

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

APPLICATIONS

- : Direct your application using the address indicated below: **National Office:** Address: Private Bag X81, Pretoria, 0001 or Hand deliver to 329 Pretorius Street, C/o Pretorius and Sisulu Street, Pretoria, 0001. Enquiries: Ms. Samantha Fisher Tel No: (012) 315 4843 or Mr. Tokelo Moja Tel No: (012) 315 4847
- Gauteng Provincial Office:** Address: The Provincial Head: Gauteng, Private Bag X6, Johannesburg, 2000 or hand deliver to 7th Floor Schreiner Chambers, Corner Pritchard and Kruis Street, Johannesburg. Enquiries: Ms Rachel Moabelo Tel No: (011) 332 9019
- Mpumalanga Provincial Office:** Address: Private Bag X 11249, Nelspruit 1200 or hand deliver to physical address: 24 Brown Street, 4th Floor, Nedbank Building, Nelspruit, 1200. Enquiries: Ms KN Zwane Tel No: (013) 753 9367 or Ms Sedibe E Tel No: (013) 753 9370
- KwaZulu-Natal Provincial Office:** Address: Interested applicants must submit their applications for internship programme to the Justice offices / Magistrate's Courts where the position they are applying for is advertised. The Provincial Head, Private Bag X 54372, Durban 4000 or hand deliver to Provincial Office, 2 Devonshire place (off Anton Lembede Street) Durban. Enquiries: Ms Naicker R Tel No: (031) 372 3082 or Zulu Mondli Tel No: (031) 372 3077 and Mtolo Mduduzi Tel No: (031) 372 3076
- Northern Cape Provincial Office:** Address: Department of Justice, New Public Building (Court Building), Corner Knight and Stead Street, Kimberley, 8301, 7th Floor. Enquiries: Mr. R Muller Tel No: (053) 802 1317(27) or Mr J Tope Tel No: (053) 802 1317(66)
- Free State Provincial Office:** Address: Private Bag X20578 Bloemfontein 9300, or hand deliver to Physical Address 53 Colonial Building Charlotte Maxeke Street, Bloemfontein, 9300. Enquiries: Ms Letsela D Tel No: (051) 407 1831
- Limpopo Provincial Office:** Address: Private Bag X9526, Polokwane, 0700 or hand deliver 92 Bok Street, Polokwane, 0700. Enquiries: Ms Mongalo MP Tel No: (015) 287 2037, Ms Lamola V Tel No: (015) 287 2035, Ms Manyaja M Tel No: (015) 287 2026, Mr Mongwe PM Tel No: (015) 287 2034 or Mathosa M Tel No: (015) 287 2147
- North West Provincial Office:** Address: Department of Justice and Constitutional Development, Private Bag X2033, Mmabatho, 2735 or hand deliver Provincial Office North West, 22 Molopo Road, Ayob Gardens, Mafikeng. Enquiries: Ms Tshegetso G Tel No: (018) 397 7070 or Mr Bothole T Tel No: (018) 397 7111
- Western Cape Provincial Office:** Address: Provincial Head: Private Bag X 9171, Cape Town, 8000 or hand deliver to physical address: No. 8 Riebeeck Street, 5th Floor, Norton Rose House Building, Cape Town, 8000. Enquiries: Ms L Keyster Tel No: (021) 462 5471 or Ms R Hendricks Tel No: (021) 462 5471
- Eastern Cape Provincial Office:** Address: The Provincial Head Eastern Cape, Provincial Office East London, Private Bag X9065, East London, 5200 or hand deliver to Physical Address No 3 Phillip Frame Road, Chiselhurst, East London, 5200. Enquiries: Dr M Feni Tel No: (043) 702 7029 Ms. N Dyani Tel No: (043) 702 7009 Mr L Qayi Tel No: (043) 702 7003 or Mr P Hattingh Tel No: (043) 702 7000

