

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF COMMUNITY SAFETY AND LIAISON**

- APPLICATIONS** : Applications may be forwarded by post to: Head: Community Safety and Liaison, Human Resource Management, Private Bag, X 9143, Pietermaritzburg, 3200, or hand delivered to 179 Jabu Ndlovu Street, Pietermaritzburg.
- FOR ATTENTION** : Ms. S.S Ngcobo
- CLOSING DATE** : 17 March 2023
- NOTE** : Applicants must not submit copies/attachments/ poof /certificates/ID/Driver license/qualifications on application, only when shortlisted. A completed Z83 application for employment form and a detailed CV must only be submitted. Applicants must utilise the most recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulations, 2016 and failure to do so will result in disqualification. All personal data on applications will be dealt with in terms of the provisions of the Protection of Personal Information Act, 2013. Persons with disabilities are also encouraged to apply.
- OTHER POSTS**
- POST 08/287** : **DISTRICT COORDINATOR REF NO: CSL01/2023**
This is a re-advertising of post number: CSL09/2022 and applicants who previously applied for this post are welcome to re-apply as previous applications will not be considered.
- SALARY** : R908 502 per annum, is payable to the successful (An all-inclusive remuneration package) candidate. The package includes a basic salary (70 % of package) and a flexible portion (30% of package) that may be structured in terms of the applicable rules. The successful Candidate will be subject to security clearance and the signing of a performance agreement within three months of appointment.
- CENTRE** : uMzinyathi District (Dundee)
- REQUIREMENTS** : A Degree or National Diploma (NQF level 6) or higher in Social / Police Science or relevant equivalent qualification with a minimum of 3 years junior management experience in the crime prevention environment. A valid driver's license. Applicants must be prepared to work extended hours. Knowledge of the Constitution of RSA, 1996, Knowledge of public service Act and regulations, PFMA, South African Police Act,1995, National Crime Prevention Strategy, 1996, KZN Commissions Act,1999, Domestic Violence Act,1998, Child Care Act,1983, Criminal Procedure Act,1977, Employment Equity Act,1998, Skills Development Act,1998, Promotion of Administrative Justice Act,2000, Promotions of Access to Information Act,2000, Electronic Communications & Transactions Act, 2002, State Information Technology Agency Act,1999, National Youth Development Agency Act, 2008, Civilian Secretariat for Police Service Act,2011, Fleet management, Labour Relations Act,1995, Communication and protocol, Communication skills, Project management skills, Report writing skills, Computer Skills, Financial Management skills, Conflict Resolution skills.
- DUTIES** : To monitor and evaluate the performance of police stations and promote community partnerships within the districts. Develop an integrated, effective and efficient policing system for the district. Develop monitoring and evaluation mechanism of police performance in the district. Coordinate functional initiatives to allow for integrated police service delivery. Monitor indicators which measure the impact of policing in order to positively impact on police practices in the district. Coordinate the management of crime prevention in the district. Ensure effective management of resources for the district.
- ENQUIRIES** : Dr L.M Zondi Tel No: 033 - 341 9300

- POST 08/288** : **DEPUTY DIRECTOR: HUMAN RESOURCE DEVELOPMENT, PLANNING, AND WELLNESS REF NO: CSL02/2023**
This is a re-advertising of post number: CSL05/2022 and applicants who previously applied for this post are welcome to re-apply as previous applications will not be considered.
- SALARY** : R766 584 per annum, (an all-inclusive remuneration package) is payable to the successful candidate. The package includes a basic salary (70 % of package) and a flexible portion (30% of package) that may be structured in terms of the applicable rules. The successful candidate will be subject to security clearance and the signing of a performance agreement within three months of appointment.
- CENTRE REQUIREMENTS** : Pietermaritzburg
: A 3-year National Diploma (NQF level 6) or higher qualification in Human Resource Management / Development or equivalent qualification recognized by SAQA, together with a minimum of three to five years Junior Management experience in the human resources environment. Valid driver's license. Applicants must be prepared to work extended hours. Knowledge of public service, regulations, Knowledge of HRD Strategy, Skills Development Act and other training, related legislations, Provincial Growth and Development Strategy; PFMA, HR systems, including "PERSAL", Public service regulations, Knowledge in Project Management, communication skills, Project management skills, Report writing skills, Presentation skills, Facilitation skills, Occupational Health and Safety Act, Employee Health and Wellness Strategic framework for the Public Service, Employment Equity Act.
- DUTIES** : To manage Human Resource Planning, Policy, Development and Wellness (EHW and SHEQ) for the department. Manage the implementation of Performance Management Systems. Manage the quality of work life in the department (EHW and SHEQ). Develop, monitor and review human resources policies, systems, norms and standards. Ensure effective management of resources for the Division.
- ENQUIRIES** : Mr. Mark Ferreira Tel No: 033 - 3419300
- POST 08/289** : **ASSISTANT DIRECTOR: POLICE PERFORMANCE, MONITORING AND EVALUATION REF NO: CSL03/2023**
This is a re-advertising of post number: CSL06/2022 and applicants who previously applied for this post are welcome to re-apply as previous applications will not be considered.
- SALARY** : R491 403 per annum (Level 10)
- CENTRE REQUIREMENTS** : Zululand
: A 3-year National Diploma (NQF level 6) or higher in Social Sciences / Police science or equivalent qualification recognized by SAQA, together with a minimum of 3 years relevant experience in the crime prevention environment. A valid driver's license. Applicants must be prepared to work extended hours. Knowledge of the Constitution, Knowledge of public service Act and regulations, PFMA, Civilian Oversight Act, SAPS Act, Knowledge of Domestic Violence Act, Knowledge of Project Management, Knowledge of Crime Prevention Policies, Communication skills, Project management skills, Report writing skills, Computer skills, Financial Management skills, Conflict Resolution skills.
- DUTIES** : To monitor and evaluate police stations and address complaints against police stations for the districts. Monitor and evaluate the implementation of policing policies and directives by police stations in the district. Monitor and evaluate the compliance with legislation the service delivery of police stations in the district. Address complaints against police stations in the district. Develop and review district police oversight arrangements and community relations to properly respond to the needs of the community. Develop and maintain partnerships in crime prevention with relevant organisations within the district.
- ENQUIRIES** : Mr. A.K Mtshali Tel No: 035 - 8708600
- POST 08/290** : **ADMINISTRATION OFFICER: DISTRICT SUPPORT REF NO: CSL04/2023**
This is a re-advertising of post number: CSL10/2022 and applicants who previously applied for this post are welcome to re-apply as previous applications will not be considered.
- SALARY** : R269 214 per annum (Level 07)

- CENTRE REQUIREMENTS** : Durban North
 : A 3-year National Diploma (NQF level 6) or higher in Public Administration together with a minimum of one-year administrative experience. A valid driver's license. Knowledge of the Constitution, Knowledge of Public Service Act and Regulations, PFMA, Communication skills, Computer skills, Report writing skills, Financial Management skills.
- DUTIES** : Provide administrative support to the district. Manage all travel and accommodation arrangements. Provide logistic services. Render Supply Chain Management Services for the Office of the District Coordinator. Provide secretarial services to the district meetings. Source information required by the District Coordinator.
- ENQUIRIES** : Mrs. K.E Mbongwe Tel No: 033 – 3419300
- POST 08/291** : **ADMINISTRATIVE CLERK: FLEET MANAGEMENT REF NO: CSL05/2023**
 This is a re-advertising of post number: CSL07/2022 and applicants who previously applied for this post are welcome to re-apply as previous applications will not be considered.
- SALARY CENTRE REQUIREMENTS** : R181 599 per annum (Level 05)
 : Pietermaritzburg
 : Senior Certificate or equivalent qualification together with a minimum of 1 year experience in fleet management. A valid driver's license. Relevant qualification recognised by SAQA and Practical knowledge of Fleet Services in the Public Service will be an added advantage. Knowledge of Transport policies and procedures, Departmental Policies, Understanding HRM practices in the Public Service, Public Service reporting procedures and work environment, Research and policy development processes, Interpretation of legislation, policies and statistics, understanding of all prescripts, practices and procedures, Interpretation and application of policies/legislation, Problem solving and analytical thinking, Computer skills, Communication, Negotiation skills.
- DUTIES** : To render an effective administrative service for Government vehicles and to ensure effective management and control. Allocate pool vehicles. Ensure maintenance of pool vehicles, including cleanliness of pool vehicles. Administer log sheets for pool vehicles. Provide administrative support, including compliance departmental policies and prescripts.
- ENQUIRIES** : Mr. V.V Khumalo Tel No: 033 - 3419300

DEPARTMENT OF HEALTH

MANAGEMENT ECHELON

- POST 08/292** : **DIRECTOR: LABOUR RELATIONS REF NO: G26/2023**
 Cluster: Human Resource Management Services
- SALARY CENTRE REQUIREMENTS** : R1 105 383 per annum (Level 13)
 : Head Office: Pietermaritzburg
 : An undergraduate qualification (NQF 7) as recognized by SAQA in Human Resources Management/Public Management/Administration/Labour Relations PLUS Five (5) year's Middle/Senior Managerial experience in Labour Relations environment PLUS Unendorsed valid Code EB driver's License (code 8) NB: For the Pre-Entry Certificate for SMS, any individual may register for the course and complete such in anticipation of wishing to apply for a SMS post in future. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by following the link: <https://www.thensg.gov.za/training-courses/sms-pre-entry-programme/>. Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. However, prior to an appointment being made to any SMS post, the appointee to such a post must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Knowledge, Skills, Training And Competence Required: The incumbent of this post will report to Chief Director: Human Resource Management Services and will be responsible to effective and efficient Employer-Employee Relations in the Department:-must be Computer Literary in MS Word Office Software

Applications and PERSAL, have analytical skill, Verbal and written communication skill, Report writing skill, Negotiation, Policy Development, Facilitation, Advisory, Presentation, Promotional and Management Skill. Expert knowledge of the legislative and policy imperatives informing the area of operation. The knowledge of Dispute resolution, disciplinary and grievance matters. The knowledge of Public Act, 1994 and Promotion of Access information Act, 2000. The knowledge of Protected Disclosure Act, 2000 and KZN Health Act, 2003. The knowledge Constitution of the General Public Service Bargaining Council. The knowledge of Constitution of the Public Health and Welfare Sector Bargaining Council and Bargaining Council Relations.

DUTIES

: Manage the collective bargaining services in the Department: Ensure the negotiations and management of agreements in the Departmental Bargaining Chamber. Ensure the communication of resolutions and decisions of the Collective Bargaining Forums to the employees of the Department. Ensure the co-ordination of the employer caucus process. Ensure the submission of management reports. Manage the dispute resolution services for the Department: Ensure the development, implementation and revision of labour relations policies, codes and practices. Ensure the management of grievances, disputes and disciplinary matters. Ensure the provisioning of transversal labour relations support to the Department. Ensure the submission of management reports. Manage the Labour Relations monitoring and evaluation service in the Department: Ensure the development, implementation and maintenance of a labour relations monitoring and evaluation system. Ensure the facilitation of capacity building programmes on transversal labour relations matters. Ensure the monitoring, evaluation and reporting on the implementation of departmental labour relations strategies, programmes, policies, reports. Ensure the co-ordination of labour relations queries from the Office of the Auditor-General. Ensure the provisioning of administrative support services to the Directorate: Administer activities in order to ensure an adequate information flow. Ensure that information produced for reports is well researched and reliable. Ensure the provision of professional secretariat services inclusive of venue arrangements, development of agendas, minutes and workshop reports. Ensure the provision of user-friendly archiving and document retrieving services for the Directorate. Ensure the effective, efficient and economical management of allocated resources of the Directorate: Manage the financial resources. Manage the human resources e.g. attendance, leave management, performance management and development etc. Manage the allocated assets. Manage potential risks and mitigation strategies.

