

## DEPARTMENT OF PUBLIC ENTERPRISES

<b><u>APPLICATIONS</u></b>	:	The Department of Public Enterprises, Private Bag X15, Hatfield, 0028 or hand deliver at 80 Hamilton Street, Arcadia, Pretoria 0008 or by email stated below
<b><u>FOR ATTENTION</u></b>	:	Human Resources
<b><u>CLOSING DATE</u></b>	:	14 July 2023
<b><u>NOTE</u></b>	:	Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Department will request certified copies of Qualifications and other relevant documents from the shortlisted candidates only which may be submitted to HR on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful. Shortlisted candidates will be subjected to screening and security vetting to determine the suitability of a person for employment. The department reserves the right not to fill these positions. Failure to submit the requested documents will result in your application not being considered. The department reserves the right not to fill these positions. People with disabilities are encouraged to apply and preference will be given to the EE Target.

## OTHER POSTS

<b><u>POST 22/179</u></b>	:	<b><u>SENIOR ANALYST: FUNDING AND FINANCIAL ANALYSIS, REF. NO: DPE/2023/006</u></b> Unit: Financial Assessment and Investment Support
<b><u>SALARY</u></b>	:	R811 560 per annum (Level 11) (An all-inclusive remuneration salary package) consisting of a basic salary of 70/75% and 30%/25% flexible portion that can be structured according to individual's personal needs.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Pretoria Applications in possession of post graduate degree in Finance/ Economics /Business Science (NQF Level 7) as recognized by SAQA accompanied by at least 3 years' experience in finance environment in one of these areas corporate finance, structured finance, project finance, investment banking or treasury . Excellent negotiator, ability to build and maintain sufficient internal and external work, sound financial analysis and modelling skills, strategic management, good leadership and excellent verbal and written communication skills. Relevant expertise in the following areas: Capital raising (local and international markets), transaction experience (deal origination, structuring and implementation), structured finance, project finance and private equity experience. Analytical innovative, creative and conceptual finance thinking. Relationship building and customer service orientation.
<b><u>DUTIES</u></b>	:	Manage and supervise processes to collect and tabulate data informing processes to monitor, evaluate and report on the performance accounting practices and financial performance of SOCs in the DPE Portfolio. Manage processes to collect accounting and financial performance reports and data from SOCs. Perform reliability tests on financial data received from SOCs. Manage process to develop dataset specifications and the development of the generic database toolkits. Manage capturing procedures and the quality assurance of the reliability of the database. Perform complex data manipulation procedures. Generate more complex performance reports. Manage the provisioning of analytical support services to Specialists to analyse financial statements and reports of SOCs. Manage processes to develop dataset specifications and develop a review database to inform decision-making procedures and the building of financial compliance and sustainability models accordingly. Manage capturing procedures and the quality assurance of the reliability of the database. Perform complex data manipulation procedures. Generate more complex performance reports. Manage the provisioning of analytical support services to Specialists to analyse the budget performance of SOCs in the DPE Portfolio. Manage processes to develop dataset specifications and develop a review database to inform decision-making procedures and the building of financial compliance and sustainability models accordingly. Manage capturing procedures and the quality assurance of the

- reliability of the database. Perform complex data manipulation procedures. Generate more complex performance reports. Ensure the effective, efficient and economical utilisation of resources allocated to accounting analysis and modeling projects. Ensure the development of sub-ordinate staff members.
- ENQUIRIES APPLICATIONS** : Ms Dineo Masilo, Tel (012) 43- 1026  
: Applications for this post to e-mail: [recruitdm@dpe.gov.za](mailto:recruitdm@dpe.gov.za)
- POST 22/180** : **ANALYST: FUNDING AND FINANCIAL ANALYSIS REF. NO: DPE/2023/007 (2 POSTS)**  
Unit: Financial Assessment and Investment Support
- SALARY CENTRE REQUIREMENTS** : R424 104 per annum (Level 9)  
: Pretoria  
: Applicants must in possession of degree in Finance/ Economics /Business Science qualification (NQF Level 7) as recognised by SAQA accompanied by at least At least 2 Years' experience at operational level in the development of financial datasets. Excellent negotiator, ability to build and maintain sufficient internal and external work, sound financial analysis and modelling skills, strategic management, good leadership and excellent verbal and written communication skills. Relevant expertise in the following areas: Capital raising (local and international markets), transaction experience (deal origination, structuring and implementation), structured finance, project finance and private equity experience. Analytical innovative, creative and conceptual finance thinking. Relationship building and customer service orientation.
- DUTIES** : Collect and tabulate data informing processes to monitor, evaluate and report on the performance funding instruments approved for SOCs in the DPE Group. Collect funding performance data from SOCs. Perform reliability tests on funding data received from SOCs. Based on the outcome indicators for the review project develop dataset specifications and develop the database accordingly. Supervise capturing procedures and quality assure the reliability of the database. Perform data manipulation procedures. Generate performance reports. Provide analytical support services to Specialists to analyse applications for the approval of funding instruments and coordinate processes for the approval thereof/issuing of state guarantees by National Treasury. Develop dataset specifications and develop a review database to inform decision-making procedures and the building of sustainability models accordingly. Supervise capturing and quality assure the reliability of the database. Perform data manipulation procedures. Generate analysis reports. Provide analytical support services to Specialists to analyse major financial transactions to be entered into by SOCs requiring endorsement by the Shareholder. Develop dataset specifications and develop a review database to inform decision-making procedures and the building of sustainability models accordingly. Supervise capturing and quality assure the reliability of the database. Perform data manipulation procedures. Generate analysis reports.
- ENQUIRIES APPLICATIONS** : Ms Benneth Baloyi, Tel (012) 431 1029  
: Applications for this post to e-mail: [recruitbb@dpe.gov.za](mailto:recruitbb@dpe.gov.za)
- POST 22/181** : **ASSISTANT DIRECTOR: SCM (ACQUISTION), REF. NO: DPE/2023/008**  
Unit: Office of the Chief Financial Officer Support
- SALARY CENTRE REQUIREMENTS** : R424 104 per annum (Level 9)  
: Pretoria  
: Applicants must be in possession of (NQF Level 7) qualification in Logistic Management/ Supply Chain Management/ Purchasing Management / Public Management /Public Administration. Minimum Three (3) years' relevant experience at Supervisory level within area of Supply Chain Management. The experience of Logistical Information System (LOGIS) as Store System Controller (SSC), the LOGIS II certificate for System Controller is a pre-requisite. Job knowledge of the Public Finance Management Act, Preferential Procurement Policy Framework Act, Preferential Procurement Regulation of 2022, Treasury Regulation, Periodically PFMA SCM Instructions, B-BBEE Act and System Controller for LOGIS and Basic Accounting System (BAS). Job related skills, computer literacy, communication both verbal and written, organizing meetings, application of the transversal contracts from National Treasury and Sita.
- DUTIES** : The incumbent will be responsible for the following, Demand and Acquisition Management ,bid committees administrative support, arrange BSC meetings,

