

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

The Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer and is committed to the promotion of diversity and equity in employment. Women and people living with disabilities are encouraged to apply. The Department of Agriculture and Rural Development reserves the right not to fill any advertised post. Invited candidates will attend interviews at their own cost.

- APPLICATIONS** : All applications for ref. numbers starting with SSC must be addressed to the Acting Head of Department and should preferably be hand delivered or couriered to 4 Pin Oak Avenue, Hilton, 3245. Applications may also be posted to Private Bag x6005, Hilton, 3245. All applications for ref. numbers starting with NSC must be addressed to the Acting Head of Department and should preferably be hand delivered or couriered to Lot no. 11634, Corner of Via Verbena and Loop Street, Veldenvlei, Richards Bay, 3900. Applications may also be posted to Private Bag x1048, Richards Bay, 3900. Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Z83 and CV directly to the following email addresses kznjobssouth@kzndard.gov.za for ref. numbers starting with SSC OR kznjobsnorth@kzndard.gov.za for ref. numbers starting with NSC. Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs
- CLOSING DATE** : 15 September 2023
- NOTE** : Applicants using the manual application process must ensure that the new Z83 application form (obtainable from any Public Service institution) is completed, duly signed and initialled as failure to do so may lead to disqualification of the application during the selection process. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for non-collection of these applications. No late applications will be accepted. Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to comply with the above instructions will result in the disqualification of your application. NB: All shortlisted candidates may be subjected to a technical exercise that intends to test the relevant technical elements of the job, the logistics of which will be communicated by the Department. NOTE: For all SMS posts, appointments will be subject to submission of the pre-entry certificate into the SMS obtainable from the National School of Government.

MANAGEMENT ECHELON

- POST 31/117** : **DIRECTOR: SUPPLY CHAIN MANAGEMENT REF. NO. SSC49/2023**
- SALARY** : R1 162 200 per annum. (level 13) all-inclusive salary SMS package is payable to the successful candidate subject to the signing of a mutually agreed performance agreement after three months from assumption of duty. The successful candidate will be subjected to security clearance and is required to disclose financial interest.
- CENTRE** : Cedara – Head Office
- REQUIREMENTS** : A Bachelor's degree or B.Tech degree (NQF level 7) in Supply Chain Management or Logistics or Operations Management a valid code EB driver's license. Experience: 5 years' middle management experience in a Supply Chain Management environment. Knowledge: Public Finance Management Act, Treasury Regulations, RSA Constitution, Public Service Act, Public Service Regulations, PFMA, Labour Relations Act, EPMDS, Basic Conditions of Employment Act, Preferential Procurement Policy Framework, Broad Based

Economic Empowerment Act, Financial Delegations, Project Management Principles, SCM Practices and Procedures. Promotion of Access to Information Act, Contract Management, Logistics/Operations Management. Skills: Language, presentation, analytical thinking, interpersonal relations, computer, strategic planning, organizational, research, leadership, financial management, project planning and management, report writing, problem solving, communication, conflict management, be self-disciplined and be able to work under pressure, leadership, relationship management, decision making and policy development.

DUTIES : Manage contract management services. Provide demand services. Manage bids administration services. Manage supply chain management in the service centres. Manage the development and implementation of policies and procedures. Manage the resources of the Directorate.

ENQUIRIES : Ms APN Madlala Tel No:033 – 3438123

OTHER POSTS

POST 31/118 : **STATE VETERINARIAN (2 x POSTS)**

SALARY CENTRE : R811 560 per annum. (Level 11) all-inclusive salary MMS package
 : Ethekwini District (Durban) (Ref. no. SSC50/2023)
 : Zululand District (Ulundi) (Ref. no. NSC24/2023)

REQUIREMENTS : An NQF 8 Bachelor of Veterinary Science degree plus registration with the South African Veterinary Council (SAVC) as a veterinarian and a valid code EB driver's license. Experience: 1 – 2 years' post qualification relevant experience. Knowledge: Sound knowledge of the Veterinary and Para-Veterinary Professions Act, Animal Disease Act, Animal Identification Act, Animal Health Act, RSA Constitution, Public Service Act, Public Service Regulations, PFMA, Labour Relations Act, EPMDS, BCEA, Community Development, Public Participation, Community Outreach, Project Management Principles and Social dynamics of KZN Communities. Skills: Language, listening, presentation, analytical thinking, interpersonal relations, computer, strategic planning, organisational, research, leadership, financial management, time management, report writing, problem solving, communication, conflict management, change management, self-disciplined and ability to work under pressure with minimum supervision, people management, decision making, facilitation and project planning.

DUTIES : Ensure the prevention and control of animal disease. Improve animal health and production by extension and training in disease control methods to communal farmers. Provide primary animal health care and clinical services. Issue import, export certification permits for movement control. Provide veterinary technical support to livestock projects. Provide mentorship to veterinarians serving compulsory community service. Manage financial, human and asset resources.

ENQUIRIES : Dr. MS Masimege Tel: 033 – 343 8320 (Ethekwini)
 : Dr. C. Kutwana Tel: 035 – 780 6716 (Zululand)

POST 31/119 : **STATE VETERINARIAN – EPIDEMIOLOGY REF. NO. SSC51/2023**

SALARY CENTRE : R811 560 per. annum. (Level 11) all-inclusive salary MMS package
 : Allerton Veterinary Laboratory - Pietermaritzburg

REQUIREMENTS : An NQF 8 Bachelor of Veterinary Science degree plus registration with the South African Veterinary Council (SAVC) as a veterinarian and a valid code EB driver's license. Experience: 1 – 2 years' post qualification relevant experience. Knowledge: Sound knowledge of the Veterinary and Para-Veterinary Professions Act, Animal Disease Act, Animal Identification Act, Animal Health Act, RSA Constitution, Public Service Act, Public Service Regulations, PFMA, Labour Relations Act, EPMDS, BCEA, Community Development, Public Participation, Community Outreach, Project Management Principles and Social dynamics of KZN Communities. Skills: Language, listening, presentation, analytical thinking, interpersonal relations, computer, strategic planning, organisational, research, leadership, financial management, time management, report writing, problem solving, communication, conflict management, change management, self-disciplined and ability to work under pressure with minimum supervision, people management, decision making, facilitation and project planning.

- DUTIES** : Manage the implementation of disease surveys within the province. Provide epidemiological advice and data to the veterinary managers and other parties. Manage the capturing and distribution of disease outbreak information. Develop policies and strategies aimed at improving service delivery. Manage resources of the sub-directorate.
- ENQUIRIES** : Dr. SL Chisi Tel: 033 – 3476200

**KWAZULU NATAL
DEPARTMENT OF HEALTH**

- POST 31/120** : **HEAD CLINICAL DEPARTMENT: CHILD HEALTH AND PAEDIATRICS (MEDICAL): GRADE 01: REF NO. M05/2023**
Cluster: Maternal Child and Women's Health

- SALARY** : Grade 1: R2 354 559. per annum (An all-inclusive salary package)
- CENTRE** : Head Office: Pietermaritzburg
- REQUIREMENTS** : Senior Certificate / Grade 12. Plus, Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Medical Specialist in Paediatrics. plus, Appropriate tertiary qualifications in the Health Science (Medical degree: MBChB or equivalent). plus, Initial and current registration with the Health Professional Council of South Africa (HPCSA) as a Medical Specialist in Paediatrics working for the Department of Health in South Africa. plus, A minimum of seven (07) years appropriate experience as a Medical Specialist in Pediatrics' after registration with the Health Professional Council of South Africa (HPCSA) as a Medical Specialist. plus, should you be shortlisted you will be required to submit proof of current and previous working experience endorsed by Human Resource department (certificate of service). plus, Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply. plus, Unendorsed Valid driver's licence.
- Knowledge, Skills, Training and Competencies Required: -Job purpose: To improve and standardised the quality of child health and paediatric services through KZN, with a particular focus on the development of an integrated policy framework to enable institutions and community-based organisations to improve the health status of children and monitor and evaluate the activities relating to child health and paediatrics. The ideal candidate should possess the following: Leadership and technical expertise in improving health outcomes for new born and children. Appropriate skills in developing and implementing evidence-based programs and interventions. Ability to support and mentor district clinical specialist teams and other health professionals and work closely with provincial and national health authorities to ensure that health policy and guidelines are aligned with best practices. Appropriate specialist knowledge and skills, including knowledge of department of health protocols, within the field of expertise. Necessary knowledge and skills to review the merits of medico-legal cases and serve as an expert witness in civil liability claims related to child and paediatric health services. Skills in using data to evaluate program performance and drive improvement, with a particular focus on malnutrition, neonatal care, paediatrics and the integration of HIV/TB programs into child health services. Understanding of basic Human Resource matters including Labour Relations. Project management skills. Knowledge of Legislative prescripts governing the Public Service, Health Sector and Children. Assessment, diagnosis and management of patients within the field of expertise. Managerial and Financial Management skills. Computer skills. Problem solving skills. Ability to work as a team and consider inputs from other members of the Maternal, Child and Women's health directorate. Willingness to travel to all districts of the KZN province to support and encourage excellent in child health and paediatric services. Ability to communicate with internal stakeholders (such as the MEC, HOD, Senior Management Services, Clinical and support staff) and External stakeholders (such as National and Provincial Departments, Private Sector and Research Institutions).
- DUTIES** : Clinical Care: Provision of clinical services. Delivery of clinical care and after-hours cover. Ensure paediatric outreach programme. Scholarship: Support, supervision and mentorship of DCST members and HCU. Postgraduate teaching. Academic activities for in-service staff development. Research. Professionalism: Discipline. Communication. Collaboration. Ethics. Governance: Infrastructure. Health systems. Health services. Administration and Management: Personal activity reports. Programme management –

		paediatric forum, neonatal forum and Area HCDs. Strategic planning for paediatric and child health services. Projects: Early childhood development plan. NDoH – Committee on Morbidity and Mortality in Children under- 5 years. Dr. M Netshinombelo Tel: 033 395 2740
<u>ENQUIRIES</u>	:	
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 OR Hand delivered to: 330 Langalibalele Street Natalia Building, REGISTRY, Minus 1:1 North Tower
<u>FOR ATTENTION</u>	:	Mr. B Zungu
<u>NOTE</u>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.
<u>CLOSING DATE</u>	:	15 September 2023
<u>POST 31/121</u>	:	<u>HEAD CLINICAL UNIT PSYCHIATRIC SERVICES REF NO: FNH 14/2023</u>
<u>SALARY</u>	:	Grade 1: R1 887 363 - R2 001 927.per annum Grade 2: R2 061 837 - R2 252 583.per annum (All-inclusive salary package) Other Benefits: Commuted Overtime (conditions apply)
<u>CENTRE</u>	:	Fort Napier Hospital
<u>REQUIREMENTS</u>	:	Senior Certificate (matric) Master degree (MMED Psych) or equivalent qualification PLUS A minimum of 3 years' experience after registration with HPCSA as a Medical Specialist in Psychiatry Certificate of Registration with HPCSA as A Medical Specialist Current registration with HPCSA as a Medical Specialist (2023 receipt) Shortlisted Candidates with foreign qualification will submit certificate of evaluation from HPCSA Recommendation: Experience in Forensic – Psychiatry will be a recommendation Experience Grade 1: As per minimum criteria above Grade 2: Appropriate qualification PLUS 5 years post registration experience as a HCU in Psychiatry. Knowledge, Skills, Training and Competencies Clinical and managerial skills. Knowledge of Clinical governance. Knowledge of medical prescripts, policies, procedure and protocols. Knowledge and experience of the Public Service Policies, Acts and Regulations. Sound Management, Negotiation, Interpersonal and problem-solving skills. Good verbal, problem solving skills. Professional and Confident. Ability to function well within a team.
<u>DUTIES</u>	:	Key Performance Areas: To effectively manage the forensic psychiatry services at Fort Napier Hospital and liaise with relevant stakeholders. To care, treat and rehabilitate the Mental Health Care User at the hospital (specifically the State Patients). To provide reports on cases referred by the courts and give expert evidence when required. To guide, support and supervise medical staff. To be involved in teaching and training of registrars and other clinical staff. To be involved in hospital committees that deal with clinical services and quality assurance. To assess and manage any risks within the medical section. Clinical management of state patients. To assess and manage clinical risks within the hospital. To perform all administrative and management functions within the clinical department.
<u>ENQUIRIES</u>	:	DR AL Mbhele Tel No: (033) 260 4357

APPLICATIONS : Must Be Forwarded To: The Human Resource Department or Hand Delivered to: 01 Devonshire Road Fort Napier Hospital Napierville PO Box 370 Pietermaritzburg 3200

FOR ATTENTION : MS S.P. Ndlovu

CLOSING DATE : 15 September 2023

POST 31/122 : **CLINICAL MANAGER (OBSTETRIC). REF NO: EKO/CM/01/2023 (X1 POST)**

SALARY : Grade 1: R1 288 095 - R1 427 352.per annum Other Benefits:13th Cheque, Medical Aid (Optional), Housing Allowance, Commuted Overtime (Employee must meet the prescribed requirements) and Rural allowance 18%

CENTRE : Ekombe Hospital

REQUIREMENTS : Senior Certificate (Grade 12) MBCHB Degree of equivalent qualification. Current registration with HPCSA as a Medical Practitioner {2023}. Diploma in Obstetrics and Gynaecology (or Higher) / MMED in Family Medicine. At least 3 years' experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner of which 1 year must have been spent in Obstetrics and Gynaecology department. Proof of previous and current experience endorsed and stamped by Human Resource Department (Certificate of Service) (Only when shortlisted) Recommendations: Post-graduate qualification in Management/ Leadership, A valid driver's license code 08/10 and Diploma in Obstetrics Knowledge, Skills and Competencies Required: Knowledge of health legislation and policies at public institution. Excellent human, communication, and leadership skills. Sound knowledge of clinical skills. Ability to develop policies. Sound knowledge of Obstetrics and Gynaecology. Computer literacy. Sound negotiation, planning, organizing, decision making and conflict management skills. Proof of training in ESMOE (only when shortlisted). Good team building and problem solver. Knowledge of medical disciplines and management skills. Knowledge and experience in District Health System.

DUTIES : Management of Obstetrics and Gynaecology inpatients. Provide the management support and supervision to all medical officers in maternity ward and theatre. Support continuous professional development by information seminars and scheduling external meetings. Chair monthly perinatal and mortality in absence of the chairperson. To ensure provision of protocols and guidelines to doctors. Participate to quality improvement plans. Ensure continuous monitoring of perinatal and mortality meetings through clinical audits. Perform overtime. Provide after-hours emergency Obstetrics and Gynaecology services. Ensure the running of antenatal and Gynaecology outpatient clinic. Manage the work in labour ward and theatre. Lead academic activities of the department and teaching of junior staff. Contribute to the running of the obstetrics services in the community referral clinics. Work as a part of team providing district hospital-based obstetrics and gynaecology services. Support PHC clinics referring to Obstetrics and Gynaecology department.

ENQUIRIES : Dr BP. Zungu (Medical Manager and Chief Executive Officer) Tel No: 035 834 8000 Ext 800

APPLICATIONS : Should be forwarded to: The Assistant Director: HRM, Ekombe Hospital or Hand delivered to P16 Road Ekombe Hospital or You can email your application to sbusiso.langa@kznhealth.gov.za Private Bag X203, Kranskop, 3268

FOR ATTENTION : MR. SS. langa

NOTE : The most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full, failure to do may result in may result in disqualification. Detailed Curriculum Vitae (CV), Information such as Education qualification, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the (CV). Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. The reference number must be indicated in the column provided on the form Z83 as per job advertisement e.g. EKO/01/22. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach (only when shortlisted) an evaluation/verification certificate from the. South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a

documentary proof (only those that will be shortlisted). All employees in the Public Service that are presently on the same salary level but on a notch/package, Above the minimum as that of the advertised post are free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the above instructions will result to your application being disqualified Due to financial constraints S&T Claims will not be considered.

- CLOSING DATE** : 15 September 2023
- POST 31/123** : **MEDICAL SPECIALIST (GR 1,2,3) VARIOUS DISCIPLINES REF NO. GS 67/23 (1 POST)**
(Multidisciplinary Adult Critical Care
Re-advertised.
Component: Critical Care
- SALARY** : Grade 1: R1 214 805. per annum
Grade 2: R1 386 069.per annum
Grade 3: R1 605 330.per annum All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form annually. Rural allowance 18% of basic salary (when posted at Edendale Hospital)
- CENTRE REQUIREMENTS** : Greys Hospital: Pietermaritzburg
: **Grade 1:** Experience: Not Applicable: - Registration with HPCSA as a Medical Specialist after Registration as a Medical specialist in Anaesthesia, Surgery, Emergency Medicine, Internal Medicine, or Obstetrics and Gynaecology
Grade 2: Experience: A Minimum of 5 years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in Anaesthesia, Surgery, Emergency Medicine, Internal Medicine, Obstetrics and Gynaecology
Grade 3: Experience: A minimum of 10 years' experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in Anaesthesia, Surgery, Emergency Medicine, Internal Medicine or Obstetrics and Gynaecology Senior Certificate (Grade 12) or equivalent MBChB or equivalent Specialist qualification in either Anaesthesia, Surgery, Emergency Medicine, Internal Medicine or Obstetrics and Gynaecology Current registration with HPCSA as a "Specialist: in Anaesthesia, Surgery, Emergency Medicine, Internal Medicine or Obstetrics and Gynaecology (Only shortlisted candidates will be required to submit Proof of all documents) The Employment Equity Target for this post is: African Male, African Female or Coloured Male Knowledge, Skills and Experience: Sound clinical knowledge within the relevant parent discipline Good communication and human relations Sound knowledge of clinical procedures and protocols within the parent discipline Assessment and management of patients Behavioural Attributes Stress tolerance, ability to work as an integral part of a team, self-confidence, and the ability to build and maintain good relationships with colleagues, nursing staff, allied medical staff and clinicians from other disciplines
- DUTIES** : The incumbent would be required to work fulltime in the multidisciplinary Adult Critical Care Unit, including overtime duties To execute duties and functions with proficiency, to support the aims and objectives of the institution that are consistent with standards of patient care and to perform duties / functions that fall within the reasonable prescripts of acceptable legislation. To efficiently and appropriately assess and manage a broad spectrum of critically ill patients referred from the departments of Surgery, Orthopaedic Surgery, Surgical Specialities, Obstetrics & Gynaecology, and Internal Medicine. Assessing pre-and post-admission high-risk patients in the wards and providing clinical guidance to clinicians referring patients to the critical care units in Pietermaritzburg. Willingness to participate in the after-hours call system, with an undertaking to sign a contract to participate in 16 hours commuted overtime per week, is essential. Overtime work will encompass the three hospitals in the PMB metropole Actively participate in, and assist in the progressive development of, training programmes across the Metropolitan Anaesthesia and Critical Care system to facilitate postgraduate training in Anaesthesia and Critical Care for Medical Officers, and for Registrars specialising in other

clinical disciplines Participating in the teaching programmes co-ordinated by the Pietermaritzburg Department of Anaesthesia, Critical Care and Pain Management for vocational, postgraduate and nursing staff. Liaise with other Metropolitan hospitals and Medical School as and when necessary, in consultation with the Head of Department. Supervision of postgraduate and undergraduate training Participating in outreach programmes for the development of Critical Care services in Area 2 of KwaZulu Natal Provide support to the Head of Department, in ensuring an efficient standard of patient care and services are maintained. Ensure the proper and economical use of equipment and other resource Co-ordinate participation in Quality Improvement measures by staff Undertaking appropriate clinical research and supporting the research efforts of junior staff in the Pietermaritzburg Department of Anaesthesia, Critical Care and Pain Management. This is a metropolitan post and the incumbent will be expected to be available for work at any of the metropolitan hospitals (Grey's, Northdale and Edendale) After achieving competency in critical care skills, the candidate will be afforded up to 20% of clinical time in their base discipline in order to maintain those skills Candidates must remain within 30 minutes of the relevant PMB Hospital during all periods of on call at that hospital The incumbent of this post will report to the Head Clinical Unit: Adult Critical Care in all aspects of their job description.

ENQUIRIES : Dr A Ramkilawan Tel No: 033 8973241
APPLICATIONS : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200
FOR ATTENTION : Mrs M. Chandulal
NOTE : Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Z83 form and a detailed curriculum vitae only.
CLOSING DATE : 15 September 2023
POST 31/124 : **MEDICAL SPECIALIST REF: FNH 13/2023**
SALARY : Grade 1: R1 214 805 - R1 288 095.per annum
Grade 2: R1 386 069 - R1 469 883.per annum
Grade 3: R1 605 330 - R2 001 927.per annum (All-inclusive salary package)
Other Benefits: Commuted Overtime (conditions apply)
CENTRE : Fort Napier Hospital
REQUIREMENTS : Senior Certificate (matric) master's degree (MMED PSYCH) or equivalent qualification PLUS Certificate of Registration with HPCSA as A Medical Specialist Current registration with HPCSA as a Medical Specialist. (2023 receipt) Shortlisted Candidates with foreign qualification will submit certificate of evaluation from HPCSA Experience **Grade 1:** Appropriate qualification PLUS registration with HPCSA as a specialist in Psychiatry. No Experience required. **Grade 2:** Appropriate qualification PLUS 5 years post registration experience as a Specialist in Psychiatry. **Grade 3:** Appropriate qualification PLUS 10 years post registration experience as a Specialist in Psychiatry. Knowledge, Skills, Training and Competencies Clinical and managerial skills. Knowledge of Clinical governance. Knowledge of medical prescripts, policies, procedure and protocols. Knowledge and experience of the Public Service Policies, Acts and Regulations. Sound Management, Negotiation, Interpersonal and problem solving skills. Good verbal, problem solving skills. Professional and Confident. Ability to function well within a team.
DUTIES : Key Performance Areas: To effectively manage the forensic psychiatry services at Fort Napier Hospital and liaise with relevant stakeholders. To care, treat and rehabilitate the Mental Health Care User at the hospital (specifically the State Patients). To provide reports on cases referred by the courts and give expert evidence when required. To guide, support and supervise medical staff. To be involved in teaching and training of registrars and other clinical staff. To be involved in hospital committees that deal with clinical services and quality assurance. Clinical management of state patients.
ENQUIRIES : DR AL Mbhele Tel No: (033) 260 4357
APPLICATIONS : Must Be Forwarded To: The Human Resource Department or Hand Delivered to: 01 Devonshire Road Fort Napier Hospital Napierville PO Box 370 Pietermaritzburg 3200
FOR ATTENTION : MS S.P. Ndlovu
CLOSING DATE : 15 September 2023

<u>POST 31/125</u>	:	<u>MEDICAL SPECIALIST: ORTHOPAEDICS: GRADE 1 REF NO: HRM 68/2023 (1 POST)</u>
<u>SALARY</u>	:	Grade 1: R1 214 805 – R1 288 095.per annum (None to less than 5 years after registration with HPCSA as an Independent Medical Specialist)
<u>CENTRE REQUIREMENTS</u>	:	King Edward VIII Hospital complex MBCHB or equivalent PLUS Specialist registration in Orthopaedics PLUS Current registration with HPCSA as a Medical Specialist (2023) Recommendations: Computer Literacy, Paediatric Fellowship/experience >1 year Knowledge, Skills, Training And Competencies Required: Sound clinical and surgical knowledge and experience in the Orthopaedics surgery, especially Paediatrics, Knowledge of current Health and Public Service legislation, regulations and policy including medical ethics, epidemiology and statistics, Good communication, leadership, decision-making and clinical skills, Ability to teach doctors, students and participate in continuing professional development
<u>DUTIES</u>	:	Key Performance Areas: Provide safe, ethical and high quality of care through the development of standards and risk assessments in the area of Clinical and customer care (patient perspective) in the respective speciality, Develop a full package of services including Paediatric orthopaedics, Develop, maintain and audit the correct implementation of clinical protocols and guidelines, implement and maintain an efficient, effective and seamless service delivery process within the hospital and referring facilities, Plan and provide continuous medical education to multidisciplinary team members and conduct and stimulate research, Manage performance and training of junior staff within the area of control, Align clinical service delivery plans and priorities with hospital plans and priorities, Undertake appropriate Clinical audit to monitor performance of the service, Accept delegated responsibility from the Clinical head of the unit, Participate in Medico-legal unit multidisciplinary team, write reports and manage cases
<u>ENQUIRIES APPLICATIONS</u>	:	Dr. K.B. Bilenge Tel No: (031 – 360 3854) All applications can either be submitted via email to twiggy.garib@kznhealth.gov.za or hand delivered at King Edward VIII Hospital complex and placed in the red application box situated next to the ATM in the Admin. building
<u>NOTE</u>	:	The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za , and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary PLUS Proof of previous and current experience (certificate of service) and stamped by HR, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref KE 28/2023. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, there will be no payment Of S&T Claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)
<u>CLOSING DATE</u>	:	15 September 2023
<u>POST 31/126</u>	:	<u>DIRECTOR: FRAUD MANAGEMENT AND INVESTIGATION: REF NO. G102/2023</u> Cluster: Risk Management Services
<u>SALARY</u>	:	R1 162 200 per annum (Level 13) (An all-inclusive SMS Salary Package)
<u>CENTRE</u>	:	Head Office: Pietermaritzburg
<u>REQUIREMENTS</u>	:	Undergraduate qualification (NQF 7) as recognized by SAQA in the field of Auditing/Internal Auditing/Risk Management/Legal/Policing/Forensic Investigation; Plus, A minimum of five (5) years in Investigation/Risk

Management/ Auditing working environment with five (5) years appropriate middle/senior management experience in an investigative working environment. Plus "Top Secret" Security Clearance. Plus, Unendorsed valid Code B driver's license. Recommendations: - Certified Fraud Examiner (CFE) certification will be an advantage. Knowledge, Skills, Training and Competence Required: - Job purpose: To ensure the efficient and effective rendering of special investigation services inclusive of detection, investigation and prosecution of fraud and corruption, theft and maladministration. The ideal candidate must possess the following: Criminal Procedure Act, Protection of Information Act, and general justice system. Criminal Investigations. Constitution of RSA, 1996. Public Service Act, 1994. Public Finance Management Act and Treasury Regulations, 1999. Employment Equity Act, 1998. Skills Development Act, 1998. Labour Relations Act, 1995. Basic Conditions of Employment Act, 1997. Witness Protection Act, 1998. Regulation of the inception of Communication, 2002. Prevention of Organized Crime Act, 1998. FICA. The Prevention and Combating of Corrupt Activities Act, 2004. Ability to communicate with Internal Stakeholders (Head: Health, Managers of Institutions, CFO and Communications Directorate) and External Stakeholders (Other Departments and Private Sector Organizations).

