

**PROVINCIAL ADMINISTRATION: GAUTENG  
DEPARTMENT OF HEALTH**

**ERRATUM: Dr. George Mukhari Academic Hospital:** Kindly note that the following post was advertised in Public Service Vacancy Circular 19 dated 02 June 2023, Chief Admin Clerk (Laundry Services) post number 19/114, the post has been amended and the reference number is Refs/017356 and the post of Operational Manager Specialty PNB3 Oncology Nursing Science (re-advert) post number 19/107, the post has been amended and the reference number is refs/017353. The post of Social Worker refs/017354 the post has been amended and the number of posts are (X2 Posts). The closing date is on the 26 June 2023.

**OTHER POSTS**

- POST 20/238** : **CLINICAL MANAGER (DENTAL) GRADE 1 REF NO: RE-ADCM-06**  
Directorate: Office of the CEO  
(Re-advertisement)
- SALARY** : R1 288 095 – R1 427 352 per annum, excluding commuted overtime  
**CENTRE** : Wits Oral Health Centre  
**REQUIREMENTS** : A appropriate qualification that allows registration with the HPCSA as Dentist. A minimum of 5 years' appropriate experience as a Dentist after registration with HPCSA as a Dentist. 3 years' supervisory experience within the Dental/ in a Hospital will be an added advantage. Computer literate, valid driver's license (Code B/EB) and be willing to work under pressure and stressful situations. Competencies/Knowledge: Knowledge of ethical medical practice, good communication, presentation & reporting, leadership, interpersonal and supervisory skills. Competency and skill in clinical domain. Sound planning, negotiating and decision-making skills. Ability to analyse information and solve problems. Proficient in MS package (Word, excel, outlook, power point).
- DUTIES** : Manage and supervise all clinical and allied oral health services. Ensure the provision of safe, ethical and high-quality patient care and treatment in the hospital. Ensure effective management, implementation and adherence to clinical governance. Conduct patient redress and compile reports for medico-legal cases. The incumbent will be responsible to compile the institutional Annual Operational Plan and monitor the performance. Report and present institutional performance monthly/quarterly/annually. Ensure the development and implementation of quality assurance programs in line with the Provincial and National Standards. Assist and support the implementation of Ideal Hospital Realisation and Maintenance Framework in the hospital. Develop, implement, and monitor quality improvement plans (QIP). Perform clinical audits and provide support to other departments/disciplines to ensure effective and comprehensive clinical services respect to patient care and treatment. Lead and drive CPD and M&M Programmes. Implement cost containment measures, analyse budget and ensure effective and efficient use of resources in the clinics. Monitor commuted overtime and ensure adherence to RWOPS policy. Perform other duties as delegated by the manager.
- ENQUIRIES** : Dr M Thekiso Maphefo.thekiso@wits.ac.za  
**APPLICATIONS** : New Z83 applications must be send to Wits Oral Health Centre, Private Bag X15, Braamfontein, 2017 or hand delivered to Wits Oral Health Centre, c/o Charlotte Maxeke Johannesburg Academic Hospital, Area 255 Block 2 (Yellow Block), Parktown or emailed to Pulankana.Monama@gauteng.gov.za. No faxed applications will be accepted.
- NOTE** : The application must include only completed and signed new Z83 Form, obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a detailed Curriculum Vitae with names, contact number and e-mail addresses of three recent (3) referees. Certified copies of Identity Document and the highest required qualifications as well as current proof of HPCSA registration where necessary, will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date. Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. Applications received after the closing date will not be accepted. Please note that correspondence will only be entered into with short-

listed candidates. The employer reserves the right not to fill a position. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

- CLOSING DATE** : 26 June 2023
- POST 20/239** : **MEDICAL SPECIALIST GRADE 1 - 3 REF NO: REFS/017415**  
Directorate: Medical
- SALARY** : R1 214 805 – R1 288 095.per annum, (all-inclusive package)  
**CENTRE** : Tara the H. Moross Centre, Sandton  
**REQUIREMENTS** : Appropriate qualification in psychiatry (FC Psych (SA). MMed (Psych) or equivalent qualification recognised by the HPCSA), which allows registration as a specialist psychiatrist with the Health Professions Council of South Africa (HPCSA). Current registration with the HPCSA as an independent specialist psychiatrist. Sound clinical knowledge and skills in psychiatry. Ability to work in a multi-disciplinary team. Ability to fulfill the required teaching and training requirements. Knowledge of legislation, policies and procedures pertaining to mental health care users. Adequate interpersonal skills as well as professional and ethical conduct at all times. A valid driver's license.
- DUTIES** : Provide a direct clinical service and manage a psychiatric inpatient or outpatient unit. The provision of care, treatment and rehabilitation to mental health care users within the framework of the Mental Health Care Act (No 17 of 2002); involvement in other general psychiatry work as needed. Provide outreach services to District Health services and District/ Regional hospitals. Teaching and training of medical students, medical officers and psychiatry registrars, as well as other personnel (e.g. nurses, etc.). To stimulate, assist with and conduct research relevant to the Gauteng Department of Health and Department of Psychiatry. To supervise and manage junior staff, which would include disciplinary responsibilities when necessary. Administrative duties. Active participation in hospital management committees. To assist with the development of policies and protocols of the hospital. Active participation in quality improvement programs including clinical audits, morbidity and mortality meetings and continuous professional development activities. To liaise with external stakeholders when appropriate. To always maintain professional and ethical conduct. This post is a joint appointment with the Department of Psychiatry, University of the Witwatersrand. The incumbent will be expected to participate in the teaching program of the department and to provide training to a range of students and healthcare workers.
- ENQUIRIES** : Dr. R Price- Hughes Tel No: (011) 535 3001  
**APPLICATIONS** : Applications must be delivered to:- Tara the H. Moross Centre c/o HR Section, 50 Saxon Road Hurlingham 2196, or be posted to: Tara the H. Moross Centre Private Bag X7, Randburg, 2125. Due to technical problems with GPG vacancy website that the institution is consistently facing, applicants are encouraged to apply using hand delivery, postal address.
- NOTE** : Applications must consist of a fully completed and signed new (effective from 01/01/2021) Z83 (81/971431) form with a comprehensive CV containing at least three (3) contactable references. Certified copies of qualifications (including a matric certificate), registration with HPCSA, proof of current registration with HPCSA, driver's license and identity document to be submitted on request (only when shortlisted). The relevant reference number must be quoted in the application form. In terms of the National Qualification Framework Amendment Act 2019 it is an offence for any person to falsely or fraudulently claim to hold a qualification. Any person found to be misrepresenting their qualifications, work experience or facts in their CV will be disqualified and reported to the appropriate authority. Tara Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender.
- CLOSING DATE** : 26 June 2023
- POST 20/240** : **REGISTRAR (MEDICAL) REF NO: SBAH 0036/2023**  
Directorate: Nuclear Medicine
- SALARY** : R906 540 per annum, plus benefits  
**CENTRE** : Steve Biko Academic Hospital  
**REQUIREMENTS** : MBChB or equivalent. A valid registration with the HPCSA as an independent Medical Practitioner.

- DUTIES** : Provision of a compressive clinical nuclear medicine service for patients at Steve Biko Academic Hospital, performance, interpretation and reporting of diagnostic nuclear medicine investigations. Patient treatment with unsealed sources. To fulfil the administrative, academic and research requirements. Undertake all tasks as directed by the Head Clinical Department and the consultants at the Institution. Provide after hour care in accordance with the commuted overtime contract. Participates in the academic, interdepartmental and multidepartment activities conducting research toward MMed. Provision of undergraduate and postgraduate medical student teaching; provision of supervision and training of radiographers, medical physicists, radiochemist and nurses.
- ENQUIRIES** : Prof MM Sathekge Tel No: (012) 354 1794/2373  
**APPLICATIONS** : Applications must be submitted to Steve Biko Academic Hospital, Private Bag X169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 30 June 2023
- POST 20/241** : **MEDICAL OFFICER REF NO: SBAH 0037/2023**  
 Directorate: Emergency Medicine
- SALARY** : R906 540 per annum, plus benefits  
**CENTRE** : Steve Biko Academic Hospital  
**REQUIREMENTS** : MBChB. Advance life support training will be a recommendation (ATLS, ACLS or PALS), experience in Emergency Medicine and registration as a Medical Officer with the Health Professions Council of South Africa.
- DUTIES** : Service delivery in the Emergency Unit of SBAH. Managing P1 and P2 patients, also P3 patients in the triage section of the unit. Attendance of in service training and M&M meetings. Presenting cases during academic meetings. Training of medical students and nursing staff. Overtime duties are included and are a necessary part of the working hours in the Emergency Unit.
- ENQUIRIES** : Dr A Hoffeldt Tel No: (012) 354 5143  
**APPLICATIONS** : must be submitted to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 26 June 2023
- POST 20/242** : **MEDICAL REGISTRAR REF NO: MED/REG/O/2023**  
 Directorate: Ophthalmology
- SALARY** : R906 540 per annum, (all-inclusive package)  
**CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital  
**REQUIREMENTS** : Appropriate qualifications that allow registration with HPCSA as Medical Registrar. HPCSA registration as Medical Registrar. No experience required after registration with HPCSA as Medical Registrar. Minimum requirements are: successful completion of CMSA primary (Ophthalmology) exam and at least six months experience as a Medical Officer in Ophthalmology.
- DUTIES** : Provide effective patient care. Teaching of medical officer and undergraduate students. Participate in departmental academic activities. Administrative duties such as capturing data on RedCap. Commuted overtime is compulsory.

- ENQUIRIES** : Prof A. Makgotloe [Aubrey.Makgotloe@wits.ac.za](mailto:Aubrey.Makgotloe@wits.ac.za)  
Ms. P Rapetswa HRM Tel No: (011) 488 3711
- APPLICATIONS** : Applications should be uploaded (PDF Format only) at <http://professionaljobcenter.gpg.gov.za> only online application will be considered. Please use the reference as the subject.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males and Coloured Females, are encouraged to apply.  
30 June/2023
- CLOSING DATE** : 30 June/2023
- POST 20/243** : **MEDICAL OFFICER REF NO: MO/ENT/2023**  
Directorate: ENT
- SALARY CENTRE REQUIREMENTS** : Grade 1: R906 540 per annum, (all-inclusive package)  
: Charlotte Maxeke Johannesburg Academic Hospital  
: Appropriate qualification that allows for registration with HPCSA as a Medical practitioner. Registration with the HPCSA as Medical practitioner and current registration with HPCSA for 2023/2024. No experience required.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient in ear, nose and throat. Supervising junior doctors (undergraduate students, interns and community service doctors). Attendance at relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team managing patients. Performance of diagnostic and interventional procedures necessary for the diagnosis and management of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime and rendering of after-hours (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.
- ENQUIRIES** : Dr. S Motakef Tel No: 011 488 6401  
Ms. P Rapetswa Tel No: 011 488 3711
- APPLICATIONS** : Please note that the salary will be adjusted according to years of experience as per OSD policy. Applications should be submitted strictly on a (PDF Format only) to the following link: <http://professionaljobcenter.gpg.gov.za>. Only online application will be considered. Please use the reference as the subject.

