

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

OTHER POSTS

<u>POST 44/70</u>	:	<u>HEAD CLINICAL UNIT (MEDICAL) GRADE 1 REF NO: GS 94/23</u> Component: Gastroenterology
<u>SALARY</u>	:	R1 887 363 per annum, (all-inclusive package), consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted overtime which is based on Departmental operational needs. Employee must sign the commuted overtime contract form annually.
<u>CENTRE REQUIREMENTS</u>	:	Greys Hospital, Pietermaritzburg Senior Certificate or equivalent. MBCHB or Equivalent qualification PLUS Registered HPCSA qualification as a Specialist in Internal Medicine (Specialist Physician) Plus Certificate in Gastroenterology (SA) or equivalent qualification (if not trained in South Africa). Current Registration with the Health Professions Council of South Africa as a Gastroenterologist. Five years (5) post registration experience as a Specialist Physician. Recommendations: Experience in managing a Gastroenterology unit. Knowledge, Skills and Experience: Sound clinical Gastroenterology and patient management skills. A working knowledge of human resource management; information management; quality assurance programs; current health and public service legislation, regulations and policy; medical ethics; financial management. Teaching and research experience.
<u>DUTIES</u>	:	Incumbent to be based at Greys Hospital. Clinical Responsibilities: Participation in Tertiary Gastroenterology Services (both In-patient and Out-patient) in the Pietermaritzburg Metropolitan Area including Outreach Programs and development of Gastroenterology services in Area 2. Clinical responsibility in the discipline of Gastroenterology and Internal Medicine with after hours participation (based on departmental operational need). Performance of clinical procedures related to gastrointestinal and hepatic conditions. Management Responsibilities: Development and support of Specialist Gastroenterology Services in the Tertiary Drainage area of Greys Hospital. Oversight and management of clinical and allied staff in the Gastroenterology Unit. Oversight and management of infrastructure, equipment and consumables in the Gastroenterology Unit. Liaison with Institutional Management in hospitals in PMB Metro, the uMgungundlovu District and the Tertiary Drainage area. Liaison with the Head Clinical Department in Internal Medicine in Pietermaritzburg and Head of Gastroenterology at the University of KwaZulu Natal. Participation in and support of administrative and clinical governance activities in the PMB Departments of Gastroenterology and Medicine. Training and Research Responsibilities. Support of Staff Training including subspecialty Gastroenterology training in the PMB Metropolitan area under the auspices of the Department of Gastroenterology at the University of KwaZulu Natal. Participation in and support of the Medical Undergraduate and Postgraduate Training Programs in the PMB Departments of Gastroenterology and Internal Medicine. Participation in and support of clinical research and quality control activities in the PMB Departments of Gastroenterology and Medicine.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr M Bizaare Tel No: (033) 897 3289
<u>FOR ATTENTION NOTE</u>	:	Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200. Mrs M Chandulal Directions to Candidates: NB! Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae. Applicants must fill all sections of Z83. Only shortlisted candidates will be required to submit proof of experience/certificate of service endorsed by HR Department. The Employment Equity Target for this post is: African Male and African Female.
<u>CLOSING DATE</u>	:	18 December 2023

<u>POST 44/71</u>	:	<u>MEDICAL SPECIALIST GRADE 1, 2, 3 REF NO: NGWE 147/2023</u> Department: Radiation Oncology
<u>SALARY</u>	:	Grade 1: R1 214 805 – R1 288 095 per annum Grade 2: R1 386 069 – R1 469 883 per annum Grade 3: R1 605 330 – R2 001 927 per annum Other benefits: all-inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) plus 18% inhospitable allowance plus commuted overtime which is determined by service delivery needs of the department.
<u>CENTRE REQUIREMENTS</u>	:	Ngwelezana Tertiary Hospital Senior Certificate / Grade 12. Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Radiation Oncology. Appropriate tertiary qualification in the Health Science (MBCbB). Initial and current registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Radiation Oncology. Grade 1: No experience required. Grade 2: A minimum of five (05 years relevant experience after registration with Health Profession Council of South Africa (HPCSA) as a Medical Specialist in Radiation Oncology. Grade 3: A minimum of ten (10) years relevant experience after registration with the Health Profession Council of South Africa (HPCSA) as a Medical Specialist in Radiation Oncology. Knowledge, Skills, Attributes and Abilities: Sound clinical concept within the specific domain. Ability to deal with all oncological emergencies. Knowledge of ethical medical practice. Ability to assess, diagnose and manage adult patients with solid organ malignancies and selected lymphomas. Competent in the radiotherapy management of paediatric malignancies. Ability to work in multidisciplinary team. Teaching and supervisory skills. Good verbal and written communication skills and interpersonal skills. Knowledge of all Public Service Legislation, Policies and Procedures. Conflict management skills. Innovation, drive and stress tolerance. Concern of excellence
<u>DUTIES</u>	:	Provision of holistic care for oncology patients in the Northern KZN Oncology complex including Ngwelezana and Queen Nandi Hospitals. Maintain medical records. Participate in the Quality Improvement Programmes of the Department/Hospital. Maintain clinical, professional and ethical standards. Be involved in community-orientated/outreach programmes including the provision of expert advice and services to all health facilities within the province as delegated by head of department and the needs of the province. Participation in provision of postgraduate health personnel teaching, including registrar teaching. Attend and participate in departmental academic sessions and meetings. The successful applicant will be required to perform after hour duties and be part of a multi-disciplinary team when deemed necessary. Active participation in quality improvement programmes including clinical audits and CME activities. Participate in Clinical Governance. Attend to meetings and workshops directed. Comply with all legal prescripts acts, legislative, policies, circulars procedures, guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr NKN Cebekulu Tel No: (035) 901 7000 Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or Hand Delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880.
<u>FOR ATTENTION NOTE</u>	:	Mr MP Zungu Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview

date. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

- CLOSING DATE** : 22 December 2023
- POST 44/72** : **NURSING MANAGER REF NO: NURSMAN/2/2023**
Those who applied previously should re-apply for Nursing Manager
- SALARY** : R1 045 731 per annum, (all-inclusive salary package)
- CENTRE** : Inkosi Albert Luthuli Central Hospital (IALCH)
- REQUIREMENTS** : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council (SANC) 2023 as a Professional Nurse. A minimum of 10-years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 -years of the period referred to above must be appropriate/recognizable experience at management level as an Assistant Manager Nursing. Diploma/Degree in Nursing Administration will be an advantage. Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislative framework governing the public service. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, and other members of the multi-disciplinary team including the writing of reports. Good human relations displaying a concern for patients, promoting and advocating patients needs and expectations (Batho Pele). High concern for excellence, tenacity and resilience. Leadership and management skills. Problem analysis and decision making skills. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the units. Be able to work under pressure.
- DUTIES** : Provide guidance and leadership towards the realization of strategic goals and objectives of the nursing division. Provide professional, technical and management support for the provision of quality patient care through proper management of nursing care programs. Advocate and ensure the promotion of nursing ethos and professionalism. Develop and monitor the implementation of policies, programmes, regulations, practices, procedures and standards pertaining to nursing care. Represent Nursing Department in the Senior Management Team. Establish, maintain and participate in inter-professional and multi- disciplinary teamwork that promotes efficient and effective patient care across all domains. Ensure effective management, supervision and utilization of human and material resources. Ensure adherence to prescribed nursing policies and procedures. Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care. Deal with disciplinary and grievance matters. Evaluate and monitor compliance with clinical protocols, norms and standards of the hospital. Participate in implementation and adherence to National Core

		Standards. Work effectively and amicably with persons of diverse intellectual, cultural, racial or religious differences.
<u>ENQUIRIES</u>	:	Dr LP Mtshali Tel No: (031) 240 1124
<u>APPLICATIONS</u>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.
<u>CLOSING DATE</u>	:	18 December 2023
<u>POST 44/73</u>	:	<u>PHARMACY SUPERVISOR REF NO: EST/62/2023 (X1 POST)</u> Re-advertisement
<u>SALARY</u>	:	R906 540 per annum, all-inclusive salary package. Other benefits: (70% of basic salary and 30% benefits i.e. flexible portion that can be structured in terms of applicable rules). 12% In-hospital area allowance
<u>CENTRE</u>	:	Estcourt District Hospital
<u>REQUIREMENTS</u>	:	Matric/Senior Certificate or equivalent qualification, Degree/Diploma in Pharmacy that lead to registration with Pharmacy Council as Pharmacist, Current registration with South African Pharmacy Council as Pharmacist (2023), Three (03) years' experience after registration with SAPC as Pharmacist, Four CPD entries submitted on SAPC. Recommendations: Drivers licence, Knowledge of Rx Solution system. Knowledge, Skills and Competencies: Knowledge of Acts, current Health and Public Service Legislation, regulations and policies and ability to comply with applicable legislations. Understanding and knowledge of policies and procedures including Good Pharmacy Practice, National Drug Policy, Essential Drug List and Standard Treatment Guidelines, Excellent communication skills both written and verbal. Computer skills, project and time management skills, Sound planning and organising and administrative skills, Ability to be part of a Multi-Disciplinary Team, Commitment to service excellence, good supervisory, analytical and team building skills, Appropriate clinical and theoretical knowledge, Computer literacy with a proficiency in MS Office Software applications, Strong interpersonal, communication and presentation skills.
<u>DUTIES</u>	:	Provide accurate, efficient, comprehensive and cost- effective Pharmaceutical Services in line with the National, Provincial and District strategies and priorities. Assist with the formulation and implementation of Standard Operating Procedures for Pharmaceutical services and ensure they are in line with current statutory regulations and policy guidelines Provide leadership, management and support to all staff under his/her supervision Ensure rational use and management of all

South Africa. Knowledge, Skills, Attributes and Abilities: Basic understanding of treatment principles and options in oncology. Appropriate medical knowledge and sound clinical skills. Good interpersonal skills. Ability to diagnose and manage common medical problems including oncological emergencies. Sound moral values based on integrity, trust and judgment. Sound communication skills. Prior experience in oncology is advantageous. Knowledge of health care system and medical ethics. Knowledge of relevant acts, policies and regulations of the department of health. Excellent human, communication and leadership skills required. Awareness of cross-cultural differences. Concern of excellence.

DUTIES : Work within a multidisciplinary framework in the management of oncology patients. Adhere to departmental treatment guidelines and policies, including exposure to chemotherapy and radiotherapy treatment guidelines. Undertake ongoing care of individual patients. Deal with emotional, social and physical aspects of disease for patients and their relatives. Maintain medical records, including morbidity and mortality statistics. Attend and participate in departmental academic meetings and outreach services to King Cetshwayo District. Rotate through other hospitals in the Northern KZN Oncology Complex including Addington Oncology in Durban. The successful applicant will be required to perform after hour's duties.

ENQUIRIES : Dr NKN Cebekulu Tel No: (035) 901 7000
APPLICATIONS : Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or Hand Delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880.

FOR ATTENTION : Mr MP Zungu
NOTE : Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview date. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

CLOSING DATE : 22 December 2023

POST 44/75 : **ASSISTANT MANAGER NURSING (SPECIALTY) REF NO: EMP 62/2023**
Component: Night Duty Services

SALARY : R683 838 - R767 184 per annum. Other benefits: 13th cheque, home owners allowance employee must meet prescribed requirements, medical aid optional, 8% rural allowance

CENTRE : Queen Nandi Regional Hospital (Empangeni)

REQUIREMENTS

: Diploma/Degree in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse General. Post basic qualification in Advanced Midwifery with duration of at least 1 year, accredited with the SANC. Certificate of Registration with South African Nursing Council (SANC). Current registration with SANC (2023) Minimum of 10years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Recommendation: Degree in Nursing Admin will be an added advantage. Computer literacy & Drivers' License. Knowledge, Skills, Competencies Required: Knowledge of Public Service Acts, regulations and policies. Knowledge of SANC rules and regulations. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks. Good communication, verbal, written, leadership, interpersonal, problem solving, conflict management and decision making skills. Knowledge and experience in implementation of Batho Pele Principles and Patient's Rights Charter, Code of Conduct. Team building and diversity Management skills. Good Leadership skills.