DUTIES

: Ensure the development and implementation of departmental policy framework enabling line managers to effectively and efficiently manage instances of fraud and corruption inclusive of hotline and whistle blowing policies and procedures with a view to comply with the imperatives of the Protected Disclosure Act, 2000. Ensure that fraud and corruption allegations are assessed to determine whether evidence is substantive in nature and facilitate processes enabling the Accounting Officer to decide on appropriate actions, oversee and coordinate approved investigations with a view to ensure the successful conclusion thereof, inclusive of project managing multi-disciplinary investigating teams/agencies. Manage monitoring mechanisms to ensure that formal disciplinary proceedings and/or criminal prosecution are initiated in accordance with current legislation, policies and procedures and report thereon. Ensure the effective and efficient management of resources allocated to the sub component, inclusive of staff development. Oversee the promotion of the departmental hotline and whistle blowing procedures to encourage the use of the facilities by members of staff to enable the successful investigation and prosecution of fraud and corruption. Manage processes to ensure the effective and efficient recovery of losses suffered by the State in accordance with current legislative requirements, policies and procedures. Manage processes and the develop appropriate systems for the collection, analysis and presentation of fraud and corruption data for submission to the Accounting Officer, DPSC, Auditor-General and PSC inclusive of informing planning processes to develop effective and efficient preventative and remedial actions.

**ENQUIRIES
APPLICATIONS**

: Ms. TC Mngqithi Tel: (033) 328 4004/2
 : All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 Or Hand delivered to: 330 Langelibalele Street Natalia Building, REGISTRY, Minus 1:1 North Tower

**FOR ATTENTION
NOTE**

: Mr. B Zungu
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit

separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

CLOSING DATE

: 15 September 2023

POST 31/127

: **DIRECTOR: ORGANISATIONAL RISK ASSURANCE AND MANAGEMENT:
REF NO. G103/2023**

Cluster: Risk Management Services

SALARY

: R1 162 200 per annum (Level 13) (An all-inclusive SMS Salary Package)

CENTRE

: Head Office: Pietermaritzburg

REQUIREMENTS

: Undergraduate qualification (NQF 7) as recognized by SAQA in Internal Auditing/Auditing/Accounting/Risk Management; plus, A minimum of five (5) years in Internal Auditing/Auditing/Risk Management environment with 5 years' appropriate middle/senior managerial experience in a risk management working environment; plus Membership with the relevant professional body; plus "Top Secret" Security Clearance. plus, Unendorsed valid Code B driver's license. Knowledge, Skills, Training and Competence Required: - The incumbent of this post will report to the Chief Director: Risk Assurance Management Services and will be responsible to effectively manage and coordinate the activities of the Risk Management Services Directorate in the Department. The ideal candidate must: Possess extensive knowledge of Public Sector Risk Management Framework, Organizational and government structures, Departmental policies and procedures, Medium Term Strategic Framework (government priorities) , Principles and practice of Enterprise Risk Management, Preferential Procurement Policy Framework Act, 5 of 2000, Governance and accountability, Internal control and assurance, ERM concepts, frameworks and methodologies, Best Practices on Corporate Governance, Framework for Managing Programme Performance Information, knowledge of PFMA and Treasury Regulations, Government priorities, policies and legislation, Departmental policies and strategies, Standard chart of accounts, Possess knowledge of Government's standard administrative procedures. Have the ability to monitor risk management activities/programmes and implementation thereof, Have the ability to identify new risks facing the department with significant management responsibilities Business and project planning and budgeting methodologies. Business and project plan monitoring and reporting methodologies; HR and procurement practices and procedures; and General management practice. Understanding of and exposure to Alternative Dispute Resolution mechanisms, financial management, change management, stakeholder engagement, programme and project management, strategic capability, and leadership. Have broad knowledge of health-related issues, have regulatory drafting skills, have excellent communication skills (both verbal and written), Possess knowledge and competence in managing human, physical and financial resources, have strong leadership and execution skills, Be computer literate with proficiency in MS Office Software Applications, Willing to work long hours and under pressure.

DUTIES

: Manage risk by creating a disciplined, structured, and controlled environment within which risk can be anticipated and maintained within predetermined acceptable limits. Establish an integrated risk management framework for all aspects of risks across the department. Identify parameters of risks and their impact on the achievement of the objectives of the department. Design and implement a comprehensive plan for circulating risk management knowledge and information that will elicit the support of stakeholders across the department. Develop budget estimates and effectively manage all resources allocated to the directorate.

ENQUIRIES

: Ms. TC Mngqithi Tel: (033) 328 4004/2

APPLICATIONS

: All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 or Hand delivered to: 330 Langaibalele Street Natalia Building, REGISTRY, Minus 1:1 North Tower

FOR ATTENTION

: Mr. B Zungu

NOTE

: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by

a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

- CLOSING DATE** : 15 September 2023
- POST 31/128** : **PHARMACY SUPERVISOR GRADE 1 REF NO: DANCHC 18/2023 (1 POST)**
- SALARY** : R906 540 per annum other benefits: All-inclusive salary package per annum (70% of basic salary and 30% benefits i.e. flexible portion that can be structured in terms of applicable rules). 12% In-Hospitable allowance (Rural Allowance).
- CENTRE REQUIREMENTS** :
 : Dannhauser CHC
 : Experience: three (3) years' experience after registration with SAPC as Pharmacist Grade 12(Senior Certificate) or equivalent qualification. Degree/Diploma in Pharmacy that lead to registration with Pharmacy Council as Pharmacist. Current registration with South African Pharmacy Council as Pharmacist (2023). Three (3) years' experience after registration with SAPC as Pharmacist. Driver's license, knowledge of Rx Solution system. Knowledge, Skills, Training and Competencies Required for The Post Knowledge of Acts, current Health and Public Service Legislation, regulations and policies and ability to comply with applicable legislations. Understanding and knowledge of policies and procedures including Good Pharmacy Practice, National Drug Policy, Essential Drug Policy, Essential Drug List and Standard Treatment Guidelines. Excellent communication skills both written and verbal. Computer skills, project and time management skills. Sound planning and organising and administrative skills. Ability to be part of a Multi-Disciplinary Team. Commitment to service excellence, good supervisory, analytical and team building skills. Appropriate clinical and theoretical knowledge. Computer literacy with a proficiency in MS Office Software applications. Strong interpersonal communication and presentation skills.
- DUTIES** : Key Performance Areas: Provide accurate, efficient, comprehensive and cost-effective Pharmaceutical Services in line with the National, Provincial and District strategies and priorities. Assist with the formulation and implementation of Standard Operating Procedures for Pharmaceutical services and ensure they are in line with current statutory regulations and policy guidelines. Provide leadership management and support to all staff under his/her supervision. Ensure rational user and management of all resources i.e. Medicines and Assets. Provide and supervise training programmes (Pharmacist Intern and Pharmacy Support personnel). Assist in co-ordination of activities of essential Medicines Programmes including Pharmacy and Therapeutically committee and other hospital committees. Conduct service assessment and implement quality improvement plans. Liaise with other stakeholders within and outside the department of health such as other hospital management teams, Health District Office on Pharmaceutical and Management issues. Maintain discipline and deal with grievances and Labour Relations issues in terms of the laid down procedures and policies. Provide pharmaceutical advice to patients and health professionals. Assist in compilation of monthly financial and other reports as required by Pharmacy Manager, and or District Pharmacy Manager. Ensure compliance with policies and procedures relating to effective procurement, storage control and distribution of pharmaceuticals. Act in a supervisory role for pharmacist, interns and pharmacist assistants and deputies for Pharmacy Manager as deemed necessary. Ensure patient safety incidents are reported on time, and are minimized. Ensure compliance with the OHSC norms and

standards, and ideal Clinic or Hospital. Provide necessary orientation, training and EPMDS assessment of all staff in the Pharmacy component. Display sound understanding of relevant legislation, Acts, Policies and Procedures pertaining to Pharmacy including Essential Drug List (EDL) and Standard Treatment Guidelines (SGT). Assist in co-ordination of activities of essential Medicines Programmes and be part of an interactive multi-disciplinary team including Pharmacy and Therapeutics Committee (PTC). Provide pharmaceutical services in PHC clinics attached to Dannhauser CHC

- ENQUIRIES** : MS SZ Makhubo: Tel (034) 621 6217
- APPLICATIONS** : All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080
- FOR ATTENTION** : Mrs DBP Buthelezi
- NOTE** : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. preference will be given to African male.
- CLOSING DATE** : 15 September 2023
- POST 31/129** : **DENTIST. REF NO: EKO/DEN/01/2023 (X1 POST)**
- SALARY** : Grade 1: R880 521 - R975 738,per annum Other Benefits:13th Cheque, Medical Aid (Optional), Housing Allowance, (Employee must meet the prescribed requirements) and Rural allowance 18%
- CENTRE** : Ekombe Hospital
- REQUIREMENTS** : Senior Certificate Grade 12 Appropriate qualification that that allows registration with HPCSA as Dentist. Registration certificate with HPCSA as a Dentist: Independent Practice. Current registration with HPCSA as a Dentist {2023/2024}. Valid driver's licence (Code 08). Proof of previous and current experience endorsed and stamped by Human Resource Department (Certificate of Service) (Only when shortlisted) **Grade 1:** Appropriate qualification Plus registration with HPCSA as a Dentist. No experience required. Knowledge ,Skills And Competencies Required: Knowledge of related policies, directives and legislations. Ability to work under pressure. Problem solving skills. Supervisory. Literacy. Analytical. Computer and numeric skills. Good communication skills. Interpersonal. Good interpersonal relationship, disciplined, professional and compassionate. Good communication skills. Presentation, planning and organizing skills.
- DUTIES** : Ensure appropriate management and treatment of dental patients. Render quality Oral Health Care to patients (Whole spectrum, i.e. extractions under general anaesthetics, endodontics, prosthodontics, interceptive orthodontics, paediatric dentistry, Oral surgery etc). Involvement in Research. Training of dental students. Ensure appropriate referral of patients. Provide and ensure quality health care and information management including generation, collection, collection and analysis of data. Implement policies. Ensure oral health promotion and patient education. Participate in oral health preventative and promotion programs. Participate in oral health month activities (i.e., screening, health talks, etc.). Supervision of subordinates by ensuring quality of work, development and EPMDS. Render clinical dental services at all health facilities in the district, including travelling to the community clinics. Conduct service need index screening at schools (i.e. cleaning of teeth, extractions etc)
- ENQUIRIES** : Dr BP. Zungu (Medical Manager and Chief Executive Officer) Tel No: 035 834 8000 Ext 8004

APPLICATIONS : Should be forwarded to: The Assistant Director: HRM, Ekombe Hospital or Hand delivered to P16 Road Ekombe Hospital You can email your application to sbusiso.langa@kznhealth.gov.za Private Bag X203, Kranskop, 3268

FOR ATTENTION NOTE : MR. SS. Langa
 : The most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full, failure to do may result in may result in disqualification. Detailed Curriculum Vitae (CV), Information such as Education qualification, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the (CV). Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. The reference number must be indicated in the column provided on the Z83 form as per job advertisement e.g., EKO/01/22. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach (only when shortlisted) an evaluation/verification certificate from the. South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof {only those that will be shortlisted}. All employees in the Public Service that are presently on the same salary level but on a notch/package, Above the minimum as that of the advertised post are free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks security clearance, credit records, qualification, citizenship, and previous experience verifications. Failure to comply with the above instructions will result to your application being disqualified Due to financial constraints S&T Claims will not be considered.

CLOSING DATE : 15 September 2023

POST 31/130 : **MEDICAL OFFICER- INTERNAL MEDICINE GRADE 1, 2 & 3 REF NO: PSH 64/2023 (1 POST)**

SALARY : Grade 1: R833 523.per annum
 Grade 2: R953 049.per annum
 Grade 3: R1 106 037.per annum (The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules) Other Benefits: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions applies)

CENTRE REQUIREMENTS : Port Shepstone Hospital
 : Senior certificate, MBChB degree, Registration certificate with the HPCSA as a Medical Practitioner. Current HPCSA Registration 2023/ 2024. N.B: (Certificate of working experience and / or certificates of service are compulsory and must have complete dates and months. (Only shortlisted candidates will be requested to submit proof) Knowledge, Skills And Competencies Required Certificate of working experience endorsed by Human Resource Department/ Employer (only shortlisted candidates will be requested to submit proof) Sound knowledge and clinical skills in emergency care of patients in Internal Medicine Sound clinical knowledge, experience in Internal Medicine Communication skills in keeping with the management Ability to work in a multidisciplinary team setting

DUTIES : Key Performance Areas: Daily ward rounds, ward procedures and note keeping administrative work according to legislation Participation in CME, morbidity and mortality meetings and department audits Follow up of patients in outpatient clinics Participation in overtime duties Supervision of junior staff / students Liaise and facilitate onward referrals to other disciplines and tertiary hospitals

ENQUIRIES APPLICATIONS : Dr PB Dlamini Tel No: (039) 688 6147 or Dr B Bangani Tel No: 039 688 6000
 : Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240. Applicants Are Encouraged to Utilize Courier Services

FOR ATTENTION NOTE : Mr. ZM Zulu
 : Application for employment (Z83) detailed. Curriculum Vitae (With Detailed Experience) Certified Copies – Must Not Be Submitted When Applying for Employment (Only Short Listed Candidates Will Be Requested To Submit

Proof) NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship, and previous experience employment verifications.

- CLOSING DATE** : 15 September 2023
- POST 31/131** : **MEDICAL OFFICER- ANAESTHESIA GRADE 1, 2 & 3 REF NO: PSH 65 / 2023 (2 POSTS)**
- SALARY** : Grade 1: R833 523.per annum
Grade 2: R953 049.per annum
Grade 3: R1 106 037.per annum (The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules) Other Benefits: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions applies) Certificate of working experience endorsed by Human Resource Department/ Employer
- CENTRE REQUIREMENTS** : Port Shepstone Hospital
Senior certificate, MBChB degree, Registration certificate with the HPCSA as a Medical Practitioner. Current HPCSA Registration 2022/ 2023. N.B: (Proof of working experience and / or certificates of service are compulsory and must have complete dates and months.(Only shortlisted candidates will be requested to submit proof) Knowledge, Skills and Competencies Required Basic diagnostic and clinical skills appropriate to Medical Officer level No prior experience in anaesthesia necessary Ability to function as a part of multi-disciplinary team. Good communication and interpersonal skills
- DUTIES** : key performance areas: Provide peri- and intra-operative anaesthetic care in Theatre and the Intensive Care Unit Candidates must commit to the completing the Diploma in Anaesthesia examination Maintain clinical, professional and ethical standards at all times Must be prepared to do full commuted overtime cover in Anaesthesia and Intensive Care Participate in training and mentoring of interns and other staff within the institution Participate in outreach as per departmental schedule
- ENQUIRIES APPLICATIONS** : Dr PB Dlamini Tel No: (039) 688 6147 or Dr V Moses 039 688 6285
Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240. Applicants Are Encouraged to Utilize Courier Services
- FOR ATTENTION NOTE** : Mr. ZM Zulu
Application for employment (Z83) detailed. Curriculum Vitae (With Detailed Experience) Certified copies – must not be submitted when applying for employment (Only shortlisted candidates will be requested to submit proof) NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.
- CLOSING DAT** : 15 September 2023
- POST 32/132** : **ENGINEER: INFRASTRUCTURE (GRADE A) REF NO: PMMH/ENG/1/2023 (1 POST)**
Component: Engineer Services
- SALARY** : R795 147 – R847 221 per annum (all-inclusive packages) consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules. Other Benefits Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional)
- CENTRE** : Prince Mshiyeni memorial hospital

REQUIREMENTS

: Degree in Engineering (B Eng/ BSC (Eng) or relevant equivalent qualification Registered with ECSA as a Professional Engineer. Valid Driver's License.3 years' experience post qualification. Knowledge, Skills, Training and Competencies Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act/Treasury Regulations/Practice Notes/Instructions/Circulars/Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Occupational Health and Safety Act of 1993. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Quantity Surveying Profession Act 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts. Competence Standards for Construction Procurement as Issued by CIDB. Project and Construction Management Act of 2000. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Health Act and Regulations. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Applying Expertise and Technology. Adhering to Principles and Values. Deciding and Initiating Action. Delivering Results and Meeting Customer Expectations. Writing and Reporting. Formulating Strategies and Concepts. Planning and Organising. Presenting and communicating Information. Analysing. Learning and researching. Creating and Innovation. Relating and Networking. Computer Literate

DUTIES

: Key Performance Areas: Ensure Infrastructure Programme and Project Planning in line with IDMS. Ensure Infrastructure Programme and Project Implementation and Monitoring. Infrastructure and maintenance Project planning. Orientate users in terms of the optimal usage of Facilities. Infrastructure Programme and Project Evaluation. Implement quality control of work delivered by maintenance and infrastructure employees. Develop and manage the operational plan. Plan and allocate work to artisans. Do human resource performance reviews Coordinate and participate in project commissioning, including site visits. Review the Maintenance Plans and Budgets on completion of projects. Collect and update information on systems (if applicable) in terms of Technical Condition Assessments on completion of projects. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils.

ENQUIRIES

: MRS. G.P. Masondo Tel: 078 089 5556

APPLICATIONS

: To be forwarded to: The Human Resource Manager Or Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07 MOBENI 4060

FOR ATTENTION

: MR. M.F Mlambo

NOTE

: Directions to Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department or downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH/AD/PHARM/1/2023. For those with internet access, the online e-Recruitment system is accessible through a computer or mobile device i.e., Phone or Tablet. The system has the following functionality: -All adverts are available for viewing by the public through the address www.kznonline.gov.za/kznjobs Applicants will be required to register on the system by providing a username and password. Applicants require a mobile phone number and a valid email address to register and will be guided through the registration process by the system. Applicants must update their profile on the system, which is in line with the approved Z83 application form. Applicants will be able to upload a copy of their Curriculum Vitae (CV), and the system makes provision for the uploading of other documents such as Identity Documents, Driver's Licence, Qualifications, etc. The appointment is subject to positive outcome obtained from the NIA to the following checks (security

clearance, credit records, qualification, citizenship and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA). Failure to comply will result in the application not being considered. The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

- CLOSING DATE** : 15 September 2023
- POST 31/133** : **CLINICAL PSYCHOLOGIST GR 1, 2 & 3 REF NO: PSH 63/2023 (1 POST)**
- SALARY** : Grade 1: R790 077.per annum & 17% rural allowance
Grade 2: R918 630 .per annum & 17% rural allowance
Grade 3: R1 063 611 per annum & 17% rural allowance
- CENTRE** : Port Shepstone Hospital
- REQUIREMENTS** : **Grade 1:** Experience: None after registration with the HPCSA in respect of RSA qualified employees who performed community service, as required in South Africa. One (1) year relevant experience after registration with the Health Professional Council of South Africa in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Experience: Minimum of 08 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 09 years relevant experience after registration with the Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: Minimum of 16 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed Community Service, as required in South Africa. Minimum of 17 years relevant experience after registration with Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Senior certificate. National Diploma/Degree in Clinical Psychology, Registration certificate with HPCSA as Psychologist. 2023 HPCSA Registration NB.: (Proof of experience detailing experience and / or certificates of service are compulsory and must have complete dates and months, only shortlisted candidates will be requested to submit proof. Knowledge, Skills And Competencies Required Sound clinical knowledge regarding Clinical Psychology diagnoses, assessment and treatment procedures. Knowledge and ability to administer and interpret psychological tests. Ability to function and contribute in a multi-disciplinary team. Mentor and in-service junior staff, nurses, interns, and students. Excellent communication and interpersonal relationship skills. Quality Assurance and Improvement. Problem solving skills. Planning and organising offer outreach services. Medico legal work.
- DUTIES** : Key Performance Areas: Assess person by means of clinical interviews. Administer and write reports on psychometric assessment. Ability to conduct individual, group and family psychotherapy. Ability to communicate with patients and relatives. Maintain accurate records and statistics. Develop and implement policies in keeping with Provincial and National DOH Guidelines.
- ENQUIRIES** : Dr PB Dlamini Tel No: (039)688 6147/Dr M Panajatovic Tel Nio: 039688 6044
- APPLICATIONS** : Applications should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, Private Bag X5706, Port Shepstone 4240. Or 11 – 17 Bazley Street Port Shepstone 4240
- FOR ATTENTION** : Mr. ZM Zulu

NOTE : Detailed application for employment (Z83) and Curriculum Vitae Certified copies – Must Not Be Submitted When Applying for Employment. NB: Applicants Are Encourage to Utilise Courier Services (Only Short Listed Candidates Will Be Requested To Submit Proof Of Qualifications And Other Related Documents) Due to financial constraints, there will be no payment of S&T Claims. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.

CLOSING DATE : 15 September 2023

POST 31/134 : **MEDICAL PHYSICIST (GR 1,2,3) REF NO. GS 68/23 (1 POST)**
Component: Radiation Oncology Department

SALARY : Grade 1: R734 811 per annum
Grade 2: R829 668 per annum
Grade 3: R946 461. per annum All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, **Grade 1:** Medical Physicist None after registration with the HPCSA as a Medical Physicist. **Grade 2:** Medical Physicist 8 years of appropriate experience after registration with the HPCSA as a Medical Physicist. **Grade 3:** Medical Physicist 16 years of appropriate experience after registration with the HPCSA as a Medical Physicist

CENTRE REQUIREMENTS : Greys Hospital- Pietermaritzburg
: Senior certificate / Grade 12 Appropriate BSc Honours Degree in Medical Physics, or equivalent. Registration certificate with the HPCSA as a Medical Physicist Current annual registration with Health Professions Council of South Africa as a Medical Physicist (2023/2024). The Employment Equity Target for This Post Is: African Male, African Female, Coloured Male Recommendations: Physical ability to handle Radiotherapy and associated equipment. Ability to work full 40 hours a week and working overtime and after-hours when requested. Radiotherapy background_Knowledge, Skills, and Experience: Sound knowledge of ionising radiation and imaging in Radiotherapy. Sound knowledge of Radiotherapy dosimetry equipment, computers, software, treatment planning system and planning principles. Operation, monitoring of maintenance, record keeping, and care of all Radiotherapy equipment and accessories. Knowledge of the statutory regulations regarding the medical use of ionizing radiation. Knowledge of designing the Radiotherapy protocols and standard of operations. Sound knowledge of radiation protection, handling, transporting and disposal of radioactive materials. Ability to solve Radiotherapy physics problems.

DUTIES : Active participation in the routine execution of clinically related medical physics tasks. Provide Medical Physics support for Radiotherapy Treatment Planning in Brachy and External Beam. Participating in the implementation of new treatment techniques. Provide Radiation Protection Services and ensure regulatory compliance for the institution. Maintain routine radiation surveys for all Radiotherapy equipment. Assist with lecturing/ tutoring/ training of medical physics programme to the under and postgraduate registrars and radiotherapists. Actively participation and assist with the research and development programme of the Medical Physics. Liaise with Health Technology Services (HTS) and vendor's technicians regarding equipment maintenances. Participate in the departmental/ interdepartmental committees, e.g. QA committee, planning meetings and Hospital's Health and Safety programme on radiation. Provide limited Medical Physics support to Diagnostic Radiology. To ensure that Batho-Pele principles are upheld.

ENQUIRIES APPLICATIONS : MR. N Mdletshe Tel No: (033) 897- 3222/ 3540
: Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

FOR ATTENTION NOTE : Mrs M. Chandulal
: Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Z83 form and a detailed curriculum vitae only.

CLOSING DATE : 15 September 2023

POST 31/135 : **ENGINEER: INFRASTRUCTURE (GRADE A-C) REF NO: MAD 46/2023 (X1 POST)**

SALARY : Grade A: R795 147 – R847 221.per annum
Grade B: R894 042 – R962 292.per annum
Grade C: R1 020 087 – R1 197 978 per annum per annum. The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules.