CLOSING DATE
NOTE

- : 11 December 2023
- : The Department of Justice and Constitutional Development (DOJ&CD) invites all the unemployed graduates to gain workplace experience in the respective field of study. Interested applicants must submit their applications for internship to the address specified in each post. The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Application that do not comply with the above specifications will not be considered and will be disqualified. A pre-employment security screening will be conducted on RSA citizenship, credit record and verification of qualification. The outcome of this screening will be considered to determine suitability for employment. The DOJ&CD is an equal opportunity

employer and candidates with disability are encouraged to apply. Who should apply? Unemployed South African graduates and TVET students, with a tertiary qualification in one of the below -mentioned fields of study who have not previously participated in any internship programme and In-service training. These internships are based in all Provinces. Candidates who wish to apply for internship outside their respective Provinces must be able to find their own accommodation considering that they will not be earning a salary but only a stipend. Separate applications must be made for each Provincial Office which you are applying for and quoting the relevant reference number for the centre of your choice. Successful applicants will be placed in a post of Youth Development (150 posts), at the centre of their choice for a period of 18 months for TVET Students and 24 months for Graduate Students and remunerated a stipend depending on the qualification obtained as follows.

YOUTH DEVELOPMENT PROGRAMME 2023/24

OTHER POSTS

- POST 43/01** : **YOUTH DEVELOPMENT – ADMINISTRATION**
Duration: 24 Months
- STIPEND** : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 per month
- CENTRE** : National Office:
Justice College Ref No: YD/NO/01 (X5 Posts)
Constitutional Development Ref No: YD/NO/02 (X2 Posts)
HRD Ref No: YD/NO/03 (X1 Post)
Facility Management Ref No: YD/NO/04 (X1 Post)
Strategic Planning Ref No: YD/NO/05 (X2 Posts)
Monitoring and Evaluation Ref No: YD/NO/06 (X2 Posts)
Service Delivery Ref No: YD/NO/07 (X2 Posts)
Programme and Projects Management Ref No: YD/NO/08 (X1 Post)
- REQUIREMENTS** : National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree in Public Management, Public Administration, Business Management, Administration and Office Administration.
- POST 43/02** : **YOUTH DEVELOPMENT – HUMAN RESOURCE MANAGEMENT/HUMAN RESOURCE DEVELOPMENT REF NO: YD/NO/09 (X2 POSTS)**
Duration: 24 Months
- STIPEND** : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 per month
- CENTRE** : National Office – HRD
- REQUIREMENTS** : National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree in Human Resource Management/ Human Resource Development.
- POST 43/03** : **YOUTH DEVELOPMENT – VIDEOGRAPHER REF NO: YD/NO/10 (X1 POST)**
Duration: 24 Months
- STIPEND** : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month

		All 4 years and Professional degrees up to R7 000 per month Master's Degree up to R7 500 per Month
<u>CENTRE REQUIREMENTS</u>	:	National Office – PEC National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree/equivalent certificates in Video production.
<u>POST 43/04</u>	:	<u>YOUTH DEVELOPMENT – PHOTOGRAPHER REF NO: YD/NO/11 (X1 POST)</u> Duration: 24 Months
<u>STIPEND</u>	:	National Diploma up to R5 000 per month Bachelor's Degree up to R5 500 per month Post Graduate Diploma Professional Qualification up to R6 500 per month Honours Degree up to R6 500 per month All 4 years and Professional degrees up to R7 000 per month Master's Degree up to R7 500 per month
<u>CENTRE REQUIREMENTS</u>	:	National Office – PEC National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree /equivalent certificates in Photography.
<u>POST 43/05</u>	:	<u>YOUTH DEVELOPMENT – GRAPHIC DESIGN REF NO: YD/NO/12 (X1 POST)</u> Duration: 24 Months
<u>STIPEND</u>	:	National Diploma up to R5 000 per month Bachelor's Degree up to R5 500 per month Post Graduate Diploma Professional Qualification up to R6 500 per month Honours Degree up to R6 500 per month All 4 years and Professional degrees up to R7 000 per month Master's Degree up to R7 500 per month
<u>CENTRE REQUIREMENTS</u>	:	National Office – PEC National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree /equivalent certificates in Graphic Design.
<u>POST 43/06</u>	:	<u>YOUTH DEVELOPMENT – PROPERTY MANAGEMENT REF NO: YD/NO/13 (X1 POST)</u> Duration: 24 Months
<u>STIPEND</u>	:	National Diploma up to R5 000 per month Bachelor's Degree up to R5 500 per month Post Graduate Diploma Professional Qualification up to R6 500 per month Honours Degree up to R6 500 per month All 4 years and Professional degrees up to R7 000 per month Master's Degree up to R7 500 per month
<u>CENTRE REQUIREMENTS</u>	:	National Office – Facility Management National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree in Real Estate/equivalent certificates.
<u>POST 43/07</u>	:	<u>YOUTH DEVELOPMENT – FACILITY MANAGEMENT REF NO: YD/NO/14 (X1 POST)</u> Duration: 24 Months
<u>STIPEND</u>	:	National Diploma up to R5 000 per month Bachelor's Degree up to R5 500 per month Post Graduate Diploma Professional Qualification up to R6 500 per month Honours Degree up to R6 500 per month All 4 years and Professional degrees up to R7 000 per month Master's Degree up to R7 500 per month
<u>CENTRE REQUIREMENTS</u>	:	National Office – Facility Management National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree in Built Environment/ equivalent certificates.