**ENQUIRIES
APPLICATIONS**

: Mrs. NE Mthembu Tel No: 033 395 2804
 : All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 OR Hand Deliver to: 330 Langalibalele Street, Natalia Building, REGISTRY, Minus 1:1 North Tower

**FOR ATTENTION
NOTE**

: Mr. A Memela
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

CLOSING DATE

: 17 March 2023

POST 08/293 : **DIRECTOR: PHC SYSTEM DEVELOPMENT REF NO: G19/2023**
Cluster: Health Service Development

SALARY : R1 105 383 per annum (Level 13)
CENTRE : Head Office: Pietermaritzburg
REQUIREMENTS : An undergraduate qualification (NQF Level 7) in Nursing, Medicine (MBChB) or other health related profession; PLUS Approved appropriate statutory council registration; PLUS A minimum of 5 years appropriate experience at Middle Managerial level/ Technical Advisor in a Primary Health Care setting or District Health Services; PLUS A Pre-Entry Certificate for SMS as endorsed by the National School of Government (NSG), (This is a Public service specific training programme which will be applicable for appointment at SMS level). PLUS Training programmes undertaken and successfully completed in Project Management, Policy Development and Community Health/ Public Health will be an added advantage. PLUS A valid code 08 driver's license. NB: For the Pre-Entry Certificate for SMS, any individual may register for the course and complete such in anticipation of wishing to apply for a SMS post in future. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by following the link: <https://www.thensg.gov.za/training-courses/sms-pre-entry-programme/>. Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. However, prior to an appointment being made to any SMS post, the appointee to such a post must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Knowledge, Skills, Training And Competence Required: The incumbent of this post will report to the Chief Director: District Health Service and will be responsible to develop the Primary Health Care Systems and Policies for the Department defining implementation protocols, norms, standards and monitoring arrangements in order to enable the Primary Health Care Institutions to function optimally inclusive of development of community support systems and mechanisms for the delivery of basic Primary Health Care Services, and as such the ideal candidate must:- Competencies: Knowledge: Possess extensive knowledge of the key issues affecting the ability of Health Institutions to effectively provide PHC services. Possess knowledge and experience regarding the management of diseases within the health services context. Possess extensive knowledge and skills regarding integrated policy development in the PHC environment. Possess extensive knowledge of quality and accreditation arrangements. Possess extensive knowledge of best practices and the ability to customize such practices to suit local needs. Computer literacy.

DUTIES : Develop policy frameworks and systems enabling the establishment and maintenance of an effective and efficient Primary Health Care System in the Province. Develop policy frameworks and systems enabling the establishment and maintenance of an effective and efficient community and household level. Develop policy frameworks and systems to promote community participation in the delivery of PHC services and governance oversight. Provide technical advice to the Member of the Executive Council, the Accounting Officer, EXCO and Institutions to continuously improve the impact made by the PHC System on health service delivery in the province. Provide support to School Health and Health Promotion program. Monitor, evaluate and report on the performance and service delivery of the Community Health Centres, Clinics, Mobiles and all outreach teams including the establishment of early warning detection. Ensure the effective, efficient and economical management and utilization of resources allocated to the component. Coordinate the covid 19 vaccination program. Facilitate the implementation of Ideal Clinic Realisation and maintenance framework. Ensure coordination of Deputy Manager Nursing and DCST PHC at district level. Facilitate the implementation of HPRS, SyNCH, etc. Coordinate training and development of Primary Health Care in the Province. Coordinate clinical governance and other governance structures like clinic committees and CHC boards. Interact with different stakeholders including other departments within the province and nationally on the matters

- related to primary health care services. Represent the Department in different forums on matters related to primary health care.
- ENQUIRIES APPLICATIONS** : Mr J Mndebele Tel No: (033) 395 3274/3019
 : All applications should be forwarded to: The Chief Director: Human Resource Management Services: KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 OR Hand Delivered to: 330 Langalibalele Street, Natalia Building, REGISTRY, Minus 1: North Tower (Attention: Mr. A Memela)
 Note: E-Mail and faxed applications will not be accepted.
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.
- CLOSING DATE** : 17 March 2023

OTHER POSTS

- POST 08/294** : **MEDICAL SPECIALIST GRADE 1-3 (ANAESTHETICS) REF NO: PMMH/SPEC/ANAES 01/2023 (X1 POST)**
- SALARY** : Grade 1: R1 156 308 – R1 227 255 per annum
 Grade 2: R1 322 100 – R1 403 235 per annum
 Grade 3: R1 534 356 – R1 918 284 per annum
 Other Benefits: In-Hospitable Area Allowance (18% of basic salary) commuted overtime (conditions apply) / the incumbent in the post would be required to enter into a performance contract for commuted overtime.
- CENTRE REQUIREMENTS** : Prince Mshiyeni Memorial Hospital
 : MBCHB degree or equivalent qualification plus appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) in a normal specialty (Anaesthetics). Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in a normal specialty (Anaesthetics). Only shortlisted candidates will submit/attach proof of current registration as a Medical Specialist with HPCSA. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Experience: Medical Specialist **Grade 1**: No experience required
 Medical Specialist **Grade 2**: Further to the minimum requirements mentioned herein, the appointment to a Grade 2 requires 5 years appropriate experience after registration with HPCSA as Medical Specialist in a normal specialty
 Medical Specialist **Grade 3**: Further to the minimum requirements mentioned herein, the appointment to a Grade 3 requires 10 year's registration experience after registration with HPCSA as Medical Specialist in a normal specialty. Knowledge, Skills, Training and Competencies Sound knowledge and skills associated with the practice of Anaesthetics. Ability to diagnose and manage common medical problems including emergencies. Demonstrate the ability to work as a part of a multidisciplinary team. Good communication, leadership, interpersonal and decision making qualities. Knowledge of current Health Legislation and policies at Public Institutions.
- DUTIES** : Provide holistic patient care, inclusive of pre-operative assessment, intra-operative, anaesthesia and post-operative care in High Care or ward. Perform

after hours duties is essential. Assist with supervision and support of junior colleagues. Participate in departmental academic program. Ensure sound Labour Relations in compliance with relevant legislation while maintain the interest of the patient. Provide support to the Head of Department in ensuring as efficient standard of patient care and services is maintained. Conduct clinical audit and research. Assist in preparation and implementation of guidelines and protocols.

ENQUIRIES : Dr RJ Ramjee Tel No: 031-907 8308
APPLICATIONS : should be posted to The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni,4060
FOR ATTENTION : Mrs J Murugan
NOTE :

NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za/vacancies

CLOSING DATE : 17 March 2023

POST 08/295 : **MEDICAL OFFICER GRADE 1, 2 OR 3 REF NO: MBO 15/2023 (X4 POSTS)**
 Section: Medical

SALARY : Grade1: R858 528 – R924 876 per annum
 Grade 2: R981 639 – R1 073 355 per annum
 Grade 3: R1 139 217 – R1 424 286 per annum

CENTRE : Mbongolwane District Hospital

REQUIREMENTS : **Grade 1:** Experience: No experience required. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with recognized foreign health professional council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: 5 years relevant experience after Registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration as a Medical Practitioner with recognized foreign health professional council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Experience: 10 years relevant experience after registration with HPCSA as a Medical Practitioner. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, whom it is not required to performed Community Service, as required in South Africa Senior certificate/Matric or equivalent. MBChB degree or equivalent qualification PLUS. Only shortlisted candidates will be required to submit/attach proof of current registration (2022/23) with HPCSA as a Medical Practitioner and certificate of service from current/previous employers stamped by HR. Certificate of registration with HPCSA as a Medical Practitioner. Knowledge, Skills and Competences Required: Knowledge of current health legislations and policies at public institutions. Knowledge of national quality standards relating to primary health care. Sound knowledge of national HAST Programme. Sound knowledge of Maternal and Child Health. Knowledge on information management and quality improvement strategies. Ability to function within Multidisciplinary team. Sound knowledge and clinical skills to function within District Health System. Excellent human, communication and leadership skills. Good communication and interpersonal skills. Willingness to participate in CPD meetings.

DUTIES : Clinical responsibility including examination, investigation, diagnosis, and oversee treatment of patients in OPD/casualty, Maternity, Pediatric and adult wards. Perform necessary and appropriate emergency lifesaving procedures. Diagnose and facilitate referrals to higher level of care. Provision of quality patient centered care. Maintain accurate and appropriate health records in accordance with the legal and ethical considerations and continuity of patient care. Ensure proper hand over of critically ill patients when going off duty. Provide preventive health interventions and measures to promote health care. Undertake continuing medical education and professional development and study professional literature to keep abreast with current medical practice. Performance of required administrative duties. Collaboration with medical practitioners and other health care workers in neighboring health institutions.

ENQUIRIES : Mr. PC Mchunu Tel No: 035 4766242 or Ext 1113

- APPLICATIONS** : Applications to be forwarded to: The Human Resource Manager Mbongolwane Hospital Private Bag X 126 Kwa-Pett 3820
- FOR ATTENTION NOTE** : Human Resource Manager
: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae Only, Therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. the circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered.
- CLOSING DATE** : 17 March 2023
- POST 08/296** : **MEDICAL OFFICER REF NO: CBH03/2023**
- SALARY** : Grade1: R858 528 per annum
Grade 2: R981 639 per annum
Grade 3: R1 139 217 per annum
Other Benefits: Medical Aid: optional, commuted overtime, 13th Cheque 18% Rural Allowance
- CENTRE REQUIREMENTS** : Catherine Booth Hospital
: Standard 10 or Grade 12. MBChB degree or equivalent qualification. Current registration with the HPCSA as a Medical Practitioner or FWMP approval from NDOH to register with HPCSA. **Grade1:** Registration with HPCSA as a Medical Practitioner. Foreign candidates require 1 year relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform community service. **Grade 2:** Minimum of 5 years experience after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. **Grade 3:** Minimum of 10 years experience after registration with the HPCSA as a medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources. Priority will be applied to incumbent/s that are available immediately in order to maintain clinical services. ESMOE. ATLS, PALS, and ACLS. Diploma in Anaesthesia (DA). Other relevant CMSA diplomas: Dip PEC (SA), DCH, Dip OPS. Anaesthetic work experience in a large regional or tertiary hospital. Sound knowledge of clinical (medical and surgical) skills associated within the practice of a District Level hospital,e.g. Caesarian sections and spinal anesthetics, circumcisions, etc. Knowledge and skills in inter alia, General medicine including management of HIV/AIDS and TB, General Surgery, Paediatrics & Gynaecology. Good communication and interpersonal skills. Teaching and supervision of junior doctors. Knowledge of MDR-TB. Knowledge of all applicable legislation.
- DUTIES** : Clinical and administrative duties. Perform commuted overtime. Implement quality standards and practices and treatment protocols so as to ensure correct and effective management of patients. Examination, diagnosis and treatment of patients in OPD / Casualty, wards and clinics. Diagnosing and facilitating referrals to higher level of care. Perform certain emergency procedures and administer anaesthesia. Facilitation of staff training and ongoing medical education. Manage patients in the MDR –TB unit.
- ENQUIRIES** : Dr. N. Sunderlall Tel No: (035) 474 8407/8/9