CENTRE REQUIREMENTS : Madadeni Provincial Hospital
Degree/Diploma in Mechanical Engineering NQF level 6 or equivalent qualification. Registered with ECSA as a Professional Engineer. Valid driver's license. 3 years' experience post qualification. Knowledge, Skills and Competencies required: - Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act/ Treasury regulations/Practice Notes/ Instructions/ circulars/ construction procurement system. Provincial/Departmental Supply Chain Management Policies. Occupational Health and Safety Act of 1993. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and regulations. Quantity surveying profession Act 2000. National Building Standards Act of 1997 and Regulation. Government Immovable Asset Management Act of 2007. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts. Competence Standards for Construction Procurement as Issued by CIDB. Project and construction Management Act of 2000. Promotion of Access to inform Act of 2000. Promotion of Administrative Justice Act of 2000. Health and Act Regulations National Environmental Management Act of 1998. Engineering Professional Act of 2000. Applying expertise and Technology. Adhering to principles and values. Deciding and initiating action, delivering results and meeting customers' expectations. Writing and reporting. Formulating strategies and concept. Planning and organizing. Computer literate.

DUTIES : Ensure infrastructure programme and project planning in line with IDMS. Infrastructure programme and project implementation and monitoring. Infrastructure project commissioning. Infrastructure programme and project evaluation. Research/ literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the department including interaction with relevant professional development boards/ councils. Effective and efficient management of resources within maintenance and infrastructure development. Co-ordinate and participate in project commissioning, including site visits. Review maintenance plans and budgets on completion of projects.

ENQUIRIES APPLICATIONS : Mr. A.N Ndamane Tel: 034 328 8030
: All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940
: The Recruitment Officer

FOR ATTENTION NOTE : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

CLOSING DATE : 15 September 2023

POST 31/136 : **ASSISTANT MANAGER NURSING (PHC) REF NO: DANCHC 21/2023 (1 POST)**

SALARY : R683 838 – R767 184.per annum other benefits: 13th Cheque, Medical Aid (Optional), 8% Rural Allowance and Housing allowance: Prescribed requirements to be met.

CENTRE REQUIREMENTS : Dannhauser CHC
 : Experience: A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 6 years' experience in PHC after obtaining a 1-year qualification in Primary Health Care. At least 3 years of the period referred to above must be appropriate/ recognizable experience at managerial level under PHC. Grade 12(Senior Certificate). Degree/Diploma in General Nursing and Midwifery. Registration with SANC as a General Nurse (2023). PHC Certificate endorsed by SANC. A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 6 years' experience in PHC after obtaining a 1-year qualification in Primary Health Care. At least 3 years of the period referred to above must be appropriate/ recognizable experience at managerial level under PHC. Recommendations: Driver's license. Diploma in Nursing Administration Knowledge, Skills, Training and Competencies Required for The Post Knowledge of Nursing care processes and procedures, Nursing Acts, Health Act, Nurses Pledge, Patient's-Right charter, Batho Pele principles etc. Nursing statutes and relevant legal framework. Knowledge and understanding of legislative framework governing the public services. Knowledge of HR, Finance, Skills development, Labour Relations, Public Service. PHC Guidelines and other prescripts. Conflict, change and people management.

DUTIES : Key Performance Areas: Manage minor and acute, casualty, HAST, Mother and Child, Mobile services and satellite clinics. Delegate, supervise and coordinate the provisioning of effective and efficient patient care through adequate nursing care. Participate in the implementation of the nursing plan, clinical audits, QIP's and its implementation for quality care. Participate in the formulation of nursing standards, protocols, sops, policies and ensure implementation through monitoring and evaluation. Ensure that practice in nursing is in accordance with laws and regulations relevant to nursing and health care. Manage and monitor HR and Finance in all relevant clinical areas. Facilitate implementation of ICRM and OHSC monitor process and maintain status and compliance. Facilitate and oversee the development of Nursing Operational plan in the relevant clinical areas and satellite clinics. Monitor and ensure data collection and adherence to Data Management Principles. Coordinate and engage Sukuma Sakhe promoting activities/ events within the community. Facilitate and monitor implementation of PHC re-engineering. Monitor implementation of clinical governance in the units and satellite clinics. Provide guidance and leadership towards the realization of strategic goals and objectives. Delegate, supervise and coordinate the provision of effective, efficient quality of care. Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes Health Care.

ENQUIRIES APPLICATIONS : Mrs B.A. Mbatha: Tel (034) 621 6100
 : All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080

FOR ATTENTION NOTE : Mrs DBP Buthelezi
 : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous

experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. preference will be given to African male.

- CLOSING DATE** : 15 September 2023
- POST 31/137** : **OPERATIONAL MANAGER NURSING (SPECIALITY) OPERATING THEATRE. REF NO: EKO/OM- OT/01/2023 (X1 POST)**
- SALARY** : Grade 1: R627 474 - R703 752. per annum Other Benefits: 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements). Rural allowance 8%
- CENTRE REQUIREMENTS** : Ekombe Hospital
: Senior Certificate (Grade 12) or equivalent qualification Plus Degree/ Diploma in General Nursing and Midwifery. One (1) year Post Basic qualification in Operating Theatre, Current registration certificate with SANC (2023) as a General Nurse and Midwifery. A minimum of 09 years appropriate/ recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. At least Five (5) years of the period referred above must be appropriate/ recognizable experience in Operating Theatre after obtaining the One (1) year Post Basic Qualification in Operating Theatre. Proof of previous and current experience endorsed and stamped by Human Resource Department (Certificate of Service) (Only when shortlisted) Knowledge, Skills and Competencies Required: Demonstrate an in dept understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern of patients, promoting and advocating proper treatment and care including a willingness and awareness to respond patient's needs required and expectations (Batho Pele). Demonstrate a basic understanding of HR and Financial Policies and Practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organize own work, time and that of support personnel to ensure proper nursing care in the unit.
- DUTIES** : Provide comprehensive quality nursing care to patients in a specialty unit in a cost effective and efficient manner. Assist in planning, organizing and monitoring of objectives of the specialized unit. Manage all the resources within the unit effectively and efficiently to ensure optimal service delivery. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promotion and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations {Batho Pele}. Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians. Ensure compliance with all National and Provincial professional prescripts in order to render safe patients service and improve client satisfaction. Participate in the analysis and formulation of nursing policies and procedures. Assist in EPMDS evaluation of staff within the unit and participate in monitoring the training needs of staff. Ensure that equipment in the unit is adequate and is checked and functional. Work effectively and amicably at a supervisory level with persons of diverse intellectual, culture, racial or religious differences. Monitor and evaluation the care and management of all patients and ensure the maintenance of accurate and complete patient records.
- ENQUIRIES APPLICATIONS** : Ms PL. Ntuli (Deputy Nursing Manager) Tel No: 035 834 8000 Ext 8005
: Should be forwarded to: The Assistant Director: HRM, Ekombe Hospital Private Bag X203, Kranskop, 3268 or Hand delivered to P16 Road Ekombe Hospital or You can email your application to sbusiso.langa@kznhealth.gov.za
- FOR ATTENTION NOTE** : MR. SS. Langa
: The most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full, failure to do may result in may result in disqualification. Detailed Curriculum Vitae (CV), Information such as Education qualification, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the (CV). Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates

only. The reference number must be indicated in the column provided on the form Z83 as per job advertisement e.g. EKO/01/22. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach {only when shortlisted} an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof (only those that will be shortlisted). All employees in the Public Service that are presently on the same salary level but on a notch/package, Above the minimum as that of the advertised post are free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the above instructions will result to your application being disqualified Due to financial constraints S&T Claims will not be considered.

- CLOSING DATE** : 15 September 2023
- POST 31/138** : **OPERATIONAL MANAGER NURSING PHC (ROSARY CLINIC) EE TARGETS (AFRICAN MALE) (REF NO: MAD 47/ 2023).(1 POST)**
- SALARY** : Grade 1: R627 474 - R703 752 per annum plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : madadeni provincial hospital
: Basic R425 Degree/ Diploma in General Nursing and Midwifery. Post basic Diploma in Clinical assessment, treatment and care. Minimum of 9 years appropriate recognizable nursing experience after registration as a professional nurse with SANC in General Nursing. Current registration with SANC (2023). At least 5 years of the period referred to above must be appropriate /recognizable experience in PHC after obtaining the 1 year post basic qualification in PHC. Knowledge, Skills, Training and Competencies Required: - Leadership, organizational, decision making and problem-solving abilities within the limit of public sector and institutional policy framework. Knowledge on nursing care processes and procedures, nursing statutes and other relevant legal framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining nursing care, computer skills in basic programmes.
- DUTIES** : Ensure that implementation of all priority programmes in the clinics are implemented and monitored. Manage and monitor proper utilization of human, financial, physical and material resources. Deal with the disciplinary and grievance matters including monitoring and managing absenteeism. Provision of administrative services by planning, organizing and ensure the availability of medication and essential equipment in all clinics. Monitor and evaluate HR performance EPMS for all relevant staff. Ensure data management in all clinics is implemented and monitored. Implement and provide support to Operation Sukuma Sakhe (flagship programme). Monitor infection prevention and control in the Clinic. Ensure that clinic committees are functional. Maintain good relations with community stakeholders. Ensure compliance to National Core Standards and Ideal Clinic Realization.
- ENQUIRIES APPLICATIONS** : Ms. N.W Kubheka Tel No: 034 328 8137
: All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940
- FOR ATTENTION NOTE** : The Recruitment Officer
: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for

submission only from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

- CLOSING DATE** : 15 September 2023
- POST 31/139** : **OPERATIONAL MANAGER NURSING (SPECIALITY): INTENSIVE CRITICAL CARE REF NO: ADD/OM/ICU1/2023 (1 POST)**
(Re-advertised and candidates who had previously applied may re-apply)
- SALARY** : R627 474.per annum Plus 13th Cheque, Medical Aid: Optional, Housing Allowance (Employee must meet minimum requirements)
- CENTRE** : Addington Hospital: KwaZulu Natal
- REQUIREMENTS** : Degree/Diploma in General Nursing and Midwifery. Registration Certificate with SANC as a General Nurse and Midwife. Degree/Diploma – Post Basic qualification in Critical Care Nursing Science. Post Basic registration certificate accredited by SANC in the relevant Specialty-Critical Care Nursing Science. Current registration receipt with SANC (2023). Certificate of Service endorsed by HR. Experience: Minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience in Intensive critical care nursing Unit after obtaining the 1 year post basic qualification in Critical Care nursing science. Knowledge, Skills, Training and Competence Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Good verbal and written communication and report writing skills. Decision making and problem-solving skills. Conflict management and negotiation skills. Project Management skills. Must have good knowledge of Cardiac Conditions Basic Computer skills.
- DUTIES** : Key Performances Areas: Provide comprehensive, quality nursing care to patients/clients in a speciality unit in a cost-effective, efficient manner. Assist in planning, organizing and monitoring of objectives of the specialised unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient’s needs, requirements and expectations (Batho Pele). Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Ensure compliance with all National, Provincial and Professional prescripts in order to render a safe patient service and improve client satisfaction. Participate in the analysis and formulation of nursing policies and procedures. Assist in EPMDS evaluation of staff within the unit and participate in monitoring the training need of staff. Provide direct and indirect supervision of all staff within the unit and give guidance. Order appropriate level of consumables and monitor utilization. Ensure that equipment in the unit is adequate and is checked and functional. Provide a safe, therapeutic and hygienic environment. Work effectively and amicably, at supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate an understanding of Human Resource and Financial Management Policies and Procedures. Monitor and evaluate the care and Management of all patients and ensure the maintenance of accurate and complete patient records.
- ENQUIRIES** : Matron B.N Ndhlovu Tel No: 031 327 2000
- APPLICATIONS** : All documents to be posted to: For Attention: Human Resource Department, Addington Hospital, P O Box 977, Durban, 4000 Or dropped off in the “Application Box “, at the Security Dept-Staff Entrance, Prince Street entrance, Addington Hospital, South Beach, Durban.
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form

(Z83) must be accompanied by a detailed Curriculum Vitae. Applications are not required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview.

CLOSING DATE : 15 September 2023

POST 31/140 : **OPERATIONAL MANAGER (PHC) REF NO: MHLU 01/2023 (1 POST)**

SALARY : R627 474 – R703 572.per annum Other Benefits 13th Cheque, 8% Rural Allowance Medical Aid (optional), Homeowner Allowance (subject to meeting prescribed requirements)

CENTRE REQUIREMENTS : Mhlumayo Mobile Clinic (St Chads CHC)
 : Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. current registration certificate with SANC as a professional Nurse in General nursing and Midwifery (2023) and Primary Health Care. A minimum of 09 years recognizable experience in nursing after registration as professional nurse with SANC in General nursing of which 5 years must be recognizable experience after obtaining one year post basic qualification in Primary Health Care. Certificate Of Service Endorsed by Human Resource Department Is Required (Only When Shortlisted). Recommendations: Degree / Diploma in Nursing Administration. Computer literacy. Valid driver's license code 8/10.Knowledge, Skill, And Training And Competencies Required: Knowledge of nursing care process and processes and procedures, nursing statutes, and other relevant legal framework such as: Nursing act, Occupational health and safety act, Patient right' s charter, Batho Pele principles, Public service regulations act, Disciplinary code and procedures , Grievance procedure etc. Leadership, organizational decision making and problem-solving abilities within the limits of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiations conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Computer skills in basic programs.

DUTIES : Key performance Areas: Monitor and evaluate performance of Clinic staff according to asset standards, norms targets and to ensure effective reporting. Ensure provision of high-quality comprehensive care through provision of preventive, curative and rehabilitative services. Ensure and monitor implementation and evaluation of all services including priority programs by all clinic staff members i.e. Office of Health standard compliance, ideal Clinic and Nerve Centre / Operation Phuthuma. Provide relevant information to the health care users to assist in the achievement of optimal health care. Maintain good relationships with relevant role players and stakeholders. Manage and monitor proper utilization of human, financial and other resources entrusted to you. Deal with disciplinary and grievance matters including monitoring and management of staff absenteeism. Provision of administrative services by planning, organizing, and ensure the availability of medicines, supplies and essential equipment. Ensure monitoring and evaluation of staff performance through the EPMSD system. Ensure that there are effective systems for data management and reporting of quality data on relevant indicators at the hospital and local clinics. Support PHC re-engineering by ensuring that outreach teams are functional. Ensure effective implementation of Sukuma Sakhe programs to maximize patient care. Conduct patient satisfaction survey and waiting times for the clinics. Ensure adequate control and allocation of Human and Material

		resources. Be involved and assist other staff members in the clinical management of clients. Strengthening of complaints, compliment and suggestion management. Ensure that the facility complies with policies and guidelines for infection prevention control, occupational health, safety and management of Covid- 19.
<u>ENQUIRIES</u>	:	Mr. SI Siyaya. Tel No: 036 637 9600
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag x9950 Ladysmith 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.
<u>FOR ATTENTION</u>	:	Mr S.D.Mdletshe
<u>NOTE</u>	:	The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply
<u>CLOSING DATE</u>	:	15 September 2023
<u>POST 31/141</u>	:	<u>ASSISTANCE MANAGER NURSING- PLANNING MONITORING AND EVALUATION REF: EB18/2023 (1 POST)</u>
<u>SALARY</u>	:	R627 474 – R693 645,per annum Other Benefits: 13th Cheque, Medical Aid (optional), home owners allowance (employees must meet prescribed requirements
<u>CENTRE</u>	:	East Boom CHC
<u>REQUIREMENTS</u>	:	Grade 12/Standard 10 / Matric National Diploma/ Degree in Nursing that allows evaluation in health care environment A minimum of 8 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing, 3- 5 years' supervisory experience in Nursing, Current registration with South African Nursing Council (SANC), Valid driver's license, Computer Literacy. Knowledge, Skills, Trainings And Competencies Required For The Post: Knowledge of the legislative, policy and M&E Framework informing health service delivery, Knowledge of legislation and planning framework, Knowledge of hospitality quality assurance, Knowledge of infection prevention control practices, Knowledge of Health Facility functions and operations, Understand HR policies and practices and staff relations, knowledge of DHMIS policy, SOP and relevant information system, Understanding of Financial Management, Knowledge of Data Management Knowledge of M&E principles, Ability to critical analyse complex information and to interpret that in relation to performance, health outcome relevant to institutions, and performance, Strong leadership and management skills, Planning and organising skills, Project Management Skills
<u>DUTIES</u>	:	Administer an evidence /result –based monitoring and evaluation system in the institution as well as feeder facilities within the Provincial M&E Framework and monitor research activities in the institution, provide platform for M&E reports to be discussed by the Management team (including sub-districts) and feeder clinics, Implement the M&E Framework at facility level and monitor of implementations at feeder clinics. Coordinate development of the operation

plan in the institution with input from all departments in the facility, Ensure all plans for department are in place, facilitate and co-ordinate planning sessions, Ensure alignment of plans with the Annual Performance Plan (APP) and District Health Plan (DHP), Monitor compliance with implementing the M&E Framework, Data Management Policy and SOS, Quality Assurance and Infection Prevention and Control policy and guidelines, Co-ordinate functions of Health Information Team, Ensure data collected and analysed on monthly basis and validated as per data management standard operating procedures. Page 3 of 8, Plan and co-ordinate the implementation and monitoring of data quality and quality assurance in service delivery, ensure that standards, quality assurance and risk management is maintained within the CHC in line with National Core Standards, Ensured the development, review and maintenance of institutional policies and protocols, Monitor and report on the performance of all departments in the facility, Provide reports to the management and governance structure. Monitor inspection process that is in keeping with establishment quality assurance goals, which seek to ensure that patients care is maintained at an optimal level and delivered in accost effective manner, Promote patient care practices and professional performance that is regularly assessed using valid and reliable criteria, Monitor, evaluate and report on delivery of quality care at the institution including clinical care, waiting time and client experience of care, Monitor implementation of plans to promote clean audits, Monitor and evaluate staff performance EPMSD and deal with identified developmental needs. Ensure that institutional plans are in place, and aligned with the district Health Plan, Ensure that quality control systems and plans are in place for use during inspection and auditing and to provide objective evidence of finding when conducting audits in accordance with the CHC and governing laws, Exercise control over discipline and manage grievances and staff conflicts in terms of laid down policies and procedures, Conduct staff meetings such as performance and information reviews to disseminate.

- ENQUIRIES** : Dr S Chetty Tel No: 033 264 4900
- APPLICATIONS** : To be submitted, East Boom CHC Private Bag X4018, Willowton, Pietermaritzburg 3201 or hand delivered to 541 Boom Street, Pietermaritzburg 3201
- FOR ATTENTION** : Human Resource Practices
- NOTE** : Please note: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit fully completed Z83 form and detailed curriculum vitae, only shortlisted candidates will be required to submit documents.
- CLOSING DATE** : 15 September 2023
- POST 31/142** : **ASSISTANT DIRECTOR PHYSIOTHERAPY REF NO: PSH 62/ 2023 (1 POST)**
- SALARY** : R578 367 per annum Other Benefits: 17% Rural Allowance Medical Aid (optional) and Housing Allowance (employee must meet prescribed requirements)
- CENTRE** : Port Shepstone Regional Hospital
- REQUIREMENTS** : Matric, Appropriate qualification that allows registration with the HPCSA as a Physiotherapist. Current registration with HPCSA as a Physiotherapist. A minimum of 8 years appropriate/recognizable experience after registration as Physiotherapist of which 5 years must be appropriate/recognizable experience in Management Certificate of service endorsed by HR Knowledge, Skills And Competencies Required Sound knowledge of clinical and patient management skills within the discipline Ability to provide overtime during weekend Ability to assess, diagnose and manage patients Good communication skills Sound ethical practice skills Knowledge of data verification procedure and budgeting
- DUTIES** : Key Performance Areas: Present department on various meetings including cash flow Monthly in-service training Development, implementation, and supervision of quality improvement programmes within the physiotherapy department. Development, implementation of assessment, protocols, and guidelines in line with local and international standards and best practice. Provide continuous professional development Monitor and control all expenditure in the department Conduct employee performance and development system Overs the day-to-day management, administration and supervising of clinical services. Ensure that physiotherapy services comply with health and safety and IPC regulations.
- ENQUIRIES** : Dr PB Dlamini Tel No: (039)688 6147/Dr M Panajatovic Tel No: 039688 6044

APPLICATIONS : Applications should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, Private Bag X5706, Port Shepstone 4240. Or 11 – 17 Bazley Street Port Shepstone 4240

FOR ATTENTION NOTE : Mr. ZM Zulu
 : Detailed application for employment (Z83) and Curriculum Vitae Certified copies – Must Not Be Submitted When Applying for Employment. Nb: applicants are encouraged to utilise courier services (only short-listed candidates will be requested to submit proof of qualifications and other related documents) Due to financial constraints, there will be no payment of S&T Claims. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.

CLOSING DATE : 15 September 2023

POST 31/143 : **OPERATIONAL MANAGER GRADE 1 –GENERAL REF NO: DGH01/2023**
 Branch: TB Wards

SALARY : R497 193 - R559 686 per annum plus 13th cheque, housing allowance, medical aid (optional) Employee must meet the prescribed requirements.

CENTRE REQUIREMENTS : Doris Goodwin Hospital –Pietermaritzburg Edendale
 : A Grade 12 certificate or equivalent, Degree/ Diploma in General Nursing and Midwifery Registration with SANC as a General Nurse and midwifery, Current registration with SANC, plus a minimum of 7 years appropriate/ recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. General information: Short-listed candidates must be available for interviews at a date and time determined by Doris Goodwin Hospital and will be required to submit certified documentation and service record stamped by HR on the day of the interview following communication from HR. Knowledge of Public Service Policies, Acts and Regulations. Knowledge of Nursing Care processes and procedures. Knowledge of the Code of Conduct and the Labour Relations processes and procedures. Knowledge of Batho Pele principles and Patient’s Right Charter. Knowledge of policy directives informing HIV/AIDS/TB Programmes. Strong leadership, planning organizing and decision-making skills. Good interpersonal relations, conflict management and problem-solving skills. Recommendations: valid code B, EB or C1 driver’s license and computer literacy

DUTIES : Promote, facilitate, and monitor implementation of quality health care delivery. Promote quality nursing care as directed by the profession scope of practice. Assist in planning, organizing, and monitoring of objectives of units and departments. Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care. Demonstrate and understanding of Human Resource and Financial management practices and procedures. Manage all resources within units effectively and efficiently to ensure optimal service delivery. Ensure implementation of EPMDs, formulate, and participate in the training and development of employees. Provide a safe therapeutic and hygienic environment as laid down by the Nursing Act, Occupational Health and Safety Act and other applicable prescripts. Facilitate and monitor implementation of quality improvement projects/ plans. Promote and monitor implementation of IPC strategies in the units. Ensure quality data management and utilization.

ENQUIRIES APPLICATIONS : MRS N Jojo, Tel: 033-3981038/033-3273500
 : All applications must be forwarded: The Human Resource Manager, Doris Goodwin Hospital Edendale main Rd KwaHlengabantu Old Santa Centre, P.O. Box 32 Plessislaer 3216

FOR ATTENTION NOTE : Mrs. HP Mnikathi, Human Resources, Tel no: 033-3981038/ 033-3273500
 : Applications must be submitted on form Z83 (obtainable from any Public Service Department) and must be completed in full, and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on your Z83. A recent, comprehensive CV, specifying all qualifications and experience with respective dates, copies of qualifications and ID will be submitted by shortlisted candidates. General information: Short-

listed candidates will be required to submit certified documentation and service record stamped by HR on the day of the interview following communication from HR. Successful candidates may be subjected to competency assessment and must obtain a positive security clearance. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received response from this institution within three months of the closing date, please consider your application unsuccessful. Note: Doris Goodwin Hospital reserves the right to fill or not fill the above mention post. Due to budget constraints shortlisted candidates will not be paid to candidates attending the interviews.

- CLOSING DATE** : 15 September 2023
- POST 31/144** : **ULTRASOUND RADIOGRAPHER/SONOGRAPHER REF GJGM61/2023 (X 1 POST)**
Component: Allied Health Component
- SALARY** : Grade 1: R444 741.per annum
Grade 2: R520785.per annum
Grade 3: Salary R612 642per annum
- CENTRE** : General Justice Gizenga Mpanza Regional Hospital
- REQUIREMENTS** : **Grade 1:** Experience – Nil for South African Radiographers that have completed Community Service and One (1) year relevant experience after registration as a Sonographer with recognised Health Professional Council in respect of foreign qualified Sonographer. **Grade 2:** Experience – Ten (10) years appropriate experience after registration with HPCSA as a Radiographer and Eleven (11) years' experience after registration as a Sonographer with the recognised Health Professional Council in respect of foreign qualified Sonographer. **Grade 3:** Experience – Twenty (20) years Appropriate experience after registration with HPCSA as a Radiographer and Twenty-One (21) years' experience after registration as a Sonographer with the recognised Health Professional Council in respect of foreign qualified Sonographer. Senior Certificate or equivalent, plus a Three (3) year National Diploma or B. Tech Degree in Diagnostic and Acts. Registration certificates as a Sonographer with HPCSA. Registration with HPCSA as a Sonographer (2023-2024). Knowledge, Skills and Competencies: Sound knowledge of ultrasound procedures. Knowledge of relevant Health & Safety policies, regulations and Acts. Knowledge of Quality Assurance procedure and methods. Sound communication, interpersonal, problem-solving, teaching and training skills.
- DUTIES** : Provide high quality ultrasound services according to the patient's needs. To promote good health practices and ensure optimal patient care. Execute all ultrasound procedure completely to prevent complications. Provide general administrative duties as required. Provide guidance and supervision to junior staff and students. Participate in institutional radiographic policy making and planning for service delivery. Promote Batho Pele principles in the execution of all duties for effective service delivery. Give factual information to patients and clients on ultrasound examinations. Participate in departmental Quality Assurance, Quality Improvement programmes and National Core Standards. Inspect and use equipment professionally to ensure that they comply with safety Standards. Develop protocols to ensure that sonographic services comply with the required prescripts. Participate in ultrasound quality assurance programmes. Participate in Continued Professional Development (CPD) programmes
- ENQUIRIES** : Mr MR Leso (Deputy Director: Radiography) Tel: (032) 4376132
- APPLICATIONS** : Applications should be directed to: - Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled, and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit

records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints.

