PROVINCIAL ADMINISTRATION: FREE STATE
OFFICE OF THE PREMIER
Free State Department of the Premier is an equal opportunity affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of positions and candidates whose appointment/promotion/transfer will promote representivity; will receive preference.

APPLICATIONS	:	Posted to Ms. Leanne Terblanche, Office of the Premier, Human Resources Advice, Co-ordination and Management Directorate, P.O Box 517, Bloemfontein, 9300 or Hand delivered to: Leanne Terblanche, Room 7, Ground floor, O.R Tambo House, Bloemfontein or e-mail to recruitment@fspremier.gov.za.
CLOSING DATE	:	26 May 2023 @ 16:00
NOTE	:	Applications must be submitted on the prescribed Z83 form, obtainable from any Public Service Department. All applications must be accompanied by a comprehensive CV only. Communication from the HR of the department regarding the submission of certifies copies of qualifications and other relevant documents will be limited to shortlisted candidates. Applications must be submitted on or before the closing date. Applications must be submitted to the address mentioned in the advertisement. All shortlisted candidates will be subjected to personnel suitability checks. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Applicants are respectfully informed that if no notification on appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Applications from people with disabilities are welcomed.

MANAGEMENT ECHELON

POST 16/147	:	**DIRECTOR: INFORMATION TECHNOLOGY REF NO: 02/2023**
SALARY	:	R1 105 383 per annum (Level 13), (an all-inclusive salary package). The remuneration package includes a basic salary, State's contribution to the Government Employee Pension Fund and a flexible portion which may be structured in terms of the rules for the structuring of the flexible portion; and may include a 13th cheque, motor car allowance, home owner's allowance and medical aid assistance.
CENTRE	:	Bloemfontein
REQUIREMENTS	:	A SAQA recognized undergraduate or equivalent qualification (NQF Level 7) in Information Technology and Information Management; and a minimum of 5 years appropriate experience at middle/senior managerial level in the private or public sector. Potential applicants for posts in the Senior Management Service as well as existing SMS members who which to progress to higher levels within the SMS are expected to successfully complete the compulsory pre-entry Certificate for entry into the SMS which took effect on 1 April 2020 (Full details can be sourced by following the link: http://www.thensg.gov.za/training-course/sms-pre-entry-programme/. Individual applicants are expected to pay for the course and may enroll for it at a cost of R265.00. The duration of the course is 120 hours). No applicant will be appointed in the absence of the certificate.
DUTIES	:	To ensure implementation of Corporate Governance of ICT and that Information Communication Technology (ICT) is deployed in a uniform and organized manner within the national policy framework, including: Overseeing the establishment of an information plan, information technology plan and operational plans to give effect to the strategic direction and management plans of provincial departments; Align the FSPG's information management (information management systems included) and information technology (as enabler) strategy with the strategic direction, management plans and the business processes of the Province, with due consideration of the strategic direction of the Government; Develop departmental supporting information management and information technology enabler policies and strategies, regulations, standards, norms, guidelines, best practices and procedures, derived from the national information management and information technology policy and strategy, standards and norms developed by the GITO Council and DPSA, but focused on the specific requirements of the department; Facilitate

the implementation of and adherence to the policies and strategies as contained in the different plans, policies etc; Manage the SITA relationship: This entails control of the Business Agreement (BA) and Service Level Agreement (SLA's) with SITA and/or other suppliers of information management and information technology goods and services. Represent the relevant department at the GITO Council, including: Participate as a member on the National Government Information Technology Officer's Council (GITOC). To ensure the optimum utilisation of ICT resources within the Office of the Premier, including: Promote effective management of information and information technology as enabler as a strategic resource; Create an enabling environment for other managers to perform their functions more effectively and efficiently; Close communication as part of the top management team of the department with the top echelon of the department to promote the utilisation of information; Raising the level of awareness of the top management to the potential of the delivery of information services through enabling technologies; change the culture of the department to embrace an enterprise-wide information management and information technology approach. This requires the visible, strong and continuous support of senior managers; Take a leadership role in knowledge management. To provide support to other provincial departments, including: Apply an enterprise wide approach to the use of information management, (information technology systems and infrastructure included) in supporting the business units and business processes, bridging diverse systems to establish a client-focused service strategy, eliminating unnecessary duplication, increase overall co-ordination and control, and rapidly introduce new systems and technology to improve service delivery; Development information and technology systems infrastructure architecture and conduct investigations into the maintenance of existing technologies, availability needs and demand of new technologies. Rationalise unnecessary duplication and redundancy of information and technologies in the department. Where feasible, promote common solutions for common requirements across the department; Promote the utilisation of technology as a key enabler for the future in delivering information and services and promote its use in the re-engineering/transformation of government service delivery. To manage resources to ensure that the objectives of the component are achieved, including: Management of staff within the component; The development and updating of Job Descriptions for reporting staff; the performance management of staff within the component; Facilitation of training intervention; Give direction, guidance and advice to staff within the component.

