

DEPARTMENT OF HUMAN SETTLEMENTS

The Department of Human Settlements is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender & disability). The candidature of persons whose transfer/promotion/appointment will promote representativity will receive preference.

- APPLICATIONS** : can be forwarded to: The National Department of Human Settlements, Private Bag X644, Pretoria, 0001 or hand-delivered to 260 Justice Mahomed Street, Sunnyside, Pretoria, 0001
- CLOSING DATE** : 07 July 2023 at 16h00
- NOTE** : It will be expected from the selected candidates to be available for the interviews on a date, time and place as determined by the Department of Human Settlements. Applicants must note that further checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification and criminal records. If you apply for more than one position in the Department, please submit separate application forms for each post. Applications must be submitted on a new Z83 form, obtainable from any Public Service department and must be accompanied by a detailed CV only. Shortlisted Candidates will be required to submit certified documents on or before the day of interview/s as directed by the Human Resources Representative. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to short-listed candidates only. If you have not been contacted within four (4) months after the closing date of this advertisement, please accept that your application was unsuccessful. The Department of Human Settlements reserves the right to cancel the filling/ not to fill a vacancy that was advertised during any stage of the recruitment process.

OTHER POST

- POST 21/55** : **ASSISTANT DIRECTOR: ENTITIES GOVERNANCE SUPPORT REF NO: DOHS/29/2023**
Branch: Entities Oversight, IGR, Monitoring and Evaluation
- SALARY CENTRE REQUIREMENTS** : R424 104 per annum (Level 09)
: Pretoria
: Applicants must be in possession of Matric / Grade 12 or equivalent plus a relevant diploma or degree (NQF level 6 or 7) as recognized by SAQA in Law or Commerce, specializing in Law. An LLB degree will serve as an advantage. The candidate must have 3 to 5 years' experience at an Officer/Practitioner level (Level 7, 8 or equivalent). Experience in public entities corporate governance oversight will be an added advantage. Applicants should have a good knowledge and understanding of the Public Finance Management Act, 1999 (Act No. 1 of 1999), National Treasury Regulations, Companies Act, 2008 (Act No. 71 of 2008), King IV Code on Corporate Governance, and any other relevant Corporate Governance Protocols and legislations applicable to the public sector entities. In addition, applicants must be computer literate and possess good communication and reporting skills and be able to work under pressure and be willing to travel.
- DUTIES** : The successful candidate will be responsible to: Monitor the adherence of the Boards to principles of good governance. Monitor the quarterly and annual performance of the Boards and adherence to entity mandates. Facilitate the establishment of Human Settlements Entity Boards and Advisory Councils and the filling of vacancies. Facilitate the development and implementation of Shareholders Compacts. monitor the functionality of Boards and Advisory Councils. Report on any non-compliance and governance breaches by the Boards and to provide advice on any matter relating to the legislative compliance and governance of the Boards.
- ENQUIRIES NOTE** : Ms N Nortman Tel No: (012) 444-9115
: Male candidates and People with disabilities are encouraged to apply.