CLOSING DATE : 22 September 2023

POST 31/145 : **CLINICAL NURSE PRACTITIONER REF NO: SAHL 02/2023 (1POST)**

SALARY : Grade 1: R431 265 - R497 193.per annum
Grade 2: R528 696 - R645 720.per annum Other Benefits 13th Cheque, 8% Rural Allowance Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements)

CENTRE : Sahlumbe Clinic (St Chads CHC)

REQUIREMENTS : **Grade 1** Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in General Nursing, at least one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care: **Grade2** Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in general nursing, of which 10 years must be appropriate/ recognizable experience after obtaining the one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Certificate Of Service Endorsed by Human Resource Department Is Required (only when shortlisted). Knowledge, Skill, and Training and Competencies Required: Knowledge of SANC rules and regulations. Knowledge of legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound Nursing care delivery approaches. Basic financial management skills and conflict management skills. Knowledge of human resource management. Ability to formulate vision, mission and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills, report writing and time management skills.

DUTIES : Performance Areas: Ensure data management at all levels, Manage and supervise effective utilization of allocated resources Demonstrate effective communication with patients, supervisors and other clinicians including report writing monthly and statistics as required, able to plan and organize own work and support personnel to ensure nursing care diagnose, treat and dispense medication, Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all Health programmes including NGOs, CBOs, and CHWs, Deputize the operational Manager in charge of the facility, Monitor infection Prevention and control within the facility, Assist with performance reviews i.e. EPMSD .Motivate staff regarding development in order to increase level of

expertise and assist patients and families to develop a sense of care, ensure that Batho Pele principles are implemented. Ensure increased accessibility of health services to all community members including staff.

ENQUIRIES
APPLICATIONS

: Mr. SI Siyaya. Tel: 036 637 9600
: All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag x9950 Ladysmith 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

FOR ATTENTION
NOTE

: Mr S.D.Mdletshe
: The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za. The Reference Number must be indicated in the column provided on the Z83, e.g., STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply

CLOSING DATE

: 15 September 2023

POST 31/146

: **OCCUPATIONAL HEALTH NURSE. REF NO: EKO/ OHN/01/2023 (X1 POST)**

SALARY

: Grade 1: R431 265 - R497 193.per annum Other Benefits: 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements). Rural allowance 8%

CENTRE
REQUIREMENTS

: Ekombe Hospital
: Grade 1: Senior Certificate (Grade 12) or equivalent qualification Plus Degree/ Diploma in General Nursing and Midwifery that allows registration as a Professional Nurse with SANC. Current registration certificate with SANC (2023) as a General Nurse and Midwifery. A minimum of 04 years appropriate/ recognizable experience as a professional Nurse after registration with SANC in General Nursing. Post basic qualification in Occupational Health Nursing Science with a duration of at least One (1) year accredited with SANC. Proof of previous and current experience endorsed and stamped by Human Resource Department (Certificate of Service) (only when shortlisted). Knowledge, Skills and Competencies Required: Knowledge of applicable legislation and guidelines, including Scientific Nursing and Nursing Principles. Sound knowledge of Nursing Act, Occupational Health and Safety Act. Compensation of Occupational Injuries and Disease Act. Knowledge of basic Human Resource and Financial Management. Communication and report writing skills. Good interpersonal and leadership skills. Ability to formulate occupational health policies.

DUTIES

: Ensure compliance to baseline medical surveillance, periodical medical examination and exit medical examination for hospital staff. Develop and implement Occupational Health and Safety training programs, orientation and induction programs. To implement Occupational Health manuals and protocols. To conduct Occupational Health Audit functions in compliance with the Occupational Health and institution. Promote employee wellness and advocate for proper treatment, management and care. Provide optimal, holistic nursing care with set standards within a professional/ legal framework. To assist with the drawing and implementation of Quality Improvement Plan.

Identify and investigate Occupational Health Disease. To ensure environmental conditions meet and maintain compliance certificates as regulated by Occupational Health and Safety Act 85, 1993. Develop Occupational Health Business Plan and Strategic Plan in line with the institutional plans. Maintain good working relationship with the nursing and multidisciplinary team.

- ENQUIRIES** : Mr. SS. Langa (Assistant Director: HRM) Tel No: 035 834 8000 Ext 8002
- APPLICATIONS** : Should be forwarded to: The Assistant Director: HRM, Ekombe Hospital Private Bag X203, Kranskop, 3268 or Hand delivered to P16 Road Ekombe Hospital or You can email your application to sbusiso.langa@kznhealth.gov.za
- FOR ATTENTION** : MR. SS. Langa
- NOTE** : The most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full, failure to do may result in may result in disqualification. Detailed Curriculum Vitae (CV), Information such as Education qualification, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the (CV). Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. The reference number must be indicated in the column provided on Z83 form as per job advertisement e.g., EKO/01/22. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach (only when shortlisted) an evaluation/verification certificate from the. South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof (only those that will be shortlisted). All employees in the Public Service that are presently on the same salary level but on a notch/package, Above the minimum as that of the advertised post are free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks security clearance, credit records, qualification, citizenship, and previous experience verifications. Failure to comply with the above instructions will results to your application being disqualified Due to financial constraints S&T Claims will not be considered.
- CLOSING DATE** : 15 September 2023
- POST 31/147** : **PROFESSIONAL NURSE SPECIALITY- ADVANCED MIDWIFERY. REF NO: EKO/PN- AM/01/2023 (X1 POST)**
- SALARY** : Grade 1: R431 265 - R497 193.per annum Other Benefits: 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements). Rural allowance 8%
- CENTRE** : Ekombe Hospital (Obstetrics & Gynaecology)
- REQUIREMENTS** : Grade 12 (senior certificate) or equivalent. Degree / Diploma in General Nursing with Midwifery Minimum of 4 years recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Post basic qualification with duration of at least 1 year accredited with the SANC in Advanced Midwifery and Neonatal Nursing Science. Proof of current registration with SANC as a General Nurse with Midwifery (2023) (only when shortlisted). Proof of previous and current experience endorsed and stamped by Human Resource Department (Certificate of Service) (only when shortlisted) Knowledge, Skills and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks, such as Nursing Act, Health Act, Patients' Rights Charter, Batho-Pele Principles Public Service Regulations, Disciplinary Code and Procedures in the Public Service. Report writing, leadership, organization, decision making and problem solving abilities. Financial management skills and budgeting knowledge. Empathy and counselling skills and knowledge. Strong interpersonal, communication and presentation skills. Ability to make independent decisions. Ability to relieve in the service areas. Team building and supervisory skills. Ability to formulate patient care related policies. An understanding of the challenges facing the Public Health Sector. Ability to

DUTIES

translate transformation objectives into practical plans. Ability to priorities issues and other work related matters and to comply with timeframes.

: Provide holistic nursing care to patients in all clinic streams in a cost effective and efficient manner. Execute duties and functions with proficiency in support of the vision, mission, and strategic objectives of the institution and within the prescripts of all other legislation. Ensure the utilization of Maternal and Neonatal updated guidelines and protocols. Participate in the sub-district perinatal meetings ensuring compliance in MNCHW programmes including EMTCT. Take charge of the unit during the absence of the Operational Manager in charge and to manage the unit accordingly. Provision of nursing care that leads to improved service delivery. Perform standard procedures and solve problems communicating with patients and relatives. Maintain clinical competence by ensuring that the scientific principles of nursing care are maintained and observing the principles of Infection Prevention and Control practices. Participate in the implementation of priority programmes and strategies to reduce morbidity and mortality rates, communicable and non-communicable diseases. Implementation of quality improvement plans. Ensuring accurate reliable statistics and reports are submitted timeously, including care of medical records. Protect and advocate rights of patients regarding health care. Maintain a professional and ethical practice as well as enabling environment for ethical practice. Communicate with the multi-disciplinary health care team and assist in decision-making pertaining to health care delivery. Utilize human, material and physical resources efficiently and effectively. Ensure staff ongoing education and training in ESMOE, MBFI, EMTCT, etc. Maintain client satisfaction through quality service innovation and professionalism. Conduct clinical audits and compile summary reports. Ensure implementation of Mother Baby Friendly initiatives

**ENQUIRIES
APPLICATIONS**

: Ms. PL. Ntuli Deputy Nursing Manager Tel No: 035 834 8000 Ext 8005
: Should be forwarded to: The Assistant Director: HRM, Ekombe Hospital Private Bag X203, Kranskop, 3268 or Hand delivered to P16 Road Ekombe Hospital or You can email your application to sbusiso.langa@kznhealth.gov.za

**FOR ATTENTION
NOTE**

: MR. SS. Langa
: The most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full, failure to do may result in may result in disqualification. Detailed Curriculum Vitae (CV), Information such as Education qualification, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the (CV). Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. The reference number must be indicated in the column provided on the Z83 form as per job advertisement e.g. EKO/01/22. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach (only when shortlisted) an evaluation/verification certificate from the. South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof {only those that will be shortlisted}. All employees in the Public Service that are presently on the same salary level but on a notch/package, Above the minimum as that of the advertised post are free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks security clearance, credit records, qualification, citizenship, and previous experience verifications. Failure to comply with the above instructions will results to your application being disqualified Due to financial constraints S&T Claims will not be considered.

CLOSING DATE

: 15 September 2023

POST 31/148

: **CLINICAL NURSE PRACTITIONER: PHC REF NO: EST/60/2023 (1 POST)**

SALARY

: Grade 1: R431 265 – R497 193.per annum
Grade 2: R528 696 – R645 720 per annum Other benefits13th Cheque, Medical Aid (Optional), Home Owner Allowance (Employee must meet prescribed requirements) and 8% Rural Allowance

<u>CENTRE REQUIREMENTS</u>	: Estcourt District Hospital (Connor Street Clinic) : Senior Certificate – Grade 12, Degree/Diploma in General Nursing and Midwifery plus 1 year post basic Qualification in primary Health Care, Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse Experience: Grade 1 A minimum of 4 years appropriate/ recognized experience in nursing after registration as Professional with SANC in general nursing. Grade 2: A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate/ recognizable experience after obtaining the one year post basic qualification in primary Health Care. Knowledge, Skills and Competencies: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles, Good interpersonal relationship skills and good listening skills, good communication and problem-solving skills, Co-ordination and planning skills, Ability to relieve in the services areas, Team building and supervisory skills, Ability to formulate patient care related care related policies.
<u>DUTIES</u>	: Key Responsibilities: Demonstrate effective communication with patients, supervisors and other clinicians, including report writing. Assist the unit manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Promote preventive and promotive health for clients and the community in the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Must be able to handle obstetrics and emergencies and high-risk conditions. Ability to plan and organise own work and that of support personnel to ensure proper nursing care in the clinic. To provide nursing care that leads to improve service delivery by upholding Batho Pele principles. Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic. Supervision of patients and provision of basis patient needs e.g. oxygen, nutrition, elimination fluids and electrolyte balance, safe and therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administering of prescribed medication and ongoing observation of patient in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patient to develop a sense of self care. Ensure proper utilization and safe keeping of basic medical, surgical pharmaceutical and stock.
<u>ENQUIRES APPLICATIONS</u>	: Z.E.Mhlanga Tel No: (036) 342 7232 : All documents to be posted to: The Chief Executive Officer, Estcourt District Hospital, Private Bag X 7058, Estcourt, 3310 for the attention of Human Resource Section Or be hand delivered to Human Resource Office, (Estcourt Hospital) No. 01 Old Main Road Estcourt.
<u>NOTE</u>	: This Department is an equal opportunity, Affirmative Action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. People with disabilities are encouraged to apply. Applications should be submitted on the new Z83 form obtainable from any Public Service Department or at www.kznhealth.gov.za website and should be accompanied by a comprehensive CV (previous experience must be comprehensively detailed Please Note That To Due Financial Constraints No S&T Will Be Considered For Payment To Candidates That Are Invited For Interviews: 15 September 2023
<u>CLOSING DATE</u>	: 15 September 2023
<u>POST 31/149</u>	: <u>CLINICAL NURSE PRACTITIONER: PHC REF NO: EST/53/2023 (1 POST)</u>
<u>SALARY</u>	: Grade 1: R431 265 – R497 193.per annum Grade 2: R528 696 – R645 720 per annum Other benefits ^{13th} Cheque, Medical Aid (Optional), Home Owner Allowance (Employee must meet prescribed requirements) and 8% Rural Allowance
<u>CENTRE REQUIREMENTS</u>	: Estcourt District Hospital (Madiba Clinic) : Senior Certificate – Grade 12, Degree/Diploma in General Nursing and Midwifery plus 1 year post basic Qualification in primary Health Care, Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse Experience: Grade 1 A minimum of 4 years appropriate/ recognized experience in nursing after registration as Professional with SANC in general nursing. Grade 2: A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate/ recognizable experience after obtaining the one year post basic qualification in primary

<u>DUTIES</u>	: Health Care. Knowledge, Skills and Competencies: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles, Good interpersonal relationship skills and good listening skills, good communication and problem-solving skills, Co-ordination and planning skills, Ability to relieve in the services areas, Team building and supervisory skills, Ability to formulate patient care related care related policies.
<u>ENQUIRES APPLICATIONS</u>	: Key Responsibilities: Demonstrate effective communication with patients, supervisors, and other clinicians, including report writing. Assist the unit manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Promote preventive and promotive health for clients and the community in the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Must be able to handle obstetric and emergencies and high-risk conditions. Ability to plan and organise own work and that of support personnel to ensure proper nursing care in the clinic. To provide nursing care that leads to improve service delivery by upholding Batho Pele principles. Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic. Supervision of patients and provision of basis patient needs e.g. oxygen, nutrition, elimination fluids and electrolyte balance, safe and therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administering of prescribed medication and ongoing observation of patient in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patient to develop a sense of self care. Ensure proper utilization and safe keeping of basic medical, surgical pharmaceutical and stock. : Z.E.Mhlanga Tel No: (036) 342 7232 : All documents to be posted to: The Chief Executive Officer, Estcourt District Hospital, Private Bag X 7058, Estcourt, 3310 for the attention of Human Resource Section Or be hand delivered to Human Resource Office, (Estcourt Hospital) No. 01 Old Main Road Estcourt.
<u>NOTE</u>	: This Department is an equal opportunity, Affirmative Action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. People with disabilities are encouraged to apply. Applications should be submitted on the new Z83 form obtainable from any Public Service Department or at www.kznhealth.gov.za website and should be accompanied by a comprehensive CV (previous experience must be comprehensively detailed) Please Note That To Due Financial Constraints No S&T Will Be Considered For Payment To Candidates That Are Invited For Interviews: 15 September 2023
<u>CLOSING DATE</u>	: 15 September 2023
<u>POST 31/150</u>	: <u>CLINICAL NURSE PRACTITIONER REF NO: KDC03/2023 (2 POSTS)</u> Component: Kwadukuza Clinic
<u>SALARY</u>	: Grade 1: R431 265.per annum Plus 8% rural allowance Grade 2: R528696.per annum Plus 8% rural allowance Benefit: 13thCheque, homeowner's allowance, and medical aid optional (Employee must meet prescribed conditions)
<u>CENTRE REQUIREMENTS</u>	: Ilembe Health District Office : Grade 1 -Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) plus, Degree / Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus, Current registration with SANC as General Nurse and Primary Health Care plus, A minimum of 4 years appropriate/ recognizable nursing experience as a General Nurse. Grade 2 Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) plus, Degree/Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC)Current registration with SANC as General Nurse with Midwifery and Primary Health Care plus, A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years of the period must be appropriate/recognizable PHC experience after obtaining a one year post basic qualification in Primary Health Care. Previous and current work experience (certificate/s of service) endorsed and stamped by HR Office will be requested (only if shortlisted) N.B All the above-mentioned documents need not be attached on application but will be requested only if shortlisted). Knowledge of

all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counselling. Good listening and communication skills, co-ordination, and planning skills. Team building and supervisory skills. Good interpersonal relationship skill. Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies.

DUTIES

: Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community. Ensuring proper utilization and safekeeping basic medical equipment, surgical pharmaceutical and stock. Assist in orientation, induction and monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance. To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Supervision of patients' reports and intervention, keeping a good valid record on all client interventions. Ensuring proper utilization of Human, material and financial resources and keeping up to date records of resources. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care. Strengthen data systems and treatment outcomes by assisting and capturing on Tier. netAssist with capturing patients on patient registration (HPRS) system. Support the realization and maintenance of Ideal Clinic Programme in the facility. Coordinate and manage the provision of the services to manage COVID 19 pandemic.

ENQUIRIES

APPLICATIONS

: Mrs. R Bhagwandin – Deputy Manager Nursing Tel No: 032 - 5513686
: All Applications Should Be Forwarded To: The District Director: Human Resource Management Services, I Lembe Health District Office, Private Bag X10620 KwaDukuza 4450 OR Hand delivered to: 1 King Shaka Street, King Shaka Centre, and KwaDukuza 4450

NOTE

: Directions to Candidates: The following documents must be submitted, the most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full. The reference number must be indicated in provided form Z83 e.g. ILE/03/2022. Detailed Curriculum Vitae (CV). Information such as Educational qualification dates(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualification and other relevant documents on application. Such documents will be requested from shortlisted candidates only. Applications must be submitted on or before the closing date. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Persons with disabilities should feel free to apply for the post Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. The Department Reserves the Right to or not to make appointment(s) to the advertised post(s) Applicants in possession of a foreign qualification are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested only if shortlisted.

CLOSING DATE

: 22 September 2023

<u>POST 31/151</u>	:	<u>PROFESSIONAL NURSE SPECIALITY NURSING MATERNITY: KING DINUZULU CLINIC REF NO: PN SPEC KDC 36/2023, (1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 - R497 193.per annum Other Benefits: 13 th cheque, medical aid (optional), 8 % rural allowance, housing allowance: employee must meet the prescribed requirements. Grade 2: R528 696 - R645 720.per annum Other Benefits: 13 th cheque, medical aid (optional), 8 % rural allowance, and housing allowance: employee must meet the prescribed requirements.
<u>CENTRE REQUIREMENTS</u>	:	Eshowe District Hospital- King Dinuzulu Clinic Senior certificate (Grade 12). Registration with South African Nursing Council as a General Nurse. A post basic qualification in Advanced Midwifery and Neonatal Science. Diploma in Advanced Midwifery and Neonatal Nursing Science, with duration of at least 1 year, accredited with the South African Nursing Council. Experience Grade 1: Minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in Advanced Midwifery and Neonatal Nursing Science. Experience Grade 2: Minimum of 14 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in Advanced Midwifery and Neonatal Nursing Science. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1- year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. Knowledge, skills, training and competencies required: Knowledge of public services acts, regulations and policies. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Demonstrate effective communication with clients/patients, supervisors and other clinicians, including report writing when required. Work as part of a multi-disciplinary team to ensure good nursing care. Work effectively co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating. Knowledge and experience in implementation of Batho Pele principles, patient's right charter and code of conduct. Knowledge on SANC rules and regulations. Proper treatment and care including awareness and willingness to respond to patient's needs, requirements, and expectations (Batho Pele).
<u>DUTIES</u>	:	Coordination of optical, holistic specialized nursing care provided within set standards and Professional/ legal framework. Perform multi-skilled and complex nursing care duties requiring frequent interpretation of information. Manage effectively and efficiently the utilization and supervision of all resources. Participate in the analysis, formulation, and implementation of policies, practices and procedures. Establish and maintain constructive working relationships with nursing and other stakeholders. Ensure that a healthy and safe working environment is maintained. Monitor and control the quality of patient care. Maintain accreditation standard by knowledge of policies and procedures, implementation of all programmes, BANC, PMTCT, BFHI etc. Compile monthly and quarterly report. Audit clinical records by analysing data. Participate in health promotion and illness prevention initiatives. To assist in Employee Performance Management Developments System (EPMDS) of staff and implement Employee Assistance Program.
<u>ENQUIRIES APPLICATIONS</u>	:	Assistant Manager Nursing Phc: Mr Pm Mnguni Tel No: 035-4734500 Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504 Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date.
<u>FOR ATTENTION NOTE</u>	:	Mrs GZ Dube: Human Resource Manager Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed applications will be considered. The

Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers licence, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

- CLOSING DATE** : 15 September 2023
- POST 31/152** : **CLINICAL NURSE PRACTITIONER: PHC REF NO: EST/55/2023 (1 POST)**
- SALARY** : Grade 1: R431 265 – R497 193.per annum
Grade 2: R528 696 – R645 720 per annum Other benefits^{13th} Cheque, Medical Aid (Optional), Home Owner Allowance (Employee must meet prescribed requirements) and 8% Rural Allowance
- CENTRE** : Estcourt District Hospital (Mobile Clinic)
- REQUIREMENTS** : Senior Certificate – Grade 12, Degree/Diploma in General Nursing and Midwifery plus 1 year post basic Qualification in primary Health Care, Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse Experience: **Grade 1** A minimum of 4 years appropriate/ recognized experience in nursing after registration as Professional with SANC in general nursing. **Grade 2:** A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate/ recognizable experience after obtaining the one year post basic qualification in primary Health Care. Knowledge, Skills and Competencies: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles, Good interpersonal relationship skills and good listening skills, Good communication and problem solving skills, Co-ordination and planning skills, Ability to relieve in the services areas, Team building and supervisory skills, Ability to formulate patient care related care related policies
- DUTIES** : Key Responsibilities: Demonstrate effective communication with patients, supervisors and other clinicians, including report writing. Assist the unit manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Promote preventive and promotive health for clients and the community in the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Must be able to handle obstetric and emergencies and high-risk conditions. Ability to plan and organise own work and that of support personnel to ensure proper nursing care in the clinic. To provide nursing care that leads to improve service delivery by upholding Batho Pele principles. Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic. Supervision of patients and provision of basis patient needs e.g. oxygen, nutrition, elimination fluids and electrolyte balance, safe and therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administering of prescribed medication and ongoing observation of patient in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patient to develop a sense of self care. Ensure proper utilization and safe keeping of basic medical, surgical pharmaceutical and stock.
- ENQUIRES** : Z.E.Mhlanga Tel No: (036) 342 7232
- APPLICATIONS** : All documents to be posted to: The Chief Executive Officer, Estcourt District Hospital, Private Bag X 7058, Estcourt, 3310 for the attention of Human Resource Section Or be hand delivered to Human Resource Office, (Estcourt Hospital) No. 01 Old Main Road Estcourt.
- NOTE** : This Department is an equal opportunity, Affirmative Action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. People with disabilities are encouraged to apply. Applications should be submitted on the new Z83 form obtainable from any Public Service

Department or at www.kznhealth.gov.za website and should be accompanied by a comprehensive CV (previous experience must be comprehensively detailed) Please Note That To Due Financial Constraints No S&T Will Be Considered For Payment To Candidates That Are Invited For Interviews:
15 September 2023

CLOSING DATE

:

POST 31/153

:

CLINICAL NURSE PRACTITIONER: PHC REF NO: EST/56/2023 (2 POSTS)

SALARY

:

Grade 1: R431 265 – R497 193.per annum
Grade 2: R528 696 – R645 720 per annum Other benefits 13th Cheque, Medical Aid (Optional), Home Owner Allowance (Employee must meet prescribed requirements) and 8% Rural Allowance

CENTRE

:

Estcourt District Hospital (Ncibidwane Clinic)

REQUIREMENTS

:

Senior Certificate – Grade 12, Degree/Diploma in General Nursing and Midwifery plus 1 year post basic Qualification in primary Health Care, Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse Experience: **Grade 1** A minimum of 4 years appropriate/ recognized experience in nursing after registration as Professional with SANC in general nursing. **Grade 2:** A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate/ recognizable experience after obtaining the one year post basic qualification in primary Health Care. Knowledge, Skills and Competencies: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles, Good interpersonal relationship skills and good listening skills, Good communication and problem solving skills, Co-ordination and planning skills, Ability to relieve in the services areas, Team building and supervisory skills, Ability to formulate patient care related care related policies

DUTIES

:

Key Responsibilities: Demonstrate effective communication with patients, supervisors, and other clinicians, including report writing. Assist the unit manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Promote preventive and promotive health for clients and the community in the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Must be able to handle obstetrics and emergencies and high-risk conditions. Ability to plan and organise own work and that of support personnel to ensure proper nursing care in the clinic. To provide nursing care that leads to improve service delivery by upholding Batho Pele principles. Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic. Supervision of patients and provision of basic patient needs e.g. oxygen, nutrition, elimination fluids and electrolyte balance, safe and therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administering of prescribed medication and ongoing observation of patient in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patient to develop a sense of self care. Ensure proper utilization and safe keeping of basic medical, surgical pharmaceutical and stock.

ENQUIRES

:

Z.E. Mhlanga Tel No: (036) 342 7232

APPLICATIONS

:

All documents to be posted to: The Chief Executive Officer, Estcourt District Hospital, Private Bag X 7058, Estcourt, 3310 for the attention of Human Resource Section Or be hand delivered to Human Resource Office, (Estcourt Hospital) No. 01 Old Main Road Estcourt.

