade 12, Computer literacy and Valid Driver's License. Knowledge, Skills and Competencies Required: Knowledge of mortuary including mortuary administrative processes and policies, Knowledge of medico-legal protocols, policies and prescripts, Knowledge of the Criminal Justice System, Basic knowledge of x-ray techniques, Skills in dissecting techniques, Photography skills, Computer literacy, Basic understanding of biology life science, Skills in customer service and non-confrontational disposition.

**DUTIES**

: To provide and effective and efficient administrative autopsy service: Preparation of relevant documentation required during autopsy process Identification of body to doctor. Taking verbatim notes as dictated by the doctor. Photographing (including downloading of images into relevant database) for identification and record keeping. Collection of exhibits and samples/specimens under direct supervision of medical practitioner. Documentation and appropriate safe keeping and handover of all exhibits to saps and specimens to maintain chain of evidence. Maintain chain of evidence register. Assist families with identification process. To provide and effective an effective transportation services in the collection and off-

loading of bodies from crime scene to the mortuary: Collection and transportation of corpse between death scene and medico legal mortuary including loading and off-loading of corpses. Ensure completion of all relevant documentation necessary in the collection and transportation processes. Admission of bodies into medico mortuary in accordance with prescripts. To maintain a technical autopsy service: Perform reconstruction of a corpse under direction/instruction/supervision of the Medical Officer in charge of the case/s. Movement and weighing of corpse. Ensure washing, shrouding and labelling of bodies post examination and ensuring area of work is maintained in a clean and hygienic condition. Handle and safely guard property of the deceased and disposal of property to next-of-kin in the prescribed manner. To perform all administrative duties including registry, fleet, assets and stock control activities: Typing of post mortem report and any other subsequent documentation generated as a result of the post mortem examination. Communicating and making necessary arrangement with relevant role players in preparation of post mortem examination as per medical officer's instructions. Maintain effective and efficient filing system for all post mortem related documentation and to ensure safe custody thereof. Develop and maintain a database of all information pertaining to the autopsy service and the timely provision of monthly summary statistics to relevant stakeholders. Stock control including early warning arrangement. Reception and switchboard duties. Liaison with next-of-kin, undertakers, municipalities, hospitals, SAPS to arrange burial, cremations and pauper burials of unclaimed bodies. Liaison with court, negotiate court attendance by medical officers and other medico mortuary staff.

**ENQUIRIES  
APPLICATIONS**

: Ms. NI Gumede AD: MLM Phoenix Mortuary Tel No: (031) 701 7558  
 : all applications should be forwarded to: Email to: [EthekwiniDistrictHealth.Jobapp@kznhealth.gov.za](mailto:EthekwiniDistrictHealth.Jobapp@kznhealth.gov.za) Hand delivery: The HR Manager EThekweni District Office, 85 King Cetshwayo Highway Mayville, Durban, 4000 or Posted to: The HR Manager, EThekweni District Office, Private Bag X54318, Durban, 4000.

**FOR ATTENTION  
NOTE**

: Mr DM Sokhela  
 : Applications must be submitted on the NEW prescribed Application for Employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Detailed Curriculum Vitae must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission only from shortlisted candidates. The Reference Number must be indicated in the column (Part A) provided on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification if shortlisted will have to provide an evaluation certificate from the South African Qualifications Authority (SAQA). Non- RSA Citizens/Permanent Residents/ Work Permit holders if shortlisted will be required to provide documentary proof. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE**

: 01 December 2023, (15:00)