

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

ERRATUM: Kindly note that the post of Porter Supervisor with Ref No: Odi/12/04/2023/03 (**for Odi District Hospital**) advertised in Public Service Vacancy Circular 14 dated 21 April 2023 had an error on experience with grade 12. The experience on the post has been revised as follows: Porter Supervisor Ref No: ODI/11/05/2023/03 minimum grade 10/Abet level 4 with 3 years' experience as a porter. Or grade 12 certificate with 2 years' experience as a porter in a hospital environment. Those who previously applied are encouraged to re - apply. Enquiries: Mr RN Sithole Tel No: 012 725 2443. Closing Date for the post is extended to 02 June 2023. Kindly note that one job advertisement for 13 Lecturers PND1/PND2 Diploma in Nursing was advertised in Public Service Vacancy Circular 16 dated 12 May 2023 (**For Directorate: Gauteng College of Nursing (GCON), Centre: Chris Hani Baragwanath Campus**), The reference number have been amended to REFS/017136: The closing date has been extended to 09 June 2023.

OTHER POSTS

<u>POST 17/210</u>	:	<u>FAMILY PHYSCIAN MEDICAL SPECIALIST GR1 / GE2 / GR 3 REF NO: SDHS 2023 / FPMS / 1</u>
<u>SALARY</u>	:	Grade 1: R1 214 805 per annum, (all – inclusive package) Grade 2: R1 386 069 per annum, (all – inclusive package) Grade 3: R1 605 330 per annum, (all – inclusive package)
<u>CENTRE REQUIREMENTS</u>	:	Sedibeng District Health Services (Family Medicine Unit) Appropriate qualification that allows registration with HPCSA as a Medical Specialist in a normal specialty. Registration as Specialist. Must have at least 5 years post community service PHC experience, with the ability to lead, manage as well as transfer skills at PHC level. Must have a valid driver's license.
<u>DUTIES</u>	:	Render clinical services to patients in the District Primary Health Care clinics including Clinical Medico- Legal services and rotate through service points as directed by service needs. Ensure leadership, clinical guidance and governance in the provision quality clinical services through the application of Family Medicine principles. Co-ordinate clinical service and family Medicine activities in the sub-district / cluster under his/her supervision and provide clinical and managerial support to the district. Care (COPC) program. Conduct audits and quality improvement projects on clinical and other relevant problems related to patient care and the health system Interpret, disseminate and implement Department policies related to core clinic standards and support the Family Medicine Unit in the development of protocols, guidelines and referral support, manage the train Medical Officers, Medical Interns and clinical associates. Provide clinical and managerial support to clinicians during normal and after-hours service delivery. Liaise and co-ordinate with District Hospital, Regional Hospital and Emergency Medical Services to ensure appropriate inter-facility patient referrals and clinical care. Supervise and manage the students, Clinical Associate students and Registrars in Family Medicine and primary care as a joint appointment with the University of the Witwatersrand Support, lead and participate in various District Clinical and management forum such as therapeutics committee (PTC), referral committee, Morbidity and Mortality review meetings, District research committee any forum as determined by the head of the unit. Participate in commuted overtime in the District clinics. Perform any other clinical, managerial or administrative duties as may be required by the Head of the clinical Unit.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr. A. Kalain Tel No: (016) 428 7184 Applications can be hand delivered to The Deputy Director: Human Resource, Sedibeng District Health, Johan Heyns CHC, 2 ND Floor, or via courier to The Deputy Director: Human Resource, Sedibeng District Health, Private Bag X023, Vanderbijlpark 1900. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered. No faxed applications will be considered.
<u>NOTE</u>	:	Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at

www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. According to Department of Public Service and Administration (DPISA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Sedibeng District reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged.

- CLOSING DATE** : 02 June 2023
- POST 17/211** : **DENTAL SPECIALIST/SENIOR LECTURER REF NO: UPOHC/ORAL PATH/16/2023**
Directorate: Oral and Maxillofacial Pathology
- SALARY CENTRE REQUIREMENTS** : R1 214 805 – R2 001 927 per annum, (all -inclusive package)
: University of Pretoria Oral Health Centre
: BDS/ BChD degree with additional qualification of MChD/ MDENT in Oral and Maxillofacial Pathology. The candidate must be registered with the HPCSA as an Oral Pathologist. Experience in teaching and training. Recommendations FC SA (PATH) Oral from the CMSA and a research experience are recommended. An interest in forensic dentistry is recommended.
- DUTIES** : The successful candidate will be required to provide histopathology service rendering on the speciality of Oral and Maxillofacial Pathology; teaching and training of both undergraduate and postgraduate students, and perform research in the Department. The successful candidate is expected to participate in the Head and Neck multidisciplinary team which includes performing intraoperative frozen sections. In addition, the candidate is expected to perform Forensic Odontology service rendering. Departmental duties may be assigned to the candidate.
- ENQUIRIES APPLICATIONS** : Dr T Kungoane Tel No: 012 319 2372, Tsholofelo.Kungoane@up.ac.za
: Quoting the relevant reference number. Applications must be delivered to Ms. N Kubheka, Human Resources Management at Louis Botha A Building, Dr Savage Road, Riviera, Pretoria or mail to Ms. N Kubheka PO Box 1266, Pretoria, 0001. No faxed or emailed applications will be considered.
- NOTE** : Fully completed new Z83 and detailed Curriculum Vitae with a minimum of at least three (3) referees. Certified documents will only be requested from shortlisted candidates on or before the day of the interview. Applications must be submitted Timeously, applications received after the closing date will not be accepted. The Department reserves the right not to make an appointment. Candidates will Be expected to be available for selection interviews on the date and time and place determined by the Department. Correspondence will be limited to Shortlisted candidates only, if you have not heard from us within 3 months of the closing date, please accept that your application has been unsuccessful. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.
- CLOSING DATE** : 02 June 2023

- POST 17/212** : **MEDICAL SPECIALIST GRADE 1 REF NO: REFS/017218 (X1 POST)**
 Directorate: Surgery (Vascular Surgery)
- SALARY** : R1 214 805 per annum (all-inclusive package)
CENTRE : Chris Hani Baragwanath Academic Hospital (CHBAH)
REQUIREMENTS : Appropriate qualifications that allow registration with HPCSA as Medical Specialist in Surgery. Current FCS (SA) specialist registration with the HPCSA and current registration with HPCSA. Certificate in Vascular Surgery will be added advantage. Competencies/knowledge/skills: Ability to manage a team of junior and senior doctors. Ability to establish excellent working relationships with anaesthetic teams, emergency unit nursing team, ward nursing team. Surgical skillset to manage emergency and elective vascular surgery patients. Proof of current HPCSA registration. Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours. Ability to work in a multi-disciplinary team. Knowledge of legislation, policies and procedure pertaining to healthcare users.
- DUTIES** : Supervising the management of and managing patients with vascular diseases, performing, and supervising appropriate vascular surgical operations. Coordinating logistics and obtaining equipment and pharmaceuticals. Supervision and training of interns, medical officers, registrars, and fellows. Undergraduate teaching ward rounds and tutorials. Managing referrals from cluster hospitals. Administrative duties within the Vascular Department. Ability to initiate and conduct research. Appointed candidate will be expected to strengthen the regional and district health systems by providing outreach programmes. Be a role model for students and staff. Participate in all divisional, departmental and faculty meetings in order to facilitate effective teaching and research as well as to enhance continuing professional development. Perform duties assigned by the Head of Department of Health. Maintain quality assurance standards and other Departmental policies. Attend meetings and training as approved by HOU. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment).
- ENQUIRIES** : Dr Arain (HOD Vascular Unit) Tel No: 011 933 9267/8804
APPLICATIONS : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying

the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 02 June 2023
- POST 17/213** : **MEDICAL SPECIALIST FELLOW GRADE 1 REF NO: REFS/017219 (X2 POSTS)**
 Directorate: Internal Medicine
 Contract Posts
- SALARY CENTRE REQUIREMENTS** : R1 214 805 per annum, (all-inclusive package)
 : Chris Hani Baragwanath Academic Hospital
 : Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as Medical Specialist in a normal specialty. No experience. Confirmation from College of Medicine with regards to the FCP II Results.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care. Supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities.
- ENQUIRIES APPLICATIONS** : Dr N N Mqhayi-Mbambo Tel No: (011) 933 9154/8154
 : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –

Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 02 June 2023
- POST 17/214** : **MEDICAL OFFICER GRADE 1 REF NO: REFS/017220 (X1 POST)**
Directorate: Internal Medicine – Diabetes and Endocrinology
- SALARY CENTRE REQUIREMENTS** : R906 540 per annum, (all-inclusive package)
: Chris Hani Baragwanath Academic Hospital
- DUTIES** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Registration with the HPCSA as Medical Practitioner. Preference will be given to candidates with experience and qualifications in diabetology.
: The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Supervising junior doctors (undergraduate students, interns and community service doctors) in diabetology. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and division meetings. Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.
- ENQUIRIES APPLICATIONS** : Dr N N Mqhayi-Mbambo Tel No: (011) 933 9154/8154
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct

verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CCLOSING DATE** : 02 June 2023
- POST 17/215** : **MEDICAL REGISTRAR REF NO: REFS/017221 (X1 POST)**
Directorate: Clinical Director
- SALARY** : R906 540 per annum, (all-inclusive package)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : An appropriate qualification that allows for registration with HPCSA as a Medical Practitioner. Registration with the HPCSA as Medical Practitioner and current registration. Further experience after registration with the HPCSA as Medical Practitioner, and a relevant post-graduate qualification, will be an added advantage.
- DUTIES** : The Public Health Medicine registrar programme runs over a four-year period. Training includes work at institutes within, and affiliated to, the Gauteng Department of Health, as part of experiential learning; the opportunity to perform overtime work in another discipline or area within the Gauteng Department of Health; and further training with the Department of Community Medicine, School of Public Health, University of the Witwatersrand, to facilitate completion of a Masters in Medicine (MMEd) in Public Health Medicine and other requirements directed by the College of Medicine of South Africa, to become a Fellow (Specialist) in the College of Public Health Medicine. The successful candidate will also be expected to participate in the Department 's academic program and in any related research activities.
- ENQUIRIES** : Dr N Soma Tel No: (011) 933 0269
APPLICATIONS : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying

the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 02 June 2023
- POST 17/216** : **PERMANENT MEDICAL OFFICER: INTERNAL MEDICINE, FAMILY MEDICINE, PSYCHIATRY, ICU, RADIOLOGY, OBSTETRICS AND GYNAECOLOGY, PAEDIATRICS, SURGERY, ENT, ORTHORPAEDICS, UROLOGY, OPHTHALMOLOGY, ACCIDENT AND EMERGENCY, NEUROSURGERY, ANAESTHESIA REF NO: REFS/017192 (X15 POSTS)**
Directorate: Medical Services (Advert will be active until 30 September 2023)
- SALARY** : Grade 1: R906 540 per annum, (all-inclusive package)
Grade 2: R1 034 373 per annum, (all-inclusive package)
Grade 3: R1 197 150 per annum, (all-inclusive package)
- CENTRE REQUIREMENTS** : Thelle Mogoerane Regional Hospital
: **Grade 1:** Appropriate qualification that allows for registration with HPCSA as a Medical Officer. Registration with the HPCSA as Medical Officer. No experience required after registration with the HPCSA as Medical Practitioner. **Grade 2:** Appropriate qualification that allows for registration with the HPCSA as Medical Officer. Registration with the HPCSA as Medical Officer. A minimum of 5 years' appropriate experience as Medical Officer after registration with the HPCSA as Medical Practitioner. **Grade 3:** Appropriate qualification that allows for registration with the HPCSA as Medical Officer. Registration with the HPCSA as Medical Officer. A minimum of 10 years' appropriate experience as Medical Officer after registration with the HPCSA as Medical Practitioner.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing, and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns, and community service doctors). Willing to do commuted overtime. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g., Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lectures, and ward rounds. Ensure that administration and record keeping is done in the department. Rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Medical officers will inter alia be responsible for rendering of clinical services, assessment, and treatment of patients. Medical officers will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes.
- ENQUIRIE** : Dr. K.K.R Mathosa Tel No: 011 891 7307
Dr. C. Ndobe Tel No: 011 891 7305
Dr. D. Mdluli Tel No: 011 891 7304
- APPLICATIONS** : Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional

Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.

- CLOSING DATE** : 02 June 2023
- POST 17/217** : **DENTIST/LECTURER GRADE 1-3 REF NO: UPOHC/ORTHO/2023**
Directorate: Orthodontics
- SALARY** : R880 521 – R1 491 627 per annum, (all-inclusive package)
- CENTRE** : University of Pretoria Oral Health Centre
- REQUIREMENTS** : BChD or BDS degree. Currently registered with the HPCSA as a dentist in the category Independent Practice. At least 3 years' experience as a dentist in general dental practice after Community Service. Postgraduate qualification (MSc or equivalent). Recommendations Undergraduate teaching and training record. Ability to fulfil duties independently. Innovative approach to challenging situations. Computer literate. Research track record with the ability to initiate and supervise research.
- DUTIES** : Initiate and organise teaching. Lecturing undergraduate and postgraduate students in Department of Orthodontics Render service to patients. Participate in departmental Research.
- ENQUIRIES** : Prof P Hlongwa Tel No: 012 319 244
- APPLICATIONS** : Quoting the relevant reference number. Direct applications to Ms SM Maleswena, Human Resources Management at Louis Botha A Building, Dr Savage Road, Riviera, Pretoria or mail to PO Box 1266, Pretoria, 0001. No faxed or emailed applications will be considered.
- NOTE** : Fully completed new Z83 and detailed Curriculum Vitae with a minimum of at least three (3) referees. Certified documents will only be requested from shortlisted candidates on or before the day of the interview. Applications must be submitted Timeously, applications received after the closing date will not be accepted. The Department reserves the right not to make an appointment. Candidates will Be expected to be available for selection interviews on the date and time and place determined by the Department. Correspondence will be limited to Shortlisted candidates only, if you have not heard from us within 3 months of the closing date, please accept that your application has been unsuccessful. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.
- CLOSING DATE** : 02 June 2023

POST 17/218 : **DEPUTY DIRECTOR: ADMINISTRATION AND SUPPORT REF NO: SEB-DDAS-05-23**
 Directorate: Sebokeng Hospital
 Sub-Directorate: Administration and Support
 (Re-Advertisement, applicants previously applied must re-apply)

SALARY : R811 560 per annum
CENTRE : Sebokeng Hospital
REQUIREMENTS : A National Diploma or Degree in Public Administration/Public Management/Business Administration/Information Management Science/Systems/Technology related qualification (NQF 6 or 7) with 10 years' experience in Administration & Support services and Information Management of which 3 years is at the Assistant Director level. A valid driver's license. Hospital management skills and experience would be an added advantage. Competency Skills: Communication skills; Management skills; People skills; Conflict resolution skills; Reporting skills; Negotiation skills; Planning and organising skills; Project management skills; Presentation and facilitation skills; Problem solving skills; Operational planning; ability to work under pressure and being self-motivated; Ability to work in a diverse team; Ability to adapt to change; Ability to liaise with business partners; and Ability to perform multiple tasks and work overtime where necessary. Computer skills (MS Word and MS Excel). Must be a driven and customer focused individual with excellent leadership, planning, organizing, communication (verbal and written), interpersonal relations and conflict management skills. Must have report writing, research, numerical and analytical, project management, presentation, decision making and management skills. Ability to work under pressure, meet deadlines, ability to analyse and interpret financial information. Must have the ability to interpret and present policies and other prescripts. Excellent ability to facilitate and coordinate workshops and meetings. Ability to interact at strategic level and implement turnaround strategies. Be service delivery orientated. Knowledge: Knowledge of the Public Finance and Management Act, Public Service Act, Public Service Regulations, PAIA, PAJA, OHS Act, POPI Act, Disaster Management Act, Labour Relations Act, Treasury Regulations, Records Management Act, RICA Act, Mortuary guidelines, Linen Management Act, Loss and Risk Management. Knowledge of the public service systems and procedures and other relevant legislations.

