

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF COMMUNITY SAFETY AND LIAISON**

- APPLICATIONS** : Applications may be forwarded by post to: Head: Community Safety and Liaison, Human Resource Management, Private Bag X9143, Pietermaritzburg, 3200, or hand delivered to 179 Jabu Ndlovu Street, Pietermaritzburg.
- FOR ATTENTION** : Ms. S.S Ngcobo
- CLOSING DATE** : 09 June 2023
- NOTE** : Applicants must not submit copies/attachments/ poof /certificates/ID/Driver license/qualifications on application, only when shortlisted. A completed Z83 application for employment form and a detailed CV must only be submitted. Applicants must utilise the most recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulations, 2016 and failure to do so will result in disqualification. All personal data on applications will be dealt with in terms of the provisions of the Protection of Personal Information Act, 2013. Persons with disabilities are also encouraged to apply.

OTHER POSTS

- POST 18/300** : **DISTRICT COORDINATOR REF NO: CSL30/2023**
- SALARY** : R958 824 per annum, (an all-inclusive remuneration package) is payable to the successful candidate. The package includes a basic salary (70 % of package) and a flexible portion (30% of package) that may be structured in terms of the applicable rules. The successful Candidate will be subject to security clearance and the signing of a performance agreement within three months of appointment.
- CENTRE** : Durban North
- REQUIREMENTS** : A Degree or National Diploma (NQF level 6) or higher in Social / Police Science or relevant equivalent qualification with a minimum of 3 years junior management experience in crime prevention. A valid driver's license. Applicants must be prepared to work extended hours. Knowledge of the Constitution of RSA, 1996, Knowledge of public service Act and regulations, PFMA, South African Police Act,1995, National Crime Prevention Strategy, 1996, KZN Commissions Act,1999, Domestic Violence Act,1998, Child Care Act,1983, Criminal Procedure Act,1977, Employment Equity Act,1998, Skills Development Act,1998, Promotion of Administrative Justice Act,2000, Promotions of Access to Information Act,2000, Electronic Communications & Transactions Act, 2002, State Information Technology Agency Act,1999, National Youth Development Agency Act, 2008, Civilian Secretariat for Police Service Act,2011, Fleet management, Labour Relations Act,1995, Communication and protocol, Communication skills, Project management skills, Report writing skills, Computer Skills, Financial Management skills, Conflict Resolution skills.
- DUTIES** : To monitor and evaluate the performance of police stations and promote community partnerships within the districts. Develop an integrated, effective and efficient policing system for the district. Develop monitoring and evaluation mechanism of police performance in the district. Coordinate functional initiatives to allow for integrated police service delivery. Monitor indicators which measure the impact of policing in order to positively impact on police practices in the district. Coordinate the management of crime prevention in the district. Ensure effective management of resources for the district.
- ENQUIRIES** : Mrs. K.E Mbongwe Tel No: 033 - 341 9300
- POST 18/301** : **ASSISTANT DIRECTOR: POLICE PERFORMANCE, MONITORING AND EVALUATION REF NO: CSL31/2023**
Re-advertising of post number: CSL03/2023 and applicants who previously applied for this post are welcome to re-apply as previous applications will not be considered.
- SALARY** : R527 298 per annum (Level 10)
- CENTRE** : Zululand
- REQUIREMENTS** : A 3-year National Diploma (NQF level 6) or higher in Social Sciences / Police science or equivalent qualification recognized by SAQA, together with a

minimum of 3 years relevant experience in crime prevention. A valid driver's license. Applicants must be prepared to work extended hours. Knowledge of the Constitution, Knowledge of public service Act and regulations, PFMA, Civilian Oversight Act, SAPS Act, Knowledge of Domestic Violence Act, Knowledge of Project Management, Knowledge of Crime Prevention Policies, Communication skills, Project management skills, Report writing skills, Computer skills, Financial Management skills, Conflict Resolution skills.

DUTIES : To monitor and evaluate police stations and address complaints against police stations for the districts. Monitor and evaluate the implementation of policing policies and directives by police stations in the district. Monitor and evaluate the compliance with legislation the service delivery of police stations in the district. Address complaints against police stations in the district. Develop and review district police oversight arrangements and community relations to properly respond to the needs of the community. Develop and maintain partnerships in crime prevention with relevant organisations within the district.

ENQUIRIES : Dr A.K Mtshali Tel No: 035 - 8708600

DEPARTMENT OF HEALTH

ERRATUM: Pietermaritzburg Kindly note the post of Deputy Director: Stakeholder Relations- Head Office Pietermaritzburg that was advertised in Public Service Vacancy Circular dated 21 April 2023 with Ref 48/2023 has been withdrawn.

MANAGEMENT ECHELON

POST 18/302 : **DISTRICT DIRECTOR REF NO: G59/2023**
Cluster: District Health Services

SALARY : R1 162 200 per annum (Level 13)
CENTRE : Umgungundlovu Health District Office
REQUIREMENTS : An undergraduate qualification (NQF level 7) in Clinical Health Science; current registration with the relevant health professional body; A minimum of Five (5) years' experience in middle management level with five (5) years in Primary Health Care or District Health System. Experience in a clinical programmes and hospital management environment including EMS and FPS; Unendorsed valid driver's license. Computer literacy with proficiency in Microsoft software applications. Recommendations: Post-graduate qualification in Public Health/master's in business management. Project Management. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. NB: For the Pre-Entry Certificate for SMS, any individual may register for the course and complete such in anticipation of wishing to apply for a SMS post in future. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by following the link: <https://www.thensg.gov.za/training-courses/sms-pre-entry-programme/> Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. However, prior to an appointment being made to any SMS post, the appointee to such a post must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. Knowledge, Skills, Training and Competencies Required: The incumbent of this post will report to the Chief Director: District Health Services: Head Office, and will be responsible to ensure and account for the delivery of integrated, effective and efficient health service at all levels of care based on the Primary Health Care approach through the District Health System within UMgungundlovu District (whichever is relevant). The ideal candidates must: Possess a clear understanding of the challenges facing the public health sector due to poverty, resource limitations and opportunistic diseases such as TB, HIV and AIDS. Have the ability to analyse and interpret complex management data and information to inform decision-making and alignment processes timeously. Have the ability to develop innovative solutions for complex health and other service delivery management problems. Possess strong leadership to: - ensure buy-in/support of other organs of state and external stakeholders to accomplish deliverables identified in the Annual Performance Plans of the District. Provide strategic direction to Institutions. Mediate processes for the

allocation of resources to Institutions. Build a highly effective and efficient health service delivery team in the District; and reason/present/negotiate the case of the District at departmental management and planning fora. Have the ability to assess and manage the performance of the District Health System and directly supervise staff. Have the ability to interact effectively and efficiently with a wide range of stakeholders. Have the ability to turn around negative audit findings in the district to be a positive one. Possess a good Knowledge and understanding of universal health coverage Possess a clear understanding of risk and other management processes and the application thereof to ensure that the decentralised management model of the department is performing optimally. Possess knowledge of the governance framework and legislative imperatives set for the area of operation. Be computer literate with a proficiency in MS Office Software applications.

DUTIES

: Based on relevant policy imperatives, provide strategic leadership and ensure the development, implementation, monitoring and evaluation of an Annual District Health Services Delivery Plan. Account in terms of planned initiatives for the delivery of health services in the District. Coordinate and facilitate processes to prioritise health service delivery initiatives and the allocation of concomitant resources amongst health facilities in the District, whilst promoting service delivery equity. Monitor and evaluate health service delivery within the District, identify high risk areas and facilitate timeous corrective action where required. Provide transversal clinical support and other support services to Institutions. Ensure the development of an innovative and human rights sensitive cadre of health workers at all levels. Identify and address transversal health service delivery barriers that cannot be resolved at Institutional and district level and filter those requiring intervention at Provincial level. Facilitate the process of ensuring universal health access (NHI) for Umgungundlovu Health District.

**ENQUIRIES
APPLICATIONS**

: Mr J Mndebele Tel No: 033 395 3274
: All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 or Hand Deliver to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.

**FOR ATTENTION
NOTE**

: Mr. A Memela
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

CLOSING DATE

: 09 June 2023

POST 18/303

: **DISTRICT DIRECTOR REF NO: G60/2023**
Cluster: District Health Services

**SALARY
CENTRE
REQUIREMENTS**

: R1 162 200 per annum (Level 13)
: Umkhanyakude Health District Office
: An undergraduate qualification (NQF level 7) in Clinical Health Science; Current registration with the relevant health professional body; A minimum of Five (5) years' experience in middle management level with five (5) years in Primary Health Care or District Health System. Experience in a clinical

programmes and hospital management environment including EMS and FPS; Unendorsed valid driver's license. Computer literacy with proficiency in Microsoft software applications. Recommendations: Post-graduate qualification in Public Health/Master in Business Management. Project Management. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. NB: For the Pre-Entry Certificate for SMS, any individual may register for the course and complete such in anticipation of wishing to apply for a SMS post in future. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by following the link: <https://www.thensg.gov.za/training-courses/sms-pre-entry-programme/>. Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. However, prior to an appointment being made to any SMS post, the appointee to such a post must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. Knowledge, Skills, Training and Competencies Required: The incumbent of this post will report to the Chief Director: District Health Services: Head Office, and will be responsible to ensure and account for the delivery of integrated, effective and efficient health service at all levels of care based on the Primary Health Care approach through the District Health System within UMkhanyakude District (whichever is relevant). The ideal candidates must: Possess a clear understanding of the challenges facing the public health sector due to poverty, resource limitations and opportunistic diseases such as TB, HIV and AIDS. Have the ability to analyse and interpret complex management data and information to inform decision-making and alignment processes timeously. Have the ability to develop innovative solutions for complex health and other service delivery management problems. Possess strong leadership to: - ensure buy-in/support of other organs of state and external stakeholders to accomplish deliverables identified in the Annual Performance Plans of the District. Provide strategic direction to Institutions. Mediate processes for the allocation of resources to Institutions. Build a highly effective and efficient health service delivery team in the District; and reason/present/negotiate the case of the District at departmental management and planning fora. Have the ability to assess and manage the performance of the District Health System and directly supervise staff. Have the ability to interact effectively and efficiently with a wide range of stakeholders. Have the ability to turn around negative audit findings in the district to be a positive one. Possess a good Knowledge and understanding of universal health coverage Possess a clear understanding of risk and other management processes and the application thereof to ensure that the decentralised management model of the department is performing optimally. Possess knowledge of the governance framework and legislative imperatives set for the area of operation. Be computer literate with a proficiency in MS Office Software applications.

DUTIES

: Based on relevant policy imperatives, provide strategic leadership and ensure the development, implementation, monitoring and evaluation of an Annual District Health Services Delivery Plan. Account in terms of planned initiatives for the delivery of health services in the District. Coordinate and facilitate processes to prioritise health service delivery initiatives and the allocation of concomitant resources amongst health facilities in the District, whilst promoting service delivery equity. Monitor and evaluate health service delivery within the District, identify high risk areas and facilitate timeous corrective action where required. Provide transversal clinical support and other support services to Institutions. Ensure the development of an innovative and human rights sensitive cadre of health workers at all levels. Identify and address transversal health service delivery barriers that cannot be resolved at Institutional and district level and filter those requiring intervention at Provincial level. Facilitate the process of ensuring universal health access (NHI) for UMkhanyakude Health District.

ENQUIRIES

: Mr J Mndebele Tel No: 033 395 3274

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CLOSING DATE : 09 June 2023

OTHER POSTS

POST 18/304 : **CLINICAL MANAGER MEDICAL REF NO: OSICM/19/2023 (X2 POSTS)**

SALARY : Grade 1: R1 288 095 per annum, (inclusive package). Plus 13th cheque / service bonus plus rural allowance 18% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

CENTRE REQUIREMENTS : Osindisweni Hospital
 : Senior Certificate / Grade 12 or equivalent. An appropriate Tertiary qualification (MBChB). Current registration with HPCSA as a Medical Practitioner. Current registration. With the Health Professions Council of South Africa as an Independent Practitioner. At least six (6) years' experience as a Medical Officer after registration as a Medical Practitioner with the Health Professions Council of South Africa. Current and previous experience endorsed and stamped by Human Resource (Not Z17 Certificate). All the attachments /proof will be submitted by shortlisted candidates only). Recommendation: experience in the Mother and Child. Knowledge, Skills, Training and Competencies Required: Possesses good knowledge of Human Resources Management, budgeting, programme planning, implementation and evaluation, information and quality assurance programmes. Ability to diagnose and manage common medical problems including emergencies in major disciplines. Ability to manage HIV/AIDS comorbidity (including PMTCT). Possess good surgical skills. Ability to develop policies. Good communication skills, leadership, decision making and clinical skills. Good team building and problem solving. Sound knowledge in Obstetrics and Gynaecology. Sound knowledge in Paediatrics. Good research and presentation skills. Sound knowledge of clinical procedures and protocols.

DUTIES : Clinical duties as per district hospital / departmental requirements including after hour service. Management of common medical, paediatric, obstetrical and gynaecological conditions and procedures performed in a District hospital, and also administration of anaesthesia. Assist with human resource development for medical staff. Provide guidance, training, evaluation and monitoring of junior medical officers, including EPMDS. Assist team members with quality assurance, quality improvement projects, morbidity and mortality reviews and monthly audits. Mainly focusing on reduction of litigations. Ensure the provision and support of outreach/PHC service. Organize the allocation of doctors and clinical services. Develop, maintain and audit the correct implementation of clinical protocols and guidelines, implement and maintain an efficient, effective and seamless service delivery process within the institution and referring facilities. Align clinical service delivery plans with hospital plans and priorities. Ensure compliance with National Core Standards (NCS). Participate in the continued medical education programme in the institution. Participate in the extended management activities. Ensure Clinical Governance within the

discipline, maintain accurate record and appropriate health records in accordance with the legal and ethical considerations and continuity of patient care. Participate in patient satisfaction and satisfaction surveys, reducing waiting times, identifying, meeting and surpassing patients' expectations. Maintain and continuously improve professional and ethical standards. Compulsory participation in group 3 commuted overtime.

**ENQUIRIES
APPLICATIONS**

: Dr. NF Mabusha Tel No: 032 541 9269
: Please forward/deliver applications quoting the reference number to Human Resource Department, Osindisweni Hospital, Private Bag X 15, Veralum, 4340. Hand delivered application may be submitted at Human Resource Office. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us two months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

**FOR ATTENTION
NOTE**

: Human Resource Department
: The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, only shortlisted candidates will submit proof of qualifications, Identity document and proof of registration for related council when required in the advert. Faxed and emailed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022. NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to Financial Constraints, No S&T will be paid to candidates when attending the interviews. 09 June 2023 at 16H00 afternoon

CLOSING DATE

POST 18/305

: **MEDICAL SPECIALIST REF NO: MED SPEC OPHTHAL1/2023**
Department: Ophthalmology

SALARY

: Grade 1: R1 214 805 per annum all-inclusive salary package, (excluding commuted overtime)
Grade 2: R1 386 069 per annum all-inclusive salary package, (excluding commuted overtime)
Grade 3: R1 605 330 per annum all-inclusive salary package, (excluding commuted overtime)

**CENTRE
REQUIREMENTS**

: Inkosi Albert Luthuli Central Hospital
: Specialist qualification in Ophthalmology or equivalent specialist qualifications. Current registration with the Health Professions Council of South Africa as a specialist in Ophthalmology. Recommendations: Management and administration experience. Advantage will be given to specialists that have completed training in retinal surgery. Experience must include the training and supervision of registrars. Candidates involved with research will be at an advantage. Experience Required: **Grade 1:** No experience required. **Grade 2:** Five (5) years appropriate experience as a Medical Specialist after registration with HPCSA as a Medical Specialist (Ophthalmology). **Grade 3:** Ten (10) years appropriate experience as a Medical Specialist after registration with HPCSA as a Medical Specialist (Ophthalmology). Knowledge, Skills, Training and

Competencies: Advanced knowledge of ophthalmology care. Ability to work as part of a team. Knowledge of relevant Health and Labour legislation. Strong interpersonal and communication skills. Ability to prioritize issues and work-related matters. Engage in your own research and supervise research of registrars.

DUTIES : Assistance in the provision of a quality cost effective and efficient 24 hour Ophthalmology service in keeping with Batho Pele Principles. Assist with the training and guidance of medical students, Interns, Medical Officers, Registrars, consultants, optometrists and other staff categories. Maintain accurate and appropriate health records in accordance with legal and ethical principles and ensure that junior staff complies with the above. Development of skills in the department with regards to research and instruction. After hour calls are offered at an average of 16 hours per week. NB: Successful applicants might be required to rotate and work in all state facilities in the greater Durban area, not just Inkosi Albert Luthuli Central Hospital.