ENQUIRIES : Dr. M. Phera Tel No: 051 405 4392

NOTE : The successful candidate will be required to enter into a performance agreement within 3 months after assumption of duty; and will be required to disclose his/her financial interests in accordance with the prescribed regulations. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.

OTHER POST

POST 16/148 : **DEPUTY DIRECTOR: TECHNOLOGY DEPLOYMENT REF NO: 03/2023**

SALARY : R811 560 per annum (Level 11), (an all-inclusive salary package). The remuneration package includes a basic salary, Annual Service Bonus, the Employer's contribution to the Government Employee Pension Fund and a flexible portion which may be structured in terms of the rules for the structuring of the flexible portion; and may include Medical Aid contribution, 13th cheque, motor car allowance, housing allowance and non-pensionable cash allowance.

CENTRE : Bloemfontein

REQUIREMENTS : NQF level 7 qualification in Information Technology. Approximately six years appropriate experience plus managerial experience. Knowledge of Public Service Legislation. Knowledge of ICT policies, strategies, tenders, acquisition and deployment. Knowledge pertaining to Project Management, Business

		Agreements, Service Level Agreements and Functioning of a Provincial Government. Computer literate, ICT Research and Formal Presentation Skills.
DUTIES	:	To assist with implementation of Corporate Governance of ICT; To keep abreast with ICT developments and render advice on acquisition and deployment of ICT to ensure compatibility and cost – effectiveness, including: Do research on new developments that is applicable on the available infrastructure and environment that can be on international trends on best practices, methods, MISS, ISO standards, security, quality; Research done through internet, books, magazines – all applicable resources; Ensure that technicians' qualifications are not outdated. When they were trained, windows 95 as still applicable, in other words their qualifications are also outdated; Advice on new developments e.g. the jobholder advised PGITOC and management to upgrade the LAN. They must have sound knowledge on these issues in order to give advice and do recommendations; Stay abreast with the brands that are available e.g. WIRELESS VS STRUCTURE; Monitor international trends and know enough to know the positive and negative on these trends; Give advice to users when they need new PC equipment; Manage the telephone system. To manage the development of ICT strategies, policies and implementation plans to ensure the optimum utilization of ICT as a strategic resource, including: Develop ICT strategies, policies and implementation plans to ensure the optimum utilization of ICT as a strategic resource; Consult with relevant stakeholders; Obtain legal advice on contents where necessary; Exercise project management; Submit progress reports to management; Manage all IT issues at EXCO meetings. To manage the design, development, implementation and maintenance of information systems to improve service delivery, including: One of the oversight functions is to develop programmes for the department as an oversight function; Maintain the current systems that are running by provincial departments - systems that are web-based and desktop based; Test outsourced system(s) (e.g. Intranet) on a weekly basis for functionality. To represent the CIO on various forums, including: Participate as a member on the National Government Information Technology Officer's Council (GITOC); As a member of the PGITOC, Chair for the following standing committees: Risk, Audit, Project and Change Management, E–government and E–governance. To manage resources to ensure that the objectives of the component are achieved, including: Management of staff within the component; The development and updating of job descriptions for reporting staff; The performance management of staff within the component; Facilitation of training interventions; Give direction, guidance and advice to staff within the component.
ENQUIRIES	:	Dr. M. Phera Tel No: 051 405 4392