

**PROVINCIAL ADMINISTRATION: WESTERN CAPE  
DEPARTMENT OF HEALTH AND WELLNESS**

*In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.*

**NOTE** : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

**OTHER POSTS**

**POST 26/246** : **MEDICAL SPECIALIST: GRADE 1 TO 3 (PUBLIC HEALTH MEDICINE)**  
Directorate: Health Intelligence

**SALARY** : Grade 1: R1 214 805 per annum  
Grade 2: R1 386 069 per annum  
Grade 3: R1 605 330 per annum  
(A portion of the package can be structured according to the individual's personal needs).

**CENTRE REQUIREMENTS** : Head Office, Cape Town  
Minimum educational qualification: Appropriate Medical qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Public Health Medicine. Registration with a professional council: Registration with the HPCSA as a Medical Specialist in Public Health Medicine. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Specialist in Public Health Medicine. **Grade 2:** A minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Public Health Medicine. **Grade 3:** A minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Public Health Medicine. Inherent requirement of the job: Good verbal and written communication skills in at least two of the three official languages of the Western Cape. Competencies (knowledge/skills): Strong interpersonal relations with the ability to communicate effectively across boundaries at appropriate levels including senior leadership. Advanced knowledge & proficiency with cloud technology including Azure SQL, and interactive data visualization software such as Power BI. Ability to handle situations with diplomacy and understanding protocols whilst adhering to principles and values. Demonstrate strong verbal and written communication skills with the ability to effectively create, edit and review relevant reports and presentations. Good interpersonal and project management skills. Experience in the use of project management methodologies and tools. Experience with health data. Experience in Health system strengthening.

**DUTIES** : Participating in the building of data processing systems and technical management by supporting the building of data flow channels and processing systems to extract, transform, load and integrate data from various sources. Contribute to the design of data collection tools and database systems for the entry, storage, and retrieval of epidemiological data. Provide public health support. Handling and manipulating large datasets using enterprise database technologies. Building web-based reports, preferably using enterprise reporting tools. Team-based software development and management approaches. Data analysis based on large datasets. Develop and implement training programs, user guides, and other products that promote understanding of the Provincial Health Data Centre tools. Oversee and optimize the process and delivery of operational and research data requests from the Provincial Health Data Centre.

**ENQUIRIES** : Dr M Moodley Tel No: (021) 483-9341, email [Melvin.Moodley@westerncape.gov.za](mailto:Melvin.Moodley@westerncape.gov.za)

**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the

relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

- CLOSING DATE** : 18 August 2023
- POST 26/247** : **ASSISTANT MANAGER: MEDICAL PHYSICS (NUCLEAR MEDICINE)**
- SALARY** : R1 018 047 per annum  
**CENTRE** : Groote Schuur Hospital, Observatory  
**REQUIREMENTS** : Minimum educational qualification: An appropriate qualification that allows for registration with the HPCSA as a Medical Physicist. Registration with professional council: Registration with the HPCSA as a Medical Physicist. Experience: At least 3 years' appropriate experience after registration as a Medical Physicist. Competencies (knowledge/skills): Good communication and interpersonal relationship skills, with the potential to develop management skills. Skills pertaining to the scope of the profession of Medical Physicist with specific focus on Nuclear Medicine and Radiology, as well as knowledge of the statutory regulations regarding the medical use of ionizing radiation. Teaching, training, research and development skills. Thorough understanding of the physics of nuclear medicine, diagnostic radiology and radiotherapy equipment, including computers and software, and radioisotopes.
- DUTIES** : Active participation and assistance with the management of the Medical Physics teaching and training programme, with reference to formal and informal lecturing, and experiential training for medical physics interns. Active participation and assistance with the management of the research and development programme of the Medical Physics Division. Assistance in the Quality Control and audit of Medical Physics functions related to radiation safety, incident management, equipment quality management and licensing. Assistance with the management of staff, management of Medical Physics internship programme, departmental administration, and equipment planning, including equipment specifications and tender preparation, and commissioning. Coordinate and supply physics support and active participation in the routine execution of clinically related medical physics tasks in the Nuclear Medicine and Radiology Department, with support to Radiation Oncology as required. Responsible for the management of the dosimetry, quality assurance and radiation protection functions of Medical Physics at Groote Schuur Hospital in the Departments of Nuclear Medicine and Radiology, with support to Radiation Oncology; as well as to the Imaging Department at Red Cross War Memorial Children's Hospital.
- ENQUIRIES** : Ms N Joubert Tel No: (021) 404-6240/6266. Email: [nanette.joubert@uct.co.za](mailto:nanette.joubert@uct.co.za)  
**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 18 August 2023
- POST 26/248** : **OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE)**  
Cape Winelands District
- SALARY** : R627 474 per annum (PN-B3)  
**CENTRE** : Wellington CDC  
**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Post-basic nursing qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment Treatment and Care accredited with the SANC (R48). Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification in the relevant specialty as mentioned above. Inherent requirements of the job: Valid (Code B/EB) driver's license. Ability to effectively communicate in two of the three official languages of the Western Cape. Competencies (knowledge/skills): Good interpersonal, leadership, communication skills, strong sense of