DUTIES : Manage and supervise hospital administration and support services division. Responsible for Strategic Planning of hospital services, Administration, Record Management, Security Management, Linen Management, Cleaning, Porters, Mortuary Departments and Information Technology. Implement benchmarking to ensure improved outputs. Implement, Manage, and monitor compliance with Service Level Agreements. Manage the budget and supervise human resource. Ensure compliance with relevant prescripts and mandates of the department. Develop and implement skills development and training for staff in the division. Liaise with internal clients and external stakeholders. Management of personnel performance contracting and performance management reviews. Develop and implement guidelines and Standard Operating Procedures (SOP) in the 237 division. Compilation and monitoring of Operational Plan, Risk register, Audit Action for management reporting and analysis. Ensure compliance with Ideal Hospital Framework. Represent the division in the hospital management meetings. Ensure implementation of Batho Pele principles in the division. Perform other related duties as delegated by the CEO.

ENQUIRIES : Chief Executive Officer: Mrs. MA Madolo Tel No: 016 930 3300
APPLICATIONS : All applications must be posted to Private Bag X058, Vanderbijlpark, 1900 or hand delivered to Sebokeng Hospital, HR Department, Moshoeshoe Street.

NOTE : Applications must be submitted on a new Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, failure to do so will result in disqualification of the application. Z83 form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. In terms of DPSA circular no 19 of 2022, fully completed and signed Z83 form should be accompanied by a recent updated CV. Copies of qualifications and other relevant documents may not be included on application. Only shortlisted candidates will be required to submit certified copies of Identity Document, Qualifications and other relevant documents to Human Resources unit before or on the day of the interview. Failure to submit all the requested documents

will result in the application not being considered. Communication will be limited to shortlisted candidates only. If you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. The Department reserves the right not to make appointment(s) to the advertised post(s). Gauteng Department of Health is guided by the principles of Employment Equity Act; therefore, all the appointments will be made in accordance with the Employment Equity target of the of the institution. People with disabilities are encouraged to apply. Candidates will be subjected to Pre-Employment Medical Assessment.

- CLOSING DATE** : 02 June 2023
- POST 17/219** : **ASSISTANT MANAGER NURSING REF NO: SDHS 2023 /ASD /1 (X1 POST)**
- SALARY** : R683 838 per annum, (plus benefits)
- CENTRE** : Sedibeng District Health Services
- REQUIREMENTS** : A Basic R425 qualification (i.e., Diploma/ degree in nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse. Valid Registration with the South African Nursing Council (SANC). A valid driver's license. A post basic qualification with a duration of at least 1 year accredited by the SANC (Primary Health Care OR Advanced Midwifery). A minimum of 10 years appropriate/ recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least six (6) years of the period referred to above must be appropriate/ recognizable experience in the PHC setting after obtaining the 1 year post basic qualification in PHC or Advanced Midwifery. At least 3 years of six (6) year period referred to above must be appropriate/ recognizable experience at management level (Operational Manager). Competencies/skills/Knowledge: Computer Literacy, leadership, clinic management/administration, planning, organizing, co-ordination, and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and guidelines.
- DUTIES** : Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stake holders (i.e., inter-personal, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation of nursing guidelines, norms, and standards. Implementation of Ideal Clinic Framework. Manage effective utilization and supervision of human, financial and material resources. Co-ordination of provision of effective training. Be allocated to work night shifts, weekends, public holidays and relieve the Operational Manager when required. Maintain professional growth/ethical standards and self-development. Management of personnel performance and review thereof, i.e. (Contracting, Midterm review and final assessment).
- ENQUIRIERS** : Ms Disebo Peppenene Deputy Director Nursing at 082 8131899
- APPLICATIONS** : Applications can be hand delivered to The Deputy Director: Human Resource, Sedibeng District Health, Johan Heyns CHC, 2ND Floor, or via courier to The Deputy Director: Human Resource, Sedibeng District Health, Private Bag X023, Vanderbijlpark 1900. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered. No faxed applications will be considered.
- NOTES** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies

of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Sedibeng District reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged.

- CLOSING DATE** : 02 June 2023
- POST 17/220** : **OPERATIONAL MANAGER NURSING (MATERNITY) REF NO: REFS/017189**
- SALARY CENTRE REQUIREMENTS** : R627 474 - R703 752 per annum, plus benefit
 : Thelle Mogoerane Regional Hospital
 : Grade 12 (standard 10). A Basic R425 qualification (i.e., diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse and a Midwife. Registration with the SANC as Professional Nurse and a Midwife. One (1) year Post Basic Qualification in Advance Midwifery and Neonatal Nursing Science. A minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional Nurse of which 5 years must be appropriate/recognizable experience after obtaining a 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. Current registration with SANC as a professional nurse (2023). Knowledge, Skills, Training and Competencies. In depth knowledge of and understanding of Health-Related Acts, Regulations, Guidelines and other polices. Knowledge and understanding of legislative framework of the Public Service, Constitution of the Republic of South Africa. Acts and Regulations e.g., Basic Conditions of Employment Act, Nursing Act, Ethos. Good communication skills, Time management, Change management, Sound knowledge of Batho Pele Principles and Patient Charter. Risk management skills.
- DUTIES** : Manage and co-ordinate the implementation of a holistic, comprehensive, specialized nursing care in the Maternity component. Demonstrate effective communication with patients, supervisors, and other multi-disciplinary team within and outside of the hospital. Ensure that the clinical nursing practice is in accordance with the scope of practice and standards as guided by Maternity National Guidelines, IPC, Quality, NCS and all priority programs. Ability to organize and plan own work, time, and that of support staff to ensure quality patient care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements, and work as part of a multidisciplinary team to ensure good and quality nursing care that is cost effective equitable and efficient. Manage all resources in an efficient and cost-effective manner. Be able to provide relief services at supervisory/management level, after hours cover, work on weekends and on holidays as per need. Ensure interdepartmental work relationship.
- ENQUIRIES APPLICATIONS** : Ms. M.R.E. Damane Tel No: 011 891 7299
 : Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration

(DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.

- CLOSING DATE** : 02 June 2023
- POST 17/221** : **ASSISTANT MANAGER NURSING GENERAL (AREA) DAY & NIGHT SHIFTS REF NO: REFS/017185 (X3 POSTS)**
Directorate: Nursing
- SALARY CENTRE REQUIREMENTS** : Grade 1: R627 474 – R724 278 per annum, plus benefits
: Thelle Mogoerane Regional Hospital
: Basic R425 qualification (i.e., Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwife. A minimum of 8 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 3 years of period referred to above must be appropriate/recognizable experience at management level (less 1 year from experience for candidates appointed from outside Public Service after complying with registration requirement) Diploma/Degree in Nursing Administration/Management will be an added advantage. Candidates should be computer literate.
- DUTIES** : Responsible for Coordination and delivery of quality Nursing Care within the relevant department. Participate in formulation, monitoring and implementation of Policies, guidelines, standard operating procedures, and regulations pertaining to Nursing Care. Provide effective support and management of human, material, and financial resources. Manage staff performance, training, and personal development of self and sub-ordinates including management of underperformance and grievances. Collect, provide, and use relevant information/statistics for the enhancement of service delivery. Executive after hours and week-end duties as scheduled. Rotate on day and night shifts.
- ENQUIRIES APPLICATIONS** : Ms. MRE Damane Tel No: 011 891 7299
: Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of

qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.