**NOTE**

: The new Z83 form must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

**CLOSING DATE**

: 30 June 2023

**POST 20/244**

: **OPERATIONAL MANAGER NURSING SPECIALTY REFS: OMNS/TRAUMA ICU/2023**  
Directorate: Nursing Department (Trauma ICU and High Care)

**SALARY**

: R627 474 per annum, (plus benefits)

**CENTRE**

: Charlotte Maxeke Johannesburg Academic Hospital

**REQUIREMENTS**

: Grade 12 or equivalent. Basic R425 qualification (diploma/ degree in nursing) that allows registration with the SANC as a Professional Nurse. A post basic nursing qualification of the duration of 1 year, accredited with SANC in Trauma and Emergency nursing. Registration with the SANC as Professional Nurse. A minimum of 9 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate / recognizable experience in Trauma and Emergency after obtaining the 1year post-basic qualification in Trauma and Emergency. Computer literacy will be added advantage.

**DUTIES**

: To apply nursing legislation and related legal and ethical nursing practices to improve and maintain service delivery. To ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. To promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. To apply basic HR and financial policies when coordinating care to our patients and other stakeholders. To do hospital departmental calls as required by the service. To demonstrate effective communication with patients and relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. To work as part of the multi- disciplinary team on a supervisory level to ensure good nursing care by the nursing team. To work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences and able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. To provide support and advice to health and educational institutions within the cluster and catchment area. Control the provision of nursing care through staff scheduling

and supervision. To ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. See in-service training as part of the daily duties. Ensure effective and efficient budget control and assets control for the department. Expected to do call on rotational basis.

**ENQUIRIES**

: Mr G.N.B Moeng Tel No: 011 488 3424  
Ms. M Maseko. HRM Tel No: 011 488 4732

**APPLICATIONS**  
**NOTE**

: must be submitted online only at <http://professionaljobcenter.gpg.gov.za>  
: Please attach the new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity. It must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males and Coloured Females, Indian Males and Indian Females, White Males and White Females are encouraged to apply.

**CLOSING DATE**

: 30 June 2023

**POST 20/245**

: **ASSISTANT MANAGER NURSING (PN-A7 (X1 POST)**  
Directorate: Nursing (Infection Control)

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R627 720 per annum, (plus benefits)  
: Chris Hani Baragwanath Academic Hospital (CHBAH)  
: Basic R425 qualification (i.e., Diploma or Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse. Current registration with the South African Nursing Council (SANC). A minimum of eight (8) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the South African Nursing Council (SANC) in general nursing. At least three years of the period above must be experience as an Operational Manager /IPC Programme Coordinator within Infection and Prevention environment. A post basic qualification in Health Services Management, Diploma/certificate in Infection Prevention & Control. Driver's license will be an added advantage. competencies/knowledge/skills: Computer literacy, Leadership, ward management/ward administration, planning, organizing, coordination, and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and guidelines. Preparedness to work in stressful conditions as the need arises. Demonstrate effective communication at all levels of service delivery. Demonstrate an in-depth understanding legislation and ethical practices relating to public service, public health, nursing and other multidisciplinary health professions acts.

- DUTIES** : Implement Infection prevention and control operational plan. Monitor and evaluate multidisciplinary team compliance to clinical standards and Ideal Hospital Standards. Identify health care associated infections, investigate the type of infection and infecting organism, conduct surveillance in hospital infections and participate in outbreak investigation. Participate in the training and education of personnel. Provide expert consultative advice regarding the health of staff and other appropriate hospital programme in matters relating to transmission of infections. Compile and analyse reports to improve quality care. Compile hospital weekly and monthly reports. Liaise with district health structures and with other facilities where appropriate. Manage performance of the IPC team. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment)
- ENQUIRIES** : Mr MB Mulaudzi Tel No: (011) 933 0134
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.
- CLOSING DATE** : 27 June 2023
- POST 20/246** : **OPERATIONAL MANAGER NURSING SPECIALTY (CRITICAL CARE NURSING) (PN-B3) (X3 POSTS)**  
Directorate: Nursing Services (Clinical Support FBU)
- SALARY** : R627 474 per annum, (plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council

(SANC) as a Professional Nurse. A post basic qualification in Health Services Management will be an added advantage. Current registration with the South African Nursing Council. A minimum of nine (9) years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least five (5) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining the one (1) year post-basic qualification in Medical and Surgical Nursing Science (Critical Care Nursing - General). Competencies/Knowledge/Skills: Competencies: leadership, ward management/ward administration, planning, organizing, co-ordination, and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and guidelines.

**DUTIES**

: Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stake holders (i.e., inter-personal, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation of nursing guidelines, norms, and standards. Implementation of Ideal Hospital Maintenance Framework Version 2.0. Manage effective utilization and supervision of human, financial and material resources. Co-ordination of provision of effective training and research. Be allocated to work night shifts, weekends, public holidays and relieve the supervisor when required. Maintain professional growth/ethical standards and self-development. Management of personnel performance and review thereof. (Contracting, Midterm review and final assessment)

**ENQUIRIES**

: Mr. N.B. Mulaudzi Tel No: (011) 933 0134

**APPLICATIONS**

: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical



exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE** : 27 June 2023

**POST 20/247** : **OPERATIONAL MANAGER NURSING PNB3 SPECIALTY NEONATAL INTENSIVE CARE/ CHILD NURSING / ADVANCED MIDWIFERY/ CRITICAL CARE NURSING SCIENCE REF NO: PHOLO 2023/05/01 (X1 POST)**  
Directorate: Nursing

**SALARY CENTRE REQUIREMENTS** : R627 474 – R 703 752 per annum, (plus benefits)  
: Pholosong Regional Hospital  
: Diploma/degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse with midwifery. A post basic qualification, with a duration of at least 1 year in Neonatal Intensive care/ Child Nursing/ Advanced Midwifery/ Critical Care Nursing Science accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as Professional Nurse in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable Neonatal/ Paediatric experience after obtaining the 1-year post basic qualification in Neonatal Intensive Care/ Child nursing/ Advanced Midwifery & Neonatal Care/ Critical Care Nursing specialty. Nursing Management will be an added advantage. Knowledge and understanding of nursing processes and other legal/ Ethical framework. Skills: Leadership, Communication, decision making, problem solving and Computer skills.

**DUTIES** : Coordination of optimal, holistic specialized nursing care provided within set standards and a professional/legal framework. Effectively manage the utilization and supervision of Human, Financial and material resources. Coordination of the provision of effective training and research. Provision of effective support to Nursing Services. Maintain professional growth/ethical standards and self- development. Ensure effective communication via Health Information system programs. Knowledge and implementation of DOH Policies, Standard Operating procedures and Protocols. Ensure that Nursing Norms and Standards are maintained and upheld. Accurate collation and consolidation of statistics to ensure evidence based nursing practice. Manage and resolve Patient safety incident and complaints timeously.

**ENQUIRIES APPLICATIONS** : Ms. M.G. Makgoba Tel No: (011) 812 5162  
: Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.

**NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

**CLOSING DATE** : 26 June 2023

**POST 20/248** : **CHIEF DIETICIAN REF NO: SBAH 0037/2023**  
Directorate: Dietetics

**SALARY** : R520 785 per annum, plus benefits

<b><u>CENTRE</u></b>	:	Steve Biko Academic Hospital
<b><u>REQUIREMENTS</u></b>	:	Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Dietician. Registration as a Dietician with Independent Practitioner status. A minimum of three-five years' experience after the completion of community service. Knowledge requirements: knowledge of current health and public service legislation, regulations, and policies. Knowledge in the application of Clinical Dietetics theory, practices and ethics. Competency requirements: Communication skills, report writing skills, decision making skills, computer literacy (MS Word, MS Excel, PowerPoint), planning and organizational skills, networking and liaison skills, expert Dietetic clinical skills, research skills, analytical skills, presentation skills, human resource management skills and financials management skills. The ability to work under pressure and cope with a high-volume workload, that might sometimes require working more than the core hours (stand-by duty after hours/public holidays). The following will be added advantages: A minimum of two years' experience in a Tertiary Academic Hospital (post community service year) in the field of Surgery Dietetics. Academic Excellence.
<b><u>DUTIES</u></b>	:	Manage, plan, coordinate, implement and report on Dietetic service in allocated work section. Render an experienced and specialized Dietetic service in the department. Develop Standard Operation Procedure (SOPs) in line with the National and Provincial Strategies. Provide input in the development of national/provincial guidelines, protocols and policies. Become a committee member of any delegated committee within the hospital/provincial/national. Monitor the implementation of guidelines, protocols and SOPs. Contribute to the departmental planning, budgeting, monitoring and evaluation processes. Monitor the proper utilization of allocated financial, human and physical resources. Attend relevant meetings and assume relevant functions on behalf of the Dietetics Head of Department (H.O.D) or as delegated. Participate in planning and delivering CPD programs, within the hospital/provincially. Supervise and manage the performance of allocated staff, through the development of job descriptions and employee performance agreement and development plans (EPMDS). Participate in the supervision and training of Dietetic 4 <sup>th</sup> year students. Implement and monitor Quality Assurance through carrying out audits, developing and implementing quality improvement plans, and collating and analyzing statistics. Contribute to the development of the Dietetics Department and the Dietetics profession by promoting and carrying out research and other projects in own work area. Coordinate and ensure that the therapeutic menu complies with quality standards (including all aspects of planning, analysis, production and portioning) in conjunction with the Food Service Manager. Adhere to and implement all relevant policies, procedures, standards and legislation.
<b><u>ENQUIRIES</u></b>	:	Ms I Heyneke Tel No: 012 354 1692
<b><u>APPLICATIONS</u></b>	:	Applications must be submitted to Steve Biko Academic Hospital, Private Bag X169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
<b><u>NOTE</u></b>	:	The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at <a href="http://www.gov.za">www.gov.za</a> and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
<b><u>CLOSING DATE</u></b>	:	30 June 2023
<b><u>POST 20/249</u></b>	:	<b><u>CHIEF RADIOGRAPHER REF NO: CHIEF/RAD/2023</u></b> Directorate: Diagnostic Radiography
<b><u>SALARY</u></b>	:	R520 785 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Charlotte Maxeke Johannesburg Academic Hospital
<b><u>REQUIREMENTS</u></b>	:	Appropriate Qualifications that allows registration with the HPCSA in Diagnostic Radiography. Registration with the HPCSA in the Diagnostic Radiography. A minimum of 3 years appropriate experience in Diagnostic Radiography after registration with the HPCSA. The following will be added advantage: Additional post-graduate qualifications in line with the profession. Current and/or future research programs. Knowledge and experience in

