

DEPARTMENT OF WOMEN, YOUTH AND PERSONS WITH DISABILITIES

The mandate of the department is to regulate the socio-economic transformation and implementation of the empowerment and participation of women, youth and persons with disabilities.

- APPLICATIONS** : The Director-General, Department of Women, Youth and Persons with Disabilities, Private Bag X931, Pretoria, 0002, or hand delivered at 268 Lilian Ngoyi Street, Fedsure Forum Building, 1st Floor, Pretoria,0002.
- FOR ATTENTION** : Ms Sarah Mabizela
- CLOSING DATE** : 11 April 2023 at 16:00
- NOTE** : Applications must be submitted on the new Z83 form, which can be downloaded at <http://www.dpsa.gov.za/dpsa2g/vacancies.asp>. Applications submitted on the old application for employment (Z83) will not be considered. All fields in the Z83 application form must be completed in full, in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. It is therefore prudent that fields be completed by applicants and the form must be signed noting the importance of the declaration. South African applicants need not provide passport numbers. Candidates must respond “yes” or “no” to the question “Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State? If “yes”, details thereof must be attached to the application. It is acceptable for an applicant to indicate “not applicable” or leave blank to the question “In the event that you are employed in the Public Service, will you immediately relinquish such business interest?”. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed and signed Z83 and a detailed Curriculum Vitae. The communication from HR of the Department regarding the requirements for certified document will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation report (only when shortlisted). Should you not hear from the Department within three (3) months of the closing date of this advertisement, please consider your application to be unsuccessful. The Department reserves the right not to fill and/or make an appointment to any of the advertised posts. The applicant should not have previously served as an intern or contract worker in the Public Service and must not be older than 35 years. Applicants who participated on the internship programme in the past will be disqualified. All shortlisted candidates will be subject to personal security vetting. Note that in terms of the Protection of Personal Information Act, 2021, the Department will ensure the protection of applicants' personal information and will only collect, use, and retain applicants' personal information for the purposes of recruitment and selection processes. The Department shall safeguard such personal information against access by unauthorised persons, unlawful disclosure, or breaches. The Department of Women, Youth and Persons with Disabilities is an equal opportunity employer. In the filling of these posts, the objectives of section 195 of the Constitution of the Republic of South Africa and the Employment Equity Act, 1998 (Act 55 of 1998) will be taken into consideration and preference will be given to Youth and Persons with Disabilities.

INTERNSHIPS FOR 2023/2025**OTHER POSTS**

- POST 11/107** : **HUMAN RESOURCE MANAGEMENT INTERN REF NO: DWYPD 001/HRM (X1 POST)**
Directorate: Human Resource Management
(24 Months)
- STIPEND CENTRE** : R6 360.20.per month
Pretoria

REQUIREMENTS : Degree or National Diploma in Human Resources Management/Human Resource Development

ENQUIRIES : Ms Sarah Mabizela at 083 406 7685

POST 11/108 : **INTERNAL AUDIT INTERN REF NO: DWYPD 002/IA (X1 POST)**
Directorate: Internal Audit
(24 Months)

STIPEND : R6 360.20.per month
CENTRE : Pretoria
REQUIREMENTS : Degree or National Diploma in Internal Auditing.
ENQUIRIES : Ms Sarah Mabizela at 083 406 7685

POST 11/109 : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: DWYPD 003/SCM (X1 POST)**
Directorate: Supply Chain Management
(24 Months)

STIPEND : R6 360.20.per month
CENTRE : Pretoria
REQUIREMENTS : Degree or National Diploma in Supply Chain Management/Logistics/Assert Management.
ENQUIRIES : Ms Sarah Mabizela at 083 406 7685

POST 11/110 : **FINANCIAL MANAGEMENT INTERN REF NO: DWYPD 004/FMA (X1 POST)**
Directorate: Financial Management
(24 Months)

STIPEND : R6 360.20.per month
CENTRE : Pretoria
REQUIREMENTS : Degree or National Diploma in Financial Management/Accounting/Cost Management Accounting.
ENQUIRIES : Ms Sarah Mabizela at 083 406 7685 and Mr Amukelani Misunwa Tel No: (012) 309 3383

POST 11/111 : **RISK MANAGEMENT INTERN REF NO: DWYPD 005/RM (X1 POST)**
Sub Directorate: Risk Management
(24 Months)

STIPEND : R6 360.20.per month
CENTRE : Pretoria
REQUIREMENTS : Degree or National Diploma in Risk Management
ENQUIRIES : Ms Sarah Mabizela at 083 406 7685

POST 11/112 : **ADVOCACY AND MAINSTREAMING, RPD INTERN REF NO: DWYPD 006/RDP (X1 POST)**
Chief Directorate: Mainstreaming of the Rights of Persons with Disabilities and Advocacy
(24 Months)

STIPEND : R6 360.20.per month
CENTRE : Pretoria
REQUIREMENTS : Degree in Monitoring and Evaluation/Research/Statistics
ENQUIRIES : Ms Sarah Mabizela at 083 406 7685

POST 11/113 : **MAINSTREAMING OF THE RIGHTS OF YOUTH AND ADVOCACY INTERN REF NO: DWYPD 007/NYD (X1 POST)**
Chief Directorate: Mainstreaming of the Rights of Youth and Advocacy
(24 Months)

STIPEND : R6 360.20.per month
CENTRE : Pretoria

REQUIREMENTS : Degree or National Diploma in Youth Development/Social Science/Community Development.

ENQUIRIES : Ms Sarah Mabizela at 083 406 7685

POST 11/114 : **GOVERNANCE TRANSFORMATION, JUSTICE AND SECURITY INTERN REF NO: 008/GTJS (X1 POST)**
Chief Directorate: Social Empowerment of Women
(24 Months)

STIPEND : R6 360.20.per month

CENTRE : Pretoria

REQUIREMENTS : Honours/Degree in Gender Studies/Development

ENQUIRIES : Ms Sarah Mabizela at 083 406 7685