responsibility. The ability to function independently in a multi-disciplinary team and the ability to direct the team to ensure good nursing care. Demonstrate an in-depth knowledge of nursing and public service legislation and knowledge of Human resource and financial policies. Computer literacy (MS Word and Excel).

**DUTIES** : Effective integrated execution and management of all clinical programmes (i.e. Acute, Chronic, Woman- and Child Health and TB/HIV/AIDS/STI). Effective management of Support Services which includes, Information Management with regards to data collection, verification, report writing and submission of data, Human Resources (supervision of staff, development and performance management), Finance and Supply Chain Management to ensure effective budgeting and control. Control over infrastructure, maintenance and security. Liaise with relevant stakeholders including Facility Committees and Community Participation. Effective communication on all levels of service delivery. Improve quality of services.

**ENQUIRIES** : Ms J Bosch Tel No: (021) 862-4520  
**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 18 August 2023

**POST 26/249** : **DRG COSTING SPECIALIST**  
 Directorate: Management Accounting

**SALARY** : R359 517 per annum  
**CENTRE** : Head Office, Cape Town (based at Stikland Hospital)  
**REQUIREMENTS** : Minimum educational qualification: A health-related four-year National Diploma or three-year Degree or equivalent registrable with the Health Professions Council of South Africa (HPCSA) or the South African Nursing Council (SANC). Experience: Appropriate experience in case management and/or Activity Based Costing in South Africa. Appropriate organizational knowledge and experience of ICD-10 coding. Appropriate experience with using Uniform Patient Fee Schedule (UPFS) or equivalent. Inherent requirements of the job: A valid Code B/EB driver's license. Willingness to travel between Health institutions. Competencies (knowledge/skills): Advanced knowledge of software packages required for report generation, including advanced computer literacy skills in MS Excel, Word, Access. Skills in Research and analytical thinking, the ability to analyse information, solve problems and to prepare complex reports. Understanding of Hospital Fees Structure, PFMA, Hospital Fees Policies and Procedures. Excellent interpersonal relations and conflict resolution. The ability to work co-operatively with colleagues and stakeholders at all levels of authority but also to work independently and unsupervised. Ability to analyse information and work with figures.

**DUTIES** : Perform normative costing and activity-based costing of high volume and high resources services across the Western Cape Province. Perform assessment and costing of audited data through utilization of clinical records, accounts and invoices and capture data utilizing a data capturing tool. Assess service utilization to meet the comprehensive health needs of the individual client and to ensure quality and cost-effective outcomes. Professional communication both telephonically and in writing with all role players. Accurate record keeping and general office and ad-hoc duties.

**ENQUIRIES** : Ms S Daniels Tel No: (021) 940-4456  
**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : No payment of any kind is required when applying for this post. Short listed candidates must be prepared to do a test as part of the evaluation process.  
**CLOSING DATE** : 18 August 2023

**POST 26/250** : **INDUSTRIAL TECHNICIAN: GENERAL ENGINEERING PRACTITIONER**  
 Chief Directorate: Metro Health Services

**SALARY** : R294 321 per annum  
**CENTRE** : New Somerset Hospital  
**REQUIREMENTS** : Minimum educational qualification: National Diploma for Technicians (T, S or N Stream) in Electronics, Mechanical, Mechatronics or registration with the Engineering Council of South Africa (ECSA) as a professional Technician. Experience: Appropriate experience in the repair and maintenance of medical

equipment. Inherent requirement of the job: Valid drivers' licence. Work Overtime when required. Perform Standby duties. Ability to communicate in two of the three official languages of the western cape. Competencies (knowledge/skills): Candidate must have the ability to fault-find, repair and maintain electro-mechanical hospital equipment. Computer literacy (MS Office: Word, Excel and PowerPoint). Ability to function independently as well as in a multi-disciplinary team. Communication and interpersonal skills.