- APPLICATIONS** : All applications should be forwarded to: Catherine Booth Hospital: Private Bag X105, Amatikulu, 3801 or Hand deliver to: KwaKhoza Reserve, Ezingwenya Area, Umlalazi Municipality Ward15, Amatikulu, 3801.
- NOTE** : Preference will be given to African Male The following documents must be submitted: Application for employment form (new version Z83 form), obtainable at any Public Service Department or from the website-www.kznhealth.gov.za, Matric certificate, identity document, copy/copies of highest qualification(s), Proof of registration, Proof of citizenship if not RSA citizen (Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR), A comprehensive CV indicating three reference persons: Names and contact numbers. It is applicants responsibility who have the foreign qualification to be evaluated by SAQA (South African Qualifications Authority). Reference checks will be done on nominated candidate(s), Security checks, security vetting, qualification verification and criminal checking. Note: Failure to comply with all of the above mentioned directions to candidate(s) will result in your application not being considered. Please note that due to the large number of applications we envisage to receive; only shortlisted candidates will be contacted. Due to financial constraints, no S&T allowance will be paid to candidate for attending interview and no resettlement allowance during appointment be paid out.
- CLOSING DATE** : 17 March 2023
- POST 08/297** : **DENTIST REF NO: VRH 12/2023**
- SALARY** : Grade 1: R833 340 per annum
Grade 2: R981 639 per annum
Grade 3: R1 156 308 per annum
Plus 22 % Rural Allowance, 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet prescribed requirements)
- CENTRE** : Vryheid District Hospital
- REQUIREMENTS** : Senior Certificate / Matric grade 12. Bachelor of Science Degree PLUS a valid registration certificates as a Dentist. Current registration with HPCSA as a Dentist. **Grade 1** No experience for officers who completed Community Service or one year relevant experience after registration as a Dentist with a recognized Foreign Health Professional Council in respect of Foreign qualified employees, of whom it is not required to perform Community Service as a required in South Africa **Grade 2** Five years relevant experience after registration with HPCSA as a Dentist or six years relevant experience after registration as a Dentist with a recognised Foreign Health Professional Council in respect of Foreign qualified employees, of whom it is not required to perform Community Service as a required in South Africa **Grade 3** Ten years relevant experience after registration with HPCSA as a Dentist or eleven years relevant experience after registration as a Dentist with a recognized Foreign Health Professional Council in respect of Foreign qualified employees, of whom it is not required to perform Community Service as a required in South Africa. Recommendation: Knowledge, Skills, Training and Competencies Required: Sound knowledge of managing clients within clinical settings. Adequate skills to be able to manage patients effectively and appropriately. Be able to work as a team. Must have good sound communication skills between staff and patients.
- DUTIES** : Provision of preventative dentistry i.e. oral health, scale and polish, atraumatic restoration treatment, oral Health promotions, Fissure sealant. Provision of conservative dentistry that is restoration, preventative resin restoration, root canal therapy. Provision of curative dentistry that is exodontists, oral sepsis management. Ensure high standards of infection control measures. Ensure and enforce adherence to infection control standards as prescribed by IPC guidelines. Ensure promotion of National Core Standards and Batho Pele.
- ENQUIRIES** : Dr F.S. Idika Tel No: 034 9822111 Ext 5918
- APPLICATIONS** : All applications should be posted to: The Human Resource Management, Vryheid District Hospital, Private Bag X 9371, Vryheid, 3100
- FOR ATTENTION** : Mr SP Nene
- NOTE** : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za.The application form (Z83) must

be completed in full and accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. African Males are encouraged to apply due to employment equity target. Please note that due to financial constraint no resettlement fees will be considered for payment to the candidates who are offered the positions. The Employment Equity Target is an African Male.

- CLOSING DATE** : 17 March 2023
- POST 08/298** : **ASSISTANT MANAGER NURSING – PRIMARY HEALTH CARE REF NO: EGUM 14/2023**
- SALARY** : R642 942 – R723 624 per annum, Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)
- CENTRE** : E G & Usher Memorial Hospital
- REQUIREMENTS** : Senior Certificate or Grade 12. Basic R425 Qualification (i.e. Diploma or Degree in Nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse plus 1 year post basic qualification in Primary Health Care. Current registration with SANC as General Nurse and Primary Health Care Nurse (Annual Receipt 2023). Minimum of ten (10) years recognizable/ appropriate experience in nursing after registration as a Professional nurse with SANC in General Nursing. At least six (6) years of the period referred to above must be appropriate/ recognizable experience after obtaining the 1 year post basic qualification in PHC. At least three (3) years of the period referred to above must be appropriate/ recognizable experience in Nursing Management. Unendorsed driver's license. Current and previous experience endorsed and stamped by Human Resource (Employment History). All the attachments /proof will be submitted by shortlisted candidates only. Recommendation: Computer literacy (MS office suite). SANC Rules and Regulations and Scope of Practice. Demonstrate an in depth knowledge and understanding of nursing legislation, relate legal and ethical practice and how this impacts on service delivery. Demonstrate an in depth knowledge and understanding of HR policies and procedures, PFMA and other legislative framework governing the Public Service. Supervisory and analytical thinking skills. Sound knowledge of Labour Relations Act. Knowledge, Skills, Training And Competencies Required:
- DUTIES** : Assist in the formulation and implementation of quality improvement plan. Establish the strategic direction of PHC services to ensure alignment with its business plan. To manage and control budget in accordance with PFMA Act no:1 of 1999 by ensuring effective and efficient control of medical supplies, equipment and miscellaneous store. Effectively manage and utilize human resource in the PHC services. Develop and implement PHC package including community based services considering the disease profile, provincial and district priorities in the catchment area in collaboration with all role players. Demonstrate effective communication with the public, supervisors and health professionals. Co-ordinate Sukuma Sakhe activities in the catchment areas. Ensure implementation of Ideal Clinic and ICDM in the Sub-district. Manage and formulation of policies and procedures for PHC services. Maintain discipline in all labour related issues, grievances in terms of the laid down procedure and policies. Give clear and effective communication to relevant stakeholder allowing for efficient delivery. Provide expert advice to management on issues relating to PHC services in the Sub-district. Identify training needs and implement intervention strategies. Ensure all records are maintained and updated regularly. Conduct clinical audits and develop QIP on

**ENQUIRIES
APPLICATIONS**

identified gaps. Investigation and management of complaints. Ensure implementation of NCS, IPC and Quality in the PHC services.

: Mr JBJ Ngobese Tel No: 039 - 797 8100
: Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

**FOR ATTENTION
NOTE**

: Human Resource Department
: The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals of qualifications, Identity document and proof of registration for related council when required in the advert. Faxed and emailed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

CLOSING DATE

: 17 March 2023 @ 16H00 afternoon

POST 08/299

: **OPERATIONAL MANAGER (PHC) REF NO: EZAK NO 2 01 /2023 (X1 POST)**
Re-Advertisement

SALARY

: R588 378 – R723 624 per annum. Other Benefits: 13th Cheque, Medical Aid (optional), Home Owner Allowance Plus 8% Rural Allowance (subject to meeting prescribed requirements)

**CENTRE
REQUIREMENTS**

: St Chads CHC (Ezakheni No 2 Clinic)
: National Senior Certificate/ Grade 12. Degree/ Diploma in Nursing Science and midwifery. A minimum of 09 years recognizable experience in nursing after registration as professional nurse with SANC in General nursing of which 5 years must be recognizable experience after obtaining one year post basic qualification in Primary Health Care. Certificate of service endorsed by Human Resource Department is required (only when shortlisted). Recommendations: Degree / Diploma in Nursing Administration. Computer literacy. Valid driver's license code 8/10. Knowledge, Skill, Training and Competencies Required: Knowledge of nursing care process and processes and procedures, nursing statutes, and other relevant legal framework such as Nursing act, Occupational health and safety act, Patient right' s charter, Batho-Pele principles, Public service regulations act, Disciplinary code and procedures, Grievance procedure etc. Leadership, organizational decision making and problem solving abilities within the limits of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiations conflict handling and counselling skills. Financial and budgetary knowledge pertaining

<u>DUTIES</u>	:	to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Computer skills in basic programs. Monitor and evaluate performance of Clinic staff according to asset standards, norms targets and to ensure effective reporting. Ensure provision of high quality comprehensive care through provision of preventive, curative and rehabilitative services. Ensure and monitor implementation and evaluation of all services including priority programs by all clinic staff members' i.e. Office of Health standard compliance, ideal Clinic and Nerve Centre / Operation Phuthuma. Provide relevant information to the Health care users to assist in the achievement of optimal health care. Maintain good relationship with relevant role players and stakeholders. Manage and monitor proper utilization of human, financial and other resources entrusted to you. Deal with disciplinary and grievance matters including monitoring and management of staff absenteeism. Provision of administrative services by planning, organizing, and ensure the availability of medicines, supplies and essential equipment. Ensure monitoring and evaluation of staff performance through the EPMDS system. Ensure that there are effective systems for data management and reporting of quality data on relevant indicators at the hospital and local clinics. Support PHC re-engineering by ensuring that outreach teams are functional. Ensure effective implementation of Sukuma Sakhe programs to maximize patient care. Conduct patient satisfaction survey and waiting times for the clinics. Ensure adequate control and allocation of Human and Material resources. Be involved and assist other staff members in the clinical management of clients. Strengthening of complaints, compliment and suggestion management. Ensure that the facility complies with policies and guidelines for infection prevention control, occupational health, safety and management of Covid 19.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. M.I Siyaya Tel No: 036 637 9600
<u>NOTE</u>	:	All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag X9950, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381. The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply.
<u>CLOSING DATE</u>	:	17 March 2023
<u>POST 08/300</u>	:	<u>CHIEF DIETICIAN REF NO: VRH 13/2023</u>
<u>SALARY</u>	:	Grade 1: R487 305 per annum Grade 2: R557 184 per annum Plus 17% Rural Allowance, 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	:	Vryheid District Hospital Senior Certificate. National Diploma / Degree in Dietetic. Current registration with HPCSA as a Dietician. A minimum of three (3) years' experience after registration with the HPCSA as a Dietician. Valid driver's license (Code B).

Recommendation: Computer Literacy Knowledge, Skills, Training And Competencies Required: Good interpersonal skills. Ability to communicate effectively in Zulu and English Comprehensive knowledge of nutrition management for all patients. Sound knowledge of Dietetics procedures and equivalent. Good verbal and written communication skills. Sound knowledge of food service management & clinical; dietetics information management. Counselling skills. Sound knowledge of how to develop operational methods relating to information dissemination and work organization. Ability to plan and organize resources, finances and HR matters within the section.

DUTIES

: Execute all dietetics management duties, functions and responsibility to the best of ability and within all applicable legislation. Manage and provide a high quality promotive and curative nutrition services according to patient needs. Give expert clinical advice and factual information of a professional nature on institutional services. Provide a consultative dietetics services to health professionals and patients. Monitor and evaluate the nutrition services to comply with the valid standards and indicators, implement Quality Assurance Programmes for overall effective services. Develop protocols to ensure that the diets comply with dietary recommendations. Make recommendations with regards to policies/strategies for effective functioning of the dietetics unit. Act as a consultant in the patient curative and rehabilitation programmers. Give expert advises on the nutrient content of food products to be purchased. Determine a policy relating to the development, provision and maintenance of comprehensive nutrition standards Ensure effective nutrition care yet up to standard nutrition service. Exercise control over food products to minimize wastage. Ensure effective nutrition care is delivered to patients within the hospital.

ENQUIRIES

: Dr F.S. Idika Tel No: 034 9822111 Ext 5916/11

APPLICATIONS

: All applications should be posted to: The Human Resource Management, Vryheid District Hospital, Private Bag X 9371, Vryheid, 3100

FOR ATTENTION

: Mr SP Nene

NOTE

: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be completed in full and accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. African Males are encouraged to apply due to employment equity target. Please note that due to financial constraint no resettlement fees will be considered for payment to the candidates who are offered the positions.

CLOSING DATE

: 17 March 2023

POST 08/301

: **CLINICAL PROGRAMME CO-ORDINATOR (QUALITY ASSURANCE & IPC)**
REF NO: POM 06/2023 (X1 POST)

SALARY

: R464 466 – R522 756 per annum. Other Benefits: 13th Cheque. Medical aid (Optional). Home Owner's allowance: Employee must meet prescribed requirements.

