

## DEPARTMENT OF WATER AND SANITATION

**CLOSING DATE**  
**NOTE**

- : 02 May 2023
- : Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, drivers license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. For posts requiring a drivers license, annotate such details on CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of Government is required prior to the appointment. (Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however, it is not required that an applicant submit such when applying for the post prior to the closing date. The link for the completion of the course for the certificate for the pre-entry into SMS can be found on <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a poSlice clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed or emailed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.
- ERRATUM:** Head Office (Pretoria): Kindly note that the post of Environmental Officer: Specialised Production Grade A (X2 Posts) with reference number 100323/07 advertised in Public Service Vacancy Circular 07 dated 24 February 2023 has been withdrawn.

## MANAGEMENT ECHELON

**POST 13/66**

- : **CHIEF DIRECTOR: WATER SERVICES PLANNING AND INFORMATION**  
**REF NO: 020523/01**  
Branch: Water Services Management  
Chief Directorate: Water Services and Water Resources Management  
(Re-advertisement applicants who have previously applied are encouraged to re-apply)

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

- : R1 308 051 per annum (Level 14), (all-inclusive package)
- : Pretoria Head Office
- : A Bachelor's Degree (NQF 7) in Engineering/Science or relevant qualification. A post qualification in Water Management will serve as an added advantage. Five (5) to (10) ten years Senior Management experience in WRM, Water Use

Authorizations, Water Regulatory environment, Waste Policy and Strategy Development and Project Management experience. A minimum of five (5) years' experience should be as Senior Management level. Sound knowledge of policies and developments in the water sector. Understanding of water service processes e.g., purification and distribution. Financial management background is essential. Solid technical knowledge of the business of WS such as water quality, distribution, and funding. Strategic capability and leadership. Knowledge and understanding financial, change, programme, and project management. Service delivery innovation (SDI). People management and empowerment. Client orientation and customer focus. Good communication skills both (verbal and written). Accountability and ethical conduct.

**DUTIES** : The provisioning of strategic leadership to urban and rural water management. Facilitate the development of local government plans for the provisioning of sustainable adequate water services. Provide guidance in the efficient use of water by different sectors and user groups. Establish and maintain systems to monitor and report on the performance of water services authorities and water services providers. The provision of business planning and general management of the directorate. Advise DG, DDG's and Minister on status of WS program and route of interventions through water services information systems and effective planning. Support the planning process by providing guidance and information (e.g. IDP and WSDP).

**ENQUIRIES** : Mr. R Mathye Tel No: 012 336 8984  
**APPLICATIONS** : Head Office (Pretoria): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.

**FOR ATTENTION** : Planning, Recruitment and Selection unit

**POST 13/67** : **CHIEF DIRECTOR: PROVINCIAL HEAD MPUMALANGA REF NO: 020523/02**

Branch: Provincial Coordination and International Cooperation: Mpumalanga (Re-advertisement, applicants who previously applied are encouraged to re-apply)

**SALARY** : R1 308 051 per annum (Level 14), (all-inclusive package)  
**CENTRE** : Mbombela  
**REQUIREMENTS** : A Degree in Natural Sciences or Environmental / Agriculture / Engineering / Economic Science or Hydrology (NQF 7). An NQF 8 qualification in Natural or Social Science / Scientific Environment / Financial Management or equivalent will be an added advantage. Eight (8) to ten (10) years' experience in Water and Sanitation and related environment of which five (5) years must be on a Senior Management level. A valid unexpired driver's license. Understanding of Water and Sanitation Engineering and river systems (dams, rivers, pumps). Understanding of practical engineering principles. Knowledge of project and programme management. Knowledge of Human Resources Management. Knowledge of industrial relations. Understanding of procurement. Knowledge of National Water Act and Water Services Act of 1998 and related legislation. Understanding of policy and strategy development.

**DUTIES** : Ensure that basic water and sanitation service delivery are met within the province. Manage sector collaboration and intergovernmental relations. Lead, direct and manage the Provincial Offices. Provision of support to the DDG's, DG, Deputy Minister, and Minister. Manage special programmes and institutional development. Effective Human Resources Management.

**ENQUIRIES** : Mr R Mathye Tel No: 012 336 8984  
**APPLICATIONS** : Head Office (Pretoria): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.