ENQUIRIES APPLICATIONS : Dr C Kruse Tel No: 031 2604292
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE : 09 June 2023

POST 18/306 : **MEDICAL SPECIALIST REF NO: MEDSPECVASCULARSURG/2/2023 (X2 POSTS)**
Department: Vascular Surgery
Re-Advertisement

SALARY : Grade 1: R1 214 805 per annum, all-inclusive salary package, (excluding commuted overtime).
Grade 2: R1 386 069 per annum, all-inclusive salary package, (excluding commuted overtime).
Grade 3: R1 605 330 per annum, all-inclusive salary package, (excluding commuted overtime).

CENTRE REQUIREMENTS : Inkosi Albert Luthuli Central Hospital
: Specialist qualification in General Surgery. Current registration with the Health Professions Council of South Africa as a certified vascular specialist or a General surgeon with an intention to train as a vascular surgeon. Preference will be given to candidates without other subspecialty qualifications. **Grade 1:** No experience required. **Grade 2:** Five (5) Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (General Surgery). **Grade 3:** Ten (10) Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (General Surgery). Knowledge, Skills, Training and Competencies Required:

<u>DUTIES</u>	:	Sound knowledge and experience in surgery. Ability to teach and supervise junior staff. Middle Management Skills. Research principles. Good administrative, decision making and communication skills.
	:	Provide vascular service to all departments at Albert Luthuli Hospital as well as in the relevant Durban Metropolitan State Hospitals. Control and management of these services as delegated. Maintain clinical, professional and ethical standards related to these services. Provide after hour care in accordance with the commuted overtime contract. Training of undergraduate medical students, and allied personnel and participate in formal teaching as required by the department. Promote community orientated services. Conduct outpatient clinics, and provide Expert opinion where required in consultation with senior specialists. Participate in the Quality Improvement Programmes of the Department. Maintain necessary discipline over staff under his/her control. Attend to administrative matters as pertains to the unit. Conduct, assist and stimulate research. Organise both academic and clinical service functions of the Department, including ward rounds, outpatient's clinics, and clinical training ward rounds. Participate in clinical research and academic programmes in the respective clinical Department. Train postgraduate students, both bedside training and classroom training at the hospital. Provide academic and clinical administrative leadership. Form part of the senior management in the hospital.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr B. Pillay (Clinical Head) Tel No: 031-240 1000
	:	All applications must be addressed to the Human Resources Manager and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.
<u>CLOSING DATE</u>	:	09 June 2023
<u>POST 18/307</u>	:	<u>MEDICAL SPECIALISTS REF NO: MEDSPECANAESTH/02/2023</u> Department: Anaesthetics
<u>SALARY</u>	:	Grade 1: R1 214 805 per annum, all-inclusive salary package, (excluding commuted overtime). Grade 2: R1 386 069 per annum, all-inclusive salary package, (excluding commuted overtime). Grade 3: R1 605 330 per annum, all-inclusive salary package, (excluding commuted overtime).
<u>CENTRE REQUIREMENTS</u>	:	Inkosi Albert Luthuli Central Hospital
	:	Medical Specialist Grade 1: No experience required. Medical Specialist Grade 2: requires appropriate qualification, registration certificate plus 5 years' experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology. Medical Specialist Grade 3: –requires appropriate qualification, registration certificate plus 10 years' experience after registration with the Health Professions Council of South

Africa as a Medical Specialist in Anaesthesiology. Senior Certificate (Matric). MBCHB or equivalent qualification registered with the HPCSA. FCA (SA) or MMed (Anaes) Plus Current Registration with the Health Professions Council of South Africa as a “Specialist Anaesthesiologist”. Candidates who have completed their period of registrar training as registrars may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. Additional experience in providing a specialist service as a senior anaesthetist in the sub-specialty areas of Anaesthesia will be considered an advantage. Knowledge, Skills, Training and Competencies: Knowledge and skills in Clinical Anaesthesia, including Emergency, Medical and Surgical Care and Acute and Chronic Pain. Demonstrate the ability to supervise and teach junior staff. Demonstrate the ability to work as part of a multidisciplinary team. Proven management ability, sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills. Behavioural Attributes Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationships.

DUTIES : Provide a specialist anaesthesia service and assist the Anaesthetic head of department and heads of clinical units with effective overall management of the provision of Anaesthetic services based at IALCH. Assist with management of patients with acute and chronic pain in the wards and Pain Clinic. Provide a consultative service and expert opinion on Anaesthesia related matters at IALCH within the staffing norms. Provide after-hours (nights, weekends, public holidays) Anaesthetic consultative service for the theatres and units based at IALCH within the commuted overtime contract. Assist with preoperative assessment of patients in the wards or in the pre-anaesthetic clinic. Maintain clinical, professional and ethical standards related to these services. Assist the head of department and heads of clinical units with the development and implementation of guidelines, protocols and clinical audits, revising as needed to optimise patient care in the theatres and wards with the resources available. Assist with auditing the activity and outcomes of service of the Anaesthetic Department. Be part of the multi-disciplinary team to optimise patient care and use of Human and other resources. Be actively involved in the Departmental undergraduate and post-graduate teaching programmes. Participate in both academic and clinical administrative activities. Participation in commuted overtime is compulsory.

ENQUIRIES : Dr L Cronjé Tel No: (031) 240 1805/1804
APPLICATIONS : All applications must be addressed to the Human Resources Manager and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate’s responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE : 09 June 2023

POST 18/308 : **MEDICAL SPECIALIST: GRADE 1, 2 OR 3 – (OPHTHALMOLOGY) REF NO: PSH 33/2023 (X1 POST)**

SALARY : Grade 1: R1 214 805 per annum
Grade 2: R1 386 069 per annum
Grade 3: R1 605 330 per annum
Other Benefits: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions apply)

CENTRE REQUIREMENTS : Port Shepstone Hospital
: **Grade 1:** No Experience required. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist **Grade 2:** Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist **Grade 3:** Minimum of 10 years relevant experience after registration with HPCSA as a Medical Specialist The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Senior certificate, MBChB degree & FCS / Ophthalmology. An appropriate qualification that allow registration with HPCSA as a Medical Specialist in Ophthalmology. Current HPCSA Registration card 2023/ 2024. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist in Ophthalmology. Knowledge, Skills and Experience: Broad sound knowledge and experience in ophthalmology. Ability to teach and supervise junior staff. Good management and administrative skills and research principles. Good communication, decision making, problem solving, leadership and mentoring skills. Knowledge of relevant acts, regulations and policies in regard to medical ethics.

DUTIES : Provide a specialist ophthalmology service to Port Shepstone Hospital and the whole of Ugu District on outreach basis and referral. Control and manage these services as delegated. Maintain clinical, professional and ethical standards related to these services. Provide after hour care in accordance with the commuted overtime contract. Provide expert opinion where required. Assist with the supervision, support, training and development of medical officers and interns. Participate in the departmental academic programme and clinical governance. Ensure correct management through implementation of quality standard and practice. Conduct and assist in research.

ENQUIRIES : Dr PB Dlamini Tel No: (039) 688 6147 or Dr M Panajatovic Tel No: 039 688 6000 ext. 6267

APPLICATIONS : Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone, 4240.

FOR ATTENTION NOTE : Mr. ZM Zulu

: Detailed application for employment (Z83) and Curriculum Vitae. Certified copies – must not be submitted when applying for employment. (Only short-listed candidates will be requested submit proof) NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.

CLOSING DATE : 09 June 2023

POST 18/309 : **MEDICAL SPECIALIST: GRADE 1, 2 OR 3 – (RADIOLOGY) REF NO: PSH 34/2023 (X1 POST)**

SALARY : Grade 1: R1 214 805 per annum
Grade 2: R1 386 095 per annum
Grade 3: R1 605 330 per annum

CENTRE REQUIREMENTS : Port Shepstone Hospital
: **Grade 1:** No Experience required. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a

Specialist **Grade 2**: Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist **Grade 3**: Minimum of 10 years relevant experience after registration with HPCSA as a Medical Specialist The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Other Benefits: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions apply) Senior certificate, MBChB degree & FCS / Radiology. An appropriate qualification that allow registration with HPCSA as a Medical Specialist in Radiology. Current HPCSA Registration card 2023/ 2024. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist in Radiology. Knowledge, Skills and Experience: Broad sound knowledge and experience in ophthalmology. Ability to teach and supervise junior staff. Good management and administrative skills and research principles. Good communication, decision making, problem solving, leadership and mentoring skills. Knowledge of relevant acts, regulations and policies in regard to medical ethics.

- DUTIES** : Provide a specialist ophthalmology service to Port Shepstone Hospital and the whole of Ugu District. Control and manage these services as delegated. Maintain clinical, professional and ethical standards related to these services. Provide after hour care in accordance with the commuted overtime contract. Provide expert opinion where required to consult with specialist radiologic procedures. Assist with the supervision, support, training and development of medical officers and interns. Participate in the departmental academic programme and clinical governance. Ensure correct management through implementation of quality standard and practice. Conduct and assist research
- ENQUIRIES** : Dr PB Dlamini Tel No: (039) 688 6147 or Dr M Panajatovic Tel No: 039 688 6000 ext. 6267
- APPLICATIONS** : Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240.
- FOR ATTENTION NOTE** : Mr. ZM Zulu
: Detailed application for employment (Z83) and Curriculum Vitae. Certified copies – must not be submitted when applying for employment. (Only short-listed candidates will be requested submit proof). NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.
- CLOSING DATE** : 09 June 2023
- POST 18/310** : **MEDICAL SPECIALIST GRADES 1 – 3 (OBSTETRICS & GYNAECOLOGY)**
REF NO: PMMH/SPEC/O&G/ 01/2023 (X 1 POST)
- SALARY** : Grade 1: R1 214 805 - R1 288 095 per annum, (all-inclusive packages)
Grade 2: R1 386 069 - R1 469 883 per annum, (all-inclusive packages)
Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive packages)
consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules. Other Benefits In-Hospitable Area Allowance (18% of basic salary) Commuted overtime (conditions apply) / the incumbent in the post would be required to enter into a performance contract for commuted overtime.
- CENTRE REQUIREMENTS** : Prince Mshiyeni Memorial Hospital
: Medical Specialist Grades 1 – 3 (Obstetrics & Gynaecology) MBChB degree or equivalent qualification plus appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a specialist in Obstetrics & Gynaecology. Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Obstetrics & Gynaecology. current (2023) registration as a Medical Specialist with HPCSA. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources. Experience: Medical Specialist **Grade 1**: No experience required. The

appointment to grade 1 requires 1 year relevant experience after registration as a Medical Specialist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Specialist **Grade 2:** Further to the minimum requirements mentioned herein, the appointment to a Grade 2 requires 5 years appropriate experience after registration with HPCSA as Medical Specialist in a normal specialty. The appointment to Grade 2 requires a minimum of six years (6) relevant experience after registration as a Medical Specialist with a recognized Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Specialist **Grade 3:** Further to the minimum requirements mentioned herein, the appointment to a Grade 3 requires 10 year's registration experience after registration with HPCSA as Medical Specialist in a normal specialty. The appointment to Grade 3 requires a minimum of eleven years (11) relevant experience after registration as a Medical Practitioner with a recognized foreign health professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge, Skills Training and Competencies Required: Sound knowledge and skills associated with the practice of Obstetrics & Gynaecology. Ability to diagnose and manage common medical problems including emergencies. Demonstrate the ability to work as a part of a multidisciplinary team. Good communication, leadership, interpersonal and decision making qualities. Knowledge of current Health Legislation and policies at Public Institutions.

DUTIES

: Run specialist and general clinics. Provide in-patient and out-patient clinical services. Assist with undergraduate and post-graduate training. Maintain clinical, professional and ethical conduct. Administrative responsibilities. Provide effective and efficient specialist consultant care at a regional level within the scope of acceptance and current practices in order to facilitate optimal health care provision. Training staff and promote on-going staff development in accordance with individual and departmental needs. Maintain satisfactory clinical, professional and ethical standards in the department. Performance of commuted overtime is a requirement as per the policy on commuted overtime for medical practitioners. (After hours and weekends).

**ENQUIRIES
APPLICATIONS**

: Dr N.R Maharaj Tel No: 031-907 8318
: All applications to be forwarded to: The Hospital Manager Prince Mshiyeni Memorial Hospital; Private Bag X07, Mobeni; 4060.

**FOR ATTENTION
NOTE**

: Mr. M.F Mlambo
: Directions to candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z83 e.g. Reference number PMMH/SPEC/O&G/ 01/2023. All employees in the Public Service that are presently on the same salary scale, but on a notch/ package above as that of the advertised post are free to apply. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups, African Male and White Male are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE

: 19 June 2023

POST 18/311 : **MEDICAL OFFICER GRADE 1-3 (OBSTETRICS & GYNAECOLOGY) REF NO: PMMH/MO/O&G/02/2023 (X4 POSTS)**

SALARY : Grade 1: R906 540 – R975 738 per annum, (all-inclusive packages)
Grade 2: R1 034 373.– R1 129 116 per annum, (all-inclusive packages)
Grade 3: R1 197 150 - R1 491 627 per annum, (all-inclusive packages)
consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules. Other Benefits In-Hospitable Area Allowance (18% of basic salary) Commuted overtime (conditions apply) / the incumbent in the post would be required to enter into a performance contract for compulsory commuted overtime.

CENTRE REQUIREMENTS : Prince Mshiyeni Memorial Hospital
: Medical Officer Grades 1 – 3 (Obstetrics & Gynaecology), MBCHB degree or equivalent qualification plus Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. current (2023) registration as a Medical Practitioner with HPCSA. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources. Recommendation Any additional qualification in Obstetrics and Gynaecology will be added advantage. Experience: Medical Officer **Grade 1**: No experience required The appointment to grade 1 requires 1 year relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer **Grade 2**: 5 years appropriate experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner. The appointment to Grade 2 requires a minimum of six years (6) relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer **Grade 3**: 10 year's registration experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner The appointment to Grade 3 requires a minimum of eleven years (11) relevant experience after registration as a Medical Practitioner with a recognized foreign health professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge, Skills Training And Competencies Required: Sound clinical knowledge, competency and skills in a clinical domain. The ability to work under supervision within a large team environment Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programmes and priorities within the domain Ability to teach; guide junior staff within the department.

DUTIES : To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted to the Department. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programmes. Sound clinical knowledge with regard to Obstetrics and Gynaecology. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits; participate in academic meetings Provide support to the Head of Department in ensuring an efficient standard of patient care and services is maintained.

ENQUIRIES APPLICATIONS : Dr N.R Maharaj Tel No: 031-907 8318
: All applications to be forwarded to: The Hospital Manager Prince Mshiyeni Memorial Hospital; Private Bag X07, Mobeni, 4060.

