

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT HEALTH**

ERRATUM: STEVE BIKO ACADEMIC HOSPITAL: Kindly note that the post of Diagnostic Radiographer with Ref No: SBAH 04/2023 advertised in Public Service Vacancy Circular 02 of 2023 dated 20 January 2023 was advertised with incorrect directorate, the correct one is: Diagnostic Radiography **DR GEORGE MUKHARI ACADEMIC HOSPITAL.** Kindly note that the following one (01) post of Medical Specialist: Family Medicine with refs/016657 and one (1) post of Medical Officer: Family Medicine with refs/016657 were advertised in Public Service Vacancy Circular 12 dated 31 March 2023. Kindly correct the closing date by extending it to the 21 April 2023. **CHARLOTTE MAXEKE JOHANNESBURG ACADEMIC HOSPITAL:** Kindly note that the post of Assistant Director Speech and Audiologist Directorate: Speech and Audiology with Ref No: REFS/016584 was advertised in Public Service Vacancy Circular 11 OF 2023 dated 24 March 2023, the requirement of the post has been amended as follows Appropriate qualification that allows registration with HPCSA in Speech Therapy and Audiology. Registration with HPCSA in Speech Therapy and Audiology. A minimum of 5 years' appropriate experience after registration with the HPCSA in Speech Therapy and Audiology. People who applied are encouraged to re-apply, the closing date has been extended to the 05 May 2023. **DR. GEORGE MUKHARI ACADEMIC HOSPITAL:** Kindly note that the following posts were advertised in Public Service Vacancy Circular 10 dated 17 March 2023, Administration Officer Level 07 with Ref No: Refs/016478, refs/016479, refs/016482, refs/016484, refs/016494, refs/016496 and refs/016499; the posts requirements has been amended as follows: Minimum of grade 12. National Diploma (NQF 6) in Administration, Public Management, Business Administration or relevant. Minimum of three (03) experience in administration/office management or secretary. Proficiency in all Microsoft Office applications (computer literacy). Valid driver's license will be an added advantage. The closing date is on the 05 May 2023.

OTHER POSTS

<u>POST 13/76</u>	:	<u>HEAD CLINICAL UNIT REF NO: REFS/016742 (X1 POST)</u> Directorate: Clinical
<u>SALARY</u>	:	Grade 1: R1 807 380 per annum
<u>CENTRE</u>	:	Sebokeng Hospital
<u>REQUIREMENTS</u>	:	Bachelor of Medicine and Bachelor of Surgery plus MMed (Rad D) or FC Rad Diagnostics (SA). Current registration with the Health Professions Council of South Africa as a Medical Specialist in Radiology with minimum of 5 years appropriate experience as a Specialist in Radiology. Extensive and appropriate experience in all aspects of clinical care, teaching and research. Certificates of service of all service for all periods of employment. Knowledge, skills, and competencies: proven management ability, sound communication skills, leadership skills, decision making and interpersonal skills. Financial and Human Resource Management. Conflict resolution and problem-solving skills.
<u>DUTIES</u>	:	Overall supervision and management of the Radiology discipline in the Hospital. Clinical management of both in-patients (including Intensive Care and High Care) and out-patients. Ensuring that there are protocols to ensure improvement in the quality of service rendered, safeguarding high standards of care at all times, and creating an environment in which excellence of care will flourish. Serve as the key liaison officer for the streamlining of referrals internally and externally.
<u>ENQUIRIES</u>	:	Dr. Mofokeng SM Tel No: 016 930 3304
<u>APPLICATIONS</u>	:	Applications should be sent by courier or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983.
<u>NOTE</u>	:	Applications must be submitted on a recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, failure to do so will result in disqualification. Z83 form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The completed and signed form should be accompanied by a recent updated CV. Copies of qualifications and other relevant documents must not be included on

application. Only shortlisted candidates will be required to submit certified copies of qualification and other relevant documents to Human Resources Management Administration Unit on or before the day of the interview. Communication will be limited to shortlisted candidates only. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. NB: People with disabilities are encouraged to apply. Recommended candidates will be subjected to medical assessment.