- CLOSING DATE** : 02 June 2023, NB: The closing time on the closing date will be 12h00
- POST 17/222** : **OPERATIONAL MANAGER (OHS COODINATOR) REF NO: JUB 17/2023 (X1 POST)**
Directorate: Nursing
- SALARY** : R497 193 – R559 686 per annum
- CENTRE** : Jubilee District Hospital
- REQUIREMENTS** : Grade 12 (Matric)or equivalent qualification. Basic R425 Diploma/Degree in nursing and Midwifery or equivalent qualification that allows for registration with the SANC as Professional nurse. One Year diploma or equivalent qualification in Occupational Health and Safety with recognisable institution. Minimum of 7 years appropriate /recognisable experience in nursing after registration as Professional Nurse with SANC. As Professional in General Nursing and Midwifery. At least 3 years of the period referred to above must be appropriate/recognisable experience in coordination of OHS and implementation of the staff wellness clinic. knowledge of OHS practices, nursing acts, regulations and ideal hospital. Willingness to work shifts, public holidays, after hours, standby and weekends. Ability to act for other Nurse Managers in a Hospital.
- DUTIES** : Provision of in-depth knowledge of Acts, Policies, Procedures, OHS prescripts and legislation, ethnical Nursing practice and how it impacts on service delivery. Facilitate, coordinate and review institutions standard operating procedures and guidelines regarding OHS and staff wellness clinic in alignment with the national guidelines and Legislation. Implement and maintain an effective Hospital staff wellness clinic that is compliant with all general safety regulations. Ability to demonstrate in depth knowledge of the compensation for Occupational injuries and diseases Act and all legislation that guide the OHS and wellness Programme. Compile analyse and submit accurate reports to meet deadlines monthly, quarterly and annually. Maintain the therapeutic environment where health care can be provided. Conduct training, coordinate and conduct and manage staff medical surveillance. Participate in the analysis, formulation of and implementation of the nursing guidelines, protocols and standard operating procedures. Practice norms and standards as per guidelines and per Ideal Hospital Management and Realisation Framework. Maintain professional growth ethical standard and development of self and subordinated. Participate in Hospital committee and represent OHS programme at the management portfolio and the hospital's different quality,

surveillance and infection Prevention and Control Committees. Maintain a good relationship with EAP, provide direct and indirect supervision of all staff within the unit and give guidance. Demonstrate basic understanding of HR, Financial Policies and Practices.

**ENQUIRIES
APPLICATIONS**

: MS Aphane KJ Tel No: (012) 717 9300
: documents must be submitted to Jubilee District Hospital, Human Resource Department, Private Bag X449, Hammanskraal, 0400 or hand delivered to Stand No. 92 Jubilee Road, Jubilee District Hospital.

NOTE

: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. general information: Short-listed candidates must be available for interviews at a date and time determined by Jubilee District Hospital. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.

CLOSING DATE

: 02 June 2023, Time: 15:00

POST 17/223

: **OPERATIONAL MANAGER GENERAL (PNA 5) REF NO: JUB 16/2023**
Directorate: Nursing

**SALARY
CENTRE
REQUIREMENTS**

: R497 193 – R559 686 per annum
: Jubilee District Hospital
: Senior Certificate (Grade 12) or equivalent qualification. Basic R425 Diploma/Degree in Nursing and Midwifery or equivalent qualification that allows registration with SANC as the Professional Nurse. A minimum of 7 (seven) years appropriate/recognisable experience in Nursing after registration as Professional nurse with SANC in General Nursing and Midwifery. Diploma/Degree in Nursing Management will be an added advantage. Verified experience. Strong leadership, good communication and sound interpersonal skills are necessary. Computer literate. South African Nursing council annual practicing certificate, valid driver's licence. Other skills/requirements: More complex report writing when required, willing to work shifts, public holidays, after hours, standby and weekends. Ability to act for another nurse managers including night shift supervisors.

DUTIES

: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impact service delivery. Ensure clinical nursing practice by the Nursing Team (Unit) in accordance with the scope of practice and nursing standard as determined by the Hospital. To assist in achieving optimal quality health care, goals and objective including rehabilitation of patients. Maintain constructive working relationship with nursing and other staff, medical officers, multi-disciplinary team and other stake holders. Participate in the analysis, formulation of and implementation of the nursing guidelines, protocols, standards operating procedures. Practice norms and standards. Maintain professional growth /ethical standards and development of self and subordinated. Provide direct and indirect supervision of all staff within the unit and give guidance. Demonstrate on basic understanding of HR, Financial policies, and practices.

**ENQUIRIES
APPLICATIONS**

: MS Aphane KJ Tel No: (012) 717 9300
: Documents must be submitted to Jubilee District Hospital Human Resource Department, Private Bag X449, Hammanskraal, 0400 or hand delivered to Stand No. 92 Jubilee Road, Jubilee District Hospital.

NOTE

: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. General Information: Short-listed candidates must be available for interviews at a date and time determined by Jubilee District Hospital. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this

- institution within three months of the closing date, please consider your application unsuccessful.
- CLOSING DATE** : 02 June 2023, Time: 15:00
- POST 17/224** : **OPERATIONAL MANAGER GENERAL PNA5 REF NO: REFS/017188 (X2 POSTS)**
Directorate: Nursing
- SALARY CENTRE REQUIREMENTS** : R497 193 – R559 686 per annum, plus benefits
: Thelle Mogoerane Regional Hospital
: Grade 12 (standard 10). A Basic R425 qualification (i.e., diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse and a Midwife. Registration with the SANC as Professional Nurse and a Midwife. A minimum of 7 years' appropriate/ recognizable experience in nursing after registration as Professional Nurse and Midwife with the SANC.
- DUTIES** : Supervise and evaluate quality of nursing care as directed by the professional scope of practice and set nursing standards as determined by relevant health facility. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices Ensure clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Able to manage own work, time and that of subordinate to ensure proper nursing service in the units. Demonstrate a basic understanding of HR and financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Work as part of a multidisciplinary team to ensure good nursing care by the nursing team. Demonstrate effective communication with patients, supervisor, other health professionals and junior colleagues including more complex report written when required. Manage resources effectively and efficiently in the unit. Compile and analyze reports to improve quality of patient care. Work effectively and amicably, at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Must have basic computer skills. Participate in training, research and self-development. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Promote achievement of National Core Standards targets. Be prepared to work shifts including rotating and relieving on night duty.
- ENQUIRIES APPLICATIONS** : Ms. M.R.E Damane Tel No: (011) 891 7299
: Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The

recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.

- CLOSING DATE** : 02 June 2023, NB: The closing time on the closing date will be 12h00
- POST 17/225** : **PROFESSIONAL NURSE GRADE 1: SPECIALTY NURSING ADVANCE MIDWIFERY REF NO: REFS/017186 (X8 POSTS)**
Directorate: Nursing
- SALARY CENTRE REQUIREMENTS** : R431 265 – R497 193 per annum, plus benefits
: Thelle Mogoerane Regional Hospital
: Grade 12: Basic R425 qualification (i.e., Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwife. Minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional nurse with the SANC in General nursing plus a post basic nursing qualification with duration of at least 1 year accredited with the SANC in terms of Government Notice No. R212 in the specialty of advanced midwife. Current (2023) SANC license to practice. Computer literacy. Certificate in ESMOE training will be an added advantage.
- DUTIES** : Provide quality Maternal and Neonatal nursing care services, ensure compliance to recommendations of saving mothers and babies. Implementation of EPI programme, PPIP (Perinatal problem identification programme) and EMTCT (Elimination of mother to child transmission of HIV) 118 guidelines. Promotion of MBFHI (Mother Baby Friendly Hospital Initiative). Ensure compliance to infection control principles and waste management guidelines. Ability to work under pressure. Ability to lead in a shift and shift worker. Flexibility towards departmental needs. Ability to work independently and in a multi-disciplinary team. Managing administration functions. Ability to utilize resources effectively, staff development and PMDS. Ensure compliance to Ideal Hospital Realization Framework guideline, policies, regulations, protocols, guidelines, and SOP. Communication and Problem-solving skills and accurate data collection. To assist in planning/organizing and monitoring of the objectives of the specialized unit (Maternity unit) in consultation with subordinates. To provide a therapeutic environment for staff, patients, and the public. To provide comprehensive, quality nursing care as a member of the multi-disciplinary team according to the identified needs of the patient, based on scientific principles. To delegate duties and support staff in the execution of patient care delivery. To provide direct and indirect supervision of all nursing staff / housekeeping staff and to give guidance. To ensure continuity of patient care on all levels e.g., workbook, handover rounds. To liaise and communicate with the multi-disciplinary team as well as other departments within the hospital e.g., during operational meetings with nursing supervisor and subordinates. Effective utilization of resources: Human Resources, material resources and budget. Participation in training and research, Provision of Support to Nursing Services, to assist with the relief of duties of the supervisor and act as junior shift-leader on both day and night shift, to partake in overall specialized unit functions, i.e., team building, Maintain professional growth/ethical standards and self-development.
- ENQUIRIES APPLICATIONS** : Ms MRE Damane Tel No: 011 891 7299
: Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application

but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.