FOR ATTENTION NOTE : Mr. M.F Mlambo
: Directions to candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies.The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z83 e.g. Reference number PMMH/SPEC/O&G/ 01/2023.All employees in the Public Service that

are presently on the same salary scale, but on a notch/ package above as that of the advertised post are free to apply. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups, African Male and White Male are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

- CLOSING DATE** : 19 June 2023
- POST 18/312** : **DEPUTY DIRECTOR: CONTRACT MANAGEMENT SERVICES REF NO: G58/2023**
Cluster: Supply Chain Management Services
- SALARY CENTRE REQUIREMENTS** : R811 560 per annum (Level 11), (an all-inclusive salary package)
: Head Office: Pietermaritzburg
: Matric Certificate (Grade 12), Degree/ National Diploma in Supply Chain Management / Public Management/ Business Administration/Finance/Accounting NQF Level 7 PLUS A minimum of Three (3) in junior management experience in a Supply Chain Management environment; Plus Unendorsed valid driver's license Knowledge, Skills, Training and Competencies Required: Job purpose: To provide and manage Supply Chain Management Services in the Department in order to ensure compliance with all relevant SCM Government Prescripts and Guidelines. Functional knowledge and understanding of Contract Management. Knowledge of the legislative and policy framework informing the area of operation. Computer Literacy: MS office Software Applications. Conflict management, Management, Communication skills both Verbal and written, Planning and organising skills, Must be able to communicate with Internal stakeholders (Head: Health, Deputy Director General, Chief Financial Officer, Directors of Head office components and institutions.
- DUTIES** : Administer processes to customize standard contracts and service level agreements ensuring adequate Supply Chain Management security, minimizing Departmental risk for goods and services procured on behalf of the institutions and Head Office Components by the CSCMS; and formally conclude/record contractual arrangements with suppliers and Service Providers. Develop and maintain system for the management of contract non-performance, including early detection systems and consequence management for defaulters. Develop and maintain a central database of all contracts for good and services falling outside the scope of delegation of institutions/Head Office Components. Maintain a system of records Management. Ensure the effective and efficient utilization of resources allocated to the sub-component, including the development of staff.
- ENQUIRIES APPLICATIONS** : Mr. C.H Buthelezi Tel No: 033 815 8356
: All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051, Pietermaritzburg, 3200 or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.
- FOR ATTENTION NOTE** : Mr B Zungu
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and

citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

- CLOSING DATE** : 14 June 2023
- POST 18/313** : **CLINICAL PSYCHOLOGIST GRADE 1, 2 & 3 REF NO: GJGM09/2023 (X1 POST)**
Component: Clinical Psychology Medical Services
- SALARY** : Grade 1: R790 077 per annum, (all-inclusive package)
Grade 2: R918 630 per annum, (all-inclusive package)
Grade 3: R1 063 611 per annum, (all-inclusive package)
Plus 12% Inhospitable Allowance.
- CENTRE REQUIREMENTS** : General Justice Gizenga Mpanza Regional Hospital
: **Grade 1:** Masters in Clinical Psychology plus Registration with the Health Professional Council of South Africa (HPCSA) as a Clinical Psychologist plus. One (1) year of experience after registration as a Clinical Psychologist with a recognized foreign health professional council, in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Masters in Clinical Psychology plus Registration with the Health Professional Council of South Africa (HPCSA) as a Clinical Psychologist plus Eight (8) years of experience after registration with the HPCSA as a Psychologist & Requires nine (9) experience after registration as a Clinical Psychologist with a recognized foreign health professional council, in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa **Grade 3:** Masters in Clinical Psychology plus Registration with the Health Professional Council of South Africa (HPCSA) as a Clinical Psychologist plus Sixteen (16) years after registration with HPCSA as a Clinical Psychologist & Requires seventeen (17) years of experience after registration as a Clinical Psychologist with a recognized foreign health professional council, in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Recommendation: Fluency in IsiZulu. Sound clinical knowledge regarding Clinical Psychology diagnostic assessment and treatment procedures Knowledge and the ability to administer and interpret psychological tests. Ability to function in a multi-disciplinary team. Excellent Communication and interpersonal relationship skills. Quality Assurance and Improvement. Problem solving skills, Planning and organising. Offer outreach services and knowledge of Medico legal work.
- DUTIES** : Assess persons by means of clinical interviews. Administer and write reports on psychometric assessments. Ability to conduct individual, group and family psychotherapy Ability to communicate with patients and relatives. Maintain accurate records and statistics.
- ENQUIRIES APPLICATIONS** : Dr S Ramkisson Tel No: (032) 4376233
: Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger,4450
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human

Resources. Faxed or e-mailed applications will not be considered. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. This is a re-advertisement those who apply previously are free to re-apply

- CLOSING DATE** : 09 June 2023
- POST 18/314** : **ASSISTANT MANAGER NURSING (GENERAL WARDS) REF NO: BETH 21/2023**
- SALARY** : R627 474 per annum, (all –inclusive package). 13TH Cheque, 12% rural allowance, Medical Aid Optional, Homeowners /Housing Allowance (Employee must meet prescribed requirements).
- CENTRE REQUIREMENTS** : Bethesda District Hospital - (Kwa Zulu - Natal)
 : Matric Certificate. National Diploma / Degree in General Nursing and Midwifery. A minimum of 8 years appropriate/ recognizable experience in nursing after registration as professional nurse with SANC in General Nursing and Midwifery. At least 3 year of the period must be appropriate recognizable experience in management level. Recommendation: A valid driver's license. Computer literacy. Applicants are not required to submit copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. Knowledge Skills Training and Competencies Required: Knowledge of Nursing Care and procedures. Understand HR policies and practices and staff relations. Leadership, organizational, decision making and problem solving skills. Report writing skills, and time management skills Good communication, interpersonal relations, counseling and conflict management skills. Ability to formulate patient care related policies. Knowledge of public service policies, Acts and regulations. Knowledge on HIV / AIDS plus TB Programme. Strong leadership, planning and organizational skills, advanced project management skills, financial management skills, decision making skills, ability to work independently and under pressure, problem solving, high level of communication skills, both written and verbal, computer skills, human resource management skills, analytical skills and the ability to capture in concise reports, advanced facilitation skills to manage consultation.
- DUTIES** : Administer an evidence results-based monitoring and evaluation system in the institution as well as feeder facilities within the Provincial M& E framework and monitor research activities in the institution. Analyze data obtained from the source and other management information systems against indicators with a view to develop reliable performance profiles for verification and publishing of the prescribed performance and other reports. Ensure that institution plans are in place and aligned with the District health plan. Ensure planning, M&E supports to all departments in the institution. Ensure the efficient and effective utilization of resources allocated to the component inclusive of the development of staff. Ensure that quality control systems and plans are in place for use during inspection and auditing and to provide objective evidence of findings when conducting audits in accordance with the hospital and governing laws.
- ENQUIRIES** : Mr. M.I Mathe Tel No: (035) 595 3103

- APPLICATIONS** : The Human Resources Manager, Bethesda Hospital, Private Bag X602, Ubombo, 3970. Hand delivered applications may be submitted at Human Resources office, Bethesda Hospital, Ubombo Main Road.
- NOTE** : The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: applications must be submitted on the prescribed most recent application for Employment form (Z83) which is obtainable at any Government Department OR from the website-www.kznhealth.gov.za and must originally signed and dated. The application form (Z83) must be accompanied by detailed Curriculum Vitae only. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. the reference number must be indicated in the column provided on form Z83; e.g. Reference Number (Beth 19/2023). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to position outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualification by SAQA; verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). (The institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s)
- CLOSING DATE** : 09 June 2023
- POST 18/315** : **OPERATIONAL MANAGER (SPECIALTY UNIT) REF NO: BETH 22/2023**
- SALARY** : R627 474 per annum, (all –inclusive package). 13th Cheque, 12% rural allowance, Medical Aid Optional, Homeowners /Housing Allowance (Employee must meet prescribed requirements).
- CENTRE REQUIREMENTS** : Bethesda District Hospital - (Kwa Zulu - Natal)
 : Matric Certificate/ Senior certificate, Diploma/ Degree in General Nursing and Midwifery. A post Basic Nursing qualification with duration of at least one year in Child Nursing science accredited with the South African Nursing Council. A minimum of 9 years appropriate/ recognizable experience after registration as Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the one year post basic qualification in Child Nursing Science. 2023 Current Registration with SANC as a Professional Nurse. Recommendations: Degree/ Diploma in Nursing Management will be an advantage Applicants are not required to submit copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. Knowledge, Skills, Training and Competencies Required: Knowledge of Public Service Act, regulations and policies. Knowledge of SANC rules and regulations. Knowledge of nursing care delivery approach. Good communication, organizing, leadership, interpersonal, problem solving, conflict management, supervisory and decision making skills. Knowledge and experience in implementation of Batho Pele Principles, Patients Right's Charter and code of conduct. Possess high level of integrity and Professionalism. Teaching and supervisory skills.
- DUTIES** : Coordinate optimal, holistic specialized nursing care provided within set standards and Professional / legal framework. Demonstrate an in-depth knowledge and understanding of nursing legislations and ethical nursing practices including other related health legislation in your practice. Ensure provision of accurate and reliable statistics and reports generated in unit and participate in the information management activities. Participate in quality improvement programs including clinical governance, ideal hospital and regulated norms and standards. Ensure effective, efficient and economic management of allocate resources in the component. Ensure continuous development of staff and the provision of effective training and quality improvement projects. Identify and manage risks in the Paediatric unit. Facilitate development and review of standard operating procedures in the unit. Maintain professional growth, ethical standards and self-development. Provide relief services within the team and provide after-hours cover in cases of staff shortage. Display concern for patients, promoting and advocating for proper management of all patients according to their individual needs. Participate in the multi-disciplinary team to ensure comprehensive care of patients. Provide

a safe, therapeutic environment as laid down by the Nursing Act. Occupational Health and Safety and all applicable prescripts. Carry out PMDS evaluation of staff, formulate training programmes and participate in the training and development of staff. Exercise control over discipline, grievances and all labour related issues.

**ENQUIRIES
APPLICATIONS**

: Mr. M.I MathE Tel No: (035) 595 3103
: The Human Resources Manager, Bethesda Hospital, Private Bag X 602 Ubombo 3970. Hand delivered applications may be submitted at Human Resources office, Bethesda Hospital, Ubombo Main Road.

NOTE

: The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: applications must be submitted on the prescribed most recent application for Employment form (Z83) which is obtainable at any Government Department OR from the website-www.kznhealth.gov.za and must originally signed and dated. The application form (Z83) must be accompanied by detailed Curriculum Vitae only. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. the reference number must be indicated in the column provided on form Z83; e.g. Reference Number (Beth 19/2023). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to position outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualification by SAQA; verification of previous experience from Employers and verification form the Company Intellectual Property Commission (CIPC). (The institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s) 09 June 2023

CLOSING DATE

:

POST 18/316

:

CHIEF DIAGNOSTIC RADIOGRAPHER GRADE 1 REF NO: EMP15/2023

SALARY

:

Grade 1: R520 785 – R578 367 per annum, 13th Cheque, Home Owners Allowance (employee must meet the prescribed requirements), Medical Aid (optional), 12% In-Hospitable allowance

CENTRE

:

Queen Nandi Regional Hospital (Empangeni)

REQUIREMENTS

:

National Diploma in Radiographer / Bachelor's Degree in Technology, Certified copy of original registration with Health Professions Council of South Africa as a Radiographer, Current registration with the Health Professions Council of South Africa for 2023-2024 In the category Independent Practice, A minimum of three years' experience after registration with HPCSA as a Radiographer: Independent Practice. Recommendation: Added qualification in Ultrasound will be an added advantage (e.g. ultrasound courses/ degree accredited by HPCSA, HPCSA Approval letter for performing ultrasound examinations), Experience performing high risk Obstetric and anomaly scans, Paediatric scans as well as reporting on difficult pathology. Experience Required: A minimum of three years' experience after registration with HPCSA as a Radiographer: Independent Practice. Knowledge, Skills, Competencies Required: Excellent knowledge of high risk obstetrics and gynecology, general, small parts, vascular, musculoskeletal scanning techniques, protocols and procedures. Basic knowledge of equipment use and trouble shooting. Sound report writing and administrative skills and computer literacy. Knowledge of relevant Health and Safety Acts and Infection Control measures. Good communication, interpersonal relations and problem solving skills. Basic supervisory skills.

DUTIES

:

Provide a high quality ultrasound service in keeping with Woman and Child status of the hospital: Gynaecological scans with complicated pathology, Paediatric and detailed Obstetric anomaly scans. Provide correct interpretation of all ultrasound scans. Compile comprehensive reports as required in the working environment. Willingness to participate in shift and standby duties including night, weekends and Public Holidays when the need arises. Manage Performance of Staff (EPMDS). Provide assistance, supervision and training to junior staff and students. Promote good health practices and ensure optimal care of the patient. Execute all clinical procedures competently to prevent complications. Participate in quality improvement programs, standard

	:	operating procedures, in-service training. Perform other duties as per delegation by radiography management.
<u>ENQUIRIES</u>	:	Ms D Moodley Tel No: 035 907 7039
<u>APPLICATIONS</u>	:	All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880.
<u>FOR ATTENTION</u>	:	Deputy Director Human Resources Mr SM Ndabandaba Tel No: 035 9077011
<u>NOTE</u>	:	Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. Detailed Curriculum Vitae (CV). Information such as Educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. General information: Short-listed candidates must available for interviews at a date and time determine by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s and/or certified copies of qualifications prior to the date of the interview.
<u>CLOSING DATE</u>	:	09 June 2023
<u>POST 18/317</u>	:	<u>OPERATIONAL MANAGER NURSING GENERAL (SURGICAL) REF NO: MAD 28/ 2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R497 139 - R559 686 per annum, plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
<u>CENTRE</u>	:	Madadeni Provincial Hospital
<u>REQUIREMENTS</u>	:	Basic R425 Degree/ Diploma in General Nursing and Midwifery. Minimum of 7 years appropriate recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing Knowledge, Skills, Training and Competencies Required: Knowledge of Public Service Policies, Acts and Regulations. Knowledge of SANC Rules and Regulations. Knowledge of nursing care processes and procedures nursing statutes and other relevant legal frameworks. Promote quality of nursing as directed by professional scope of practice and standards as determined by the institution. Sound knowledge of scope of practice Good communication, leadership, interpersonal and problem solving skills. Knowledge of Code of Conduct and Labour Relations, Ability to function well within a team, Conflict management and negotiation skills. Decision making and problem solving skills. Skills in organizing, planning and supervising. Knowledge of Batho Pele Principles and Patients Right Charter.
<u>DUTIES</u>	:	Supervise and ensure provision of an effective and efficient patient care through adequate nursing care by the unit. Ensure compliance to quality

assurance, infection prevention and control, and the implementation of ideal Hospital, Norms and standards by the units. Ensure compliance to priorities of the MEC for health by the unit as detailed in a make me look like a Hospital project. Manage information system by ensuring that correct, accurate date is collected and submitted by the unit to prevent information errors thus improving data quality. Monitor and evaluate quality of nursing services in the unit. Manage and control staff absenteeism and maintain staff discipline. Ensure effective management of staff and patients to eliminate grievances and complaints from patients. Ensure implementation of employee performance management system (EPMDS) to monitor staff performance. Participate in the analysis, formulation and implementation of nursing guidelines, practices standards and procedures. Manage and monitor proper utilization of human, financial and physical resources,

**ENQUIRIES
APPLICATIONS**

: Mr. R.S.M Ngcobo Tel No: 034 328 8037
 : All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag X6642, Newcastle, 2940

**FOR ATTENTION
NOTE**

: The Recruitment Officer
 : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EE Targets: (African Male)

CLOSING DATE

: 15 June 2023

POST 18/318

: **OPERATIONAL MANAGER NURSING (GENERAL STREAM) – HAST REF. NO: OSIOM/20/2022 (X1 POST)**

SALARY

: R497 193 per annum. Plus 13th cheque /service bonus plus, rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

**CENTRE
REQUIREMENTS**

: Osindisweni Hospital
 : Matric or Senior Certificate. Degree/Diploma in General nursing and Midwifery or equivalent qualification that allows registration with South African Nursing Council as Professional Nurse. Current registration with SANC as a General Nurse and Midwifery (2023 receipt). A Minimum of 7 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing. Current and previous experience endorsed and stamped by Human Resource (Service Certificate). All the attachments /proof will be submitted by shortlisted candidates only). Knowledge, Skills, Training and Competencies Required: Knowledge of Nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Health Act, Occupational Health and Safety Act, Public Service Regulations, Labour Relations Act, disciplinary code and procedures, grievance procedures etc. Knowledge of SANC Rules and Regulations and other relevant Legal Framework. Knowledge of Quality Assurance programmes Batho Pele principles and Patient Rights Charter. Insight into procedures and policies pertaining to nursing care. Human Resource Management and Basic financial management skills. Leadership organisational, supervisory and report writing skills. Good communication, counselling, interpersonal relations, conflict management, decision making and problem solving skills. Computer skills in basic programmes.