NOTE

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This Department is an equal opportunity, Affirmative Action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. People with disabilities are encouraged to apply Applications should be submitted on the new Z83 form obtainable from any Public Service Department or at www.kznhealth.gov.za website and should be accompanied by a comprehensive CV (previous experience must be comprehensively detailed) Please Note That To Due Financial Constraints No S&T Will Be Considered For Payment To Candidates That Are Invited For Interviews:
15 September 2023

CLOSING DATE

:

POST 31/154

:

CLINICAL NURSE PRACTITIONER: PHC REF NO: EST/57/2023 (1 POST)

SALARY

:

Grade 1: R431 265 – R497 193.per annum

	:	Grade 2: R528 696 – R645 720 per annum Other benefits ^{13th} Cheque, Medical Aid (Optional), Home Owner Allowance (Employee must meet prescribed requirements) and 8% Rural Allowance
<u>CENTRE REQUIREMENTS</u>	:	Estcourt District Hospital (Injisuthi Clinic)
	:	Senior Certificate – Grade 12, Degree/Diploma in General Nursing and Midwifery plus 1 year post basic Qualification in primary Health Care, Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse Experience: Grade 1 A minimum of 4 years appropriate/ recognized experience in nursing after registration as Professional with SANC in general nursing. Grade 2: A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate/ recognizable experience after obtaining the one year post basic qualification in primary Health Care. Knowledge, Skills and Competencies: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles, Good interpersonal relationship skills and good listening skills, good communication and problem-solving skills, Co-ordination and planning skills, Ability to relieve in the services areas, Team building and supervisory skills, Ability to formulate patient care related care related policies.
<u>DUTIES</u>	:	key responsibilities: Demonstrate effective communication with patients, supervisors and other clinicians, including report writing. Assist the unit manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Promote preventive and promotive health for clients and the community in the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Must be able to handle obstetric and emergencies and high-risk conditions. Ability to plan and organise own work and that of support personnel to ensure proper nursing care in the clinic. To provide nursing care that leads to improve service delivery by upholding Batho Pele principles. Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic. Supervision of patients and provision of basis patient needs e.g. oxygen, nutrition, elimination fluids and electrolyte balance, safe and therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administering of prescribed medication and ongoing observation of patient in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patient to develop a sense of self care. Ensure proper utilization and safe keeping of basic medical, surgical pharmaceutical and stock.
<u>ENQUIRES APPLICATIONS</u>	:	Z.E.Mhlanga Tel No: (036) 342 7232
	:	All documents to be posted to: The Chief Executive Officer, Estcourt District Hospital, Private Bag X 7058, Estcourt, 3310 for the attention of Human Resource Section Or be hand delivered to Human Resource Office, (Estcourt Hospital) No. 01 Old Main Road Estcourt.
<u>NOTE</u>	:	This Department is an equal opportunity, Affirmative Action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. People with disabilities are encouraged to apply Applications should be submitted on the new Z83 form obtainable from any Public Service Department or at www.kznhealth.gov.za website and should be accompanied by a comprehensive CV (previous experience must be comprehensively detailed) Please Note That To Due Financial Constraints No S&T Will Be Considered For Payment To Candidates That Are Invited For Interviews:
<u>CLOSING DATE</u>	:	15 September 2023
<u>POST 31/155</u>	:	<u>PROFESSIONAL NURSE SPECIALITY-ADVANCE MIDWIFERY REF NO: EST/58/2023 (1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193.per annum Grade 2: R528 696 – R645 720 per annum Other benefits ^{13th} Cheque, Medical Aid (Optional), Home Owner Allowance (Employee must meet prescribed requirements) and 8% Rural Allowance
<u>CENTRE REQUERMENT</u>	:	Estcourt District Hospital (Wembezi Clinic)
	:	Grade 1 National Senior Certificate, Degree/ Diploma in General nursing, plus 1 year post basic qualification in advanced midwifery, Registration with SANC as General Nurse and advance midwifery, A minimum of 4 years appropriate/recognizable experience as a General Nurse. Grade 2 A minimum of 14 years appropriate/ recognizable nursing experience after registration as

		a General Nurse with SANC of which 10 years must be appropriate/ recognizable experience in specialty after obtaining one year post basic qualification in the relevant specialty. knowledge, skills, training and competences required: Demonstrate Understanding of Nursing legislation and relation and legal and ethical nursing practices. Demonstrate a basic understanding of HR and financial policies and practices. Good communications skills. Good interpersonal skills. Team building and supervisory skills. Knowledge of covid19 protocols
<u>DUTIES</u>	:	Key Performance Areas: Provide comprehensive quality nursing care to patients/ clients in a specialty unit in a cost-effective efficient manner. Assist in planning organizing and monitoring of objectives of the specialized unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Work as part of the multidisciplinary team to ensure quality nursing care. Ensure compliance with all National, Provincial and Professional prescripts/ legislation. Participate in the analysis and formulation of nursing policies and procedures. Provide for safe therapeutic and hygienic environment. Demonstrate understanding of Human Resource, Labour relations Financial Management Policies and Procedures. Monitor and evaluate the care and management of all patients and ensure the maintenance of accurate and complete patient records. Participate in teaching of staff and mothers/ relatives and mentorship of junior staff and trainees. Implement plan of action in emergency situations according to protocols and guidelines. To attend monthly nursing and multidisciplinary meetings. Implement PMTCT, KMC and BFHI and programmes. Conduct audits, draw and implement quality improvement programmes. Uphold the Batho Pele Principles and Patient Right Charter. Provide and manage all resource within the unit cost effectively and ensure optimal service delivery. Participate in the analysis, formulation and monitoring of objective policies and procedure including quality improvement programs. Participate in staff development using EPMDS system and other related programs and training. Maintain professional growth ethical standard through the code of conduct for public services and professional body. Provide direct and indirect supervision of all nursing and give guidance. Assist in orientation, induction and monitoring all nursing staff. Provide comprehensive holistic specialized quality nursing care to patients as a member of the multi-disciplinary team according to the identified needs within the professional legal framework. Promote quality specialized nursing care as directed by scope of practice and standard determined by the relevant specialty. Participating in IPC, norms and standard and Ideal Hospital Realization and management.
<u>ENQUIRES APPLICATIONS</u>	:	Z.E.Mhlanga Tel No: (036) 342 7232
	:	All documents to be posted to: The Chief Executive Officer, Estcourt District Hospital, Private Bag X 7058, Estcourt, 3310 for the attention of Human Resource Section Or be hand delivered to Human Resource Office, (Estcourt Hospital) No. 01 Old Main Road Estcourt.
<u>NOTE</u>	:	This Department is an equal opportunity, Affirmative Action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. People with disabilities are encouraged to apply. Applications should be submitted on the new Z83 form obtainable from any Public Service Department or at www.kznhealth.gov.za website and should be accompanied by a comprehensive CV (previous experience must be comprehensively detailed) Please Note That To Due Financial Constraints No S&T Will Be Considered For Payment To Candidates That Are Invited For Interviews:
<u>CLOSING DATE</u>	:	15 September 2023
<u>POST 31/156</u>	:	<u>CLINICAL NURSE PRACTITIONER: PHC REF NO: EST/54/2023 (1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193.per annum Grade 2: R528 696 – R645 720 per annum Other benefits13 th Cheque, Medical Aid (Optional), Home Owner Allowance (Employee must meet prescribed requirements) and 8% Rural Allowance
<u>CENTRE REQUIREMENTS</u>	:	Estcourt District Hospital (Ntabamhlophe Clinic)
	:	Senior Certificate – Grade 12, Degree/Diploma in General Nursing and Midwifery plus 1 year post basic Qualification in primary Health Care, Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse Experience: Grade 1 A minimum of 4 years appropriate/ recognized experience in nursing after registration as Professional with SANC in general

nursing. **Grade 2:** A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate/ recognizable experience after obtaining the one year post basic qualification in primary Health Care. Knowledge, Skills And Competencies: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles, Good interpersonal relationship skills and good listening skills, Good communication and problem solving skills, Co-ordination and planning skills, Ability to relieve in the services areas, Team building and supervisory skills, Ability to formulate patient care related care related policies

DUTIES : Key Responsibilities: Demonstrate effective communication with patients, supervisors and other clinicians, including report writing. Assist the unit manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Promote preventive and promotive health for clients and the community in the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Must be able to handle obstetric and emergencies and high risk conditions. Ability to plan and organise own work and that of support personnel to ensure proper nursing care in the clinic. To provide nursing care that leads to improve service delivery by upholding Batho Pele principles. Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic. Supervision of patients and provision of basis patient needs e.g. oxygen, nutrition, elimination fluids and electrolyte balance, safe and therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administering of prescribed medication and ongoing observation of patient in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patient to develop a sense of self care. Ensure proper utilization and safe keeping of basic medical, surgical pharmaceutical and stock.

ENQUIRES : Z.E.Mhlanga Tel No: (036) 342 7232
APPLICATIONS : All documents to be posted to: The Chief Executive Officer, Estcourt District Hospital, Private Bag X 7058, Estcourt, 3310 for the attention of Human Resource Section Or be hand delivered to Human Resource Office, (Estcourt Hospital) No. 01 Old Main Road Estcourt.

NOTE : This Department is an equal opportunity, Affirmative Action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. People with disabilities are encouraged to apply. Applications should be submitted on the new Z83 form obtainable from any Public Service Department or at www.kznhealth.gov.za website and should be accompanied by a comprehensive CV (previous experience must be comprehensively detailed) Please Note That To Due Financial Constraints No S&T Will Be Considered For Payment To Candidates That Are Invited For Interviews:

CLOSING DATE : 15 September 2023

POST 31/157 : **CLINICAL NURSE PRACTITIONER REF NO: EKUV 04 /2023 (2 POSTS)**

SALARY : Grade 1: R431 265 - R497 193.per annum
 Grade 2: 528 696 - R645 720.per annum Other Benefits :13th Cheque, 8% Rural Allowance Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements)

CENTRE : Ekuvukeni Clinic (St Chads CHC)

REQUIREMENTS : **Grade 1** Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in General Nursing, at least one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care: **Grade2** Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in general

nursing, of which 10 years must be appropriate/ recognizable experience after obtaining the one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Certificate Of Service Endorsed by Human Resource Department Is Required (only when shortlisted). Knowledge, Skill, and Training and Competencies Required: Knowledge of SANC rules and regulations. Knowledge of legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound Nursing care delivery approaches. Basic financial management skills and conflict management skills. Knowledge of human resource management. Ability to formulate vision, mission, and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills, report writing and time management skills.

DUTIES

: Performance Areas: Ensure data management at all levels, Manage and supervise effective utilization of allocated resources Demonstrate effective communication with patients, supervisors and other clinicians including report writing monthly and statistics as required, able to plan and organize own work and support personnel to ensure nursing care diagnose , treat and dispense medication, Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all Health programmes including NGOs, CBOs, and CHWs, Deputize the operational Manager in charge of the facility, Monitor infection Prevention and control within the facility, Assist with performance reviews i.e. EPMS. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a s sense of care, ensure that Batho Pele principles are implemented. Ensure increased accessibility of health services to all community members including staff.

ENQUIRIES APPLICATIONS

: Mr. SI Siyaya. Tel No: 036 637 9600
 : All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag x9950 Ladysmith 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381

FOR ATTENTION NOTE

: Mr S.D.Mdletshe
 : The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote presentively in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote presentively in all occupational categories in the Department. Person with disability are encouraged to apply

CLOSING DATE

: 15 September 2023

POST 31/158

: **CLINICAL NURSE PRACTITIONER REF NO: MTE 03/2023 (1 POST)**

SALARY

: Grade 1: R431 265 - R497 193.per annum
 Grade 2: R528 696 - R645 720.per annum Other Benefits: 13th Cheque, 8% Rural Allowance Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements)

CENTRE REQUIREMENTS

: Kwa-Mteyi Clinic (St Chads CHC)
 : **Grade 1** Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Current registration certificate with SANC as a

professional Nurse in General Nursing and Midwifery (2023). Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in General Nursing, at least one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care: **Grade2** Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in general nursing, of which 10 years must be appropriate/ recognizable experience after obtaining the one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Certificate Of Service Endorsed by Human Resource Department Is Required (only when shortlisted). Knowledge, Skill, And Training and Competencies Required: Knowledge of SANC rules and regulations. Knowledge of legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound Nursing care delivery approaches. Basic financial management skills and conflict management skills. Knowledge of human resource management. Ability to formulate vision, mission and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills, report writing and time management skills.

DUTIES

: Performance Areas: Ensure data management at all levels, Manage and supervise effective utilization of allocated resources Demonstrate effective communication with patients, supervisors and other clinicians including report writing monthly and statistics as required, able to plan and organize own work and support personnel to ensure nursing care diagnose, treat and dispense medication, Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all Health programmes including NGOs, CBOs, and CHWs, Deputize the operational Manager in charge of the facility, Monitor infection Prevention and control within the facility, Assist with performance reviews i.e. EPMS. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of care, ensure that Batho Pele principles are implemented. Ensure increased accessibility of health services to all community members including staff.

ENQUIRIES

: Mr. Si Siyaya. Tel No: 036 637 9600

APPLICATIONS

: All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag x9950 Ladysmith 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

FOR ATTENTION NOTE

: Mr S.D.Mdletshe
 : The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za. The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote

		representivity in all occupational categories in the Department. person with disability are encouraged to apply
<u>CLOSING DATE</u>	:	15 September 2023
<u>POST 31/159</u>	:	<u>CLINICAL NURSE PRACTITIONER REF NO: CJMH 24 /2023 (2 POSTS)</u>
<u>SALARY</u>	:	R431 265 – R497 193.per annum Other Benefits: 13TH Cheque Rural Allowance is compulsory Homeowner's allowance must meet prescribed requirements
<u>CENTRE</u>	:	Nondweni clinic (1 Post) Hlathidam clinic (1 Post)
<u>REQUIREMENTS</u>	:	Grade 12/Senior certificate. An appropriate B Degree/Diploma in Nursing that allows registration with SANC as a professional nurse and midwife. A post basic nursing qualification with a duration of at least one (1) year accredited with SANC in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. Recommendation One year diploma in Psychiatric Science Knowledge, Skills Training and Competencies Required: Leadership, Organizational, Decision making, supervisory and problem-solving abilities within the limit of the Public Sector and Institutional policy framework. Knowledge of TB/HIV and AIDS, MCWH and other communicable and non-communicable. Ability to formulate patient's care related policies, vision, mission, and objectives of the component. Communication and Interpersonal skills including Public Relations, Negotiating, Coaching, Conflict handling and counselling skills. Financial and budgetary. Knowledge pertaining relevant resources under management. Insight into procedures and policies pertaining to relevant resources under programmes. Competencies (knowledge/skills). Good communications and interpersonal skills. Planning and organizational skills.
<u>DUTIES</u>	:	Provision of an integrated, quality, and comprehensive Primary Health Care services by promoting health, prevent diseases curative and rehabilitative services to the clients, individuals, families and community. Provide PICT and adherence counselling to all clients. Promote advocacy, disclosure and adherence to treatment and care, thus ensuring that facilities comply with Batho Pele principles. Provide primary prevention strategies and management of COVID-19, TB/HIV/ AIDS, MCWH and other communicable disease and non-communicable disease. Maintain inter-sectoral collaboration with other government structures. Support operation WBPHCOT and Sukuma Sakhe Activities. Ensure availability of medication, essential equipment and supplies and proper utilization thereof. Participate in the monitoring of HR performance through EPMDS. Ensure data management is implemented and monitored. Demonstrate effective communication with patients, supervisors, and other clinicians, including report writing. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Assist the unit manager with overall management and necessary support for effective functioning of the clinic. Promote preventive health for clients and community in the clinic. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Work as part of the multidisciplinary team to ensure good Nursing Care in the clinic. Maintain clinical competence by ensuring that scientific principles of nursing care are implemented in a clinic must be able to handle obstetric emergencies and high-risk conditions. Supervision of patients and provision of basic patients' needs e.g oxygen, nutrition, elimination fluids and electrolyte balance, safe and therapeutic environment in the clinic using EDL guidelines. Provide direct and indirect supervision of all nursing staff and give guidance. Motivate staff regarding development in order to increase the level of expertise and assist patients and families to develop a sense of self care. Ensure clinical intervention to client including administering of prescribed medication and ongoing observation of patients in the clinic. Provide nursing care that lead to improved service delivery by upholding Batho Pele Principles and Rights Charter. Ensure compliance with and implementation of National Core Standards; deal Clinic Realization and Maintenance, CCMDD, ect.
<u>ENQUIRIES</u>	:	Mrs. T. P. Ndlovu Tel No: (034) 271 6405
<u>APPLICATIONS</u>	:	For attention Human Resource Manager All application should be forwarded to: Human Resource Office 92 Hlubi Street C. J. M. Hospital Nqutu, Private Bag X5503, Nqutu, 3135
<u>NOTE</u>	:	Only shortlisted candidates have to submit proof of previous experience / certificate of service endorsed by Human Resource Department. Application

form Z83 and CV only must be submitted. due to financial constraints no s & t or relocation costs will be paid for attending interviews.
15 September 2023

CLOSING DATE

:

POST 31/160

:

CLINICAL NURSE PRACTITIONER REF NO: LIME 01/2023 (1 POST)

SALARY

:

Grade 1: R431 265 - R497 193.per annum
Grade 2: R528 696.00- R 645 720.per annum Other Benefits: 13th Cheque, 8% Rural Allowance Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements)

CENTRE

:

REQUIREMENTS

:

Grade 1 Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in General Nursing, at least one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care: **Grade 2** Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in general nursing, of which 10 years must be appropriate/ recognizable experience after obtaining the one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Certificate Of Service Endorsed by Human Resource Department Is Required (only when shortlisted). Knowledge, Skill, Training and Competencies Required: Knowledge of SANC rules and regulations. Knowledge of legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound Nursing care delivery approaches. Basic financial management skills and conflict management skills. Knowledge of human resource management .Ability to formulate vision, mission and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills, report writing and time management skills.

DUTIES

:

Performance Areas: Ensure data management at all levels, Manage and supervise effective utilization of allocated resources Demonstrate effective communication with patients, supervisors and other clinicians including report writing monthly and statistics as required, able to plan and organize own work and support personnel to ensure nursing care diagnose , treat and dispense medication, Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all Health programmes including NGOs, CBOs, and CHWs, Deputize the operational Manager in charge of the facility, Monitor infection Prevention and control within the facility, Assist with performance reviews i.e. EPMDS. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a s sense of care, ensure that Batho Pele principles are implemented. Ensure increased accessibility of health services to all community members including staff.

ENQUIRIES

:

APPLICATIONS

:

Mr. SI Siyaya. Tel: 036 637 9600
All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag x9950 Ladysmith 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

FOR ATTENTION

:

NOTE

:

Mr S.D.Mdletshe
The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above

instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply.

- CLOSING DATE** : September 2023
- POST 31/161** : **CLINICAL NURSE PRACTITIONER REF NO: ISIGWE 01/2023 (01 POST)**
- SALARY** : Grade 1: R431 265 - R497 193.per annum
Grade 2: R528 696 - R645 720.per annum Other Benefits 13th Cheque, 8% Rural Allowance Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements)
- CENTRE REQUIREMENTS** : Isigweje Clinic (St Chads CHC)
: **Grade 1** Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in General Nursing, at least one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care: **Grade2** Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in general nursing, of which 10 years must be appropriate/ recognizable experience after obtaining the one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Certificate Of Service Endorsed by Human Resource Department Is Required (only when shortlisted). Knowledge, Skill, and Training and Competencies Required: Knowledge of SANC rules and regulations. Knowledge of legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound Nursing care delivery approaches. Basic financial management skills and conflict management skills. Knowledge of human resource management. Ability to formulate vision, mission and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills, report writing and time management skills.
- DUTIES** : Performance Areas: Ensure data management at all levels, Manage and supervise effective utilization of allocated resources Demonstrate effective communication with patients, supervisors and other clinicians including report writing monthly and statistics as required, able to plan and organize own work and support personnel to ensure nursing care diagnose , treat and dispense medication, Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all Health programmes including NGOs, CBOs, and CHWs, Deputize the operational Manager in charge of the facility, Monitor infection Prevention and control within the facility, Assist with performance reviews i.e. EPMDs. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a s sense of care, ensure that Batho Pele principles are implemented. Ensure increased accessibility of health services to all community members including staff.
- ENQUIRIES** : Mr. SI Siyaya. Tel No: 036 637 9600

APPLICATIONS : All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag x9950 Ladysmith 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

FOR ATTENTION NOTE : Mr S.D.Mdletshe
 : The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply

CLOSING DATE : 15 September 2023

POST 31/162 : **CLINICAL NURSE PRACTITIONER REF NO: GCI 02/2023 (1 POST)**

SALARY : Grade 1: R431 265 - R497 19 per annum
 Grade 2: R528 696 - R645 720 per annum Other Benefits: 13th Cheque, 8% Rural Allowance Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements)

CENTRE REQUIREMENTS : Gcinalishona Clinic (St Chads CHC)
 : **Grade 1** Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in General Nursing, at least one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care: **Grade 2** Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in general nursing, of which 10 years must be appropriate/ recognizable experience after obtaining the one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Certificate Of Service Endorsed by Human Resource Department Is Required (only when shortlisted). Knowledge, Skill, and Training and Competencies Required: Knowledge of SANC rules and regulations. Knowledge of legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound Nursing care delivery approaches. Basic financial management skills and conflict management skills. Knowledge of human resource management. Ability to formulate vision, mission and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills, report writing and time management skills.

<u>DUTIES</u>	:	Performance Areas: Conduct Sub- District Situational Analysis in relation to Departmental Policies, Guidelines implementation and conduct on the job Training according to gaps identified per program. Deputize the operational Manager. Ensure data quality of the facility. Adapt and modify training material to keep it in line with current PHC developments and maintain interest in all PHC Programs. Promote and support implementation of Quality Nursing Care directed by OHSC and ideal Clinic Realization initiative. Plan and organize training according to required skills and gaps identified. Maintain appropriate nursing standards and ensure that staff is kept informed of changes in the Nursing Practices, Legislation, Policies and Guidelines. Monitor implementation of skills and knowledge acquired through supportive supervision and mentoring. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined for a primary health care facility. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Work as part of the multi-disciplinary team to ensure good nursing care at primary health care level. Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required. Work effectively, co-operatively and amicably with persons of diverse intellectual, cultural, racial or religious differences. Display a concern of patients, promoting and advocating proper treatment and care including willing to respond to patient's needs and expectations according to Batho Pele Principles.
<u>ENQUIRIES</u>	:	Mr. SI Siyaya. Tel: 036 637 9600
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag x9950 Ladysmith 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.
<u>FOR ATTENTION</u>	:	Mr S.D.Mdletshe
<u>NOTE</u>	:	The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply
<u>CLOSING DATE</u>	:	15 September 2023
<u>POST 31/163</u>	:	<u>CLINICAL NURSE PRACTITIONER (PMTCT) REF NO: DANCHC 22/2023 (1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 26 – R497 193.per annum Grade 2: R528 696 – R645 720.per annum other benefits: 13 th Cheque, Medical Aid (Optional), Inhospitable Allowance: 8% and Housing allowance: Prescribed requirements to be met.
<u>CENTRE</u>	:	Naas Farm Clinic
<u>REQUIREMENTS</u>	:	Grade 1: Experience: A minimum of 4 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing Grade 2: Experience: A minimum of 14 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General nursing, of which at least 10 years must be appropriate

/recognisable experience after obtaining the one year post basic qualification in Primary Health Care Grade 12(Senior Certificate), Standard 10/ or National Certificate plus basic R 425 qualification i.e. Degree/Diploma in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Post Basic qualification with the duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC. Current registration with SANC as Professional Nurse and Primary Health Care and a minimum of 4 years appropriate /recognisable experience after registration as Professional Nurse in General Nursing. Knowledge, Skills, Training and Competencies Required for The Post Relevant legal framework such as Nursing Acts, Occupational Health and Safety Act, Batho Pele and Patient's Rights Charter, Labour Relations etc. Disciplinary code, human resources policies, hospital generic and specific policies. Sound knowledge of the National Core Standards (OHSC) and Data Management. Sound knowledge of the health programmes run at the PHC level. Ability to relieve in the service areas. Co-ordination and planning skills. Team building and supervisory skills. Good communication and problem-solving skills. Knowledge of all applicable legislation guidelines and policies related to nursing principles. Good interpersonal relationship and listening skills.

DUTIES

: Key Performance Areas: Implement and advocate for programmes initiative for clients and the community served by the clinic. Supervision of patients and provision of basic needs e.g., oxygen availability, nutrition, elimination, fluids and electrolyte balance, safe and therapeutic environment in the clinic. Ensure proper usage and understanding of relevant guidelines, policies and protocols e.g., IMCI, EDL booklet etc. Ensure clinical intervention to clients including proper administration of prescribed medication and ongoing observation of patients in the clinic. Implement health programmes within the PHC package, monitor performance and outcomes against the set targets by the Department and act on deviations. Ensure accurate data generation/ collection, verification and submission to FIO timeously. Motivate staff regarding development in order to increase the level of expertise and assist patients to develop sense of care. Ensure effective implementation of National Core Standards (OHSC) and Ideal Clinic Realisation. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing. Assist Operational Manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multi-disciplinary team to ensure good Nursing Care in the clinic. Be able to plan and organise own work and that of support personnel to ensure proper Nursing Care in the clinic. Ensure proper utilisation and safe keeping of basic Medical, Surgical, Pharmaceutical and other stock.

