

**PROVINCIAL ADMINISTRATION: GAUTENG
GAUTENG INFRASTRUCTURE FINANCING AGENCY**

- APPLICATIONS** : To apply for the position, please quote the relevant reference number as the subject and send to recruitment@GIFA.co.za and attach the requested documents.
- CLOSING DATE** : 03 August 2023 (no late applications will be considered)
- NOTE** : The application must be accompanied by a fully completed New signed Z83 form obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applicants are not required to submit copies and other relevant documents on application but must submit a fully completed signed z83 form and a detailed Curriculum Vitae. Shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All instructions on the application form and this advert must be adhered to. Failure to comply with these requirements will result in the applicants being disqualified. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. The GIFA reserves the right not to make an appointment. Please note that all applicants for Senior Management position are required to complete the SMS Pre- Entry Programme administered by the National School of Government (NSG), a pre-entry certificate obtained from the National School of Government is required prior to the appointment. To access the SMS pre-entry certificate course and for further details, please visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Short-listed candidates will be subjected to pre-employment screening and security vetting to determine the suitability of a person for employment. Recommended candidates for the position will be subjected to a competency assessment. The Gauteng Infrastructure Financing Agency is guided by the principles of Employment Equity. People with disabilities and women will be preferred for this post.

MANAGEMENT ECHELON

- POST 24/113** : **CHIEF DIRECTOR: PROJECT DEVELOPMENT (PERMANENT) REF NO: PD/GIFA/01/2023**
Directorate: Project Development
- SALARY CENTRE REQUIREMENTS** : R1 371 558 per annum (Level 14), (inclusive of benefits)
: Sandton (Johannesburg)
: A Bachelor's degree or equivalent qualification (NQF level 7) in Finance, or Engineering or Business Management. A relevant postgraduate qualification (NQF level 8) and Project Management would be an added advantage. At least 10 years of relevant experience at a senior management level. A valid South African Driver's license.
- DUTIES** : Provide input into the development of GIFA's project development structures, systems, policies, processes, and governance controls, and drive improvements through the inclusion of practice-linked insights. Lead, manage and provide support in the development of infrastructure projects to the point of bankability. Provide input into, manage, and monitor the availability and quality of information for project management delivery, project tracking, status reporting, and management reporting. Support the sourcing of relevant strategic infrastructure projects. Serve as a primary point of contact between the GIFA and relevant authorities at the municipal, provincial, and national levels, to facilitate effective stakeholder management and networking, and enhance project development opportunities. Provide guidance, support, mentoring, and coaching to external stakeholders on project development matters. Manage teams, external teams e.g. Transactional advisors. Competencies: PFMA, MFMA, Treasury Regulations, General Procurement Guidelines, Preferential Procurement Policy Framework, BBBEE Act, Public Service Act of 1994, Public Service Regulations 2016, Supply Chain Management, National Treasury's Regulation 16 on Public Private Partnerships (PPP), Provincial Treasury Regulations and all aspects of

accounting including International Financial Reporting Standards (IFRS). Provincial Infrastructure Delivery Management System. Public Service Anti-corruption and Fraud Prevention Measures. Extensive knowledge of the public sector, programme and project management, risk management, financial management, people management, change management, and the public service Code of conduct. Application of Prince 2 and Project Management Book of Knowledge (PMBOK) Skills: Communication (written and verbal), negotiations and stakeholder management, financial analysis, analytical skills, risk management strategic capability and leadership, and management of projects in line with Prince 2 and Project Management Book of Knowledge (PMBOK)

ENQUIRIES : Ms. Albertina Tshisikule Tel No: (011) 290 6600/06

DEPARTMENT OF HEALTH

It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.

OTHER POSTS

POST 24/114 : **MEDICAL SPECIALIST GRADE 1-3 REF NO: KPTH/07/01**
Directorate: Radiology Services

SALARY : Grade 1: R1 214 805 - R1 288 095 per annum, (all-inclusive package)
Grade 2: R1 386 069 – R1 469 883 per annum, (all-inclusive package)
Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive package)

CENTRE REQUIREMENTS : Kalafong Provincial Tertiary Hospital
: MBChB qualification. A valid registration with the HPCSA as a Medical Specialist: Radiology. Candidate must have obtained a FC RAD or MMed RAD(Diagnostics) in Radiology. **Grade 1:** No experience as a Medical Specialist after registration with HPCSA. **Grade 2:** A minimum of 5 years' appropriate experience as a Medical Specialist after registration with the HPCSA. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Specialist after registration with the HPCSA.

DUTIES : The successful candidate must have a sound knowledge and experience of all radiology modalities, protocols and procedures. The candidate's duties include interpretation and reporting of images of all radiology modalities, provide outpatient, inpatient and outreach radiology services, teaching, and supervision of Medical Officers and Registrars, ensure provision of a high quality and efficient comprehensive radiology service. Assist with quality improvement initiatives including clinical audits and continued professional development activities aligned to departmental needs. Assist in the development of management policies and protocols. Assist with duty lists and staff allocation in the department. Ensure proper and accurate record keeping as legally and ethically required. Perform compulsory commuted overtime. Participate in the academic program in the University of Pretoria. Organise, prepare for and chair interdepartmental clinical and academic meetings. The successful candidate will be responsible for training of undergraduate and post-graduate students. Develop own research interest and publish appropriately. Support and supervise allocated post-graduate students with research projects. Subspecialty training will be supported (Cardiac, Mammogram, Neuro Radiology and MSK).