- CLOSING DATE** : 02 June 2023, NB: The closing time on the closing date will be 12h00
- POST 17/226** : **PROFESSIONAL NURSE GRADE 1: SPECIALTY NURSING ADVANCE MIDWIFERY (X12 POSTS)**
- SALARY** : Grade 1: R431 265 – R497 193.per annum, (plus benefits)
Grade 2: R528 696 – R645 720.per annum, (plus benefits)
- CENTRE** : Sedibeng District Health Services:
Levai Mbatha CHC Ref No: SDHS/MID/01/2023
Johan Heyns CHC Ref No: SDHS/MID/02/2023
Sharpville CHC Ref No: SHDS/MID/03/2023
- REQUIREMENTS** : Basic R425 qualification (i.e., Diploma/Degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. Post basic nursing qualification, with a duration of at least 1 year accredited with SANC in terms of Government notice no R212 in Advanced Midwifery and Neonatal Nursing Science. **Grade 1:** Minimum of 4 years appropriate/recognizable experience in General Nursing after registration as Professional nurse with SANC, plus 1 year post basic nursing qualification accredited with the SANC in terms of Government Notice No. R212 in the specialty of advanced midwife. Current Registration (2023) SANC. Certificate in ESMOE training will be an added advantage. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in Advanced Midwifery and Neonatal Nursing Science.
- DUTIES** : Provide quality Maternal and Neonatal nursing care services, ensure compliance to recommendations of saving mothers and babies. Implementation of EPI programme, PPIP (Perinatal problem identification programme) and EMTCT (Elimination of mother to child transmission of HIV) 118 guidelines. Promotion of MBFHI (Mother Baby Friendly Hospital Initiative). Ensure compliance to infection control principles and waste management guidelines. Ability to work under pressure. Ability to lead in a shift and shift worker. Ability to work independently and in a multi-disciplinary team. Managing administration functions. Ensure compliance to Ideal Clinic Realization Framework guideline, policies, regulations, protocols and SOP. Communication and Problem-solving skills and accurate data collection. To provide comprehensive, quality nursing care as a member of the multi-disciplinary team according to the identified needs of the patient, based on

scientific principles. To delegate duties to support staff in the execution of patient care delivery. To provide direct and indirect supervision of all nursing staff and support staff. To ensure continuity of patient care on all levels e.g., workbook, handover rounds. To liaise and communicate with the multi-disciplinary team as well as other departments within the District. Effective utilization of resources: Human Resources, material resources and financial resources. Participation in training and research. Assist with the relief of duties and act as shift-leader on both day and night shift. Partake in overall specialized unit functions, i.e., team building, Maintain professional growth/ethical standards and self-development. Participate in preparation of and attending monthly maternal and morbidity meetings. Provide in-service education in managing maternal and neonatal complications, including drills.

**ENQUIRIES
APPLICATIONS**

: Ms Disebo Peopenene Deputy Director Nursing Tel No: (016) 950 6002
 : Applications can be hand delivered to The Deputy Director: Human Resource, Sedibeng District Health, Johan Heyns CHC, 2ND Floor, or via courier to The Deputy Director: Human Resource, Sedibeng District Health, Private Bag X023, Vanderbijlpark, 1900. Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered. No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Sedibeng District reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.

CLOSING DATE

: 02 June 2023

POST 17/227

: **PROFESSIONAL NURSE GRADE 1: SPECIALTY PRIMARY HEALTH CARE (X16 POSTS)**

SALARY

: Grade 1: R431 265 – R497 193.per annum
 Grade 2: R528 696 – R645 720.per annum

CENTRE

: Sedibeng District Health:
 Emfuleni Sub District Ref No: SDHS/PHC/01/2023
 Lesedi Sub District Ref No: SDHS/PHC/02/2023
 Midvaal Sub District Ref No: SHDS/PHC/03/2023

REQUIREMENTS

: Basic R425 qualification (i.e., Diploma/Degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. Post basic nursing qualification, with a duration of at least 1 year accredited with SANC in terms of Government notice no R212 in Primary Health Care. **Grade**

1: Minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional nurse with the SANC in General nursing plus a post basic nursing qualification with duration of at least 1 year accredited with the SANC in terms of Government Notice No. R212 in the speciality of Primary Health Care. Current Registration (2023) SANC. Certificate in ESMOE training will be an added advantage. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant speciality.

DUTIES

: Provide Primary Health Care through implementation of a comprehensive nursing care plan/program for the promotion of health, self-care, treatment, and rehabilitation of patients. Assess, diagnose and administer treatment plan of common or minor health conditions presented at primary health care facilities in accordance with prescribed norms and standards, guidelines and treat patients condition as prescribed. Demonstrate an understanding of nursing legislation and related frameworks. Act as a shift leader in the unit in the absence of the facility manager to ensure compliance to professional and ethical practice. Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required (multi-disciplinary team within the district). Ensure compliance to infection control principles and waste management guidelines. Ability to work under pressure. Ensure compliance to Ideal Clinic Realization Framework guideline, norms and standards, policies, regulations, protocols, guidelines and SOP. Communication and Problem-solving skills and accurate data collection. Delegate duties and support staff in the execution of patient care delivery. Provide direct and indirect supervision of all nursing staff and support staff. Effective utilization of resources: Human Resources, material resources and financial resources. Participation in training and research. Assist with the relief of duties and act as shift-leader on extended hours of service. Partake on overall specialized unit functions, i.e., team building, Maintain professional growth/ethical standards and self-development. Participate in preparation of monthly continuous medical education (CME).

ENQUIRIES
APPLICATIONS

: Ms Disebo Peppenene Tel No: (016) 950 6002
: Applications can be hand delivered to The Deputy Director: Human Resource, Sedibeng District Health, Johan Heyns CHC, 2ND Floor, or via courier to The Deputy Director: Human Resource, Sedibeng District Health, Private Bag X023, Vanderbijlpark, 1900. Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. According to Department of Public Service and Administration (DPISA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act

5/1993. Sedibeng District reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.

- CLOSING DATE** : 02 June 2023
- POST 17/228** : **DENTAL TECHNICIAN GRADE 1-3 REF NO: UPOHC/DT/05/2023**
Directorate: Prosthodontics
- SALARY** : R359 622 - R595 251 per annum, (plus benefits)
CENTRE : University of Pretoria Oral Health Centre
REQUIREMENTS : National Diploma, B-Tech degree or any equivalent qualification in Dental Technology. Current registration with the SA Dental Technicians Council. At least 5 years' experience practicing as a qualified dental technician. Must be competent in all aspects of dental technology, including dentures and orthodontic appliances construction. Previous teaching experience, knowledge of CAD/ CAM and Maxillofacial prosthodontics will be an advantage.
- DUTIES** : Preparation of models, bite blocks, special trays and demonstration set-ups for removable prosthodontic; manufacturing of orthodontic study models, removable and partial fixed orthodontic appliances, teaching and assessment of undergraduate students on complete and partial dentures, orthodontics wire bending and construction of orthodontic appliances; computer literate to be able to prepare demonstrations as well as collate and submit marks; construction of a limited number of cases for service delivery for staff and postgraduates. Teaching students how to manage equipment and see to the upkeep and maintenance of same in the laboratory. Ability to fulfil duties independently.
- ENQUIRIES** : Mr N Ntshikilana Tel No: 012 319 2211
APPLICATIONS : Quoting the relevant reference number. Direct applications must be delivered to Ms. L Debeila, Human Resources Management at Louis Botha A Building, Dr Savage Road, Riviera, Pretoria or mail to Ms. L Debeila PO Box 1266, Pretoria, 0001. No faxed or email applications will be considered.
- NOTE** : Fully completed new Z83 and detailed Curriculum Vitae with minimum of at least three (3) referees. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. Applications must be submitted timeously, applications received after closing date will not be accepted. The Department reserves the right not to make appointment. Candidates will be expected to be available for selection interviews on the date and time and place determined by the Department. Correspondence will be limited to shortlisted candidates only, if you have not heard from us within 3 months of closing date, please accept that your application has been unsuccessful.
- CLOSING DATE** : 02 June 2023
- POST 17/229** : **SPEECH AND AUDIOLOGIST GRADE 1 REF NO: REFS/017222 (X1 POST)**
Directorate: Speech Therapy And Audiology (Paediatric)
- SALARY** : R359 622 per annum, (plus service benefits)
CENTRE : Chris Hani Baragwanath Academic Hospital (CHBAH)
REQUIREMENTS : Qualification in Audiology or Speech Therapy & Audiology, completion of Community service. Current independent practice registration with HPCSA. Competencies: Knowledge and skills in neonatal and paediatric hearing screening, diagnostic hearing assessments and hearing aid fittings. Preference will be given to those who have exposure to or experience in vestibular assessment and rehabilitation, electrophysiology and aural rehabilitation. Ability work as a team, planning, organizing, coordinating, and communication skills. Ability to engage in solution-based problem solving. Display empathy for patients, promote advocacy and facilitate holistic treatment. Applicant should be prepared to undergo medical surveillance as an inherent job requirement.
- DUTIES** : To carry out a broad range of paediatric audiological procedures in accordance with best practice guidelines and engage in clinical research. To ensure that clinical resources are maintained according to protocols, which includes biological checks and reporting of faults. To work within a multidisciplinary team within professional boundaries. To supervise community service therapists and

students. To comply with Performance Management processes. To participate in departmental teambuilding and projects. To adhere to infection control procedures and assist with maintaining accreditation requirements. To participate in departmental research projects.