- POST 43/08** : **YOUTH DEVELOPMENT – LEGAL SERVICES**
Duration: 24 Months
- STIPEND** : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 per month
- CENTRE** : Gauteng Provincial Office:
Atteridgeville Magistrate Court Ref No: YD/GP/01 (X1 Post)
Soweto Magistrate Court Ref No: YD/GP/02 (X1 Post)
Tembisa Magistrate Court Ref No: YD/GP/03 (X1 Post)
- REQUIREMENTS** : Bachelor of Laws (LLB).
- POST 43/09** : **YOUTH DEVELOPMENT – PROVINCIAL OFFICE**
- STIPEND** : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 per month
- CENTRE** : Mpumalanga Provincial Office:
State Attorney High Court Nelspruit Ref No: YD/MP/01 (X2 POSTS)
Masters of The High Court Nelspruit Ref No: YD/MP/02 (X1 POST)
- REQUIREMENTS** : Bachelor of Laws (LLB)
- POST 43/10** : **YOUTH DEVELOPMENT – PROVINCIAL OFFICE**
Duration: 24 Months
- STIPEND** : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 per month
- CENTRE** : Kwa-Zulu Natal Provincial Office – Administration:
Pinetown Ref No: YD/KZN/01 (X1 POST)
Kwadukuza Ref No: YD/KZN/02 (X1 POST)
State Attorney: Durban Ref No: YD/KZN/03 (X1 POST)
- REQUIREMENTS** : National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree in Public Management, Public Administration, Business Management, Administration and Office Administration
- POST 43/11** : **YOUTH DEVELOPMENT – PROVINCIAL OFFICE REF NO: YD/FS/01 (X2 POSTS)**
Duration: 24 Months
- STIPEND** : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 per month
- CENTRE** : Free State Provincial Office – Finance (Bloemfontein)
- REQUIREMENTS** : National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree Financial Management, Accounting Science e.g Financial Accounting, Management Accounting, Taxation

POST 43/12 : **YOUTH DEVELOPMENT – PROVINCIAL OFFICE REF NO: YD/FS/02 (X1 POST)**
Duration: 24 Months

STIPEND : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 year and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 per month

CENTRE REQUIREMENTS : Free State Provincial Office – Legal (Bloemfontein)
Bachelor of Laws (LLB).

POST 43/13 : **YOUTH DEVELOPMENT – PROVINCIAL OFFICE**
Duration: 24 Months

STIPEND : National Diploma Up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 per month

CENTRE : Northern Cape Provincial office:
Provincial Office Kimberly Ref No: YD/NC/01 (X1 Post)
Kimberly Magistrate Office Ref No: YD/NC/02 (X1 Post)
Springbok Ref No: YD/NC/03 (X1 Post)

REQUIREMENTS : Bachelor of Laws (LLB).

