

THE PRESIDENCY

The Presidency is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability). The candidature of persons whose transfer/appointment will promote representivity will receive preference.

- APPLICATIONS** : The Presidency, Private Bag X1000, Pretoria, 0001 or Hand deliver at Government Avenue, Union Buildings, Pretoria or by email applications@presidency.gov.za (Please be informed that when you are sending your application through e-mail, you must receive the automatic reply as proof that your e-mail went through. Should you not receive the e-mail, please) contact the number on the enquiries
- FOR ATTENTION** : Ms Kefilwe Maubane
- CLOSING DATE** : 21 August 2023 @16:30
- NOTE** : Reference number is the post number. Applications must include only TWO (2) documents. A completed and signed new Z83 Form, obtainable from any Public Service Department or on the Department of Public Service and Administration (DPSA) website link: <https://www.dpsa.gov.za/newsroom/psvc/> and a detailed Curriculum Vitae. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date. Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by an evaluation report issued by the South African Qualifications Authority (SAQA). It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation report (only when shortlisted). Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, please submit separate applications for each post that you apply for. Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Should, during any stage of the recruitment process, a moratorium be placed on the filling of posts or the Department is affected by any process such as, but not limited to, restructuring or reorganisation of posts, the Department reserves the right to cancel the recruitment process and re-advertise the post at any time in the future. Important: The Department reserves the right not to fill a position. Shortlisted candidates will be required to be available for interviews at a date and time as determined by the Department. All shortlisted candidates will be subjected to Personnel Suitability Checks, which may include social media profiles of the shortlisted candidates. Successful candidates will be subjected to reference checks. Applicants must declare any pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered during / after the interview took place, the application will not be considered and in the unlikely event that the person has been appointed such appointment will be terminated. The Successful candidate will be required to sign a performance agreement with the Department. Candidates will be subjected to a security clearance up to the level of "Top Secret".

OTHER POSTS

- POST 27/88** : **CHIEF NETWORK CONTROLLER: IT SECURITY**
Directorate: Information Technology
Re-advertisement, applicants who applied previously are encouraged to re-apply.
- SALARY** : R359 517 per annum (Level 08)
- CENTRE** : Pretoria
- REQUIREMENTS** : A Senior Certificate plus a three (3) years National Diploma in Information Technology or equivalent qualification (NQF level 6). A minimum of three (3) to five (5) years of relevant experience in maintaining and supporting IT security infrastructure. IT security certificates will be an advantage. Process competencies: communication, both oral and writing. Client orientation and customer focus. Honesty and integrity. Service delivery innovation. Knowledge: problem solving and analysis. Project management. Public Service Regulatory Framework. Policy formulation process within Government. Monitoring and evaluation methods, tools, and techniques.

DUTIES : The successful candidate will be responsible for maintenance and support of IT security infrastructure e.g. antivirus, patches, and Firewalls to ensure maximum IT security on both servers and endpoints. Backup and restore of servers. Assist with the implementation and testing of network security measures and controls. Plan and Implement IT Security projects. Ensure that all servers and endpoints are installed with anti-virus and security patches, including assisting with the implementation of general IT security measures or controls. Support of email security infrastructure. Ensure maximum uptime of network equipment through accurate and early response. Analyse security reports and implement mitigations. Draft and update IT security infrastructure standard operating procedures, and configuration documentation. Provide 3rd-line support to the Presidency staff, including the principals with regards to IT security. Also, support the principals with video conference facilities during virtual meetings. Must be prepared to travel and work after hours, Saturdays, Sundays, and public holidays when required. Must be prepared to be on standby.

ENQUIRIES : Tsepo Ramosebi Tel No: (012) 300 5548

POST 27/89 : **CHIEF NETWORK CONTROLLER: IT INFRASTRUCTURE**
Directorate: Information Technology

SALARY : R359 517 per annum (Level 08)
CENTRE : Pretoria

REQUIREMENTS : A Senior Certificate plus a three (3) years National Diploma in Information Technology or equivalent qualification (NQF level 6). Microsoft certifications would be an advantage. A minimum of three (3) to five (5) years of relevant experience in the maintenance and support of Microsoft Windows Servers 2016/2019, including Exchange 2016/2019. Competencies: Good knowledge of LAN/WAN infrastructure, Windows Server 2016/2019, Exchange 2016/2019; transversal systems, backups and restore, and VMware is essential or a must. Knowledge of CISCO and Dell VXRail will serve as an added advantage. Advanced troubleshooting and fault findings skills. Communication, both oral and written. Ability to work under pressure, independently, and in a team environment, and customer focus. Honesty and integrity. Knowledge management: problem solving and analysis. Public Service Regulatory Framework. Monitoring and evaluation methods, tools, and techniques.

DUTIES : The successful candidate will be responsible for the maintenance and support of Windows Server 2016/2019 and Exchange 2016/2019 to ensure maximum performance. Perform data/information backups and restores. Maintenance and support of WAN/LAN infrastructure. Ensure that all servers are installed with anti-virus and it is updating email security, and security patches for servers, including assisting with the implementation of general network security measures or controls. Maintenance and support of specialised hardware and software technologies (e.g. VMware, Dell VXRail storage). Maintenance and support of Cisco infrastructure (e.g. Routers, Core switches, Access Switches and Call Managers). Maintenance and support of the Transversal system (BAS, Persal, Logis). Draft and update network infrastructure standard operating procedures, and network configuration documentation. Provide 3rd-line support to the Presidency staff, including the principals. Also, support the principals with video conference facilities during virtual meetings. Must be prepared to travel and work after hours, Saturdays, Sundays, and public holidays when required. Must be prepared to be on standby.

ENQUIRIES : Mr Tsepo Ramosebi Tel No: (012) 300 5548