

## DEPARTMENT OF PLANNING, MONITORING AND EVALUATION



- APPLICATIONS** : Applications must be posted / or hand-delivered to: The Department of Planning, Monitoring and Evaluation (DPME), at Private Bag X944, Pretoria, 0028 or hand delivered to 330 Grosvenor Street, Hatfield, Pretoria, 0028 (please quote the relevant post and reference number). Or apply via link: <https://affirmativeportfolios.co.za/dpme>: Emailed applications will not be accepted.
- FOR ATTENTION** : Human Resource Admin & Recruitment
- CLOSING DATE** : 20 October 2023 @ 16:30
- WEBSITE** : [www.dpme.gov.za](http://www.dpme.gov.za)
- NOTE** : The relevant reference number must be quoted on all applications. The successful candidate will have to sign an annual performance agreement and will be required to undergo a security clearance. Applications must be submitted on a signed Z.83 accompanied by a comprehensive CV only specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. Certified copies of qualifications and other relevant documents will be requested from shortlisted candidates only. Applicants will be required to meet vetting requirements as prescribed by Minimum Information Security Standards. The DPME is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) Failure to submit the above information will result in the application not being considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Reference checks will be done during the selection process. Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. Shortlisted candidates must be available for interviews at a date and time determined by DPME. Applicants must note that pre-employment checks will be conducted once they are short-listed and the appointment is also subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification and criminal records. Shortlisted candidates will be required to complete a written test as part of the selection process. For salary levels 11 to 15, the inclusive remuneration package consists of a basic salary, the state's contribution to the Government Employees Pension Fund and a flexible portion in terms of applicable rules. SMS will be required to undergo a Competency Assessment as prescribed by DPSA. All candidates shortlisted for SMS positions will be required to undergo a technical exercise that intends to test the relevant technical elements of the job. The DPME reserves the right to utilise practical exercises/tests for non-SMS positions during the recruitment process (candidates who are shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s). The DPME also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process. Prior to appointment, a candidate would be required to complete the Nyukela Programme: Pre-entry Certificate to Senior Management Services as endorsed by DPSA which is an online course, endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates are required to use the new Z83 (Application for employment) that is implemented with effect from 1 January 2021. A copy can be downloaded on the website of the Department of Public Service & Administration (DPSA) at [www.dpsa.gov.za](http://www.dpsa.gov.za)

## MANAGEMENT ECHELON

- POST 36/20** : **DIRECTOR: BUSINESS APPLICATIONS & KNOWLEDGE MANAGEMENT SUPPORT REF NO: 44/2023**  
Directorate: Business Applications Development
- SALARY** : R1 162 200 per annum (Level 13), all-inclusive salary package. The remuneration package consists of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to personal needs within the relevant framework.
- CENTRE REQUIREMENTS** : Pretoria  
: An appropriate NQF 7 qualification in Information Technology/ Computer Science or equivalent with a minimum of 8 years relevant experience in Business Applications Development and Maintenance of which 5 years' must be at MMS (Deputy Director or equivalent) level. A relevant post-graduate qualification (NQF 8) and specialist training courses will be an added advantage. Should have IT Project/ Programme Management, and financial management skills. Good interpersonal relations and written & verbal communication skills. A sound knowledge of applications and business intelligence development are essential. Personal attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations and the ability to maintain high levels of confidentiality.
- DUTIES** : The successful incumbent will be responsible to manage and support business applications and systems for the Department. This entails developing, maintaining and supporting of business applications; the applications architecture developing and implementing of business intelligence tools and data warehousing including data lakes; modelling and designing of databases and managing of metadata across all departmental databases. Monitoring/recommending of the Directorate's statutory responsibilities in terms of the Public Finance Management Act (PFMA), IT governance and Human Resources planning. Ensuring of effective and efficient business/operational and performance annual planning for the Directorate and ensuring of effective and efficient management/supervision of procurement, equipment and facilities within the Directorate.
- ENQUIRIES** : Mr M Cilo Tel No: (012) 312-0453.

## OTHER POST

- POST 36/21** : **OUTCOMES ASSISTANT: ECONOMY REF NO: 45/2023**  
Chief Directorate: Economy & Infrastructure  
Re- advert, Candidates who applied before for the re-advertised vacant post are encouraged to re-apply.
- SALARY** : R527 298 per annum (Level 10), plus benefits
- CENTRE REQUIREMENTS** : Pretoria  
: A relevant 3 year tertiary qualification (NQF 6) in Economics/ Econometrics/ Agricultural Economics/ International Economics/ Labour Economics or related field with at least 5 years appropriate experience of which 3 years must be in the economic field with M&E and/or research experience and 2 years at supervisory level. An NQF 7 qualification and/or specialized sector training will serve as an added advantage. Should possess high level skills in: conducting sector specific research, report writing, sound knowledge of the Microsoft Office suite (including excel and power point). Must have good problem solving skills & attention to detail, should have excellent verbal and written communication skills, excellent analytical skills and strong customer service skills. Must have a professional demeanour, a sense of urgency and accuracy, the ability to maintain high work standards under sustained pressure and frequent deadlines and knowledge of government policies.
- DUTIES** : The successful candidate will be responsible to provide support in developing, reviewing and supporting detailed planning, implementation, monitoring and evaluation of the Medium-Term Strategic Framework (MTSF) and National Development Plan (NDP) with regards to economic development. This entails assisting with developing, providing support in monitoring government programmes and assessing implementation and performance through the MTSF interventions and indicators, set priorities and targets and formulate intervention strategies in consultation with relevant stakeholders. Alignment of

departmental/sector plans to government priorities for effective monitoring and reporting. Providing technical advice and support to political principals and other governance structures and bodies. Support branches within and outside DPME through participating in various committees and government structures to ensure implementation of the NDP through the MTSF, provide support to sector specific research. Ensuring the Directorate's statutory responsibilities in terms of the Public Finance Management Act (PFMA) are adhered to and ensuring effective and efficient Human Resources planning, business/operational and performance annual planning as well as management of procurement within the Directorate and ensuring sound corporate governance mechanisms for the Directorate.

**ENQUIRIES**

: Mr M Lehong Tel No: (012) 312-0540