POST 43/14 : **YOUTH DEVELOPMENT – PROVINCIAL OFFICE REF NO: YD/LP/01 (X1 POST)**
Duration: 24 Months

STIPEND : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 per Month

CENTRE REQUIREMENTS : Limpopo Provincial Office – Human Resource Management
National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree in Human Resource Management.

POST 43/15 : **YOUTH DEVELOPMENT – PROVINCIAL OFFICE REF NO: YD/LP/02 (X1 POST)**
Duration: 24 Months

STIPEND : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 per month

CENTRE REQUIREMENTS : Limpopo Provincial Office – Finance
National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree in Financial Management, Accounting Science e.g Financial Accounting, Management Accounting, Taxation.

- POST 43/16** : **YOUTH DEVELOPMENT – PROVINCIAL OFFICE REF NO: YD/LP/03 (X1 POST)**
Duration: 24 Months
- STIPEND** : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 Per Month
- CENTRE REQUIREMENTS** : Limpopo Provincial Office – Administration
National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree in Management Assistant, Public Management, Public Administration, Business Management.
- POST 43/17** : **YOUTH DEVELOPMENT – LEGAL SERVICES REF NO: YD/NW/01 (X3 POSTS)**
Duration: 24 Months
- STIPEND** : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per month
Master's Degree up to R7 500 per month
- CENTRE REQUIREMENTS** : North West Provincial Office
Bachelor of Laws (LLB).
- POST 43/18** : **YOUTH DEVELOPMENT – PROVINCIAL OFFICE**
Duration: 24 Months
- STIPEND** : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per Month
Master's Degree up to R7 500 per month
- CENTRE REQUIREMENTS** : Western Cape Provincial Office – Administration:
West Coast District Vredendal Ref No: YD/WC/01 (X2 Posts)
Southern Cape District Laingsburg Ref No: YD/WC/02 (X1 Post)
- REQUIREMENTS** : National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree in Public Management, Public Administration.
- POST 43/19** : **YOUTH DEVELOPMENT – PROVINCIAL OFFICE REF NO: YD\EC\01 (X1 POST)**
Duration: 24 Months
- STIPEND** : National Diploma up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month
All 4 years and Professional degrees up to R7 000 per Month
Master's Degree up to R7 500 per Month
- CENTRE REQUIREMENTS** : Eastern Cape Provincial Office – New Brighton
Bachelor of Laws (LLB).
- POST 43/20** : **YOUTH DEVELOPMENT – PROVINCIAL OFFICE**
Duration: 24 Months
- STIPEND** : National Diploma Up to R5 000 per month
Bachelor's Degree up to R5 500 per month
Post Graduate Diploma Professional Qualification up to R6 500 per month
Honours Degree up to R6 500 per month