**ENQUIRIES
APPLICATIONS**

: Mrs T.P. Magudulela: Tel (034) 621 6217
 : All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080

**FOR ATTENTION
NOTE**

: Mrs DBP Buthelezi
 : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae Only. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. preference will be given to african male

CLOSING DATE

: 15 September 2023

<u>POST 31/164</u>	:	<u>CLINICAL NURSE PRACTITIONER REF NO: DANCHC 23/2023 (1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 26 – R497 193.per annum Grade 2: R528 696 – R645 720.per annum other benefits: 13 th Cheque, Medical Aid (Optional), Inhospitable Allowance: 8% and Housing allowance: Prescribed requirements to be met.
<u>CENTRE REQUIREMENT</u>	:	Naas Farm Clinic Grade 1: Experience: A minimum of 4 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing Grade 2: Experience: A minimum of 14 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General nursing, of which at least 10 years must be appropriate /recognisable experience after obtaining the one year post basic qualification in Primary Health Care Grade 12(Senior Certificate), Standard 10/ or National Certificate plus basic R 425 qualification i.e. Degree/Diploma in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Post Basic qualification with the duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC. Current registration with SANC as Professional Nurse and Primary Health Care and a minimum of 4 years appropriate /recognisable experience after registration as Professional Nurse in General Nursing. Knowledge, Skills, Training and Competencies Required for The Post Relevant legal framework such as Nursing Acts, Occupational Health, and Safety Act, Batho Pele and Patient’s Rights Charter, Labour Relations etc. Disciplinary code, human resources policies, hospital generic and specific policies. Sound knowledge of the National Core Standards (OHSC) and Data Management. Sound knowledge of the health programmes run at the PHC level. Ability to relieve in the service areas. Co-ordination and planning skills. Team building and supervisory skills. Good communication and problem solving skills. Knowledge of all applicable legislation guidelines and policies related to nursing principles. Good interpersonal relationship and listening skills.
<u>DUTIES</u>	:	Key Performance Areas: Implement and advocate for programmes initiative for clients and the community served by the clinic. Supervision of patients and provision of basic needs e.g. oxygen availability, nutrition, elimination, fluids and electrolyte balance, safe and therapeutic environment in the clinic. Ensure proper usage and understanding of relevant guidelines, policies and protocols e.g. IMCI, EDL booklet etc. Ensure clinical intervention to clients including proper administration of prescribed medication and ongoing observation of patients in the clinic. Implement health programmes within the PHC package, monitor performance and outcomes against the set targets by the Department and act on deviations. Ensure accurate data generation/ collection, verification, and submission to FIO timeously. Motivate staff regarding development to increase the level of expertise and assist patients to develop a sense of care. Ensure effective implementation of National Core Standards (OHSC) and Ideal Clinic Realisation. Demonstrate effective communication with patients, supervisors, and other clinicians, including report writing. Assist Operational Manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multi-disciplinary team to ensure good Nursing Care in the clinic. Be able to plan and organise own work and that of support personnel to ensure proper Nursing Care in the clinic. Ensure proper utilisation and safe keeping of basic Medical, Surgical, Pharmaceutical, and other stock.
<u>ENQUIRIES</u>	:	Mrs T.P. Magudulela: Tel (034) 621 6217
<u>APPLICATIONS</u>	:	All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080
<u>FOR ATTENTION NOTE</u>	:	Mrs DBP Buthelezi Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained

from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

- CLOSING DATE** : 15 September 2023
- POST 31/165** : **CLINICAL NURSE PRACTITIONER REF NO: DANCHC 24/2023 (1 POST)**
- SALARY** : Grade 1: R431 265 – R497 193.per annum
Grade 2: R528 696 – R645 720.per annum other benefits: 13th Cheque, Medical Aid (Optional), Inhospitable Allowance: 8% and Housing allowance: Prescribed requirements to be met.
- CENTRE** : Thandanani Clinic
- REQUIREMENTS** : **Grade 1:** Experience: A minimum of 4 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing **Grade 2:** Experience: A minimum of 14 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General nursing, of which at least 10 years must be appropriate /recognisable experience after obtaining the one year post basic qualification in Primary Health Care Grade 12(Senior Certificate), Standard 10/ or National Certificate plus basic R 425 qualification i.e. Degree/Diploma in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Post Basic qualification with the duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC. Current registration with SANC as Professional Nurse and Primary Health Care and a minimum of 4 years appropriate /recognisable experience after registration as Professional Nurse in General Nursing. Knowledge, Skills, Training and Competencies Required for The Post Relevant legal framework such as Nursing Acts, Occupational Health and Safety Act, Batho Pele and Patient's Rights Charter, Labour Relations etc. Disciplinary code, human resources policies, hospital generic and specific policies. Sound knowledge of the National Core Standards (OHSC) and Data Management. Sound knowledge of the health programmes run at the PHC level. Ability to relieve in the service areas. Co-ordination and planning skills. Team building and supervisory skills. Good communication and problem-solving skills. Knowledge of all applicable legislation guidelines and policies related to nursing principles. Good interpersonal relationship and listening skills.
- DUTIES** : Key Performance Areas: Implement and advocate for programmes initiative for clients and the community served by the clinic. Supervision of patients and provision of basic needs e.g. oxygen availability, nutrition, elimination, fluids and electrolyte balance, safe and therapeutic environment in the clinic. Ensure proper usage and understanding of relevant guidelines, policies and protocols e.g. IMCI, EDL booklet etc. Ensure clinical intervention to clients including proper administration of prescribed medication and ongoing observation of patients in the clinic. Implement health programmes within the PHC package, monitor performance and outcomes against the set targets by the Department and act on deviations. Ensure accurate data generation/ collection, verification, and submission to FIO timeously. Motivate staff regarding development in order to increase level of expertise and assist patients to develop sense of care. Ensure effective implementation of National Core Standards (OHSC) and Ideal Clinic Realisation. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing. Assist Operational Manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multi-disciplinary team to ensure good Nursing Care in the clinic. Be able to plan and organise own work and that of support personnel to ensure proper Nursing Care in the clinic. Ensure proper utilisation and safe keeping of basic Medical, Surgical, Pharmaceutical and other stock.
- ENQUIRIES** : Mrs T.P. Magudulela: Tel (034) 621 6217
- APPLICATIONS** : All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080
- FOR ATTENTION** : Mrs DBP Buthelezi

- NOTE** : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae Only. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. preference will be given to African male.
- CLOSING DATE** : 15 September 2023
- POST 31/166** : **CLINICAL NURSE PRACTITIONER REF NO: DANCHC 25/2023 (1 POST)**
(Re-Advertisement)
- SALARY** : Grade 1: R431 265 – R497 193.per annum
Grade 2: R528 696 – R645 720.per annum other benefits: 13th Cheque, Medical Aid (Optional), Inhospitable Allowance: 8% and Housing allowance: Prescribed requirements to be met.
- CENTRE REQUIREMENTS** : Thembalihle Clinic
: Grade 1: Experience: A minimum of 4 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing **Grade 2:** Experience: A minimum of 14 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC in General nursing, of which at least 10 years must be appropriate /recognisable experience after obtaining the one year post basic qualification in Primary Health Care Grade 12(Senior Certificate), Standard 10/ or National Certificate plus basic R 425 qualification i.e. Degree/Diploma in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Post Basic qualification with the duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC. Current registration with SANC as Professional Nurse and Primary Health Care and a minimum of 4 years appropriate /recognisable experience after registration as Professional Nurse in General Nursing. Knowledge, Skills, Training and Competencies Required for The Post Relevant legal framework such as Nursing Acts, Occupational Health and Safety Act, Batho Pele and Patient's Rights Charter, Labour Relations etc. Disciplinary code, human resources policies, hospital generic and specific policies. Sound knowledge of the National Core Standards (OHSC) and Data Management. Sound knowledge of the health programmes run at the PHC level. Ability to relieve in the service areas. Co-ordination and planning skills. Team building and supervisory skills. Good communication and problem-solving skills. Knowledge of all applicable legislation guidelines and policies related to nursing principles. Good interpersonal relationship and listening skills.
- DUTIES** : Key Performance Areas: Implement and advocate for programmes initiative for clients and the community served by the clinic. Supervision of patients and provision of basic needs e.g. oxygen availability, nutrition, elimination, fluids and electrolyte balance, safe and therapeutic environment in the clinic. Ensure proper usage and understanding of relevant guidelines, policies and protocols e.g. IMCI, EDL booklet etc. Ensure clinical intervention to clients including proper administration of prescribed medication and ongoing observation of patients in the clinic. Implement health programmes within the PHC package, monitor performance and outcomes against the set targets by the Department and act on deviations. Ensure accurate data generation/ collection, verification, and submission to FIO timeously. Motivate staff regarding development to increase level of expertise and assist patients to develop sense of care. Ensure effective implementation of National Core Standards (OHSC) and Ideal Clinic Realisation. Demonstrate effective communication with patients, supervisors, and other clinicians, including report writing. Assist Operational Manager with overall management and necessary support for effective functioning in the

		clinic. Work as part of a multi-disciplinary team to ensure good Nursing Care in the clinic. Be able to plan and organise own work and that of support personnel to ensure proper Nursing Care in the clinic. Ensure proper utilisation and safe keeping of basic Medical, Surgical, Pharmaceutical and other stock.
<u>ENQUIRIES</u>	:	Mrs T.P. Magudulela: Tel (034) 621 6217
<u>APPLICATIONS</u>	:	All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080
<u>FOR ATTENTION</u>	:	Mrs DBP Buthelezi
<u>NOTE</u>	:	Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae Only. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Preference Will Be Given To African Male
<u>CLOSING DATE</u>	:	15 September 2023
<u>POST 31/167</u>	:	<u>CLINICAL NURSE PRACTITIONER REF NO: ROCK 03/2023 (1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 - R497 193per annum Grade 2: R528 696 - R645 720.per annum Other Benefits: 13 th Cheque, 8% Rural Allowance Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements)
<u>CENTRE</u>	:	Rock Cliff Clinic (St Chads CHC)
<u>REQUIREMENTS</u>	:	Grade 1 Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery(2023).Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in General Nursing, at least one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care: Grade 2 Senior certificate or Grade 12. Degree/ Diploma in General Nursing Science and midwifery. Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. Current registration certificate with SANC as a professional Nurse in General Nursing and Midwifery (2023). A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in general nursing, of which 10 years must be appropriate/ recognizable experience after obtaining the one (1) year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Certificate Of Service Endorsed by Human Resource Department Is Required (only when shortlisted). Knowledge, Skill, and Training and Competencies Required: Knowledge of SANC rules and regulations. Knowledge of legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound Nursing care delivery approaches. Basic financial management skills and conflict management skills. Knowledge of human resource management. Ability to formulate vision, mission and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills, report writing and time management skills.
<u>DUTIES</u>	:	Performance Areas: Conduct Sub- District Situational Analysis in relation to Departmental Policies, Guidelines implementation and conduct on the job Training according to gaps identified per program. Deputize the operational

Manager. Ensure data quality of the facility. Adapt and modify training material to keep it in line with current PHC developments and maintain interest in all PHC Programs. Promote and support implementation of Quality Nursing Care directed by OHSC and ideal Clinic Realization initiative. Plan and organize training according to required skills and gaps identified. Maintain appropriate nursing standards and ensure that staff is kept informed of changes in the Nursing Practices, Legislation, Policies and Guidelines. Monitor implementation of skills and knowledge acquired through supportive supervision and mentoring. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined for a primary health care facility. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Work as part of the multi-disciplinary team to ensure good nursing care at primary health care level. Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required. Work effectively, co-operatively, and amicably with persons of diverse intellectual, cultural, racial or religious differences. Display a concern of patients, promoting and advocating proper treatment and care including willing to respond to patient's needs and expectations according to Batho Pele Principles.

**ENQUIRIES
APPLICATIONS**

: Mr. SI Siyaya. Tel: 036 637 9600
 : All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag x9950 Ladysmith 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

**FOR ATTENTION
NOTE**

: Mr S.D.Mdletshe
 : The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship, and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply

CLOSING DATE

: 15 September 2023

POST 31/168

: **ASSISTANT DIRECTOR: SYSTEMS REF NO: EMP39/2023**

SALARY

: R424 104 - R496 467.per annum (Level 9) plus 13th Cheque, Home Owners Allowance (Employee must meet prescribed requirements), Medical aid (Optional)

**CENTRE
REQUIREMENTS**

: Queen Nandi Regional Hospital (Empangeni)
 : An appropriate Degree/ National Diploma in Administration/Management or equivalent, 3-5 years' experience in Systems Management. Code 8 Valid driver's license Recommendations: Extensive supervisory experience in Systems Management Components Knowledge, Skills and Competencies Required: Leadership and supervisory skills. Skills in discipline and grievance procedures. Computer literacy good verbal and written communication skills. Knowledge of relevant prescripts, policies and procedures and procedures manuals pertaining to administrative divisions within your span of control. Good organizational, planning and problem-solving skills. Innovation and drive. Time management. Project management. Clinical governance.

DUTIES : Key Performance Areas: Manage staff in registry, telecommunication, transport, grounds, catering, security, cleaning and pottering, linen/laundry and staff accommodation services. Maintain effective and efficient utilization of resources. Train, develop and monitor staff. Develop and implement effective and efficient work systems. Must be prepared to act in the absence of the Deputy Director: Facilities Management. Implement effective and efficient discipline and grievance procedures. Attend meetings and workshops. Ensure 24 hour coverage for essential departments under his/her supervision. Ensure clean environment in the institution. Ensure that all contractors are performing according to tender specifications.

ENQUIRIES : Deputy Director Human Resources Mr SM Ndabandaba Tel No: 035 9077011

APPLICATIONS : All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880.

NOTE : Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. Detailed Curriculum Vitae (CV). Information such as educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. General information: Short-listed candidates must be available for interviews at a date and time determined by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due to severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost-cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s and/or certified copies of qualifications and registration certificates (where applicable) prior to the date of the interview.

CLOSING DATE : 15 September 2023

POST 31/169 : **ENVIRONMENTAL HEALTH PRACTITIONER: WASTE MANAGEMENT**
REF NO: MAN20/2023 (1 POST)
Province: KZN Department of Health

SALARY : R402 441.per annum. Other Benefits: 13th Cheque, medical aid (optional), 12% ISRDS/Rural Allowance, Home owner allowance (employee must meet prescribed requirement)

CENTRE : Manguzi Hospital

REQUIREMENTS : Senior Certificate (Grade 12) National diploma in environmental health, registration with HPCSA as an environmental health practitioner, valid EB drivers licence. Knowledge, Skills, Training And Competencies Required ability to work under pressure and prioritizing as per changing demands, possess good communication numeracy and interpersonal skills, good knowledge of departmental policies and protocols, conflict management skill and organizational skill, be able to work under pressure without compromising

<u>DUTIES</u>	: quality of care, relationship management, occupational health and safety act ,national health act, and KwaZulu- Natal health act. Key Performance Areas: Implement waste management principles, policies, legislation and standards, establish and coordinate all the activities of an institutional waste management committee, including implementation of committee resolutions. Manage health care waste (including its budget) for the entire catchment area of the institution, including waste from EMRS bases and medico-legal mortuaries linked to that institution. develop and implement an institutional waste management plan, which will include inter alia, waste avoidance, waste minimization, reuse, recycling and recovery initiatives train institutional staff on waste management best practices. Supervise waste segregation, containerization and all processes and ensure compliant monitoring. Report on the waste information system. Manage and oversee the weighing of waste, record keeping, internal collection and storage of health care waste. Identify waste services that need to be outsourced and participate in the development of specification thereof. monitor and evaluate the services of all health care waste management service providers. Manage and supervise alia employees (including on –site management staff and general orderlies) that are involved in health care waste management in the institution. conduct and coordinate outreach programmes to educate communities on community-generated health care waste throughout the catchment area of the institution. Conduct and coordinate outreach programmes to educate communities on community-generated health care waste throughout the catchment area of the institution liaise with institutional management and the district office on all health care waste management issues. HR Manager Tel: 035 5920150
<u>ENQUIRIES APPLICATIONS</u>	: should be forwarded to: Mr. N.T Ngubane Assistant Director: HRM Manguzi District Hospital Private Bag x 301 KwaNgwanase 3973
<u>NOTE</u>	: Directions To Candidates: -The following documents must be submitted: - Application must be accompanied by new Z83 form, obtainable from any Public Service Department, or obtainable at (www.kznhealth.gov.za) and a recent updated Comprehensive Curriculum Vitae (previous experience must be comprehensively detailed i.e. positions held and dates). n the case of foreign qualification: it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) or other regulating bodies to their applications if shortlisted. only shortlisted candidates will be required to submit certified documents on or before the day of the interviews following communication from the department failure to submit the requested document/ information will result in your application not be considered. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Employees in the Public Service that are presently on the same salary level but on a notch/package above the minimum as that of the advertised post are free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representative in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: Security clearance, credit records, qualification, citizenship and previous experience verifications Failures to comply with the above instructions will results to your application being disqualified. note: Due to financial constraints S&T Claims will not be considered.
<u>CLOSING DATE</u>	: 15 September 2023
<u>POST 31/170</u>	: <u>OPTOMETRIST REF NO: LRH 53/2023</u> Component: Medical
<u>SALARY</u>	: Grade 1: R359 622.per annum Grade 2: R420 015.per annum Grade 3 R 491 676.per annum Other Allowances 13 th Cheque, Medical Aid (Optional) And Housing Allowance (Employee Must Meet Prescribed Requirements)
<u>CENTRE REQUIREMENTS</u>	: Ladysmith Regional Hospital : Matric certificate. Degree as an Optometrist. Registration as an optometrist with the Health Professional Council of South Africa. Current registration (2023). Previous and current work experience (Certificate /s of service) endorsed and stamped by HR must be attached. Grade 1: Experience – Nil for South African Optometrists OR 1-year relevant experience, after registration

as an Optometrist with a recognized Health Professional Council in respect of foreign qualified optometrists. **Grade 2:** Experience – 10 years appropriate experience after registration with HPCSA as an Optometrist or 11-year relevant experience, after registration as an Optometrist with a recognized Health Professional Council in respect of foreign qualified optometrists. **Grade 3:** Experience – 20 years appropriate experience after registration with HPCSA as an Optometrist or 21-year relevant experience, after registration as an Optometrist with a recognized Health Professional Council in respect of foreign qualified optometrists. NB: only shortlisted candidates will be required to submit certified documents and certificate of service on or before day of the interview following communication from HR. Knowledge and Skills: Sound knowledge in the application of Optometry practice and ethics. Knowledge of current health and public service regulations and policies. Ability to work within a multi-disciplinary team. Good communication and interpersonal skills. Good organization, planning and management skills. Decision making and networking skills.

DUTIES : Key Performance Areas: Exercise clinical responsibility to ensure optimal service delivery. Provide clinical intervention and issue assistive devices. Ensure execution of appropriate treatment and provide visual counselling. Refer patients requiring more specialized eye care to specific institutions for further management. Maintain accurate patient medical records and compile daily statistics. Function within a multi-disciplinary team and link with external service providers, NGOs, and organisations for persons with disabilities, in order to provide comprehensive holistic care. Assist with management of the department, which includes maintenance of equipment and ordering of materials in a cost-effective manner. Be involved in community outreach programmes. Provide education and preventative methods to the community and to patients attending hospital and attached clinics. Participate in clinical audits and quality improvement programmes. Ensure rotational visits to attached clinics to provide optometry services. Supervise and assist junior staff.

ENQUIRIES : Mr N.R.Fakeni (Assistant Director Physiotherapy) Tel No: 036-6372111
APPLICATIONS : All applications should be emailed to LadysmithHospitalJobApp@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag x 9928, Ladysmith, 3370

FOR ATTENTION : Mr S.L.Dlozi.
NOTE : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. (Applicants are not submitting copies/attachments/ proof/certificates/ID/Driver license/qualifications on application only when shortlisted)

CLOSING DATE : 15 September 2023

POST 31/171 : **EMPLOYEE ASSISTANCE PRACTITIONER REF: DANCHC 19/2023 (1 POST)**

SALARY : R359 517 – R420 402.per annum (Level 8) Other benefits: 13th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met.

CENTRE REQUIREMENTS : Dannhauser CHC
: Experience 3 – 5 Years' Experience in Relevant Field Grade 12/ Senior certificate. Bachelor's Degree/Diploma in Social Science/Social Work or National Diploma in Employee Wellness. 3 – 5 years' experience in a relevant field. Knowledge, Skills, Training and Competencies Required For The Post Knowledge of Public Sector. Sound knowledge in Employee Wellness. Knowledge in developing guidelines and standards. Sound knowledge on the Healthy Lifestyle Programmes, HIV/AIDS. Sick Leave, PILLIR, Stress Management etc. Knowledge of National, Provincial and Departmental policies, prescripts, and legislation. Counselling, HIV/AIDS Counselling. Crisis Management. Problem Solving. Change Management. Computer Literacy

DUTIES : Key Performance Areas: Ensure the implementation and maintenance of policies and procedures that will address Employee Wellness Programme at Institution level. Roll out Provincial Policies at institutional level to Management, Employees and Unions e.g. Substance abuse, absenteeism management etc. Review existing policies, procedure and guidelines so that it is applicable to workforce. Establish and facilitate Employee Wellness Programmes. Monitor and evaluate the Employee Wellness Programme. Adapt existing monitoring and evaluation tools to new programmes implemented. Capture all Monitoring and Evaluation results in Head Office templates which would then be collated for Departmental use. Compile monthly, quarterly and annual Employee Wellness reports. Provide an assessment, referral, intervention and appropriate counselling and aftercare services to employees at the Institutions based on relevant qualification and experience. Marketing and promotion of EWP within the institution. Facilitate fitness and risk assessments in relation to PILIR cases, and conduct home visits especially in relation to absenteeism, PILIR management, IOD and chronic care. Provide training in terms of accessing EWP services to all staff. Commemorate wellness days in line with the health calendar. Develop marketing material, pamphlets, and articles for the Institution's newsletters. Ensure the implementation of Special Programmes such as HCT, Financial Wellness, that is, retirement planning, garnishee management, financial education, as well as Substance abuse and absenteeism management. Collate and record stats and forward to Head Office in the relevant templates.

ENQUIRIES APPLICATIONS : Mrs DBP Buthelezi: Tel (034) 621 6226
: All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080

FOR ATTENTION NOTE : Mrs DBP Buthelezi
: Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Preference Will Be Given To African Male

CLOSING DATE : 15 September 2023

POST 31/172 : **ENVIRONMENTAL HEALTH PRACTITIONER (WASTE MANAGEMENT)**
REF NO: DANCHC 20/2023 (1 POST)

SALARY : R359 622 – R408 201.per annum other benefits: 13th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met.

CENTRE : Dannhauser CHC

REQUIREMENTS : Experience: One (1) year Community Service experience Grade 12 (Senior Certificate). Degree/National Diploma in Environmental Health. Registration with HPCSA as an Environmental Health Practitioner (2023). Valid Driver's licence. Knowledge, Skills, Training and Competencies Required For The Post
 Technical and practical knowledge of Environmental Health. In depth knowledge on Health care waste management. In depth knowledge of Health Care Risk Management. In depth knowledge of legislative and policy framework in area of operation. Computer literacy. Innovative. Analytical, negotiation and communication skills.

DUTIES : Key Performance Areas: Manage the health care waste for the entire CHC and clinics including EMS base and medico-legal mortuaries. Ensure the implementation of all waste management principles, policies, legislation, and standards. Develop and ensure the implementation of institutional waste management of institutional waste management of institutional waste management plan and monitor and evaluate its implementation. Oversee and train staff involved in waste management activities. Manage health care waste (including its budget) for the entire catchment of the facility including clinics. Ensure that all Health Care Risk Waste is weighed and recorded before removal and ensure that all HCRW has a tracking system. Keep proper records and a waste manifest for all HCRW streams. Establish and coordinate all activities of all institutional waste management committee including implementing committee resolution and liaise with the institutional management and district office on all such activities. Report to institutional management and district management on the status of HRCW management. Ensure the implementation of all waste management principles, policies, legislation, and standards and enforce compliance to all HCRW norms and standards. Develop and ensure the implementation of institutional waste management for approval. Identify training needs and conduct trainings/in-service training as required and oversee the training of all staff involved in waste management activities.

ENQUIRIES : Mr B.N. Manatha: Tel (034) 621 6100

APPLICATIONS : All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080

FOR ATTENTION : Mrs DBP Buthelezi

NOTE : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. preference will be given to African male.

CLOSING DATE : 15 September 2023

POST 31/173 : **FOOD SERVICES MANAGER REF NO: PMMH/FSM/1/2023 (1 POST)**
 Component: Catering

SALARY : R359 517 – R420 402.per annum (Level 8) Other Benefits Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional)

CENTRE REQUIREMENTS : Prince Mshiyeni memorial hospital
 : Senior Certificate (Grade 12) or equivalent qualification. Degree/National Diploma in Food Service Management, Food and Beverage Management or Catering Management 1-2 years administrative or clerical experience. Knowledge, Skills, Training and Competencies Interpersonal skills Strong leadership qualities, good decision making, communication skills and problem-solving skills Ability to work under pressure and meet deadlines good report writing and interpersonal skills Knowledge of Menu planning and Food preparation. Store control Health & safety Delegating Financial management.