CENTRE

: Pomeroy CHC (Monitoring & Evaluation)

REQUIREMENTS

: **Grade 1:** Senior Certificate / Grade 12. A minimum of seven years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC 2023 in general Nursing & Midwife. Proof of

current registration with the SANC in general Nursing 2023 & Midwife. Valid Driver's licence. Computer literacy: Ms Office Software Application. Applicants are not submitting copies/attachments/ proof/certificates/ID/Driver license/qualifications on application, only when shortlisted. Knowledge; Skills; Training and Competencies Required: Report writing skills. Financial management. Empathy and counselling skills and knowledge. Empathy and counselling skills and knowledge. Strong interpersonal communication and presentation skills. Project management skills. Ability to make independent decisions. An understanding of the challenges facing the public health sector. Ability to translate transformation objectives into practical plans. Ability to prioritize issues and other related matters and to comply with the frame. Proven initiative decisiveness and to acquire new knowledge swiftly.

DUTIES : Ensure planning co-ordination implementation monitoring and evaluation of the quality assurance programmes and ideal clinic programme within the sub-districts. Co-ordinate all aspects of norms and standards programme including assessment and activities. Co-ordinate peer review assessment, visit facilities and maintain report of such visits activities. Ensure all facilities develop Quality Improvement Plans and submit monthly quarterly and annual reports. Conduct sub-district quality assurance meeting and attend provincial quality meetings. Provide training and update non-clinical staff on quality issues. Ensure clinical and nursing audits are conducted to evaluate patient care.

ENQUIRIES : Ms. ZA Cindi Tel No: (034) 662 3402
APPLICATIONS : All applications should be posted on: Human Resource Manager; Pomeroy CHC; Private Bag X529; Pomeroy; 3020 OR Hand Deliver at Pomeroy CHC Human Resource Management Offices; Office Number 16-114.

NOTE : The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: Applications must be submitted on the prescribed most recent Application for Employment form (Z83) which is obtainable at any Government Department OR from the website-www.kznhealth.gov.za and must be originally signed and dated. The application form (Z83) form must be accompanied by detailed Curriculum Vitae. The communication from the HR of the department regarding the requirements for certified documents and proof of current and previous work experience endorsed and stamped by human resource/certified of service will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The reference number must be indicated in the column provided on form Z83; e.g. Reference Number (POM 06/2023). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualifications by SAQA; verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). (This institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s). NB: Please note that due to financial constraints, there will be no payment of S&T and Resettlement Payment for attending interviews. Accommodation will only be allocated when it is available otherwise successful candidate must arrange their private accommodation prior to assumption of duty. No Interim accommodation in a form of bed and breakfast or hotel accommodation.

CLOSING DATE : 24 March 2023

POST 08/302 : **CLINICAL PROGRAMME COORDINATOR (HIV/AIDS-PREVENTION) REF NO: ZULCLIN/2023**

SALARY : R464 466 per annum. Other benefits may include: Rural allowance on a claim basis)

CENTRE : Zululand Health District office, Ulundi
REQUIREMENTS : Senior Certificate (Grade 12). An appropriate B Degree/National Diploma or equivalent qualification/ Nursing Science. Minimum of 7 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing, plus current SANC receipt. Only shortlisted candidates will submit proof of current and previous work experience endorsed and stamped by Human Resources Management/Office. Valid code EB Driver's license. Computer certificate: MS Office software

application (only when shortlisted). Skills: Strong communication and presentation skills. Ability to think critically in difficult situations. Sound project management skills. Facilitation skills. An understanding of the challenges facing the public health sector. Ability to translate strategic and transformation objective into practical planning framework. Ability to prioritize issues and other work related matters and comply with the time frames. Proven initiative decisiveness, dedication and the ability to acquire new knowledge swiftly. Ability to make independent decisions. Computer literacy.

DUTIES

: To plan and coordinate integrated, efficient and effective HIV Testing services, Condom distribution, PrEP rollout, HIV Self screening, District Aids Committee, multi stakeholders engagements, Sexual Transmitted infection, TVETs, HTA fixed and mobile sites, Hotspots such as taxi rank, Tavern to offer individualised quality health care service. Ensure HAST Programmes implementation (MMC, HTA ,TVETs, STI and CONDOM distribution) in the district. Analyse emerging health practices and trends and introduce remedial action in conjunction with health care specialist. Plan, organize and conduct community rallies and event that convey health messages and practices which support HIV prevention strategies. Formulate operational plans and business plans for combination Prevention packages. Monitor budget allocated to MMC, PrEP, HTAs and STIs. Conduct support visits and report on findings to district health management. Facilitate the contracting of traditional MMC coordinators and contracted condom distributors. Facilitate the establishment and functionality of high Transmission sites for key populations. Participate in activities aimed at fully integrating HIV and AIDS programmes to the main stream of PHC services. Coordinate trainings and updates for NGOs and Health Care Workers. Promote preventive and promotive health services through community structures and organizations.

ENQUIRIES

: Mr SV Vilakazi Tel No: 035- 8740713

APPLICATIONS

: KwaZulu-Natal Zululand Health District Office, Private Bag X 81, Ulundi, 3838, King Dinuzulu High way LA Building Ground floor Ulundi, 3838

FOR ATTENTION

: Ms BN Zulu

NOTE

: The following documents must be submitted: (a) Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website (New Z83 form). (b) Comprehensive Curriculum Vitae, Educational qualifications, SANC registration certificates, Driver's License, ID Copy, SANC receipts and proof of experience will be requested from shortlisted candidates only, don't include in your application. The Reference Number must be indicated in the column provided on the form Z.83. Persons with disabilities should feel free to apply for the post. NB: Failure to comply with the above instructions will disqualify the applicants. Faxed and e-mailed Applications will NOT be accepted. Copies of certified copies will disqualify candidates. (b) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from previous and current employers and verification from the Company Intellectual Property Commission (CIPC). Shortlisted candidates will be required to provide certified copies of educational qualifications, proof of registration with Health Professional Council (if applicable), Certified copy of identity document, proof of experience indicating detailed periods of experience endorsed by HR. Failure to produce these documents will disqualify candidates shortlisted. It is the responsibility of the applicant to ensure that the Curriculum Vitae is detailed enough to reflect all information associated with the post applied for. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews, (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department.)

CLOSING DATE

: 17 March 2023

<u>POST 08/303</u>	:	<u>OPERATIONAL MANAGER NURSING – NIGHT DUTY REF NO: EGUM 15/2023 (X1 POST)</u>
<u>SALARY</u>	:	R464 466 – R522 756 per annum, Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)
<u>CENTRE REQUIREMENTS</u>	:	E G & Usher Memorial Hospital
	:	Senior certificate or Grade 12. Diploma/Degree in General Nursing, Science and Midwifery. Registration with SANC as General Nurse and Midwife. Current registration with SANC (2023). Minimum experience of 8 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse. At least three (3) years must be appropriate/recognizable experience at the Supervisory level. Care. Current and previous experience endorsed and stamped by Human Resource (Employment History). Shortlisted candidates only will submit all the attachments /proof. Knowledge, Skills, Training and Competencies Required: Knowledge and insight into nursing processes and procedures. Knowledge of Nursing statutes and other relevant Public Service Acts/ legislations. Decision making and problem solving skills. Interpersonal skills in dealing with conflict management. Knowledge and implementation of Batho Pele principles. Supervisory and analytical thinking skills. Stress tolerance, flexibility empathy and the ability to communicate constructively at all levels. Recommendation: Diploma / Degree in Nursing Service Management/Nursing Administration.
<u>DUTIES</u>	:	Provide effective management and professional leadership ensuring that wards and units are organized. To provide quality patient care. Provide effective supervision of wards and units on night duty ensuring implementation of nursing standards, policies and procedures. Manage and direct efficient utilization of competence in all departments. Exercise control of discipline, grievance and any other labour related issues in terms of laid down procedures. Maintain client satisfaction through monitoring and setting of service standards. Implement and monitor National Core Standards. Implement EPMDS. Advocate for patients in facilitating proper treatment care, and adherence to Patient’s Rights Charter and Batho Pele Principles. Ensure wards and units keep accurate records. Compile accurate daily patient care statistics.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. MJ Mbali Tel No: 039 - 797 8100
	:	Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date, please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.
<u>FOR ATTENTION NOTE</u>	:	Human Resource Department
	:	the following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za , updated and fully detailed Curriculum Vitae. In addition, <u>Only</u> shortlisted applicants will be requested to bring originals of qualifications, Identity document and proof of registration for related council when required in the advert. Faxed and emailed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged.

However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

- CLOSING DATE** : 17 March 2023 at 16H00 afternoon
- POST 08/304** : **OPERATIONAL MANAGER (FEMALE WARD) REF NO: EMS/07/2023**
- SALARY** : R464 466 per annum, 13th Cheque 8% Rural Allowance
CENTRE : Emmaus Hospital
REQUIREMENTS : Standard 10 or Grade 12, Basic R425 Degree/ Diploma in General Nursing and midwifery, Current Registration with SANC (2022), A minimum of 7 years appropriate/recognizable after registration as a professional nurse, Knowledge & Skills Demonstrate an in-depth understanding of nursing legislation and related, Knowledge and experience of Public Service policies, Acts and regulations, Sound manage negotiations, interpersonal and problem solving skills, Good verbal and Quality Assurance Program, Leadership ,supervisory and report writing skills, Financial Management ,Disaster Management, Computer Literacy.
- DUTIES** : Provide leadership and mentorship in the component ,Participate in budget planning and monitoring of monitoring of financial resources ,Adequate management of human resources, Develop and maintain good working relationship, Planning and implementing of objectives of the unit, Monitoring and evaluation of the key indicators of the department, Provision of quality nursing care through implementation of all quality initiatives, Provision of audits / assessment and development of quality improvement programs, Participate in Clinical Governance and monitoring the impact thereof, Promote the implementation and monitoring of the PSI policy and guidelines, Identity, develops and control risk management system within the unit, Provision of quality data management that can be used for decision making, Maintain accurate and complete patient records according to legal requirements, Exercise control over grievance, discipline and labour related issue according to guidelines, Monitor the implementation of District Operational Plan and hospital Strategic Plan.
- ENQUIRIES** : Ms. PPJ van der Plank Tel No: 036 488 1570 (Ext 8204)
APPLICATIONS : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry - Emmaus Hospital.
- FOR ATTENTION** : Human Resource Manager
NOTE : Application should be submitted on the most recent Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive CV (with detailed previous experience). Only shortlisted candidate will be required to submit certified copies of qualifications, ID and driver's license (certified copies of certificates should not be older than six months) on or before the day of the interview following communication from Human Resources. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful.
- CLOSING DATE** : 17 March 2023 at 16:00
- POST 08/305** : **CLINICAL PROGRAMME CO-ORDINATOR GRADE 1 REF NO: KCD 03/2023**
Quality Assurance
- SALARY** : R464 466 – R522 756 per annum. 13th Cheque, Medical Aid (optional subject to employee must meet prescribed requirements) and Housing Allowance (subject to employee must meet prescribed requirements).
CENTRE : King Cetshwayo District Office

REQUIREMENTS

: Senior Certificate (Grade 12), Diploma or Degree in Nursing Science that allows registration with SANC as a Registered Nurse, Minimum of 7 years appropriate/recognizable experience in nursing after registration with SANC as a Registered Nurse in general nursing. Current registration with SANC (2023), Computer Literacy (Microsoft packages), Unendorsed valid driver's license, a 1 year post basic qualification in Primary Health Care Nursing is recommended. Applicants must display project management skills, facilitation skills, good communication skills, interpersonal skills and counselling skills and financial management skills. Ability to do a PowerPoint presentation, report writing abilities, make independent decisions, priorities issues and other work related matters, work under pressure and meeting the set targets.