	:	All 4 years and Professional degrees up to R7 000 per month Master's Degree up to R7 500 per month
<u>CENTRE</u>	:	Eastern Cape Provincial Office – Administration: Lusikisiki Ref No: YD/EC/02 (X1 Post) Sturkspruit Ref No: YD/EC/03 (X1 Post)
<u>REQUIREMENTS</u>	:	National Diploma, Bachelor's Degree, Post Graduate Diploma, Honours or Master's Degree in Public Management, Public Administration, Office Administration.
<u>POST 43/21</u>	:	<u>TVET INTERNSHIP – FINANCE REF NO: NOTVET/ 15 (X1 POST)</u> Duration: 18 Months
<u>STIPEND</u>	:	N6 Certificate up to R4 500 per month
<u>CENTRE</u>	:	National Office – Financial Management Services
<u>REQUIREMENTS</u>	:	N6 in Financial Management, Accounting, Management Accounting or Financial Accounting.
<u>POST 43/22</u>	:	<u>TVET INTERNSHIP – SUPPLY CHAIN REF NO: NOTVET/ 16 (X1 POST)</u> Duration: 18 Months
<u>STIPEND</u>	:	N6 Certificate up to R4 500 per month
<u>DURATION</u>	:	18 Months
<u>CENTRE</u>	:	National Office – Financial Management Services
<u>REQUIREMENTS</u>	:	N6 in Supply Chain Management
<u>POST 43/23</u>	:	<u>TVET INTERNSHIP – LOGISTICS REF NO: NOTVET/ 17 (X1 POST)</u> Duration: 18 Months
<u>STIPEND</u>	:	N6 Certificate up to R4 500 per month
<u>CENTRE</u>	:	National Office – Financial Management Services
<u>REQUIREMENTS</u>	:	N6 in Logistics.
<u>POST 43/24</u>	:	<u>TVET INTERNSHIP – ASSETS REF NO: NOTVET/18 (X1 POST)</u> Duration: 18 Months
<u>STIPEND</u>	:	N6 Certificate up to R4 500 per month
<u>CENTRE</u>	:	National Office – Financial Management Services
<u>REQUIREMENTS</u>	:	N6 in Assets Management.
<u>POST 43/25</u>	:	<u>TVET INTERNSHIP – ADMINISTRATION REF NO: NOTVET/19 (X2 POSTS)</u> Duration: 18 Months
<u>STIPEND</u>	:	N6 Certificate up to R4 500 per month
<u>CENTRE</u>	:	National Office – Truth and Reconciliation Commission (TRC)
<u>REQUIREMENTS</u>	:	N6 in Public Management, Public Administration, Business Management, Administration and Office Administration.
<u>POST 43/26</u>	:	<u>TVET INTERNSHIP – RECORDS MANAGEMENT REF NO: NOTVET/ 20 (X2 POSTS)</u> Duration: 18 Months
<u>STIPEND</u>	:	N6 Certificate up to R4 500 per month
<u>CENTRE</u>	:	National Office – Records Management
<u>REQUIREMENTS</u>	:	N6 in Records Management
<u>POST 43/27</u>	:	<u>TVET INTERNSHIP – ADMINISTRATION/RECEPTIONIST REF NO: NOTVET/ 21 (X2 POSTS)</u> Duration: 18 Months
<u>STIPEND</u>	:	N6 Certificate up to R4 500 per month
<u>CENTRE</u>	:	National Office – Security Management

REQUIREMENTS : N6 in Public Management, Public Administration, Business Management, Administration and Office Administration.

POST 43/28 : **TVET INTERNSHIP – ADMINISTRATION**
Duration: 18 Months

STIPEND CENTRE : N6 Certificate up to R4 500 per month
Gauteng Provincial Office:
Masters Pretoria Ref No: GPTVET/04 (X5 Posts)
Masters JHB Ref No: GPTVET/05 (X5 Posts)

REQUIREMENTS : N6 in Management Assistant, Public Management, Public Administration, Business Management.

POST 43/29 : **TVET INTERNSHIP – ADMINISTRATION**
Duration: 18 Months

STIPEND CENTRE : N6 Certificate up to R4 500 per month
Mpumalanga Provincial Office:
Graskop Magistrate Office Ref No: MPTVET/03 (X1 Post)
Nelspruit Magistrate Office Ref No: MPTVET/04 (X1 Post)
Master of The High Court Nelspruit Ref No: MPTVET/05 (X4 Posts)

REQUIREMENTS : N6 in Management Assistant, Public Management, Public Administration, Business Management.

POST 43/30 : **TVET INTERNSHIP – LEGAL ADMINISTRATION REF NO: MPTVET/06 (X4 POSTS)**
Duration: 18 Months

STIPEND CENTRE REQUIREMENTS : N6 Certificate up to R4 500 per month
Mpumalanga Provincial Office Nelspruit
N6 in Legal Secretary/equivalent certificates.