ENQUIRIES APPLICATIONS : Prof F.E Suleman Tel No: (012) 318 6617
: Applications must be submitted to: Kalafong Provincial Tertiary Hospital, Human Resource Department, Private Bag X396, Pretoria, 0001. Hand Delivery at Kalafong Security Gate and sign in register book. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.

NOTE : Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a new Z83 effective from 1 January 2021 form and a comprehensive CV (with detailed previous experience). Failure to do so will result in your application being disqualified. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. Qualifications of candidates recommended for appointment will be verified. Applicant in a possession of a foreign qualification when shortlisted

must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.

CLOSING DATE

: 31 July 2023

POST 24/115

: **MEDICAL OFFICER REF NO: KPTH/07/02 (X3 POSTS)**

Directorate: Paediatrics

SALARY

: Grade 1: R906 540 per annum, (all inclusive)

CENTRE

: Kalafong Provincial Tertiary Hospital

REQUIREMENTS

: MBChB qualification. Registration with the Health Professions Council of South Africa (HPCSA) as an Independent Medical Practitioner. Recommendation: Diploma in Child health, FC Paed Part 1.

DUTIES

: Service rendering in the Paediatric Department. Undergraduate teaching as well as assistance with research projects of the Department. Call duties as required by the Department of Paediatrics.

ENQUIRIES

: Prof T Avenant Tel No: (012) 373 1009

APPLICATIONS

: Applications must be submitted to: Kalafong Provincial Tertiary Hospital, Human Resource Department, Private Bag X396, Pretoria, 0001. Hand Delivery at Kalafong Security Gate and sign in register book. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.

NOTE

: Applications: Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a new Z83 effective from 1 January 2021 form and a comprehensive CV (with detailed previous experience). Failure to do so will result in your application being disqualified. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. Qualifications of candidates recommended for appointment will be verified. Applicant in a possession of a foreign qualification when shortlisted must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.

CLOSING DATE

: 31 July 2023

POST 24/116

: **PNA5 OPERATIONAL MANAGER GENERAL REF NO: KPHT/07/03**

Directorate: Internal Medicine

SALARY

: R497 193 – R559 686 per annum, (plus benefits)

CENTRE

: Kalafong Provincial Tertiary Hospital

REQUIREMENTS

: Basic R425 qualification (i.e. Diploma / Degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. A minimum of 7 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Diploma in Nursing Management/Administration will be an added advantage, will be given priority. Computer literate and a driver's license will be an added advantage. Knowledge of Nursing care processes and procedures, nursing strategy, nursing statutes, National Core Standards and other relevant frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act etc. Skills required: Leadership, Organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Financial and budgetary knowledge pertaining to the relevant resource under management. Interpersonal skills including conflict management and counselling. Insight into the procedures and policies pertaining to Nursing care. Demonstrate an in-depth understanding in nursing legislation and related legal and ethical nursing practises and how this impact on service delivery.

DUTIES

: Coordination of optimal, holistic specialised nursing care with set standards and within the professional/legal framework. Manage effectively the

supervision and utilization of resources. Coordination of the provision of effective training and research. Provision of effective support to nursing services. Maintain professional growth/ ethical standards and self-development. Display a concern for patients by promoting, advocating, facilitating proper treatment/care and ensuring that the unit adheres to Principles of Batho Pele and patient centred approach. Ensure Clinical Nursing Practice by nursing team in accordance with the scope of practice and nursing standards. Knowledge of Labour Relations Act and Disciplinary Code and Procedure.

**ENQUIRIES
APPLICATIONS**

: Ms. K Kelembe Tel No: (012) 318 6634/6930
: Applications must be submitted to: Kalafong Provincial Tertiary Hospital, Human Resource Department, Private Bag X396, Pretoria, 0001. Hand Delivery at Kalafong Security Gate and sign in register book. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.

NOTE

: Applications: Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a new Z83 effective from 1 January 2021 form and a comprehensive CV (with detailed previous experience). Failure to do so will result in your application being disqualified. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. Qualifications of candidates recommended for appointment will be verified. Applicant in a possession of a foreign qualification when shortlisted must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.

CLOSING DATE

: 31 July 2023

OFFICE OF THE PREMIER

APPLICATIONS

: Applications should be sent through RecruitmentHOD.Premier@gauteng.gov.za quoting the relevant reference number to Human Resources Administration. No late applications will be considered.

