

## DEPARTMENT OF WATER AND SANITATION

**CLOSING DATE** : 20 October 2023

**NOTE** : Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitations website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, driver's license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. For posts requiring a driver's license, annotate such details on CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed or emailed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

**ERRATUM:** Kindly note that the following post was advertised in Public Service Vacancy Circular 35 dated 13 October 2023, Post: 35/45 Chief Engineer Grade A Ref No: 131023/03, Head Office (Pretoria), the enquiry person for the advertised post is Ms. C Goboza at (071) 885 2521.

## OTHER POSTS

**POST 36/29** : **DEPUTY REGIONAL PROJECT MANAGER REF NO: 201023/01**  
Branch: Provincial Operations: North West

**SALARY** : R958 824 per annum (Level 12), (all-inclusive salary package)

**CENTRE** : Mmabatho

**REQUIREMENTS** : Degree in Civil Engineering or Project Management in Engineering Environment. Three (3) to five (5) years' management experience in Industrial Related Project Planning and/or in Civil Engineering (design and construction). The disclosure of a valid unexpired driver's license. Possesses a general understanding of contract administration, business principles and business law. Possesses a broad understanding of each engineering discipline. Effective management and leadership skills. Effective computer skills; Microsoft office software, lotus notes, and other company and discipline specific software applications. Effective communication skills both verbally and in writing with management, colleagues, and individuals inside and outside the department. Effective analytical and problem -solving skills. Knowledge and understanding on Human Resource Management legislation, policies, practices, and Procedures. Public Finance Management Act (PFMA). Framework for managing performance information. Knowledge of implementing policies of PMDS. Problem solving and analysis. People and diversity management. Client orientation and customer focus.

- DUTIES** : Provide support in the implementation of water services infrastructure grant programmes in the provincial operations. Provide support in the development of project planning by participating in the design and/or testing phases. Promote partnerships between government, public entities, private sector, and civil society regarding water services infrastructure grant programmes. Assure that water services infrastructure grant programmes are budgeted for in medium-term expenditure framework. Monitor and evaluate the implementation of all water services infrastructure development programmes in the provincial operations. Compile monthly, quarterly, and annual progress reports on the implementation of Water Services Infrastructure Development Grants (WSIDG) projects. Coordinate ongoing monthly meetings and, where necessary, One-on-one sessions with Water Services Authorities or Implementing agents.
- ENQUIRIES APPLICATIONS** : Mr. Luxolo Mditshane Tel No: (018) 387 9549 / (083) 387 7431  
: North West (Mmabatho): Please forward your applications quoting the relevant reference number to The Provincial Head: Northwest, Department of Water and Sanitation, Private Bag X5 Mmabatho 2735 or and deliver at Mega City Shopping Centre, Corner. Dr James Moroka Drive and Sekame Road, Unit99 Ground Floor.
- FOR ATTENTION** : Mr MJ Ntwe
- POST 36/30** : **HEALTH AND SAFETY OFFICER REF NO: 201023/02**  
Branch: Infrastructure Management: Southern Operation  
Div: Water Resources Infrastructure Operations and Maintenance
- SALARY CENTRE REQUIREMENTS** : R359 517 per annum (Level 08)  
: Ultkeer  
: A National Diploma or Bachelor's degree in occupational health and safety. Three (3) to five (5) years' experience in Occupational Health and Safety environment. The disclosure of a valid unexpired driver's license. Strategic and operational plan in occupational health and safety management. Policy implementation. Monitoring and evaluation principles. Knowledge of research procedures and techniques. Disciplinary knowledge in Occupational Health and Safety. Disciplinary knowledge in Public Administration. Knowledge of design principles, techniques, and tools. Knowledge of the writing process reviewing and proofreading. Understanding of Government legislation.
- DUTIES** : Implement health and safety legislation, regulations with an objective of ensuring that all reasonable and proper measures are taken to protect the safety and health of staff and visitors. Develop and share a vision and mission for the section. Promote safety awareness in working environment. Increase Health and Safety awareness at all levels within the organizations. Distribution of emergency procedures and fire safety programmes. Investigate and report on all accidents occurring at workplace. Conduct safety inspections. Assist in the organization and facilitation of workshops to create awareness on policies and guidelines. Manage all human resources and administration functions within the section. Coordinate training of personnel in areas of safety including first aid. Respond to employee's safety concerns. Ensure equipment are available for safe environment during emergency.
- ENQUIRIES APPLICATIONS** : Mr JM Viljoen Tel No: (041) 508 9703  
: Southern Operation (Gqeberha/Port Elizabeth): Please forward your application quoting the relevant reference number to The Department of Water and Sanitation, P.O Box 5501, Walmer, Gqeberha/Port Elizabeth, 6065 or Hand deliver at 50 Heugh Road, Lion Roars Office Park c/o 3rd Avenue and Heugh Road, Walmer, Gqeberha/Port Elizabeth.
- FOR ATTENTION** : Mr. M Jonkerman
- POST 36/31** : **ARTISAN PRODUCTION GRADE A – C REF NO: 201023/03**  
Branch: Infrastructure Management: Central Operation  
Div: Maintenance
- SALARY** : R220 533 – R368 070 per annum, (all-inclusive OSD salary package) (offer will be based on proven years of experience)
- CENTRE REQUIREMENTS** : Potchefstroom  
: An appropriate Trade Test Certificate. Experience in general workshop practices and mechanical maintenance (pumps, valves, sluices, engines, brush cutters, tractors, slashers, ride on lawn mowers, auxiliary drives, cranes, trucks, and water vessels) would serve as an added advantage. Knowledge of

welding will be an added advantage. The disclosure of a valid unexpired driver's license. Good verbal, writing and reading skills with no irrational fear related to water, heights, or confined spaces. The applicant must be able to read and interpret manufacturing drawings. Knowledge and experience regarding compliance to the Occupational Health and Safety Act. Work requires travelling to remote areas and to overnight away from home on a regular basis. Perform standby and occasional overtime work, including weekends and public holidays if necessary.