**FOR ATTENTION** : Planning, Recruitment & Selection Unit

**POST 13/68** : **DIRECTOR: WATER ABSTRACTION REF NO: 020523/03**

Branch: Regulation Compliance and Enforcement  
 Dir: Water Abstraction and Instream Impact  
 (Re-advertisement, applicants who previously applied are encouraged to re-apply)

**SALARY** : R1 105 383 per annum (Level 13), (all-inclusive package)

- CENTRE REQUIREMENTS** : Pretoria Head Office  
 : An appropriate Bachelor's degree in Natural Sciences or NQF 7 qualification in a relevant Engineering field (Agricultural, Civil, Water Resources, Environment). Six (6) to ten (10) years extensive experience in water resources management, policy, and strategy development as well as Project Management experience. Five (5) years' experience at Middle or Senior Management level. Good understanding of the integrated water resources management policy, and strategy development. Knowledge and understanding of relevant legislative prescripts underpinning water and environmental management including Disaster Management Act. Strategic capability and leadership. Project and Program Management, financial management, change and knowledge management. Service delivery innovation. Experience in development and review of regulations, guidelines, and procedural documents. Problem solving skills and analysis. People management and empowerment. Client orientation and customer focus. Excellent communication skills (both verbal and written). Accountability and ethical conduct. Excellent administrative and organizational skills. A valid and unexpired driver's license. willingness to travel where necessary. Registration with ECSA as a Professional Engineer or SACNASP as a Professional Scientist will be an added advantage.
- DUTIES** : The successful candidate will oversee and provide specialist technical inputs and ethical leadership in compliance with legal and policy requirements in evaluation and regulation of water uses in Terms of Section 21 of the National Water Act, 36 of 1998. Management of the Directorate. Provide oversight role and specialist inputs in the development, implementation, and review of regulatory tools. Conduct training on Section 21 water uses. Develop, update, and maintain policies, legislation, protocols, and guidelines for management of water resources. Co-ordinate the assessment of water resource management research needs for the directorate. Ensure implementation of the research projects and the results thereof. Provide technical inputs into processes of other departments responsible for environmental permits. Provide specialist inputs for Water Tribunal cases and relevant court cases. Liaise with different stakeholders on water use authorization matters. Contributing to the Departments environmental management plan, reporting and related reports.
- ENQUIRIES APPLICATIONS** : Adv S Skosana Tel No: 012 336 7677  
 : Head Office (Pretoria): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.
- FOR ATTENTION** : Planning, Recruitment and Selection unit.

#### **OTHER POST**

- POST 13/69** : **ASSISTANT DIRECTOR: BILLING OPERATIONS REF NO: 020523/04 (X2 POSTS)**  
 Branch: Finance WTE  
 Sd Billing Operations

- SALARY CENTRE REQUIREMENTS** : R393 711 per annum (Level 09)  
 : Pretoria Head Office  
 : A relevant tertiary qualification in Financial Management at NQF level 7 with Financial Accounting 3 as an added advantage. Three (3) to five (5) years relevant experience. Three (3) years supervisory experience in the financial environment/sector. Working experience with an ERP system. Practical knowledge of Financial Reporting Standards. Knowledge and understanding of Public Finance Management Act (PFMA), Treasury Regulations, Guidelines and Division of Revenue Act. Knowledge and understanding on Human Resource Management Legislation, policies practices and procedures. Knowledge of Public Service Anti-corruption strategy, Anti-corruption and fraud prevention measures. Knowledge and experience in administrative, clerical procedures and systems. Knowledge of Commercial Laws, Departmental policies and procedures. Knowledge and experience of Governmental Financial Systems. Framework for managing performance information. Business strategy transaction and alignment. Problem solving, analysis, people, diversity management, client orientation and customer focus. Good communication skills. Accountability and ethical conduct skills. Flexibility to travel.

- DUTIES** : Implement and monitor billing management policies, strategies, procedures and financial reporting prescripts to ensure the completeness and accuracy of billing and financial reporting. Maintenance of systems to ensure seamless flow of information and reconciliation of billing related systems. Ensure timeous resolution of billing adjustments and customer queries. Staff management and training. Manage and Co-ordinate Internal and External Auditors.
- ENQUIRIES** : Mr Peter Molalogi Tel No: 012 336 8683
- APPLICATIONS** : Head Office (Pretoria): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.
- FOR ATTENTION** : Planning, Recruitment & Selection Unit.