CLOSING DATE

: 28 July 2023

NOTE

: Applicants should please note the following: The successful candidate will be required to enter into an employment contract and conclude an annual performance agreement with the Premier of Gauteng within three (3) months of commencement of duty. The recommended/short-listed candidates will be subjected to security clearance. Qualifications will be verified (it is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority, i.e. SAQA). The incumbent will be required to disclose his/her financial interest in accordance with the prescribed regulations. Qualifying applicants should submit their application form (Z83) which is obtainable from any government department or on the www.dpsa.gov.za, accompanied by a detailed Curriculum Vitae. Failure to comply with these instructions will disqualify applications from being processed. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. NB. Requirement for all senior management positions: Nyukela Programme: Pre-entry Certificate to Senior Management Services as endorsed by DPSA which is an online course, endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. No appointment will take place without the successful completion of the pre-entry certificate and submission of proof thereof. Qualifying applicants should submit their application on the New Application Form (Z83), found on www.dpsa.gov.za. Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment form must be fully completed, duly signed and initialled by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. The Z83 should be accompanied by a comprehensive CV (with detailed current and previous work

experience including dates). The communication from the HR of the Department regarding the requirements of the certified qualifications, ID, Drivers licence etc. will be limited to shortlisted candidates. Therefore, only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following the communication from HR. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. The Gauteng Office of the Premier reserves the right to cancel the filling/ not to fill any vacancy that was advertised during any stage of the recruitment process.

MANAGEMENT ECHELON

- POST 24/117** : **HEAD OF DEPARTMENT (HOD): GAUTENG DEPARTMENT OF EDUCATION AND YOUTH DEVELOPMENT**
(3-year performance-based contract, renewable for a further period of 2 years, dependent on performance)
- SALARY** : R2 158 533 – R2 428 830 per annum, (all-inclusive remuneration package) plus a 10% non-pensionable allowance applicable to Heads of Departments.
- CENTRE REQUIREMENTS** : Johannesburg
- : A relevant degree and post graduate qualification (NQF Level 8 in terms of SAQA standards) and a minimum of ten (10) year's relevant experience at senior management level, with five years (5) of these at Senior Management Level within the Public Service. Key Competencies Extensive managerial experience in the education sector and should be able to provide strategic direction of education services in South Africa. Strong business orientation with proven skills and abilities in education management. Proven management competencies with reference to the education sector. Ability to drive Change management initiatives and strategic organisational objectives, and to utilise resources effectively and economically to achieve key deliverables. Excellent written and verbal communication, media management, public relations and public participation skills. Competence in more than 1 South African Language will be an advantage. Ability to operationalize and ensure compliance with legislation and policy developments at national, provincial, and local level. Management experience gained in a large organisation with a multi-billion rand budget as well as good understanding of, and competency in Financial Management Systems in the public service including cost containment, budgeting, expenditure control, revenue collection and revenue generation. Extensive knowledge of the following: Education legislation in order to give sound advice and leadership; the Public Service Act, Employment of Educators Act, Public Finance Management Act (PFMA), Education Policy Framework and financial regulatory frameworks underpinning good governance in South Africa Understanding of Corporate Governance issues in the Public Service Public Service legislation, Public Finance Management Act and all related Acts. Key Competencies: Proven ability to operationalize and ensure compliance with legislation and policy development at national, provincial and local level. Demonstrable experience in management at an executive level. Knowledge understanding of government priorities. Insight into Government's Outcomes Based Approach, including performance monitoring and evaluation. Strategic leadership, change management and project management. Capabilities should include service delivery innovation, exceptional reporting skills as well as the ability to communicate eloquently, compliance with the Public Finance Management Act (PFMA) and financial regulatory frameworks underpinning good governance in South Africa. Excellent co-ordination, communication, networking, negotiation, corporate governance and multi-tasking skills. Ability to work under pressure and willingness to work long hours. Willingness to work irregular hours and travel extensively.
- DUTIES** : Serve as Accounting Officer of the Department in accordance with the provisions of the PFMA; Providing strategic leadership to the Department; Overseeing the development, implementation, and monitoring of organisational programmes in line with organisational policies; Ensuring sound financial management and application of good corporate governance principles. Responsibility for the overall management of education in Gauteng

by aligning all Departmental plans with the NSDA, National and Provincial Government objectives. The successful incumbent will be directly accountable to the Member of the Executive Council for the realisation of the Ten Pillar Programme of Radical Transformation, Modernisation and Reindustrialisation including the intergovernmental Programme of Action. SPECIFIC AREAS OF FOCUS The successful candidate will ensure the provision of a sound education framework, improving equity and universal access to quality education in Grade R, Primary and Secondary education, Improving Educational Outcomes, Infrastructure, Safety and nutrition amongst others. In addition, ensuring Operational Efficiencies and Strategic Outputs of the Department, agencies such as Sci-Bono, GCRA, and MGSL or special units associated with the Department, Implementation of the GDE 10 Pillars, Management of School Infrastructure Programme, Implementation of the TMR's 10 Pillar Programme, GGT 2030, Providing strategic leadership and driving the strategic planning and implementation processes of the Department. Managing the performance and service delivery of the Department, implementing appropriate policies, strategies, structures, systems and processes to deliver on mandates, making contribution to the broader strategic environment of Gauteng and ensuring that the highest standard of corporate governance and ethics are upheld, Manage the budget of the Department.

ENQUIRIES

: Ms Pange Radebe Tel No: (011) 298 – 5637