DUTIES

: Conduct inspections to ensure that Quality Assurance plans are implemented and that practices are according to specific policy. Perform training and guidance activities to instil a culture of service delivery in all service areas within the district. Monitor Quality Assurance indicators and report thereon to assist in the improvement of service delivery at all district health institutions. Ensure that Quality Assurance committees are established and that these have quality improvement project that significant change is recognised and rewarded. Identify best practice and implement these to continuously advance Quality Assurance in the District. Interact with university and COHSASA role players to enhance the Quality Assurance procedures and practices. Perform quality improvement audits and survey monthly and report to senior management. Identify, facilitate and co-ordinate all Quality Improvement Plans. Ensure implementation of National Core Standard and Provincial initiatives (Patients' Rights Charter & Batho Pele programme etc). Ensure that all facilities conduct Patients Experience of Care and Waiting Time Surveys. Ensure planning, co-ordination, implementation, monitoring and evaluating of the Quality Assurance programmes within the district. Co-ordinate all aspect of national core standards programme including assessments and activities to achieve National Core Standards accreditation. Co-ordinate peer review assessment. Visit facility maintain reports of such visit. Ensure all facilities develop Quality Improvement Plans, action plans and submit monthly and quarterly and annual reports. Conduct district quality assurance meetings and attend provincial quality meetings. Provide training and update clinical and non-clinical staffs on quality issues. Ensure clinical and nursing audits are conducted to evaluate patient care. Participate in adverse events, complaints and various other related committees to improve quality. Ensure all facilities conduct Patients Experience of care and Waiting Times surveys. Co-ordinate Batho Pele and good governance programmes. Co-ordinate activities for service excellence. Support all facilities to ensure the attainment of quality compassionate patient care. Attend meetings, workshops, training and development courses. Perform other duties assigned to you by your supervisor or any other official delegated to assign duties.

ENQUIRIES

: Mrs NN Ngubane Tel No: 035 787 6213

APPLICATIONS

: Please forward application quoting the reference number to the Human Resource Department, King Cetshwayo District Office, Private Bag X20034, Empangeni, 3880 or hand delivered to King Cetshwayo Health District Office, 2 Lood Avenue Empangeni Rail, Human Resource Department

FOR ATTENTION

: Mr MTR Nzuz

NOTE

: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must be accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, please note in line with DPSA Circular 19 of 2022 only a Comprehensive Curriculum Vitae must be submitted together with application form. Certified copies, identity document, educational qualifications and professional registration certificates, Proof of current and previous working experience endorsed and stamped by Human Resource or Employer will only be requested from shortlisted applicants only. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification will be further required to submit evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies if shortlisted. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the

aforementioned instructions will result to your application being disqualified. Department of Health is an equal opportunity and affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Department. Employment Equity Target for this advertised post is African Male. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

- CLOSING DATE** : 17 March 2023
- POST 08/306** : **ADVANCED MIDWIFERY OR CLINICAL NURSE PRACTITIONER REF NO: POM 05/2023 (X2 POSTS)**
- SALARY** : Grade 1: R400 647 - R450 939 per annum
Grade 2: R478 404 - R588 399 per annum
Other benefits: 13th Cheque. Medical aid (Optional). Home Owner's allowance: Employee must meet prescribed requirements.
- CENTRE REQUIREMENTS** : Pomeroy CHC (MNCWH).
: **Grade 1:** Senior Certificate / Grade 12. Degree/Diploma in General Nursing Science & Midwifery. One year diploma in Advanced in General Nursing and Neonatal Nursing Science/ Clinical Nursing Science Health Assessment and Care. A Minimum of four years appropriate in General/ recognizable experience after registration as Professional Nurse. Current registration with SANC 2023. Applicants are not submitting copies/attachments/ proof/certificates/ID/Driver license/qualifications on application, only when shortlisted. **Grade 2:** Senior Certificate / Grade 12. Degree/Diploma in General Nursing Science & Midwifery. One year diploma in Advanced in General Nursing and Neonatal Nursing Science/ Clinical Nursing Science Health Assessment and Care. A Minimum of 14 years appropriate in General/ recognizable experience after registration as Professional Nurse of which 10 years must be appropriate experience in the speciality after obtaining the one year post year post basic qualification in relevant speciality. Current registration with SANC 2023. Applicants are not submitting copies/attachments/ proof/certificates/ID/Driver license/qualifications on application, only when shortlisted. Knowledge; Skills; Training and Competencies Required: Knowledge of Nursing procedures relevant Acts and Policies. Sound understanding of legislation and related ethical nursing practices. Good communication and interpersonal skills. Decision making skills and problem solving. Knowledge of all programs related to nursing discipline. Knowledge of Batho Pele principles and patient Rights. Knowledge of Covid-19 protocols.
- DUTIES** : Provide comprehensive quality maternal and child health care in a cost-effective and effective and efficient manner. Demonstrate effective communication with, with supervisors and other clinicians including report writing. Order monitor and control level of consumables. Ensure proper utilization and safe keeping of basic equipment. Demonstrate compliance with nursing act and SANC. Implement quality improvement programmes e.g. CARMMA, ESMO, PMTCT, mom connect etc. Ensure that the unit complies with Norms & Standard and ideal clinic. Assist Operational Manager with overall management. Render antenatal, Labour post-natal care and IMCI. Participate in teaching of staff and mothers/relatives and mentorship of junior staff and trainees. Implement plan of action in emergency situation according to protocols and guidelines. Attend weekly monthly nursing and multidisciplinary meeting and implement action plan. Ensure that MNCWH and MBFI programmes are properly implemented. Conduct audits and implement quality improvement programs. Participate in data collection comply with the thereof. Uphold Batho Pele principles and right charter. Manage all resource with unit effectively and efficiently to ensure optimum service. Assist in planning organising and monitoring of objectives of the unit.
- ENQUIRIES APPLICATIONS** : Mr. PM Khumalo Tel No: (034) 662 3344
: All applications should be posted on: Human Resource Manager; Pomeroy CHC; Private Bag X529; Pomeroy; 3020. OR Hand Deliver at Pomeroy CHC Human Resource Management Offices; Office Number 16-114.
- NOTE** : The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: Applications must be submitted on the prescribed most recent Application for Employment form (Z83) which is obtainable at any Government Department OR from the website-www.kznhealth.gov.za and must be originally signed and dated. The application form (Z83) form must be accompanied by detailed Curriculum Vitae. The communication from the HR

of the department regarding the requirements for certified documents and proof of current and previous work experience endorsed and stamped by human resource/certified of service will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The reference number must be indicated in the column provided on form Z83; e.g. Reference Number (POM 01/2023). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualifications by SAQA; verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). (This institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s). NB: Please note that due to financial constraints, there will be no payment of S&T and Resettlement payment for attending interviews. Accommodation will only be allocated when it is available otherwise successful candidate must arrange their private accommodation prior to assumption of duty. No Interim accommodation in a form of bed and breakfast or hotel accommodation.

- CLOSING DATE** : 24 March 2023
- POST 08/307** : **LECTURER-SPECIALTY NEPHROLOGY NURSING REF NO: GS 16/23 (KWAZULU-NATAL NURSING X1 POST, GREY'S CAMPUS X1 POST)**
Component: Nursing- Grey's Campus
- SALARY** : Grade 1: R400 644 per annum
Grade 2: R492 756 per annum
Plus 13th cheque, medical aid (optional) home owners allowance (employee must meet the prescribed requirements)
- CENTRE REQUIREMENTS** : Grey's Hospital- Pietermaritzburg
Senior Certificate/Grade 12 Plus A Diploma/Degree in Nursing, (General and Midwifery) Plus A post registration qualification in Nephrology Nursing registered with the South African Nursing Council (SANC). Plus Current Registration with the South African Nursing Council (SANC) 2022. Plus A post registration qualification in Nursing Education registered with South African Nursing Council (SANC) 2022. Plus A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing (in the case of grade 1 PND 1) Or A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing of which ten (10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education (in the case of grade 2 PND 2) Unendorsed valid Code EB driver's license (code 08) The Employment Equity Target For This Post Is: African Male, Indian Male, White Male, Recommendation Master's Degree in Nursing
NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by employer/s prior to the date of the interview. Knowledge, Skills and Experience: Have in-depth knowledge of procedures and processes related to Nephrology Nursing Science. Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Knowledge of nursing education programmes and curriculum. Possess good communication (written & verbal) and presentation skills. Computer literacy Have a good research and analytical skills. Competence in conflict management. Willingness to travel.
- DUTIES** : Provide an effective and efficient clinical training of student nurses in the post Basic Nursing programmes (635) Provide education and training to student nurses. Coordinate clinical learning exposure to students between college and clinical areas Coordinates and ensure clinical accompaniment of students. Develops and ensure implementation of quality assurance programmes. Collaborates with other internal and external stakeholders and build a sound relationship within the Department. Policy analysis and development. Development and review of nursing curricula for all categories of training. Implements the new nursing programmes in line with SANC and CHE regulations. Participates in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participates in all governance

		structures of the College. Support the mission and promote the image of the college. Exercise control over students.
<u>ENQUIRIES</u>	:	Mrs B.E. Shezi Tel No: 033-897 3508
<u>APPLICATIONS</u>	:	Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200
<u>FOR ATTENTION</u>	:	Mrs M Chandulal
<u>NOTE</u>	:	Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum vitae only.
<u>CLOSING DATE</u>	:	17 March 2023
<u>POST 08/308</u>	:	<u>PROFESSIONAL NURSE - SPECIALTY (ADVANCE MIDWIFERY AND NEONATAL) REF NO: EGUM 16/2023</u>
<u>SALARY</u>	:	Grade 1: R400 644 – R 464 466 per annum, Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)
<u>CENTRE</u>	:	E G & Usher Memorial Hospital
<u>REQUIREMENTS</u>	:	Grade 12 Certificate or equivalent. Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse, 1 (One) year post basic qualification in Advanced Midwifery and Neonatal Nursing Science accredited by SANC. Registration certificate from SANC as Professional Nurse and Advance Midwifery and Neonatal Nursing Science. Current registration with South African Nursing Council as a General Nurse, and Advanced Midwife (SANC Receipt for 2023). Current and previous experience endorsed and stamped by Human Resource (Employment History). All the attachments /proof will be submitted by shortlisted candidates only. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act. Patient's Rights Charter, Batho-Pele Principles. Public service regulations, Labour Relations Act, Disciplinary Code and Procedure, Communications skills, report writing skills, computer literacy, facilitation skills, networking skills, problem solving skills, planning/organizing and ability to function as part of the team.
<u>DUTIES</u>	:	Monitoring of patients in labour and conducting deliveries. Implement standards, practices, criteria and indicators for improving quality nursing care. Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stake holders. Utilize human, material and physical resources efficiently and effectively. Conduct ESMOE and HBB Drills. Implement National Core Standards guidelines and Standard Operational Plans. Implement strategies and standard operational plans for Infection Prevention and Control. Monitor and report Patient safety incidents e.g. needle stick injuries, patient complaints etc. assist in planning and co-ordination of training and promote learning opportunities for all nursing categories i.e. on the job training. Ensure and monitor the availability, adequately and optimum utilization of all resources. Assist in orientation, induction and mentoring of all nursing staff and orientation of other staff. Provide effective management and professional leadership by ensuring that the unit is organized to provide quality nursing care. Coach and appraise staff at all levels and be able to resolve problems. Implement maternal and child health care programmes (PMTCT, MBFI, IMCI, PPIP, KINC etc. Attend perinatal mortality review meetings.
<u>ENQUIRIES</u>	:	Mrs. NJ Matthes Tel No: 039 - 797 8100
<u>APPLICATIONS</u>	:	Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.
<u>FOR ATTENTION</u>	:	Human Resource Department
<u>NOTE</u>	:	The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za , updated and fully detailed with Curriculum Vitae. In addition, <u>Only</u> shortlisted applicants will be requested to bring originals

of qualifications, Identity document and proof of registration for related council when required in the advert. Faxed and emailed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