		Recommendation: Training certificate on Nurse initiated and management of ART (Nimart).
<u>DUTIES</u>	:	Plan, organize and monitor the objectives of the unit in consultation with subordinates. To coordinate the services rendered with all stakeholders in the district. To provide a therapeutic environment to staff, patients, and the public. Oversee the implementation of HAST programme in the Clinic and Hospital out Patient Department. To effectively manage the utilization and supervision of resources. Monitor and evaluate the outcomes of HAST programme and Out Patient Department. Monitor the effective management of all the resources allocated in the unit. Implement and management of Infection Control and Prevention protocols. Maintain accurate and complete patient records according to legal requirements. To participate in Quality improvement programmes in Out Patient Department and Clinical Audits. Participate in staff, student and patient training. Monitor the implementation of EPMDS. Exercise control over discipline, grievance and labour relation issues according to the laid down policies and procedures. Ensure that there is a constant monitoring and evaluation of key indicators of the department and maintenance of appropriate statistics. Assist in the implementation of priority programme e.g. National Core Standards, Infection Prevention Control and all programs related to promoting health. Facilitates orientation and induction and in-service training of staff with the unit (HAST & Out Patient Department).
<u>ENQUIRIES</u>	:	Mrs L.C Mtshali Tel No: 032 5419202
<u>APPLICATIONS</u>	:	Please forward/deliver applications quoting the reference number to Human Resource Department, Osindisweni Hospital, Private Bag X 15, Verulam, 4340. Hand delivered application may be submitted at Human Resource Office. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts.
<u>FOR ATTENTION</u>	:	Human Resource Department
<u>NOTE</u>	:	The following documents must be submitted: A detailed New (Z83) Employment Form which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za , updated and fully detailed Curriculum Vitae. In addition, only shortlisted candidates will submit proof of qualifications, Identity document and proof of registration for related council when required in the advert. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 02/2022. NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA), attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders (attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.
<u>CLOSING DATE</u>	:	09 June 2023 @ 16H00 afternoon
<u>POST 18/319</u>	:	<u>PROFESSIONAL NURSE SPECIALTY (PAEDIATRIC) REF NO: EMS/19/2023</u>
<u>SALARY</u>	:	Grade 1: R431 265 - R497 193 per annum Grade 2: R528 696 - R645 720 per annum Other benefits: Medical Aid (Optional) 13 th Cheque, Housing allowance (employee must meet prescribed requirements) plus 8% Rural allowance.

<u>CENTRE REQUIREMENTS</u>	:	Emmaus Hospital
	:	Matric/Senior certificate/Grade 12. Diploma/ Degree in General Nursing Science and Midwifery. Diploma in child nursing science. A minimum 4 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC. A minimum of 1 year with specialty. Knowledge & Skills Leadership, Management, Planning, Organizing and co-ordination skills. Knowledge of relevant acts, prescripts, policies and procedure governing health care services delivery. Sound knowledge of nursing care delivery approaches and scope of practice in the area under their control, Sound knowledge of priority programs clinical guidelines, protocol, policies and procedures and best practices in nursing care service delivery. Good communication, interpersonal, negotiation, decision-making, procedure and conflict management, counseling, teaching, mentorship and supervisory skills. Knowledge of code conduct, Labour Relations and related policies.
<u>DUTIES</u>	:	Ensure effective utilization of human and material resources. Ensure adherence to prescribed nursing police and procedure. Co-ordinate all services within the hospital. Ensure that all quality and infection control initiative are adhered to i.e OHSC/ Ideal Hospital. Evaluate and monitor compliance with clinical protocols, norms and standards of the hospital. Ensure that clinical governance principles are adhered too and ensure that audits are conducted. Ensure reporting of and within his/ her unit. Ensure effective data management. Do readjustment as required on the shift to provide adequate nursing coverage. Monitor implementation of EPMDs. Ensure that impact indicators are monitored and action plans are developed to improve on the outcomes. Act as junior shift leader on both day and night shift. Assisting in supervising in the absence of the operational manager. To partake in overall specialized unit functions. Audits patient's records and monitoring of results. Utilizes knowledge of development and life stages in the provision of overall care of child delivery. Participates in ethical decisions making within the multidisciplinary team. Utilizes a family centered approach in providing pediatric/child nursing.
<u>ENQUIRES APPLICATIONS</u>	:	Ms T.M Nkabinde Tel No: 036 488 1570 (EXT 8214)
	:	Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry - Emmaus Hospital.
<u>FOR ATTENTION NOTE</u>	:	Human Resource Manager
	:	Application should be submitted on the most recent Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive CV (with detailed previous experience). Only shortlisted candidate will be required to submit certified copies of qualifications, ID and driver's license (certified copies of certificates should not be older than six months) on or before the day of the interview following communication from Human Resources. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful.
<u>CLOSING DATE</u>	:	13 June 2023 at 16:00
<u>POST 18/320</u>	:	<u>PROFESSIONAL NURSE SPECIALTY – PAEDIATRICS REF NO: GJGM31/2023 (X1 POST)</u> Component: Nursing Management Services
<u>SALARY</u>	:	Grade 1: R431 265 per annum Grade 2: R528 696 per annum
<u>CENTRE REQUIREMENTS</u>	:	General Justice Gizenga Mpanza Regional Hospital
	:	Grade 1: Senior Certificate / Grade 12. Diploma / Degree in General Nursing that allow registration with SANC as a Professional Nurse. A post basic qualification in Child Nursing Science or Diploma in Critical Care. Registration with the SANC as a Professional Nurse. Current SANC receipt. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: Senior Certificate / Grade 12. Diploma / Degree in General Nursing that allows

registration with SANC as a Professional Nurse. A post basic qualification in Child Nursing Science or Diploma in Critical Care. A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Knowledge, Skills and Competencies: Excellent communication skills, human relations and ability to teach and train staff within a team. Ability to work and maintain meaningful relationship within a diverse community. Knowledge of health and public service legislation and policies. Appropriate understanding of nursing scope of practice and nursing standards as determined by Child Nursing Care. Basic computer literacy to enhance service delivery. Effective communication with patients, supervisors and other health professionals. Ability to work as part of multi-disciplinary team at all levels and work effectively to maintain a high level of service delivery. Knowledge of labour relation and disciplinary procedures. Basic understanding of HR and Financial policies and practices. Planning, Organizing, Leading, Controlling, Delegation, Supervisory, Communication, motivation, Decision- Making, Problem-Solving, Disciplinary and co-ordination skills.

DUTIES

: Coordination of optimal, holistic specialized nursing care provided within set standards professional/ legal framework. To plan/ organize and monitor the objectives of the specialized unit in consultation with other members. To provide a therapeutic environment for staff, patients and public. To provide a comprehensive quality nursing care as a member of the unit-disciplinary team according to the identified needs of the patient based on scientific principles. To delegate duties and support staff in the execution of patient care delivery. To provide direct and indirect supervision of all nursing staff/ housekeeping staff and to give guidance. To ensure continuity of patient care on all levels i.e. work, book, and handover rounds. To liaise and communicate with multi-disciplinary team as well as other departments within the hospital i.e. during operational meetings with nursing supervisor and subordinates. Manage effectively the utilization and supervision of resources coordination of the provision of effective training and research. Provision of effective support to nursing services. Maintaining professional growth/ ethical standards and self-development. Ensure accurate record keeping for statistics purposes. Ensure adherence to the Principles of IPC in the unit. Manage unit in the absence of the Operation Manager. Identify, report and assist Doctors in the management of Paediatric Emergencies.

ENQUIRIES
APPLICATIONS

: Matron NG Mntambo (Assistant Nurse Manager) Tel No: (032) 437 6356
: Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450

NOTE

: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Faxed or e-mailed applications will not be considered. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints.

- CLOSING DATE** : 09 June 2023
- POST 18/321** : **PROFESSIONAL NURSE SPECIALTY – SURGICAL REF NO: GJGM32/2023 (X1 POST)**
Component: Nursing Management Services
- SALARY** : Grade 1: R431 265 per annum
Grade 2: R528 696 per annum
- CENTRE** : General Justice Gizenga Mpanza Regional Hospital
- REQUIREMENTS** : **Grade 1:** Senior Certificate / Grade 12. Diploma / Degree in General Nursing that allow registration with SANC as a Professional Nurse. A post basic qualification in Surgical Nursing Science. Registration with the SANC as a Professional Nurse. Current SANC receipt. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** Senior Certificate / Grade 12. Diploma / Degree in General Nursing that allows registration with SANC as a Professional Nurse. A post basic qualification in Surgical Nursing Science. A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Knowledge, Skills and Competencies: Basic Computer literacy to enhance service delivery. Appropriate understanding of Nursing scope of practice and nursing standard as determined by the Surgical component. Knowledge of health and public service legislation, regulations and policies. Excellent communication skills, human relations and ability to teach in and train staff within a team. Effective communication with patients, supervisors and other health care professionals. Ability to work as a multi-disciplinary team at all levels and work effectively to maintain high standards of service delivery. Basic understanding of HR and Financial policies and practices. Planning, organizing, leading, controlling, delegation, supervisory, communication, motivation, decision making, problem solving, disciplinary and co-ordination skills.
- DUTIES** : Provision of optimal, holistic specialised nursing care provided within the set standards i.e. professional/obligation. Apply nursing process to patient care in the Surgical Unit. Maintain accurate and complete patient records according to legal requirements. Compilation and analysis of statistics, participate in auditing and clinical charts and develop QIP's. Participate in the implementation of National norms and standards, guidelines, protocols. Manage resources effectively, efficiently and economically with the allocated resources. Provision of effect support to nursing services. Assist is supervision and development of staff. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients needs and expectations as per Batho Pele principles. Work as part of a multidisciplinary team to ensure good nursing care. Provide safe, therapeutic and hygienic environment for patients, visitors and staff. Ensure that equipment in the unit is adequate and checked that it is in working order. To deliver quality nursing care to Surgical patients in the wards and clinics. To offer patient care by assessing, collecting and interpreting information on surgical clients and prescribing interventions. Monitor and evaluate the care management of all patience and ensure the maintenance of accurate complete patient records. Maintain professional growth/ethical standards of self-development. Promote good working relationships with multidisciplinary team in the provision of quality holistic and individualised patient care. Maintain sterile environment and ensure availability/functionality of surgical equipment.
- ENQUIRIES** : Sir SW Dlamini (Assistant Nurse Manager) Tel No: (032) 437 6183
- APPLICATIONS** : Applications should be directed to: - Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required

information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Faxed or e-mailed applications will not be considered. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints.

CLOSING DATE

: 09 June 2023

POST 18/322

: **PROFESSIONAL NURSE SPECIALTY – OBSTETRICS & GYNAECOLOGYREF GJGM37/2023 (X2 POSTS)**
Component: Nursing Management Services

SALARY

: Grade 1: R431 265 per annum
Grade 2: R528 696 per annum

CENTRE REQUIREMENTS

: General Justice Gizenga Mpanza Regional Hospital
: **Grade 1:** Diploma/ Degree in General Nursing and Midwifery. One year post basic qualification in Midwifery and Neonatal Nursing Science (Advanced Midwifery). A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and Midwifery. **Grade 2:** Diploma in General Nursing and Midwifery. One year post basic qualification in Midwifery and Neonatal Science (Advanced Midwifery). A minimum of fourteen (14) years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. At least ten (10) years of the period referred to the above must be appropriate/recognizable experience in the Obstetric and Gynae specialty after obtaining the one (1) year post-basic qualification in Advanced Midwifery. Knowledge, Skills and Competencies: Knowledge of Nursing Care, Processes and Procedures, Nursing Statues and other relevant legal frameworks such as Nursing Acts, Health Act, Patient Rights Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Codes and Procedures in the Public Service. Leadership, organizational, decision making, problem solving and interpersonal skills within the limits of the Public Sector. Personal Attitudes, Responsiveness, Professionalism, Supportive, Assertive and must be a team player.

DUTIES

: Provision of optimal, holistic specialized nursing care with set standards and within a Professional legal framework. Ensuring clinical nursing practice by the nursing team in accordance with the Scope of Practice and nursing standards as determined by the relevant health facility. Implement activities aimed at the improvement of women's health. Ensure high quality nursing care is rendered to all clients accessing maternal services in the facility by considering CARMA objectives, ESMOE, KINC, Helping Babies Breath (HBB)and safe Caesarian checklist. Ensure that other antenatal care programmes i.e. BANC are implemented to enhance antenatal care to all pregnant women. Ensure implementation and integration of HAST programmes in O&G departments within the facility. Ensure accurate and proper record keeping for statistic purposes. Ensure adherence to the principles of IPC practices in the unit.

Assess and identify the relationship between normal physiological and specific system alterations associated with problems, disorders and treatment in the pregnancy, labour, puerperium and neonates. Plan, implement, management and monitor according to identified problems. Implement plan of action in obstetric emergency situations according to protocols and guidelines. Evaluate the response to management. Participate in training, monitoring and research with a view to increasing the body of knowledge in the midwifery practice. Able to identify, report and assist doctors in the management of obstetrics emergencies. Ensure compliance to quality, IPC, Ideal Hospital realization and maintenance (IHRM) and Norms and Standards. Promote, instil and maintain discipline, professionalism and work ethics among employees. Manage the utilization and supervision of resources. Demonstrate an in depth understanding of legislation and related ethical nursing practices and how this impact on service delivery. Maintain a constructive working relationship with multidisciplinary team members.

ENQUIRIES : Matron DS Khanyezi (Assistant Nurse Manager) Tel No: (032) 437 6382
APPLICATIONS : Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450

NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Faxed or e-mailed applications will not be considered. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints.

CLOSING DATE : 09 June 2023

POST 18/323 : **CLINICAL NURSE PRACTITIONER (GCUMISA CLINIC) REF NO: APP/09/2023 (X2 POSTS)**
 Component: Nursing-PHC

SALARY : Grade 1: R431 265 – R497 193 per annum
 Grade 2: R528 696 – R645 720 per annum
 Other Benefits 13TH Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements). Rural allowance 8%

CENTRE : Appelsbosch Hospital
REQUIREMENTS : Appointment Requirements for the posts Degree/National Diploma in General Nursing and Midwifery. Only shortlisted candidate will submit proof of current registration with SANC (2023) as a Professional Nurse and Midwifery. A Post Basic nursing qualification with a duration of at least 1 year in Curative skills in Primary health Care accredited with SANC **Grade 1:** A minimum of four (04)

years appropriate/recognisable experience in nursing after registration as Professional nurse with SANC in General Nursing **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in specific specialty after obtaining the 1 year post-basic qualification in the relevant specialty. Certificate of Service endorsed by Human Resource as proof of experience. (Only if shortlisted) Recommendations: NIMART Certificate. Computer literacy. Valid Driver's license Code B (08). Knowledge, Skills, Training, and Competencies Required: Knowledge of SANC rules and regulations. Knowledge of Nursing procedures, relevant Acts and policies. Knowledge of Batho Pele principles and Patient's Right Charter. Knowledge of Code of conducts labour relations. Good communication and interpersonal skills. Decision making and problem solving skills. Basic Financial management

DUTIES : Provide quality comprehensive primary health care by promoting preventive, curative and rehabilitative service for the clients and the community. Demonstrate effective communication with patients, supervisors and other clinicians including report writing. Participate in clinical audits in the facility and ensure implementation of quality improvement plans supported by strong work ethics. Initiate and provide preventive and promotive activities in national priority programmes including MNCWH, non-communicable disease and HAST and quality improvement programs. Provide administrative service such as providing accurate statistics for evaluation and future planning. Provide administrative service such as providing accurate statistics for evaluation and future planning. Provide support in the reduction and management of disease burden to ensure better health outcomes. Ensure proper control and effective utilization of all resources including, financial, pharmaceuticals and infrastructure. Always promoting scientific quality nursing care by functioning as therapeutic team coordinating between the clinic and community and preventing micro-legal hazards. Encourage research by assisting in regional and departmental projects ensuring that the community needs are taken into account. Participating and assisting with the according to treatment guidelines, protocols and EDL for PHC. The incumbent will be expected to rotate to different streams in the clinic. Provide comprehensive health care service extended hours, weekends and public holidays Equity Target: African Male

ENQUIRIES : Mr. M Zele: Assistant Manager Nursing-PHC Tel No: 032 294 8000
APPLICATIONS : Should Be Forwarded To: The Chief Executive Officer, P/Bag X215, Ozwathini, 3242. Applicants are encouraged to hand delivered or courier their applications this office will not be responsible for late or lost applications due to unreliable post office.

