

DEPARTMENT OF HUMAN SETTLEMENTS

The Department of Human Settlements is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender & disability). The candidature of persons whose transfer/promotion/appointment will promote representativity will receive preference.

<u>APPLICATIONS</u>	:	Applications can be e-mailed to dhs-applications@tanatosolutions.co.za
<u>CLOSING DATE</u>	:	02 May 2023 at 16h00
<u>NOTE</u>	:	It will be expected from the selected candidates to be available for the interviews on a date, time and place as determined by the Department of Human Settlements. Applicants must note that further checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification and criminal records. If you apply for more than one position in the Department, please submit separate application forms for each post. Applications must be submitted on form Z83, obtainable from any Public Service department and must be accompanied by a detailed CV, Shortlisted Candidates will be required to submit certified documents on or before the day of interview/s as directed by the Human Resources Representative. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the required documents will result in your application not being considered. Correspondence will be limited to short-listed candidates only. SMS/ MMS posts: Please note that the all-inclusive remuneration package consists of a basic salary, the state's contribution to the Government Employee's Fund and a flexible portion in terms of applicable rules. As of 1 st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. SMS posts: All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department; Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment; The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. If you have not been contacted within four (4) months after the closing date of this advertisement, please accept that your application was unsuccessful. The Department of Human Settlements reserves the right to cancel the filling/ not to fill a vacancy that was advertised during any stage of the recruitment process

MANAGEMENT ECHELON

<u>POST 13/24</u>	:	<u>DEPUTY DIRECTOR-GENERAL: AFFORDABLE, RENTAL AND SOCIAL HOUSING REF NO: DOHS/09/2023</u> Branch: Affordable, Rental and Social Housing
<u>SALARY</u>	:	R1 590 747 per annum (Level 15), all-inclusive salary package
<u>CENTRE</u>	:	Pretoria
<u>REQUIREMENTS</u>	:	Applicants should be in possession of Matric /Grade 12. Relevant Undergraduate qualification/ Bachelor's degree or equivalent (NQF level 7 in Human Settlements, Public Management or any other relevant qualification as recognized by SAQA) and a relevant post graduate qualification (NQF level 8 as recognized by SAQA). Extensive working experience (At least 8 - 10 years' experience at a senior management level) related to property management, evaluation of compliance with applicable legislation and regulations, ability to draft reports, familiarity with the human settlement sector. Extensive knowledge of applicable legislation, policies, procedures, prescripts, and practices in the affordable, rental and social housing environment. Expert knowledge of operation and project management with an ability to implement programmes and projects timeously. Advanced strategic planning and financial management will be an added advantage. Good communication (written and verbal) and negotiation skills. Pre-Entry Certificate for the Senior Management Services is compulsory.
<u>DUTIES</u>	:	The successful candidate will be responsible for the following: Manage and facilitate the implementation of affordable housing programmes and projects. Oversee the implementation of affordable, rental, and social housing

programmes and projects. Manage and facilitate the implementation of transversal programmes and projects. Provide Leadership and oversight on frameworks or guidelines for the assessment of upgrading plans and credibility of business plans. Ensure the coordination of provincial and municipal business plans for affordable, rental and social housing programmes and projects. Ensure alignment of the business planning framework with e-system and digitalization of programmes.

ENQUIRIES

: Ms M Thusi Tel No: 012 444-9013