DUTIES

: Provision of strategic leadership and directive during night duties services. Demonstrate effective communication with supervisors, other health professionals and support services personnel and junior colleagues, including more complex report writing when required. Ability to direct a multi-disciplinary team to ensure good patient care. Ensure provision of quality patient care services. Advocate for the maintenance of good clinical governance throughout the facility. Work effectively and amicably, at management level, with persons of diverse intellectual, cultural, racial or religious difference. Deal with disciplinary and grievance matters in monitoring of absenteeism. Able to manage own work and that of units reporting to the post, and to ensure appropriate interventions to enhance nursing services. Able to develop and maintain a nursing service environment that promotes the rights of patients, advocating and facilitating proper treatment and care and ensuring that the principles of Batho Pele are adhered to. Able to develop contacts, build and maintain a network of professional relations in order to enhance service delivery. Monitor and evaluate staff performance in terms of EPMDS. Ensure proper utilization of resources and exercise care over government property. Demonstrate the required computer literacy to adequately manage information according to the requirements of the hospital. Able to plan, maintain and control the nursing services budget for the relevant area. Manage all complaints in an amicable manner. Supervise the hospital during the night. Do rounds throughout the hospital to ensure effective and efficient health services. Demonstrate effective communication with patients, visitors, supervisors, and other health professionals and junior colleagues. Ensure staff development and updates on current changes in clients management. Implementation and management of Infection control and prevention protocols. Ensure effective and harmonious management of the hospital during the night. Ensure smooth running of all processes during the night including support services e.g. Blood Bank Laboratory, Cleaning, Security, transport, etc. Ensure adequate staff coverage and distribution where need be.

ENQUIRIES

: Mrs J Marais Tel No: (035) 907 7005

APPLICATIONS

: All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880.

**FOR ATTENTION
NOTE**

: Deputy Director Human Resources Mr SM Ndabandaba Tel No: (035) 907 7011
: Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. Detailed Curriculum Vitae (CV). Information such as educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. General information: Short-listed candidates must available for interviews at a date

and time determine by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s and/or certified copies of qualifications and registration certificates (where applicable) prior to the date of the interview.

CLOSING DATE : 22 December 2023

POST 44/76 : **HEAD OF DEPARTMENT (PND 3) REF NO: PMMC07/2023 (X1 POST)**

SALARY : Grade 1: R645 720 per annum. 8% in-hospitable area allowance, 13th cheque, medical aid (optional) and housing allowance.

CENTRE : Prince Mshiyeni Memorial Campus

REQUIREMENTS : Senior Certificate/Grade 12 plus Diploma /Degree in Nursing and Midwifery plus Post Basic qualification in Nursing Education registered with the South African Nursing Council (SANC). Shortlisted candidates will be required to submit proof of current registration with the South African Nursing Council (SANC) 2023. A minimum of nine (9) years appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC. At least four (4) years of the period referred to above must be appropriate/recognizable experience in Nursing Education after obtaining the post-basic qualification in Nursing Education. Unendorsed valid Code EB driver's licence. Recommendations: Masters' Degree in Nursing. Post - registration qualification in Nursing Management/Nursing Administration/Health Science Management. Basic Computer Literacy. Post Basic qualification (R212). Knowledge, Skills and Experience: The incumbent of this post will report to the Principal of Prince Mshiyeni Memorial Campus and will be responsible coordinate to implement and monitor an effective and efficient nursing education and clinical training system. The ideal candidate must: Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labour Relations Act, etc. Have in-depth knowledge of procedures and processes related to nursing and nursing education and training. Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council. Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice. Possess knowledge of curriculum development and review. Knowledge of procedures and processes related to coordination of Basic and Post-Basic Nursing including the Diploma in Nursing (General, Community, Psychiatry) and Midwifery, Diploma in Nursing, Higher Certificate in Nursing, Advanced Diploma in Midwifery and Post-Graduate Diploma's in Nursing. Possess proficiency in teaching and assessment in Nursing Education. Possess sound knowledge of planning, scheduling, implementation of Nurse training programmes. Possess sound conflict and decision-making/problem solving skills. Have good research and analytical skills. Have excellent communication and presentation skills (both verbal and written).

<u>DUTIES</u>	: Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook. Good interpersonal relations. Ability to work within set deadlines. : Coordinates the provision of education and training of students Nurses. Manage clinical learning exposure to students between college and clinical areas. Coordinates and ensure clinical accompaniment of students. Coordinates the implementation of R171 including teaching and learning and assessment in the first to third year level including General Nursing Science, as well as the R425 GNS component. Develops and ensure implementation of quality assurance programmes. Collaborates with other internal and external stakeholders and build a sound relationship within the Department. Supervision and management of performance and development of staff under your discipline in accordance with EPMDS policy. Oversees the supervision of students. Policy analysis and development. Development and review of nursing curricula for all categories of training. Implements the new nursing programmes in line with SANC and CHE regulations. Participates in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participates in all governance structures of the College.
<u>ENQUIRIES</u>	: Mrs R Bridgemohan Tel No: (031) 907 8314
<u>APPLICATIONS</u>	: Applications should be directed to: The Registrar: Prince Mshiyeni Memorial Campus, Private Bag X10, Mobeni,4060.
<u>FOR ATTENTION</u>	: Miss NP Mkhwanazi
<u>NOTE</u>	: Applications must be submitted on the most recent prescribed Z83 application form for employment obtainable from all Public Service Departments or from website-www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The reference number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. Faxed and emailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Shortlisted candidates in possession of a foreign qualification will be required to submit an evaluation certificate from the South Africans Authority (SAQA). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Please note that communication will only be entered into with candidates that have been shortlisted. If you have not heard from us within two months after the closing date, please consider your application as being unsuccessful. Due to financial constraints, S&T claims will not be paid to candidates who attended interviews.
<u>CLOSING DATE</u>	: 18 December 2023
<u>POST 44/77</u>	: <u>OPERATIONAL MANAGER NURSING (SPECIALTY NURSING STREAM) REF NO: OMN: (SPEC NURS STREAM) CRIT CARE/1/2023 (X1 POST)</u> Department: Nursing (Paediatric ICU)
<u>SALARY</u>	: Grade 1: R627 474 per annum. Plus 13th cheque, housing allowance: employee must meet prescribed requirements. Medical aid: optional.
<u>CENTRE</u>	: Inkosi Albert Luthuli Central Hospital
<u>REQUIREMENTS</u>	: Grade 12/Matric/Senior Certificate or equivalent qualification. Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council (SANC) 2023 as a Professional Nurse. One (1) year Post Basic Nursing Qualification Diploma/Degree in Intensive Care Nursing/Critical Care Nursing Science (R212). Current registration with SANC as a Professional Nurse and Critical Care Nurse Specialist. A minimum of 9 years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in general nursing. At least Five (5) years of the period referred above must be appropriate/recognisable

experience in the Critical Care department after obtaining the one (1) year post basic qualification in Critical Care Nursing. Recommendation: Neonatal/paediatric nursing experience will be an added advantage. (No copies/qualifications/proof, only Z83 and CV submitted on application). Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. Demonstrate understanding of HR and Financial policies. In-depth knowledge on procedures, policies, prescripts related to nursing care. Ability to make independent decisions, problem solving and conflict management. Skills: Leadership, planning and organizational, decision making, interpersonal skills within the limits of the public sector. Personal attributes: responsiveness, communication skills for dealing with patients, professionalism, supportive, assertive, writing of reports when required and must work within multi-disciplinary team. Demonstrate basic computer literacy as a support tool to enhance service delivery.

DUTIES :

Coordination of optimal, holistic specialized nursing care provided within set standards and a professional/legal framework. Manage effectively the utilization and supervision of resources. Coordination of the provision of effective training and research. Provision of effective support to Nursing Services. Maintain professional growth/ethical standards and self-development. Ensure cost effective, equitable and efficient high quality patient care. Maintain quality standards by ensuring compliance with Regulated Norms and Standards and Ideal Hospital Realization and Maintenance. Develop and implement quality assurance programs, policies, operational plan, standard operating procedures and guidelines for the unit. Ensure Paediatric related Programmes are implemented. Monitor and evaluate the care and management of all patients and ensure the maintenance of accurate and complete patient records (data management). Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs and expectations (Batho Pele). Demonstrate effective communication with patients, supervisors and other clinicians. Participate in monitoring the training needs of staff and be actively involved in in-service education for staff to accumulate CPD points. Promote ethics and professionalism in the work environment. Be cognisant of measures to prevent patient safety incidents and litigation. Work effectively as a supervisor with persons of diverse cultural, intellectual, racial and religious groups. Perform duties as delegated by the supervisor, including relief duties.

ENQUIRIES :

APPLICATIONS :

H Ndemera Tel No: (031) 240 1063

All applications must be addressed to the Human Resources Manager and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE :

An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are

encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 18 December 2023
- POST 44/78** : **OPERATIONAL MANAGER: NURSING (SPECIALTY) REF NO: ETH DO 22/2023 (X1 POST)**
- SALARY** : R627 474 – R703 752 per annum. Plus benefits. 13th cheque, homeowner's allowance, employers' contribution to pension and medical aid (optional – employee must meet prescribed conditions
- CENTRE REQUIREMENTS** : KZN Children's Hospital
Basic R425 Degree/Diploma in General Nursing and Advanced Midwifery or Paediatrics A minimum of 9 years appropriate/recognizable nursing experience after registration as a professional nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate or recognizable experience after registration in the said specialty (Advanced Midwifery or Paediatrics). Current registration with SANC (2023). Only shortlisted candidates will be required to submit proof of all documents, certificate of service endorsed by HR Department. Knowledge, Skills, Training and Competencies Required: Leadership, Organizational, Decision making and problem solving abilities within the limit of public sector and institutional policy framework. Knowledge on nursing care processes and procedures, nursing statuses and the relevant legal framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining nursing care, computer skills in basic programmes.
- DUTIES** : Assists the Assistant Nurse Manager to: Co-ordinate the programmes by planning, implementing, monitoring and evaluating health care services given in a Paediatric unit. effectively deploying Nursing and ancillary staff on a 7 day – 24-hour basis to ensure an efficient, balanced and safe service; ensuring optimum utilization of the Paediatric services, Monitoring and controlling the provision of the correct and adequate resources within reasonable limits: equipment, pharmaceuticals, surgical supplies, etc., relevant to the unit. Supervising and exercising effective cost containment; Supervising and exercising accurate and timeous record keeping. Ensuring a high standard of infection control as well as the safety and hygiene of the entire Paediatric unit. Ensuring the health and safety of each patient accessing the Paediatric services; Promoting and exercising harmonious interpersonal, interdisciplinary, and interdepartmental relationships; Implementing and supervising Quality Improvement; and developing risk management systems; Ensuring all staff are conversant with the objectives and policies of the institution and department; Participating in and supervising the development and implementation of effective systems (policies, procedures, structures); Participates in research and ethical decision-making, supervises and / or conducts product samples. Controls and analyses audit systems available, e.g. documentation and clinical auditing; Maintains and utilizes statistical information to ensure efficient, effective and economical services are provided. Assist with the implementation of National Health Programmes, which contributes to the reduction in Child Mortality and morbidity. Participates in the personnel management of the staff in the Paediatric unit: Orientation and induction of all new personnel to the department as a whole and component in particular; Conducts, arranges, supervises and evaluates in-service and ongoing education to enhance skills and knowledge and provide a high quality patient service; Encourages self-development for self and all personnel, particularly in the specialized unit. Ensures all staff are kept up to date of new developments, technique, information and knowledge; Develops and disseminates knowledge and skills particular to the specialized unit; Promotes effective communication; Acts as a role model to all staff; Conducts staff appraisal, counsels as required, disciplines within the scope of the regulations, conducts informal investigations, deals with and refers grievances, and interacts with organized labour.
- ENQUIRIES APPLICATIONS** : Mrs. ZB Khumalo, Acting CEO KZN CH Tel No: (031) 812 1400
: All applications should be forwarded to: Email to: EthekwiniDistrictHealth.HRJobApplication@kznhealth.gov.za Hand delivery: The

HR Manager EThekwini District Office, 85 King Cetshwayo Highway, Mayville, Durban, 4000 or Posted to: The HR Manager, EThekwini District Office, Private Bag X54318, Durban, 4000.

**FOR ATTENTION
NOTE**

: Mrs MR Mkhize
: Applications must be submitted on the NEW prescribed Application for Employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Detailed Curriculum Vitae must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission only from shortlisted candidates. The Reference Number must be indicated in the column (Part A) provided on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification if shortlisted will have to provide an evaluation certificate from the South African Qualifications Authority (SAQA). Non- RSA Citizens/Permanent Residents/ Work Permit holders if shortlisted will be required to provide documentary proof. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

CLOSING DATE

: 18 December 2023

POST 44/79

: **PHYSIOTHERAPY ASSISTANT DIRECTOR REF NO: NDH24/2023 (X1 POST)**

SALARY

: Grade 1: R578 367 per annum
Grade 2: R658 482 per annum
Plus 13th cheque, medical aid (optional), and housing allowance (employee must meet prescribed requirements)

**CENTRE
REQUIREMENTS**

: Northdale Hospital
: Grade 12/National senior certificate, Bachelor's degree/ National diploma in physiotherapy, Current registration with Health Professions Council of South Africa as a Physiotherapist, A minimum of five (5) years' experience as a qualified physiotherapist post OSD of which three (3) years must be in supervisory position. Knowledge, Skills and Competencies Required: Knowledge of Physiotherapy high quality diagnostic, assessment and therapeutic procedures. Sound knowledge of the application of clinical Physiotherapy theory, practices and ethics. Ability to plan, organise and manage resources (human and material). Sound knowledge of policies, procedures, acts and charters. I.e. National rehabilitation policy, National health policy, Batho Pele principles, patient rights charter, Ideal Hospital Realization and Maintenance Framework (IHRM), Ethical code of conduct, Health and safety etc. Excellent communication, leadership, interpersonal skills, conflict management and knowledge of labour relations, disciplinary and grievance procedures. Excellent computer literacy skill. Ability to function under pressure.