FOR ATTENTION : Human Resource Manager
CLOSING DATE : 23 June 2023

POST 18/324 : **CLINICAL NURSE PRACTITIONER (EMTULWA CLINIC) REF NO: APP/10/2023 (X1 POST)**
 Component: Nursing-PHC

SALARY : Grade 1: R431 265 – R497 193 per annum
 Grade 2: R528 696 – R645 720 per annum
 Other Benefits: 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements). Rural allowance 8%

CENTRE : Appelsbosch Hospital
REQUIREMENTS : Appointment Requirements for the posts Degree/National Diploma in General Nursing and Midwifery. Only shortlisted candidate will submit proof of current registration with SANC (2023) as a Professional Nurse and Midwifery. A Post Basic nursing qualification with a duration of at least 1 year in Curative skills in Primary health Care accredited with SANC **Grade 1:** A minimum of four (04) years appropriate/recognisable experience in nursing after registration as Professional nurse with SANC in General Nursing **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in specific specialty after obtaining the 1 year post-basic qualification in the relevant specialty. Certificate of Service endorsed by Human Resource as proof of experience. (Only if shortlisted) Recommendations NIMART Certificate Computer literacy. Valid Driver's license Code B (08) Knowledge,

Skills, Training, And Competencies Required Knowledge of SANC rules and regulations. Knowledge of Nursing procedures, relevant Acts and policies. Knowledge of Batho Pele principles and Patient's Right Charter. Knowledge of Code of conducts labour relations. Good communication and interpersonal skills. Decision making and problem solving skills. Basic Financial management.

DUTIES : Provide quality comprehensive primary health care by promoting preventive, curative and rehabilitative service for the clients and the community. Demonstrate effective communication with patients, supervisors and other clinicians including report writing. Participate in clinical audits in the facility and ensure implementation of quality improvement plans supported by strong work ethics. Initiate and provide preventive and promotive activities in national priority programmes including MNCWH, non-communicable disease and HAST and quality improvement programs. Provide administrative service such as providing accurate statistics for evaluation and future planning. Provide administrative service such as providing accurate statistics for evaluation and future planning. Provide support in the reduction and management of disease burden to ensure better health outcomes. Ensure proper control and effective utilization of all resources including, financial, pharmaceuticals and infrastructure. Always promoting scientific quality nursing care by functioning as therapeutic team coordinating between the clinic and community and preventing micro-legal hazards. Encourage research by assisting in regional and departmental projects ensuring that the community needs are taken into account. Participating and assisting with the according to treatment guidelines, protocols and EDL for PHC. The incumbent will be expected to rotate to different streams in the clinic. Provide comprehensive health care service extended hours, weekends and public holidays Equity Target: African Male

ENQUIRIES : Mr. M Zele: Assistant Manager Nursing-PHC Tel No: 032 294 8000
APPLICATIONS : Applications should be forwarded to: The Chief Executive Officer, P/Bag X215 Ozwathini, 3242.

FOR ATTENTION : Human Resource Manager
NOTE : NB: Applicants are encouraged to hand delivered or courier their applications this office will not be responsible for late or lost applications due to unreliable post office.

CLOSING DATE : 23 June 2023

POST 18/325 : **CLINICAL NURSE PRACTITIONER (CRAMOND CLINIC) REF NO: APP/11/2023 (X1 POST)**
Component: Nursing-PHC

SALARY : Grade 1: R431 265 – R497 193 per annum
Grade 2: R528 696 – R645 720 per annum
Other Benefits :13TH Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements). Rural allowance 8%

CENTRE : Appelsbosch Hospital
REQUIREMENTS : Appointment Requirements for the post Degree/National Diploma in General Nursing and Midwifery. Only shortlisted candidate will submit proof of current registration with SANC (2023) as a Professional Nurse and Midwifery. A Post Basic nursing qualification with a duration of at least 1 year in Curative skills in Primary health Care accredited with SANC **Grade 1:** A minimum of four (04) years appropriate/recognisable experience in nursing after registration as Professional nurse with SANC in General Nursing **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in specific specialty after obtaining the 1 year post-basic qualification in the relevant specialty. Certificate of Service endorsed by Human Resource as proof of experience. (Only if shortlisted) Recommendations NIMART Certificate Computer literacy. Valid Driver's license Code B (08) Knowledge, Skills, Training, And Competencies Required Knowledge of SANC rules and regulations. Knowledge of Nursing procedures, relevant Acts and policies. Knowledge of Batho Pele principles and Patient's Right Charter. Knowledge of Code of conducts labour relations. Good communication and interpersonal skills. Decision making and problem solving skills. Basic Financial management.

DUTIES : Provide quality comprehensive primary health care by promoting preventive, curative and rehabilitative service for the clients and the community.

Demonstrate effective communication with patients, supervisors and other clinicians including report writing. Participate in clinical audits in the facility and ensure implementation of quality improvement plans supported by strong work ethics. Initiate and provide preventive and promote activities in national priority programmes including MNCWH, non-communicable disease and HAST and quality improvement programs. Provide administrative service such as providing accurate statistics for evaluation and future planning. Provide administrative service such as providing accurate statistics for evaluation and future planning. Provide support in the reduction and management of disease burden to ensure better health outcomes. Ensure proper control and effective utilization of all resources including, financial, pharmaceuticals and infrastructure. Always promoting scientific quality nursing care by functioning as therapeutic team coordinating between the clinic and community and preventing medico-legal hazards. Encourage research by assisting in regional and departmental projects ensuring that the community needs are taken into account. Participating and assisting with the according to treatment guidelines, protocols and EDL for PHC. The incumbent will be expected to rotate to different streams in the clinic. Provide comprehensive health care service extended hours, weekends and public holidays.

- ENQUIRIES** : Mr. M Zele: Assistant Manager Nursing-PHC Tel No: 032 294 8000
- APPLICATIONS** : Applications should be forwarded to: The Chief Executive Officer, P/Bag X215 Ozwathini, 3242.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : NB: Applicants are encourage to hand delivered or courier their applications this office will not be responsible for late or lost applications due to unreliable post office. Equity Target: African Male
- CLOSING DATE** : 23 June 2023
- POST 18/326** : **CLINICAL NURSE PRACTITIONER REF NO: GAM CHC 06/2023 (X2 POSTS)**
- SALARY** : Grade 1: R431 265 per annum
Grade 2: R559 686 per annum
Other Benefits: 13th Cheque plus 12 % rural allowance, Housing allowance (employee must meet prescribed requirements and Medical Aid (Optional)
- CENTRE** : Gamalakhe CHC
- REQUIREMENTS** : Senior Certificate (grade 12) Degree / Diploma in General nursing and Midwifery plus 1 year post basic qualification in Primary Health Care. Registration Certificate as General Nurse and Primary Health Care Nurse Current registration with SANC (2023 Receipt) Experience: **Grade 1:** A minimum of 4 years appropriate / recognizable experience in nursing, after registration as a Professional Nurse with SANC in General Nursing and Midwifery. **Grade 2:** A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and midwifery of which 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Knowledge, Skills and Competencies: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc. Leadership, organizational, decision making and problem solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and Counselling. Financial and budgetary knowledge. Good in-sight of procedures and policies pertaining to nursing care. Computer skills in basic programs.
- DUTIES** : Provide quality comprehensive community health care by promoting preventative, Curative and rehabilitative services. Provide administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Motivate staff regarding development in order to increase level of expertise in assisting clients and families to develop a sense of self care. Promote scientific quality nursing care by functioning as a therapeutic team. Coordinating between CHC and community and preventing medico-legal hazards. Conduct outreach services to improve health outcomes. Ensure proper utilization and management of all resources Ensure integration of health services. Encourage research by assisting in departmental projects and always ensuring the

community needs, are taken into account. Strengthen and ensure implementation of IDEAL clinic strategies. Ability to handle obstetric, emergencies and high risk conditions. Assist unit Manager with overall management and necessary support for effective functioning in the facility. Participate in clinical records audits Advocate for Nursing Ethics and Professionalism. Provide knowledge and understanding of Covid19 precautionary measures and clinical management thereof. Display knowledge on basic computer skills to be able to compile and submit reports.

- ENQUIRIES** : Ms. GB Tshiseka Tel No: 039-318 1113
- APPLICATIONS** : All applications should be forwarded to: The HR Manager Gamalakhe Community Health Centre Private Bag X709, Gamalakhe, 4249
- FOR ATTENTION** : Human Resource Department
- NOTE** : FThe application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date.
- CLOSING DATE** : 19 June 2023
- POST 18/327** : **PROFESSIONAL NURSE: SPECIALTY GRADE 1/2 REF NO: PSH 31/2023 (X2 POSTS)**
- SALARY** : Grade 1: R431 265 per annum
Grade 2: R528 696 per annum
Other Benefits: 12% Rural Allowance, Medical Aid (optional) and Housing Allowance (employee must meet prescribed requirements)
- CENTRE** : Port Shepstone Regional Hospital (Obstetrics Unit)
- REQUIREMENTS** : **Grade 1:** A minimum of 4 years appropriate/recognisable experience in Nursing after registration as Professional Nurse with SANC in General Nursing with one (1) year post basic qualification in Advanced Midwifery **Grade 2:** A minimum of 14 years appropriate/recognisable experience in Nursing after registration as Professional Nurse with SANC in General Nursing, of which 10 years must be appropriate/recognisable experience after obtaining the one (1) year post basic qualification in Advanced Midwifery Grade 12 or Matric certificate. Diploma/Degree in General Nursing science Diploma/Degree in Midwifery nursing science. Diploma/degree in Advanced midwifery science Registration with SANC as General Nurse, midwifery and Advanced Midwifery Nursing Science. SANC Receipt for 2023. Only shortlisted candidates will submit/attaché proof/qualifications Knowledge, Skills and Experience: Leadership, organizational, decision making, supervisory and problem solving abilities within the limit of the Public Sector and institutional policy framework. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework. Ability to formulate patients care related policies, vision, mission and objective of the component. Communication and interpersonal skills including Public Relations, Negotiating, Coaching. Conflict handling and Counselling skills. Financial and budgetary knowledge pertaining relevant resources under management. Insight into procedures and policies pertaining nursing care, computer skills in basic programmes. Willingness to work shifts, day and night duty, weekends, Public Holidays. Competencies (knowledge /skills). Good communications and interpersonal skills, Planning and organizational skills.
- DUTIES** : Diagnose and manage obstetric emergencies in the absence of a doctor, i.e. Eclampsia APH, etc Identify high risk clients during ante-partum and post-partum periods, manage them or refer them according to hospital policy. Develop vision and mission and objectives for obstetric unit Develop, implement and review obstetric policies/SOP's. Conduct Perinatal Mortality reviews or meetings. Know SANC rules and regulations pertaining to obstetrics. Develop and implement in-service education and quality improvement programs for the obstetrics dept. Act as an advocate for clients utilizing Batho Pele principles. Form part of the multi-disciplinary team Take part in all obstetrics programs, i.e. PPIP, PMTCT, BBI, BFI, and RHC – reproductive health Identify training needs for the staff. Practice participative management by assisting with relief duties of the supervisor. Maintain and monitor stock and supplies. Attend meetings held in the institution/outside.
- ENQUIRIES** : Mrs MC Maqutu Tel No: (039) 688 6117

<u>APPLICATIONS</u>	:	Applications should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, Private Bag X5706, Port Shepstone 4240.
<u>FOR ATTENTION NOTE</u>	:	Mr. ZM Zulu
	:	Detailed application for employment (Z83) and Curriculum Vitae. Certified copies – must not be submitted when applying for employment. (Only short-listed candidates will be requested submit proof). NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.
<u>CLOSING DATE</u>	:	09 June 2023
<u>POST 18/328</u>	:	<u>PROFESSIONAL NURSE: SPECIALTY GRADE 1/2 REF NO: PSH 32/2022 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 per annum Grade 2: R528 696 per annum Other Benefits: 12% Rural Allowance, Medical Aid (optional) and Housing Allowance (employee must meet prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	:	Port Shepstone Regional Hospital (Critical Care)
	:	Grade 1: A minimum of 4 years appropriate/recognisable experience in Nursing after registration as Professional Nurse with SANC in General Nursing with one (1) year post basic qualification in Critical Care Nursing Science Grade 2: A minimum of 14 years appropriate/recognisable experience in Nursing after registration as Professional Nurse with SANC in General Nursing, of which 10 years must be appropriate/ recognisable experience after obtaining the one (1) year post basic qualification in Critical Care Nursing Science Matric / Senior Certificate, Diploma/Degree in General Nursing Diploma/degree in Midwifery Nursing Science 1 year post basic qualification in Critical Care Nursing Science Current registration with SANC as General Nurse, Midwife/Accoucher and Critical care SANC receipt 2023. Only shortlisted candidates will submit/attaché proof/qualifications. Knowledge, Skills and Experience Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework, Good communication skills verbal and written Co-ordinate and liaison skills. Problem solving skills.
<u>DUTIES</u>	:	Assist in planning/organizing and monitoring of objectives of the specialized unit Provide a therapeutic environment for staff, patients and public. Provide comprehensive quality nursing care. Provide direct and indirect supervision of all Nursing Staff / Housekeeping staff and to give them guidance and ensure continuity of patient care. Demonstrate effective communication patient and families with the multi – disciplinary team, other department within the hospital. Assist with allocation /change list, day and night duty rosters and inputs for leave. Assist in record keeping and provide statistical information on training and staffing. To assist in EPMDS evaluation of staff and implement EAP. Assist in orientation, induction and monitoring of all nursing staff. To complete patient related data and partake in research. Promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant speciality. To assist with relief duties of supervision and act as junior shift-leader on both day and night shift. To partake in overall specialized unit functions, i.e. team building. Effective and efficient management of all resources. Liaise with professional nurse in charge in surgical high care / renal unit. Allocation of staff within the directorate on rotational basis. To ensure critically ill patients regardless of diagnoses according to disease profile within the directorate. To nurse a paediatric ventilated / high care patient in ICU for close monitoring. Maintain professional growth / ethical standard and self – development.
<u>ENQUIRIES APPLICATIONS</u>	:	Mrs MC Maqutu Tel No: (039) 688 6117
<u>FOR ATTENTION</u>	:	Applications should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, Private Bag X5706, Port Shepstone 4240. Mr. ZM Zulu

NOTE : Detailed application for employment (Z83) and Curriculum Vitae. Certified copies – must not be submitted when applying for employment. (Only short-listed candidates will be requested submit proof). NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.

CLOSING DATE : 09 June 2023

POST 18/329 : **CLINICAL NURSE PRACTITIONER REF NO: GAM CHC 07/2023 (X2 POSTS)**

SALARY : Grade 1: R431 265 per annum
Grade 2: R559 686 per annum
Other Benefits: 13th Cheque plus 12 % rural allowance, Housing allowance (employee must meet prescribed requirements) and Medical Aid (Optional)

CENTRE : Port Edward Clinic

REQUIREMENTS : Senior Certificate (grade 12) Degree / Diploma in General nursing and Midwifery plus 1 year post basic qualification in Primary Health Care. Registration Certificate as General Nurse and Primary Health Care Nurse Current registration with SANC (2023 Receipt). Experience: **Grade 1:** A minimum of 4 years appropriate / recognizable experience in nursing, after registration as a Professional Nurse with SANC in General Nursing and Midwifery. **Grade 2:** A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and midwifery of which 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Knowledge, Skills and Competencies: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc. Leadership, organizational, decision making and problem solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and Counselling. Financial and budgetary knowledge. Good in-sight of procedures and policies pertaining to nursing care. Computer skills in basic programs.

DUTIES : Provide quality comprehensive community health care by promoting preventative, Curative and rehabilitative services. Provide administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Motivate staff regarding development in order to increase level of expertise in assisting clients and families to develop a sense of self care. Promote scientific quality nursing care by functioning as a therapeutic team. Coordinating between CHC and community and preventing medico-legal hazards. Conduct outreach services to improve health outcomes. Ensure proper utilization and management of all resources Ensure integration of health services. Encourage research by assisting in departmental projects and always ensuring the community needs, are taken into account. Strengthen and ensure implementation of IDEAL clinic strategies. Ability to handle obstetric, emergencies and high risk conditions. Assist unit Manager with overall management and necessary support for effective functioning in the facility. Participate in clinical records audits Advocate for Nursing Ethics and Professionalism. Provide knowledge and understanding of Covid19 precautionary measures and clinical management thereof. Display knowledge on basic computer skills to be able to compile and submit reports.

ENQUIRIES : Mrs. N.O Ndwendwe Tel No: 039-318 1113, Tel No: 039-318 1113

APPLICATIONS : All applications should be forwarded to: The HR Manager, Gamalakhe Community Health Centre, Private Bag X 709, Gamalakhe, 4249

FOR ATTENTION : Human Resource Department

NOTE : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date.