**ENQUIRIES
APPLICATIONS**

: Dr. Sadna Balton Tel No: (011) 933 0379
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

CLOSING DATE

: 02 June 2023

POST 17/230

: **FINANCE OFFICER REF NO: LCOEC/FINANCE/01/2023 (X1 POST)**

**SALARY
CENTRE
REQUIREMENTS**

: R294 321 per annum (Level 07), (plus benefits)
: Lebone College of Emergency Care
: Applicants must be in possession of an appropriate recognized Bachelor's degree/National Diploma-in Public Management / Financial Management / Accounting or Commerce Minimum of 3-5 years' experience in public sector financial management environment or Grade 12 certificate with 10-12 years' experience in public sector environment. Extensive experience in Finance, HRM, SRM, Transport, Assets, IT, Stores, Risk Management Advance Computer literacy. Ability to solve problems, manages time, develop people and apply him/her creatively and with integrity. A valid code 08 driver's licence. Thorough Knowledge of HR planning, Employment Equity Act, Basic Conditions of Employment Act, OSD regulations and the Public Service Regulatory and Management framework. Extensive and proven management and supervisory experience. Job Related knowledge: Treasury or Financial Regulations or the Public Financial Management Act (PFMA). Personnel and Salary Administration (PERSAL), Basic Accounting System (BAS) Excellent

		verbal and written communication Supply Chain Management Framework and Asset Management.
<u>DUTIES</u>	:	Budgeting: Ensure that the Budget and MTEF inputs are in line with the agreed strategic plans of the Gauteng Department of Health and Wellness. Consolidate budget inputs from cost centers and manage expenditure reviews. Compile annual budget estimates and ensure that the preparations of the budget. Compile annual budget for the College and ensure the implementation of budgetary controls and expenditure. Compile Medium Term Expenditure projections. Manage revenue collection by maximizing debt recovery methods to obtain targets. Monitor expenditure trends and reconciliation against budget and cash flow projections. Manage income and expenditure. Monitor monthly reconciliation. Plan and prioritize expenditure in line with the budget Financial reporting: compile monthly financial reports. Monitoring of all income and expenditure analysis to guide the Management. Supervise, train and guide Human Resource of Finance and Supply Chain Management. Process Basic Accounting System (BAS), Compile BAS sundry payments advice. Check and verify compliance with procedures (checklist). Capture payments on BAS. Analyse and manage Travel Agency account. Ascertain invoices received. Compile financial reports and payment reports. Draft accruals and payables report. Manage petty cash. Monitor and Control petty cash. Issue and replenish petty cash. Shifting of the budget. Preparation of budget bi-laterals. Allocation of budget to standard items Preparation of monthly commitment report and IYM. Monitor and correct the variances identified. Control monthly expenditure of COE (Payroll). Monitoring and Controlling of BAS payments. Check and Control monthly journals.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms B Ramatsetse Tel No: 012 356 8000
	:	Applications must be delivered to Lebone College of Emergency Care, 43 Corner Steve Biko Road and Belvedere Street, Arcadia.
<u>NOTE</u>	:	Employment equity will be taken into consideration. The institution reserves the right not to appoint. Applications must be submitted on the new form z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The communication from HR of the Department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.
<u>CLOSING DATE</u>	:	02 June 2023 @ 12H30
<u>POST 17/231</u>	:	<u>CLINICAL ASSOCIATE REF NO: ODI/11/05/2023/01</u>
<u>SALARY</u>	:	R294 321 – R317 127 per annum, (All-inclusive excluding Commuted overtime)
<u>CENTRE REQUIREMENTS</u>	:	Odi District Hospital
	:	Bachelor of science (Clinical Medical Practice) or equivalent and currently registered with the Health Professional Council of South Africa (HPCSA) as a medical Clinical Associate.
<u>DUTIES</u>	:	Obtaining a patient history and performing a physical examination of the patient in accordance with his or her level of education, training, and experience. Ordering and/or performing diagnostic and therapeutic procedures for common and important conditions in South Africa and in accordance with his or her level of education, training, and experience. Interpreting findings and formulating a diagnosis for common and emergency conditions referred to in paragraph (b) in accordance with his/her level of education, training and experience. Performing, inter alia, the following procedures under supervision of a registered medical practitioner and in accordance with his/her level of education, training, and experience. Developing, implementing, and monitoring a comprehensive management plan for common and important conditions. Issuing sick certificates for a period not exceeding 3 days and that should

contain the name and contact details of the supervising registered medical practitioner. Prescribing medicines for common and important conditions according to the primary health care level Essential Drug List (ELD) and up to schedule IV, except in emergencies when appropriate drugs of higher schedules may be prescribed. The prescription must contain the name of supervising registered medical practitioner. In the case of drugs not on EDL the prescription must be countersigned by a register medical practitioner. Being the required assistant at surgery. Making appropriate admission, discharges, and referrals.

ENQUIRIES : Dr RT Motsepe Tel No: 012 725 2436
APPLICATIONS : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital Private Bag X509, Mabopane, 0190.

NOTE : Applicants must submit on a new Z83 application form obtained from any Public Service Department and are not required to submit copies of qualification and other relevant documents on application but must submit detailed curriculum vitae. The communication from HR of the department regarding the requirements for certified copies of qualifications and other relevant documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.

CLOSING DATE : 02 June 2023

POST 17/232 : **OCCUPATIONAL THERAPY TECHNICIAN REF NO: ODI/11/05/2023/02**

SALARY : R276 237 per annum, (plus benefits)
CENTRE : Odi District Hospital
REQUIREMENTS : Basic occupational therapy technician certificate (OTT): Appropriate qualification (with duration of at least 2 years) that allows for the registration as occupational therapy technician with the Health Professions Council of South Africa (HPCSA). Registration with a professional council: Registration with the HPCSA as an occupational therapy technician. Experience: **Grade 1:** with less than 10 years' service/appropriate experience (after registration/complying with minimum appointment requirements). **Grade 2:** with 10 years and more service/appropriate experience (after registration/complying with minimum appointment requirements). Competencies (knowledge/skills): Sound communication, reading and writing skills. Good interpersonal, organisational and planning skills. Good report writing and leadership skills. Sound knowledge of appropriate national and provincial legislation and policies pertaining to Occupational therapy. Knowledge and understanding of evidence-based practise. Sound knowledge of various physical and mental health conditions. Supervisory experience. Computer literacy.

DUTIES : Implementation of specific planned Occupational Therapy Clinical Service in wards under supervision of an Occupational Therapy. Contribute to specific Occupational Therapy assessment through conducting screening evaluations according to set clinical protocols and guidelines. Perform Administrative duties. Including report writing, data collection. Contribute to Resource Management. Maintain adequate stock levels. Contribute to Training & Development.

ENQUIRIES : Mr Thobejane SV Tel No: 012 725 2370
APPLICATIONS : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital, Private Bag X509, Mabopane, 0190.

NOTE : Applicants must submit on a new Z83 application form obtained from any Public Service Department and are not required to submit copies of qualification and other relevant documents on application but must submit detailed curriculum vitae. The communication from HR of the department regarding the requirements for certified copies of qualifications and other relevant documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.