**DUTIES** : Carry out maintenance, repairs, routine inspection and evaluation of Medical and related hospital equipment. General administrative duties as required by Clinical Engineering ie. Write reports and record keeping of departmental activities. Financial control and Manage service contracts. Liaise with hospital staff and private sector employees. Assist in the compilation of technical specifications for hospital equipment. Supervise technical staff in the section, train junior staff and hospital personnel. Manage the Clinical Engineering workshop and ensure compliance with Occupational Health and Safety Act.

**ENQUIRIES** : Mr W Padayachee Tel No: (021) 402-6244  
**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 18 August 2023

**POST 26/251** : **ARTISAN PRODUCTION: GRADE A TO C (ELECTRICAL)**  
 West Coast District

**SALARY** : Grade A: R220 533 per annum  
 Grade B: R258 753 per annum,  
 Grade C: R299 361 per annum

**CENTRE** : Radie Kotze Hospital, Bergriver Sub-district  
**REQUIREMENTS** : Minimum educational qualification: An appropriate Trade Test Certificate in Millwright or Electrical. Experience: **Grade A:** No experience required. **Grade B:** At least 18 years appropriate / recognisable experience in the area after obtaining the relevant trade test certificate. **Grade C:** At least 34 years appropriate / recognisable experience in the area after obtaining the relevant trade test certificate. Inherent requirements of the job: Valid (Code B/EB) driver's license. Physically fit to perform duties. Willingness to do standby duties/ overtime to attend to emergencies when required. Ability to communicate in at least two of the three official languages of the Western Cape. Competencies (knowledge/skills): Conversant with the requirements of the Machinery and Occupational Health and Safety Act (Act 85 of 1993). Ability to conduct fault-finding exercises and do/service repairs down to component level and competent with hands-on practical work experience. Ability to write and draw specifications (i.e. to describe the quality of jobs to be done and services to be rendered, in writing, and per drawings) and appropriate computer literacy in MS Word and Excel, Email and internet use. Appropriate experience/ knowledge in the different fields of a hospital environment. Inventory Control System knowledge. Supervisory skills.

**DUTIES** : Responsible for the maintenance and repairs of buildings, plants, equipment etc. as part of workshop team. Responsible for day-to-day planning and management of job cards for the workshop including: workload management, tracking and logging of jobs (in a register), planning and procurement of materials and equipment and quality control of completed works. Carry out technical investigations, provide technical support to clients, write specifications or work plans and repair, service and maintain equipment, plant and buildings in accordance with the relevant standards. Perform administrative and related functions regarding the workshops. Manage performance of staff and supervision of the workshop. Drafting of specification for contract work, contractors and sight inspections.

**ENQUIRIES** : Mr C Vermaak Tel No: (022) 487-9226  
**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 18 August 2023

**POST 26/252** : **LIBRARY ASSISTANT**

**SALARY** : R171 537 per annum

**CENTRE** : Western Cape College of Nursing (Directorate: Western Cape College of Nursing) South Cape Karoo Campus (George)

**REQUIREMENTS** : Minimum educational qualification: Grade 12 / Senior Certificate plus competencies. Experience: Appropriate experience in a Library environment, learning commons or computer lab. Competencies (knowledge/skills): Good verbal and written communication skills in at least two of the three official languages of the Western Cape. Computer literacy and technical skills. Good interpersonal skills. Good administrative skills.

**DUTIES** : Ensure and promote customer focused service. Comply to the library policies, guidelines, copyright and legal compliances in the library. Circulation administrative tasks and functions. Responsible for the maintenance and preparation of library material. Responsible for shelving and shelf reading of library material. Provide information services to students and staff. Assist patrons with computers, printing, scanning and basic searching. Oversee the use of library computers, printers and other equipment. Participating in shift work. Teaching and learning support to academic staff and students

**ENQUIRIES** : Ms N Vajat Tel No: (021) 684-1343/1201

**APPLICATIONS** : The Director: Western Cape College of Nursing, Central Admin Offices-Stikland, De La Hay Road, Bellville 7530.

**FOR ATTENTION** : Mr AJ Fortuin

**NOTE** : No payment of any kind is required when applying for this post.

**CLOSING DATE** : 18 August 2023

**POST 26/253** : **TRADESMAN AID**  
Garden Route District

**SALARY** : R147 036 per annum

**CENTRE** : Harry Comay Hospital

**REQUIREMENTS** : Minimum educational requirement: Grade 10 (or equivalent). Experience: Appropriate experience in wheelchair repairs. Appropriate experience in carrying out maintenance tasks. Appropriate experience in the handling of workshop tools. Inherent requirements of the job: Valid Code B/EB drivers' licence. Willingness to work overtime. Effective communication skills in at least two of the three official languages of the Western Cape. Competencies (knowledge/skills): Physically able to repair wheelchairs. Physically able to do hard manual labour. Ability to read and write written instructions.