DUTIES

: Provision of high-quality diagnostic and therapeutic services to clients, in collaboration with multidisciplinary team. Provide a consultative physiotherapy and rehabilitation services to health professionals and patients. To supervise all Rehabilitation staff (Physio, Occ Therapy and Speech Therapy) at NDH and PMBAT Centre. Manage the allocated budget and implement the financial management system for the rehabilitation department. Good formulation and amendments of physiotherapy departmental policies. Development, implementation and supervision of quality improvement programmes within the rehabilitation department. Development and implementation of assessment and treatment protocols and guidelines in line with local and international standards and best practice. Provision of supervision and implementation of employee performance management and development systems for junior staff. Provide

expect advice and guidance on the selection and purchase of rehabilitation equipment whilst ensuring quality cost effectiveness. Keep records of all CPD points and Certificates of trainings attended by staff. Attend HOD meeting when required, represent MDT in the meetings, provincial and district. Give feedback and action plan of the resolutions from the meetings. Monitor absenteeism and leave management of the staff. Compile EPMDS reports of all staff at NDH and PMBATC. Collect and analysing departmental statistics before submission. To solve complex professional problems and policy issues by exercising sound judgment on the best possible outcome.

- ENQUIRES APPLICATIONS** : Mrs TN Shamwange Tel No: (033) 397 6448
- FOR ATTENTION NOTE** : All applications to be posted to: The Human Resource Department, Northdale Hospital, Private Bag X9006, Pietermaritzburg, 3201.
- : Mrs NR Madlala
- : The applicants must include only completed and signed new Z83, obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of identity Documents, Senior Certificate, and the highest required qualification as well as driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview.
- CLOSING DATE** : 18 December 2023
- POST 44/80** : **CHIEF PHYSIOTHERAPIST REF NO: NDH 25/2023 (X1 POST)**
- SALARY** : Grade 1: R520 785 – R578 367 per annum
Grade 2: R595 251 – R658 482 per annum
Other benefits: 13th cheque, housing allowance (employees must meet the prescribed requirements), (medical aid optional).
- CENTRE REQUIREMENTS** : Northdale Hospital
- : National senior certificate/Grade 12. Bachelor's degree/National diploma in physiotherapy. Registration with Health Professions Council of South Africa as a Physiotherapist independent practice. Current registration with Health Professions Council of South Africa. A minimum of (3) years-experience as a qualified physiotherapist post OSD. NB: Only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and Experience: Knowledge of Physiotherapy diagnostic assessment and therapeutic procedures, Good clinical decision making skills, Ability to plan, organise and manage resources (human and material), Good supervisory skills for junior staff and students, Good knowledge of ethical code and scope of practice, Ability to problem solving, Computer literacy and knowledge of administrative tasks, Excellent communication skills, interpersonal relationship. Ability to function under pressure. A sound knowledge of departmental policies and procedures (DOH). Sound knowledge of policies, procedures, acts and charters e.g. National rehabilitation policy, National health policy, Batho Pele principles, patients' rights.
- DUTIES** : Provision of high quality diagnostic and therapeutic services to clients, in collaboration with multidisciplinary team. Assisting in development and implementation of assessment and treatment protocols and guidelines in line with local and international standards and best practice. To solve complex professional problems and policy issues by exercising sound judgment on the best possible outcome. Assisting in formulation and amendments of Rehabilitation departmental policies. Assisting in development, implementation and supervision of quality improvement programmes within the Rehabilitation department. Provision of supervision and implementation of employee performance management and development systems for junior staff. To supervise all Rehabilitation staff (Physio, Occ Therapy and Speech Therapy) at NDH. To mentorship the CSO Physiotherapists and Provide clinical training to physiotherapy students from tertiary institutions. Assist in providing advice and guidance on the selection and purchase of rehabilitation equipment whilst ensuring quality cost effectiveness.
- ENQUIRES APPLICATIONS** : Mrs TN Shamwange Tel No: (033) 397 6448
- FOR ATTENTION** : All applications to be posted to: The Human Resource Department, Northdale Hospital, Private Bag X9006, Pietermaritzburg, 3201.
- : Mrs NR Madlala

- NOTE** : The applicants must include only completed and signed new Z83, obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of identity Documents, Senior Certificate, and the highest required qualification as well as driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview.
- CLOSING DATE** : 18 December 2023
- POST 44/81** : **OPERATIONAL MANAGER NURSING REF NO: 62/2023 (X2 POSTS)**
(General (X1 Post), Night Duty X1 Post)
- SALARY** : Grade 1: R497 193 - R559 686 per annum
Grade 2: R575 898 - R645 720 per annum
Other benefits: 12% Rural Allowance, 13th Cheque, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : Vryheid Hospital
: Diploma/B degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwifery. Registration certificates with the SANC as Professional Nurse and Midwifery. Minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Proof of current registration with the SANC will be requested only if shortlisted. Proof of current/previous work experience endorsed and stamped by the employer(s) will be requested only if shortlisted. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedure. Knowledge of Nursing Act, Health Act, Occupational Health and Safety Act. Display a concern for patients, promoting and advocating proper treatment. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Report writing skill. Recommendation: Registration certificate with SANC in Nursing Administration.
- DUTIES** : Provide effective management and professional leadership by ensuring that the unit is organized to provide quality nursing care. Ensure implementation of Department policies. Ensure monitoring and evaluation of care and management of all patients and the maintenance of accurate and complete patient records. Participate in the analysis, formulation and implementation of the nursing policies and procedures. Supervise the implementation of health care delivery policies, clinical guidelines, protocols, Operational and Strategic plans aimed at improving service delivery. Ensure implementation of National Core Standards, evaluate and monitor progress. Promote implementation of Batho Pele Principles, Patient's Rights Charter and acceptable professional ethical standards within the applicable legal framework. Evaluate patient care programs from time to time and make proposals for improvement that is supported by a strong work ethic. Ensure efficient data flow and information management. Ensure reporting and management of Patient Safety Incidents. Ensure effective implementation of infection Prevention and Control practices by all staff including support services and cleaning staff. Exercise control over discipline, grievance and Labour issues in the Hospital. Monitor the implementation of EPMDS for all staff. Formulate in-service training programmes and participates in the training and development of staff. Manage and monitor proper utilization of Human, Financial and Physical resources. Maintain constructive working relationship with the nursing and multidisciplinary team. Fulfil the oversight role of the institution in the absence of executive management. Treat complex health conditions presented at health care facilities. Collaborate with other members of the health care teams to identify actual and potential areas for nursing and potential areas for nursing and health research in order to improve or maintain quality care.
- ENQUIRIES APPLICATIONS** : Ms Khumalo NJ (Acting CEO) Tel No: (034) 982 2111, ext. 5918
: All applications should be forwarded to: Assistant Director: HRM, Vryheid District Hospital, Private Bag X9371, Vryheid, 3100 or be hand delivered at Human Resource Office no 9
- NOTE** : Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be

completed in full and accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The Employment Equity Target is an African Males. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

<u>CLOSING DATE</u>	:	29 December 2023
<u>POST 44/82</u>	:	<u>CLINICAL PROGRAMME COORDINATOR – OPERATION SUKUMA SAKHE & TRADITIONAL HEALTH PRACTITIONERS REF NO: UMZIN/26/2023</u>
<u>SALARY</u>	:	Grade 1: R497 193 per annum. Other benefits: 13th cheque, medical aid: optional homeowner's allowance: employee must meet prescribed requirements. rural allowance on claim basis.
<u>CENTRE REQUIREMENTS</u>	:	UMzinyathi Health District Office Grade 12/Matric certificate. An appropriate B Degree/ National Diploma or equivalent qualification in Nursing Plus Minimum of 7 years appropriate /recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. Current Registration with SANC. Valid Driver's License – Code 8 plus. Recommendations: Knowledge, Skills and Competencies Required: Project management. Excellent management, facilitation, communication and interpersonal skills. Report writing abilities. Financial Management skills. Empathy and counselling skills and knowledge. Ability to make independent decisions. An ability to priorities issues and other work related matters and to comply with timeframes. Proven initiative, decisiveness and the ability to acquire new knowledge swiftly. A clear understating of challenges facing the Public Sector.
<u>DUTIES</u>	:	Monitor the effectiveness of OSS and THP structures in line with the DHP and APP. Contribute to the reduction of maternal and child mortality rate through structured capacity building of all external OSS key. Contribute in the combatting of HIV/AIDS and TB through achieving the 95 95 95 targets and involving all OSS structures. Contribute in the management and combatting of non-communicable diseases through structured capacity building of THP's and OSS structures. Contribute in the combatting of other communicable diseases through structured capacity building, support and guidance in non-health sectors. Ensure COVID 19 vaccination demand creation to external stakeholders. Ensure that all OSS structures are aware and have a role to play in all health programmes, projects and initiatives including condom distribution and men's health matters. Ensure that all THP structures are aware and have a role in all health programmes, projects and initiatives including condom distribution and men's health matters. Ensure a structured referral pathway for the THP's so relations are strengthened with DOH and THP's. Timeous compilation and submission of OSS and THP reports to the next level of Management and Province. Leading the Community Based Model Capacity Building for THP's and OSS structures so a comprehensive package of services is rendered at a household level with the Outreach Teams, Household Champions and CHW's. Assist the Sub-Districts in coordinating successful LTT and THP meetings. Ensure functional war rooms through intersectoral collaboration. Involving the OSS structures and THP's in all health calendar day activities and events.

ENQUIRIES : Mrs S Sibiyi Tel No: (034) 299 9114

APPLICATIONS : All applications should be forwarded to: The Human Resource Office, 34 Wilson Street, Umzinyathi Health District Office, Dundee, 3000 Private Bag X2052, Dundee, 3000. Applications may also be emailed to: Umzinyathi.HR.JobApplication@kznhealth.gov.za

FOR ATTENTION : Mr SAF Sikhakhane

NOTE : Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE : 18 December 2023 @16:00

POST 44/83 : **CLINICAL PROGRAMME COORDINATOR (MENTAL HEALTH & NCD) REF NO: UMZIN/25/2023 (X1 POST)**

SALARY : R497 193 per annum. Other benefits: 13th cheque. home owner's allowance (employee must meet prescribed requirements. medical aid (optional). rural allowance (on claim basis).

CENTRE : Umzinyathi Health District Office

REQUIREMENTS : Grade 12/Matric certificate. An appropriate B Degree/National Diploma or equivalent qualification in Nursing plus Minimum of 7 years appropriate /recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. Current Registration with SANC. Valid Driver's License – Code 8 plus Knowledge, Skills, Training and Competencies Required: Strong interpersonal and communication skills. Report writing. Knowledge on District Health Systems. Knowledge of relevant regulation and policies. An understanding of challenges facing the Public Health sector. Ability to translate and transform objectives into practical plan Leadership, organizational, decision making and problem solving abilities within the DHS framework.

DUTIES : Monitor strengthening of health system effectiveness. Conduct all Mental Health and Non-Communicable Diseases trainings. Contribute to the reduction of Mental Health complications. Ensure that proper screening of Mental Health is conducted. Ensure that proper screening of Non-Communicable diseases is conducted. Ensure integration with the TB, HIV, MCWH programmes. Ensure compliance of Mental Health and Non-Communicable diseases treatment. Support in the formulation and sustainability of support and adherence clubs. Monitor improvement quality of care by ensuring that all PHC facilities and the CHC are providing the full package of care to Mental Health Care Users. Ensuring Mental Health and Non Communicable Diseases capacity building and sustainability of the functioning of Clinic Committees. Orientation and Induction of all new PHC Supervisors, OM's and PHC Trainers on the Mental Health and Non-Communicable Diseases. Ensure timeous compilation and submission of Mental Health and Non-Communicable reports to the next level of Management, HRD and the RTC. Ensure capacity building of Outreach Team Leaders, CHW's and other PHC Outreach teams on Mental Health and Non-Communicable Diseases. Ensure mentoring and coaching of the District Programme Managers on Mental Health issues. Ensure the Mental wellbeing of the personnel within the district and offer the necessary care, treatment, support and referral.