- CLOSING DATE** : 02 May 2023
- POST 13/77** : **MEDICAL SPECIALIST (INTERNAL MEDICINE) REF NO: HRM/2023/05**
Directorate: Clinical
- SALARY** : R1 156 308 - R1 227 255 per annum
R1 322 100 - R1 403 235 per annum
R1 534 356 - R1 918 284 per annum
- CENTRE REQUIREMENTS** : Mamelodi Regional Hospital
Appropriate qualification that allows registration with the HPCSA as Medical Specialist in Internal Medicine. The successful candidates must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in multi-disciplinary team. No experience required.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care. Supervising of junior medical staff, willing to do commuted overtime rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meeting and completing MEDCO Legal Documents timeously (e.g., Death certificate. Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits and where necessary quality improvement plants. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related department at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities. Commuted Overtime Is Compulsory.
- ENQUIRIES APPLICATIONS** : Dr EB Mankge Tel No: (012) 841 8305
Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032, Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.
- FOR ATTENTION NOTE** : HR Manager. Mr MH Hlophe Tel No: (012) 841 8329
Applications must include only completed and signed New Z83 form obtainable from any Public Service Department or from the DPSA website and a detailed CV ONLY. Only shortlisted candidates will be requested to bring original copies of qualifications and ID on the day of the interview. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs Are Not for Sale at Mamelodi Regional Hospital.
- CLOSING DATE** : 05 May 2023
- POST 13/78** : **REGISTRAR (MEDICAL) REF NO: SBAH 0024/2023 (X1 POST)**
Directorate: Neurology
- SALARY CENTRE** : R858 528 per annum, plus benefits
Steve Biko Academic Hospital

- REQUIREMENTS** : Appropriate medical qualification that allows registration with the HPCSA. HPCSA registration as an independent medical practitioner. MBChb, FCN part One, ACLS, ATLS, Experience in Neurology strongly recommended.
- DUTIES** : Patient care: in and outpatients with neurological disorders, including after hours. Assisting in teaching and training programs of the Department. Conducting research as per Departmental and college requirements.
- ENQUIRIES APPLICATIONS** : Prof M Kakaza Tel No: 012 354 1082
- NOTE** : Applications must be submitted to Steve Biko Academic Hospital, Private Bag X169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 02 May 2023
- POST 13/79** : **PHYSIOTHERAPIST PRODUCTION POST REF NO: HRM /2023/32**
Directorate: Clinical Support and Therapeutic Services
- SALARY CENTRE REQUIREMENTS** : R332 427 – R557 184 per annum, (OSD)
Mamelodi Regional Hospital
Degree in Physiotherapy i.e a 4-year degree. Currently registered with the HPCSA as an Independent Practice Physiotherapist. A minimum of 1 year Community Service completed. Sound Knowledge of clinical theory, practice and ethics relating to the delivery of Physiotherapy services within a hospital setting. Knowledge of current health and public service legislation, regulations, and policies. Good Communication skills (verbal and written), computer skills and good interpersonal skills. Ability to work in a multi-disciplinary team and in a changing environment and under pressure.
- DUTIES** : To provide evidence-based Physiotherapy treatments to patients, adults, and paediatrics. To perform and complete administrative functions including data compilation and monthly report submissions. Participate in the mentorship and training of community service therapists and supervision of students. Participate in the departmental policy on training and professional development. To ensure departmental standards are met and effective patient service delivery in line with National Standards.
- ENQUIRIES APPLICATIONS** : Ms. Sompunzi Tel No: 012-841-8300
- ENQUIRIES APPLICATIONS** : Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032, Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.
- FOR ATTENTION NOTE** : Mr. Hlophe Tel No: 012-841-8329
- NOTE** : Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV Only. Only shortlisted candidates will be requested to bring certified copies of relevant documents. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender, and disability. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.
- CLOSING DATE** : 05 May 2023
- POST 13/80** : **DIETICIAN PRODUCTION REF NO: HRM/2023/36**
Directorate: Human Nutrition and Dietetics
- SALARY CENTRE REQUIREMENTS** : R332 427 – R557 184 per annum, (OSD)
Mamelodi Regional Hospital
The candidate must be a qualified Dietician, currently registered with HPCSA. National Senior Certificate Qualifications B Nutrition or Bsc Dietetic degree finished one year community service in Dietetics. The candidate must be able

to demonstrate a good clinical knowledge in human nutrition and associated with therapeutic nutrition and food service management intervention, covid, including ART nutrition. The candidate must have good professional attitude /conduct, good communication skills, teamwork and ability and good professional ethics and be able to work under- pressure. The candidate should be familiar with all nutrition products focus management.

