

DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT (DFFE)
The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender, and disability) in the department through the filling of these posts.

ERRATUM: Kindly note that the advertised post of Senior Vetting Investigator Ref No: CMS03/2023 (post 03/61) in the Public Service Vacancy Circular 03 dated 27 January 2023 has been withdrawn.

MANAGEMENT ECHELON

<u>POST 13/12</u>	:	<u>CHIEF DIRECTOR: OCEANS AND COAST SPECIALIST MONITORING SERVICES REF NO: OC 06/2023</u>
<u>SALARY</u>	:	R1 308 051 per annum, (all-inclusive salary package), (Remuneration package)
<u>CENTRE REQUIREMENTS</u>	:	Cape Town An undergraduate qualification (NQF Level 7) in Marine Sciences or Natural Sciences within the related field or a relevant Economic Sciences qualification as recognised by SAQA. A post graduate qualification (NQF Level 10) in Natural Sciences or Maritime Economics will be an added advantage. Applicants must have five (5) years of experience at executive or senior management level within relevant field. Extensive experience in oceans and coastal monitoring, evaluation, and reporting. Knowledge of Oceans and Integrated Coastal management and legislation. Knowledge of ship management; shipping finance and port management processes. Proven strategic management and leadership skills. Experience in policy development and implementation. Good communication skills (verbal and written) with experience in stakeholder engagement. Experience in program and project management. Experience in financial management and related legislations within public sector. Proof of completion of the Senior Management Pre-entry Programme as endorsed by the National School of Government (NSG).
<u>DUTIES</u>	:	The successful candidate will be responsible for providing leadership in the development of marine environment monitoring strategy. Provide science-based evidence for effective protection, management and conservation of the ocean and coastal environment. Develop measures to improve compliance and monitoring. Monitor, evaluate and report the effectiveness on the ocean and coastal management mechanisms. Manage large integrated projects and coordinate regional and international programs. Manage the logistics, assets, and infrastructure of the South African National Antarctic Program (SANAP) as well as its associated international obligations. Ensure effective communication and build relationships with key stakeholders nationally, regionally and internationally. Manage the financial resources and ensure availability of adequate and skilled human capacity. Candidate must demonstrate initiative in developing the specialist monitoring competency area.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr Lisolomzi Fikizolo Tel No: (021) 493 7029 May be forwarded to the Director-General, Department of Forestry, Fisheries and the Environment, May be forwarded to the Director-General, Department of Forestry, Fisheries and the Environment: Private Bag X4390, Cape Town, 8000 or hand-deliver to 14 Loop Street, Cape Town
<u>FOR ATTENTION NOTE</u>	:	Ms Shirley Nzwane Application must be submitted on a New signed Z83 form obtainable from any Public Service Department with a recent detailed Curriculum Vitae in order to be considered. Shortlisted candidates will be required to submit certified copies of qualifications and other relevant documentation. Note that should you not use the newly amended Z83 and completed, initialled, and signed in full, the department reserves the rights to disqualify your application. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the Department's equity plan. Persons with disabilities are encouraged to apply. Correspondence will be limited to successful candidates only. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment,

including but not limited to: Criminal records; Citizenship status; Credit worthiness; Previous employment (reference checks); and Qualification verification. Short-listed candidates will be expected to avail themselves at the Department's convenience. Entry level requirements for SMS posts: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days & Minimum Entry Requirements for SMS that was introduced on 1 April 2015, A pre- entry certificate obtained from National School of Government (NSG) is required for all SMS applicants. The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-preentryprogramme/>. Shortlisted candidates must provide proof of successful completion of the course. Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments. The person appointed to this position will be subjected to a security clearance, the signing of performance agreement and employment contract. The department reserves the right not to make an appointment. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.

- CLOSING DATE** : 02 May 2023
- POST 13/13** : **DIRECTOR: DEMAND AND ACQUISITION MANAGEMENT REF NO: CFO25/2023**
(5 Year Contract)
- SALARY** : R1 105 383 per annum, (all-inclusive salary package)
- CENTRE** : Pretoria
- REQUIREMENTS** : An undergraduate qualification in Logistics Management/Supply Chain Management or relevant qualification on (NQF7) within the related field as recognised by SAQA. Applicants must have a minimum of five (5) years of relevant experience at middle/senior management level. Knowledge of acquisition and demand management, procurement, and business practices. Ability to establish and manage asset management systems and controls. Knowledge of strategic planning and budgeting. Ability to develop, interpret and apply policies, strategies, and legislation. Ability to control and manage the acquisition of services and assets of the department. Knowledge of asset management; Government budgeting processes; Financial accounting; Auditing; Forensic Accounting, Risk management. Knowledge of Public Service financial legislative frameworks. Good negotiation skills; management and project management; Good interpersonal relations Stakeholder engagement; Research skills. Strategic Capability and Leadership; Programme and Project Management; Financial Management and change Change (delete) Management. Ability to develop, interpret and implement policies, strategies, and legislation. Ability to work under pressure and long hours. Successful completion of the Senior Management Pre-entry Programme as endorsed by the National School of Government (NSG).
- DUTIES** : Manage the implementation of demand and acquisition management services. Manage compliance with supply chain management prescripts. Manage the bid process in line with the National Treasury Regulations. Manage the implementation of Chapter 16A of Treasury Regulations. Manage the procurement of goods and services within timeframes. Monitor, analyse and implement SCM policy and National Treasury Instruction notes. Advertising bids in an appropriate, fair, equitable, transparent, competitive, and cost-effective procurement process. Ensure the adherence for validity period of bids/tenders, review and monitoring thereof. Facilitate the establishment of Bid Specification Committee (BSC), Bid Evaluation Committee (BEC) and Bid Adjudication Committee. Manage BAC calendar and invites meetings. Check recommendations and documentation to the Departmental Bid Adjudication Committee (BAC). Ensure Sound corporate governance and improved compliance with SCM reporting requirements (Internal and external reporting. Develop and implement audit action plan on findings by the Auditor General and internal audit. Develop and implement a risk register for the Chief Directorate. Ensure continuous improvements and controls. Manage the

**ENQUIRIES
APPLICATIONS**

submission of monthly reports on CFO dashboard. Manage the submissions and reporting of deviations and variations.

: Mr K Magano Tel No: (012) 399 9515
: Must be submitted to the Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria.

**FOR ATTENTION
NOTE**

: Human Resource Management
: Application must be submitted on a New signed Z83 form obtainable from any Public Service Department accompanied by a recent detailed Curriculum Vitae only, to be considered. Shortlisted candidates will be required to submit certified copies of qualifications, Senior Certificate, identity document and driver's license on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the Department's equity plan. Persons with disabilities are encouraged to apply. Correspondence will be limited to successful candidates only. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit worthiness; Previous employment (reference checks); and Qualification verification. Short-listed candidates will be expected to avail themselves at the Department's convenience. Entry level requirements for SMS posts: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days & Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a requirement for all applicants for SMS posts from 1 April 2020 is a successful completion of the Senior Management Pre-Entry Programme as endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the below link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>. The successful candidate will be required to provide proof of completion of the NSG Public Service Senior Management Leadership Programme Certificate for entry into the SMS. Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments. The person appointed to this position will be subjected to a security clearance, the signing of performance agreement and employment contract. The Department reserves the right not to make an appointment. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.

CLOSING DATE

: 08 May 2023