ENQUIRIES : Mrs S Sibiyi Tel No: (034) 299 9114

APPLICATIONS : All applications should be forwarded to: The Human Resource Office, 34 Wilson Street, Umzinyathi Health District Office, Dundee, 3000 Private Bag X2052, Dundee, 3000. Applications may also be emailed to: Umzinyathi.HR.JobApplication@kznhealth.gov.za

FOR ATTENTION : Ms M Ngwenya

NOTE : Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE : 18 December 2023 @16:00

- POST 44/84** : **CLINICAL PROGRAMME CO-ORDINATOR REF NO: IPC/2/2023 (X1 POST)**
 Department: Infection Prevention and Control Practitioner
 Those who applied previously should re-apply for Clinical Programme Co-Ordinator
- SALARY** : Grade 1: R497 193 per annum. Plus 13th cheque, Housing Allowance: Employee must meet prescribed requirements. Medical Aid: optional.
- CENTRE** : Inkosi Albert Luthuli Central Hospital
- REQUIREMENTS** : Senior Certificate/Grade 12. Basic R425 qualification (i.e. diploma / degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council (SANC) 2023 as a Professional Nurse. A minimum of 7 years appropriate /Recognized Experience in Nursing after registration with SANC in General nursing. Knowledge, Skills and Competencies: Demonstrate an in depth understanding of nursing legislation and related legal and Ethical nursing practices and how this impacts on service delivery. Knowledge of Infection Control policies and guidelines. Leadership, Organizational, Decision making and problem solving skills. Good communication, interpersonal relations. Demonstrate basic understanding of Human Resource and Financial policies and Practices.
- DUTIES** : Develop and implement an Infection prevention and control plan for the institution. Ensure that Infection prevention and control as well as Antibiotic stewardship committee are in place and functional. Promote Infection prevention and culture within the institution by conducting relevant workshops, Audits, meetings and awareness. Identify Infection control risks and make recommendations on mitigation strategies. Provide training to all categories of staff on Infection policies, principles and practices. Conduct Infection prevention and control Surveillance and report on incidence and prevalence of alert organisms and communicable diseases to District and to Communicable Disease Centre. Identify and report all Hospital Acquired Infections. Visits the Departments within the institution to identify infection prevention and control risks. Ensure that all departments comply with Infection Prevention and control Framework, protocols and guidelines. Identify outbreaks of infections, initiate investigation and control measures in collaboration with Infection prevention and control Committee. Provide effective and efficient Infection Prevention and Control service in the institution. Serve as a Clinical governance champion in the facility, ensuring effective clinical risk management system. Review institutional Infection prevention and control Standard operating procedures. Provide advice on various aspects of infection prevention and control, relevant policies to management.
- ENQUIRIES** : Mrs H Ndemera: Acting Nurse Manager Tel No: (031) 240 1063
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will

be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 18 December 2023
- POST 44/85** : **OPERATIONAL MANAGER NURSING: GENERAL STREAM REF NO: OPMAN (GEN NURS-CARDIOTHOR)/3/2023 (X1 POST)**
Department: Cardiothoracic ward
Those who applied previously should re-apply for Operational Manager Nursing: General Stream
- SALARY** : Grade 1: R497 193 per annum. Plus 13th cheque, housing allowance: employee must meet prescribed requirements. medical aid: optional.
- CENTRE** : Inkosi Albert Luthuli Central Hospital
- REQUIREMENTS** : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council (SANC) 2023 as a Professional Nurse. A minimum of 7 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General nursing is required. Knowledge, Skills, Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patients' needs, requirements and expectations. Demonstrate ability to provide support and guidance within the unit. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate working knowledge of the hospital information system to enhance quality in the service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to manage data and information management of the department. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.
- DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards as determined legislative framework and national Core Standards and Office of Health Standard Compliance. Perform duties within the ambits of legal framework as required. Ensure compliance to professional and ethical practice. Work effectively and amicably at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Perform duties as delegated by the supervisor and relief duties of the assistant nurse manager's office as required. Ensures implementation of programs relevant to the area of work. Participates in quality improvement, IPC and Health and Safety committees.
- ENQUIRIES** : H Ndemera: Acting Nurse Manager Tel No: (031) 240 1063
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South

African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 18 December 2023
- POST 44/86** : **CLINICAL PROGRAMME COORDINATOR (CASE MANAGER) REF NO: NGWE 149/2023**
- SALARY** : R497 193 – R559 686 per annum. Other benefits: 13th cheque, medical aid (optional), housing allowance (employee must meet the prescribed requirements), 8% in-hospitable area allowance.
- CENTRE** : Ngwelezana Tertiary Hospital
- REQUIREMENTS** : Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allows registration with SANC as a Professional Nurse. Registration with the SANC as a Professional Nurse. Current SANC receipt. A minimum of 7 years appropriate/recognizable experience in nursing after registration with SANC as a professional nurse. Diploma in Nursing Management. Computer Literacy. Knowledge, Skills, Attributes and Abilities: Ability to make independent decisions, problem solving and conflict resolution. An understanding of the challenges facing the public health sector. Ability to prioritize issues and other work related matters and to comply with time frames. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework. High level of accuracy.
- DUTIES** : Management of private hospital patients (Medical Aid, Prisoners, SANDF, SAPS, RAF, COIDA) and all other full paying patients (H3) to optimize revenue generation. Engage Clinical Heads to optimize rational resource utilization. Monitoring of bed occupancy / bed utilization. Maintaining a central booking system for the hospital. Ensure stakeholders involvement in clinical and management decisions on patient care. Monitor the implementation of memorandums of understanding. Ensure that coding is done according to ICD10 coding system. Monitor and analyze data and make recommendations with regard to managed health care e.g. waiting times, etc. Utilize information technology (IT) and other management information systems to manage information for the enhancement of service delivery. Evaluate the content of minimum program data sets and utilize it to compare interventions and outcomes. Analyze and interpret program information to evaluate the quality and cost effective of the health care delivery approaches. Conduct staff meetings to disseminate information such as new developments on policies and guidelines.
- ENQUIRIES** : Dr BS Madlala Tel No: (035) 901 7000
- APPLICATIONS** : Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880
- FOR ATTENTION** : Mr MP Zungu
- NOTE** : Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by

shortlisted candidates to Human Resource on or before the day of the interview date. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

<u>CLOSING DATE</u>	:	22 December 2023
<u>POST 44/87</u>	:	<u>ULTRASONOGRAPHER GRADE 1, 2 & 3 REF NO: PSH 93/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R444 741 –R506 016 per annum, 17% rural allowance Grade 2: R520 785 – R595 251 per annum, 17% rural allowance Grade 3: R612 642 - R658 482 per annum, 17% rural allowance
<u>CENTRE REQUIREMENTS</u>	:	Port Shepstone Hospital Grade 12/Std 10 Certificate Plus. National Diploma/Degree in radiography [Ultrasound] Plus Registration Certificate with HPCSA as an Independent Practitioner [Ultra-sonographer] Plus Current Registration with HPCSA as an Ultra-sonographer for 2023-2024 Certificate of service endorsed by HR. Valid driver's license code EB. Grade 1: Experience: None after registration with the HPCSA in respect of RSA qualified employees who performed community service, as required in South Africa. One (1) year relevant experience after registration with the Health Professional Council of South Africa in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Grade 2: Experience: Minimum of 10 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 11 years relevant experience after registration with the Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: Experience: Minimum of 20 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills and Competencies Required: Sound knowledge of diagnostic ultrasound procedures and equipment. Clinical competency procedures and dexterity. Knowledge of relevant Health & Safety Acts. Good communication and interpersonal skills. Ability to work as team.
<u>DUTIES</u>	:	To provide high quality ultrasound services. Give factual information to patients. Provide education on patients' conditions whilst upholding patient's rights. Execute all clinical procedures competently to prevent complications. Compile reports and statistics. Participate in Quality Assurance Programme. Assist with bookings of ultrasound patients. Participate in EPMDS. Promote Batho Pele Principles in the execution of duties for effective service delivery. Perform both general and

obstetric/gynecological scans. Provide training, guidance and supervision to junior staff or students. Perform other duties as per delegation by radiography management.

ENQUIRIES : Mr JP Jwara Tel No: (039) 688 6154/3 or Tel No: (039) 688 6000
APPLICATIONS : should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, Private Bag X5706, Port Shepstone, 4240 Or 11 – 17 Bazley Street, Port Shepstone, 4240.

FOR ATTENTION : Mr ZM Zulu
NOTE : The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.

CLOSING DATE : 18 December 2023

POST 44/88 : **PARAMEDIC REF NO: EMS UGU 04/2023 (X2 POSTS)**

SALARY : Grade 3: R440 904 per annum
Grade 4: R516 273 per annum

CENTRE : EMS Ugu District
REQUIREMENTS : B Tech Degree in Emergency Care, Unendorsed drivers license (C1) with professional driving permit (receipt of renewal not accepted), Registration with HPCSA as paramedic. **Grade 3:** Requires a B Tech Degree qualification and registration with HPCSA as an Emergency Care Practitioner (ECP). **Grade 4:** Requires a B Tech Degree qualification and registration with HPCSA as an Emergency Care Practitioner (ECP) plus (10) years' experience after registration with HPCSA as ECP. Knowledge, Skills, Training and Competencies Required: The incumbents of these posts will report to the EMS Shift Leader: Emergency Medical Services, and will be responsible to provide pre-hospital treatment within the scope of practice and transport emergencies to an appropriate health facility in order to minimize the loss of lives, and as such the ideal candidates must:- Possess knowledge of Advanced Life Support Protocols, Have understanding of EMS and its line of business, Possess knowledge of Rules and Regulations of Road Traffic Ordinance, Have the ability to implement emergency procedures, Possess good communication skills and interpersonal relations, Have Practical Patient Management skills.

DUTIES : Maintain vehicle and medical equipment check the allocated vehicle and equipment and complete the check list, Wash, clean and disinfect the interior/exterior of the vehicle, Treat and transport patients to hospital from scene in accordance with the Advanced life support protocols, Change and replenish surgical sundries and medical-gases and ensure that all items are used before expiry date, Maintain the vehicle in a clean condition and good working order all times, Use all equipment and government property as per laid down policies and procedures, Maintain best clinical practices in accordance with quality standards and maintaining Continuous Professional Development (CPD), Assistant in maintaining a clean and tidy base, Complete and submit all appropriate paperwork to the shift leader before the termination of the shift, Hand over the vehicle and equipment to the next shift/relevant authority fully replenished, clean and in good working order, Abide by the Standing Operational Procedures of EMS, Maintain accurate and reliable records at all times, Perform over time duties in accordance with EMS Policy when required, Provide orientation and supervised training with regard to ALS. Actively participate in training and quality assurance programs.

ENQUIRIES : Mr SP Gumede Tel No: (039) 688 3619
APPLICATIONS : Application to be forward to: The Human Resource Manager, Ugu Health District Office, Private Bag X735, Port Shepstone, 4240.

FOR ATTENTION : Mr JL Majola
NOTE : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae (only). Only shortlisted candidates for a post will be

required to submit certified documents on or before the day of the interview following communication from HR. The reference number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and emailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof only when they are shortlisted.