## DUTIES

managing an x-ray sub-section and at least one (1) year experience leading staff on a night duty group, knowledge and application of administrative duties. Provide quality radiography services to all patients referred. Ensure provision and management of a 24-Hour Service Delivery, where applicable. Co-ordinate, supervise and provide a high-quality Radiographic Training to subordinate staff and students. Knowledge, understanding and implementation of procurement processes and other disciplines within the institution. Stock control and management for service efficiency. Manage departmental workflow to ensure uninterrupted coverage and minimal waiting times. Liaise with internal and external departments/ stakeholders for service improvement. Ensure provision and provide services as per Health Professions Council of South Africa (HPCSA) Scope of Practice and Guidelines. Perform forensic imaging studies for medico-legal purposes within the scope of training. This will include basic conventional diagnostic examinations of the skeletal system, chest and abdomen and other relevant modalities as deemed necessary by the requesting health care practitioner. Ability and willingness to deal with crisis or disaster even outside of working hours. Management and performance of professional duties, respecting the basic human rights of patients and others, and always observing ethical responsibilities and health law. Knowledge, understanding and application of Picture Archiving and Communicating System. Conduct relevant and appropriate patient education before every procedure. Ensure the patient has consent for invasive procedures. Conduct reasonable patient receives correct and safe examinations. Render the imaging services with precaution to ensure maximal radiation safety and minimal exposure to patient safety incidents (PSI). Ensure assessment and maintenance of maximal patient satisfaction or experience of care. Adhere and ensure compliance with Radiation Control Directorate and HPCSA Legislation. Maintain a comprehensive database of all radiographic equipment in the department. Maintenance and management of equipment as per manufacturers and PFMA guidelines. Monitor and implement quality assurance measures for statutory and safety compliance to SAHPRA or SANS/SABS. Ensure or conduct all routine QA/QC tests as mandated or required for safety. Adhere to the Regulated Norms and Standards, Ideal Hospital/Clinic Realization Management for quality services. Performing quality control tests on imaging accessories and X-Ray equipment in collaboration with officials from the Radiation Control Directorate of the Department of Health and the technicians from the technical companies. Understanding and observing health and safety at work as well as welfare issues, including infection control policies and ionizing radiation regulations in order to protect oneself and others. Monitor and develop QIP for the management of the Patient Safety Incidents (PSI). Provide and supervise staff for achieving high quality standards of patient care, radiation safety and protection. Derive roster aligned to service needs or package of the institution. Allocation and management of leave to ensure service continuity. Delegation of responsibilities and duties to sub-Ordinate staff for empowerment. Monitoring and management of staff performance output. Conflict resolution while observing the relevant guiding Public Service policy acts, e.g., labour relations. Ability to learn and teach new and advanced procedures while also broadening managerial knowledge. Advice, review and develop guidelines and SOP's in line with relevant Acts, policies and legislatives. Facilitate training on implementation of the Guidelines, SOP's and Policy Acts. Ensure and monitor implementation and adherence to the policy guidelines and all legislative frameworks. Collaborate and benchmark with other departments and institutions for service delivery efficiency. Facilitate and manage procurement of equipment and consumables as required. Ensure availability of relevant equipment and consumables for service continuity. Participate in the GDOH and National Radiography equipment and consumables tender where necessary. Ensure skills audit is performed and appropriately applied. Ensure compliance of the PFMA and Supply Chain Management regulations, knowledge and implementations thereof. Ensure contract performance management in the department is performed. Compile and manage the asset register for all equipment and assets in the department. Ensure stakeholder relations management with internal and external suppliers. Delivery of appropriate and relevant education, training and mentoring to staff and students. Partake and facilitate staff and student development. Advise departmental management on the development of the training plan for further development. Continually assess the training needs of the staff and students

allocated in the department/unit. Partake in conducting Performance Management and Development System contracting and assessments for subordinate staff allocated. Participating in research studies where imaging is needed, in accordance with National and HPCSA research guidelines. Willingness to take additional responsibilities within the department to enhance service delivery.

- ENQUIRIES** : Ms S.P.Rapoho Tel No: (011) 488 3088  
Ms. P Rapetswa HRM. Tel No: (011) 488 3711
- APPLICATIONS** : Applications should be submitted on a (PDF Format only) to the following link: <http://professionaljobcenter.gpg.gov.za>. Only online applications will be considered. Please use the reference as the subject.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.
- CLOSING DATE** : 30 June 2023
- POST 20/250** : **CLINICAL PROGRAM CO-ORDINATOR (PN-A5): INFECTION CONTROL**  
Directorate: Nursing Services (Infection Control)
- SALARY CENTRE REQUIREMENTS** : R497 193 per annum, (plus benefits)  
Chris Hani Baragwanath Academic Hospital (CHBAH)  
Basic R425 qualification (i.e. Diploma or Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse. Current registration with the South African Nursing Council (SANC). A minimum of seven (7) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the South African Nursing Council (SANC) in general nursing. A Diploma/certificate in Infection Prevention & Control. 6 -12-month experience in the infection control department and computer literacy will be added advantage. Competencies/Knowledge/Skills: Leadership, ward management/ward administration, planning, organizing, coordination, and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and guidelines.
- DUTIES** : Demonstrate an in-depth understanding legislation and ethical practices relating to public service, public health, nursing, and other multidisciplinary health professions acts. Ensure that the multidisciplinary team complies with clinical standards and Ideal Hospital Standards. Must be able to identify health

care associated infections, investigate the type of infection and infecting organism, conduct surveillance in hospital infections and participate in outbreak investigation. Be ready and available 24hrs in case of infectious outbreaks. Participate in the training and education of personnel. Provide expert consultative advice regarding the health of staff and other appropriate hospital programme in matters relating to transmission of infections. Compile and analyse reports to improve quality care. Supervise and support the multidisciplinary teams. Liaise with district health structures and with other facilities where appropriate. Preparedness to work in stressful conditions as the need arises. Demonstrate effective communication at all levels of service delivery.

**ENQUIRIES  
APPLICATIONS**

: Mr. N.B. Mulaudzi Tel No: (011) 933 0134  
 : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 27 June 2023

**POST 20/251**

: **OPERATIONAL MANAGER GENERAL REF NO: OM/UROLOGY/2023**  
 Directorate: Nursing Department (Urology Ward)

**SALARY  
CENTRE  
REQUIREMENTS**

: R497 193 per annum  
 : Charlotte Maxeke Johannesburg Academic Hospital  
 : Basic R425 qualification (diploma/ degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Have a minimum of 7 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC

**DUTIES**

in General Nursing. The following will be an added advantage: Nursing Administration qualification. Computer literacy.

: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how these impacts on Service delivery. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the institution. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of HR and financial policies. Demonstrate effective communication with patients and relatives, supervisors, other health professionals and junior colleges including more complex report writing when required. Work as part of the multi-disciplinary team on a supervisory level to ensure good nursing care by the nursing team. Work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Able to manage own work, time and that of junior colleges to ensure proper nursing service in the unit. Provide support and advice to health and educational institutions within the cluster and catchment area. Control the provision of required services through staff scheduling and supervision. Ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. Expected to implement national, provincial and institutional TB and HIV policies. See in-service training as part of the daily duties. Ensure effective and efficient budget control and assets control for the department. Demonstrate an understanding of financial policies and practices. Have an in-depth knowledge of ordering, storing and control of equipment. Ensure that all staff under your care are trained on the use of different equipment in order to assist staff from the wards who might experience problems in operating such machines. Be accountable of all equipment under your care. Will be required to do hospital calls as required by the service.

**ENQUIRIES**

: Mr. GNB Moeng Tel No: (011) 488 3424  
Ms. M Maseko HRM Tel No: (011) 488 4732

**APPLICATIONS**

: submitted online only at <http://professionaljobcentre.gpg.gov.za>

**NOTE**

: Attached the new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity, it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/M/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC - Verification (Reference checks-Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, African Males, Coloured Males and females, Indian Males and Females and White Males and females are encouraged to apply.

**CLOSING DATE**

: 30 June 2023

<b><u>POST 20/252</u></b>	:	<b><u>OPERATIONAL MANAGER NURSING: GRADE 1 GENERAL ORTHOPAEDIC WARD REF NO: PHOLO 2023/05/02 (X1 POST)</u></b> Directorate: Nursing- Orthopaedic Ward Re-advertisement, employees who previously applied are encouraged to re-apply
<b><u>SALARY</u></b>	:	R497 193 – R559 686 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Pholosong Regional Hospital
<b><u>REQUIREMENTS</u></b>	:	Grade 12 (Standard 10) A Basic R425 qualification (i.e. Diploma/degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse and Midwife. Registration with SANC as a Professional Nurse and a Midwife. A minimum of 7 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. A Qualification Nursing Administration/Management and Nursing Education will be an added advantage. Basic Computer skills/literacy will be an added advantage.
<b><u>DUTIES</u></b>	:	Supervisor and evaluate quality of nursing care as directed by the professional scope of practice and set nursing standards. Demonstrate an in depth understanding of nursing legislation and related legal ethical nursing practices. Ensure clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facilities. Able to manage own work, time and that of subordinate to ensure proper nursing service in the units. Demonstrate a basic understanding of HR and financial policies and practices. Work as part of a multidisciplinary team to ensure good nursing care by the nursing team. Demonstrate effective communication with patients, supervisor, other health professionals and junior colleagues including more complex report written when required. Manage resources effectively and efficiently in the unit. Compile and analyze reports to improve quality of patient care. Work effectively and amicably, at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Participate in training, research and self-development. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho-Pele. Promote achievement of Ideal Hospital Realization Framework.
<b><u>ENQUIRIES</u></b>	:	Ms. M.G. Makgoba Tel No: (011) 812 5162
<b><u>APPLICATIONS</u></b>	:	Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
<b><u>NOTE</u></b>	:	Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at <a href="http://www.dpsa.gov.za/documents">www.dpsa.gov.za/documents</a> . Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
<b><u>CLOSING DATE</u></b>	:	26 June 2023
<b><u>POST 20/253</u></b>	:	<b><u>ULTRASOUND RADIOGRAPHER GRADE 1 – 3 REF NO: PHOLO 2023/05/03 (X1 POST)</u></b> Directorate: X-Ray
<b><u>SALARY</u></b>	:	R444 741 – R506 016 per annum, (plus benefits) R520 785 – R595 221 per annum, (plus benefits) R612 642 – R658 482 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Pholosong Regional Hospital

- REQUIREMENTS** : National Diploma/Bachelor Degree in Ultrasound Radiographer/ B-Tech Ultrasound Radiographer. Registration with Health Professions Council of South Africa (HPCSA) in Ultrasound Radiographer. Current registration with HPCSA for 2023/ 2024 as Ultrasound Radiographer. A minimum of 0 to 10 years as a Sonographer. Experiencing in performing Obstetrics, gynaecology, abdominal ultrasound, general and other ultrasound examinations required. Ability to work independently as part of multi-disciplinary team. Be able to implement protocols and standard operating procedures in Ultrasound Radiography. Basic knowledge of equipment uses and trouble shooting. Sound reporting writing and administrative skills and computer literacy. Knowledge of relevant Health and Safety Acts and Infection on Control measures. Good communication skills, interpersonal relations and problem-solving skills.
- DUTIES** : Preparing the patients for the Ultrasound examinations at Pholosong Hospital. Selecting the appropriate equipment for the ultrasound examination. Performing Ultrasound examinations that yield important diagnostic information. Use Ultrasound machine to view interpret images with sound waves for the diagnostic and treatment of medical conditions. Co-ordinate and organise daily workload/ running of the department. Must have knowledge of department functions and equipment. Ensure that equipment is adequately maintained. Attend seminars/congresses to keep up to date with the new advance in technique and technology. Monitor stock in the stock room and examination rooms. Maintain adequately weekly, monthly annual patient statistics. Promote teamwork, co-operate work relationship amongst staff members and other health Care workers. Liaise with Physicians for more information or help in department.
- ENQUIRIES** : Ms. D. Vilakazi Tel No: (011) 812 5095
- APPLICATIONS** : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 26 June 2023
- POST 20/254** : **PROFESSIONAL NURSE SPECIALTY – OPERATING THEATRE NURSING**  
**REF NO: PHOLO 2023/05/19 (X1 POST)**  
Directorate: Nursing- Theatre and CSSD  
Re-advertisement employees who previously applied are encouraged to re-apply
- SALARY** : R431 265 – R497 193 per annum, (plus benefits)
- CENTRE** : Pholosong Regional Hospital
- REQUIREMENTS** : Basic Diploma/Degree that allows registration with South African Nursing Council (SANC as a professional nurse). One (1) year Post Basic qualification Operating Theatre Nursing Science registered with SANC. A minimum of four (4) years appropriate/recognizable nursing experience in nursing as a Professional Nurse with SANC in general nursing. Current year SANC registration (2023). Sound interpersonal and communication skills.
- DUTIES** : Provision of high quality, holistic and patient – centered Pre- Operative, Intra – Operative and Post – Operative nursing care. Prepare Theatre Medical Equipment and consumables according to booked Operations. Ability to laisse



with different units for Pre - Operative patient optimization including Pre – Operative visits as indicated and Post – Operative management and transfer. Adhere basic Principles of Infection Prevention and Control. Ensuring that nursing care provided is within the scope of practice of nurses and legal framework. Ability to carry out nursing administrative duties including shift leading and relieving and Ethical growth/development through training and research. Must be willing to work day and night shift.