CLOSING DATE : 19 June 2023

POST 18/330 : **ASSISTANT DIRECTOR: SYSTEMS REF NO: AD/SYSTEMS1/2023**

SALARY : R424 104 per annum. Plus 13th Cheque, Medical Aid: Optional, Housing Allowance (Employee must meet minimum requirements)

CENTRE : Addington Hospital: KwaZulu Natal

REQUIREMENTS : Matric/Grade 12, Degree/ Diploma in one of the following: Public Management or Public Administration. Minimum of Three (3) years supervisory experience in Systems Management Environment. current and previous work experience endorsed and stamped by Human Resource (Certificate of Service must be attached). Only shortlisted candidates will be required to submit proof of all documents. Knowledge, Skills Training And Competencies Required: Decision making skills, problem solving skills, leadership skills, human resource management and communication skills. Computer literacy skills. Interpersonal skills. Financial management skills. Planning and organizing skills. Quality Assurance awareness. Change management. Ability to perform independently and under pressure. Labour Relations, Risk Management and Control, Stress Management, Occupational Health and Safety and Quality Assurance Management. Develop departmental policies.

DUTIES : Manage the following auxiliary services to ensure optimal usage and cost effectiveness: General registry, Portering and cleaning services, Transport management services, Telecommunication services, Laundry services, Staff residence. Full implementation of the monitoring and evaluation of EPMDS. Improve service delivery in line with National Core Standards. Ensure effective, efficient and economical utilization of resources. Management and administration of outsourced services. Develop and implement effective departmental policies. Ensure compliance with legislation and government policies. Contribute as a member of a multidisciplinary team towards the effective management of the Hospital by participating in the following committees:-Occupational Health and Safety, Infection Prevention Control, Loss and Damage, Disposal, Bid Committee, Housing committee.

ENQUIRIES : Mr C.H Myeza Tel No: 031 327 2000

APPLICATIONS : All applications should be forwarded to: Attention: The Human Resource Department, Addington Hospital, P O Box 977, Durban, 4000 OR dropped off in the Application Box at Security, Staff Entrance, Prince Street, South Beach, Durban.

FOR ATTENTION : Mrs P Makhoba

NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Applications are not required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview.

CLOSING DATE : 19 June 2023

<u>POST 18/331</u>	:	<u>ASSISTANT DIRECTOR: STAFF RELATIONS REF NO: GJGM34/2023 (X1 POST)</u> Component: Human Resource Management
<u>SALARY</u>	:	R424 104 per annum. Other Benefits: 13 th Cheque, Home Owners Allowance & Medical Aid. (To qualify: Employee must meet all the prescribed policy requirements)
<u>CENTRE REQUIREMENTS</u>	:	General Justice Gizenga Mpanza Regional Hospital Senior Certificate (Grade 12). Degree/ Diploma in Labour Law / Labour Relations /Human Resource Management/ Public Management with a minimum 3 – 5yrs supervisory experience in Labour Relations. Recommendation: Unendorsed valid Code B drivers licence (code 8). Knowledge, Skills and Competencies: Computer literacy (knowledge in Ms. Office package), knowledge of collective bargaining arrangements and dispute resolution applicable in Public Service and the jurisdictional role of CCMA over some dispute, demonstrable record of handling discipline, handling and knowledge of referral route of grievances, strikes (including strike management) in Public Service, ability to apply, interpret the legislative framework applicable in Public Service, analytical thinking and research skills, record/document management, knowledge of oversight bodies/structures (Chapter 9, Chapter 10 institutions and the Department of Labour) and their legal responsibilities either on discipline or grievances and or strikes, Must have excellent presentation skills, experience in dealing with the public, sound organizational and planning skills.
<u>DUTIES</u>	:	Manages the day to day functioning of the Labour Relations section in the Hospital in order to ensure that the high quality of services is being provided. Represent the department at conciliation and arbitrations and facilitate the implementation of settlement agreements and arbitration awards. Ensure compliance with legislative framework relating to grievances and disputes. Keep or maintain statistical records in respect of all grievances, disciplinary and disputes handled within the department or hospital. Compile reports/submissions in respect of grievances, disputes, advice, and industrial action matters. Promote sound labour peace within the hospital. Produce monthly mandatory reports and analyse the report to establish trends and develop interventions where necessary. Manage the implementation of policies, resolutions, plans, and strategies relating to labour relations. Ensure compliance with legislative framework and monitor and evaluate implementation thereof; further suggest improvements where necessary. Develop internal control measures, guidelines, and standard operating procedures on labour relations in line with National and Departmental human resource practices, guidelines, and policies. Conduct in-service training and induction of staff in the hospital on labour related matters. Advice management, employees on labour relations practices, procedures, guidelines, and policies, etc. Support the Deputy Director in achieving the strategic objectives of the institution on labour relations and do other reasonable adhoc exercises and tasks as and when required to enhance service delivery in the Hospital. Attend and run meetings. Management of personnel performance and review thereof in the sub-division.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr T Latha (Deputy Director - HRM) Tel No: (032)4376006 Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450
<u>NOTE</u>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Faxed or e-mailed applications will not be considered. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA,

verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints.

- CLOSING DATE** : 09 June 2023
- POST 18/332** : **ASSISTANT DIRECTOR: HR PLANNING, TRAINING AND DEVELOPMENT
REF NO: MAD 29/2023 (X1 POST)**
- SALARY** : R424 104 – R508 692 per annum (Level 09). 13th cheque, Plus Medical Aid (Optional), Plus Housing Allowance (Employee must meet prescribed condition)
- CENTRE REQUIREMENTS** : Madadeni Provincial Hospital
: Appropriate Degree / National Diploma in Human Resources Management or Public Management. 3-5 years appropriate supervisory experience in HR Planning, Training and Development. Knowledge, Skills and Competencies required: Strong interpersonal communication. An understanding of “push” factors affecting human resource supply and demand within the health sector. Ability to translate strategic objectives into practical implementation initiatives. High level of accuracy. Computer skills. Verbal and written communication skills. Leadership, Organizational, decision making and problem solving abilities. Financial and budgetary knowledge. Ability to compile and evaluate training material, courses and the results.
- DUTIES** : Develop and implementation of Work Place Skills plan. Develop, monitor and review implementation of the Human Resource Plan. Develop and monitor implementation of Employment Equity Plan. Ensure implementation and management of performance management and development system. Coordination of in-service training plans for all departments/ units.
- ENQUIRE APPLICATIONS** : Mr. J.M Jele Tel No: 034 328 8148
: All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag X6642, Newcastle, 2940
- FOR ATTENTION NOTE** : The Recruitment Officer
: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.
- CLOSING DATE** : 15 June 2023

<u>POST 18/333</u>	:	<u>OCCUPATIONAL THERAPIST GRADE 1, 2 & 3 REF NO: GJGM33/2023 (X1 POST)</u> Component: Allied Health Component
<u>SALARY</u>	:	Grade 1: R359 622 per annum Grade 2: R420 015 per annum Grade 3: R491 676 per annum Plus 12% Inhospitable Allowance.
<u>CENTRE REQUIREMENTS</u>	:	General Justice Gizenga Mpanza Regional Hospital Grade 1: Experience – No relevant working Experience after with HPCSA as an Occupational Therapist. Grade 2: 10 years actual service and/or recognizable experience after registration with HPCSA as Occupational Therapist. Grade 3: 20 years actual service and/ or recognizable experience after registration with HPCSA as Occupational Therapist. National Senior Certificate / Grade 12. Bachelor of Occupational Therapy Degree or equivalent qualification in Occupational Therapy that allows registration with Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Current registration with the HPCSA as an Occupational Therapist. Knowledge, Skills, and Competencies: Appropriate medical knowledge and sound clinical skills in occupational therapy and rehabilitation services. Knowledge of health care system and medical ethics. Knowledge of relevant acts, policies and regulations of the department of health. Good knowledge in Orthopedic, Surgical, Medical, Paediatric, Psychiatric related conditions, and complex upper limb and hand injuries. Skilful use of treatment modalities and therapeutic equipment. Sound knowledge of occupational therapy diagnostic and therapeutic procedures, and equipment/material. Excellent knowledge on splinting and fabrication of pressure garments and other assistive devices. Knowledge and skills in the supervision of rehabilitation services. Good team building and problem solving skills. Excellent human, communication and leadership skills required. Awareness of cross-cultural differences. Knowledge and skills in conducting department presentations. Knowledge and skills in the assessment and interpretation of data, statistics and performance indicators.
<u>DUTIES</u>	:	To provide high quality diagnostic and therapeutic occupational therapy services according to patients' needs. Execute all clinical procedures and programs competently utilizing available resources efficiently and effectively. Attend ward rounds and work within a multidisciplinary team. Participate in group treatment programs, to implement and run them. Monitor and re-valuate protocols and procedures to modify and progress treatment as is appropriate. Records and maintains up to date case notes and statistics, in line with professional standards. Participate in in-service training and continuous professional development within the occupational therapy department and other disciplines. Advocate and promote of OT services within the institution and community. Implement and contribute to Quality Improvement initiatives ensuring compliance with National Core Standards. To provide high quality outreach services when required.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr G Lopez Tel No: (032) 4376001 Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450
<u>NOTE</u>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Faxed or e-mailed applications will not be considered. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the

applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints.

- CLOSING DATE** : 09 June 2023
- POST 18/334** : **SENIOR FINANCE MANAGEMENT OFFICER REF NO: MAL CHC 15/2023**
Re-Advertisement
- SALARY** : R359 517 per annum. Other Benefits: 13th Cheque, Medical Aid (Optional), Home Owners Allowance.
- CENTRE** : Mfundo Arnold Lushaba CHC
- REQUIREMENTS** : Senior Certificate/ Matric /Grade 12; Degree/ National Diploma in Public Management or Financial Management/Cost & Accounting Management/ Financial Accounting/Accounting Science; 3-5 years' experience in the Public Service within Financial Administration component (Budget & Expenditure Management); only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the date of the interview. Recommendation: 1-2 years supervisory experience in Budget & Expenditure /SCM; Valid driver's licence. NB: All shortlisted candidates will be required to provide certified copies of educational qualification, Identity Document, Driver's License, Computer Certificate and proof of experience (not Z17) endorsed by HR office indicating clearly in detailed periods of experience and roles. Knowledge, Skills, Training, and Competence Required: In depth knowledge of budgeting control and financial management area of operations and associated processes; Good knowledge of Public Finance Management as well as relevant Acts and Regulations; Interpersonal and problem solving skills; Good knowledge of Departmental Transversal systems (e.g. BAS ,PERSAL & Vulindlela); Good organisational and planning skills, ability to make independent decisions; Ability to plan, build team spirit and meet deadlines; Knowledge of Ms Office Software applications.
- DUTIES** : Authorize commitments, payments, manage debts, receipts and journals on BAS; Draw analyse and present financial reports in Cash Flow; Manage suspense accounts and maintain debt file; Consolidate Financial and SCM monthly and quarterly reports; Identify risks and institute control measures to minimize financial risks in all departments; Monitor and Assess finance and SCM monthly and quarterly reports; Oversee the reconciliation of transactions(interface) on PERSAL with BAS; Ensure fairness and transparency e.g Procurement of goods and services in the institution; Ensure safeguarding of all face value documents; Ensure that sufficient internal controls are in place and are implemented to ensure that all goods received are in line with goods that are ordered; Ensure that irregular ,wasteful, fruitless and unauthorized expenditure are minimized; Monitor and evaluate staff performance in terms of EPMDS Policy; Attend relevant workshops and in-service training and give feedback to relevant staff members.
- ENQUIRES** : Ms N Baai: Assistant Director: Finance Tel No: 039 9728254
- APPLICATIONS** : Applications to be forwarded to: The Assistant Director: HRM, Mfundo Arnold Lushaba Community Health Centre, Private Bag X07, Hibberdene, 4220
- FOR ATTENTION** : Miss S. Pillay
- CLOSING DATE** : 15 June 2023
- POST 18/335** : **SENIOR PATIENT SERVICES MANAGEMENT OFFICER REF NO: PMMH/SPSMO/01/2023**
Sub-Component: Patient Records Administration and Mortuary Services
- SALARY** : R359 517 – R420 402 per annum (Level 08). Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque Medical Aid (Optional)

<u>CENTRE REQUIREMENTS</u>	: Prince Mshiyeni Memorial Hospital : senior patient services management officer Qualification: Degree/ National Diploma in Public Management/ Public Administration. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources. Experience: 3 - 5 years' clerical/ administrative experience in Patient Records Administration Services. Knowledge, Skills Training and Competencies Required: Knowledge of records management policies/ Mortuary standards and directives/ Record keeping/ Knowledge of hospital functions and operations/Ability to work independently and under pressure. Planning and organizational skills/ financial management skills/ Decision making skills/ Problem solving/ High level of communication skills, both written and verbal/ Computer skills/ Human resource management skills. Innovation /Concern for excellence/Courtesy/Drive and Enthusiasm/Interpersonal relations.
<u>DUTIES</u>	: Ensure maintenance, storing and retrieving of all manual and electronic medical records within the facility's patient records department is done in accordance with applicable policies and guidelines designed to facilitate effective and efficient handling of records. Ensure mortuary department within the hospital complies with recommended standards for Mortuary facilities and Departmental policy directives. Design and ensure implementation of records retention and disposal schedules, also give advice on policies and records classification system. Facilitates the development of the structure of health information management system that is easily accessible, organized, protects patients confidentiality and compliant to policy directives and procedures. Effectively manage all resources allocated to the component.
<u>ENQUIRIES APPLICATIONS</u>	: Mr. K.N Ngcobo Tel No: 031-907 8516 : All applications to be forwarded to: The Hospital Manager Prince Mshiyeni Memorial Hospital; Private Bag X07, Mobeni; 4060
<u>FOR ATTENTION NOTE</u>	: MR. M.F Mlambo : Directions to candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies . The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z83 e.g. Reference number PMMH/SPEC/O&G/ 01/2023. All employees in the Public Service that are presently on the same salary scale, but on a notch/ package above as that of the advertised post are free to apply. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups, African Male and White Male are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)
<u>CLOSING DATE</u>	: 19 June 2023
<u>POST 18/336</u>	: <u>SAFETY OFFICER REF NO: CHC 08/2023</u>
<u>SALARY</u>	: R359 517 per annum. Other Benefits: 13 th Cheque, Housing allowance (employee must meet prescribed Requirements) and Medical Aid (Optional)
<u>CENTRE REQUIREMENTS</u>	: Gamalakhe CHC : Senior Certificate (Grade 12) Degree/ Diploma in Health & Safety / Environmental Health / Engineering related field with SAMTRAC Valid code EB Driver's license. Recommendations: 1 year Experience as Health and Safety Officer Knowledge, Skills And Competencies In depth knowledge of prescripts

		governing public service Knowledge of Risk management Good auditing, investigation and report writing skill. Knowledge of Legislative Framework and Departmental prescripts Leadership, organizational, Decision making, problem solving and interpersonal skills Basic financial management skills. Disaster Management Accident investigation Computer literacy.
<u>DUTIES</u>	:	To ensure Safety Audits functions are carried out for the institution in compliance with Occupational Health and Safety Act, 85 of 1993 To participate in designing the rolling out of Health and Safety training programmes orientation and induction and ensure that safety committees and safety representatives are in place. Oversee and check that training of all staff involved in waste management activities is done. Monitor the management external waste collectors Conduct weekly, monthly and random inspections including satellite clinics. Ensure quality audits and functions are carried out for the institution. Ensure safety statistics are analyzed, interpreted, reported and captured To ensure prevention management of potential situations that could lead to injury / disability or death of staff members or visitors. To identify, measures and control potential hazards and risks in the workplace pertaining to the Health and Safety and the environment aspects. Within the broad context of preventing injuries, diseases and degrading of the environment. To assist in compiling all Health and Safety manuals and Protocols to be used by the Institution. Management and prevention of internal disaster. To ensure the delegated management and administration functions are carried out timeously and correctly in order for Health and Safety to function in the facility. Attend to Disaster Management Committee, building site meetings and all other relevant meetings. Demonstrate a basic understanding of HR and Financial policies and procedures.
<u>ENQUIRIES</u>	:	Mr.I.A. Cele Tel No: 039 318 1113
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The HR Manager, Gamalakhe Community Health Centre, Private Bag X709 Gamalakhe, 4249
<u>FOR ATTENTION</u>	:	Human Resource Department)
<u>NOTE</u>	:	The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za , and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date.
<u>CLOSING DATE</u>	:	19 June 2023
<u>POST 18/337</u>	:	<u>SENIOR SCM PRACTITIONER REF NO: GAM CHC 09/2023</u>
<u>SALARY</u>	:	R359 517 per annum (Level 08). Other Benefits: 13 th Cheque, Housing allowance (employee must meet prescribed Requirements) and Medical Aid (Optional)
<u>CENTRE</u>	:	Gamalakhe CHC
<u>REQUIREMENTS</u>	:	Grade 12 (Senior certificate) Standard 10 Degree/Diploma in SCM/Public Management /Public Administration/ Accounting / Financial/Business Management or any equivalent qualification 3-5 years Supervisory Experience in public service within SCM. Recommendations: Valid Code 8 Driver's license Knowledge, Skills and Competencies: Good communication skills (verbal and writing) Good report writing and presentation skills Possess technical knowledge of Supply Chain Management practices. Possess knowledge of the Legislative and policy framework informing the areas of operation Be able to provide inputs in terms of policy analysis and system development. Possess high level of integrity and professionalism. Be computer literate with a proficiency in MS Office software application. Possess good conflict resolution skills. Ability to work under pressure and meet the required deadlines. Knowledge of PFMA.
<u>DUTIES</u>	:	Manage the day to day functioning of SCM. To ensure effective and efficient provision of demand, logistics and warehouse, acquisition and asset management services in SCM unit to support core service delivery. Manage stores or warehouse where all stocks are kept. Ensure the effective, efficient and economical management of allocated resources of the section as well as staff development. Manage and maintain stocktaking process. To ensure goods and services are procured in line with the procurement plan and adhered to budget allocation. Manage submission of monthly reports including RIDV Template. Ensure compliance with Departmental SCM Policy Framework, Practice Notes and Treasury Regulations. Develop and implement risk