<u>CLOSING DATE</u>	:	18 December 2023
<u>POST 44/89</u>	:	<u>PROFESSIONAL NURSE SPECIALTY (ORTHOPAEDIC) REF NO: 64/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other benefits: 12% rural allowance, 13th cheque, medical aid (optional), housing allowance (employee must meet prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	:	Vryheid Hospital Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allows registration with SANC as a Professional Nurse. A post basic qualification in Orthopaedic Nursing Science. Current registration with SANC as professional nurse (2023). Current/previous work experience endorsed and stamped by the employer(s) will be requested only if shortlisted. Grade 1: Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allow registration with SANC as a Professional Nurse. A post basic qualification in Orthopaedic Nursing Science. Registration with the SANC as a Professional Nurse. Current SANC receipt. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allows registration with SANC as a Professional Nurse. A post basic qualification in Orthopaedic Nursing Science. A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Knowledge, Skills, Training and Competencies Required: Basic Computer literacy to enhance service delivery. Appropriate understanding of Nursing Scope of Practice and nursing standards as determined by the surgical component. Knowledge of health and public service legislation, regulations and policies. Excellent communication skills, human relations and ability to teach and train staff within a team. Effective communication with patients, supervisors and other health care professionals. Ability to work within a multi-disciplinary team at all levels and work effectively to maintain high standards of service delivery. Basic understanding of HR and Financial policies and practices. Planning, organizing, leading, controlling, delegation, supervisory, communication, motivation, decision making, problem solving, disciplinary and co-ordination skills.
<u>DUTIES</u>	:	Coordination of optimal, holistic specialized nursing care provided within set standards. A professional/legal framework. To plan/ organize and monitor the objectives of the specialized unit in consultation with other members. To provide a therapeutic environment for staff, patients and public. To provide a comprehensive quality nursing care as a member of the unit-disciplinary team according to the identified needs of the patient based on scientific principles. To delegate duties and support staff in the execution of patient care delivery. To provide direct and indirect supervision of all nursing staff/ housekeeping staff and to give guidance. To ensure continuity of patient care on all levels i.e. work, book, and handover rounds. To liaise and communicate with multi-disciplinary team as well as other departments within the hospital i.e. during operational meetings with nursing supervisor and subordinates. Manage effectively the utilization and supervision of resources coordination of the provision of effective training and research. Provision

of effective support to nursing services. Maintaining professional growth/ethical standards and self-self-development. Ensure accurate record keeping for statistics purposes. Ensure adherence to the Principles of IPC in the unit. Manage unit in the absence of the Operation Manager. Effective utilization of resources.

**ENQUIRIES
APPLICATIONS**

: Ms NJ Khumalo (Acting CEO) Tel No: (034) 982 2111, ext. 5918
: All applications should be forwarded to: Assistant Director: HRM, Vryheid District, Hospital, Private Bag X9371, Vryheid, 3100 or be hand delivered at Human Resource Office no 9.

NOTE

: Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be completed in full and accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

CLOSING DATE

: 29 December 2023

POST 44/90

: **CLINICAL LECTURER PND1/PND2) REF NO: PMMC06/2023 (X2 POSTS)**

SALARY

: Grade 1: R431 265 per annum
Grade 2: R528 696 per annum
8% in-hospitable area allowance, 13th cheque, medical aid (optional), and housing allowance (employee must meet prescribed requirements)

**CENTRE
REQUIREMENTS**

: Prince Mshiyeni Memorial Campus
: A Diploma/Degree in Nursing and Midwifery or equivalent qualification registered with the South African Nursing Council (SANC) as a Professional Nurse. Post Basic qualification in Nursing Education registered with the South African Nursing Council (SANC). **Grade 1:** A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council (SANC). **Grade 2:** A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with South African Nursing Council (SANC) after obtaining the one (1) year post qualification. Shortlisted candidates will be required to submit proof of current registration with the South African Nursing Council (SANC). Unendorsed valid Code EB driver's licence. Recommendations: Masters' Degree in Nursing. Basic Computer Literacy. Post Basic qualification (R212). A minimum of 2 years clinical experience. Knowledge, Skills and Experience: Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Knowledge of nursing education programmes and curriculum. Have in-depth knowledge of procedure and processes related to nursing and nursing education. Possess sound knowledge and understanding of nursing code of ethics and professional practice. Proficiency in teaching and assessment in Nursing. Education including evaluation approaches. Possess in-depth knowledge of teaching and clinical approaches. Have good research and analytical skills. Possess good communication (written & verbal) and interpersonal skills. Competence in conflict management and problem solving skills. Willingness to travel.

<u>DUTIES</u>	:	Provide effective and efficient clinical training of student nurses. Develop/design, review and evaluate clinical evaluation tools. Coordinate clinical learning exposure of student nurses between the campus and clinical area. Implement assessment strategies to determine student nurses competencies. Exercise control over student nurses. Implement the quality management system for the Nursing Education Institution. Implements the new nursing programmes in line with SANC and CHE regulations. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Support the mission and promote the image of the college. Exercise control over students.
<u>ENQUIRIES</u>	:	Mrs R Bridgemohan Tel No: (031) 907 8314
<u>APPLICATIONS</u>	:	Applications should be directed to: The Registrar: Prince Mshiyeni Memorial Campus, Private Bag X10, Mobeni, 4060.
<u>FOR ATTENTION</u>	:	Miss NP Mkhwanazi
<u>NOTE</u>	:	Applications must be submitted on the most recent prescribed Z83 application form for employment obtainable from all Public Service Departments or from website- www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The reference number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. Faxed and emailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Shortlisted candidates in possession of a foreign qualification will be required to submit an evaluation certificate from the South Africans Authority (SAQA). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Please note that communication will only be entered into with candidates that have been shortlisted. If you have not heard from us within two months after the closing date, please consider your application as being unsuccessful. Due to financial constraints, S&T claims will not be paid to candidates who attended interviews.
<u>CLOSING DATE</u>	:	18 December 2023
<u>POST 44/91</u>	:	<u>CLINICAL NURSE PRACTITIONER (TRAUMA) GRADE 1 REF NO: CNP/A&E/19/KCHC (X1 POST)</u>
<u>SALARY</u>	:	R431 265 per annum. Benefits: 13th cheque, rural allowance (provided the post meets the requirements), home owners allowance (employee must meet prescribed requirements), medical aid (optional)
<u>CENTRE</u>	:	Kwamashu CHC
<u>REQUIREMENTS</u>	:	Basic R425 qualification – Diploma/Degree in Nursing or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse. One year post basic qualification in Clinical Nursing Science (Trauma and emergency). Current registration with SANC as a Professional Nurse (2023 SANC receipt). A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Proof of work experience (Certificate of service) endorsed by Human Resource department only when shortlisted. Applicants are not submitting copies/attachments/ proof/certificates/ID/Driver license/qualifications on application, only when shortlisted). Knowledge, Skills and Competencies: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as. Nursing act, Occupational health and safety act, Patients' rights charter, Bathe Pele principles, Public Service Regulations, Labour relations act, Disciplinary codes and procedures, Grievance procedure. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills

		including public relations, negotiating, conflict handling and counselling skills. Computer skills in basic programs.
<u>DUTIES</u>	:	Ensure that high quality nursing care is rendered to all clients accessing the CHC requiring Trauma and emergency care. Ensure that there is proper management and integration of HAST programs to PHC programs in Casualty department. Manage the utilization and supervision of resources. Coordinate the provision of effective training and research, focusing on the programs aimed at Orthopaedic care. Instil discipline, professionalism and work ethics among employees. Ensure compliance to quality, infection prevention and control (IPC) programs e.g. Ideal clinic realization and maintenance (ICRM) and Norms and standards (NS). Maintain a constructive working with the multi-disciplinary team members. Provide effective support to Nursing services e.g. assist with relief duties to nursing management.
<u>ENQUIRIES</u>	:	Mr TJ Mthabela Tel No: (031) 504 8054
<u>APPLICATIONS</u>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance at P61 Mkhawane Road, Kwa-Mashu, 4360 or emailed to: Sbusiso.Mtshali@kznhealth.gov.za or hand delivered to Human Resource Office, KwaMashu CHC.
<u>NOTE</u>	:	Application for employment form (new form Z83); which is obtainable at any Government Department or from the Website – www.kznhealth.gov.za . Applicant must submit Z83 and updated Curriculum Vitae (CV) only. Copies of Identity document, driver's license, highest educational qualifications and professional registration certificates must not be submitted when applying for employment. These will be requested only from shortlisted candidates. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert (only from shortlisted candidates). People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref. LRP/KCHC/15/2023. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Due severe budgetary constraints that the CHC is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The CHC has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty. Interim accommodation in a form of Bed and Breakfast or Hotel Accommodation will not be provided. Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021) Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews.
<u>CLOSING DATE</u>	:	18 December 2023
<u>POST 44/92</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1 REF NO: OPHON CLI 02/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 per annum. Other benefits: 13th cheque, medical aid (optional), home owner's allowance (employee must meet prescribed requirements), 12% rural allowance
<u>CENTRE</u>	:	Othobothini Community Health Centre (Ophondweni Clinic)
<u>REQUIREMENTS</u>	:	Matric/Grade 12. Diploma/Degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Current registration with SANC (2023). Registration with SANC in General Nursing, Midwifery and Primary Health Care. A post basic nursing qualification (of at least 1 year) in Clinical Nursing Science, health Assessment, Treatment and care accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after

registration as a Professional Nurse with SANC in General Nursing. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Batho Pele Principles, Patients' rights, Nursing Act etc. Conflict handling and counselling skills. Good report writing skills. Good communication skills both verbal and written. Good interpersonal skills. Project, financial and time management skills. Understanding of challenges facing Public Health Sector. Ability to plan and prioritise issues and other work related matters and comply with time frames.

DUTIES : Ensure the efficient and effective control of surgical sundries, pharmaceuticals, equipment and miscellaneous stores. Screening, diagnosing and treatment of patients. Maintain accurate and complete patients records according to legal requirements. Assist in compiling and updating of procedural guidelines. Identify problems, areas needing improvement and communicate them to Operational Manager. Co-ordination of services within the institution and other services related to community health (NGO's, CBO's, CHW. Ensure supervision, provision and basic patient's needs. Evaluate and follow up patients during clinic visits. Promote preventive health for clients. Initiate treatment, implementation of programs and evaluation of patients clinical conditions. Attend and participate during doctor's visits. Provide education to patients, staff and public. Assess in service training needs, planning and implementation of training.

ENQUIRIES : Ms CK Zulu Tel No: (035) 572 9002

APPLICATIONS : Please forward applications quoting reference number to: Human Resource Management Service, Othobothini CHC, Private Bag X12, Jozini, 3969 or hand deliver to Othobothini CHC HR Department.

NOTE : Applications must be submitted on the Application for Employment Form (Z83), which is obtainable at any Government Department or from website-www.kzhealth.gov.za Curriculum Vitae (CV) and a certificate of service/proof of work experience endorsed by HR applicants are not required to submit Copies of ID, Std 10 certificate, educational qualifications, certificate of service / proof of experience signed by HR office such documents will be requested only from shortlisted Candidates. People with disabilities should feel free to apply. Reference numbers must be indicated on the space provided. Please note that appointment will be subject to positive outcome obtained from NIA on the following checks: security clearance, credit record, qualifications, citizenship, and previous experience verification. Should you not hear from us three months after the closing date, please accept that your application was not successful.

CLOSING DATE : 18 December 2023

POST 44/93 : **CLINICAL NURSE PRACTITIONER (PHC) GRADE 1 REF NO: CNP/PHC/KCHC/18/2023 (X1 POST)**

SALARY : R431 265 per annum. Benefits: 13th cheque, rural allowance (provided the post meets the requirements), home owners allowance (employee must meet prescribed requirements), medical aid (optional)

CENTRE : Kwamashu CHC

REQUIREMENTS : Basic R425 qualification – Diploma/Degree in Nursing or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse. One year post basic qualification in Clinical Nursing Science (Health Assessment, Treatment and Care) – Primary Health Care. Current registration with SANC as a Professional Nurse (2023 SANC receipt). A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Proof of work experience (Certificate of service) endorsed by Human Resource department only when shortlisted. Applicants are not submitting copies/attachments/proof/certificates/ID/Driver license/qualifications on application, only when shortlisted). Knowledge, Skills and Competencies: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as. Nursing act, Occupational health and safety act, Patients' rights charter, Bathe Pele principles, Public service regulations, Labour relations act, Disciplinary codes and procedures, Grievance procedure. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures

and policies pertaining to nursing care. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Computer skills in basic programs.

DUTIES

: Provision of an integrated quality and comprehensive primary health care, prevention of disease, curative and rehabilitative services to the clients and community. Maintain intersectional collaboration with other government structures. Provide PICT and adherence counselling to all clients. Provide primary prevention strategies and management of communicable and non-communicable diseases. Assist and identify training needs of the staff to increase level of expertise and assist patients and families to develop sense of self care. Manage the utilization and supervision of resources. Coordinate the provision of effective training and research, focusing on the programs aimed at the improvement of communities. Instil discipline, professionalism and work ethics among employees. Ensure compliance to quality, infection prevention and control (IPC) programs e.g. Ideal clinic realization and maintenance (ICRM) and Norms and Standards (N&S). Maintain a constructive working with the multi-disciplinary team members. Provide effective support to Nursing Management services e.g. assist with relief duties to nursing management. Manage and monitor proper utilization of human, financial, physical and material resources. Ensure availability of medication, essential equipment and supplies and proper utilization thereof. Monitor and evaluate HR performance (EPMDS) for all relevant staff. Ensure data management is implemented and monitored. Participate actively in COVID 19 vaccination process.