DUTIES : To render optimum and manage the ART nutrition, Covid patients and clinical nutrition, MBFHI including managing nutrition at large numbers of patients in the hospital. The candidate should be able to render optimum nutrition to in and out patients in all units, to ensure training and education for all categories of health professionals as well as dietetics student training, health promotion implementation and coordination of health days and also be able to perform therapeutic management, order feeds, to do other duties assigned by standards. Administrative accountability through keeping statistics and effective record keeping as prescribed. Must be able to function in a multi-disciplinary team and adhering to the Public Financial Management Act. The dietician will also be working or managing the milk room also as part of his/her duties and any other duties assigned by departmental manager. The candidate should be able to supervise community service dieticians, and students including therapeutic nutrition in FSU. The candidate should be familiar with nutrition products management and make sure that the health awareness days are implemented and marketing the nutrition department at large.

ENQUIRIES APPLICATIONS : Dr EB Mankge Tel No: (012) 841 8305
: Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032, Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

FOR ATTENTION NOTE : Ms RM Tloane Tel No: (012) 841 8331 Recruitment Section
: Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV and the required documents. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

CLOSING DATE : 05 May 2023

POST 13/81 : **HOUSEHOLD WORKER REF NO: TRH 09/2023**
Directorate: Logistics

SALARY CENTRE REQUIREMENTS : R107 196 per annum (Level 02)
: Tshwane Rehabilitation Hospital
: Minimum requirement of Grade 10 or Abet. 0-2 years' experience as a Household/Cleaner. Numeracy and literacy skills, Good verbal, written communication and interpersonal skills. Have basic numeric skills. Knowledge of hygiene and safety principles. Effective team working skills. Problem identification skills. Be able to work shifts, weekend and public holidays.

DUTIES : Collect diet list from nursing duty room to main kitchen. Serve patient's meals/ tea according to diet list. Clean/Disinfect jugs for patients to drink water. Oversee general cleanliness of the ward. Defrost and cleaning of fridges. Ordering of cleaning chemicals by VA2 form. Cleaning of patient's bed lockers and cardiac tables. Controlling and securing of cutlery and all assets in the wards. Waste segregation e.g. food waste and general waste. Unpack, counting and recording of linen. Be punctual and willing to undergo continuous training, be able to work under stressful conditions. Work according to duty roster and follow leave procedures. Wear appropriate uniform and protective clothing at all times. Perform any duties delegated by supervisor.

ENQUIRIES APPLICATIONS : Ms R Malatji Tel No: 012 354 - 6113
: Applications must be hand deliver to Tshwane Rehabilitation Hospital, Cnr Dr Savage and Soutpansberg Road, Pretoria, 0001. No faxed or emailed applications will be considered.

- NOTE** : Fully completed new Z83 and detailed Curriculum Vitae only. Certified documents will only be requested to shortlisted candidates on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, qualifications verification, criminal checks and credit/financial stability checks). Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 05 May 2023
- POST 13/82** : **DIETITIAN PRODUCTION SESSIONAL REF NO: HRM/2023/51 (X2 POSTS)**
Directorate: Clinical Support (Human Nutrition and Dietetics)
- SALARY** : R219.00 per hour Tariff
CENTRE : Mamelodi Regional Hospital
REQUIREMENTS : National Senior Certificate, be a qualified Dietitian, currently registered with HPCSA as a Dietitian, candidate must have qualification B Nutrition or BSc Dietetic degree, finished one year community service. The candidate must be able to demonstrate a good clinical knowledge in human nutrition and associated with therapeutic nutrition food service management intervention including ART nutrition.
- DUTIES** : To render optimum nutrition and manage the ART nutrition, and clinical. MBFHI including managing nutrition at large of patients in the hospital. The candidates should be able to render optimum nutrition to in and out patients in all units, to ensure training and education for all categories of health professionals as well as dietetics student training, health promotion: implementation and coordination of health days, and also be able to perform therapeutic management duties, coordinate clinical nutrition and food service management, orders feeds and perform other duties assigned by departmental manager. Implement and monitor quality assurance and national core standards. Administrative accountability through keeping statistics and effective record keeping as prescribed. Must be able to function in multidisciplinary team and adhere to public financial management Act. The dietitian will also be working or managing the milk room as part of his/her duties and other duties assigned by a departmental manager. The candidates should be able to manage grade dietitians, community service dietitians and students including therapeutic nutrition in FSU. Be familiar with nutrition products management and ensure that health awareness days are implemented and marketing the nutrition department at large. Have good professional attitude/conduct, good communication skills, be able to work under pressure, teamwork ability, and good professional ethics. Be familiar with all nutrition products focus and patient management.
- ENQUIRIES** : Dr. Mankge EB Tel No: (012) 841 8434
APPLICATIONS : Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.
- FOR ATTENTION** : Mr. Mh Hlophe Tel No: (012) 841 8331, (HR Recruitment Section)
NOTE : Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV and ONLY. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

CLOSING DATE : 05 May 2023