**DUTIES** : Lead a team and work independently to ensure safe and serviceable infrastructure on the Mooirivier and Schoonspruit Water Schemes. Service and repair brush cutters, tractors, slashers, ride on lawn mowers, auxiliary drives, cranes, and trucks. Source, liaise and obtain quotations from suppliers and ensure product compliance to specifications and standards. Accept appointment as a Section 2(7) OHS Act responsible person for mechanical equipment. Evaluate and identify staff training needs and assist with training facilitation process. Manage and evaluate staff performance on an ongoing basis.

**ENQUIRIES** : Ms. M Maduna Tel No: (018) 294 9322  
**APPLICATIONS** : Central Operation (Potchefstroom): Please forward your application quoting the relevant reference number to: The Area Manager: Department of Water and Sanitation, Private Bag X936, Potchefstroom, 2520.

**FOR ATTENTION** : Ms. M Maduna  
**NOTE** : Applicants may be subjected to skills testing as part of the recruitment process to prove technical competence for the post.

**POST 36/32** : **GENERAL FOREMAN REF NO: 201023/04**  
 Branch: Infrastructure Management: Central Operation

**SALARY** : R171 537 per annum (Level 04)  
**CENTRE** : Potchefstroom (Moorivier)  
**REQUIREMENTS** : A Grade 8 certificate. One (1) to (2) two years' working experience in Civil maintenance. Knowledge and experience in plumbing, bricklaying, carpentry, and construction. Knowledge of basic computer use will serve as an added advantage. A driver's and Professional Driving Permit (PrDP) will serve as an added advantage. Basic knowledge in controlling and managing bulk water supply maintenance on equipment. Basic knowledge in policy implementation. Basic knowledge in routine inspection of equipment. Basic disciplinary knowledge in Occupational Health and Safety. Basic disciplinary knowledge in Public Administration. Basic understanding of government legislation. Willing to work extended hours when required.

**DUTIES** : Implement planned maintenance projects and perform preventative maintenance tasks. Supervision of civil maintenance team. Do maintenance of canals. Perform routine work relating to the maintenance of the structures and construction work. Conduct general routine inspections according to set standards. Perform routine maintenance tasks for bulk water supply. Ensure that official houses, office buildings, dam wall areas and workshops are maintained. Ensure general maintenance to plants, structures, tunnels, and pipelines. Erect and repair fencing, cleaning of canal systems, perform landscaping at office buildings, dams, and servitudes. Conduct concrete work, plastering, tiling, painting, plumbing, cleaning, roof structures, gutters, and down pipes. Ensure that stagnant water on the canals is reported. Ensure that maintenance plan is in place for uninterrupted service. Keep records of repaired equipment. Keep job cards up to date. Comply with the Occupational Health Safety Act.

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**FOR ATTENTION** : Ms. M Maduna

**POST 36/33** : **TRADESMAN AID REF NO: 201023/05**  
 Branch: Infrastructure Management: Central Operation

**SALARY** : R147 036 per annum (Level 03)  
**CENTRE** : Potchefstroom  
**REQUIREMENTS** : An ABET certificate (ability to read and write). One (1) to two (2) years relevant experience. The disclosure of a valid unexpired driver's license will serve as

an added advantage. Knowledge of welding and electricity will serve as an added advantage. Knowledge of machinery repairs, service and maintenance, plumbing, bricklaying, carpentry, and construction. Ability to carry out manual duties and receive instructions from supervisor. Physical fitness. Basic knowledge of hand and power tools. Willingness to travel. Good Interpersonal skills. Ability to work under pressure and independently. Basic knowledge in maintenance of structures. Basic disciplinary knowledge in Occupational Health and Safety. Basic disciplinary knowledge in Public Administration. Basic knowledge in supporting water utilization and water resource strategy. Basic knowledge of flood controlling. Basic understanding of government legislation. Knowledge of administration in relation to the correct completion of forms.

**DUTIES**

: Assist artisan in execution of maintenance, repairs and services of the machinery and civil installations in various dams, reservoirs, and pipelines. Do maintenance in the departmental houses, including construction of building structures. Assist with the maintenance in the dam wall and canals. Carry tools, equipment and keep them in a good condition. Willingness to perform other related artisan assistant duties. Loading and off-loading. Adhere to Occupational Health and Safety regulations and ensure that protective equipment is used appropriately. Cleaning of workshops and tools.

**ENQUIRIES**

**APPLICATIONS**

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**FOR ATTENTION**

: Ms. M Maduna