**DUTIES** : Assist with the repairs of wheelchairs in the GR District. Assist with other maintenance duties as required. Collection, movement and delivery of equipment and furniture. Assist with other support functions of a workshop as well as control of tools. Maintain professional growth/ ethical standards and self-development.

**ENQUIRIES** : Mr A Du Toit at (072) 444-3505

**APPLICATIONS** : The District Manager: Garden Route District Office, Private Bag X6592, George, 6530.

**FOR ATTENTION** : Ms S Pienaar

**NOTE** : No payment of any kind is required when applying for this post.

**CLOSING DATE** : 18 August 2023

**POST 26/254** : **STERILISATION OPERATOR PRODUCTION (X2 POSTS)**

**SALARY** : R147 036 per annum

**CENTRE** : Red Cross War Memorial Children's Hospital

**REQUIREMENTS** : Minimum educational qualification: General Education and Training Certificate (GETC) Grade 9 (std.7). Experience: Appropriate experience working in a decontamination and sterilisation unit within in a hospital. Inherent requirements of the job: Good communication skills (read, speak and write) in at least two of the three official languages of the Western Cape. Willingness to work shifts including weekends, public holidays and night duty. Competencies (knowledge/skills): Good interpersonal relations skills and ability to work in a co-operative way within a team context. Foundation courses in sterilisation and decontamination recommended. Basic understanding of disinfection, decontamination and sterilisation.

**DUTIES** : Effective application of sterilisation processes and techniques and promote/adhere to infection control as well as health and safety regulations. Decontaminate, pack and sterilise instruments and supplies. Assist with folding of surgical gowns, folding and packing surgical linen, cleaning and testing sterilisation equipment, washing machine and autoclaves. Assist with lifting

and pushing heavy equipment as well as processing respiratory equipment. Maintain equipment in an optimum working condition and utilisation of resources. Use autoclaves, washing machines and equipment/consumables in a cost-effective manner. Monitor, control and maintain adequate stock levels. Report and assist with investigation of lost instruments/equipment.

**ENQUIRIES** : Ms B Ludick Tel No: (021) 658-5763  
**APPLICATIONS** : The Chief Executive Officer: Red Cross War Memorial Children's Hospital, Rondebosch, 7700.  
**FOR ATTENTION** : Ms N Charles  
**NOTE** : Shortlisted candidates may be expected to undergo a competency test.  
**CLOSING DATE** : 18 August 2023

**POST 26/255** : **DRIVER (LIGHT DUTY VEHICLE)**

**SALARY** : R125 373 per annum  
**CENTRE** : Red Cross War Memorial Children's Hospital, Rondebosch  
**REQUIREMENTS** : Minimum requirement: Basic literacy and numeracy. Experience: Appropriate experience in transportation of personnel and goods. Inherent requirements of the job: Ability to communicate in at least two of the three official languages of the Western Cape. Valid code (B/EB) driver's licence with valid Public Drivers Permit (PDP). Physically fit to lift and load heavy items. Willingness to be on standby and work overtime. Must have sober habits. Competencies (knowledge/skills): Ability to accept accountability and responsibility and to work independently. Knowledge of routine, maintenance, Inspections for defects on vehicles and safe driving skills. Ability to read and comprehend road directions and traffic signs. Knowledge of Transport regulations (Handbook 1 of 2019).

**DUTIES** : Transporting of official passengers, post, packages, medication, goods, and equipment. Government garage regulation compliance ensure accurate and detailed completion of logbooks. Conduct routine maintenance, conduct routine, inspection of vehicles and timely reporting defects and accidents. Adhere to Departmental codes and procedures. Ensure that all vehicles are kept clean and tidy. Perform administrative duties and relieve duties when required or necessary. Support to supervisor when required.

**ENQUIRIES** : Mr AG Loff Tel No: (021) 658-5121  
**APPLICATIONS** : The Chief Executive Officer: Red Cross War Memorial Children's Hospital, Private Bag X5, Rondebosch, 7700.  
**FOR ATTENTION** : Ms N Charles  
**NOTE** : Shortlisted candidates may be subject to a practical test. No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 18 August 2023