CLOSING DATE : 02 June 2023

POST 17/233 : **ELECTRO-CARDIOGRAM ASSISTANT REF NO: ECG/ASS/05/2023**
 Directorate: Therapeutic Department

SALARY : Grade 1: R243 627 – R276 237 per annum, (plus benefits)

- CENTRE REQUIREMENTS** :
- : Thelle Mogoerane Regional Hospital (TMRH)
 - : Grade 12 certificate or NQF Level 4. A minimum of 2 years' experience in ECG (basic interpretation), with duration of at least 2 years that allows for the required registration with the Health Professional Council. Excellent interpersonal and organizational skills. Good written and verbal communication skills. Ability to work under pressure. Ability to handle information confidentially. Ability to work independently and in a team. Ability to communicate well with people at different levels. Must be self-motivated. Ability to organize and plan. Sound verbal and written communication skills. Knowledge and application of the Batho Pele Principles. Applicant should be prepared to undergo Medical Surveillance as an inherent job requirement.
- DUTIES** :
- : Part of a shift worker team is providing 24hrs ECG service in Accident and Emergency unit and the entire Hospital [Clinics & wards]. Report all faulty equipment's to ECG Department supervisor. Compilation and submission of ECG stats to the unit supervisor. Ensure ECG machines are cleaned before and after doing ECG to ensure that the infection control policy is adhered to. Ensure safe keeping of all documentation in the office. Compile the weekly and monthly reports. Distribute correspondence, reports, and documents. Assist with various administrative duties as assigned by the Team Leader. Attend meetings and training as approved by supervisor. Maintenance of user-friendly office. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment).
- ENQUIRIES APPLICATIONS** :
- : Ms D.D. Chauke Tel No: (011)891 7298
 - : Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.
- NOTE** :
- : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.
- CLOSING DATE** :
- : 02 June 2023

POST 17/234 : **ADMINISTRATIVE CLERK (REVENUE) REF NO: REFS/017203 (X1 POST)**
Directorate: Gauteng Colleges of Nursing (GCON)

SALARY : R202 233 - R235 611 per annum (Level 05), (plus benefits)
CENTRE : Chris Hani Baragwanath Campus
REQUIREMENTS : Grade 12 certificate or equivalent with Accounting as a passed subject. Basic knowledge of financial functions, practices as well as the ability to capture data, operate computer and collate financial statistics. Knowledge and insight of the Public Service financial legislations, procedures, and Treasury regulations (PFMA, DORA, PSA, PSR, PPPFA, Financial delegations) Knowledge of the Public Service Transversal systems (BAS, PERSAL, SAP, etc.). At least two (2) years' relevant working experience in the Public Service Finance environment.

DUTIES : Receive invoices, check invoices for correctness, verification, and approval. Process invoices. Filing of all documents. Cash collection. Receive salary advice. Process advice. Distribute salary advice. Process notes on the payroll. Compile payroll certification file. File all documents. Capture all financial transactions. Clear suspense accounts. Record debtors and creditors. Process electronic banking transactions. Compile journals. Collect information from budget holders. Compare expenditure against budget. Identify variances. Promote the Vision and Mission of the College. Address administrative enquiries and perform any other duty delegated by supervisors.

ENQUIRIES : Ms. P. Ndaba Tel No: (011) 983 3006
APPLICATIONS : All application must be submitted online only. Applicants must submit a fully completed most recent Z83 (81/971431) and a comprehensive Curriculum Vitae (CV) only. Most recent Z83 application form can be obtained from Department of Public Service and Administration (DPISA) website. Applications should be submitted on <http://professionaljobcentre.gpg.gov.za>

NOTE : Shortlisted candidates will be contacted to submit certified copies of your I.D, qualifications, copy of service record signed by Human Resource Department to alleviate administration burden and cost for applicants. Certified documents are only limited to shortlisted candidates prior to the job interview. Certification stamp must not be over six months on the day of submitting. Contactable referees quoted on the CV. State all your competencies, training and knowledge in your C.V. Smart card must be copied both sides (Driver's license and ID). Employment history must reflect the complete calendar date (e.g., 01 April 2017) on the C.V. The successful candidates will be subjected to positive results of the security clearance process (citizenship, criminal records, and financial records) and the verification of educational qualifications certificates. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to Pre-employment medical surveillance conducted by the Occupational Health Nurse Practitioner (OHNP). Incomplete applications or applications received after closing date will not be considered. Correspondence will be limited to shortlisted candidates. CHBC reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department.

CLOSING DATE : 06 June 2023

POST 17/235 : **STORE ASSISTANT REF NO: ODI/11/05/2023/04**

SALARY : R147 036 per annual (plus benefits)
CENTRE : Odi District Hospital
REQUIREMENTS : Grade 12 or equivalent qualification. No experience required. Knowledge in Hospital SCM environment will be an added advantage. Good communication skills and ability to work under pressure. Ability to read and write.

DUTIES : Perform logistic related duties. Open and manage all aspects of VA10, VA11 as per PAS Administration System. Compile VA7, VA2 and relevant documentation for receiving and distribution of goods and services. Implementing analytical technique. Replenishment of stock level. Distributing stock and equipment to the Units. Assist in stock-taking. Ensure proper record keeping. Cleaning of stores. Perform messenger duties and any other duties delegated by the supervisor. Adhere to Health and Safety requirements. N.B Rotation within the section.

- ENQUIRIES** : Mr Tlhoaele AJ Tel No: 012 725 2316/2331
- APPLICATIONS** : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital Private Bag x509, Mabopane.0190.
- NOTE** : Applicants must submit on a new Z83 application form obtained from any Public Service Department and are not required to submit copies of qualification and other relevant documents on application but must submit detailed curriculum vitae. The communication from HR of the department regarding the requirements for certified copies of qualifications and other relevant documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.
- CLOSING DATE** : 02 June 2023
- POST 17/236** : **SESSIONAL MEDICAL OFFICER: INTERNAL MEDICINE, FAMILY MEDICINE, PSYCHIATRY, ICU, RADIOLOGY, OBSTETRICS AND GYNAECOLOGY, PAEDIATRICS, SURGERY, ENT, ORTHOPAEDICS, UROLOGY, OPHTHALMOLOGY, ACCIDENT AND EMERGENCY, NEUROSURGERY, ANAESTHESIA, DERMATOLOGY REF NO: REFS/017191 (X16 POSTS)**
Directorate: Medical Services (Advert will be active until 30 September 2023)
- SALARY** : Grade 1: R436.00 (per hour), maximum 80 hours per month
Grade 2: R498.00 (per hour), maximum 80 hours per month
Grade 3: R576.00 (per hour), maximum 80 hours per month
- CENTRE REQUIREMENTS** : Thelle Mogoerane Regional Hospital
: **Grade 1:** Appropriate qualification that allows for registration with HPCSA as a Medical Officer. Registration with the HPCSA as Medical Officer. No experience required after registration with the HPCSA as Medical Practitioner. **Grade 2:** Appropriate qualification that allows for registration with the HPCSA as Medical Officer. Registration with the HPCSA as Medical Officer. A minimum of 5 years' appropriate experience as Medical Officer after registration with the HPCSA as Medical Practitioner. **Grade 3:** Appropriate qualification that allows for registration with the HPCSA as Medical Officer. Registration with the HPCSA as Medical Officer. A minimum of 10 years' appropriate experience as Medical Officer after registration with the HPCSA as Medical Practitioner.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing, and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns, and community service doctors). Willing to do commuted overtime. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g., Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lectures, and ward rounds. Ensure that administration and record keeping is done in the department. Rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Medical officers will inter alia be responsible for rendering of clinical services, assessment, and treatment of patients. Medical officers will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes.
- ENQUIRIE** : Dr. K.K.R Mathosa Tel No: 011 891 7307
Dr. C. Ndobe Tel No: 011 891 7305
Dr. D. Mdluli Tel No: 011 891 7304
- APPLICATIONS** : Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and

signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.