- CLOSING DATE** : 17 March 2023 @ 16H00 afternoon
- POST 08/309** : **PROFESSIONAL NURSE SPECIALTY GRADE 1 & 2 IN NEONATAL INTERNSIVE CARE UNIT REF NO: LRH 04/2023 (X2 POSTS)**
- SALARY** : Grade 1: R400 644 per annum
Grade 2: R492 756 per annum
Plus 8% inhospitable allowance, 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet prescribed requirements)
- CENTRE** : Ladysmith Regional Hospital
- REQUIREMENTS** : Grade 12 (Senior Certificate) or equivalent qualification. Diploma/Degree in General Nursing and Midwifery. Current Registration with SANC (2023). Post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Child Nursing Science or Intensive Critical Care or Neonatal Nursing Science. **Grade 1:** A minimum of 4/four years appropriate/recognizable experience after registration with SANC as a General Nurse Plus one year Post Basic Qualification in Child Nursing Science or Intensive Critical Care or Neonatal Nursing Science. **Grade 2:** A minimum of 14 years appropriate/recognizable experience after registration with SANC as a General Nurse. At least 10 years of the period mentioned above must be appropriate/recognizable experience after obtaining one year Post Basic Qualification in Child Nursing Science or Intensive Critical Care or Neonatal Nursing Science. Certificate of service endorsed by Human Resource Department. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care process and procedures and other relevant legal framework. Labour relations and Grievance procedures. Good communication and interpersonal skills. Ability to make independent decisions. Good interpersonal skills including public relations, conflict handling and counselling. Expertise in clinical nursing practices. Working as an independent practitioner in the ward environment. Team building and supervisory skills. In depth Knowledge of Acts, Policies, Procedures, Prescripts and Legislations.
- DUTIES** : Provide optimal holistic specialised quality nursing care with set standards and relevant legal framework. Implement neonatal / child Health care programmes. Develop and implement quality assurance policies and operational plans. Implement standards, practices, criteria and indicators for quality nursing care (quality practice). Ensure provision of optimal, holistic, specialized care in accordance with laws and regulations relevant to nursing and health care in the Unit. Provide a safe, therapeutic and hygienic environment for the patient, Maintain clinical, professional and ethical standards. Maintain a constructive working relationship with the multi-disciplinary team. Assist with the administration and management of the Unit. Provide direct and indirect supervision. Ensure effective and efficient management of resources and

availability of essential equipment. Support the Mother Baby friendly initiative. Participate in nursing audits and maintain accurate records. Train and supervise junior staff on neonatal programmes.

ENQUIRIES
APPLICATIONS

: Ms T.M.Buthelezi Tel No: 036 637 2111
: All applications should be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X 9928, Ladysmith, 3370

FOR ATTENTION
NOTE

: Mr S.L.Dlozi
: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

CLOSING DATE

: 17 March 2023

POST 08/310

: **PROFESSIONAL NURSE SPECIALTY GRADE 1 & 2 IN ACCIDENT & EMERGENCY UNIT REF No: LRH 05/2023 (X4 POSTS)**

SALARY

: Grade 1: R400 644 per annum
Grade 2: R492 756 per annum
Plus 8% inhospitable allowance, 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet prescribed requirements)

CENTRE
REQUIREMENTS

: Ladysmith Regional Hospital
: Grade 12 (Senior Certificate) or equivalent qualification. Diploma/Degree in General Nursing and Midwifery. Current Registration with SANC (2023). A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Emergency & Trauma Nursing Science. **Grade 1:** A minimum of 4/four year's appropriate/recognizable experience after registration with SANC as a General Nurse Plus one year post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Emergency & Trauma Nursing Science. **Grade 2:** Post Basic qualification with a duration of at least one year in Emergency & Trauma Nursing Science accredited with SANC. A minimum of 14 years actual service and/or appropriate/recognizable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of this period must be appropriate/recognizable experience in Emergency & Trauma Unit after obtaining the relevant 1 year post basic qualification required for the relevant speciality. Certificate of service endorsed by Human Resource Department. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care process and procedures and other relevant legal framework. Labour relations and Grievance procedures. Good communication and interpersonal skills. Ability to make independent decisions. Good interpersonal skills including public relations, conflict handling and counselling. Expertise in clinical nursing practices. Working as an independent practitioner in the ward environment. Team building and supervisory skills. In depth Knowledge of Acts, Policies, Procedures, Prescripts and Legislations.

DUTIES

: Provision of quality emergency nursing care through the implementation of standards and protocols. To develop and ensure implementation of nursing care plans. Identify patients for emergency medical and nursing interventions and initiation of resuscitation measures. Provide comprehensive emergency care inclusive of womens health and other priority programs. Participate in

disaster preparedness programs within the institution. Manage and supervise effective utilization of all resources e.g. human, financial, material. Exercise control over discipline, grievance and Labour Relations issues according to laid down policies and procedures. Maintain accurate and complete patient records according to legal requirements Exercise control over discipline, grievance and Labour Relations issues according to laid down policies and procedures. To uphold the Batho Pele and Patients' Rights Charter Principles. Implement Norms and standards to improve the quality of care. Participate in staff, student and patient teaching. Evaluate patient care programmes from time to time and make proposals for improvement.

<u>ENQUIRIES</u>	:	Ms T.M.Buthelezi Tel No: 036 637 2111
<u>APPLICATIONS</u>	:	All applications should be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X 9928, Ladysmith, 3370
<u>FOR ATTENTION</u>	:	Mr S.L.Dlozi
<u>NOTE</u>	:	The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.
<u>CLOSING DATE</u>	:	17 March 2023
<u>POST 08/311</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1 & 2 IN OBSTETRICS & GYNAECOLOGY REF NO: LRH 06/2023 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R400 644 per annum Grade 2: R492 756 per annum Plus 8% inhospitable allowance, 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	:	Ladysmith Regional Hospital Grade 12 (Senior Certificate). Current Registration with SANC as a Professional Nurse with Midwifery (2023). Diploma/Degree in nursing or equivalent qualification. A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Advanced Midwifery and Neonatal Nursing Science. Grade 1: A minimum of 4/four years appropriate/recognizable experience after registration with SANC as a General Nurse and Midwifery and after obtaining the one year Post Basic Qualification in Advance midwifery and Neonatal Nursing Science. Grade 2: A minimum of 14 years appropriate/recognizable experience after registration with SANC as a General Nurse and Midwifery. At least 10 years of the period mentioned above must be appropriate/ recognizable in Advanced Midwifery and Neonatal Nursing after obtaining the one year Post Basic Qualification in Advanced Midwifery and Neonatal Nursing Science. Certificate of service endorsed by Human Resource Department. Knowledge, Skills, Training and Competencies Required: Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual,

cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs requirements and expectations (Batho-Pele).

DUTIES

: Implement maternal, neonate and child health care programmes. Improve the health systems for mothers and babies. Ensure the Saving the Mother / Baby recommendations are being implemented. Develop and implement quality assurance progress policies and operational plans. Implement standards, practices and indication for Maternal and Child Health Care. Participate in PPIP meetings and develop Quality Improvement Projects. Strengthen Reproductive Health and Post Natal services. Support the Mother Baby Friendly Initiatives. Improve the Data Management system and ensure timeous submission to Facility Information Officer. Manage effective utilization of resources in the unit. Implement strategies for infection prevention and control measures. Participate in PMDS for staff members. Ability to negotiate with other stake holders, engage in problem solving and conflict management. Deal with grievances and labour relations issues in terms of prescribed policies and procedures. Strengthen the resuscitation services in the unit. Implement National Core Standards policies and guidelines. Ensure implementation of CARMMA elements. Support MOM connect project. Support and mentor student Nurses.

ENQUIRIES

: Ms T.M.Buthelezi Tel No: 036 637 2111

APPLICATIONS

: All applications should be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X 9928, Ladysmith, 3370

FOR ATTENTION

: Mr S.L.Dlozi

NOTE

: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

CLOSING DATE

: 17 March 2023

POST 08/312

: **PROFESSIONAL NURSE SPECIALTY GRADE 1 & 2 IN PAEDIATRIC REF NO: LRH 07/2023 (X3 POSTS)**

SALARY

: Grade 1: R400 644 per annum
Grade 2: R492 756 per annum
Plus 8% inhospitable allowance, 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet prescribed requirements)

CENTRE REQUIREMENTS

: Ladysmith Regional Hospital
Grade 12 (Senior Certificate) or equivalent qualification. Diploma/Degree in General nursing and Midwifery. Current Registration with SANC (2023). A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in child nursing or critical care Nursing Science **Grade 1:** A minimum of 4/four years appropriate/recognizable experience after registration with SANC as a General Nurse Plus one year Post Basic Qualification in child nursing science or intensive / critical care Nursing Science or Neonatal Nursing science. **Grade 2** A minimum of 14 years appropriate/recognizable experience after registration with SANC as a General Nurse. At least 10 years of the period mentioned above must be appropriate/ recognizable experience after obtaining

one year Post Basic Qualification in child nursing science or intensive /critical care Nursing Science or Neonatal Nursing Science. Certificate of service endorsed by Human Resource Department. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care process and procedures and other relevant legal framework. Labour relations and Grievance procedures. Good communication and interpersonal skills. Ability to make independent decisions. Good interpersonal skills including public relations, conflict handling and counselling. Expertise in clinical nursing practices. Working as an independent practitioner in the ward environment. Team building and supervisory skills. In depth Knowledge of Acts, Policies, Procedures, Prescripts and Legislations.

DUTIES : Provide optimal holistic specialised quality nursing care with set standards and relevant legal framework. Implement neonatal / child Health care programmes. Develop and implement quality assurance policies and operational plans. Implement standards, practices, criteria and indicators for quality nursing care (quality practice). Ensures provision of optimal, holistic, specialized care in accordance with laws and regulations relevant to nursing and health care in the Unit. Provide a safe, therapeutic and hygienic environment for the patient, Maintain clinical, professional and ethical standards. Maintain a constructive working relationship with the multi-disciplinary team. Assist with the administration and management of the Unit. Provide direct and indirect supervision. Ensure effective and efficient management of resources and availability of essential equipment. Support the Mother Baby friendly initiative. Participate in nursing audits and maintain accurate records. Train and supervise junior staff on neonatal programmes.

ENQUIRIES : Ms T.M.Buthelezi Tel No: 036 637 2111
APPLICATIONS : All applications should be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X 9928, Ladysmith, 3370

FOR ATTENTION : Mr S.L.Dlozi
NOTE : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint No S&T claims will be considered for payment to the candidates that are invited for an interview.

CLOSING DATE : 17 March 2023

POST 08/313 : **PROFESSIONAL NURSE - SPECIALTY (OPERATING THEATRE) REF NO: EGUM 17/2023**

SALARY : Grade 1: R400 644 – R464 466 per annum
 Grade 2: R492 756 – R606 042 per annum
 Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

CENTRE : E G & Usher Memorial Hospital
REQUIREMENTS : Senior certificate / Grade 12 certificate or equivalent. Diploma / Degree in General nursing and Operating Theatre Technique. (One) year post basic qualification in Operating Theatre Technique accredited by SANC. Registration Certificates from South African Nursing Council as Professional Nurse and Operating Theatre Technique. Current registration with South African Nursing

Council as a General Nurse, Midwifery and Operating Theatre Technique (SANC Receipt for 2023). Current and previous experience endorsed and stamped by Human Resource (Employment History). All the attachments /proof will be submitted by shortlisted candidates only. **Grade 1:** A Minimum of (4) year's appropriate recognisable experience in nursing after registration with SANC in General Nursing and Operating Theatre Technique. **Grade 2:** A Minimum of (14) year's appropriate recognisable experience in nursing after registration with SANC in general nursing and Midwifery. At least (10) years of the period mentioned above must be recognisable experience in the specific speciality, after obtaining the one year post basic qualification in the relevant speciality. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as, Nursing Act, Health Act, Occupational Health and Safety Act. Patient's Rights Charter, Batho-Pele Principles. Public service regulations, Labour Relations Act, Disciplinary Code and Procedure, Communications skills, report writing skills, computer literacy, facilitation skills, networking skills, problem solving skills, planning/organizing and ability to function as part of the team. Team building and cross culture awareness.