POST 43/31 : **TVET INTERNSHIP – ADMINISTRATION**
Duration: 18 Months

STIPEND CENTRE : N6 Certificate up to R4 500 per month
Kwa-Zulu Natal Provincial Office – Administration:
Msinga Ref No: KZNTVET/04 (X1 Post)
Pinetown Ref No: KZNTVET/05 (X3 Posts)
Mpumalanga Ref No: KZNTVET/06 (X1 Post)
Nqutu Ref No: KZNTVET/07 (X1 Post)
Hlanganani Ref No: KZNTVET/08 (X1 Post)
Bergville Ref No: KZNTVET/09 (X1 Post)
KwaDukuza Ref No: KZNTVET/10 (X1 Post)
Ixopo Ref No: KZNTVET/11 (X1 Post)

REQUIREMENTS : N6 in Management Assistant, Public Management, Public Administration, Business Management.

POST 43/32 : **TVET INTERNSHIP – ADMINISTRATION**
Duration: 18 Months

STIPEND CENTRE : N6 Certificate up to R4 500 per month
Free State Provincial Office – Administration:
Welkom Magistrate Court Ref No: FSTVET/03 (X1 Post)
Kroonstad Magistrate Court Ref No: FSTVET/04 (X1 Post)
Bloemfontein Magistrate Court Ref No: FSTVET/05 (X1 Post)
Phuthaditjhaba Magistrate Court Ref No: FSTVET/06 (X1 Post)
Trompsburg Magistrate Court Ref No: FSTVET/07 (X1 Post)
Family Advocate Welkom Ref No: FSTVET/08 (X1 Post)
State Attorney Bloemfontein Ref No: FSTVET/09 (X1 Post)
Masters Bloemfontein Ref No: FSTVET/10 (X1 Post)
Jacobsdal Magistrate Office Ref No: FSTVET/11 (X1 Post)

REQUIREMENTS : Dewesporp Magistrate Office Ref No: FSTVET/12 (X1 Post)
N6 in Management Assistant, Public Management, Public Administration, Business Management.

POST 43/33 : **TVET INTERNSHIP – ADMINISTRATION**
Duration: 18 Months

STIPEND CENTRE : N6 Certificate up to R4 500.00 per month
Northern Cape Provincial Office:
Kimberly Ref No: NCTVET/04 (X1 Post)
Galeshewe Ref No: NCTVET/05 (X1 Post)
Pampier Stad Ref No: NCTVET/06 (X1 Post)
Barkley West Ref No: NCTVET/07 (X1 Post)
Garies Ref No: NCTVET/08 (X1 Post)
Calvinia Ref No: REF NCTVET/09 (X1 Post)
Willistone Ref No: NCTVET/10 (X1 Post)
Olifantshoek Ref No: NCTVET/11 (X1 Post)
Kuruman Ref No: NCTVET/12 (X1 Post)
Kakamas Ref No: NCTVET/13 (X1 Post)

REQUIREMENTS : N6 in Management Assistant, Public Management, Public Administration, Business Management.

POST 43/34 : **TVET INTERNSHIP – ADMINISTRATION**
Duration: 18 Months

STIPEND CENTRE : N6 Certificate up to R4 500 per month
Limpopo Provincial Office:
Moutse Magistrate Court Ref No: LPTVET/04 (X1 Post)
Tsitale Magistrate Court Ref No: LPTVET/05 (X1 Post)
Seshego Magistrate Court Ref No: LPTVET/06 (X1 Post)
Nkoankoa Magistrate Court Ref No: LPTVET/07 (X1 Post)
Phalaborwa Magistrate Court Ref No: LPTVET/08 (X1 Post)
Mokopane Magistrate Court Ref No: LPTVET/09 (X1 Post)
Mahwelereng Magistrate Court Ref No: LPTVET/10 (X1 Post)
Thabazimbi Magistrate Court Ref No: LPTVET/11 (X1 Post)

REQUIREMENTS : N6 in Management Assistant, Public Management, Public Administration, Business Management.

POST 43/35 : **TVET INTERNSHIP – FINANCE**
Duration: 18 Months

STIPEND CENTRE : N6 Certificate up to R4 500 per month
Limpopo Provincial Office:
Moutse Magistrate Court Ref No: LPTVET/12 (X1 Post)
Tshitake Magistrate Court Ref No: LPTVET/13 (X1 Post)

REQUIREMENTS : N6 in Financial Management, Financial Accounting, Management Accounting.