**ENQUIRIES
APPLICATIONS**

: Mr TJ Mthabela Tel No: (031) 504 8054
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance at P61 Mkhawane Road, Kwa-Mashu, 4360 or emailed to: Sbusiso.Mtshali@kznhealth.gov.za or hand delivered to Human Resource Office, KwaMashu CHC.

NOTE

: Application for employment form (new form Z83); which is obtainable at any Government Department or from the Website – www.kznhealth.gov.za. Applicant must submit Z83 and updated Curriculum Vitae (CV) only. Copies of Identity document, driver's license, highest educational qualifications and professional registration certificates must not be submitted when applying for employment. These will be requested only from shortlisted candidates. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert (only from shortlisted candidates). People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref. LRP/KCHC/15/2023. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Due severe budgetary constraints that the CHC is currently facing, candidates are respectfully advised that the following cost cutting measures will apply Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The CHC has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty. Interim accommodation in a form of Bed and Breakfast or Hotel Accommodation will not be provided. Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021) Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews.

CLOSING DATE

: 18 December 2023

<u>POST 44/94</u>	:	<u>PROFESSIONAL NURSE: SPECIALTY NURSING STREAM –ORTHOPAEDIC WARD REF NO: PN (SPEC NURS) ORTHOPAEDIC /1/2023 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R431 265 per annum Grade 2: R528 696 per annum Other benefits: 13th cheque, housing allowance: employee to meet prescribed requirements. medical aid: optional
<u>CENTRE REQUIREMENTS</u>	:	Inkosi Albert Luthuli Central Hospital Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse and 1 year post basic qualification in Orthopaedic Nursing (R212). Registration with SANC as Professional Nurse and Orthopaedic Nurse. Current registration with SANC as Professional Nurse and Orthopaedic Nurse. A minimum of 4 years appropriate/recognisable post registration experience as a General Nurse. Grade 1: Experience: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing is required. Grade 2: Experience: A minimum of 14 years appropriate/recognisable experience in Nursing after registration as Professional Nurse with SANC in General nursing is required. At least 10 years of the period referred to above must be appropriate/recognisable experience in the Orthopaedic Nursing Speciality after obtaining the 1 year post basic qualification in the relevant speciality. Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele). Ability to plan and organise own work and that of support personnel to ensure proper nursing care.
<u>DUTIES</u>	:	Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards determined by IALCH and relevant prescripts. Implementation of all programs that promote good health outcomes in surgical; trauma and orthopaedic nursing. Internal rotation of staff within the relevant speciality will be exercised according to patients need. Night duty will be implemented. Acts as shift leader in Unit when necessary. Perform duties as delegated by the supervisor of the area.
<u>ENQUIRIES APPLICATIONS</u>	:	H Ndemera Tel No: (031) 240 1063 All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no

payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 18 December 2023
- POST 44/95** : **PROFESSIONAL NURSE: SPECIALTY NURSING STREAM –ONCOLOGY WARD REF NO: PN (SPEC NURS) ONCOLOGY /1/2023 (X1 POST)**
- SALARY** : Grade 1: R431 265 per annum
Grade 2: R528 696 per annum
Other benefits: 13th cheque, housing allowance: employee to meet prescribed requirements, medical aid: optional
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital
Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse and 1 year post basic qualification in Oncology Nursing (R212). Registration with SANC as Professional Nurse and Oncology Nurse. Current registration with SANC as Professional Nurse and Oncology Nurse. A minimum of 4 years appropriate/recognisable post registration experience as a General Nurse. **Grade 1:** Experience: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing is required. **Grade 2:** Experience: A minimum of 14 years appropriate/recognisable experience in Nursing after registration as Professional Nurse with SANC in General nursing is required. At least 10 years of the period referred to above must be appropriate/recognisable experience in the Orthopaedic Nursing Speciality after obtaining the 1 year post basic qualification in the relevant speciality. Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele). Ability to plan and organise own work and that of support personnel to ensure proper nursing care.
- DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards determined by IALCH and relevant prescripts. Implementation of all programs that promote good health outcomes in surgical; trauma and orthopaedic nursing. Internal rotation of staff within the relevant speciality will be exercised according to patients need. Night duty will be implemented. Acts as shift leader in Unit when necessary. Perform duties as delegated by the supervisor of the area.
- ENQUIRIES APPLICATIONS** : H Ndemera Tel No: (031) 240 1063
All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on

or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 18 December 2023
- POST 44/96** : **CLINICAL LECTURER: ADVANCED DIPLOMA IN MIDWIFERY REF NO: HRM 95/2023 (X1 POST)**
Directorate: Nursing College
- SALARY** : Grade 1: R431 265 - R476 334 per annum. Other benefits: 13th cheque, medical aid (optional), home owner allowance on application-employee must meet prescribed requirements
- CENTRE** : King Edward VIII Hospital Complex
- REQUIREMENTS** : Senior Certificate/Grade 12 Plus. A Diploma /Degree in Nursing and Midwifery or equivalent qualification registered with the South African Nursing Council (SANC) as a Professional Nurse Plus. A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC) Plus Post Basic qualification in Midwifery and Neonatal Nursing Science Plus. Current registration (2023) with South African Nursing Council Plus. In possession of an unendorsed valid RSA Driver's License (Code EB) Plus. A minimum of 4 years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council. (In the case of **Grade 1**: PND 1) or A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing and Midwifery of which ten (10) years of the period referred to above must be appropriate/recognizable experience in Nursing Education (In the case of **Grade 2**: PND 2. Recommendation: Masters' Degree in Nursing, Basic Computer Literacy. an unendorsed valid RSA Driver's License (Code EB) Plus Knowledge, Skills, Training and Competencies Required: The incumbent of this post will report to the Principal of the Campus and will be responsible to coordinate, implement and monitor and effective Clinical Training system, and as such, the ideal candidate must possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Have in-depth knowledge of procedures and process related to nursing and nursing education. Possess sound knowledge and understanding of nursing code of ethics and professional practice. Possess in depth knowledge of teaching and clinical approaches. Have good research and analytical skills. Competence in conflict management. Possess good communication and interpersonal skills. Willingness to travel.
- DUTIES** : Provide effective and efficient clinical training of student midwives. Coordinate clinical learning exposure of student midwives between the campus and clinical area. Implement assessment strategies to determine student midwives' competencies. Develop/design, review and evaluate clinical evaluation tools. Implement the quality management system for the Nursing Education Institution. Implement the new nursing programmes in line with SANC and CHE regulations. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus Support the mission and promote the image of the college. Exercise control over student midwives.
- ENQUIRIES** : Mrs ES Biyela Tel No: (031) 360 3110
- APPLICATIONS** : Hand delivered applications should be posted into the red box, next to the ATM in the Admin Building. Please forward emailed applications to: thandeka.mkhonza@kznhealth.gov.za and kingedwardhospital.HRJobapplication@kznhealth.gov.za

FOR ATTENTION NOTE : Mrs THF Mkhonza (HR Department)
 : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants for employment must be full completed Z83 form and updated CV only Copies of certified qualifications and other relevant documents will be requested from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 90 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

CLOSING DATE : 18 December 2023

POST 44/97 : **LECTURER: NURSING SPECIALTY (POST GRADUATE DIPLOMA IN PERIOPERATIVE NURSING) REF NO: HRM 96/2023 (X1 POST)**
 Directorate: Nursing College

SALARY : Grade 1: R431 265 - R476 334 per annum. Other benefits: 13th cheque, medical aid (optional), home owner allowance on application-employee must meet prescribed requirements

CENTRE REQUIREMENTS : King Edward VIII Hospital Complex
 : A National Senior certificate/Grade 12. Plus Degree/National Diploma in General Nursing & Midwifery that allows registration with the South African Nursing Council (SANC) as a Professional nurse Plus. A Post Basic qualification in Nursing Education registered with SANC Plus. A Post Basic qualification in Operating Theatre Nursing Science registered with SANC Plus. Current registration (2023) with South African Nursing Council: Plus. A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing (in the case of **Grade 1** PND 1) or a minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing and Midwifery of which ten (10) years of the period referred to above must be appropriate/recognizable experience in Nursing Education (in the case of **Grade 2** PND 2). Persons in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Recommendation: Masters' Degree in Nursing, Basic Computer Literacy. unendorsed valid RSA Driver's License (Code EB) Plus Knowledge, Skills, Training and Competencies Required: Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing Act, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labour Relations Act, etc. Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council. Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice. Possess knowledge of curriculum development and review. Knowledge of procedures and processes related to co-ordination of Post graduate diploma in Perioperative Nursing. Possess proficiency in teaching and assessment in Nursing Education. Possess sound knowledge of planning, scheduling, implementation of Post Graduate Diploma in Perioperative Nursing training programs. Possess sound conflict and decision-making/problem solving skills. Have good research and analytical skills. Have excellent communication and presentation skills (both verbal and written). Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook. Good interpersonal relations. Ability to work within set deadlines. Proficiency in teaching and assessment of Post Graduate Diploma

<u>DUTIES</u>	: in Perioperative Nursing evaluation approaches. Possess good communication (written & verbal) and presentation skills. : Provide education and training to students. Coordinate clinical learning exposure to students between college and clinical areas. Support the mission and promote the image of the college. Implement assessment strategies to determine learner's competencies. Exercise control over students. Participate in quality assurance programs Participate in policy analysis, development and implementation. and review of nursing curricula for Post Graduate Diploma in Peri-Operative Nursing Implement the new nursing programs in line with SANC and CHE regulations Participates in the provisioning of continuous Professional Development activities at the Campus. Participates in all government structures of the College. Support the mission and promote the image of the college.
<u>ENQUIRIES APPLICATIONS</u>	: Mrs ES Biyela Tel No: (031) 360 3110 : Hand delivered applications should be posted into The Red Box, Next to The ATM in the Admin Building. Please forward emailed applications to: thandeka.mkhonza@kznhealth.gov.za and kingedwardhospital.HRJobapplication@kznhealth.gov.za
<u>FOR ATTENTION NOTE</u>	: Mrs THF Mkhonza (HR Department) : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Applicants for employment must be full completed Z83 form and updated CV only Copies of certified qualifications and other relevant documents will be requested from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 90 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.
<u>CLOSING DATE</u>	: 18 December 2023
<u>POST 44/98</u>	: <u>PROFESSIONAL NURSE: SPECIALITY (ADVANCED MIDWIFERY AND NEONATAL SCIENCE) REF NO: NDH 28/2023 (X3 POSTS)</u>
<u>SALARY</u>	: Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other benefits: 13th cheque, housing allowance (employees must meet the prescribed requirements), (medical aid optional).
<u>CENTRE REQUIREMENTS</u>	: Northdale Hospital : Senior certificate/grade twelve certificate or equivalent qualification. Diploma or Degree in General Nursing and Midwifery. A Post Basic Nursing qualification with duration of at least one year accredited with SANC in advanced Midwifery. Current registration with SANC as a general nurse, midwifery and advanced midwifery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Grade 1: A Minimum of four (4) years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing and of which at least ten (01) year of the period referred to above must be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Advanced Midwifery. Grade 2: A Minimum of fourteen (14) years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General nursing of which at least ten (10) years of the period referred to above must be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Advanced Midwifery. NB: Only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and

Experience: Knowledge of Public Service Policies, Acts and regulations. Knowledge of SANC rules and regulations. Good communication, leadership, interpersonal and problem solving skills. Computer Literacy. Knowledge of Code of Conduct Labour Relations, Conflict management and negotiation skills. Ability to function well within a team. Skills in Organizing, planning and supervising. Knowledge of Batho Pele Principles and patients' Rights Charter. An updated knowledge of the priority programmes and the management thereof.

DUTIES : Assist with the implementation of the UN Millenium Development Goals e.g. reducing child mortality and the Saving Mothers Initiative. Demonstrate effective communication with patients, supervisors, other Health Professionals and junior colleagues, including more complex report writing when required. Work as part of a multi-disciplinary team at unit level to ensure good nursing care by the nursing team. Work effectively and amicably, at a supervisory level, with persons of diverse Intellectual, cultural, racial or religious differences. Able to manage own work, time and that of junior colleagues to ensure quality nursing service in the unit. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Oversee and co-ordinate the integration of MCWH. Assist in the monitoring of the implementation of EPMS. Improve maternal and child health by initiating all the relevant programmes. Enhance the Saving Mothers programme. Assist with the reduction of maternal and neonatal mortality and morbidity rates. Work as a team leader and oversee the maternity department in the absence of the Operational Manager or when the need arises. Knowledge of Patient Safety Incidents and management thereof. Demonstrate a basic understanding of HR and financial policies and Practices. Execute quality care in a specialized unit in accordance with the scope of practice and nursing standards. Must be able to handle surgical and obstetrical emergencies. Take lead in peri-operative care delivery. Partake in the resuscitation and stabilizing of critically injured and ill patients. Participation in implementation of National Core Standards. Participate in clinical audits and data management meetings. Ensure accurate record keeping. Able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. Ensure self and staff development through in service training.