**ENQUIRIES  
APPLICATIONS**

: Ms. M.G. Makgoba Tel No: (011) 812 5162  
: Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.

**NOTE**

: Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

**CLOSING DATE**

: 26 June 2023

**POST 20/255**

: **LECTURER PNDI/II (QUALITY ASSURANCE CO-ORDINATOR) REF NO: REFS/017375**  
Directorate: Quality Assurance

**SALARY**

: R431 265 – 4R97 193 per annum, (plus benefits) PND 1  
R528 696 – R683 838 per annum, (plus benefits) PND 2

**CENTRE  
REQUIREMENTS**

: Gauteng College of Nursing: SG Lourens Campus  
: **PNDI:** A Basic R425 qualification (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows for registration with SANC as a Professional Nurse. A post basic qualification in Nursing Education and registered with SANC. Current registration with SANC. A minimum of 4 years' appropriate/recognisable experience as a Professional Nurse with SANC in General Nursing (less 1-year experience for candidates appointed from outside the Public Service after complying with registration requirements). 4 Years' experience in Nursing Education. A valid driver's licence and the ability to drive a manual car. Computer skills in MS Word, MS Excel, MS PowerPoint. Good communication. Good supervisory skills, report- writing and presentation skills. The ability to work in a team and under pressure. **PNDII:** A Basic R425 qualification (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows for registration with SANC as a Professional Nurse. Registration with SANC as a Professional Nurse and current registration. Experience in quality assurance coordination. A post- basic nursing qualification in Nursing Education and registered with the SANC. A minimum of 14 years' appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in nursing education after obtaining the 1- year post-basic qualification in the relevant specialty (less 1 years' experience for candidate appointed from outside the Public Service after complying with registration requirements). A Valid driver's license and ability to drive a manual car. Computer skills in MS Word, MS Excel, MS PowerPoint. Good communication, supervisory, report writing and presenting skills. The ability to work in a team and under pressure.

**DUTIES**

: Co-ordinate the activities of the quality assurance management system. Organize and participate in quality assurance audits and peer review and make recommendations regarding quality improvement. Evaluate the

implementation of continuous quality assurance improvement programs with focus on academic and administrative standards. Develop and implement the program for management of suggestions, compliments, and complaints (clients satisfaction surveys, analysis of surveys) and develop reports for Management. Support the vision and mission of the campus to promote the image and standards of the campus.

**ENQUIRIES** : Ms JE Malobola Tel No (012) 319 5601  
**APPLICATIONS** : Applications should be submitted strictly online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za)  
**NOTE** : must be accompanied by a fully completed New Z83 form and a detailed Curriculum Vitae (CV). Only Shortlisted candidates will be required to submit certified documents on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. No hand delivered, faxed or e-mailed applications will be accepted. Applicants will be subjected to a pre-employment Medical Surveillance, and personnel suitability check (criminal record, citizenship, credit record checks, qualification verification; and employment verification). The employment decision shall be informed by the Employment Equity Plan of the Institution. It is the intention of the institution to promote equity (race, gender, and disability) through the filling of this post. Preference will be given to Coloured females, Indian males, and females. The institution reserves the right not to appoint. For assistance with online applications please e-mail your query to [e-recruitment@gauteng.gov.za](mailto:e-recruitment@gauteng.gov.za)  
 NB: Travelling and relocation costs will not be paid.

**CLOSING DATE** : 26 June 2023

**POST 20/256** : **LECTURER PNDI / PNDII: GENERAL NURSING SERVICE REFS/017371 (X4 POSTS)**  
 Directorate: Nursing Education and Training

**SALARY** : R431 265 – R497 193 per annum, (plus benefits) PND 1  
 R528 696 – R683 838 per annum, (plus benefits) PND 2

**CENTRE** : Gauteng College of Nursing (GCON): SG Lourens Campus  
**REQUIREMENTS** : **PNDI:** A Basic R425 qualification (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows for registration with SANC as a Professional Nurse. A post-basic qualification in Nursing Education and registered with SANC. Current registration with SANC. A minimum of 4 years' appropriate/recognisable experience as a Professional Nurse with SANC in General Nursing (less 1-year experience for candidates appointed from outside the Public Service after complying with registration requirements). A valid code 8 driver's license. Computer literacy in MS Office and sound communication skills. Good supervisory skills, report- writing and presentation skills. The ability to work in a team and under pressure. **PNDII:** A Basic R425 qualification (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows for registration with SANC as a Professional Nurse. Registration with SANC as a Professional Nurse and of current registration. A post- basic nursing qualification in Nursing Education and registered with the SANC. A minimum of 14 years' appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in nursing education as a Lecturer/Educator after obtaining the 1- year post-basic qualification in the relevant specialty (less 1 years' experience for candidate appointed from outside the Public Service after complying with registration requirements). A Valid Code 8 driver's license. The ability to apply computer technology and programmes. Good communication, supervisory, report writing and presenting skills. The ability to work in a team and under pressure.

**DUTIES** : Coordinate the provision of education and training of student nurses. Work effectively and co-operatively with students and ensure effective and successful education and training of student nurses, in both theory and clinical development. Ensure availability of student guidance and support. Support the Vision and Mission of the Campus by serving on committees, attending and participating in meetings and Campus activities. Promote the image of the Campus. Implement assessment strategies to determine student's competence. Participate in research on Nursing Education.

**ENQUIRIES** : Ms JE Malobola Tel No: (012) 319 5601  
**APPLICATIONS** : Applications should be submitted strictly online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za)

**NOTE** : must be accompanied by a fully completed New Z83 form and a detailed Curriculum Vitae (CV). Only Shortlisted candidates will be required to submit certified documents on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. No hand delivered, faxed or e-mailed applications will be accepted. Applicants will be subjected to a pre-employment Medical Surveillance, and personnel suitability check (criminal record, citizenship, credit record checks, qualification verification; and employment verification). The employment decision shall be informed by the Employment Equity Plan of the Institution. It is the intention of the institution to promote equity (race, gender, and disability) through the filling of this post. Preference will be given to Coloured females, Indian males, and females. The institution reserves the right not to appoint. NB: Travelling and relocation costs will not be paid.

**CLOSING DATE** : 26 June 2023

**POST 20/257** : **OCCUPATIONAL THERAPIST GRADE I, II, III REF NO: SBAH 0038/2023**  
Directorate: Occupational Therapy

**SALARY** : Grade 1: R359 622 per annum, plus benefits  
Grade 2: R420 015 per annum, plus benefits  
Grade 3: R491 676 per annum, plus benefits

**CENTRE REQUIREMENTS** : Steve Biko Academic Hospital  
Relevant Degree in Occupational Therapy, Registration with the Health Professional Council of South Africa as an independent practitioner. Candidates should have knowledge of general Occupational Therapy principles in Tertiary hospital setting including rehabilitation, assessment and analysis in all the field of Occupational Therapy. Good verbal and written skills. Ability to work in a multidisciplinary team. Ability to work under pressure in an acute and changing environment. Must be driven, patient centered individual with excellent planning, organizing, good inter-personal relations and presentation skills.

**DUTIES** : Render and manage Occupational Therapy services that comply with standards and norms of the profession. Implement individual and group programmes in keeping with a recovery model. Adhere to provincial, hospital and departmental policies, procedures and regulations. Rotate in clinical sub-sections in Occupational Therapy. Participate in continuous professional development and facilitate those of subordinates according to HPCSA and government regulations in allocated occupational therapy students and medical students as required and contribute to research activities. Participate in research programmes. Exercise care with all consumables and equipment.

**ENQUIRIES APPLICATIONS** : Mr. T Ncwane Tel No: (012)354 1692  
Applications must be submitted to Steve Biko Academic Hospital, Private Bag X169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.

**NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

**CLOSING DATE** : 30 June 2023

**POST 20/258** : **PRODUCTION DIAGNOSTIC RADIOGRAPHER REF NO: PDR01/CMJAH/2023 (X3 POSTS)**  
Directorate: Diagnostic Radiography

**SALARY** : R359 622 per annum, (plus benefits)  
**CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital  
**REQUIREMENTS** : Appropriate Qualifications that allows for the required registration with the HPCSA in Production Diagnostic Radiography. Registration with the HPCSA

**DUTIES**

in Production Diagnostic Radiography. No experience required after registration with the HPCSA in Production Diagnostic Radiography.

: Provide quality radiography services to all patients referred. Partake and ensure provision of a 24-hour service delivery, night duty, weekends and public holidays. Provide a high-quality Radiographic Training to students. Stock control and management for service efficiency. Adhere to the set allocation rosters. Liaise with internal and external departments for patient referrals. Provide services as per Health Professions Council of South Africa (HPCSA) Scope of Practice and Guidelines. Perform forensic imaging studies for medico-legal purposes within the scope of training. This will include basic conventional diagnostic examinations of the skeletal system, chest and abdomen and other relevant modalities as deemed necessary by the requesting health care practitioner. Ability and willingness to deal with crisis or disaster even outside of working hours. Performing professional duties, respecting the basic human rights of patients and others, and always observing ethical responsibilities and health law. Conduct routine QA/QC tests as mandated or required for safety. Ensure that equipment is regularly checked for malfunctions and reporting any faults immediately. Adhere and ensure compliance with SAHPRA/Radiation Control Directorate and HPCSA Legislation. Monitoring of patient waiting times. Adhere to the Regulated Norms and Standards, Ideal Hospital/ Clinic Realization Management for quality services. Performing quality control tests on imaging accessories and X-Ray equipment in collaboration with officials from the Radiation Control Directorate of the Department of Health and the technicians from the technical companies. Understanding and observing health and safety at work as well as welfare issues, including infection control policies and ionizing radiation regulations in order to protect oneself and others. Partake and facilitate sub-ordinate and student development. Advise departmental management on the development of the training plan. Continually assess the training and development needs of sub-ordinates and students allocated (where applicable). Partake in the Performance Management and Development System (PMDS) contracting and assessments for oneself and sub-ordinate staff. Participate and comply to the CPD programs for self-development. Participating in research studies where imaging is needed, in accordance with national and HPCSA research guidelines. Knowledge of the Supply Chain Management (SCM) and Public Finance Management Act (PFMA) prescripts. Perform stock control as mandated. Participate in the Multi-Disciplinary Teams (MDT) for clinical efficiency. Knowledge of supplier and service provider management. Conduct relevant and appropriate patient education before every procedure. Ensure the patient has consent for invasive procedures. Conduct reasonable patient assessment before and during procedures. Ensure correct patient receives correct and safe examinations. Rendering the imaging services with precaution to ensure maximal radiation safety and minimal exposure to patient safety incidents (PSI). Ensure assessment and maintenance and maintenance of maximal patient satisfaction or experience of care.