		management plan as outlined on the institution risk plan and attend to audit queries timeously. Provide technical support to managers regarding SCM processes. Manage, evaluate and direct performance of supply chain management. Supervise, train and develop staff in line with EPMSD and segregation of duties in order to improve service delivery.
<u>ENQUIRIES</u>	:	Mrs. BP Mthembu Tel No: 039 318 1113
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The HR Manager Gamalakhe Community Health Centre Private Bag X709, Gamalakhe, 4249
<u>FOR ATTENTION</u>	:	Human Resource Department
<u>NOTE</u>	:	The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za , and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date.
<u>CLOSING DATE</u>	:	19 June 2023
<u>POST 18/338</u>	:	<u>EMPLOYEE ASSISTANCE PRACTITIONER REF NO: GAM CHC 10/2023</u>
<u>SALARY</u>	:	R359 517 per annum (Level 08). Other Benefits: 13 th Cheque Medical Aid (Optional), GEHS (employee must meet prescribed requirements)
<u>CENTRE</u>	:	Gamalakhe CHC
<u>REQUIREMENTS</u>	:	Grade 12 Certificate or equivalent. Bachelor's Degree in Social Work/Social Science, Psychology or Employee Wellness 3-5 years' experience in employee wellness field. Computer Literacy (MS Word, Excel, PowerPoint, MS Outlook) Recommendation: Valid code 08 driver's license. Knowledge, Skills and Competencies: Extensive knowledge and understanding of Human Resource Management with emphasis on employee health and wellness. Provide assessment, appropriate counselling/intervention, referral, and aftercare services to staff. Sound knowledge of employee wellness, HIV/AIDS and healthy lifestyle programmes. Resource Management with emphasis on staff relations and Human Resource Development Investigating skills. Broad knowledge and understanding of Human Resource Management legislation. Good communication skills (verbal and writing). Presentation, counselling, project management and report writing skills.
<u>DUTIES</u>	:	Establish, maintain, facilitate and monitor wellness programme for the CHC and satellite clinics. Provide assessment, appropriate counselling/intervention, referral, and aftercare services to staff. Market and promote employee wellness programme in the sub-district. Implement special programmes, i.e. HCT, financial wellness, substance abuse and psycho-social interventions. Coordinate health promotion activities including sports, gender based forums, etc. Provide training to staff and managers on EHW. Compile and submit reports to relevant stakeholders.
<u>ENQUIRIES</u>	:	Ms. Z.A. Mthembu Tel No: 039-318 1113
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The HR Manager, Gamalakhe Community Health Centre, Private Bag X709, Gamalakhe, 4249
<u>FOR ATTENTION</u>	:	Human Resource Department
<u>NOTE</u>	:	The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za , and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date.
<u>CLOSING DATE</u>	:	19 June 2023
<u>POST 18/339</u>	:	<u>DIAGNOSTIC RADIOGRAPHER GRADE 1, 2, OR 3 REF NO: GAM CHC 11/2023</u>
<u>SALARY</u>	:	Grade 1: R359 622 per annum Grade 2: R420 015 per annum Grade 3: R491 676 per annum Other Benefits: 13 th Cheque Medical Aid (Optional) GEHS (employee must meet prescribed requirements) 17% rural allowance
<u>CENTRE</u>	:	Gamalakhe CHC
<u>REQUIREMENTS</u>	:	Matric or senior certificate or Grade 12 certificate. National Diploma/Degree in Diagnostic Radiography. Registration certificate with the Health Professions Council of South Africa (HPCSA). Current annual registration practice receipt

(2023/2024) with the Health Professional Council of South Africa (HPCSA) as a Diagnostic Radiographer. Experience: **Grade 1:** No experience required **Grade 2:** Minimum of 10 years' experience after registration with HPCSA in the relevant profession in respect of RSA qualified employee who perform community service, as required in South Africa. Minimum of eleven years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** Minimum of 20 years' experience after registration with HPCSA in the relevant professions in respect of RSA qualified employee who performed community service, as required in South Africa. Minimum of 21 years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. knowledge, skills and competencies Sound knowledge of public services legislations Sound knowledge of Radiation Protection Sound knowledge of Diagnostic Radiography practice and ethos. Sound knowledge of Diagnostic Radiography equipment policies, and protocols, Good communication and interpersonal skills.

DUTIES : Provide high quality Diagnostic Radiography Service observing safe radiation protection standards. Execute all clinical procedures competently to prevent complications. Provide and participate in Radiographic Service during weekends and Public holidays. Participate in quality assurance and quality improvement programs. Assist clinicians on radiography related matters. Perform clerical duties when necessary. Participate on the implementation of National Core Standard, Quality Assurance and Quality framework. Promote Batho Pele Principles in the execution of duties for service delivery.

ENQUIRIES : Mr. S.G.D. Ngxola Tel No: 039-318 1113

APPLICATIONS : All applications should be forwarded to: The HR Manager, Gamalakhe Community Health Centre, Private Bag X709, Gamalakhe, 4249

FOR ATTENTION : Human Resource Department

NOTE : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date.

CLOSING DATE : 19 June 2023

POST 18/340 : **CLINICAL TECHNOLOGIST GRADE 1/2/3 REF NO: EMP10/2023**

SALARY : Grade 1: R359 622 – R408 201 per annum
Grade 2: R420 015. – R477 771 per annum
Grade 3: R491 676 – R595 251 per annum
13th cheque, home owners allowance (employee must meet the prescribed requirements), Medical Aid (optional)

CENTRE : Queen Nandi Regional Hospital (Empangeni)
REQUIREMENTS : National Diploma/Degree in Clinical Technologist, Current registration with the HPCSA as a Clinical Technologist. Recommendation: National Diploma in Electrical Engineering (L/C), with certification in Medical Maintenance. National Diploma in Healthcare Technology Management. Experience Required: **Grade 1:** None after registration with HPCSA as a Clinical Technologist, **Grade 2:** Minimum of 10 years' experience after registration with HPCSA as a Clinical Technologist, **Grade 3:** Minimum of 20 years' experience after registration with HPCSA as a Clinical Technologist Knowledge, Skills, Competencies Required: Good Computer literacy, Good communication skills, Good Technical Skills, Ability to plan & organize resources, Ability to work independently and under supervision, within hospital and departmental policies, Availability to be on call and work overtime if required.

DUTIES : Effectively perform ICU and Anesthesia patient monitoring and ventilation in critical care areas, Perform quality control measures for medical equipment ,Provide assistance in performing diagnostic and therapeutic procedures, Effectively perform stock control and maintenance of medical equipment and associated consumables, Conduct trainings, Implement Policies within the sphere of Clinical Technologist, Facilitate the maintenance, service and repairs of medical equipment, Develop and maintain medical equipment maintenance / service plan, Liaise with HTS and service providers about the service and repairs of Medical Equipment, Basic fault finding and troubleshooting on

		medical equipment, Perform basic repairs / services to medical equipment , Develop measures to improve turnaround time for repairs / service of medical equipment.
<u>ENQUIRIES</u>	:	can be directed to: Dr M Samjowan Tel No: 035 907 7008
<u>APPLICATIONS</u>	:	All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880.
<u>FOR ATTENTION</u>	:	Deputy Director Human Resources Mr SM Ndabandaba Tel No: 035 9077011
<u>NOTE</u>	:	Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. Detailed Curriculum Vitae (CV). Information such as Educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. General information: Short- listed candidates must available for interviews at a date and time determine by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s and/or certified copies of qualifications prior to the date of the interview.
<u>CLOSING DATE</u>	:	09 June 2023
<u>POST 18/341</u>	:	<u>HUMAN RESOURCE PRACTITIONER: STAFF RELATIONS REF NO: GJGM35/2023 (X1 POST)</u> Component: Human Resource Management
<u>SALARY</u>	:	R294 231 per annum. Other Benefits: 13 th Cheque, Home Owners Allowance & Medical Aid. (To qualify: Employee must meet all the prescribed policy requirements)
<u>CENTRE</u>	:	General Justice Gizenga Mpanza Regional Hospital
<u>REQUIREMENTS</u>	:	Senior Certificate / Matric (Grade 12). Degree/ Diploma in Human Resource Management / Human Sciences / Public Administration / Public Management / Labour Law. 3 – 5 years' experience in staff/ Labour relations. Recommendations: Unendorsed valid Code B drivers licence (code 8), PERSAL Certificate. Knowledge, Skills and Competencies: Sound knowledge of Human Resource Management with emphasis on Staff Relations. In-depth knowledge on relevant prescripts. Good verbal communication, presentation and report writing skills. Computer literacy with knowledge of the PERSAL system. Sound analytical thinking, good interpersonal, problem solving and decision making skills. Ability to maintain a high level of confidentiality.
<u>DUTIES</u>	:	Maintain the functioning of staff relations in the institution to ensure the provision of high quality services. Participate in the formulation and review of Staff Relations Standard Operating Procedures and strategies to ensure that current SOP's used in line with the latest Acts, Policies and Regulations.

Maintain a database for Staff Relations and an efficient administration system. Provide efficient conflict management resolution. Assist with the identification of training gaps and ensure the implementation of in- service training programmes. Attend to all referred grievances, misconducts, conflicts and dispute resolutions. Investigate and preside over disciplinary hearings when need arise. Update HR Staff Relations records and registers and maintain a proper filing system. Prepare staff relation reports. Collect and analyse staff relations statistics and conduct staff satisfaction surveys. Promote orderly collective bargaining within the institution.

**ENQUIRIES
APPLICATIONS**

: Mr T Latha (Deputy Director - HRM) Tel No: (032) 437 6006
 : Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450

NOTE

: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Faxed or e-mailed applications will not be considered. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints.

CLOSING DATE

: 09 June 2023

POST 18/342

: **FOOD SERVICES MANAGER REF NO: GJGM36/2023 (X1 POST)**
 Component: Systems Management Component

SALARY

: R294 231 per annum. Other Benefits: 13th Cheque, Home Owners Allowance & Medical Aid. (To qualify: Employee must meet all the prescribed policy requirements)

**CENTRE
REQUIREMENTS**

: General Justice Gizenga Mpanza Regional Hospital
 : National Senior Certificate / Matric (Grade 12) Three (3) years National Diploma in Food Services Management / Food and Beverage Management / Catering |Management with 1 – 2 years supervisory experience in Food Service or catering management. Recommendations: Unendorsed valid Code B drivers licence (code 8). Computer Literacy (MS Office programmes). Knowledge, Skills and Competencies: Operation of Food Services System, Nutrition, Menu Planning and recipe development. Different types of therapeutic diets. Stock control procedures. Production Management. Food service equipment and kitchen floor layout Food safety and HACCP principles. Infection prevention and control. Risk Management. Budgeting and cost control. Strategic and operational planning.

- DUTIES** : Control shrinkage of stock. Over / false ordering of meals by wards. Compile and implement operational plan, Quality Improvement Plan, and develop operational policies. Manage and control the food service budget utilization. Develop business and procurement plans that will guide the facility. Verify quality and quantity of procured received goods and products at all times and practice FIFO System. Verify contractors and suppliers performance against Service Level Agreements that are submitted for cleaning before the processing of payments by the Finance department. Implement HACCP (food safety) principles. Ensure acceptance and nutritionally balanced diets that will enhance optimal health status of patients are provided. Ensure the safe, efficient, effective and economical utilization of resources allocated to the sub-Component including the development of staff. Manage EPMSDs. Conduct trainings and workshops. Ensure a healthy and safe working environment by controlling infections, food contamination, staff personal hygiene, wearing of protective clothing and proper utilization of equipment and cleaning chemicals. Ensure the equipment and machinery is appropriately operated, maintained, replaced and safely kept. Make inputs in planning and upgrading the floor layout and equipment of the unit to achieve service efficiency.
- ENQUIRIES** : Mr SS Goba (Deputy Director - Systems Management) Tel No: (032)4376156
APPLICATIONS : Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450
- NOTE** : Applications must be submitted on the prescribed Application for Employment form(Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Faxed or e-mailed applications will not be considered. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints.
- CLOSING DATE** : 09 June 2023
- POST 18/343** : **SUPPLY CHAIN PRACTITIONER REF NO: EMS/ 17/2023 (X1 POST)**
- SALARY** : R294 321 per annum (Level 07). Plus 13th Cheque, Plus Housing Allowance (employee must meet prescribed requirements), Plus Medical Aid (Optional)
- CENTRE** : Emmaus Hospital
REQUIREMENTS : Senior certificate/ Grade 12. A minimum of 3-5 years' clerical administrative experience in SCM. Computer literacy. NB: Only shortlisted candidates will be required to submit: Certificate of service from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management. Before or on the day of interview. Recommendation Unendorsed valid Code B driver's

license (Code 8/10) Relevant Experience in SCM within the Hospital environment. Knowledge & Skills Possess technical knowledge of supply chain management – demand management and logistic. Knowledge of the legislative and policy framework informing the areas of operation. Be able to provide inputs in terms of policy analysis and system development. Possess high quality level and integrity and professionalism. Be computer literate with a proficiency in MS Office software application. Possess good conflict resolution skills. Ability to work under pressure and meet the required deadlines.

DUTIES : Supervise demand management and logistics management. Maintain a proper record of all inventory items of the Hospital (RIVD template). Ensure that payment is done within 30 days. Compile SCM Report and ensure that is submitted on time. Consolidation and monitor procurement Plan for the institution. Ensure that bidding document with adequate information for prospective bidder are in line with SCM prescript and policies. Ensure that Market research done. Ensure in evaluation of Quotation. Ensure that there is an effective provision of Good and Service for Hospital and Clinic. Provide support to wards and clinics in terms of Stock Management. Ensure that all stock taking is conducted on regular basis.

ENQUIRES APPLICATIONS : Mr S.W Mfuphi Tel No: 036 488 1570 EXT: 8213
 : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry - Emmaus Hospital.

FOR ATTENTION NOTE : Human Resource Manager
 : Application should be submitted on the most recent Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive CV (with detailed previous experience). Only shortlisted candidate will be required to submit certified copies of qualifications, ID and driver's license (certified copies of certificates should not be older than six months) on or before the day of the interview following communication from Human Resources. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful.

CLOSING DATE : 13 June 2023 at 16:00

POST 18/344 : **PRINCIPAL SECURITY OFFICER REF NO: SAP 11/2023 (X1 POST)**

SALARY : R241 485 - R281 559 per annum. Other Benefits: 13th Cheque, medical Aid (Optional), Homeowner's allowance employee (Must Meet prescribed requirements)

CENTRE REQUIREMENTS : St Apollinaris Hospital
 : Senior Certificate (Grade 12) or equivalent PLUS at least 3 years' experience in the Security Department. Grade C Security Guard Certificate. Current Registration with PSIRA and A valid Driver's License. Educational qualifications, certificates of service and registration certificates need not be submitted as only shortlisted candidates will be requested to supply certified copies and proof of registration. Knowledge, Skills and Competencies Required: Ability to work under pressure. Ability to work in a team. Interpersonal skills. Sound knowledge of the Public Service Labour relations. Handling fire arms, safety management, and communication skills. Training skills, team building and motivation. Conflict resolution, maintaining discipline, Public relations. Sound knowledge of health and safety measures.

