

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HEALTH**

CLOSING DATE : 04 April 2023

NOTE : Applications must be submitted on new Z83 form. "Applicants are advised that until 31 December 2020 the current application for employment (Z83) form will be applicable, however from 1 January 2021, a new application for employment (Z83) form will be effective. Should an individual wish to apply for a post on or after 1 January 2021, he/she will be required to submit the new application for employment form which can be downloaded at www.dpsa.gov.za/vacancies. From 1 January 2021 should an application be received using the incorrect application for employment (Z83), it will not be considered." Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Successful completion of the Senior Management Pre-Entry Programme (Nyukela) is required for being considered for this SMS post. Enrolment for the course should be made on the NSG's website at <https://www.thensg.gov.za/trainingcourse/sms-pre-entry-programme>. Applicants will be expected to be available for selection interviews and assessments at a time, date and place as determined by the Department. The successful candidate must disclose to the Head of Department particulars of all registrable financial interests, sign a performance agreement and employment contract with the Head of Department within three months from the date of assumption of duty. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) (only when shortlisted). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The recommended candidate(s) for OSD production posts MUST submit endorsed service certificates from the previous employer and endorsed Persal service records where applicable within 2 days of accepting the offer. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. The employment offer to successful candidate will be subject to verified educational qualifications, previous experience, citizenship check, reference checks and security vetting. Please note: Correspondence will only be entered into with short-listed candidates. Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan

OTHER POSTS

POST 10/230 : **CLINICAL PSYCHOLOGIST GRADE 1-3: REF NO: H/P/29**

SALARY : Grade 1: R745 785 – R819 921 per annum
Grade 2: R870 231 - R965 835 per annum
Grade 3: R1 009 944 - R1 189 656 per annum
plus 13th Cheque, Housing Allowance, Medical Aid (Optional), Employee must meet the prescribed requirements.

CENTRE : Mangaung Metro District Health Services: Bloemfontein

REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as Clinical Psychologist in a relevant registration category. Registration with the Health

Professions Council of South Africa (HPCSA) as a Clinical Psychologist in any of the identified categories. **Grade 1:** None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge and Skills: Sound knowledge of clinical psychology and its application in both the assessment and the treatment of MCUs. Sound knowledge of the Mental Health Care Act and Regulations. Specific competency in the selection, use and interpretation of relevant psychometrics. Good verbal and written communication skills. Strong management and leadership skills. Strong ability to build and work as a team. Good interpersonal skills, including the ability to work as a team. Administrative ability, including computer skills.

DUTIES : Provide appropriate, effective and efficient psychological assessments and the treatment of MCUs on both an inpatient and outpatient basis. Ensure adequate and effective administration, in particular record keeping, submission and compilation of report, statistics and other relevant documentation. Participate in holistic, multidisciplinary treatment programmes for MCUs within the relevant legislative and ethical prescripts. Provide expert advice to other professionals, both internal and external. Participate in in-service training programmes and the wellbeing of staff. Adhere to the relevant legislative and ethical prescripts. Liase with the public for the purpose of mental health promotion.

ENQUIRIES : Dr LS Mokwena Tel No: (051) 271 0104
APPLICATIONS : The District Manager, Mangaung Metro Health Services, Private Bag x441 FSPC, No 4 President Brand Street, Bloemfontein,9300.

FOR ATTENTION : Mr TA Mokoqo

POST 10/231 : **PHARMACIST GRADE 1-3: REF NO: H/P/32**

SALARY : Grade 1: R724 887 - R769 68 per annum
 Grade 2: R785 160 - R833 340 per annum
 Grade 3: R858 528 - R911 205 per annum
 all -inclusive package consists of 70% basic salary and 30% flexible portion that be structured in terms of the applicable rules, Medical Aid (Optional)
 Employee must meet the prescribed requirements

CENTRE : Seniorita Ntlabathi District Hospital: Ladybrand
REQUIREMENTS : Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Valid Driver's license. Pharmacist **Grade 1:** Registration with the SAPC as a Pharmacist. None after registration with the SAPC as a Pharmacist in respect of South African qualified employees. One-year relevant experience after registration as Pharmacist with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Pharmacist **Grade 2:** Registration with the SAPC as a Pharmacist. Minimum of 5 years after registration a Pharmacist with the SAPC as a Pharmacist of SAPC in respect of South African qualified employees. Minimum of 6 years' relevant experience after registration as Pharmacist with a recognized foreign SAPC in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Pharmacist **Grade 3:** Registration with the SAPC as a Pharmacist. Minimum of 13 years after registration as a Pharmacist with the SAPC in respect of South African qualified employees. Minimum of 14 years'