**ENQUIRIES**

: Ms S.P.Rapoho Tel No: (011) 488 3088  
Ms. P Rapetswa. HRM Tel No: (011) 488 3711

**APPLICATIONS**

: Applications can be emailed to the following link <http://professionaljobcenter.gpg.gov.za> or hand delivered to Human Resources Department at Charlotte Maxeke Johannesburg Academic Hospital.

**NOTE**

: The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names

provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply encouraged to apply.

- CLOSING DATE** : 30 June 2023
- POST 20/259** : **DIAGNOSTIC RADIOGRAPHER-GRADE 1-3 – REF NO: PHOLO 2023/05/04 (X2 POSTS)**  
Directorate X-ray
- SALARY** : Grade 1: R359 626 – R408 201 per annum, (plus benefits)  
Grade 2: R420 015 – R477 771 per annum, (plus benefits)  
Grade 3: R491 676 – R595 251 per annum, (plus benefits)
- CENTRE REQUIREMENTS** : Pholosong Regional Hospital  
Diploma/ B-RAD/B-TECH Diagnostic Radiography. Registration with the HPCSA certificate and current HPCSA is compulsory. Computer literacy essential-all the X-ray units are digital.
- DUTIES** : **Grade 1:** Diagnostic Radiography in a 24-hour department. To participate in a 24-hour roster. To produce x-ray images according to prescribed protocols, radiation control Measures and medico-legal requirements. Assist in the training of Community Service Radiographers and students. Assist in the quality assurance of images. Supervise and participate in the departmental quality assurance tests. Participate and facilitate in CPD as required by the HPCSA. Assist with quality control tests. **Grade 2:** Grade 1 Duties and Assist in training of Students, Community Service and Grade1 Radiographers. Quality assurance of images. Assist with quality control tests. **Grade3:** Grade1 and 2 duties and to assist the students and other qualified Radiographers with problem solving. Assist with quality control tests. Assist in managing of the department. High level of Responsibility.
- ENQUIRIES APPLICATIONS** : Ms. D. Vilakazi Tel No: (011) 812 5095  
Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 26 June 2023

<b><u>POST 20/260</u></b>	:	<b><u>PHYSIOTHERAPIST PRODUCTION LEVEL</u></b> Directorate: Physiotherapy
<b><u>SALARY</u></b>	:	Grade 1: R359 622 per annum, (plus benefits) Grade 2: R420 015 per annum, (plus benefits) Grade 3: R491 676 per annum, (plus benefits)
<b><u>CENTRE REQUIREMENTS</u></b>	:	Kalafong Provincial Tertiary Hospital Grade 12 and BSC in Physiotherapy or appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Physiotherapist. <b>Grade 1</b> requires no experience; <b>Grade 2</b> requires ten (10) years minimum experience and <b>Grade 3</b> requires twenty (20) years minimum experience after registering with HPCSA as a Physiotherapist. Sound interpersonal and communication skills. Ability to work in a multidisciplinary environment. Ability to work under pressure.
<b><u>DUTIES</u></b>	:	Assessment and treatment of in-patient and out-patient and external stakeholders in adherence to scope of practice. Assist in the department administrative activities, quality assurance and evidence based programs. Contribute positively towards the development and growth of the physiotherapy department. Perform clinical supervision of physiotherapy students. Participate in professional departments programs. The candidate should be willing to rotate and be involved in various areas related to physiotherapy and perform overtime duties over the weekends.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Dr. A Sewanywa Tel No: (012) 318-6503 Applications must be submitted to: Kalafong Provincial Tertiary Hospital, Human Resource Department, Private Bag X396, Pretoria, 0001. Hand Delivery at Kalafong Security Gate and sign in register book or apply online at <a href="http://www.gautengonline.gov.za">www.gautengonline.gov.za</a> .
<b><u>NOTE</u></b>	:	Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at <a href="http://www.dpsa.gov.za/documents">www.dpsa.gov.za/documents</a> . The Completed and signed form should be accompanied by a recently updated CV. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a new Z83 effective from 1 January 2021 form and a comprehensive CV (with detailed previous experience). Failure to do so will result in your application being disqualified. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification when shortlisted must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.
<b><u>CLOSING DATE</u></b>	:	26 June 2023
<b><u>POST 20/261</u></b>	:	<b><u>SOCIAL WORKER HAST (HTS MENTOR) (X1 POST)</u></b> Directorate: Nursing Services (HAST)
<b><u>SALARY</u></b>	:	R294 411 per annum, (plus benefits)
<b><u>CENTRE REQUIREMENTS</u></b>	:	Chris Hani Baragwanath Academic Hospital (CHBAH) Grade 12 and bachelor's degree of Arts in Social Work, Registration with a South African Council for Social Service professions as a Social Worker. Three (03) years' experience as a social worker, trained in TB/HIV /PMTCT programme. and experience in supervising Rapid Test Continuous Quality Improvement Initiative (RTCQII), IQC and Proficiency test will be added advantage. Competencies/Knowledge/Skills: Knowledge of related framework and ethical practices, PFMA and Public Service ACT and regulations. Good verbal and written communication, interpersonal, financial, and Human Resources Management Computer literacy – intermediate level in MS Office

**DUTIES**

programmes. Ability to work independently and in a multidisciplinary context. Analytic thinking, Problem Solving and independent decision-making.

: Conducting psychosocial Assessments of TB/HIV/PMTCT patients, clinical and non-clinical health care workers. Providing psycho-social support, including supportive debriefing and counselling to patients, care givers, and HTS Testers (clinical and non-clinical). Strengthen re-engagement and linkage of TB/HIV patients back to care Mentor and supervise the Social Auxiliary Workers, Testers and Counsellors and other teams based at the hospital on their daily activities. Conduct training needs analysis of the Social Auxiliary Workers, other teams based at the hospital. Provide allocation of duties and report compilation of the Testers/Counsellors Social Auxiliary Workers, including other teams involved in HAST Programme Maintains relations with Operational Managers of the TB Centre, Adult Infectious disease, Paediatrics Infectious Disease, PMTCT and other stakeholders for HAST Programme. Monitor Linkage of all clients tested for TB/HIV patients to prevention care and treatment. Collaborate with sub-district, district, and other district support partner, social workers to reinforce retention of TB-HIV patients to care. Establish and strengthen inter-departmental patient referral system. outline all referral pathways for psychosocial support activities. Provide reports to all relevant supporting departments. Collaborate with direct service delivery teams to provide appropriate interventions aimed at retaining TB/HIV patients to care Support the formation and facilitation of support groups in the Infectious Disease, to improve treatment adherence. Record and maintain accurate and detailed client information and interventions, as well as keep statistics, for timeous submission as required. Organize and conduct in-service training for employees and other stakeholders. Oversee implementation of Rapid Test Continuous Quality Improvement Initiative (RTCQII) Conduct National Certification Assessment for all Testers. Monitor implementation of HTS, Index, HIVSS including Psychosocial counselling of complex cases. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment.

**ENQUIRIES**  
**APPLICATIONS**

: Mr MB Mulaudzi Tel No: (011) 933 0134  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you

have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 27 June 2023
- POST 20/262** : **ADMINISTRATION OFFICER: MEDICAL RECORDS MANAGEMENT REF NO: PHOLO 2023/05/05 (X1 POST)**  
Directorate Patient Affairs  
Re-advertisement employees who previously applied are encouraged to re-apply
- SALARY CENTRE REQUIREMENTS** : R294 321 – R343 815 per annum, (plus benefits)  
: Pholosong Regional Hospital  
: Grade 12 with 5 years' experience in documents and Record Management or Grade 12 with National Diploma/Degree in relevant administration qualification with 3 years' experience in Records/Archives Management. Skills: Excellent verbal and written communication skills. Good interpersonal relation skills and ability to work under pressure and meet deadlines. Be computer literate, have communication, organizational/administrative skills. Knowledge of Promotion of Administrative Justice Act, Promotion of Access to Information Act, Popia Act and all applicable governmental prescripts and legislations. Ability to maintain good record keeping (electronic and manual).
- DUTIES** : Ensure efficient and effective booking system throughout the clinical business. Assist with administration and implementation of PAIA in the department. Manage both PAIA Office and Medical Records staff. Monitor all PAIA request and adhere to PAIA SOP. Facilitate awareness sessions for PAIA/PAJA/POPIA/MISS and National Archives Act in the hospital. Supervise staff and monitor their performance. Develop a monthly section 32 report. Manage and maintain confidentiality of documents efficiently and effectively. File documents in a way, which is orderly and enables easy access to information. Supervise the processing and process for archiving and Disposal of medical records. Compile monthly statistics and any other administrative duties as delegated from time to time by authorized personnel. Responsible for supervision of staff including training, performance management and development, leave management, staff attendance, employee wellness and application of disciplinary procedures.
- ENQUIRIES APPLICATIONS** : Mr. J.M. Segabutla Tel No: (011) 812 5170  
: Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 26 June 2023