DUTIES : To execute all security service management duties, functions and responsibilities to the best of ability within all applicable legislation. Implement security measures in order to protect and safeguard premises, people and equipment. Plan, implement and evaluate emergency reactionary service such as firefighting. Identify and report safety hazards such as defects. Provide information and direction to visitors, patients and clients of the Hospital. Co-ordinate escorting of visitors and contactors. Conduct security investigation and write reports. Develop protocols to ensure that the security services comply with the legislation. Formulate policy relating to safety standards within the security risk areas in the institution. Supervise, organize and allocate duties

to the Security personnel. Actively participate in security committee meetings. Prepare, implement and review security plan. Develop security investigation and access control manuals in order to maintain high quality service. Train and develop personnel in the Security Department. Maintain sound labour relations. Exercise control over the safekeeping of keys. Establish and maintain internal control to ensure timeous communication of decisions and policies.

ENQUIRIES : should be directed to Mr MR Nyide Tel No: 039 833 9001-8
APPLICATIONS : Direct your application quoting the relevant reference number to: The Assistant Director, St. Apollinaris Hospital, thulani.dlamini@kznhealth .gov.za or to be Hand delivered to Human Resource Section (St Apollinaris Hospital) Creighton on or before the closing date before 16:00.

FOR ATTENTION : Human Resources Section
NOTE : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualifications and other relevant documents on application, certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application only when a candidate is shortlisted. Failure to comply will result in the application not being considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims. 09 June 2023

CLOSING DATE :

POST 18/345 : **LAUNDRY MANAGER REF NO: SAP 13/2023 (X1 POST)**

SALARY : R241 485 - R281 559 per annum. Other Benefits: 13th Cheque, medical Aid (Optional), Homeowner's allowance employee Must Meet prescribed requirements)

CENTRE : St Apollinaris Hospital
REQUIREMENTS : Senior Certificate/Grade12/Standard 10.1-2 years administrative experience preferably laundry experience. Certificate of Service from previous and current employer endorsed and stamped by Human Resource Management. Educational qualifications, certificates of service and registration certificates need not be submitted as only shortlisted candidates will be requested to supply certified copies and proof of registration. Knowledge, Skills and Competencies Required: Good communication and interpersonal relations. Labour relations practices. Basic computer literacy. Report writing. Basic hygiene principles. Ability to operate machinery. Batho Pele principles.

DUTIES : Oversee day to day smooth running of the laundry services. Implement and monitor laundry services guidelines compliance. Ensuring availability of adequate clean linen and clothing. Required to draw and implement plans for effective utilization of resources. Assess linen and patients clothing need, identify items for replacement, order and control stock. Conduct stock take and compile monthly reports and report missing items. Communicate challenges with other heads of section and regional laundry services. Responsible to compile EPMDS documents and submit timeous including staff performance assessment. Identify staff training needs and close gaps. Ensuring IPC guidelines are practiced at all times. Ensuring servicing of all equipment. Implement strategies to improve service delivery. Order, monitor and reconcile stock consumables. Conduct audits/ assessment and draw/ implement improvement plans. Compile and review SOP. Communicate with inter/intra-

government stakeholders. Ensuring functionality of equipment leasing with maintenance department for repairs and other jobs to be rendered. Participate effectively on all departmental programs. Actively participate at laundry committee meetings.

**ENQUIRIES
APPLICATIONS**

: should be directed to Mr MR Nyide Tel No: 039 833 9001-8
: Direct your application quoting the relevant reference number to: The Assistant Director, St. Apollinaris Hospital, thulani.dlamini@kznhealth .gov.za or to be Hand delivered to Human Resource Section (St Apollinaris Hospital) Creighton on or before the closing date before 16:00.

**FOR ATTENTION
NOTE**

: Human Resources Section
: Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualifications and other relevant documents on application, certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application only when a candidate is shortlisted. Failure to comply will result in the application not being considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.
: 09 June 2023

CLOSING DATE

POST 18/346

: **ARTISAN PLUMBER REF NO: GJGM07/2023 (X1 POST)**
Component: Maintenance Management Services

SALARY

: R220 533 per annum. Other benefits: 13TH Cheque, Medical Aid (Optional) Housing Allowance (Employee must meet the prescribed requirements).

**CENTRE
REQUIREMENTS**

: General Justice Gizenga Mpanza Regional Hospital
: Grade 12 / Matric, Valid Driver's licence, Trade test certificate in plumbing as per terms of section 13(2) of the manpower training act of 1998, as amended. Recommendation: At least Three (3) years working experience. Knowledge, Skills, and Competencies: Project Management. Use of tools and plumbing equipment. Ability to read relevant drawings and equipment. Identification of spares and equipment. Occupational Health and Safety. Problem solving analysis. Teamwork and creativity. Customer focus and responsiveness.

DUTIES

: Perform operational and maintenance functions within the institution and designated clinics. Assume overall responsibility for ensuring that planned and unplanned maintenance and repairs is carried out timeously. Compile reports and motivations for new work, personnel, services etc and for the Maintenance Manager. Assume overall control and responsibility for supervision and guidance of all subordinates in the maintenance division. Be responsible for cleaning of workplace/workshop is carried out properly. Exercise control of handyman. Exercise control over equipment/tools and keep it in good working order. Keep up to date and current equipment register. Be responsible for material issue and completion of the jobs. Always adhere to safe working practice (according to the O, H & S Act 85/1993). Attend safety and practical orientated training courses and lectures. To perform stand by duties and after hours call outs. These duties at times can include the duties associated with the other trades such as fitter, electrician and carpenter. Working overtime with remuneration when considered and with the approval of the maintenance supervisor. Daily reporting of faulty, job progress and daily completion of job card /time sheet as per auditor's instruction. Be prepared to visit clinics to

perform maintenance duties when required. This is the essential parts of the conditions of employment. Must be prepared in times of crisis such as strike, floods etc to perform other essential services. Take responsibility for in-house training and the advancement of subordinates. Be responsible to submit monthly report as per template given.

**ENQUIRIES
APPLICATIONS**

: Mr S.S Goba Tel No: (032) 4376156
 : Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450

NOTE

: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Faxed or e-mailed applications will not be considered. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. This is a re-advertisement those who apply previously are free to re-apply.

CLOSING DATE

: 09 June 2023

POST 18/347

: **ARTISAN PLUMBER GRADE A REF NO: EMS/18/2023**

SALARY

: R220 533 – R244 737 per annum. Other benefits: Medical optional 13th cheque. Homeowners allowance (employee must meet prescribed requirements) Medical Aid (Optional)

**CENTRE
REQUIREMENTS**

: Emmaus Hospital
 : Grade 12/Standard 10 Certificate.N3 in Electrical engineering or Mechanical engineering. Appropriate trade test in certificate Electrical, Mechanical in terms in certificate of section 13 (2) of the Manpower Act of 1981 as amended Plus. 10 Years appropriate/ recognizable experience as an Artisan/Artisan Foreman after obtaining the relevant trade test certificate. Valid Driver's License Recommendation Computer literacy. Basic knowledge of other Trades (Plumbing, Mechanical, Building). Expertise in drawing up specifications and relation to bill of quantities. Knowledge & Skills Knowledge of Occupational Health and Safety Act. Technical analysis knowledge and Computer aided technical applications. Report writing and product process knowledge and skills. Customer focus and responsiveness. Problem solving, communication and written skills. Planning and organizing, computer skills. Decision making, team work, creativity, Self-Management and analytical skills. Knowledge of Legal Compliance. Product process knowledge and skills. Public Finance Management Act with Treasury Regulations and Practice notes.

- DUTIES** : Manage technical services and support in conjunction with Technicians/Artisans and associates in the field, workshop and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Ensure quality assurance in line with specifications. Manage administrative and related functions. Provide production services in the absence of Artisan or when there is a shortage of staff. Control and Monitor expenditure according to the budget to ensure efficient cash flow management. Manage the development, motivation and utilization of human resources for the discipline to ensure a competent knowledge base for the continued success of technical services according to organizational needs and requirements. Ensure continuous individuals development to keep up with new technologies and procedures. Manage subordinates key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives. Liaise with relevant bodies/council on technical/engineering related matters. Advise management on technical issues. Provide inputs for operation plan, compile and submit reports.
- ENQUIRES APPLICATIONS** : Mrs. M. Maseko Tel No: 036 488 1570 (ext. 8209)
: Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry - Emmaus Hospital.
- FOR ATTENTION NOTE** : Human Resource Manager
: Application should be submitted on the most recent Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive CV (with detailed previous experience). Only shortlisted candidate will be required to submit certified copies of qualifications, ID and driver's license (certified copies of certificates should not be older than six months) on or before the day of the interview following communication from Human Resources. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No Subsistence and Travelling Allowance will be paid for interview attendance.
- CLOSING DATE** : 13 June 2023 at 16:00
- POST 18/348** : **SECURITY OFFICER REF NO: SAP 12/2023 (X1 POST)**
- SALARY** : R171 537 - R199 461 per annum. Other Benefits: 13th Cheque, medical Aid (Optional), Homeowner's allowance employee (Must Meet prescribed requirements)
- CENTRE REQUIREMENTS** : St Apollinaris Hospital
: Junior Certificate (Grade 10) an Equivalent qualification. Grade C Security Certificate. Registration with PSIRA. A valid Driver's license (Code 8). Educational qualifications, certificates of service and registration certificates need not be submitted as only shortlisted candidates will be requested to supply certified copies and proof of registration. Recommendations: 2 Year's Experience in Security Environment. Knowledge, Skills and Competencies Required: Knowledge of incident handling procedures. Knowledge of Safety, Health and Safety Measures. Organizing skills. Leadership skills. Problem solving skills. Good verbal and written communication skills. Ability to operate security equipment including firearms. Ability to recognize safety hazards. Knowledge of firefighting. Interpersonal skills.
- DUTIES** : To ensure safety and security is maintained within the institution. Ensure that visitors coming in are properly controlled. Direct security guards to do regular patrols. Direct security Guards to search vehicles coming in and going out of the Hospital. Supervise all work done by security guards and report to principal Security Officer. Ensure that security regulations and relevant acts are being carried out as per security Act. Escorts Government monies from allocated points within the Hospital to and from the bank. Be prepared to work shifts. Control the issuing of admission controls cards to visitors before they are allowed to enter the premises. Do internal investigations and take statements when requested to do so. Do any other tasks as allocated by the Supervisor.

ENQUIRIES : should be directed to Mr MR Nyide Tel No: 039 833 9001-8

APPLICATIONS : Direct your application quoting the relevant reference number to: The Assistant Director, St. Apollinaris Hospital, thulani.dlamini@kznhealth .gov.za or to be Hand delivered to Human Resource Section (St Apollinaris Hospital) Creighton on or before the closing date before 16:00.

FOR ATTENTION : Human Resources Section

NOTE : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualifications and other relevant documents on application, certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application only when a candidate is shortlisted. Failure to comply will result in the application not being considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims. 09 June 2023

CLOSING DATE :

POST 18/349 : **MEDICAL SPECIALIST SESSIONAL REF NO:**
MEDSPECCARDIOTHORSURG/1/2023 (X2 POSTS)
Department: Cardiothoracic Surgery
No of Sessions Per Week: 20hours/week

SALARY : Grade 1: R585.00 Hourly Rate Per Session
Grade 2: R667.00 Hourly Rate Per Session
Grade 3: R772.00 Hourly Rate Per Session

CENTRE : Inkosi Albert Luthuli Central Hospital/King DinuZulu Hospital

REQUIREMENTS : Applicants must be registered as a Specialist -Cardiothoracic Surgery with the Health Professions Council of South Africa. Current registration as Specialist Cardiothoracic Surgery with the Health Professions Council of South Africa. Experience Required: **Grade 1:** No experience required. Registrars who have completed Registrar training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa as Medical Specialist in Cardiothoracic Surgery. **Grade 2:** Five (5) years appropriate experience as a Medical Specialist after registration with HPCSA as a Medical Specialist (Cardiothoracic Surgery). **Grade 3:** Ten (10) years appropriate experience as a Medical Specialist after registration with HPCSA as a Medical Specialist (Cardiothoracic Surgery) Skills, Knowledge, Training and Competence Required: The incumbent should have a comprehensive knowledge of the specialty discipline of Cardiothoracic Surgery including all aspects of General Thoracic Surgery, and Surgery for Acquired & Congenital Cardiovascular Disease. Surgical skills in the operative management of diseases within the specialty are an absolute prerequisite. In addition, teaching and computer literacy are essential requirements. The applicant must have undergone training in a cardiothoracic unit in an accredited academic center either within the country or elsewhere. Competence in the clinical evaluation of the cardiothoracic surgical patient, interpretation of special investigations, especially radiological, operative intervention and post-operative management are of paramount importance.

DUTIES : Provide a clinical service encompassing the diagnosis, investigation, Peri-operative care and surgical management of cardiothoracic patients. Actively

participate in the academic programme run by the department for the post-graduate training of Registrars. Teaching of undergraduate and postgraduate students. To engage in academic research culminating in the publication of papers in scientific journals or the presentation of the results of such research at scientific congresses. Achieve a level of theoretical knowledge and surgical skills requisite to the training of a Cardiothoracic Surgeon. Participate in afterhours services when required.

ENQUIRIES : Dr R. Madansein Tel No: 031-2402114
APPLICATIONS : All applications must be addressed to the Human Resources Manager and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville 4058.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE : 09 June 2023

DEPARTMENT OF TREASURY

The KwaZulu-Natal Department of Provincial Treasury is an equal opportunity, affirmative action employer and preference will be given to previously disadvantaged groups.

APPLICATIONS : KwaZulu-Natal Provincial Treasury, P O Box 3613, Pietermaritzburg, 3200 or 145 Chief Albert Luthuli Road Pietermaritzburg, 3200

FOR ATTENTION : Ms SL Ngema

CLOSING DATE : 15 June 2023

NOTE : The new Z83 form must be used effective 1st January 2021 and can be downloaded at www.dpsa.gov.za-vacancies. Application must be accompanied by a detailed CV Only the shortlisted applicants will be requested to submit their foreign qualifications verified with SAQA. Non-South African citizens or permanent residency holders will be required to submit proof of the status of their residency should they get shortlisted. The Department will also conduct reference checks with HR of current /previous employer(s) beside the references provided on CV. Candidates will be subjected security screening and a technical assessment. Under no circumstances will be faxed, emailed and late applications be accepted. The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. The department also will not be responsible for late applications due to Post Office delays. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful. African Males, African Females and people with disabilities who meet the requirements.

OTHER POST

- POST 18/350** : **STRATEGIC PROCUREMENT SPECIALIST REF NO: KZNPT 23/02**
- SALARY** : R424 104 per annum, (a remuneration package)
- CENTRE** : KZN Provincial Treasury, Pietermaritzburg
- REQUIREMENTS** : A 3 year NQF Level 7 qualification in Financial Management/Commerce/SCM. A minimum of 3 years' experience in an SCM Strategic Procurement environment. A valid driver's license and applicants with disabilities who are without a valid driver's license will be assisted by the department to meet work related travel commitments. Skills, Knowledge And Competencies: Knowledge of Public Finance Management Act; Municipal Finance Management Act; Preferential Procurement Policy Framework Act (PPPFA) and Regulations; National Treasury practice notes and guidelines; KwaZulu-Natal Procurement Policy Framework; Treasury Regulations; Provincial Treasury policies, practice notes, instruction notes and guidelines; Commercial Law principles/procedures; Public Service Regulatory Framework; Broad Based Black Economic Empowerment Act (BBBEE), SCM Practices and Procedures, BEE Code of Good Practice, Public Service Regulations □ Knowledge of project management methodologies. Communication, Computer literacy, Financial Management, Strategic planning and management, Leadership, Management, Human resource management, Project planning and management, Analytical, Conflict Management, Business process management, Good inter-personal relations, Problem solving, Risk management, Change management, Presentation, Contract management, Policy analysis and development, Good inter-personal relations. Problem solving. Risk management. Change management. Presentation. Contract management. Policy analysis and development.
- DUTIES** : Develop and design Strategic Procurement Framework and Strategy Monitor the implementation of strategic procurement risks Monitor, evaluate and report on suppliers development in the province provide advice and guidance to the stakeholders.
- ENQUIRIES** : Ms NP Kubheka Tel No: (033) 897 4407