DUTIES

: To handle obstetric and emergencies and high risk conditions. Execute duties and functions with proficiency within prescript of applicable legislation. Provision of quality patient care through setting of standards, policies and procedures. To participate in quality improvement programmes and clinical audits. Uphold Batho Pele and patients' rights principles. Provide a safe, therapeutic environment as laid down by the Nursing Act. Maintain accurate and complete patient records according to legal requirements. Exercise control over discipline, grievance and labour relations issues. Manage and supervise effective utilization of all resources e.g. Human, Financial, Material etc. Implementation and Management of Infection Control and Prevention protocols. Assist with performance reviews i.e. EPMDS as well as student progress reports. Maintain a plan to improve the quality of Nursing and Health Care in Operation Theatre. Formulation of theatre policies to ensure good practice. Ensuring the availability of the necessary basic equipment.

ENQUIRIES

: Mr. MJ Mbali Tel No: 039 - 797 8100

APPLICATIONS

: Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

**FOR ATTENTION
NOTE**

: Human Resource Department
: The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed with Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals of qualifications, Identity document and proof of registration for related council when required in the advert. Faxed and emailed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been

unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

- CLOSING DATE** : 17 March 2023 @ 16H00 afternoon
- POST 08/314** : **ADVANCED MIDWIFERY OR CLINICAL NURSE PRACTITIONER REF NO: POM 05/2023 (X2 POSTS)**
- SALARY** : Grade 1: R400 647 - R450 939 per annum
Grade 2: R478 404 - R588 399 per annum
Other benefits: 13th Cheque. Medical aid (Optional). Home Owner`s allowance: Employee must meet prescribed requirements.
- CENTRE REQUIREMENTS** : Pomeroy CHC (MNCWH)
: **Grade 1:** Senior Certificate / Grade 12. Degree/Diploma in General Nursing Science & Midwifery. One year diploma in Advanced in General Nursing and Neonatal Nursing Science/ Clinical Nursing Science Health Assessment and Care. A Minimum of four years appropriate in General/ recognizable experience after registration as Professional Nurse. Current registration with SANC 2023. Applicants are not submitting copies/attachments/ proof/certificates/ID/Driver license/qualifications on application, only when shortlisted. Requirements **Grade 2:** Senior Certificate / Grade 12. Degree/Diploma in General Nursing Science & Midwifery. One year diploma in Advanced in General Nursing and Neonatal Nursing Science/ Clinical Nursing Science Health Assessment and Care. A Minimum of 14 years appropriate in General/ recognizable experience after registration as Professional Nurse of which 10 years must be appropriate experience in the speciality after obtaining the one year post year post basic qualification in relevant speciality. Current registration with SANC 2023. Applicants are not submitting copies/attachments/ proof/certificates/ID/Driver license/qualifications on application, only when shortlisted. Knowledge; Skills; Training and Competencies Required: Knowledge of Nursing procedures relevant Acts and Policies. Sound understanding of legislation and related ethical nursing practices. Good communication and interpersonal skills. Decision making skills and problem solving. Knowledge of all programs related to nursing discipline. Knowledge of Batho Pele principles and patient Rights. Knowledge of Covid-19 protocols.
- DUTIE** : Provide comprehensive quality maternal and child health care in a cost-effective and effective and efficient manner. Demonstrate effective communication with, with supervisors and other clinicians including report writing. Order monitor and control level of consumables. Ensure proper utilization and safe keeping of basic equipment. Demonstrate compliance with nursing act and SANC. Implement quality improvement programmes e.g. CARMMA, ESMO, PMTCT, mom connect etc. Ensure that the unit complies with Norms & Standard and ideal clinic. Assist Operational Manager with overall management. Render antenatal, Labour post-natal care and IMCI. Participate in teaching of staff and mothers/relatives and mentorship of junior staff and trainees. Implement plan of action in emergency situation according to protocols and guidelines. Attend weekly monthly nursing and multidisciplinary meeting and implement action plan. Ensure that MNCWH and MBFI programmes are properly implemented. Conduct audits and implement quality improvement programs. Participate in data collection comply with the thereof. Uphold Batho Pele principles and right charter. Manage all resource with unit effectively and efficiently to ensure optimum service. Assist in planning organising and monitoring of objectives of the unit.
- ENQUIRIES APPLICATIONS** : Mr. PM Khumalo Tel No: (034) 662 3344
: All applications should be posted on: Human Resource Manager; Pomeroy CHC; Private Bag X529; Pomeroy; 3020. OR Hand Deliver at Pomeroy CHC Human Resource Management Offices; Office Number 16-114.
- NOTE** : The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: Applications must be submitted on the prescribed most recent Application for Employment form (Z83) which is obtainable at any Government Department OR from the website-www.kznhealth.gov.za and must be originally signed and dated. The application form (Z83) form must be accompanied by detailed Curriculum Vitae. The communication from the HR of the department regarding the requirements for certified documents and proof of current and previous work experience endorsed and stamped by human

resource/certified of service will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The reference number must be indicated in the column provided on form Z83; e.g. Reference Number (POM 01/2023). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualifications by SAQA; verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). (This institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s). NB: Please Note That Due To Financial Constraints, There will be no payment of S&T and resettlement payment for attending interviews. Accommodation will only be allocated when it is available otherwise successful candidate must arrange their private accommodation prior to assumption of duty. No Interim accommodation in a form of bed and breakfast or hotel accommodation.

CLOSING DATE

: 17 March 2023

POST 08/315

: **CLINICAL NURSE PRACTITIONER GRADE 1 OR 2 (MENTAL HEALTH CARE COORDINATOR) REF NO: GTN 08/2023 (X1 POST)**
Component: Nursing

SALARY

: Grade 1: R400 644 – R464 466 per annum
Grade 2: R492 756 – R606 042 per annum
Other benefits: 13th cheque, plus 12% Rural allowance, Medical aid (Optional).
Housing allowance

CENTRE

: Greytown Hospital (PHC)

REQUIREMENTS

: Senior Certificate /Grade 12 Plus Basic R425 qualification (i.e. Diploma / Degree in Nursing) that allows registration with South African Nursing (SANC) as a Professional Nurse Plus; Diploma /Degree in General, Psychiatry and Midwifery Nursing Science plus 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care Plus; Certificates of Registration with SANC in (General Nursing and relevant post basic qualification) Plus; Current S.A.N.C receipt 2023 Plus Valid driver's license code 8 Experience **Grade 1:** A minimum of four (4) years appropriate / recognizable nursing experience in nursing after registration as a Professional Nurse with SANC in General Nursing plus one (1) year post basic qualification in Clinical Nursing Science ,Health Assessment , Treatment and Care .**Grade 2:** A minimum of fourteen (14) years recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing of which at least ten (10) years must be appropriate recognizable experience in the specific speciality after obtaining 1 year post basic qualification in Clinical Nursing Science , Health Assessment , Treatment and Care. Knowledge, skills, Training and Competences required. Demonstrate effective communication with patient, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. A sound knowledge and understanding of all relevant legislative framework i.e. Nursing Act, Mental Health Act, Occupational Health and Safety Act, National Health Act, SANC Rules and Regulations, Labour Relations Act, Public Service Act etc. Knowledge of Batho Pele Principles and Patients' Right Charter. Good communication, interpersonal and problem solving skills. Sound knowledge of disciplinary processes and grievance procedures. Knowledge of code of conduct, leadership, organizational, decision making, counselling and conflict management skills. Report writing and time management skills.

DUTIES

: Monitor and evaluate performance of clinic staff according to set standards, norms, and target and to ensure effective reporting. Facilitate implementation of the mental Health Care Act. Facilitate clinical audit system for mental health. Support and strengthening of partnership with community based organisation. Improve the quality of mental health care by establishing minimum based organisation. Improve the quality of mental health care by establishing minimum norms and standards. Assisting the sub district to provide

comprehensive mental health and substance abuse services with an emphasis on community based care. Ensuring human rights of people with mental disability and shifting community attitudes towards the mentally ill. Intensify programmes for the prevention and treatment of substance abuse. Informing the Institution of health management of potential risks and threats to the effective implementation of mental health service delivery. Engagement with other stakeholders in the field of mental health and substance abuse. Understanding of challenges facing the Public Health Sector. Ability to plan and prioritize issues and other work related matters and to comply. Ensure provision of Nursing Care through adequate supervision and provide nursing care that leads to improved service delivery by maintaining client satisfaction. Screening diagnosis and treatment of patients. Ensure the efficient and effective control of surgical sundries pharmaceuticals, equipment and miscellaneous stores. Maintain accurate and complete patient's records according to legal requirements. Assist in compiling and updating of procedural guidelines. Coordinate services within the institution and other services related to community health (NGOs, CBOs and CHWs). Ensure data management at all levels. Demonstrate effective communication with health teams, supervisors and other clinicians including report writing monthly and statistics as required. Able to plan and organize own work and that of support personnel to ensure good community care. Provide educational services to staff and communities. Display concern for the community; promoting and advocating proper care including awareness and willingness to respond to community needs. Assist with performance management through EPMDs. Ensure increased accessibility of health services to all community members including staff.

- ENQUIRIES** : Ms P.P.L Nkala Tel No: (033) 4139 410
- APPLICATIONS** : Applications forwarded to: Human Resource Manager, Private bag X 5562, Greytown,3250.
- FOR ATTENTION** : Mrs Z.J Ngobe
- NOTE** : The following documents must be submitted: Application for Employment Form (Z83) which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. The Z83 form must be completed in full in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form Applicant for employment are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and detailed curriculum Vitae(CV) The certified copies of qualifications and all other required relevant documents will be requested only from the shortlisted candidates who may be submitted to HR on or before the day of the interview. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. GTN 01/2023 NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution) If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful Employment Equity target for the post is African Male and people with disabilities are encouraged to apply. Please note that due to the budget constraints no S&T and Resettlement allowance will be paid to any successful candidate on appointment.
- CLOSING DATE** : 31 March 2023
- POST 08/316** : **CLINICAL NURSE PRACTITIONER (CASUALTY) GR 1 REF NO: STC 05 /2023 (X1 POST)**
- SALARY** : R400 644 – R464 466 per annum. Other Benefits: 13th Cheque, Medical Aid (optional), Home Owner Allowance PLUS 8% Rural Allowance (subject to meeting prescribed requirements)
- CENTRE** : St Chads CHC
- REQUIREMENTS** : Senior certificate or Grade 12.Degree/ Diploma in Nursing Science and midwifery. Current registration certificate with SANC as a professional Nurse

in General Nursing and Midwifery (2023) Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. Certificate of service endorsed by Human Resource Department is required (only when shortlisted). Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in General Nursing. At least one year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Knowledge, Skill, Training And competencies Required: Knowledge of SANC rules and regulations. Knowledge of legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound Nursing care delivery approaches. Basic financial management skills. Knowledge of human resource management. Ability to formulate vision, mission and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills.

DUTIES

: Ensure data management at all levels, Manage and supervise effective utilization of allocated resources, Demonstrate effective communication with patients, supervisors and other clinicians including report writing monthly and statistics as required, able to plan and organize own work and support personnel to ensure nursing care diagnose , treat and dispense medication, Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all Health programmes including NGOs, CBOs, and CHWs, Deputize the operational Manager in charge of the facility, Monitor infection Prevention and control within the facility, Assist with performance reviews i.e. EPMDs. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a s sense of care, ensure that Batho Pele principles are implemented, Ensure increased accessibility of health services to all community members including staff.