ENQUIRES : Mr CZ Biyela Tel No: (033) 387 9010
APPLICATIONS : All applications to be posted to: The Human Resource Department, Northdale Hospital, Private Bag X9006, Pietermaritzburg, 3201.

FOR ATTENTION : Mrs NR Madlala
NOTE : The applicants must include only completed and signed new Z83, Obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of identity Documents, Senior Certificate, and the highest required qualification as well as driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview.

CLOSING DATE : 18 December 2023

POST 44/99 : **CLINICAL NURSE PRACTITIONER – GRADE 1 OR 2 (PHC) REF NO: IMBALCHC16/2023 (X1 POST)**

SALARY : Grade 1: R431 265 – R497 193 per annum
Grade 2: R528 696 – R645 720 per annum
Other benefits: 8% inhospitable allowance, 13th cheque, housing allowance and medical aid (employee must meet the prescribed requirements).

CENTRE : Imbalenhle CHC
REQUIREMENTS : Senior Certificate/Grade 12. Degree/Diploma in General Nursing and Midwifery, Registration certificate with SANC as a General Nurse and Midwife, Post Basic Qualification in Primary Health Care registered with SANC, Current SANC registration (2023). Experience Required: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing and Midwifery. **Grade 2:** A minimum of fourteen (14) years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing and Midwifery of which at least 10 years must be appropriate/recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Only

shortlisted candidates will be required to submit documents/certified copies of documents on or before the day of the interview. Recommendations: NIMART trained, Valid driver's license C1(Code 10). Knowledge, Skills, Trainings and Competencies: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc. Leadership, organizational, decision making and problem solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and counselling. Financial and budgetary knowledge. Good driving skills, Time management, Good in-sight of procedures and policies pertaining to nursing care. Computer skills in basic programs.

DUTIES : Provision of the comprehensive primary health care objectives, implement standards, practices criteria for quality nursing care, Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the clients including giving of prescribed medications and doing ongoing observation to patients in the clinic, Ensure proper utilization of human, material and financial resources and keeping up to date records of resources, Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic, Motivate junior staff regarding development in order to increase level of expertise and assist patients to develop a sense of self-care, Participate and oversee development and implementation of clinical policies, procedures and guidelines for MNCWH, HAST, NUTRITION, FP, MBFI, PMTCT, MOM CONNECT, COVID 19 and other related programs/projects e.g. MEN's CLINIC, MMC/ISIBAYA SAMADODA, Assist the Operational Manager to implement standards, practices, criteria and indicators for quality nursing practices, Collect, analyze and interpret data using standard data collecting tools and undertake management thereof. Implement CCMDD program according to standardized criteria, Participate in staff development using EPMDs System and other work related programs and training. Participate in clinical records audits, Advocate for Nursing Ethics and Professionalism. NB: The incumbent will be expected work on day and night shift.

ENQUIRIES : Mrs LH Sibiya: Deputy Nursing Manager at (063) 406 3128
APPLICATIONS : Applications must be forwarded to: Human Resources Department. Imbalenhle Community Health Centre, Private Bag X9104, Pietermaritzburg, 3200 or Hand delivered to the Human Resource office at Imbalenhle Community Health Centre, Unit 3, Thwala Road, Imbali, Pietermaritzburg.

CLOSING DATE : 18 December 2023

POST 44/100 : **PND 1/2 CLINICAL LECTURER REF NO: BNC 01/2023 (X1 POST)**

SALARY : Grade 1: R431 265 – R497 193 per annum
 Grade 2: R528 696 – R683 838 per annum
 Plus 13th cheque, 12% rural allowance, medical aid (optional), homeowners allowance (employee must meet the prescribed requirements)

CENTRE : Benedictine Hospital, Nongoma
REQUIREMENTS : Senior Certificate/Grade 12, A Diploma/Degree in Nursing: General, Midwifery/ and Community, Post registration qualification in Nursing Education registered with SANC, **Grade 1:** (PND1): A minimum of four (4) years appropriate/recognizable experience after registration as a Professional nurse with the South African Nursing Council in general nursing , **Grade 2:** (PND2): A minimum of fourteen (14) years appropriate/ recognizable experience after registration as a Professional Nurse with the South African Nursing Council in general nursing of which 10 years of the period referred to above must be appropriate/ recognizable experience in Nursing Education , in possession of an unendorsed valid Code EB drivers license (code 08). Recommendation: Masters' Degree in Nursing, Basic computer literacy course. Knowledge, skills, training and competencies required: Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation, have in-depth knowledge of procedures and processes related to nursing and nursing education, possess sound knowledge and understanding of nursing code of ethics and professional practice, Possess in-depth knowledge of teaching and clinical approaches, Have good research and analytical skills, Competence in conflict

<u>DUTIES</u>	: management and problem solving skills, Possess good communication and interpersonal skills, Willingness to travel, computer literacy. : Provide effective and efficient clinical training of nurse learners, Develop/design, review and evaluate clinical evaluation tools, Coordinate clinical learning exposure of students between the Nursing Education institution (NEI) and clinical area, Implement assessment strategies to determine nurse learner's competencies, Exercise control over nurse learners, Help learners to integrate theoretical knowledge according to level of training in a real clinical situation, Evaluate learners performance knowledge and attitude continuously, Socialize learners into the nursing profession, Participate in the academic management of learner's experiential learning, Organize and maximize learning opportunities for learners, Implement the quality management system for the Nursing Education Institution.
<u>ENQUIRIES APPLICATIONS</u>	: Campus Principal: Mrs JF Zwane Tel No: (035) 831 7107 : All applications should be posted to: The Campus Principal, Benedictine Campus, Private Bag X5002, Nongoma, 3950. Hand delivered application may be submitted at Benedictine Campus Admin office, The Registrar Academic, Vryheid Main Road, Nongoma, 3950.
<u>NOTE</u>	: Complete the most recent Z83 application form for employment obtainable from all Public Service Departments or from website – www.kznhealth.gov.za. The Z83 must be completed in full in a manner that allows a selection committee to assess the quality of the applicant. A detailed Curriculum Vitae (CV), The Reference number must be indicated in the column provided on the form Z83 e.g. ref number BNC 01/01/2023 applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed CV. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates Please note that communication will only be entered into with candidates that have been shortlisted. If you have not heard from us within two months after the closing date, please consider your application as being unsuccessful. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance vetting, criminal clearance, credit records, citizenship), verification of Education qualifications by SAQA, verification of previous experience for employers and verification from the Company Intellectual Property Commission (CIPC), It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications Authority (SAQA) People with disabilities should feel free to apply for the post. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the post, please note that due to financial constrains no S&T payments will be considered to candidates that are invited for interview, all appointments will be made in accordance with the employment equity targets of the hospital Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.
<u>CLOSING DATE</u>	: 18 December 2023
<u>POST 44/101</u>	: <u>PND 1/2 LECTURER REF NO: BNC02/2023 (X1 POST)</u>
<u>SALARY</u>	: Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R683 838 per annum Plus 13th Cheque, Medical aid (Optional), Homeowners allowance (employee must meet the prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	: Benedictine Hospital, Nongoma : Senior Certificate/Grade 12. A Diploma/ Degree in Nursing: General, Midwifery/ and Community, Post Basic qualification in Nursing Education registered with SANC. Grade 1: (PND): A minimum of four (4) years appropriate/ recognizable experience after registration as a Professional nurse with the South African Nursing Council in General Nursing. Grade 2: A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing of which 10 years of the period referred to above must be appropriate/recognizable experience in Nursing Education, unendorsed valid code EB Drivers license (code 08). Recommendation: Masters' Degree in Nursing, Basic computer literacy course.

		Knowledge, skills, training and competencies required: Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation, have in-depth knowledge of procedures and processes related to nursing and nursing education, possess sound knowledge and understanding of nursing code of ethics and professional practice, Possess in-depth knowledge of teaching and clinical approaches, Have good research and analytical skills, Competence in conflict management and problem solving skills, Possess good communication and interpersonal skills, Willingness to travel, computer literacy.
<u>DUTIES</u>	:	Provide quality education and training to student nurses, Coordinate clinical learning exposure of nurse learners between the Campus and clinical area, Implement assessment strategies to determine nurse learner's competencies, Support the mission and promote the image of the College, Ensure control over students, Implement the quality management system for the Nursing Education Institution, Coordinate theory and practical for student training, Develop and monitor the implementation of academic programs, Moderate tests and examination questions and marking guides, Moderate marking of tests and examination, implement quality assurance policies with relevance to nursing education.
<u>ENQUIRIES APPLICATIONS</u>	:	Campus Principal: Mrs JF Zwane Tel No: (035) 831 7107
	:	All applications should be posted to: The Campus Principal, Benedictine Campus, Private Bag X5002, Nongoma, 3950. Hand delivered application may be submitted at Benedictine Campus Admin office, The Registrar Academic, Vryheid Main Road, Nongoma, 3950.
<u>NOTE</u>	:	Complete the most recent Z83 application form for employment obtainable from all Public Service Departments or from website – www.kznhealth.gov.za . The Z83 must be completed in full in a manner that allows a selection committee to assess the quality of the applicant. A detailed Curriculum Vitae (CV), The Reference number must be indicated in the column provided on the form Z83 e.g. ref number BNC 01/01/2023 applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed CV. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates Please note that communication will only be entered into with candidates that have been shortlisted. If you have not heard from us within two months after the closing date, please consider your application as being unsuccessful. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance vetting, criminal clearance, credit records, citizenship), verification of Education qualifications by SAQA, verification of previous experience for employers and verification from the Company Intellectual Property Commission (CIPC), It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications Authority (SAQA) People with disabilities should feel free to apply for the post. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the post, please note that due to financial constrains no S&T payments will be considered to candidates that are invited for interview, all appointments will be made in accordance with the employment equity targets of the hospital Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.
<u>CLOSING DATE</u>	:	18 December 2023
<u>POST 44/102</u>	:	<u>DIAGNOSTIC RADIOGRAPHER GRADE 1-3 REF NO: PSH 89/2023 (X4 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R359 622 - R408 201 per annum Grade 2: R420 015 - R477 771 per annum Grade 3: R491 676 - R595 251 per annum
<u>CENTRE REQUIREMENTS</u>	:	Port Shepstone Hospital Grade 12/ Matric / Std 10 Certificate Plus. National Diploma/Degree in diagnostic radiography Plus. Registration Certificate with HPCSA as an Independent Diagnostic Radiographer Plus Current Registration with HPCSA as a diagnostic radiographer for 2023-2024. Certificate of service endorsed by HR. Valid driver's

license code EB. **Grade 1:** Experience: None after registration with the HPCSA in respect of RSA qualified employees who performed community service, as required in South Africa. One (1) year relevant experience after registration with the Health Professional Council of South Africa in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Experience: Minimum of 10 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 11 years relevant experience after registration with the Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: Minimum of 20 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills and Competencies Required: Sound knowledge of diagnostic radiography procedures and equipment including computerized radiography [CR] Knowledge of radiographic procedures, equipment and accessories associated with relevant techniques. Sound knowledge of Radiation Control Regulations, safety measures and policies. Knowledge of relevant Health & Safety Acts. Good communication and interpersonal skills. Ability to work as team.

- DUTIES** : To provide high quality radiographic services Perform general and specialized radiographic duties as per departmental protocols. Provide a 24 hour radiographic service on a either call out/night duty basis as per departmental system. Execute all clinical procedures competently to prevent complications. Perform ward and theatre radiography. Assist Radiologist and medical officers with special examinations. Perform darkroom and clerical duties as per needs. Perform standby and after hour's duties as per departmental call- roster. Promote Batho Pele Principles in the execution of duties for effective service delivery. Perform CT scan examinations as per allocation. Participate in Quality Assurance Programme. Perform other duties within X-Ray Section as delegated by X-Ray Management
- ENQUIRIES** : Mr J P Jwara Tel No: (039) 688 6154/3 or Tel No: (039) 688 6000
- APPLICATIONS** : Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone, 4240. NB: Applicants are encourage to utilise courier services
- FOR ATTENTION** : Mr ZM Zulu
- NOTE** : Detailed application for employment (Z83) and Curriculum Vitae. Certified copies – must not be submitted when applying for employment. (Only short listed candidates will be requested to submit proof of qualifications and other related documents). Due to financial constraints, there will be no payment of S&T Claims. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.
- CLOSING DATE** : 18 December 2023
- POST 44/103** : **CLINICAL TECHNOLOGIST GRADE 1,2,3 REF NO: NGWE 150/2023**
- SALARY** : Grade 1: R359 622 – R408 201 per annum
Grade 2: R420 015 – R477 771 per annum
Grade 3: R491 676 – R595 251 per annum

Other benefits: 13th cheque, medical aid (optional), housing allowance (employee must meet the prescribed requirements), 8% in-hospitable area allowance.

