

**PROVINCIAL ADMINISTRATION: FREE STATE
OFFICE OF THE PREMIER**

Free State Department of the Premier is an equal opportunity affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of positions and candidates whose appointment/promotion/transfer will promote representivity; will receive preference.

- APPLICATIONS** : Posted to Mr. Thabo Tsotetsi, Office of the Premier, Human Resources Advice, Co-ordination and Management Directorate, P.O Box 517, Bloemfontein, 9300 or Hand delivered to: Thabo Tsotetsi, Room 7, Ground floor, O.R Tambo House, Bloemfontein or e-mail to recruitment@fspremier.gov.za.
- CLOSING DATE** : 09-October 2023 @ 16:00
- NOTE** : Applications must be submitted on the prescribed Z83 form, obtainable from any Public Service Department. All applications must be accompanied by a comprehensive CV only. Communication from the HR of the department regarding the submission of certified copies of qualifications and other relevant documents will be limited to shortlisted candidates. Applications must be submitted on or before the closing date. Applications must be submitted to the address mentioned in the advertisement. All shortlisted candidates will be subjected to personnel suitability checks. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Applicants are respectfully informed that if no notification on appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Applications from people with disabilities are welcomed.

OTHER POSTS

- POST 34/149** : **ASSISTANT DIRECTOR: GOVERNANCE ADMINISTRATION & JUSTICE SECTOR RESEARCH REF NO: 18/2023**
- SALARY** : R527 298 per annum (Level 10), a basic salary
- CENTRE** : Office of The Premier-Bloemfontein
- REQUIREMENTS** : An appropriate Degree (NQF Level 7). Relevant experience of policy analysis and development. Experience of Coordination, monitoring and evaluation mechanisms, systems and processes. Experience in research. Knowledge of Research methodology, report writing and strategic planning processes. Basic computer literacy. Organizing, planning of resources and effective communication skills.
- DUTIES** : Analyze and compare FSDP against all National, Provincial and Local policies in terms of outcome, goals, strategies, outputs, projects and performance measures to align the FSDP with Government strategies. Conduct research with regard to Provincials strategies as portrayed in the FSDP to enhance decision-making process within government structures. Facilitate research on the feasibility of certain projects of the FSDP to improve their success rate. Conduct research on request to strengthen strategic planning process.
- ENQUIRIES** : Mr. C.H. Oelofse at 082 336 8721
- POST 34/150** : **ASSISTANT DIRECTOR: PLANNING REF NO: 19/2023**
- SALARY** : R424 104 per annum (Level 09), a basic salary
- CENTRE** : Office of The Premier-Bloemfontein
- REQUIREMENTS** : An appropriate Degree (NQF Level 7). Relevant experience of policy analysis and development. Experience of Coordination, monitoring and evaluation mechanisms, systems and processes. Experience of facilitation of development of strategic plans. Knowledge of strategic planning processes, report writing, marketing and transformation and development policies. Organising, analytical, facilitation and communication skills.
- DUTIES** : Facilitate the development and annual review of the Free State Development Plan (FSDP) to keep in line with the developmental needs of the province. Facilitate the review and implementation of the FSDP through ensuring alignment of departmental and municipal plan with the FSDP to enhance synergy of plans. Evaluate departmental and municipalities strategic plans in terms of the FSDP to measure their impact on the development of the province. Market the FSDP on all relevant levels to gain support from all stakeholders.

ENQUIRIES

: Train all strategic planners of all departments and municipalities on strategic issues to capacitate strategic planners of departments and municipalities.
Mr. C.H. Oelofse at 082 336 8721