- CLOSING DATE** : 30 September 2023
- POST 17/237** : **SESSIONAL CLINICAL PSYCHOLOGIST REF NO: CLINICAL PSYCHOLOGIST (4)**
Directorate: Clinical Psychologist
- SALARY** : Grade 1: R380.00 (per hour), maximum 80 hours per month
Grade 2: R442.00 (per hour), maximum 80 hours per month
Grade 3: R512.00 (per hour), maximum 80 hours per month
- CENTRE** : Thelle Mogoerane Regional Hospital
- REQUIREMENTS** : **Grade 1:** Appropriate qualification that allows for registration with HPCSA as Clinical Psychologist. Registration with the HPCSA I. No experience required after registration with the HPCSA. **Grade 2:** Appropriate qualification that allows for registration with the relevant council/ HPCSA and a minimum of 5 years' appropriate experience. **Grade 3:** Appropriate qualification that allows for registration with the HPCSA. A minimum of 10 years' appropriate experience.
- DUTIES** : The incumbent will be responsible to apply knowledge of evidence based on as Clinical Psychologist An appropriately recognized master's degree in Clinical Psychology. Current registration with the Health Professions Council of South Africa in the category Clinical Psychologist. Psychological assessment, psychological intervention, and consultation experience. Knowledge of ethics, systems, procedures, and regulations. A valid driver's license. Computer literate. Skills and Competencies: Good Psychological intervention and assessment skills. Good communication and interpersonal skills including building rapport, congruence, and meta-communication. Good report writing and problem-solving skills. Working in a team. Good work ethic (Integrity and trustworthiness) Interest in continuing education and development. Apply all Acts, regulations, and policies. Implementation and monitoring of recordkeeping, accurate statics collection and analysis thereof. Maintain high standard of quality assurance. Assist with supervision, communication, training of students. Monitoring of equipment's and other resources. Provide psychological clinical support and contribute to reducing average length of stay (ALOS)within the institution. participating in all,

departmental audit activities, preparing, and writing of reports. Improve quality of care. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings.

**ENQUIRIES
APPLICATIONS**

: Deputy Director: Ms D.D. Chauke Tel No: 011 891 7298
: Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.

CLOSING DATE

: 30 September 2023

POST 17/238

: **SESSIONAL CLINICAL PSYCHOLOGIST REF NO: CLINICAL PSYCHOLOGIST (X4 POSTS)**

Directorate: Clinical Psychologist

SALARY

: Grade 1: R380.00 (per hour), maximum 80 hours per month
Grade 2: R442.00 (per hour), maximum 80 hours per month
Grade 3: R512.00 (per hour), maximum 80 hours per month

**CENTRE
REQUIREMENTS**

: Thelle Mogoerane Regional Hospital
: **Grade 1:** Appropriate qualification that allows for registration with HPCSA as Clinical Psychologist. Registration with the HPCSA. **Grade 1:** No experience required after registration with the HPCSA. **Grade 2:** Appropriate qualification that allows for registration with the relevant council/ HPCSA and a minimum of 5 years' appropriate experience. **Grade 3:** Appropriate qualification that allows for registration with the HPCSA. A minimum of 10 years' appropriate experience.

DUTIES

: The incumbent will be responsible to apply knowledge of evidence based on as Clinical Psychologist An appropriately recognized master's degree in Clinical Psychology. Current registration with the Health Professions Council of South Africa in the category Clinical Psychologist. Psychological assessment, psychological intervention, and consultation experience.

Knowledge of ethics, systems, procedures, and regulations. A valid driver's license. Computer literate. Skills and Competencies: Good Psychological intervention and assessment skills. Good communication and interpersonal skills including building rapport, congruence, and meta-communication. Good report writing and problem-solving skills. Working in a team. Good work ethic (Integrity and trustworthiness) Interest in continuing education and development. Apply all Acts, regulations, and policies. Implementation and monitoring of recordkeeping, accurate statistics collection and analysis thereof. Maintain high standard of quality assurance. Assist with supervision, communication, training of students. Monitoring of equipment's and other resources. Provide psychological clinical support and contribute to reducing average length of stay (ALOS) within the institution. participating in all, departmental audit activities, preparing, and writing of reports. Improve quality of care. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings.

ENQUIRIES
APPLICATIONS

: Deputy Director: Ms D.D. Chauke Tel No: 011 891 7298
: Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475

NOTE

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.

CLOSING DATE

: 30 September 2023

<u>POST 17/239</u>	:	<p><u>SESSIONAL THERAPEUTIC: PHYSIOTHERAPY, RADIOGRAPHY, DIETICIAN, OCCUPATIONAL THERAPIST, SOCIAL WORKER, SPEECH & AUDIOLOGY, ENVIRONMENTAL HEALTH, ELECTROCARDIOGRAM ASSISTANT, MEDICAL TECHNOLOGIST, PODIATRY, CLINICAL ENGINEER, OPTOMETRIST, SONOGRAPHER REF NO: REFS/017190 (X11 POSTS)</u></p> <p>Directorate: Therapeutic Services</p>
<u>SALARY</u>	:	<p>Grade 1: R237.00 (per hour), maximum 80 hours per month Grade 2: R277.00 (per hour), maximum 80 hours per month Grade 3: R324.00 (per hour), maximum 80 hours per month</p>
<u>CENTRE REQUIREMENTS</u>	:	<p>Thelle Mogoerane Regional Hospital</p> <p>Grade 1: Appropriate qualification that allows for registration with HPCSA within Therapeutic Service. Registration with the HPCSA or relevant council. No experience required after registration with the HPCSA. Grade 2: Appropriate qualification that allows for registration with the relevant council/ HPCSA as a Therapeutic Officer. A minimum of 5 years' appropriate experience as relevant Therapeutic Officer. Grade 3: Appropriate qualification that allows for registration with the HPCSA or relevant Council as Therapeutic officer. A minimum of 10 years' appropriate experience.</p>
<u>DUTIES</u>	:	<p>The incumbent will be responsible to apply knowledge of evidence based on the relevant therapeutic service. Apply all Acts, regulations and policies. Plan and implement a cost effective, sustainable therapeutic service. Implementation and monitoring of recordkeeping, accurate statics collection and analysis thereof. Maintain high standard of quality assurance. Assist with supervision, communication, training of students and assistants. Monitoring of equipment's and other resources. Provide therapeutic services and contribute in reducing average length of stay (ALOS) within the institution. Oversee the therapeutic management of patient and related administrative duties, participating in all, departmental audit activities, preparing, and writing of reports. Improve quality of care by providing appropriate therapeutic clinical care. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings.</p>
<u>ENQUIRIES APPLICATIONS</u>	:	<p>Deputy Director: Ms D.D. Chauke Tel No: 011 891 7298</p> <p>Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.</p>
<u>NOTE</u>	:	<p>Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be</p>

expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.

- CLOSING DATE** : 30 September 2023
- POST 17/240** : **SESSIONAL PROFESSIONAL NURSES GENERAL REF NO: REFS/017187**
Directorate: Nursing
- SALARY** : Grade 1: R194.00 (per hour), maximum 80 hours per month
Grade 2: R237.00(per hour), maximum 80 hours per month
Grade 3: 285.00 (per hour), maximum 80 hours per month
- CENTRE** : Thelle Mogoerane Regional Hospital
- REQUIREMENTS** : Grade 12. Basic qualification accredited with the South African Nursing Council in terms of Government Notice 425, i.e., diploma/degree in Nursing as a Professional Nurse. Midwifery will be an added advantage. Knowledge of Basic computer. Service certificates are compulsory. Verifiable proof of experience. Strong leadership, good communication and sound interpersonal skills are important.
- DUTIES** : Provision of optimal, holistic, quality nursing care with set standards and within a profession/legal framework. Provision of treatment and care to patients within the designated unit, in a cost effective, efficient, and equitable manner. Promoting professionalism and always leading by example. Demonstrate effective communication with patients, supervisors and other clinicians including report-writing when required. Demonstrate an understanding of nursing legislation including nursing strategy and ethical nursing practices. Knowledge of Batho-Pele principles, Relevant Legislations, Regulations, Policies and Patient`s Right Charter. Coordinate projects when delegated. Expected to serve in Hospital Committees to achieve Hospital goals and act in the capacity of Operational Manager when delegated to do so. Provision of effective training and research. Provision of effective support to Nursing Services. Maintain Professional growth/ethical standards and development of self and subordinates.
- ENQUIRIES** : Ms. MR.E. Damane Tel No: 011 891 7299
- APPLICATIONS** : Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Thelle Mogoerane Regional Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: experience that should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The

recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. TMRH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply. Please Note: The Public Service does not charge any fees for applying for posts.

CLOSING DATE

: 02 June 2023, NB: The closing time on the closing date will be 12h00