**CENTRE
REQUIREMENTS**

: Ngwelezana Tertiary Hospital
: Senior Certificate/Grade 12. Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as Clinical Technologist (Neurophysiology). Initial and current registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Technologist (Neurophysiology).
Grade 1: No experience required after registration with the Health Professional Council of South Africa (HPCSA) as Clinical Technologist (Neurophysiology) in respect of RSA qualified employees who performed Community Service, as required in South Africa. One-year experience after registration with the Health Professional Council of South Africa as a Clinical Technologist (Neurophysiology) in respect of foreign qualified employees of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of ten (10) years relevant experience after registration with the Health Professional Council (HPCSA) as a Clinical Technologist (Neurophysiology) in respect of RSA qualified employees who performed Community Service as required in South Africa. A minimum of eleven (11) years relevant experience after registration with the Health Professional Council (HPCSA) as a Clinical Technologist (Neurophysiology) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of twenty (20) years relevant experience after registration with the Health Professional Council (HPCSA) as a Clinical Technologist (Neurophysiology) in respect of RSA qualified employees who performed Community Service, as required in South Africa. A minimum of twenty one (21) years relevant experience after registration with the Health Professional Council (HPCSA) as a Clinical Technologist (Neurophysiology) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills, Attributes and Abilities: Competency and skills in independently performing electro neurodiagnostic studies for paediatric and adult populations including route, mobile and long term EEG, transcranial Doppler ultrasound, visual auditory- and somatosensory evoked potentials, basic and advanced nerve condition studies and assisting physicians with EMG examination. Technical report writing skills for previously mentioned procedures. Willingness to learn additional skills such as autonomic testing and basic clinical knowledge of diagnostic and therapeutic procedures are required. Addition experience in sleep and high density EEG testing will be an advantage. Good communication, organizational and interpersonal skills. Ability to work independently and in a team. Knowledge of ethical code of conduct, patients' rights and Batho Pele Principles.

DUTIES

: Work in an active clinical and training Neurophysiology unit. Performing EEG's, NCS's, EP's, TCCDD's sleep studies and long term epilepsy monitoring under the supervision. Ensure high quality and technically sound recordings of tests performed. Ensure integrity of the recording systems and stock control. Actively participate in teaching and training of students and neurology registrars in clinical neurophysiology. Promote Batho Pele principles in order to promote effective service delivery. Maintain and check equipment regularly in order to comply with safe requirements. Exercise patient care and expertise when performing procedures.

**ENQUIRIES
APPLICATIONS**

: Dr RS Moeketsi Tel No: (035) 901 7000
: Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880.

**FOR ATTENTION
NOTE**

: Mr MP Zungu
: Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by

shortlisted candidates to Human Resource on or before the day of the interview date. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

CLOSING DATE : 22 December 2023

POST 44/104 : **PHYSIOTHERAPIST PRODUCTION LEVEL REF NO: NDH 26/2023 (X2 POSTS)**

SALARY : Grade 1: R359 622 – R408 201 per annum
 Grade 2: R420 015 – R477 771 per annum
 Grade 3: R491 676 – R595 251 per annum
 Other benefits: 13th cheque, housing allowance (employees must meet the prescribed requirements), (medical aid optional).

CENTRE : Northdale Hospital

REQUIREMENTS : **Grade 1:** National senior certificate/ Grade 12. Bachelor's Degree/equivalent qualification in Physiotherapy. Registration with HPCSA as a Physiotherapist. Current registration with HPCSA. Successful completion of community service. A valid work permit (in case of foreigners). No experience required after registration with the Health Professions Council of South Africa (HPCSA) as Physiotherapist. **Grade 2:** National senior certificate/Grade 12. Bachelor's Degree/equivalent qualification in Physiotherapy. Registration with HPCSA as a Physiotherapist. Current registration with HPCSA. Successful completion of community service. A valid work permit (in case of foreigners). A minimum of ten (10) years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) as a Physiotherapist. **Grade 3:** National senior certificate/ Grade 12. Bachelor's Degree/equivalent qualification in Physiotherapy. Registration with HPCSA as a Physiotherapist. Current registration with HPCSA. Successful completion of community service. A valid work permit (in case of foreigners). A minimum of twenty (20) years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) as a Physiotherapist. NB: Only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and Experience: Proficiency in the assessment, diagnosis, evaluation and treatment planning in relation to physiotherapy and rehabilitation practice. Clinical reasoning and decision making skills. Ability to work within a multi-disciplinary team. Good knowledge of ethical code, scope of practice, Infection Prevention and Control (IPC), Batho Pele principles, Patients' Rights Charter, Office of the Health Standards Compliance (OHSC), Ideal Hospital and relevant legislation. Computer literacy and knowledge of administrative tasks and duties. Excellent communication skills, interpersonal relationship. A sound knowledge of departmental policies and procedures (DOH). Excellent communication skills, interpersonal relationship. Ability to function under pressure. A sound knowledge of departmental policies and procedures (DOH). Basic supervisory skills of junior and students.

DUTIES : Comprehensive assessment, correct planning and provide treatment to the highest possible levels of patients referred for physiotherapy. Practice holistic management of patients by referring to appropriate disciplines. Participate in clinical audits, leave and attendance audits, Ideal Hospital assessments etc. Supervision of supportive staff and Physiotherapy students. Participate in regular employee performance management and development systems. Serve as representative of Rehabilitation on IPC, OHS Committee as allocated by supervisor. Participate in quality improvement programs. Participate in all staff development activities e.g. CPD, in-service training etc. Participate in stock-taking of furniture and equipment. Maintain up to date clinical records, daily statistics and non-clinical tasks. Attend all relevant ward rounds and multidisciplinary team meetings. Work productively within a multidisciplinary team.

ENQUIRES : Mrs TN Shamwange Tel No: (033) 397 6448

APPLICATIONS : All applications to be posted to: The Human Resource Department, Northdale Hospital, Private Bag X9006, Pietermaritzburg, 3201.

FOR ATTENTION : Mrs NR Madlala

NOTE : The applicants must include only completed and signed new Z83, Obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of identity Documents, Senior Certificate, and the highest required qualification as well as driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview.

CLOSING DATE : 18 December 2023

POST 44/105 : **DIAGNOSTIC RADIOGRAPHER REF NO: NDH 27/2023 (X2 POSTS)**

SALARY : Grade 1: R359 622 – R408 201 per annum
Grade 2: R420 015 – R477 771 per annum
Grade 3: R491 676 – R595 251 per annum
Other benefits: 13th cheque, housing allowance (employees must meet the prescribed requirements), (medical aid optional).

CENTRE : Northdale Hospital

REQUIREMENTS : **Grade 1:** Senior Certificate (Grade 12) or equivalent qualification plus, National Diploma or Degree in Diagnostic Radiography. Original registration with Health Professions Council of South Africa (HPCSA) as a diagnostic radiographer (independent practice). Current registration with the HPCSA as diagnostic radiographer (independent practice) for 2023-2024. No experience required after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. One year experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Senior Certificate (Grade 12) or equivalent qualification plus, National Diploma or Degree in Diagnostic Radiography. Original registration with Health Professions Council of South Africa (HPCSA) as a diagnostic radiographer (independent practice). Current registration with the HPCSA as diagnostic radiographer (independent practice) for 2023-2024. Minimum of 10 years' experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 11 years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** Senior Certificate (Grade 12) or equivalent qualification plus, National Diploma or Degree in Diagnostic Radiography. Original registration with Health Professions Council of South Africa (HPCSA) as a diagnostic radiographer (independent practice). Current registration with the HPCSA as diagnostic radiographer (independent practice) for 2023-2024. Minimum of 20 years after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 21 years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. NB: Only shortlisted candidates will be required to submit certified document on or before

the day of the interview following communication from HR. Knowledge, Skills and Experience: Sound knowledge of diagnostic radiography procedures and imaging, including Computerized Radiography (CR). Sound knowledge of radiation control regulations and safety measures. Knowledge of Occupational Health and Safety and other relevant Acts, policies and regulations. Knowledge of Quality Assurance procedures, methods. Ability to perform and record basic quality assurance tests as per Radiation Control Directorate. Sound communication, interpersonal and problem solving skills. Computer literacy.

DUTIES : Provide high quality diagnostic radiographic service observing safe radiation protection standards. Execute imaging examinations competently with Computed/Digital Radiography whilst adhering to radiography protocols, practices and techniques. Participate in a 24 hour roster system which includes nights, weekends, Public holidays and standby duties. Provide guidance and supervision to junior and auxiliary staff. Promote good health practices and ensure optimal care of the patient. Perform reception and administrative duties as required. Participate in Quality Assurance and Quality improvement programs, In-service training, National Core Standards and Ideal Hospital Realisation. Inspect and utilize equipment professionally to ensure that it complies with safety standards and ensure health and safety rules and regulations are adhered to. Implement measures to ensure that radiographic services comply with Radiation Control legislation. To contribute to overall work process in the diagnostic imaging department. To promote Batho Pele principles in the execution of duties.

ENQUIRES : Mrs R Bedford Tel No: (033) 387 9057
APPLICATIONS : All applications to be posted to: The Human Resource Department, Northdale Hospital, Private Bag X9006, Pietermaritzburg, 3201.

FOR ATTENTION : Mrs NR Madlala
NOTE : The applicants must include only completed and signed new Z83, Obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of identity Documents, Senior Certificate, and the highest required qualification as well as driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview.

CLOSING DATE : 18 December 2023

POST 44/106 : **PROFESSIONAL NURSE (GENERAL STREAM) WITH MIDWIFERY REF NO: 63/2023 (X8 POSTS)**

SALARY : Grade 1: R293 670 – R337 860 per annum
 Grade 2: R 358 626 - R358 626 per annum
 Grade 3: R 431 265 - R543 969 per annum
 Other benefits: 12% rural allowance, 13th cheque, medical aid (optional), housing allowance (employee must meet prescribed requirements)

REQUIREMENTS : Diploma/B degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwifery. Registration certificates with the SANC as Professional Nurse and Midwifery. Minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Proof of current registration with the SANC. Proof of current/previous work experience endorsed and stamped by the employer(s) will be requested only if shortlisted. **Grade 1:** No Experience **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional nurse with SANC in general nursing **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC as a professional nurse
 Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures Nursing Act. Problem Solving and decision making. Report writing skills. Health promotion and team building. Good Communication skills: Public Speaking, Listening and summarizing. Good interpersonal skills.

DUTIES : Work as Multidisciplinary team to ensure good nursing care by the Nursing Team. Provision of optimal, holistic specialized nursing care with set standards and within a Professional/legal framework. Must be able to handle obstetric and paediatric emergencies and high risk conditions. To execute duties and functions with

proficiency within prescript of applicable legislation. Provision of quality patient care through setting of standards, policies and procedures. To participate in quality improvement programs and clinical audits. Provide a safe, therapeutic environment as laid down by the Nursing Act. Maintain accurate and complete records according to legal requirement. Manage and supervise effective utilization of all resources e.g. Human, Financial, Materials etc. Implementation and management of infection control and prevention protocols. Ensure the implementation of saving mothers, saving babies recommendation. Provision of support to Nursing Services. Maintain Professional growth/ethical standards and self-development. Participate in the analysis, formulation and implementation of policies, practices and procedures. Ensure that a Healthy and Safety environment is maintained. Monitor and control the quality of patient care. Perform quality improvement audits and survey monthly and report to senior Management. Monitor and evaluate delivery of quality care at the Hospital. Ensure implantation of national and provincial initiatives (Patients' Rights Charter, Batho Pele programmes etc. Monitor and evaluate compliance to the national and provincial quality programmes e.g. norms and standards for district hospital package of care. Provide advice on various aspects of quality care to the institution.

ENQUIRIES
APPLICATIONS

: Ms NJ Khumalo (Acting CEO) Tel No: (034) 9822111, ext. 5918
: All applications should be forwarded to: Assistant Director: HRM, Vryheid District Hospital, Private Bag X9371, Vryheid, 3100 or be hand delivered at Human Resource Office No: 9

NOTE

: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department or from the website - www.kznhealth.gov.za. The application form (Z83) must be completed in full and accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

CLOSING DATE

: 29 December 2023