		relevant experience after registration as a Pharmacist with a recognized foreign SAPC in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. 2 years' pharmacy experience post Community Service will be an added advantage. Knowledge and Skills: Computer literacy and Communication skills
<u>DUTIES</u>	:	Render a comprehensive, professional and quality pharmaceutical service in the form of support, assistance, execution of duties and performing of acts in line with relevant policies, standard operational procedures and legislation. Reading and preparation of prescriptions, the selection, manipulation or compounding of the medicine, the labelling and supply of the medicine in an appropriate container. Dispensing of medication. Giving medicine information and patient counselling in order to supply patients with their prescribed medicines to ensure better health and patient outcomes. Deliver emergency services and do after call service. Management and control of medicine stock: Issuing of ward stock and scheduled medication, calculating stock levels, conduct ward rounds, check emergency trolleys /rooms, visit clinics, control expired medication, maintain drug registers (schedule 5.6 and donation). Ensure adherence to the Supply Chain Management procedures and to the Statutory Regulations (Pharmacy act, Medicines control act) and Quality Standards. Supervision of Pharmacist Assistants. Register Pharmacy facility to comply with the Pharmacy Act.
<u>ENQUIRIES</u>	:	Dr MC Diba Tel No: 051 923 2005
<u>APPLICATIONS</u>	:	The CEO: Seniorita Ntlabathi District Hospital: Ladybrand, Private Bag X 09 Seniorita Ntlabathi District Hospital 9745 or Hand deliver, 921 Eight Street Ladybrand.
<u>FOR ATTENTION</u>	:	Dr MC Diba
<u>POST 10/232</u>	:	<u>CLINICAL PROGRAMME COORDINATOR REF NO: H/C/32</u> Re-Advertised (Those who previously applied are encouraged to apply)
<u>SALARY</u>	:	Grade 1: R464 466 - R522 756 per annum Grade 2: R538 449 – R562 803 per annum plus 13th Cheque, Housing Allowance, Medical Aid (Optional), Employee must meet the prescribed requirements.
<u>CENTRE</u>	:	Regional Training Centre Corporate Office: Bloemfontein
<u>REQUIREMENTS</u>	:	Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (2023/2024). Computer Literacy Valid driver's license. Knowledge and Skills: Good communication and interpersonal skills. Good understanding of Skills Development policies and HIV/AIDS management and ALL treatment policies and guidelines. Knowledge of PFMA. Ability to work independently, under pressure, strong negotiation, problem solving & conflict management skills. Be willing to travel extensively. Knowledge of ALL Clinical programs, including WBPHCOT Program.
<u>DUTIES</u>	:	Supervision of personnel. Coordinate and conduct training. Develop training strategies. Give support & motivate Learners. Compile reports & evaluate Learners. Monitor & evaluate the quality of training. Collaborate with District & Provincial Supporting Partners and Programme Managers.
<u>ENQUIRIES</u>	:	Me. NP Mdalane Tel No: (051) 408 1814
<u>APPLICATIONS</u>	:	can be submitted by post to: The Acting Director, HRM and Planning, P O Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.
<u>FOR ATTENTION</u>	:	Me. R Stellenberg
<u>POST 10/233</u>	:	<u>PHYSIOTHERAPIST GRADE 1-3 REF NO: H/P/30 (X3 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R332 427 - R378 318 per annum Grade 2: R389 754 - R445 665 per annum Grade 3: R459 126 - R557 184 per annum plus 13th Cheque, Housing Allowance, Medical Aid (Optional), Employee must meet the prescribed requirements.
<u>CENTRE</u>	:	Pelonomi Tertiary Hospital, Bloemfontein
<u>REQUIREMENTS</u>	:	Baccalaureus Degree. Registration with the Health Professions Council of South Africa (HPCSA) as a physiotherapist. Current registration with HPCSA (2023/2024). Experience Grade 1 : None after registration with the HPCSA in

the relevant profession as a physiotherapist in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the as a physiotherapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA as a physiotherapist in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years relevant experience after registration with the HPCSA in the as a physiotherapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years relevant experience after registration with the HPCSA as a physiotherapist in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with the HPCSA as a physiotherapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge and Skills: Computer literacy.

DUTIES : Render a Physiotherapy service at a Tertiary Hospital. Liaison with the multidisciplinary team. After hour responsibilities. Health promotion. Administrative tasks applicable to the service area and implementation of quality control measures. Marketing of the profession. Asset responsibilities. Supervision of students/ assistants / community service physiotherapists / support staff Personal and professional development. Tuition to physiotherapy student's / health workers Profession specific training. In-service training.

ENQUIRIES : Me. Peens Tel No: 051 405 1351
APPLICATIONS : The Acting Chief Executive Officer, Pelonomi Tertiary Hospital Private Bag X20581, Bloemfontein 9300 or hand delivery/Courier Ground Floor, Block K Dr Belcher Road, Pelonomi Tertiary Hospital, Bloemfontein 9300.

FOR ATTENTION : Me. M Lethoo

POST 10/234 : **SPEECH THERAPIST GRADE 1-3 REF NO: H/S/9 (X2 POSTS)**

SALARY : Grade 1: R332 427 - R378 318 per annum
 Grade 2: R389 754 - R445 665 per annum
 Grade 3: R459 126 - R557 184 per annum
 plus 13th Cheque, Housing Allowance, Medical Aid (Optional), Employee must meet the prescribed requirements.