DUTIES : Key Performance Areas: Formulate and implement business plan, job description, performance appraisal and catering policies Initiate open channels of communications on all levels Use allocated resources efficiently to maintain service standards Deal effectively with personnel problems and refer them to EAP if problems persists Perform administrative duties i.e. stock levels, costing of kitchen issues Deal effectively with grievance and disciplinary matters according to code of conduct Evaluate training needs and provide formal and on the job training with regards to meal preparation and presentation of normal diets and Specialized meal preparation and presentation Monitor and maintain officer's personal hygiene and cleanliness Maintain a healthy and safe environment by continuous inspections Promote the safe use and care of equipment within the component Inspect and report on findings in health and safety zones and make recommendations

ENQUIRIES APPLICATIONS : MR K.N Ngcobo Tel: 031 907 8615
 : To be forwarded to: The Human Resource Manager or Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07 MOBENI 4060

FOR ATTENTION NOTE : MR. M.F Mlambo
 : Directions to Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) ONLY. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department or downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacansies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH/AD/PHARM/1/2023. For those with internet access, the online e-Recruitment system is accessible through a computer or mobile device i.e., Phone or Tablet. The system has the following functionality: -All adverts are available for viewing by the public through the address www.kznonline.gov.za/kznjobs Applicants will be required to register on the system by providing a username and password. Applicants require a mobile phone number and a valid email address to register and will be guided through the registration process by the system. Applicants must update their profile on the system, which is in line with the approved Z83 application form. Applicants will be able to upload a copy of their Curriculum Vitae (CV), and the system makes provision for the uploading of other documents such as Identity Documents, Driver's License, Qualifications, etc. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship, and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA). Failure to comply will result in the application not being considered. The Department reserves the right not to fill the posts. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity,

affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

- CLOSING DATE** : 15 September 2023
- POST 31/174** : **SENIOR SUPPLY CHAIN MANAGEMENT PRACTITIONER REF NO: DANHC 27/2023 (1 POST)**
- SALARY** : R359 517 – R420 402.per annum (Level 8) Other benefits: 13th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met. Prescribed requirements.
- CENTRE REQUIREMENTS** : Dannhauser CHC
: Experience: A minimum of 3 years appropriate/recognisable experience in SCM and at least 1-year supervisory experience in SCM. Grade 12(Senior Certificate). Bachelor's degree or National Diploma in Supply Chain Management/Commerce/Cost and Management accounting/Financial Accounting, Financial Management (majoring with SCM/ Procurement/Costing/ Accounting/finance) and Business Management. Valid driver's License. Knowledge, Skills, Training and Competencies Required for The Post Knowledge of BAS accounts (budgets and expenditure) reports and Vulindlela reports. Knowledge of inventory recording management. Knowledge of FAR (Additions/Disposals). Knowledge of all SCM prescripts and practice notes applicable to your work environment. Proven knowledge of stores and warehouse management of public health facility Knowledge of PFMA and treasury regulations. Knowledge of human resource management prescripts related to your work environment. Computer literacy with proficiency in MS office software applications. Ability to work under pressure and high by your employer. Good understanding of contract management
- DUTIES** : Key Performance Areas: Ensure effective and efficient provision of demand, logistics and warehouse, acquisition, and asset management services in SCM unit to support core service delivery and oversee Financial Management Component (Budget, Expenditure and Revenue). Ensure procurement plan is in place, synchronized from business plan. Ensure functioning of bid/quotation committees, cash flow, BOS, Loss and Damage Control and other financial committees. Ensure goods and services are procured in line with the procurement plan and adherence to budget allocations. Ensure compliance management of assets as per prescripts. Ensure proper management of stock controls system, recording, stores and warehouse and update RIDV timeously. Monitor the management of contracts by facilities and facilitate renewal of expired contract. Ensure implementation of SCM prescripts, procedure and maintain control mechanism in SCM staff. Develop, train and monitor staff in line with EPMDS. Maintain effective and efficient utilization of all allocated resources Maintain proper filing system and effective control of face value books, registers and respective cards & scheduled templates for the betterment of audits trails and retrieval of records. Develop and implement risk management plan as outlined on the institutional risk plan and attend to audit queries timeously. Develop internal SCM SOPs and ensure SCM that it complies with any statutory requirements including ICR and NCS. Co-ordinates submission of finance and SCM report/returns including procurement plans/assets Additions and Donations and any other reports required by Head Office or District Office. Ensure adequate availability of material/inventories by ensuring timeous procurement of goods and services. Ensure EASI or any other system are fully implemented in SCM. Implement discipline and grievance procedures. Perform any duties allocated by Supervisor (Finance Manager). Deputize Finance Manager on his/her absence.
- ENQUIRIES APPLICATIONS** : Mr S.C Mbense: Tel (034) 621 6100
: All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080
- FOR ATTENTION NOTE** : Mrs DBP Buthelezi
: Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed

applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. preference will be given to African male.

- CLOSING DATE** : 15 September 2023
- POST 31/175** : **SAFETY OFFICER: REF NO: EKO/SO/01/2023 (X1 POST)**
- SALARY** : R359 517.per annum Other Benefits: 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements).
- CENTRE** : Ekombe Hospital
- REQUIREMENTS** : Senior Certificate (Grade 12) or equivalent qualification Plus Degree/ national Diploma in Safety Management/ Environmental Health. At least 3-5 years' experience in Safety Management/ Environmental Health. Proof of previous and current experience endorsed and stamped by Human Resource Department (Certificate of Service) (only when shortlisted) Recommendation: Valid Driver's license Knowledge, Skills and Competencies Required: Legislation pertaining to Occupational Health and Safety Act. Identification, control, elimination and monitoring of hazards Health education and administration of the service. Computer literacy, Accident investigation, Disaster management Good Communication Skills.
- DUTIES** : Identification of potential situations that could lead to injury/disability/death of staff member/ visitor. Property damage or loss, internal disasters, medico-legal claim and reporting thereof to Department of Labour within timeframes. Ensuring the delegate management and administrative functions are carried out timely and correctly in order for safety to function in the institution. Assisting in development and compilation of manuals, policies and protocol that will be included in the rolling out of health and safety training, orientation, and induction programmes. Participate in safety audits for the institution in compliance with the Occupational Health and Safety act, 85 of 1993. Ensuring that the buildings, construction, plants, and machinery meet and maintain compliance certificates that are regulated by the Occupational Health and Safety Act, 85 of 1993 and its regulations.
- ENQUIRIES** : Mr. SJV. Sikhakhane Systems Manager Tel No: 035 834 8000 Ext 8006
- APPLICATIONS** : Should be forwarded to: The Assistant Director: HRM, Ekombe Hospital Private Bag X203, Kranskop, 3268 or Hand delivered to P16 Road Ekombe Hospital or You can email your application to sbusiso.langa@kznhealth.gov.za
- FOR ATTENTION** : MR. SS. LANGA
- NOTE** : The most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full, failure to do may result in may result in disqualification. Detailed Curriculum Vitae (CV), Information such as Education qualification, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the (CV). Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. The reference number must be indicated in the column provided on the form Z83 as per job advertisement e.g. EKO/01/22. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach (only when shortlisted) an evaluation/verification certificate from the. South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof (only those that will be shortlisted). All employees in the Public Service that are presently on the same salary level but on a notch/package, Above the minimum as that of the advertised post are free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks security clearance, credit

records, qualification, citizenship and previous experience verifications. Failure to comply with the above instructions will result to your application being disqualified. Due to financial constraints S&T Claims will not be considered.
15 September 2023

CLOSING DATE

:

POST 31/176

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EMPLOYEE WELLNESS PRACTITIONER: REF NO: EKO/EWP/01/2023 (X1 POST)

SALARY

:

R359 517. per annum Other Benefits: 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements).

CENTRE

:

Ekombe Hospital

REQUIREMENTS

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Senior Certificate (Grade 12) plus. Bachelor's Degree/ National Diploma in Social Science/ Social Work or National Diploma in Employee Wellness/ Nursing/ Healthcare and Therapy/ Human Science. Current registration with the relevant statutory body e.g., South African Nursing Council or South African Council for Social Services Professions {SACSSP}. 3-5 years of experience in the employee wellness field. proof of previous and current experience endorsed and stamped by Human Resource Department (Certificate of Service) (only when shortlisted) Recommendation: A valid code 08 driver's license. Computer certificate Knowledge, Skills and Competencies Required: Good knowledge of Public Sector. Sound knowledge in Employee Wellness. Knowledge in developing guidelines and standards. Good knowledge on the health lifestyle programme, HIV/AIDS, Sick leave, PILLIR, Stress management etc. Knowledge of National, Provincial and Departmental policies, prescripts, and legislation counselling. HIV/AIDS Counselling. Crisis management. Excellent report writing and writing skills. Project planning and management. Presentation skills, Problem solving skills. Analytical thinking. Communication and conflict management skills. Tact and diplomacy. Ability to handle confidentiality matters.

DUTIES

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Promote a quality employee assistance programme. Educate all staff on employee assistance programme. Develop, implement and review EAP policies and procedures including clinics. Establish a referral system with internal and external service providers. Provide assessment, referral counselling and intervention support services of staff. Develop, plan and manage EAP Sub programmes such as Wellness Programmes, Alcohol and Drug Rehabilitation programmes/ counselling/ support groups, financial planning and life skills training, marital and family counselling. Plan and manage all EAP related programmes and events throughout the year. Conduct needs analysis for employees within the hospital. Maintain confidential records in electronic format of all staff that accesses the EAP at the hospital. Monitor and evaluate the effectiveness of the EAP at the hospital. Provide case management reports on EAP, do follow ups, provide and analyse statistics which would inform trends and incidents of EAP related issues.

ENQUIRIES

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Mr. SS. Langa (Assistant Director: HRM) Tel No: 035 834 8000 Ext 8002

APPLICATIONS

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Should be forwarded to: The Assistant Director: HRM, Ekombe Hospital Private Bag X203, Kranskop, 3268 or Hand delivered to P16 Road Ekombe Hospital or You can email your application to sbusiso.langa@kznhealth.gov.za

FOR ATTENTION

:

MR. SS. Langa

NOTE

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The most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full, failure to do may result in may result in disqualification. Detailed Curriculum Vitae (CV), Information such as Education qualification, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the (CV). Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. The reference number must be indicated in the column provided on the form Z83 as per job advertisement e.g. EKO/01/22. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach {only when shortlisted} an evaluation/verification certificate from the. South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof {only those that will be shortlisted}. All employees in the Public Service that are presently on the same salary level but on a notch/package, Above the minimum as that of the advertised post are free to

apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks security clearance, credit records, qualification, citizenship, and previous experience verifications. Failure to comply with the above instructions will result in your application being disqualified. Due to financial constraints S&T Claims will not be considered.

- CLOSING DATE** : 15 September 2023
- POST 31/177** : **DIAGNOSTIC RADIOGRAPHER REF GJGM60/2023 (X 1 POST)**
Component: Allied Health Component
- SALARY** : Grade 1: R359 622.per annum
Grade 2: R420 015.per annum
Grade 3: R491 676.per annum
- CENTRE** : General Justice Gizenga Mpanza Regional Hospital
- REQUIREMENTS** : **Grade 1:** Experience – No registration with HPCSA as a Diagnostic Radiographer. **Grade 2:** Experience – Minimum of Ten (10) years' experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who perform Community Service as required in South Africa. Minimum of Eleven (11) years' experience after registration with HPCSA in the relevant profession in respect of Foreign qualified employees of whom is not required to perform Community Service as required in South Africa **Grade 3:** Experience – Minimum of Twenty (20) years' experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who perform Community Service as required in South Africa. Minimum of Twenty-One (21) years' experience after registration with HPCSA in the relevant profession in respect of Foreign qualified employees of whom is not required to perform Community Service as required in South Africa Matric (Grade 12) or Senior Certificate. National Diploma / Degree in Diagnostic Radiography. Registration Certificate with the Health Professionals Council of SA (HPCSA). Current Registration practice receipt (2023/2024) with HPCSA as a Diagnostic Radiographer. Knowledge, Skills, and Competencies: Sound knowledge of public service legislations. Sound knowledge of Radiation Protection. Sound knowledge of Diagnostic Radiography practice and ethos. Sound knowledge of Diagnostic Radiography equipment policies and protocols. Good communication and interpersonal skills.
- DUTIES** : Provide high quality Diagnostic Radiography Service observing safe radiation protection standards. provide radiation protection to patients, staff and the public. Execute all clinical procedures competently to prevent complications. Provide and participate in Radiographic service during weekends and public holidays. Participate in quality assurance and quality improvement programmes. Assist clinicians on radiography related matters. Perform clerical duties when necessary. anticipate in the implementation of NCS, Quality Assurance and Quality Framework. Promote Batho Pele principles in the execution of duties for service delivery.
- ENQUIRIES** : Mr MR Leso (Deputy Director: Radiography) Tel: (032) 4376132
- APPLICATIONS** : Applications should be directed to: - Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450
- FOR ATTENTION** : Mr. T Latha
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day

of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints.

- CLOSING DATE** : 22 September 2023
- POST 31/178** : **PHYSIOTHERAPIST GRADE 1 REF NO: STC 20/2023 (1 POST)**
- SALARY** : R359 322 per annum Other Benefits 13th Cheque, Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements)
- CENTRE** : St Chads CHC
- REQUIREMENTS** : Senior Certificate/Grade 12, Bachelor's Degree in Physiotherapy, Current registration with (HPCSA) as a Physiotherapist. No experience required after registration with Health Professional Council of South Africa (HPCSA) as Physiotherapist. Certificate Of Service Endorsed by Human Resource Department Is Required (Only When Shortlisted). Knowledge, Skill, Training and Competencies Required: Sound knowledge of Physiotherapy diagnostic and therapeutic procedures. Knowledge on use and care of equipment. Good knowledge of scope of practice, ethical codes and relevant legislation. Clinical reasoning and decision-making skills. Ability to work within multi- disciplinary team. Good organising and time management skills. Excellent communication and interpersonal skills. Basic supervisory skills
- DUTIES** : Performance Areas: Comprehensive assessment of all patients using correct diagnostic and therapeutic techniques. Development of appropriate treatment programmes for patients. Individual and group therapy for patients referred for Physiotherapy. Implement High-Risk baby programme. Run neuro developmental delay stimulation group and individual therapy together with Occupational therapist. Consult family members and provide education and basic counselling regarding the condition of their loved ones. Run 2 cerebral Palsy groups per month according to their classification. Treat children with the following conditions, CP Children, Down syndrome Hydrocephalus, and Neuro Developmental delayed on daily basis. Issuing, maintenance and monitoring of assistive devices for children. Recording of clinical findings and discussions in patient file. Data collection and analysis to identify gaps and formulate and implement remedial action. Monitor patient's safety. Preparing documents required for National Core Standards and other Accreditation endeavours.
- ENQUIRIES** : Dr.S.E. Mnguni: Tel: 036 6379600
- APPLICATIONS** : All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag x9950 Ladysmith 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.
- FOR ATTENTION** : Mr S.D.Mdletshe
- NOTE** : The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship, and previous employment experience). Please note that applications will not be acknowledged.

Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply

- CLOSING DATE** : 15 September 2023
- POST 31/179** : **ARTISAN FOREMAN GRADES A & B-PLUMBER COMPONENT: MAINTENANCE. REF NO: AP 33/2023, (1 POST)**
- SALARY** : Grade A: R344 811.per annum
Grade B: R410 658.per annum. Other Benefits: 13thcheque, medical aid (optional), housing allowance: employee must meet the prescribed requirements.
- CENTRE REQUIREMENTS** : Eshowe District Hospital
: Trade test in plumbing in terms of section (1392) (h) of the Manpower Training Act 1981, as amended. Valid driver's license. Grade A: Five (5) years' experience. Grade B: Ten (10) years' experience. NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Knowledge, Skills, Training and Competencies Required: Knowledge of Occupational Health and Safety act and safety standards. Knowledge of basic maintenance. Team leadership skills. Problem solving and analysis. Decision making skills. Good communication skills. Able to work under pressure (to be standby and perform overtime)
- DUTIES** : Plan and prepare work plans including in-house projects for artisan and handyman. Supervise and train artisans and handyman. Interpret schematic drawings. Creativity skills (able to draw up specifications for various projects). Technical report writing. Production, process knowledge and skills.
- ENQUIRIES APPLICATIONS** : Assistant Director-Facilities Management Tel No: 0354734500
: Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504 Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date.
- FOR ATTENTION NOTE** : Mrs GZ Dube: Human Resource Manager
: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers licence, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).
- CLOSING DATE** : 15 September 2023

POST 31/180 : **HUMAN RESOURCE OFFICER (SUPERVISOR) REF: DANCHC 26/2023 (1 POST)**

SALARY : R294 321 – R343 815.per annum Other benefits: 13th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met. Prescribed requirements.

CENTRE REQUIREMENTS : Dannhauser CHC
: Experience: A minimum of 3-5 years appropriate /recognisable experience in Human Resource Practices Grade 12(Senior Certificate), 3 - 5 years' experience in Human Resource Practices. Knowledge, Skills, Training and Competencies Required for The Post Knowledge of Public Service Prescripts and Human Resource Management policies. Broad knowledge of persal system. Computer literacy i.e. Spreadsheets (MS Excel), word processing (MS Word), E-mails (Outlook) and Presentations (PowerPoint). Ability to maintain high level of confidentiality. Sound management of negotiation, interpersonal, communication (written and verbal) problem solving and supervisory skills. In-depth knowledge of Human Resource practices. Ability to draw and analyse persal reports. Strong leadership skills. Interpersonal skills. Problem solving and decision-making skills.

DUTIES : Key Performance Areas: Manage day to day functioning of Human Resource Practices. Ensure that the employment practices i.e. recruitment and selection, appointments, verification of qualifications, transfers are in accordance with the laid down policies and procedures. Supervise the processing of payment for exit benefits for staff exiting the public service. Ensure effective debt management for in-service and out of service staff. Ensure that the payment of all fringe benefits and allowances are done accurately. Formulate internal policies and procedures. Check and approve/disapprove Persal transactions according t delegations. Manage and maintain staff records on leave, PILLIR, housing allowance, injury on duty and related matters. Management of overtime and commuted overtime. Prepare reports on Human Resource administration issues and statistics. Assess staff performance and apply discipline. Exercise direct control and supervision of staff. Orientate and train newly appointed staff and in-service staff on Human Resource matters.

ENQUIRIES APPLICATIONS : Mrs DBP Buthelezi: Tel (034) 621 6226
: All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080

FOR ATTENTION NOTE : Mrs DBP Buthelezi
: Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae Only. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. preference will be given to African male.

CLOSING DATE : 15 September 2023

POST 31/181 : **SUPPLY CHAIN PRACTITIONER (ACQUISITION, LOGISTIC& DEMAND) – REF NO: DANCHC 28/2023 (1 POST)**

SALARY : R294 321 – 343 815.per annum (Level 7) Other benefits: 13th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met.

CENTRE REQUIREMENTS : Dannhauser CHC
: Experience: A minimum of 3-5 years' experience in Supply Chain environment Grade 12 (Senior Certificate). Computer literacy in MS Word, MS Excel, MS PowerPoint and Outlook. Valid Driver's licence. Knowledge, Skills, Training

and Competencies Required for The Post Sound knowledge of prescripts, policies and procedures governing Finance and Supply Chain Management. Interpersonal and problem solving. Good organization and planning skills and ability to make independent decision, conflict management skills. Ability to plan, organize, build team spirit, and meet deadlines. Ability to apply technical professional knowledge and skills. Knowledge of MS Office Software applications. Knowledge of current health and public service legislation regulations and policies. Ability to apply technical professional knowledge and skills in immediate work area. Knowledge of and understanding of the operational framework and the lineage thereof with the financial system of the department.

DUTIES : Key Performance Areas: Provide demand management support service for the institution and clinics under the jurisdiction of the institution. Provide acquisition management support service for the institution and clinics under the jurisdiction of the institution. Provide inventory and logistics management support service. Provide clerical support service to finance and SCM Committees. Assist with drafting clear specifications in order to obtain quality goods and services required. Conduct internal audit risk assessment, identify gaps, draft and implement remedial actions. Attend to Auditor General audit queries, compile and implement audit improvement plan action plans. Render contract management clerical support service. Manage and monitor stock on RIDV template. Ensure effective, efficient and economical management of resources allocated to the unit. Supervise, train and develop staff in line with EPMDs ad segregation of duties. Ensure compliance with the Departmental SCM Policy Framework. Treasury regulations and practice notes. Compile and submit monthly and quarterly SCM reports.

ENQUIRIES : Mr SC Mbense: Tel (034) 621 6100
APPLICATIONS : All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080

FOR ATTENTION : Mrs DBP Buthelezi
NOTE : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae only. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. preference will be given to African male.

CLOSING DATE : 15 September 2023

POST 31/182 : **FACILITY INFORMATION OFFICER: REF NO: EKO/FIO/01/2023 (X1 POST)**

SALARY : R294 321 per annum Other Benefits: 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements).

CENTRE : Ekombe Hospital
REQUIREMENTS : Senior Certificate (Grade 12) plus. National Diploma/ Degree in Information Technology or Management Information System or Statistics or Computer Science plus. Computer Literacy and Code EB (08) Driver's License (Only when shortlisted). Proof of previous and current experience endorsed and stamped by Human Resource Department (Certificate of Service) (only when shortlisted) Recommendation: A minimum of 03 years' experience in Routine Health Information System (Tier.net, Web DHIS and EDRweb) Knowledge, Skills and Competencies Required: Extensive knowledge of DHIS, Tier.net and EDRweb. Strong sound communication skills. Ability to understand statistics/ information aspect and to compile into meaningful graphic presentation. High

level of commitment, dedication, and accuracy. Ability to compile meaningful presentation and/or graphic presentation of statistics and to compare strategic objectives with report results. Supervisory and presentation skills. Computer Literacy: MS Applications (Word, Excel/ Outlook). Planning, organizing, and report writing skills. Good interpersonal relations, Conflict management and problem-solving skills.

DUTIES : Coordinate the collection of quality routine and non-routine facility data and the maintenance of the Institutional Health and Management Information Databases. Ensure the maintenance and security of DHIS, TB/HIV information system. Supervision and ensuring that data capturees capture correctly and timeously all health information as per collection tools and various other health information. Compiling and presentation of facilities monthly clinical statistics reports and information to promote health information use. Ensure validation, completeness, and integrity of all health information data. Presentation of facility health information at the monthly Health information committee meeting. Ensuring that quarterly reports are compiled, captured, and submitted timeously to the next level inclusive of surveys. Improvement provision of accurate and complete data through staff trainings on data management/ standard operating procedures/ policies. Conduct validation and verification audits on collected health information to ensure quality of data. Provide advice regarding information technology and system related needs to Managers. Address Auditor General Findings on predetermined objectives and development plans. Manage EPMDs of staff in Data Management Office. Ensure the effective and economical management of all allocated resources of the Data Management office.

ENQUIRIES : Dr BP. Zungu (Medical Manager and Chief Executive Officer) Tel No: 035 834 8000 Ext 8004

APPLICATIONS : Should be forwarded to: The Assistant Director: HRM, Ekombe Hospital or Hand delivered to P16 Road Ekombe Hospital or You can email your application to sbusiso.langa@kznhealth.gov.za Private Bag X203, Kranskop, 3268

FOR ATTENTION NOTE : MR. SS. Langa
: The most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full, failure to do may result in may result in disqualification. Detailed Curriculum Vitae (CV), Information such as Education qualification, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the (CV). Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. The reference number must be indicated in the column provided on the form Z83 as per job advertisement e.g. EKO/01/22. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach (only when shortlisted) an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof {only those that will be shortlisted}. All employees in the Public Service that are presently on the same salary level but on a notch/package, Above the minimum as that of the advertised post are free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the above instructions will results to your application being disqualified Due to financial constraints S&T Claims will not be considered.

CLOSING DATE : 15 September 2023

POST 31/183 : **FACILITY INFORMATION OFFICER COMPONENT: MONITORING AND EVALUATION REF NO: FIO 34/2023. (1 POST)**

SALARY : R294 321.per annum (Level 7) Other Benefits: medical aid (optional), housing allowance: employee must meet the prescribed requirements.