<b><u>POST 20/263</u></b>	:	<b><u>HUMAN RESOURCE OFFICER REF NO: PHOLO 2023/05/06 (X1 POST)</u></b> Directorate Human Resources
<b><u>SALARY</u></b>	:	R294 321 – R343 815 per annum (Level 07), (plus benefits)
<b><u>CENTRE</u></b>	:	Pholongsong Regional Hospital
<b><u>REQUIREMENTS</u></b>	:	Grade 12 with 5 years' experience in HR as a Generalist. Or Grade 12 with National Diploma/Degree in Human resources management with 3 years' experience in HR. Successful completion of PERSAL certificate. Extensive knowledge of PERSAL and HR prescripts. Computer literacy. Good understanding of PSCBC resolutions especially the implementation of OSD. Skills: leadership, Planning, organising, Problem solving, communication, interpersonal and financial management. Ability to work under pressure.
<b><u>DUTIES</u></b>	:	Manage and render effective human resource unit at the hospital setting. Supervise and undertake more complex implementation and maintenance of human resource administration practices. HR Provisioning (Recruitment and Selection, Appointments, Transfer, verification of qualifications, secretariat functions at interviews, absorptions, probationary period's payroll etc.) Implement conditions of service and service benefits (Leave, Housing, Medical, Injury on Duty, Long Service Recognition, overtime, relocation, Pension, allowances etc.) Termination of service. Check and Approve transactions on PERSAL according to delegations. Performance Management. Prepare reports on human resource administration issues and statistics. Handle human resource administration enquiries that needs level of the Supervisor. Supervise human resources staff. Allocate and ensure quality of work.
<b><u>ENQUIRIES</u></b>	:	Ms M.J. Mokoena Tel No: (011) 812 5179
<b><u>APPLICATIONS</u></b>	:	Applications should be hand delivered to Pholongsong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholongsong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
<b><u>NOTE</u></b>	:	Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at <a href="http://www.dpsa.gov.za/documents">www.dpsa.gov.za/documents</a> . Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
<b><u>CLOSING DATE</u></b>	:	26 June 2023
<b><u>POST 20/264</u></b>	:	<b><u>ADMINISTRATIVE OFFICER (HAST MONITORING AND EVALUATION)</u></b> <b><u>REF NO: CHBAH 653 (X1 POST)</u></b> Directorate: Nursing Services (HAST)
<b><u>SALARY</u></b>	:	R294 321 per annum (Level 07), (plus benefits)
<b><u>CENTRE</u></b>	:	Chris Hani Baragwanath Academic Hospital (CHBAH)
<b><u>REQUIREMENTS</u></b>	:	Grade 12 (NQF level 04) with at least 03-05 years' experience in Public Service. Certificate in Health Information System Data Tool or at least 2 years' experience in Health Information District Health Information System. Be computer literate and be able to work on MS office for analysis and reporting. Certificate in Data Quality or experience in monitoring and evaluation of HAST Programme Competencies/Knowledge/Skills: Knowledge of Health information and Data management, SAP and Tier.net is mandatory. Ability to function in a team environment. Good communication skills both verbal and written including interpersonal skills. Sound organizational and report writing skills. Ability to handle confidential information. Validation, verification, and analysis of data including compiled reports. High degree of accuracy in handling and managing statistical data good judgement capabilities Ability to provide

**DUTIES**

coaching and mentoring to Data Capturers and health information clerks  
Coordination of trainings of Data capturers and information clerks.  
: Support and maintenance of all data bases in the HAST department which includes Tier.net, ETR, DRweb, DHIS and SAP. To ensure that data processes at all levels are adhered according to the DMHIS policy Facilitate/coordinate, development, implementation, integration, and quality improvement of information systems to monitor all data and Programme related policies. Produce and generate reports as requested. Prepare Data Quality reports monthly, quarterly, and annually and make these available to line managers, Programme managers and other relevant management levels. Keeps submission logs for monitoring adherence to reporting requirements and identification of bottlenecks for remedial actions. Ensure HAST data is ready for performance information audits. Analyse DHIS data and compare with Tier.net and source documents, to identify variances and effect remedial data clean-up. Give feedback to line and Programme managers. Train Data Captures and other HAST team members on reportable data indicators and data elements. Conduct support visits to HAST units to monitor and support data activities. Participate in all HAST meetings. Ensure that Data Capturers and Health Information Clerks in HAST have the tools, access, and training necessary to perform their duties optimally Compile reports and verify data, validating the accuracy of reports generated from Tier.net prior to submission to management on weekly, monthly, quarterly, and annual basis. Provide facility level M&E reports to the program on technical focus area Systems functioning optimally at sites / no controllable barriers preventing system use and functioning. Decision making and Problem-solving of all data related matters. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment.

**ENQUIRIES  
APPLICATIONS**

: Mr MB Mulaudzi Tel No: (011) 933 0134  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical

exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE** : 27 June 2023

**POST 20/265** : **CHIEF SECURITY OFFICER REF NO: CHBAH 654 (X1 POST)**

Directorate: Security

Re-advert, those who previously applied must re-apply.

**SALARY** : R294 321 per annum (Level 07), (plus benefits)

**CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)

**REQUIREMENTS** : Grade 12. A valid PSIRA Grade B registration certificate. Driver's licence, three (3) year supervisory experience. A three-year Diploma in Security Management/Security Risk Management will be an added advantage. Knowledge of the Control of Access to Public Premises and Vehicles Act, PSIRA Act, Criminal Procedure Act, Fire-arms Control Act, Trespass Act, Minimum Information Security Standard (MISS), Minimum Physical Security Standard (MPSS), Ideal Hospital Framework. Report writing. Interpersonal skills. Computer skills, Ability to deal or manage security related emergencies. Managerial skills. Ability to deal or manage patients and the public. Ability to communicate well with people at different levels and from different backgrounds. High level of reliability. Ability to handle confidential information. Ability to act with tact and discretion. Good telephone etiquette and interpersonal skills. Must be able to work under pressure, take initiative, work independently and with a team. Ability to organize, lead and plan. Must be self-motivated. Ability to handle tasks of multidisciplinary nature. Must be prepared to work shifts which includes, fixed, after hours, weekends and public holidays. Should not have a criminal record. Experienced in the security environment.

**DUTIES** : To lead a team of security personnel. Conduct security posting and parades. Conduct security threats and risk assessments in his/her area of responsibility. Reporting of security breaches internally and to the South African Police Service. Ensure the safety of State property, employees, visitors and patients in the facility on a 24 hour bases. Conduct site inspections. Conduct administrative functions. Maintain and issue security equipment. Where required, conduct security escorting of staff members and medicine to various institutions. Searching of missing patients in various locations and provision of reports. Compilation of statements and testify in court. Assist in the management of queues and traffic control. Assist with the management of riots and strikes. Give security or work instructions. Manage the clamping of incorrectly parked vehicles. Comply with Security dress code at all times. Enforcement of security policies and procedures. Adhere to timelines. Perform other duties as allocated by the supervisor. Comply with the duty roster. Be willing to undergo continuous training and development programs. Attend meetings as approved by supervisor. Conduct the Performance Management and Development System of subordinates (Contracting, quarterly reviews and final assessment).

**ENQUIRIES** : Mr L.J. Mnisi Tel No: (011) 933-9549

**APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.

**NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant

documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 27 June 2023
- POST 20/266** : **HUMAN RESOURCES DEVELOPMENT OFFICER REF NO: REFS/017414 (X1 POST)**  
Directorate: Nursing Education and Training
- SALARY** : R294 321 - R343 815 per annum (Level 07), (plus benefits)
- CENTRE** : Chris Hani Baragwanath Campus
- REQUIREMENTS** : Degree/Diploma in Human Resource Development/Management with 3 or more years relevant experience in Training and Development environment or Grade 12 with 5 or more years' relevant experience in Training and Development environment. Knowledge of the Public Service Act and Regulations, Skills Act, Skills Development Act, South African Qualification Authority (SAQA), National qualifications Framework (NQF), National Sustainable Development Strategies (NSDS), Performance Management Development System (PMDS) and Labour Relation Act. Presentation and Facilitation skills. Must be able to work independently. Report Writing skills and communication skills (written and verbal). Computer literate. Valid driver's license.
- DUTIES** : Ensure training and development compliance is adhered to as well as the incorporation of all relevant prescripts. Develop and implement workplace skills plan in line with Skills Development Act. Ensure that incorporation in terms of the Sector skills plans into the organizational skills plans are properly executed. Identify training needs and formulate training programs for the organization. Compile training databases. Facilitate needs directed courses/seminars/workshop. Conduct induction and orientation programs. implementation of PMDS. Advise management and staff on PMDS issues. Capturing of PMDS on PERSAL system. Facilitate performance evaluation and induction of new employees. Monitor Performance Management and Development Systems in line with PMDS Policy. Facilitate Implementation of Employment Equity. Assist with other Human Resource Administration duties. Compile monthly, quarterly, and yearly reports. Co-ordinate bursaries. Facilitate and Co-ordinate Learner-ships/In-Service training and internship Programs. Management of computer laboratory.
- ENQUIRIES** : Ms. P Ndaba Tel No: (011) 983 3006
- APPLICATIONS** : All application must be submitted online only. Applications should be submitted on <http://professionaljobcentre.gpg.gov.za>.
- NOTE** : Applicants must submit a fully completed most recent Z83 (81/971431) and a comprehensive Curriculum Vitae (CV) only. Most recent Z83 application form can be obtained from Department of Public Service and Administration (DPSA) website. Only shortlisted candidates will be contacted will be contacted to

submit certified copies after the assessment of the submitted job application prior to the job interview to alleviate administration burden and cost for applicants. Certification stamp must not be over six months on the day of submitting. Applicants must provide updated/contactable telephone numbers and email address of referees quoted on the CV. State all your competencies, training and knowledge in your C.V. Smart card must be copied both sides (Driver's license and ID). Employment history must reflect the complete calendar date (e.g. 01 April 2017) on the C.V. The successful candidates will be subjected to positive results of the security clearance process (citizenship, criminal records, and financial records) and the verification of educational qualifications certificates. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to Pre-employment medical surveillance conducted by the Occupational Health Nurse Practitioner (OHNP). Incomplete applications or applications received after closing date will not be considered. Correspondence will be limited to shortlisted candidates. CHBC reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department.

**CLOSING DATE**

: 26 June 2023

**POST 20/267**

: **HUMAN RESOURCE OFFICER**  
Directorate: Human Resource Management

**SALARY**

: R294 321 per annum (Level 07), (plus benefits)

**CENTRE**

: Kalafong Provincial Tertiary Hospital

**REQUIREMENTS**

: Grade 12 and a three (3) years' National Diploma in Human Resource Management or equivalent qualification at NQF level 6 (360 credits) as recognized by SAQA. A minimum of two (2) years' experience in Human Resource Administration. Valid PERSAL certificates and driver's license. The successful candidate must be willing to rotate to all Human Resource Management Units. Skills and Competencies: Good communication. Knowledge and techniques for planning and execution of projects. Problem solving and analysis. Accountability. Be able to pay attention to detail and work within deadlines. Proven Computer Literacy, including MS Word & MS Excel. Knowledge of HRD legislation and policies, knowledge and understanding the concepts of HRD and PMDS. Report writing and data analysis skills. Ability to adapt to change. Ability to interpret Policies and Legislations. Client and customer orientated. Ethical conduct. Ability to analyse information, identify and solve problems, reason logically. Ability to work under pressure. Good interpersonal skills. Facilitation and coordination skills.

