

## OFFICE OF THE PUBLIC SERVICE COMMISSION

*The Office of the Public Service Commission is an equal opportunity, representative employer. It is the intention to promote representivity (race, gender and disability) in the Public Service through the filling of positions. Candidates whose appointment/transfer/promotion will promote representativeness will therefore receive preference. Persons with disability are especially encouraged to apply. An indication of representativeness profile by applicants will expedite the processing of applications.*

<b><u>APPLICATIONS</u></b>	:	Forward your application, stating the relevant reference number to: The Director-General, Office of the Public Service Commission, Private Bag X121, Pretoria, 0001 or hand-deliver at Commission House, Office Park Block B, 536 Francis Baard Street, Arcadia, Pretoria, or you can apply on <a href="http://www.psc.gov.za">www.psc.gov.za</a> .
<b><u>FOR ATTENTION</u></b>	:	Mr M Mabuza
<b><u>CLOSING DATE</u></b>	:	28 July 2023, 15H30
<b><u>NOTE</u></b>	:	Applications must consist of: A fully completed and signed Z83 form (which can be downloaded at <a href="http://www.dpsa.gov.za-vacancies">www.dpsa.gov.za-vacancies</a> ); Only a fully completed and signed Z83 form (which can be downloaded at <a href="http://www.dpsa.gov.za-vacancies">www.dpsa.gov.za-vacancies</a> ) and a recent comprehensive CV with contactable referees (telephone numbers and email addresses must be indicated. Only shortlisted candidates' will be required to bring certified copies of ID, license and qualification on or before the interviews. Should you be in possession of a foreign qualification(s), it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) (only when shortlisted). The accompanying documents need not be certified, shortlisted candidates will be required to bring certified copies on or before the interviews. The OPSC will verify the qualifications and conduct reference checking on short-listed candidates. Candidates will be subjected to Competency Assessment to determine their suitability for the post. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. Please take note that late applications will not be accepted. Applicants are advised that the old Z83 which was valid until 31 December 2020 will not be accepted. Should an individual wish to apply for a post, he/she will be required to submit the new application for employment (Z83) form which became effective on 1 January 2021 and can be downloaded at <a href="http://www.dpsa.gov.za-vacancies">www.dpsa.gov.za-vacancies</a> . From 1 January 2021 should an application be received using incorrect applications for employment (Z83) form, it will not be considered.

## OTHER POST

<b><u>POST 23/66</u></b>	:	<b><u>DEPUTY DIRECTOR: PROFESSIONAL ETHICS REF NO: DD/PE/NC/06/2023</u></b>
<b><u>SALARY</u></b>	:	R811 560 per annum, (all-inclusive remuneration package). The package includes a basic salary (70% of package), State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion of 30% that may be structured in terms of applicable rules. The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Public Service Commission, Northern Cape Provincial Office An appropriate Bachelor's Degree or Equivalent qualification (NQF 7) in Social Sciences/ Law/ Public Administration/ Professional Ethics. Minimum of 3-5 years supervisory/ Assistant Director experience in: Promotion and monitoring of Ethics Frameworks; Promotion of Constitutional Values and Principles, Management of Conflicts of Interest, Investigative Research, Anti-Corruption activities. Knowledge of people management and project management skills. Knowledge of handling public management, administration, human resource practices, corporate governance and financial management and disclosure. Understanding of Public Service Regulatory Framework, Legislations, National Anti-Corruption Strategy and forensic investigation. Understanding of government programmes and priorities. Report writing skills. Presentation skills. Good communication skills. Computer skills in Microsoft Office Suite (Excel, Word and PowerPoint). Reasoning skills. An understanding of the Constitutional Values and Principles (CVPs) in Section 195 and how these CVPs contribute towards effective public service delivery. An understanding of how this post supports the role of the Public Service Commission (PSC)

**DUTIES**

regarding the CVPs. Must have a valid driver's license (with exception of disabled applicants).

: Promotion and monitoring of Ethics Frameworks and Promotion of Constitutional Values and Principles in the Province. Monitor the compliance to Financial Disclosure Framework on the submission of financial disclosures by all members of Senior Management Services in the Province. Monitor the management of conflict of interest through scrutinizing of financial disclosure, monitoring the management of gifts and Other Remunerative Work. Conduct investigative research on identified ethics risks. Monitor the management of financial misconduct in the province. Develop a chapter on the State of integrity in the province. Perform any Public Service Commission tasks allocated to the incumbent of the post assigned by the Provincial Director.

**ENQUIRIES**

: Dr W Melwich Tel No: (053) 832 6222