

**NATIONAL DEPARTMENT OF HEALTH**

*It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan*

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the reference number on the subject e-mail.
- FOR ATTENTION** : Ms T Moepi
- CLOSING DATE** : 19 April 2023
- NOTE** : Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV only (previous experience must be comprehensively detailed). The Z83 must be fully completed (in line with DPSA Practice note), failure to comply will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to the final selection phase. Applications should be on one PDF format (If emailed). Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

**OTHER POST**

- POST 12/53** : **ASSISTANT DIRECTOR: MANAGEMENT ACCOUNTING REF NO: NDOH 17/2023**  
Financial and Management Accounting.
- SALARY** : R393 711 per annum (plus competitive benefits)
- CENTRE** : Pretoria
- REQUIREMENTS** : A three-year National Diploma or equivalent NQF 6 qualifications in Accounting/Auditing or Financial Management. At least three (3) years' experience as a Senior State Accountant in Budget office within Government environment. Knowledge of the Public Finance Management Act (PFMA), Treasury Regulations, Financial Delegations, Division of Revenue Act (DORA), Appropriation Act/Bill and departmental policies and procedures. Knowledge of LOGIS, PERSAL, BAS, Safety net and Vulindlela. Good communication (verbal and written), management and analytical skills. A valid driver's license.
- DUTIES** : Coordinate, review, analyse and quality assure the financial supporting information for planning purpose. Capturing of Departmental budget and compilation of rollover to National Treasury. Coordinate, review, analyse and quality assure the management accounting reporting processes. Coordinate In Year Monitoring (IYM) and reporting on revenue and expenditure. Review, analyse and quality assure the shifting and virement processes. Analyse request for out of the common reasons for shifts/virement and make recommendation. Manage resources and procedures associated with the management accounting functions. Determine workflow requirements and evaluate subordinates quarterly. Management of risks and audit queries. Manage the operational processes, review and strengthen internal controls for positive audit outcomes
- ENQUIRIES** : Ms GB Mawela at tel 012 395 8695
- NOTE** : Please note that preference will be given to applicants from the Coloured and Indian communities as well as persons with disabilities.