**DUTIES**

: Implement and monitor human resources prescripts. Implement human resource management resolutions. Keep employees well informed on new developments of human resource prescripts. Monitor employee benefits and conditions of service. Oversee processing of service terminations timeously. Check and ensure correct completion / submission of pension forms including nomination forms. Keep and maintain database for submitted cases to Government Employees Pension Fund (GEPF). Identify, draw and keep annual list of all employees due for retirement. Ensure compliance with the relevant prescripts when processing allowances. Ensure correct implementation of allowances on PERSAL e.g. Housing, Acting etc. Approve leave transactions and ensure that correct codes are used. Ensure that leave applications comply with policies and prescripts. Ensure submission of leave plans and adherence thereof. Verify correctness of incapacity applications and ensure timeous submission to the Health Risk Manager. Verify over granted leave prior to service termination of officials. Check and verify leave gratuity / discounting calculations and ensure correctness. Conduct workshops / induction on leave. Conduct leave audit. Arrange meetings to discuss dissatisfaction cases. Monitor and implement recruitment and selection. Check funded and vacant post on PERSAL. Verify submission and supporting documents for advertisement. Ensure that employment equity targets are updated. Monitor adherence to recruitment and selection plans. Check minutes and proceedings after the shortlisting process. Check submission for selection of suitable candidates. Confirm security screening and qualification screening results. Ensure that posts are filled within the prescribed period. Approve transactions

		on PERSAL and supervision of staff. Execute any other duties assigned by the supervisor.
<b><u>ENQUIRIES</u></b>	:	Ms. S.D Modise Tel No: (012) 318-6688
<b><u>APPLICATIONS</u></b>	:	Applications must be submitted to: Kalafong Provincial Tertiary Hospital, Human Resource Department, Private Bag X396, Pretoria, 0001. Hand Delivery at Kalafong Security Gate and sign in register book or apply online at <a href="http://www.gautengonline.gov.za">www.gautengonline.gov.za</a> .
<b><u>NOTE</u></b>	:	Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at <a href="http://www.dpsa.gov.za/documents">www.dpsa.gov.za/documents</a> . The Completed and signed form should be accompanied by a recently updated CV. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a new Z83 effective from 1 January 2021 form and a comprehensive CV (with detailed previous experience). Failure to do so will result in your application being disqualified. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification when shortlisted must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know. Note: The successful candidate will be required to sign a performance agreement within three (3) months.
<b><u>CLOSING DATE</u></b>	:	26 June 2023
<b><u>POST 20/268</u></b>	:	<b><u>PROFESSIONAL NURSE GENERAL: TRANSPLANT UNIT REF NO: PROF/TRANS/2023</u></b> Directorate: Nursing Department
<b><u>SALARY</u></b>	:	R293 670 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Charlotte Maxeke Johannesburg Academic Hospital
<b><u>REQUIREMENTS</u></b>	:	Grade 12 or equivalent. Basic R425 qualification (Diploma/degree in nursing) or equivalent that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with SANC as Professional Nurse. The following will be added advantage: A minimum of two (2) years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Computer literacy, Communication, Presenting and sound interpersonal skills.
<b><u>DUTIES</u></b>	:	Provision of optimal, holistic nursing care with set standards and within a professional/legal framework. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the institution. Promote quality of nursing care. Responsible for staff, patients and community education regarding organ donation and transplantation. Expected to do public awareness and donor identification. Supervise and ensure the provision of an effective transplant services through adequate nursing care, utilization of human, material and physical resources. Be prepared to assist with procurement of resources needed in transplant unit. Work as part of the multidisciplinary team to ensure objectives of the unit are met. Submit reports and statistics. Implement and promote Quality Assurance, Infection Prevention and Control and Occupational Health and Safety principles. Maintain professional, ethical standards and self-development, promoting the image of the nursing profession and the hospital.
<b><u>ENQUIRIES</u></b>	:	Mr G.N.B Moeng Tel No: (011) 488 3424 Ms. M Maseko HRM Tel No: (011) 488 4732
<b><u>APPLICATIONS</u></b>	:	to be submitted online only at <a href="http://professionaljobcentre.gpg.gov.za">http://professionaljobcentre.gpg.gov.za</a>

**NOTE**

: Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The Completed and signed form should be accompanied by a recently updated CV. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Attached the new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males and Coloured Females, Indian Males and Indian Females, White Males and White Females are encouraged to apply.

**CLOSING DATE**

: 30 June 2023

**POST 20/269**

: **MATERIAL RECORDING CLERK**  
Directorate: Supply Chain Management Unit

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R202 233 per annum (Leve 05), (plus benefits)  
: Kalafong Provincial Tertiary Hospital  
: Grade 12 with five (5) years' experience in supply chain management / environment or Diploma in Logistic management / Logistics management or equivalent with a minimum of twelve (12) months experience in supply Chain management environment. Degree qualification in logistic or relevant qualification will be an added advantage. Valid driver's license will be an added advantage, knowledge of public sector supply chain legislation including but not limited to PFMA, Treasury regulations, SCM National Treasury Instruction notes, Code of conduct for SCM practitioners, PPPFA, PPR, BBBEE, Tender Act. Labour Relation Act, Public Service Act and Public service regulation, Code of Conduct for Public Servants. Occupational safety Act (OHSA) Basic Conditions of Employment Act Fraud. Prevention and Combating of Corrupt Activities Act. Skills and Expertise: Ability to interpret and implement acts / legislations, work under strenuous environment, work individually and as a team, Work under immense pressure, Analyse high volume complex data, Use computer and respective software's, conform with ethical conducts, achieve targets within short period of time, hastily understand and manage various behaviour, to manage high number of personnel. Planning and organising. Creative and innovative, Verbal and written communication, Report writing, Problem Solving, Interpersonal, Conflict management, Ability to integrate supply chain management with clinical / nursing environment. System and other knowledge: SAP, SRM, Work cycle, Standard Charts of Accounts, BAS,

- Inventory management System, just in time ordering, Economic order quantity, Perpetual and Periodic Inventory Management, FIFO, LIFO, Contract Management, Supervision, Performance Management System. Understanding of patient care / rights.
- DUTIES** :
- Inventory management entailing, issuing physical and theoretical stock in line with FIFO.LIFO, FEFO methods, updating of stock movement VA10, VA among other recording documents, ordering of stock in line with minimum and maximum, packing stock, receiving of stock in line with purchase order document, physical stock verification and reconciliation of stock movement. Transiting management entailing at least, verification of goods received in line with purchase order document, completion of RLS02 by end-users, timeous stock movement. Good receipt notes capturing entailing: capturing of GRN, verification of RLS02 batch, Reconciliation of key accounts purchase order balances, attendance to work cycle. Acquisition management entailing; Administration of quotations, Administration of purchase orders, Liaising with internal and external stakeholders, Record management. Asset management entailing but not limited to, physical asset verification, disposal of assets, reconciliation of assets movement, safeguarding of condemned assets, barcoding of newly procured assets, updating the movement of assets on both the assets register and inventory form. Safeguarding of condemned assets, barcoding of newly procured assets. updating the movement of assets on both the asset register and inventory form. Other administrative work.
- ENQUIRIES** :
- APPLICATIONS** :
- Mr. M.P Magooa Tel No: (012) 318-6750
- Applications must be submitted to: Kalafong Provincial Tertiary Hospital, Human Resource Department, Private Bag X396, Pretoria, 0001. Hand Delivery at Kalafong Security Gate and sign in register book or apply online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za).
- NOTE** :
- Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The Completed and signed form should be accompanied by a recently updated CV. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a new Z83 effective from 1 January 2021 form and a comprehensive CV (with detailed previous experience). Failure to do so will result in your application being disqualified. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification when shortlisted must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.
- CLOSING DATE** :
- 26 June 2023
- POST 20/270** :
- CLIENTS INFORMATION CLERK (HAST DATA CAPTURERS) REF NO: CHBAH 652 (X2 POSTS)**  
 Directorate: Nursing Services (HAST)
- SALARY** :
- CENTRE** :
- REQUIREMENTS** :
- R202 233 per annum (Level 05), (plus benefits)  
 Chris Hani Baragwanath Academic Hospital (CHBAH)  
 Grade 12 (Matric) or equivalent. Computer literacy certificate in MS Office package.
- DUTIES** :
- To ensure accurate patients' registration. Capture patient's information/ data from source documents into all database platforms, e.g., Tier.net and other DoH database applications. Accurate data collection, collation, consolidation, and verification in order to ensure data quality. Effective and accurate record keeping of patient's files in line with guidelines. Compile weekly, monthly, and annual reports and submit to supervisor. Carry out data quality assessment



and audits with close guidance from M&E officer Conduct monthly data validations using prescribed tools on collected data from DHIS, Tier.net and TB modules/ETR Update tracing outcomes from linkage officer, tracing nurses and CLO on the defaulter-tracing tool. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment).

**ENQUIRIES** : Mr MB Mulaudzi Tel No: (011) 933 0134  
**APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.

**NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE** : 27 June 2023

**POST 20/271** : **DATA CAPTURER (X2 POSTS)**  
Directorate: Human Resource Management

**SALARY** : R171 537 per annum (Level 04), (plus benefits)  
**CENTRE** : Kalafong Provincial Tertiary Hospital  
**REQUIREMENTS** : Grade 12 and computer certificate as recognized by SAQA. A minimum of twelve (12) month's experience as a data capture. Skills and Competencies: Good communication. Knowledge and techniques for planning and execution of projects. Problem solving and analysis. Accountability. Be able to pay attention to detail and work within deadlines. Proven Computer Literacy, including MS Word & MS Excel. Knowledge of Report writing and data analysis skills. Ability to adapt to change. Ethical conduct. Ability to analyse information, identify and solve problems, reason logically. Ability to work under pressure. Good interpersonal skills.

- DUTIES** : Responsible for response handling in recruitment and selection which include includes the following: Typing of adverts, sorting and capturing of applications. Capture data from available records into the required formats e.g. databases, and spread sheet. Consistently check work for accuracy and completeness. Compare the entered information with the source (register books) to ensure that all applications are captured and stamped. Responsible for storing and filing completed information and maintaining records of work tasks and completed documents. Performs many different administrative tasks such as word processing, filling out paperwork, and maintaining records and files. Telephone queries.
- ENQUIRIES APPLICATIONS** : Ms. D.M Phasha Tel No: (012) 318-6496  
: be available for selection interviews on the date, time and place determined by the Department. Applications must be submitted to: Kalafong Provincial Tertiary Hospital, Human Resource Department, Private Bag X396, Pretoria, 0001. Hand Delivery at Kalafong Security Gate and sign in register book or apply online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za).
- NOTE** : Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a new Z83 effective from 1 January 2021 form and a comprehensive CV (with detailed previous experience). Failure to do so will result in your application being disqualified. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification when shortlisted must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected, to Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know. Note: The successful candidate will be required to sign a performance agreement within three (3) months.
- CLOSING DATE** : 26 June 2023
- POST 20/272** : **PORTER REF NO: CHBAH 655 (X1 POST)**  
Directorate: Palliative Care
- SALARY CENTRE REQUIREMENTS** : R125 373 per annum (Level 02), (plus benefits)  
: Chris Hani Baragwanath Academic Hospital (CHBAH)  
: Adult education and training (AET/ABET) Level 3 or equivalent (Grade 7). Skills/Knowledge/Competence: Basic understanding of Policies (Batho Pele Principles, Patients Right Charter, Occupational Health and Safety, Six Priorities and National Core Standards). Ability to work under pressure. Excellent interpersonal and organizational skill. Good written and verbal communication skills. Ability to liaise with internal and external stakeholders. Ability to work independently and in a team. Ability to communicate well with people at different levels. Ability to organize and plan. Ability to act with tact and discretion. Must be self-motivated. Ability to handle tasks of multidisciplinary nature. Applicants should be prepared to undergo medical surveillance as an inherent job requirement.
- DUTIES** : Loading and offloading patients from private cars, and ambulances when the need arises, accompany walking and non-walking patients to different clinical areas around the hospital. Making sure that used PPE and waste are segregated properly. Collecting of unused equipment around the unit and reporting of lost, damaged, or dysfunctional equipment's. Must be prepared to rotate and operate as a reliever in all sections when requested by supervisor. Cleaning of equipment's always, preparing them for re-use and covering stretchers with clean linen. Wearing name tags for identification is compulsory. Adhere to instructions given by Supervisor to relieve in the unit in case of shortage.
- ENQUIRIES APPLICATIONS** : Ms M Digwamaje Tel No: (011) 933 0261  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after

the closing date of the advert irrespective of the reasons will not be considered). Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 27 June 2023

**POST 20/273**

: **MEDICAL OFFICER SESSIONAL EAR NOSE THROAT REF 2023/05/07 (X5 POSTS)**  
Directorate: Medical

**SALARY**

: Grade 1: R436.00 p/h  
Grade 2: R498.00 p/h  
Grade 3: R576 .00 p/h

**CENTRE REQUIREMENTS**

: Pholosong Regional Hospital  
: Grade 12 plus MBCHB degree registered with HPCSA as a Medical Officer independent practice. With annual registration to practice and registration as a Medical Officer independent practitioner.