CENTRE : Pelonomi Tertiary Hospital, Bloemfontein
REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA in the relevant Profession (where applicable). Registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Registration with the Health Professions Council of South Africa (HPCSA) as a speech therapist and Audiologist. Current registration for 2023/2024. Experience Grade 1: None after registration with the HPCSA in the relevant profession as a speech therapist and Audiologist in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the as a speech therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA as a speech therapist and Audiologist in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years relevant experience after registration with the HPCSA in the as a speech therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years relevant experience after registration with the HPCSA as a speech therapist and Audiologist in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with the HPCSA as a speech therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge and Skills: Computer Literacy, Communication skills.

DUTIES : Provide effective and efficient services to in-patient in need of speech, language, hearing and feeding, screening/assessment and treatment.

ENQUIRIES : Me. Peens Tel No: 051 405 1351

APPLICATIONS : The Acting Chief Executive Officer, Pelonomi Tertiary Hospital Private Bag X20581, Bloemfontein 9300 or hand delivery/Courier Ground Floor, Block K Dr Belcher Road, Pelonomi Tertiary Hospital, Bloemfontein 9300.

FOR ATTENTION : Me. M Lethoo

POST 10/235 : **OCCUPATIONAL THERAPIST GRADE 1-3 REF NO: H/O/ 10 (X2 POSTS)**

SALARY : Grade 1: R332 427 - R378 318 per annum
Grade 2: R389 754 - R445 665 per annum
Grade 3: R459 126 - R557 184 per annum
plus 13th Cheque, Housing Allowance, Medical Aid (Optional), Employee must meet the prescribed requirements.

CENTRE REQUIREMENTS : Pelonomi Tertiary Hospital, Bloemfontein
: Appropriate qualification that allows registration with the HPCSA in the relevant Profession (where applicable). Registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Current registration for 2023/2024. Experience
Grade 1: None after registration with the HPCSA in the relevant profession as an occupational therapist in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the as an occupational therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Offer will be based on proven years of experience. **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA as an occupational therapist in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years relevant experience after registration with the HPCSA in the as an occupational therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 20 years relevant experience after registration with the HPCSA as an occupational therapist in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with the HPCSA as an occupational therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge and Skills: Computer Literacy, Communication skills.

DUTIES : Render an Occupational therapy service in allocated areas of work that complies with the standards and norms as indicated in Health Policies. Assessment and treatment of patients in allocated work. Effective report writing skills needed. Work well with the MDT set up. Active participation in quality assurance and PMDS process. Supervision of OTTs and students. Participate in CPD activities.

ENQUIRIES APPLICATIONS : Me. Peens Tel No: 051 405 1351
: The Acting Chief Executive Officer, Pelonomi Tertiary Hospital Private Bag X20581, Bloemfontein 9300 or hand delivery/Courier Ground Floor, Block K Dr Belcher Road, Pelonomi Tertiary Hospital, Bloemfontein 9300

FOR ATTENTION : Me. M Lethoo

POST 10/236 : **PHARMACIST ASSISTANT (POST BASIC): REF NO: H/P/31**

SALARY : Grade 1: R217 854 – R245 409 per annum
Grade 2: R252 831 - R268 350 per annum
Grade 3: R273 978 - R313 278 per annum
Plus 13th Cheque, Housing Allowance, Medical Aid (Optional), Employee must meet the prescribed requirements

CENTRE REQUIREMENTS : Mafube District Hospital: Frankfort
: Registration with the SAPC as a Pharmacist Assistant (Post basic). **Grade 1:** None after registration with the SAPC as Pharmacist's Assistant (Post- Basic). **Grade 2:** A minimum of 5 years appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post- Basic) with the SAPC. Registration with the SAPC as Pharmacist Assistant. **Grade 3:** A minimum of 13 years appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post- Basic) with the SAPC. Knowledge and Skills: Ability to communicate issues in a tactful manner. Problem solving

skills. Computer literate. Numeracy skills. Committed professionalism. Loyal and confidentiality.

DUTIES

: Key responsibilities according to their scope of practice, assist with the delivery of a good pharmaceutical services to patients, the provision of information to individual in order to promote health. Assist with the compounding, manipulation, preparation and manufacturing of non-sterile medicine or scheduled substances according to formulas and SOPs approved by the responsible pharmacist. Reading and preparation of prescripts, the selection, manipulation or compounding of the medicine, the labelling and supply of the medicine in an appropriate container following the interpretation and evaluation of the prescription by a pharmacist. Provision of instructions regarding the correct use of medicine supplied, Counselling of patients. Issuing of pharmaceutical products (ward stock, clinics) Pre-packing or re-packing of medicines. Well-disciplined and good work ethics maintain stock cards, record keeping.

ENQUIRIES

: Me M Carstens Tel No: (058) 813 1040

APPLICATIONS

: The Chief Executive Officer, Mafube District Hospital, Private Bag X 8, 40 Kerk Street, Frankfort 9830.

FOR ATTENTION

: Ms P Mokhoane.