POST 43/36 : **TVET INTERNSHIP – ADMINISTRATION REF NO: NWTVET/02 (X3 POSTS)**
Duration: 18 Months

STIPEND CENTRE : N6 Certificate up to R4 500 per month
North West Provincial Office

REQUIREMENTS : N6 in Management Assistant, Public Management, Public Administration, Business Management.

POST 43/37 : **TVET INTERNSHIP – FINANCE REF NO: NWTVET/03 (X3 POSTS)**
Duration: 18 Months

STIPEND CENTRE : N6 Certificate up to R4 500 per month
North West Provincial Office

REQUIREMENTS : N6 in Financial Management, Financial Accounting, Management Accounting

POST 43/38 : **TVET INTERNSHIP – PARALEGAL REF NO: NWTVET/04 (X2 POSTS)**
Duration: 18 Months

STIPEND : N6 Certificate up to R4 500 per month
CENTRE : North West Provincial Office
REQUIREMENTS : N6 in Paralegal

POST 43/39 : **TVET INTERNSHIP – RECORDS MANAGEMENT REF NO: NWTVET/05 (X2 POSTS)**
Duration: 18 Months

STIPEND : N6 Certificate up to R4 500.00 per month
CENTRE : North West Provincial Office
REQUIREMENTS : N6 in Records Management

POST 43/40 : **TVET INTERNSHIP – ADMINISTRATION**
Duration: 18 Months

STIPEND : N6 Certificate up to R4 500 per month
CENTRE : Western Cape Provincial Office:
Caledon Ref No: WCTVET/03 (X1 Post)
Hermanus Ref No: WCTVET/04 (X1 Post)
Beaufort West Ref No: WCTVET/05 (X1 Post)
Lainsburg Ref No: WCTVET/06 (X1 Post)
Clanwilliam Ref No: WCTVET/07 (X2 Posts)
Van Rhynsdorp Ref No: WCTVET/08 (X1 Post)
Malmesbury Ref No: WCTVET/09 (X1 Post)
Paarl Ref No: WCTVET/10 (X1 Post)
Stellenbosch Ref No: WCTVET/11 (X1 Post)

REQUIREMENTS : N6 in Management Assistant, Public Management, Public Administration, Business Management.

POST 43/41 : **TVET INTERNSHIP – ADMINISTRATION OR HUMAN RESOURCE MANAGEMENT**
Duration: 18 Months

STIPEND : N6 Certificate up to R4 500 per month
CENTRE : Eastern Cape Provincial Office:
Mount Frere Ref No: ECTVET/04 (X1 Post)
Komgha Ref No: ECTVET/05 (X1 Post)
Port Alfred Ref No: ECTVET/06 (X1 Post)
Mount Fletcher Ref No: ECTVET/07 (X1 Post)
Matatiele Ref No: ECTVET/08 (X1 Post)

REQUIREMENTS : N6 in Management Assistant, Public Management, Public Administration, Business Management/ Human Resource Management.

POST 43/42 : **TVET INTERNSHIP – ADMINISTRATION OR HUMAN RESOURCE MANAGEMENT REF NO: CATHCART-ECTVET/09 (X1 POST)**
Duration: 18 Months

STIPEND : N6 Certificate up to R4 500 per month
CENTRE : Eastern Cape Provincial Office
REQUIREMENTS : N6 in Management Assistant, Public Management, Public Administration, Business Management.

POST 43/43 : **TVET INTERNSHIP – ADMINISTRATION / HUMAN RESOURCE MANAGEMENT / FINANCE**
Duration: 18 Months

STIPEND : N6 Certificate up to R4 500 per month
CENTRE : Eastern Cape Provincial Office:
East London Ref No: ECTVET/10 (X2 Posts)

REQUIREMENTS

: Queenstown Ref No: ECTVET/11 (X2 Posts)
N6 in Management Assistant, Public Management, Public Administration,
Business Management/ Human Resource Management/ Financial Management,
Financial Accounting, Management Accounting.