**DUTIES**

: The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Attendance of relevant administrative meeting like mortality meetings, near miss meetings and completing Medico legal documents timeously (e.g. Death certificate). Improving quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (Norms and Standard). Participating in all activities of the discipline in relations to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the patients. Ensure that administration and record keeping is done in the department.

**ENQUIRIES APPLICATIONS**

: Dr. H. Mlahleki or Dr. N. Jwara Tel No: (011) 812 5163  
: Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067

		Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
<b><u>NOTE</u></b>	:	Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at <a href="http://www.dpsa.gov.za/documents">www.dpsa.gov.za/documents</a> . (Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
<b><u>CLOSING DATE</u></b>	:	26 June 2023
<b><u>POST 20/274</u></b>	:	<b><u>MEDICAL OFFICERS SESSIONAL OBSTETRICS&amp;GYNAECOLOGY REF 2023/05/08 (X5 POSTS)</u></b> Directorate: Medical
<b><u>SALARY</u></b>	:	Grade 1: R436.00 p/h Grade 2: R498.00 p/h Grade 3: R576.00 p/h
<b><u>CENTRE REQUIREMENTS</u></b>	:	Pholosong Regional Hospital Grade 12 plus MBCHB degree registered with HPCSA as a Medical Officer independent practice. With annual registration to practice and registration as a Medical Officer independent practitioner.
<b><u>DUTIES</u></b>	:	The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Attendance of relevant administrative meeting like mortality meetings, near miss meetings and completing Medico legal documents timeously (e.g. Death certificate). Improving quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (Norms and Standard). Participating in all activities of the discipline in relations to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the patients. Ensure that administration and record keeping is done in the department.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Dr. N. Jwara Tel No: (011) 812 5163 Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
<b><u>NOTE</u></b>	:	Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at <a href="http://www.dpsa.gov.za/documents">www.dpsa.gov.za/documents</a> . (Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
<b><u>CLOSING DATE</u></b>	:	26 June 2023

<b><u>POST 20/275</u></b>	:	<b><u>MEDICAL OFFICERS SESSIONAL INTERNAL MEDICINE REF NO: 2023/05/09 (X5 POSTS)</u></b> Directorate: Medical
<b><u>SALARY</u></b>	:	Grade 1: R436.00 p/h Grade 2: R498.00 p/h Grade 3: R576.00 p/h
<b><u>CENTRE REQUIREMENTS</u></b>	:	Pholosong Regional Hospital Grade 12 plus MBCHB degree registered with HPCSA as a Medical Officer independent practice. With annual registration to practice and registration as a Medical Officer independent practitioner.
<b><u>DUTIES</u></b>	:	The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Attendance of relevant administrative meeting like mortality meetings, near miss meetings and completing Medico legal documents timeously (e.g. Death certificate). Improving quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (Norms and Standard). Participating in all activities of the discipline in relations to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the patients. Ensure that administration and record keeping is done in the department.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Dr. H. Mlahleki Tel No: (011) 812 5163 Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
<b><u>NOTE</u></b>	:	Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at <a href="http://www.dpsa.gov.za/documents">www.dpsa.gov.za/documents</a> . (Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
<b><u>CLOSING DATE</u></b>	:	26 June 2023
<b><u>POST 20/276</u></b>	:	<b><u>MEDICAL OFFICERS SESSIONAL PAEDIATRICS REF NO: 2023/05/10 (X5 POSTS)</u></b> Directorate: Medical
<b><u>SALARY</u></b>	:	Grade 1: R436.00 p/h Grade 2: R498.00 p/h Grade 3: R576.00 p/h
<b><u>CENTRE REQUIREMENTS</u></b>	:	Pholosong Regional Hospital Grade 12 plus MBCHB degree registered with HPCSA as a Medical Officer independent practice. With annual registration to practice and registration as a Medical Officer independent practitioner.
<b><u>DUTIES</u></b>	:	The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Attendance of relevant administrative meeting like mortality meetings, near miss meetings and completing Medico legal documents timeously (e.g. Death certificate). Improving quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (Norms and Standard). Participating in all activities of the discipline in relations to teaching and research. Participate in multidisciplinary team to

the management of patients. Performance of practical procedures relevant to the patients. Ensure that administration and record keeping is done in the department.

- ENQUIRIES APPLICATIONS** : Dr. N. Jwara Tel No: (011) 812 5163  
: Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). (Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 26 June 2023
- POST 20/277** : **MEDICAL OFFICERS SESSIONAL SURGERY REF NO: 2023/05/11 (X5 POSTS)**  
Directorate: Medical
- SALARY** : Grade 1: R436.00 p/h  
Grade 2: R498.00 p/h  
Grade 3: R576.00 p/h
- CENTRE REQUIREMENTS** : Pholosong Regional Hospital  
: Grade 12 plus MBCHB degree registered with HPCSA as a Medical Officer independent practice. With annual registration to practice and registration as a Medical Officer independent practitioner.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Attendance of relevant administrative meeting like mortality meetings, near miss meetings and completing Medico legal documents timeously (e.g. Death certificate). Improving quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (Norms and Standard). Participating in all activities of the discipline in relations to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the patients. Ensure that administration and record keeping is done in the department.
- ENQUIRIES APPLICATIONS** : Dr. H. Mlahleki Tel No: (011) 812 5163  
: Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). (Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment

verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 26 June 2023
- POST 20/278** : **MEDICAL OFFICERS SESSIONAL ANAESTHETICS REF NO: 2023/05/12 (X5 POSTS)**  
Directorate: Medical
- SALARY** : Grade 1: R436.00 p/h  
Grade 2: R498.00 p/h  
Grade 3: R576.00 p/h
- CENTRE REQUIREMENTS** : Pholosong Regional Hospital  
Grade 12 plus MBCHB degree registered with HPCSA as a Medical Officer independent practice. With annual registration to practice and registration as a Medical Officer independent practitioner.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Attendance of relevant administrative meeting like mortality meetings, near miss meetings and completing Medico legal documents timeously (e.g. Death certificate). Improving quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (Norms and Standard). Participating in all activities of the discipline in relations to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the patients. Ensure that administration and record keeping is done in the department.
- ENQUIRIES APPLICATIONS** : Dr. H. Mlahleki Tel No: (011) 812 5163  
Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). (Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 26 June 2023
- POST 20/279** : **MEDICAL OFFICERS SESSIONAL ACCIDENT & EMERGENCY REF NO: 2023/05/13 (X5 POSTS)**  
Directorate: Medical
- SALARY** : Grade 1: R436.00 p/h  
Grade 2: R498.00 p/h  
Grade 3: R576.00 p/h
- CENTRE REQUIREMENTS** : Pholosong Regional Hospital  
Grade 12 plus MBCHB degree registered with HPCSA as a Medical Officer independent practice. With annual registration to practice and registration as a Medical Officer independent practitioner.

- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Attendance of relevant administrative meeting like mortality meetings, near miss meetings and completing Medico legal documents timeously (e.g. Death certificate). Improving quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (Norms and Standard). Participating in all activities in all of the discipline in relations to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the patients. Ensure that administration and record keeping is done in the department.
- ENQUIRIES APPLICATIONS** : Dr. H. Mlahleki Tel No: (011) 812 5163  
: Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). (Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 26 June 2023
- POST 20/280** : **MEDICAL OFFICERS SESSIONAL OPD REF NO: 2023/05/14 (X5 POSTS)**  
Directorate: Medical
- SALARY** : Grade 1: R436.00 p/h  
Grade 2: R498.00 p/h  
Grade 3: R576.00 p/h
- CENTRE REQUIREMENTS** : Pholosong Regional Hospital  
: Grade 12 plus MBCHB degree registered with HPCSA as a Medical Officer independent practice. With annual registration to practice and registration as a Medical Officer independent practitioner.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Attendance of relevant administrative meeting like mortality meetings, near miss meetings and completing Medico legal documents timeously (e.g. Death certificate). Improving quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (Norms and Standard). Participating in all activities of the discipline in relations to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the patients. Ensure that administration and record keeping is done in the department.
- ENQUIRIES APPLICATIONS** : Dr. H. Mlahleki Tel No: (011) 812 5163  
: Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). (Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable)



and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 26 June 2023
- POST 20/281** : **PHARMACIST SESSIONAL REF NO: 2023/05/15 (X1 POST)**  
Directorate: Pharmacy
- SALARY** : Grade 1: R370.00 p/h  
Grade 2: R400.00 p/h  
Grade 3: R436.00 p/h
- CENTRE** : Pholosong Regional Hospital
- REQUIREMENTS** : Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows for registration with the SAPC. Registration with SAPC as Pharmacist. Available to work flexible hours. Comprehensive knowledge of Government regulations and policies. Computer literacy (Ms. Word, Ms. Excel, Power-Point) including RX-solution. Administrative and people management skills. Sound communication skills (both verbal and written). Good planning and organizational skills. Good problem solving and interventional skills. Must be highly motivated and enthusiastic to contribute to pharmaceutical services in the public sector.
- DUTIES** : Provide Pharmaceutical Care, including prescription evaluation, dispensing of medication and provision of information to ensure patient compliance and therapeutic success. Ensure the cost effective and efficient procurement, storage, control and distribution of pharmaceuticals. Prevention of fruitless and wasteful expenditure by enforcing adherence to the Standard Treatment Guidelines (STGs), rational prescribing and utilisation of medication and through appropriate stock management. Provision of medicine related information to the public and other healthcare professionals. Ensure compliance to institutional formulary, EML and promote the rational use of medicines. Professional advisory service, including the training, education and development of pharmacy staff and other health workers, and promotion of public health. Participate in continuous professional development in order to stay current and also assist with the facilitation of pharmacy staff training and tutoring. Perform ward checks, clinical ward rounds. Participate in the Implementation of the National Core Standards and ensure compliance with the 6 priority standards. Perform all other duties delegated by supervisor or manager.
- ENQUIRIES** : Mr. M. Mcunu Tel No: (011) 812 5275
- APPLICATIONS** : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). (Only shortlisted candidate will submit certified copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate is subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The

Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

**CLOSING DATE**

: 26 June 2023