prepare bid documents and advertise bids, do a pre-screening of received proposals, receive request for quotations from the end users, review the specification and concise terms of reference for RFQs to advertise on DPE website and e-tender portal, peruse and review evaluation responses for RFQs, prepare submissions and letters for appointing preferred bidders, maintain or manage the RFQ register, contract register, maintain local content register and reporting to DTI, manage the requests for travelling domestically and international, manage the granting access, review of LOGIS access on monthly basis and purge access of LOGIS access as and when required, attend to the both internal and external auditors request for information for auditing purposes, authorizing procurement advices, and online transactions e.g. captured contracts on LOGIS online, manage subordinate leave, compile/review performance agreements, review mid-year, annual assessments, quarterly compile a reports for purchases of ICT equipment to SITA and participation for the disaster recovery testing for LOGIS as and when required. Assist with review of term of references and specifications prior being presented to the BSC and chair the BSC meeting/s.

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**POST 22/182** : **ASSISTANT DIRECTOR: SYSTEMS DEVELOPER, REF. NO: DPE/2023/009**  
 Unit: Information Management and Technology

**SALARY** : R424 104 per annum (Level 9)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : Applicants must be in possession of an appropriate undergraduate qualification in Information Technology at NQF level 7 accompanied by a minimum of 3 years' relevant experience as a Systems Developer with additional experience across the Microsoft Power Platforms and SharePoint technologies. Experience in the following will be regarded as an added advantage: Experience with Azure Functions, Azure DevOps, Logic Apps, Azure API Management and Business Process Automation, inclusive of workflow design and development. Knowledge And Skills: In-depth knowledge and experience in API development and integration to multiple system Application Development: Microsoft .Net & MS SQL Database Experienced with Automation Tools and Automation workflows. Knowledge and experience of software development lifecycle. Experienced with Integration tools. Solid knowledge of various programming languages. Troubleshooting skills. Excellent written and verbal communication skills. Ability to work on own initiative and as part of a team. Flexible, highly motivated, effective team player; methodical, ability to understand and meet targets and deadlines. Research new technologies and keep abreast of technology development. Able to learn and assimilate new information. Commitment to working the hours required to fulfil the job, including flexibility of working. Excellent problem-solving and analytical skills

**DUTIES** : Responsible for development and documentation of the Business Process Automation workflows. Keep and update the current Automation tools. Develop, design and deploy Microsoft Power Platforms and SharePoint solutions. Create Power Apps, Power Automate flows, and Power BI reports. Ensure application designs conform with business goals. Responsible for investigating and maintaining current systems as well as providing ideas to drive the organization forward. Evaluate existing application technology, update and add new features. Troubleshoot and debug application issues. Provide support and problem resolutions. Design database architecture for applications. Research new technologies and keep abreast of technology developments. Monitor adherence to information security and risk management policies.

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**POST 22/183** : **INTERNAL AUDITOR REF DPE/2023/010 (X2 POSTS)**  
 (12 Months Contract)  
 Unit: Internal Audit

**SALARY** : R294 321 per annum (level 7)  
**REQUIREMENTS** : Bcom; BTech or Post Graduate Diploma; an appropriate degree or national diploma in the field of Commerce with specialization/majors in

Accounting/Auditing or Internal Audit Auditing. Two (2) years relevant experience. Self-driven and results orientated and able to work under pressure. Knowledge of Internal Audit Standards, PFMA, Internal Audit Methodologies and techniques. Excellent written, verbal communication and with good interpersonal skills as well as analytical skills. Computer literacy (MS Word, MS Excel, Outlook).

**DUTIES**

: Execution of the internal audit plan. Perform risk analysis, audit assignment planning, execution and reporting in accordance with The International Standards for the Professional Practice of Internal Auditors. collect, analyze, interpret, and document information to support audit results. Perform special reviews at the request of management and contribute towards the overall functioning of internal audit. Make recommendations on the reported findings. Compile draft audit reports for review by supervisor. Assist with the review and evaluation of management comments and action plans. Provide advice in terms of corporate governance, risks, and controls. Render administrative support to Internal Audit.

**ENQUIRIES**

: Mr Benneth Baloyi, Tel (012) 431-1029

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