CENTRE : Eshowe District Hospital

- REQUIREMENTS** : Senior certificate/Grade 12 or equivalent qualification. National Diploma /Degree in Information Technology. NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Knowledge, skills, training and competencies required: Strong and sound communication skills. Ability to understand statistics / information aspects and to complete into meaning graphic presentation. High level of commitment, dedication, and accuracy. technical knowledge in the Information Technology Environment. Supervisory and power point presentation skills. Ability to meet deadlines.
- DUTIES** : Coordinate the collection of data and the maintenance of the institution Health and Management Information Systems. Analyse and interpret data /information and recommend as per DHIS policy and procedures. Provide feedback of information through both summary and comprehensive reports to management. Have mechanism in place to improve quality of information technology and systems related needs. Training and developing of support staff. Ensure monthly statistics /data is timeously submitted to the District Office. Convene the information meetings and participate in institutional management meetings and relevant forums. Putting mechanism in place to improve the quality of information received and verification processes for hospital and clinics. Ability to use the different WEB based programs efficiently and effectively (ART /TB/EDR/ETR.NET). Supervising and training of staff including data capturers. Ensure the quarterly reports deadlines are met. Attend district information management meetings. Roll out (install) TB/HIV information system in health facilities. Co-ordinate the collection of routine and non-routine data including surveys.
- ENQUIRIES APPLICATIONS** : Chief Executive Manager Mr r Ngcobo Tel No: 035-4734500
: Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504 Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date.
- FOR ATTENTION NOTE** : Mrs GZ Dube: Human Resource Manager
: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers licence, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).
- CLOSING DATE** : 15 September 2023
- POST 31/184** : **SUPPLY CHAIN CLERK SUPERVISOR COMPONENT: SUPPLY CHAIN MANAGEMENT-ACQUISITION. REF NO: SCC AQ 35/2023. (1 POST)**
- SALARY** : R294 321.per annum (Level 7) Other Benefits: medical aid (optional), housing allowance: employee must meet the prescribed requirements.
- CENTRE REQUIREMENTS** : Eshowe District Hospital
: Grade 12 / senior certificate. Minimum of 3 years in experience in Supply Chain Management). NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Knowledge, Skills, Training and Competencies

<u>DUTIES</u>	:	Required: Knowledge of legislative framework governing the Public Service. Knowledge of supply chain management. Knowledge of SCM Procedures and policies in asset management. Good communication skills. Computer Literacy Responsible for Acquisition Management Sub-section. Ensure acquisition of goods, services and works are in line with Departmental SCM Delegations and Policies/prescripts. Assist end-users with evaluation of offers/quotations received. Ensure documents are compiled and prepared for awarding by Quotations Award Committee (QAC). Provide administration/secretarial support during QAC meetings. Implement risk management to prevent fraud and corruption. Submit procurement monthly reports or whenever required. Monitor staff performance through EPMDS. Ensure proper management of resources within the sub-component. Deal with disciplinary and grievance matters including monitoring and managing Absenteeism and referrals. Monitor and evaluate staff performance in terms of Employee Performance Management Development System (EPMDS)
<u>ENQUIRIES APPLICATIONS</u>	:	Assistant Director Finance: Ms Nzb Khanyile Tel No: 035-4734500
<u>FOR ATTENTION NOTE</u>	:	Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504 Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date. Mrs GZ Dube: Human Resource Manager
<u>NOTE</u>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers licence, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).
<u>CLOSING DATE</u>	:	15 September 2023
<u>POST 31/185</u>	:	<u>SUPPLY CHAIN CLERK SUPERVISOR COMPONENT: SUPPLY CHAIN MANAGEMENT-ASSETS. REF NO: SCC AST 36/2023. (1 POST)</u>
<u>SALARY</u>	:	R294 321.per annum (Level 7) Other Benefits: medical aid (optional), housing allowance: employee must meet the prescribed requirements.
<u>CENTRE</u>	:	Eshowe District Hospital
<u>REQUIREMENTS</u>	:	Grade 12 / senior certificate. Minimum of 3 years in experience in Supply Chain Management.). NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Knowledge, Skills, Training and Competencies Required: Knowledge of legislative framework governing the Public Service. Knowledge of supply chain management. Knowledge of SCM Procedures and policies in asset management. Good communication skills. Computer Literacy
<u>DUTIES</u>	:	Oversee the proper management of assets from the compilation and stocktaking of the assets register. Responsible for write-off board of survey and loss control procedures where necessary. Conduct internal audits on a monthly basis. Investigate differences between stock count register and the inventory register. Update the disposal plan with the specific details of the items that are to be disposed. Maintain proper filing system and effective control of all order books. Co-ordinate in service training in order to promote service delivery. Compile and submit monthly returns and reports. Examine and update records

relating to equipment, registers, and requisitions. Support train and mentor supply chain management officials to ensure the imperatives and practices are implemented. Deal with disciplinary and grievance matters including monitoring and managing Absenteeism and referrals. Monitor and evaluate staff performance in terms of Employee Performance Management Development System (EPMDS)

**ENQUIRIES
APPLICATIONS**

: Assistant Director Finance: Ms NZB Khanyile Tel No: 035-4734500
 : Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504 Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date.

**FOR ATTENTION
NOTE**

: Mrs GZ Dube: Human Resource Manager
 : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers licence, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE

: 15 September 2023

POST 31/186

: **ADMINISTRATIVE CLERK SUPERVISOR REF NO:**
PMMH/ACS/TRANS/1/2023 (1 POST)
 Component: Transport

SALARY

: R294 321 – R343 815.per annum (Level 7) Other Benefits Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional)

**CENTRE
REQUIREMENTS**

: Prince Mshiyeni Memorial Hospital
 : Senior Certificate (Grade 12) or equivalent qualification. 3-5 years appropriate experience in Fleet /Transport Administration. Recommendation Valid Driver's Licence. Computer literacy National Diploma /Degree in Fleet Management or Transport Logistics. Knowledge, Skills, Training and Competencies Interpersonal skills Strong leadership qualities, good decision making, communication skills and problem-solving skills Ability to work under pressure and meet deadlines good report writing and interpersonal skills Supervisory skills, knowledge of vehicle maintenance and service procedure. Knowledge of fleet disposal procedure. Knowledge and understanding of legislative framework governing the public the service, Knowledge of traffic law.

DUTIES

: Key Performance Areas Allocate state vehicles to the drivers for official use. Ensure that drivers and other officials have valid driver's licence before issuing them with state vehicles. Ensure that trip inspection is performed; make sure that all vehicle are road worthy and ensure that all state vehicles are clean at all times Monitor utilization of petrol cards and analyses the transactions report from the bank and ensure that petrol cards are available and valid Compile monthly report, update the invoices received, and register on monthly basis and complete state vehicle log sheets Manage performance and development of transport staff and comply with the legislative prescripts of the Department of Health Ensure that vehicle service plan is available, all vehicle are booked on time for services and repairs without compromising the services delivery Ensure that the institution have full and functional Accident Committee Monitor the vehicle expenditure and ensure that all the repairs and services are cost

**ENQUIRIES
APPLICATIONS**

effective Ensure that all the addendums are presented at the Cash-Flow Committee meeting

: MR K.N Ngcobo Tel: 031 907 8615

: To be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07 MOBENI 4060

**FOR ATTENTION
NOTE**

: MR. M.F Mlambo

: Directions to Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on form Z 83 e.g. Reference number PMMH/AD/PHARM/1/2023. For those with internet access, the online e-Recruitment system is accessible through a computer or mobile device i.e., Phone or Tablet. The system has the following functionality: -All adverts are available for viewing by the public through the address www.kznonline.gov.za/kznjobs Applicants will be required to register on the system by providing a username and password. Applicants require a mobile phone number and a valid email address to register and will be guided through the registration process by the system. Applicants must update their profile on the system, which is in line with the approved Z83 application form. Applicants will be able to upload a copy of their Curriculum Vitae (CV), and the system makes provision for the uploading of other documents such as Identity Documents, Driver's Licence, Qualifications, etc. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA). Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE

: 15 September 2023

POST 31/187

: **SUPPLY CHAIN MANAGEMENT PRACTITIONER REF NO:
PMMH/SCMP/DM/01/2023 (1 POST)**

Sub-Component: Demand Management

SALARY

: R294 321 – R343 815,per annum (Level 7) Other Benefits: 13th cheque Medical Aid (optional), Housing Allowance (conditions apply).

**CENTRE
REQUIREMENTS**

: Prince Mshiyeni Memorial Hospital

: Qualification: Degree/ National Diploma in Supply Chain Management/ Cost & Management Accounting/Financial Management/ Financial Accounting/Public Management/ Public Administration. Experience: 1-2 years clerical/ administrative experience in Supply Chain Management division. Other Requirements And Recommendations Valid EB Driver's License (Code 8) Knowledge, Skills And Competencies Required Knowledge of all SCM prescripts applicable to your work environment Proven knowledge of Stores and Warehouse Management of the public health facility Knowledge of Public Finance Management Act and Treasury Regulations Knowledge of Human Resources Management prescripts applicable to your work environment

Computer Literate with proficiency in MS Office Software Application and BAS Project Management Skills will serve as an added advantage Ability to adhere to policies and practices/ ability to keep abreast of work related developments Ability to apply technical technical/ professional knowledge and skills in immediate work area.

DUTIES

: Key Performance Areas Provide need assessment to ensure that required goods and services are in compliance with Departmental SCM Policy Framework, Practice Notes and Treasury Regulations. Determine clear specification for the quality of goods and services required. Ensure that the requirements are linked to budget and analyse the supplying industry for compliance. Respond promptly, courteously, and efficiently to suggestions, queries and complaints from Wards, departments and stakeholders. Establish and ensure that a needs analysis is conducted. Facilitate the quotation process. Compile and maintain supplier's database. Conduct the evaluation and compliance thereafter of vendor's/ supplier's performance. Supervise resources (Human, Financial, and Equipment) in the unit. Co – ordinate the Nonstock item Requisition process

ENQUIRIES

APPLICATIONS

MR CD Zuma Tel: 031-907 8311
: To be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07 MOBENI 4060

FOR ATTENTION

NOTE

: MR. M.F Mlambo
: Directions to Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) ONLY. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH/AD/PHARM/1/2023. For those with internet access, the online e-Recruitment system is accessible through a computer or mobile device i.e., Phone or Tablet. The system has the following functionality: -All adverts are available for viewing by the public through the address www.kznonline.gov.za/kznjobs Applicants will be required to register on the system by providing a username and password. Applicants require a mobile phone number and a valid email address to register and will be guided through the registration process by the system. Applicants must update their profile on the system, which is in line with the approved Z83 application form. Applicants will be able to upload a copy of their Curriculum Vitae (CV), and the system makes provision for the uploading of other documents such as Identity Documents, Driver's Licence, Qualifications, etc. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA). Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE

: 15 September 2023

POST 31/188 : **SUPPLY CHAIN MANAGEMENT PRACTITIONER REF NO: PMMH/SCMP/L&W/02/2023 (1 POST)**
Sub-Component: Logistics and Warehouse Management

SALARY : R294 321 – R343 815.per annum (Level 7) Other Benefits: 13th cheque Medical Aid (optional), Housing Allowance (conditions apply).

CENTRE REQUIREMENT : Prince Mshiyeni Memorial Hospital
: Qualification: Degree/ National Diploma in Supply Chain Management/ Cost & Management Accounting/Financial Management/ Financial Accounting/Public Management/ Public Administration. Experience: 1-2 years clerical/ administrative experience in Supply Chain Management division. Other Requirements And Recommendations Valid EB Driver's License (Code 8) Knowledge, Skills And Competencies Required Knowledge of all SCM prescripts applicable to your work environment Proven knowledge of Stores and Warehouse Management of the public health facility Knowledge of Public Finance Management Act and Treasury Regulations Knowledge of Human Resources Management prescripts applicable to your work environment Computer Literate with proficiency in MS Office Software Application and BAS Project Management Skills will serve as an added advantage Ability to adhere to policies and practices/ ability to keep abreast of work related developments Ability to apply technical technical/ professional knowledge and skills in immediate work area.

DUTIES : Key Performance Areas: Manages stores or warehouse where all stocks are kept. Receive and analyze requests for required goods and place orders for items which are not held in stock. Verify all received goods for quality and quantity against ordering documents and make a follow up if the delivery conditions reflected on the order form are not complied with. Supervise and undertake logistical support services. Check, place and verify orders for goods. Receive and verify goods from suppliers. Capture and ensure that goods are captured in registers and databases. Receive request for goods from end users. Issue goods to end users. Maintain goods register. Update and ensure the maintenance of the register of suppliers. Ensure that all stocktaking of all assets in stock is conducted at least once a year. Ensure integrated Human Resource Management Ensure implementation of policies relating to your area of responsibility and comply with the National Core Standards Ensure timeous submission of credible SCM in year reports as prescribed from time to time Supervise human resources/staff. Allocate and ensure quality work/ Personnel development / Assess staff performance/ Apply discipline

ENQUIRIES APPLICATIONS : MR CD Zuma Tel: 031-907 8311
: Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07 MOBENI 4060

FOR ATTENTION NOTE : MR. M.F Mlambo
: Directions to Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) ONLY. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department or downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacansies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH/AD/PHARM/1/2023. For those with internet access, the online e-Recruitment system is accessible through a computer or mobile device i.e., Phone or Tablet. The system has the following functionality: -All adverts are available for viewing by the public through the address www.kznonline.gov.za/kznjobs Applicants will be required to register on the system by providing a username and password. Applicants require a mobile phone number and a valid email address to register and will be guided through the registration process by the system. Applicants must update their profile on the system, which is in line with the approved Z83 application form. Applicants will be able to upload a copy of their Curriculum Vitae (CV), and the system makes provision for the uploading of other documents such as Identity Documents, Driver's Licence, Qualifications, etc. The appointment is subject to positive outcome obtained from the NIA to the following checks (security

clearance, credit records, qualification, citizenship and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA). Failure to comply will result in the application not being considered. The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

- CLOSING DATE** : 15 September 2023
- POST 31/189** : **SOCIAL WORKER REF NO: DANCHC 29/2023 (1 POST)**
- SALARY** : Grade 1: R294 411 – R338 712.per annum
Grade 2: R359 520 – R410 289.per annum
Grade 3: R432 348 – R500 715.per annum other benefits: 13th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met.
- CENTRE REQUIREMENTS** : Dannhauser CHC
: **Grade 1:** Experience: No experience after registration with South African Council for Social Services Profession (SACSSP) or a minimum of 1 year appropriate /recognisable experience after registration as a Social Worker with SACSSP. **Grade 2:** Experience: Minimum of 10 years appropriate /recognisable experience after registration as a Social Worker with SACSSP **Grade 3:** Experience: Minimum of 20 years appropriate /recognisable experience after registration as a Social Worker with SACSSP. Grade 12(Senior Certificate). Bachelor's degree in social work. Proof of current registration with SACSSP as a Social Worker (2023). A valid driver's license knowledge, skills, training and competencies required for the post knowledge and understanding of human behaviour. Knowledge and understanding of policies and prescripts related to the field of work. Understanding social work values and the principles. Counselling, report writing, verbal and written communication, planning, advisory. Monitoring and evaluation, interpretation, policy analysis and research.
- DUTIES** : Key Performance Areas: Render a social work service with regards to the care, support, protection and development of vulnerable, groups, families and communities through the relevant programmes, attend to any other matters that could result in, or stem from social instability in any form. Implement the recommended interventions by providing continuous support, counselling, guidance and advice to the affected individuals, groups, families and communities. Establish social work services and network for the institution and maintain communication with stakeholders. Keep up to date with new developments and contribute to the development of policies. Support social auxiliary workers and volunteers. Monitor and evaluate the effectiveness of recommended interventions, report on progress and identify. Further amended interventions to address identified conditions. Liaise/ attend meetings with other departments and non-governmental institutions to take cognizance of the latest developments in the relevant fields. Produce and maintain qualitative and quantitative records of social work interventions processes and outcomes. Implement social welfare programme in accordance with the need of the community and government priorities. Perform all administrative functions required in the unit. Undertake first level social work research and development.
- ENQUIRIES APPLICATIONS** : Dr F.P. Mtshali: Tel (034) 621 6100
: All applications should be forwarded to Assistant Director: HRM; KZN: Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080
- FOR ATTENTION** : Mrs DBP Buthelezi

NOTE : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae only. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. department of preference will be given to African male.

CLOSING DATE : 15 September 2023

POST 31/190 : **CLEANING AND GROUNDS MANAGER REF NO: PSH 61/ 2023 (1 POST)**

SALARY : R294 321 per annum Other Benefits: Medical Aid (optional) and Housing Allowance (employee must meet prescribed requirements)

CENTRE : Port Shepstone Regional Hospital

REQUIREMENTS : Matric / Senior Certificate NQF 6 Degree/Diploma in Human Resource, Public Administration/Public Management, or any other relevant qualifications. Minimum 3 years' experience in a clerical / administration Computer Certificate of service endorsed by HR Recommendation Experience in Cleaning Grounds will be an added advantage Knowledge, Skills And Competencies Required Knowledge of PFMA, LRA, OHS, Public Service Act, Performance management and Infection Control Good verbal and written communication, problem solving, conflict resolutions skills and good interpersonal relations Computer literacy - proficient in the MS package (Word/ Excel/ Outlook/ PowerPoint Competence in human resources management, financial management, conflict management and change management Ability to plan, organize and negotiate and work as a team Health and Safety /Quality Assurance /IPC /Waste Management knowledge is critical

DUTIES : Key Performance Areas: Assess performance requirements and delivery schedules to ensure that cleaning services rendered by external service providers is in line with service level agreement Monitor progress constantly by inspecting wards, offices and premises and provide feedback to the manager on service standards. Manage human resources effectively and efficiently and promote sound labour relations. Implement and monitor effective hospital policies, protocols, practices within the day-to- day operational areas. Identify service deficiencies and hazards e.g. loose flooring, and report to the management. Attend to complaints regarding hygiene, investigate and resolve problems. Monitor and ensure proper utilization of financial and physical resources. Supervise general orderlies / cleaners / porters and control staff performance to promote service excellence Supervise the provision of cleaning services. Exercise control over equipment and cleaning material. Oversee the private cleaners and porter ring services. Detailed application for employment (Z83) and Curriculum Vitae Certified copies – Must Not Be Submitted When Applying for Employment. NB: Applicants Are Encourage to Utilise Courier Services (Only Short-Listed Candidates Will Be Requested to Submit Proof of Qualifications And Other Related Documents)

ENQUIRIES : Mr DG Gounden Tel No: (039) 688 6111

APPLICATIONS : Applications should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, Private Bag X5706, Port Shepstone 4240. Or 11 – 17 Bazley Street Port Shepstone 4240

FOR ATTENTION : Mr. ZM Zulu

NOTE : Due to financial constraints, there will be no payment of S&T Claims. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment

is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.

- CLOSING DATE** : 15 September 2023
- POST 31/191** : **ADMINISTRATIVE CLERK SUPERVISOR: TRANSPORT REF NO: ADD/TRAN32/2023**
Component: Transport
- SALARY** : R294 321.per annum (Level 7) Plus 13th Cheque, Medical Aid: Optional, Housing Allowance (Employee must meet minimum requirements)
- CENTRE REQUIREMENTS** : Addington Hospital: Kwazulu Natal
Senior Certificate /Grade 12, A Valid Driver's license. A minimum of 3-5 years' experience in Transport/ Fleet administrative services. Certificate of Service endorsed by HR. Recommendation: Computer literacy: MS Office applications. Knowledge, Skills Training and Competencies Required: Supervisory and analytical skills. Good interpersonal skills. Knowledge and vehicle maintenance and services procedures. Planning skills Verbal and writing skills. Knowledge of policies, prescripts, and procedures pertaining to fleet management.
- DUTIES** : Key Performance Areas: Coordinating transport and ensuring that it is always used in the best and cost-effective way. Formulate institutional transport policies / procedures in line with the district policy and enforce its implementation. Complete the state vehicle log sheets and monthly returns. Ensure accident reports are prepared and submitted to the committee in time. Ensure that all state vehicles are in good condition and clean. Ensure that trip sheets are filled correctly, and pre-inspection is conducted before vehicle is allocated. Provide day to day management of vehicles in terms of usage and maintenance. Ensure that petrol cards are available and valid. Do in-service training to all transport users about proper completion of trip sheets, filling of petrol and general handling of state vehicles. Management of employee performance and development systems. Update the invoices received and register monthly. Ensure that vehicles are serviced, and records are available. Ensure that all the state vehicles are road worthy. Management of budget and expenditure. Be part of loss and damage committee. Comply with the legislative framework for the department.
- ENQUIRIES APPLICATIONS** : MR C.H Myeza Tel No: 031 327 2000
All applications should be forwarded to: Attention: The Human Resource Department, Addington Hospital, P O Box 977, Durban, 4000 OR dropped off in the Application Box at Security, Staff Entrance, Prince Street, South Beach, Durban.
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Applications are not required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview.
- CLOSING DATE** : 15 September 2023
- POST 31/192** : **LAUNDRY MANAGER REF NO: ADD/LM31/2023**
- SALARY** : R241 485 per annum (Level 6) Plus 13th Cheque, Medical Aid: Optional, Housing Allowance (Employee must meet minimum requirements)

- CENTRE REQUIREMENTS** : Addington Hospital: Kwazulu Natal
 : Senior Certificate/Grade 12. A minimum of two (2) years' administrative /clerical experience in Laundry. Certificate of Service endorsed by HR. Knowledge, Skills Training and Competencies Required: Knowledge of the functions and regulations applicable to the Laundry / Linen management applicable public service policies and procedures. Knowledge of office procedures, laundry practices, report writing and staff supervising. Have an excellent written communication and language skills. Have good telephone etiquette and peoples skills. Have sound organizational skills and ability to act with tact and discretion. Have a high level of reliability. Have the ability to prioritize issues and other work-related matters and adhere to timeframes. Be able to operate independently. Be computer literate with proficiency in MS Word, Excel Outlook and PowerPoint applications. Be willing to work extra hours.
- DUTIES** : Key Performance Areas: Oversee day to day smooth running of the Laundry Services. Implement and monitor Laundry Services guidelines compliance. Ensuring available of adequate clean Linen and Clothing. Required to draw and implement Plans for effective utilization of resources. Assess Linen and patients clothing need, identify items for replacement, order and control stock. Conduct stock take and compile monthly reports and reports missing items. Communicate challenges with other Heads of Section and Regional Laundry Services. Responsible to compile EPMS documents and submit timeous including staff performance assessment. Identify staff training needs and close gaps. Ensuring IPC guidelines are practiced at all times. Ensuring servicing of all equipment. Implement strategies to improve service delivery. Order, monitor and reconcile stock consumables. Conduct audits / assessment and draw / implement improvement plans. Compile and review SOP. Communicate with inter / intra-governmental stakeholders. Ensuring functionality of Equipment leasing with maintenance Department for repairs and other jobs to be rendered. Participate effectively on all Departmental Programme.
- ENQUIRIES APPLICATIONS** : MR C.H Myeza Tel No: 031 327 2000
 : All applications should be forwarded to: Attention: The Human Resource Department, Addington Hospital, P O Box 977, Durban, 4000 OR dropped off in the Application Box at Security, Staff Entrance, Prince Street, South Beach, Durban.
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Applications are not required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will Not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S &T and settlement claims will be considered for payment to candidates that are invited for the interview.
- CLOSING DATE** : 15 September 2023
- POST 31/193** : **FOOD SERVICES AID SUPERVISOR REF NO: DANCHC 30/2023 (1 POST)**
- SALARY** : R171 537 – R199 461.per annum other benefits: 13th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met.
- CENTRE REQUIREMENTS** : Dannhauser CHC
 : Experience: A minimum of 3-5 years' experience in food services Grade 10/ ABET level 4. Knowledge, Skills, Training and Competencies Required for The Post Knowledge of food preparation. Knowledge in the use of kitchen equipment. Knowledge of dietary requirements. Knowledge of Health and Safety requirements. Supervisory skills, problem and solving skills, planning,

		and organizing. Good verbal and written communication. Good customer care and interpersonal skills. Basic mathematical skills.
<u>DUTIES</u>	:	Key Performance Areas: Ensure that a hygienic environment is maintained in the kitchen at all times. Ensure staff comply with health and safety measures. Ensure that staff comply with all the hygienic prescripts e.g. washing hands regularly, wear the required protective clothing etc. Ensure that food is stored correctly and disposed as per prescribed standards. Perform stocktaking of kitchen stores. Ensure that sufficient stock levels are maintained. Complete order form to procure stock. Report damaged equipment for repairs. Keep record of all account payments, and that are paid timeously. Supervise all activities in the food services, including food preparation, distribution, serving and staff supervision. Ensure that correct measures are complied with in respect of the preparation and serving of food.
<u>ENQUIRIES</u>	:	Mr B.N. Manatha: Tel (034) 621 6100
<u>APPLICATIONS</u>	:	All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080
<u>FOR ATTENTION</u>	:	Mrs DBP Buthelezi
<u>NOTE</u>	:	Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Preference Will Be Given To African Male
<u>CLOSING DATE</u>	:	15 September 2023
<u>POST 31/194</u>	:	<u>DRIVER REF: DANCHC 31/2023 (1 POST)</u>
<u>SALARY</u>	:	R171 537 – R199 461.per annum other benefits: 13 th Cheque, Medical Aid (Optional) and Housing allowance: Prescribed requirements to be met.
<u>CENTRE</u>	:	Dannhauser CHC
<u>REQUIREMENTS</u>	:	Experience: A minimum of 5 years' driving experience in Grade 10. Driver's license (Code EC). PDP Knowledge, Skills, Training and Competencies Required for The Post Basic knowledge of Public Service. Knowledge of Transport Policies, Prescripts, Rules, and Regulations. Knowledge of National Road Regulations and Road Traffic Act. Knowledge of Batho Pele Principles. knowledge of driving. good verbal and written communication. basic life skills.
<u>DUTIES</u>	:	Key Performance Areas: Drive heavy motor vehicles / busses to transport goods and services as directed. Transport staff / work teams as directed, collect goods and transport to designated destinations. Undertake routine maintenance and checks on vehicles. Detect and repair minor mechanical problems, and check level and condition of oil, fuel, tyres, water etc. Inspect vehicles / equipment for defects. Report any defects to the supervisor. Ensure the safekeeping of vehicle. Ensure that security measures are activated at all times. Keep accurate records and log sheets with regard to vehicles and goods/ passengers. Complete trip authorization form
<u>ENQUIRIES</u>	:	Mr B.N. Manatha: Tel (034) 621 6100
<u>APPLICATIONS</u>	:	All applications should be forwarded to Assistant Director: HRM; KZN: Department of Health; Private Bag X1008; Dannhauser; 3080 OR Hand delivery to: Dannhauser Community Health Centre; No 7 Durnacol Road; Dannhauser: 3080
<u>FOR ATTENTION</u>	:	Mrs DBP Buthelezi
<u>NOTE</u>	:	Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents and proof of current registration

with the respective council on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. preference will be given to African male.

CLOSING DATE

: 15 September 2023