

## DEPARTMENT OF TRADITIONAL AFFAIRS

*It is the Department's intention to promote equity (race, gender and disability) through the filling of positions with a candidate whose transfer/promotion/appointment will promote representivity in line with the mumeric targets as contained in the department's Employment Equity plan. Whites, Coloured, Indians, youth and Persons with Disabilities are encouraged to apply.*

**CLOSING DATE** : 12 May 2023

**NOTE** : The successful candidate's appointment will be subject to a security clearance process and the verification of educational qualification certificates. Applications must quote the relevant reference number and must be completed on the NEW Z83 form obtainable from any Public Service department and signed when submitted. From 1 January 2021 should an application be received using the incorrect application for employment (Z83), the application will not be considered. All applications must be accompanied fully completed Z83 and a detailed CV only. Shortlisted candidates only will be required to submit certified copies of qualifications and other relevant documents before the interview date. Persons with a disability are encouraged to apply. It is the responsibility of shortlisted applicant's to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation (only when shortlisted). Incomplete applications or applications received after the closing date will not be considered. It is important to note that it is the applicant's responsibility to ensure that the application is submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill the advertised position.

## OTHER POSTS

**POST 14/153** : **SENIOR RESEARCHER REF NO: 2023/08**  
Contract linked to term of office of the Commission on Khoi-San Matters ending 31 August 2026

**SALARY** : R766 584 per annum, (inclusive of service benefits)

**CENTRE** : Pretoria

**REQUIREMENTS** : A minimum qualification of an Honour's Degree or equivalent qualification in Anthropology/ History/ Political Studies/ Public or Development Studies/Public Policy or any relevant qualification at NQF level 8 plus a minimum of 5 years' experience in anthropological and/or historical research and genealogical services. A valid driver's licence. Fluency in Afrikaans will serve as an added advantage. Core competencies: Project Management; Problem solving and analysis; Planning and organising; Client orientation and customer focus; Research and analytical thinking; and Communication (Verbal and written). Technical competencies: Anthropological and/historical research skills; Knowledge of Khoi-San history; Research Report writing, presentation skills and computer literacy.

**DUTIES** : The successful candidate will perform the following duties: Manage and conduct anthropological and historical research on applications for recognition of Khoi-San communities and leaders in support of the Commission on Khoi-San Matters; document customary laws of succession, customs and genealogies of Khoi-San communities and leadership in respect of the applications for recognition in support of the Commission on Khoi-San Matters. Willingness to travel extensively.

**ENQUIRIES** : Ms T Ramsumair Tel No: (012) 336 5841

**APPLICATIONS** : Applications may be posted to: Human Resource Management, Department of Traditional Affairs, Private Bag X 22, Arcadia, 0083 or Hand deliver to: 509 Pretorius Street, Arcadia, 2<sup>nd</sup> Floor Pencardia 1 Building

**FOR ATTENTION** : Director: Human Resource Management

**POST 14/154** : **SENIOR RESEARCHER REF NO: 2023/09**  
Contract linked to term of office of the Commission on Khoi-San Matters ending 31 August 2026

**SALARY** : R393 711 per annum, plus 37% in lieu of service benefits  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum qualification of a Bachelor's Degree or equivalent qualification in Anthropology/ History/ Political Studies/ Public or Development Studies/Public Policy or any relevant qualification at NQF level 7 plus a minimum of 3 years' experience in anthropological and/or historical research and genealogical services. A valid driver's licence. Fluency in Afrikaans will serve as an added advantage. Core competencies: Project Management; Problem solving and analysis; Planning and organising; Client orientation and customer focus; Research and analytical thinking; and Communication (Verbal and written). Technical competencies: Anthropological and/historical research skills; Knowledge of Khoi-San history; Research Report writing, presentation skills and computer literacy.

**DUTIES** : The successful candidate will perform the following duties: Conduct anthropological and historical research on applications for recognition of Khoi-San communities and leaders in support of the Commission on Khoi-San Matters; document customary laws of succession, customs and genealogies of Khoi-San communities and leadership in respect of the applications for recognition in support of the Commission on Khoi-San Matters. Willingness to travel extensively.

**ENQUIRIES** : Ms T Ramsumair Tel No: (012) 336 5841  
**APPLICATIONS** : Applications may be posted to: Human Resource Management, Department of Traditional Affairs, Private Bag X 22, Arcadia, 0083 or Hand deliver to: 509 Pretorius Street, Arcadia, 2<sup>nd</sup> Floor Pencardia 1 Building

**FOR ATTENTION** : Director: Human Resource Management