

DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X399, Pretoria, 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the reference number on the subject e-mail.
- FOR ATTENTION** : Ms TP Moepi
- CLOSING DATE** : 24 July 2023
- NOTE** : All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment batteries. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV only (previous experience must be comprehensively detailed). The Z83 must be fully completed (in line with DPSA Practice note), failure to comply will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to the final selection phase. Applications should be on one PDF format (If emailed). Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

MANAGEMENT ECHELON

- POST 23/27** : **DIRECTOR: CHRONIC DISEASES, DISABILITIES AND GERIATRICS REF NO: NDOH 31/2023**
Chief Directorate: Non-Communicable Diseases
- SALARY** : R1 162 200 per annum, (an all-inclusive remuneration package) consists of 70% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion). The flexible portion of the package can be structured according to Senior Management Service Guidelines
- CENTRE** : Pretoria
- REQUIREMENTS** : A four-year Bachelor's Degree in Health Sciences (NQF 7). A Master's Degree/PhD in Public Health will be an advantage. At least five (5) years' experience at MMS level with specific experience in policy development and analysis, development of strategies as well as monitoring and evaluation of implementation of services in the relevant areas of work. Knowledge of Health Act, PFMA, Human Resources and procurement policies. Policies, plans and strategies pertaining to the health sector and their relation to the National Development Plan as well as to national and global plans and strategies on NCDs, Disabilities and Rehabilitation and Healthy Ageing. Knowledge of recent national and global imperatives on disability and rehabilitation and healthy ageing. Good communication (verbal and written), leadership and project management, strong strategic and analytical, facilitation, monitoring and evaluation, negotiation and advocacy and computer skills (MS Office package).

- DUTIES** : Ability to work independently and as team player. A valid driver's license. SMS pre-entry Certificate is required for appointment finalization.
- : Prevent and control non-communicable diseases. Develop policy, strategy, guidelines and protocols on non-communicable diseases (NCDs) with a focus on cardiovascular diseases, cancer, diabetes and chronic obstructive pulmonary diseases as well as disability and rehabilitation and older persons, eye health and palliative care. Support implementation of the integrated people centered care approach through integration on NCDs with other health programs as well as at levels of care across the life course. Enhance relevant health information systems and research for NCDs. Strengthen surveillance on NCDs by monitoring indicators on the DHIS and the annual performance plan as well as analyse and respond to trends. Improve standards and enhance access to health services. Promote and contribute toward the development of innovative and sustainable models on universal access to equitable and quality care for persons living with NCDs, persons with disability and older persons, Eye Health and Palliative Care. Engage with and participate in the activities of UN and AU agencies on NCDs, disability and healthy ageing. Collaborate with relevant health programs and other sectors on hosting wellness campaigns. Manage risk, audit queries within the area of work. Develop and implement risk management plan, put systems in place to minimize risk as well as conduct risk assessment.
- ENQUIRIES** : Ms L Moeng Tel No: (012) 395 8782

OTHER POST

- POST 23/28** : **DEPUTY DIRECTOR: EXTERNAL COMMUNICATION REF NO: NDOH 32/2023**
Directorate: Organisational Communication
- SALARY** : R811 560 per annum, (an all-inclusive remuneration package) (basic salary consists of 70% or 75% of total package, salary package will be structured according to Middle Management Service guidelines.
- CENTRE REQUIREMENTS** : Pretoria
: A National Diploma (NQF 6) in Journalism/Marketing/Public Relations/Graphic Design/Media Studies/Language Practices as recognized by SAQA. Bachelor's Degree (NQF 7) will be an advantage. At least three (3) years' experience at an Assistant Director level in communication and/ or medial relations. Knowledge of the Constitution of the Republic of South Africa, 1996, Public Service Act, 1994 and the Public Service Regulation, 2016. Knowledge of writing and editing (Statement, Forewords, Speeches, Messages), marketing and advertising (Copywriting, Layouts, Publications), media management (Politics, Agendas, Newsroom), monitoring and evaluation (Digital Media trends) and website and social media (content development for posters, placement, boosting). Good communication (verbal and written), journalism, marketing, project management, stakeholder management, community engagement, communication research and media liaison skills. A valid driver's license.
- DUTIES** : Provide communication support to stakeholders. Conduct needs analysis and develop action plans for stakeholder consultation and engagement on the activities of the department. Coordinate risk communication and community engagement (RCCE), campaigns and events. Develop and update risk communication and community engagement strategies and plans for preparedness response to outbreaks, health emergencies, and pandemics. Manage social media activities. Review and implement social media policy, strategies and plans. Manage communication content. Develop a content plan for the communication campaigns and events including submissions. Manage risk and audit queries. Conduct social listening and analytics to address rumours, mis/disinformation on health campaigns and messages, and provide facts to debunk perceptions and misconceptions.
- ENQUIRIES** : Ms N Leburu Tel No: (012) 395 8495