

DEPARTMENT OF TRADE INDUSTRY AND COMPETITION

- APPLICATIONS** : Applications can be submitted: Via email to dticapplications@tianaconsulting.co.za ;OR posted to The Director, Tiana Business Consulting Services (Pty) Ltd, PO Box 31821, Braamfontein, 2017. (NB: The post name must appear in the subject line of the e-mail OR on the envelope); Hand-delivered to the dtic Campus, corner of Meintjies and Robert Sobukwe Streets, Sunnyside, Pretoria
- CLOSING DATE** : 05 June 2023
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of qualifications and Identity Document or any other relevant documents are to be submitted by only shortlisted candidates to HR on or before the day of the interview date. the dtic is an equal opportunity affirmative action employer. Shortlisted candidates will be subjected to a technical exercise and the selection panel for the SMS position will further recommend candidates to attend a generic managerial competency-based assessment. The Senior Management Pre-Entry Programme (Nyukela Programme) as endorsed by the National School of Government (NSG) must be completed before an appointment can be considered. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. No appointment will take place without the successful completion of the pre-entry certificate and submission of proof thereof. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications received after the closing date will not be considered. Background verification, social media checks, and security vetting will form part of the selection process and successful candidates will be subjected to security vetting. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. the dtic reserves the right not to fill any advertised position(s).

OTHER POST

- POST 17/89** : **ASSISTANT DIRECTOR: FINANCIAL ACCOUNTING REF NO: (ODG-152)**
Overview: Implement, maintain and support transversal and other systems in the department and manage batch control functions.
- SALARY** : R424 104 per annum (Level 09)
- CENTRE** : Pretoria
- REQUIREMENTS** : A three-year National Diploma/B Degree in Financial Management. 3-5 years' relevant experience in financial management environment of which 3 years should be in Financial Systems. Skills/Knowledge: 3-5 years' experience as a system controller i.r.o BAS and other related financial systems. Experience in Vulindlela MIS and Safety web systems. Experience in processing interface and operations of associated system applications. Sound ability to communicate well, both verbal and written. Good interpersonal skills and customer service excellence. Time management skills, planning and organising skills, analytical thinking skills and report writing skills. Sound knowledge and understanding of Code of Conduct on financial disclosure and ethics, Public Service Regulations, Public Service Act, Public Finance Management Act and Treasury Regulations. Knowledge and understanding of the practices and regulations applicable to administrative support services in the Department. Strong sense of urgency and ability to work under pressure. High level of confidentiality and integrity. Ability to work in a co-ordinated team. Computer Literacy (MS Office Package).
- DUTIES** : System Controller functions: Facilitate and oversee the system controller functions i.r.o BAS and related systems. Facilitate availability and deployment of the Vulindlela MIS. Facilitate processing of interface and operations of associated system applications. Facilitate administration function of Safety web system. Implement and maintain the departmental chart of accounts (Code structure). Batch Control: Facilitate batch control process in terms of safeguarding of financial records. Reporting: Timeous submission of complete

and accurate inputs on scheduled tasks and enquiries (Ex: 30-day report and trial balance). Training: Facilitate training interventions in terms of BAS functionality and liaison with National Treasury. Provide in-house training on code structure in terms of SCOA.

ENQUIRIES

: Should you have enquiries or experience any problem submitting your application contact the Recruitment Office Tel No: 012 394 1809/1835