ENQUIRIES

: Mr. M.I Siyaya Tel No: 036 637 9600

APPLICATIONS

: All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag X9950, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

FOR ATTENTION NOTE

: Mr S.D.Mdletshe

: The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply

CLOSING DATE

: 17 March 2023

POST 08/317

: **CLINICAL NURSE PRACTITIONER (SCHOOL HEALTH) GRADE 1 REF NO: EKUVU 02/2023**

SALARY

: Grade 1: R400 644 – R464 466 per annum. Other Benefits: 13th cheque; Medical Aid (optional); Home Owner's allowance (employee must meet prescribed requirements) 8% Rural allowance

- CENTRE** : St Chads CHC (Ekuvukeni clinic)
- REQUIREMENTS** : Senior certificate or Grade 12 Degree/ Diploma in Nursing Science and midwifery Midwifery (2023). Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with a duration of at least one (1) year. Certificate of Service endorsed and stamped by Human resource Department is required (only when shortlisted). Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in General Nursing. At least one year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Knowledge; Skills And Competencies Required: Knowledge of SANC rules and regulations. Knowledge of legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound Nursing care delivery approaches. Basic financial management skills. Knowledge of human resource management Ability to formulate vision, mission and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills.
- DUTIES** : Responsible for leading of school health team. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing. Providing HPV vaccines to the legible school children as per departmental schedule, Screening, diagnosing, treatment and care of school children, Ensure proper referrals of the school children having some challenges, Ensuring school accreditation under her/his supervision, Identify areas of improvement, problems etc. and communicate to the Operational Manger, Ensuring the implementation of the Community Based Model concept, Maintain accurate and complete patient's records according to legal requirements, Assist in compiling and updating of procedural guidelines, Implement new guidelines, departmental policies and acts governing the Nursing Profession, Ensure proper control and effective utilization of all resources including, financial, pharmaceuticals and infrastructure, Always promoting scientific quality nursing care by functioning as therapeutic team coordinating between the clinic and community and prevention micro-legal hazards, Ordering, control and seakeeping of supplies, medicine and equipment, Collects statistics, compile and submit daily and monthly report.
- ENQUIRIES** : Mr. M.I Siyaya Tel No: 036 637 9600
- APPLICATIONS** : All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag X9950, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.
- FOR ATTENTION** : Mr S.D.Mdletshe
- NOTE** : The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply
- CLOSING DATE** : 17 March 2023

POST 08/318 : **CLINICAL NURSE PRACTITIONER (PHC) GR 1 & 2 REF NO: ROCK 01/2023 (X1 POST)**

SALARY : Grade 1: R400 644 – R464 466 per annum
Grade 2: R492 756 - R606 042 per annum
Other Benefits: 13th cheque; Medical Aid (optional); Home Owner's allowance (employee must meet prescribed requirements) 8% Rural allowance

CENTRE REQUIREMENTS : St Chads CHC (Rockcliff clinic)
: Senior certificate or Grade 12. Degree/ Diploma in Nursing Science and midwifery Current registration certificate with SANC as a professional Nurse in General nursing and Midwifery (2023) Post-Basic Diploma in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care (PHC) with duration of at least one (1) year. Certificate of Service Endorsed by Human Resource Department. Experience: **Grade 1:** A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in General Nursing. At least one year Post Basic Nursing qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Experience: **Grade 2:** A minimum of 14 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. At least 10 years must be appropriate/ recognizable experience after obtaining the one year Post Basic qualification in Clinical Nursing Science, Health assessment, Diagnostic Treatment and Care. Certificate of Service endorsed and stamped by Human resource Department is required (only when shortlisted). Knowledge; Skills and Competencies Required: Knowledge of SANC rules and regulations. Knowledge of legislative framework and departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial acts and national acts policies. Knowledge of sound Nursing care delivery approaches. Basic financial management skills. Knowledge of human resource management Ability to formulate vision, mission and objectives of the unit. Communication skills and decision making. Ability to provide mentoring and coaching. Have leadership and supervisory skills.

DUTIES : Deputize the Operational Manager during her absence Demonstrate effective communication with patients, supervisors and other clinicians, including report writing, Screening, diagnosing, treatment and care of the clients, Ensure proper referrals of the clients to other levels of care, Ensure decanting of clients into differentiated Models of care, Identify areas of improvement, problems etc. and communicate to the Operational Manger, Maintain accurate and complete patient's records according to legal requirements, Assist in compiling and updating of procedural guidelines, Ensure implementation of 909090 strategy, Implement new guidelines, departmental policies and acts governing the Nursing Profession, Ensure proper control and effective utilization of all resources including, financial, pharmaceuticals and infrastructure, Always promoting scientific quality nursing care by functioning as therapeutic team coordinating between the clinic and community and prevention micro-legal hazards, Ordering, control and seakeeping of supplies, medicine and equipment.

ENQUIRIES APPLICATIONS : Mr. M.I Siyaya Tel No: 036 637 9600
: All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag X9950, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

FOR ATTENTION NOTE : Mr S.D.Mdletshe
: The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not

been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply.

- CLOSING DATE** : 17 March 2023
- POST 08/319** : **OCCUPATIONAL HEALTH NURSE GRADE 1 REF NO: ST 04/2023 (X1 POST)**
- SALARY** : Grade 1: R400 644 – R464 466 per annum. Other Benefits: 13th cheque; Medical Aid (optional); Home Owner's allowance (employee must meet prescribed requirements) 8% Rural allowance
- CENTRE REQUIREMENTS** : St Chads CHC
 : Senior certificate or Grade 12 Degree/ Diploma in General Nursing Science and Current Registration certificate with SANC as a professional Nurse. One (1) year post basic qualifications in Occupational Health Nursing Science. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional Nurse with SANC in General Nursing. Proof of current registration with SANC (2023). Valid Driver's license (code 8 or 10) Certificate of Service endorsed and stamped by Human resource Department is required. (Only when shortlisted). Knowledge; Skills and Competencies Required. Knowledge of nursing care processes and procedures, nursing status and other relevant legal framework. Sound knowledge of Occupational Health and Safety Act, Compensation for Occupational injuries and Disease Act (COIDA) and the latest Employee Health Wellness framework for the Public Service. Knowledge of basic human resource and financial management. Ability to formulate occupational health related policies and procedures. Ability to demonstrate good insight of policies and procedures pertaining to occupational and solving capabilities. Ability to communicate both verbally and in writing. Computer literacy on basic Microsoft Software packages.
- DUTIES** : Co-ordinate HIV/AIDS and TB Management Sub-Programme in context of prevention, treatment, care and support management of human and legal rights, access to justice and monitoring, research and surveillance, Operationalize HEALTH and Productivity Management Sub-Programme in context of health and productivity, disease management, chronic illness, mental health, temporary incapacity leave, ill health retirement, injury on duty, occupational disease and educational health and promotion, Work as part of multidisciplinary team to ensure quality of care, including working cooperative with all employees of diverse social, religious and cultural backgrounds on the development of orientation and induction programme, Champion, promote and advocate proper treatment and care, including employee health and wellness campaigns so as to respond to the needs of employees, Conduct disease profiles amongst employees and develop quality improvement plans, policies and procedures and ensure their timeous implementation's- ordinate healthy lifestyle promotion, medical surveillance (baseline, periodical and exit) and occupational health training programmes, Conduct occupational health audits in compliance with the occupational Health and Safety Act 85 of 1993 and relevant legislation baseline/audit improvement, including the implementation of occupational health and safety manuals and protocols, Co-ordinate establishment of a multi-disciplinary HIV, AIDS, TB, Health and Productivity Management Sub-Committees as a platform of reflecting on employee health and wellness issues. Compile and capture IOD cases on Umehluko System, including compilation of IOD statistics to ensure reporting to Compensation Commissioner's Officer in the Department of Labour, Maintain accurate staff records, identify and investigate occupational health disease and compile statistics and submit reports to the CHC management and District Office, Develop occupational health business plan in line with the institutional plans, and manage, plan, monitor, evaluate and review the utilization of resources as an acting employee health and wellness programme coordinator/manager.
- ENQUIRIES** : Mr.SD Mdletshe Tel No: 036 637 9600

APPLICATIONS : All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag X9950, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

FOR ATTENTION NOTE : Mr S.D.Mdletshe
: The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za. The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply.

CLOSING DATE : 17 March 2023

POST 08/320 : **PROFESSIONAL NURSE (SPECIALTY THEATRE AND CSSD) REF NO: GTN 09/2023 (X1 POST)**
Component: Nursing (Theatre & CSSD)

SALARY : Grade 1: R400 644 – R464 466 per annum
Grade 2: R492 756 – R606 042 per annum
(Other benefits: 13th cheque, plus 12% Rural allowance, Medical aid (Optional). Housing allowance

CENTRE REQUIREMENTS : Greytown Hospital
: Grade 12 (senior certificate) Standard 10 Plus Diploma/Degree qualification that allows registration to General and Midwifery Nursing Science Plus One (1) year Diploma / Degree in Medical and Surgical Nursing Science (Diploma in Operating Theatre technique) (DOTT). Plus Current registration with SANC as General Nurse with Midwifery and Medical and Surgical Nursing Science (DOTT). Experience **Grade 1:** A minimum of 4 years appropriate/ recognizable experience after registration as a Professional Nurse with S.A.N.C. in General Nursing plus one (1) year post basic qualification in relevant field (DOTT). **Grade 2:** A Minimum of 14 years appropriate / recognizable experience in Nursing after registration as a Professional Nurse with S.A.N.C. in General Nursing At least 10 years of the period referred to above must be appropriate / recognisable Theatre experience after obtaining one (1) year post basic qualification in relevant field (DOTT). Knowledge, skills, Training and Competences required. Sound knowledge of latest technology in Theatre Nursing. Sound knowledge nursing care. Sound knowledge of nursing care delivery approaches. Formulation of mission and objectives of the unit. A Sound knowledge of the Provincial Health Act of 2000, the Nursing Act, Occupational Health & Safety Act of 1995. Maintain accurate and complete patient records according to legal requirements.

DUTIES : Ensure obstetric and emergencies and high risk conditions are handled appropriately. Provide a safe therapeutic environment and ensure ethical standards within a professional and legal framework is maintained as laid down by the Nursing Act Provide an optimal, holistic specialized nursing care with set standards and within a professional/ legal framework. Delegate duties and support staff in the execution of patient care. Assist with relief duties of the supervisor and act as a junior shift-leader on both day and night shift. To participate in quality improvement programmes and clinical audits. Co-

ordination of optimal holistic specialised nursing care provided within set standards and a professional / legal framework. Manage effectively the utilization and supervision of human, financial, physical and material resources and services. Co-ordination of the provision of effective training research. Provision of effective professional support to nursing services. Maintain professional growth/ethical standards and self-development. To relieve with duties of the supervisor i.e. Operational Manager. To partake in overall specialized unit functions i.e. Team Building. Participate in the analysis, formulation and implementation of nursing guidelines practice standards and procedures. Ensure and monitor adherence of decontamination policy in CSSD. Ensure safe handling of unused and used instruments, including their checking and transport to CSSD. Ensure implementation and monitoring of evaluation and testing of instruments and all equipment. Maintain constructive working relationships with nursing and other stakeholder's i.e inter-professional and inter-sectoral and multi-disciplinary team work. Exercise control over discipline, grievance and labour relation issues

- ENQUIRIES** : Ms P.P.L Nkala Tel No: (033) 413 9410
- APPLICATIONS** : Applications forwarded to: Human Resource Manager, Private bag X 5562, Greytown,3250.
- FOR ATTENTION** : Mrs Z.J Ngobe
- NOTE** : The following documents must be submitted: Application for Employment Form (Z83) which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. The Z83 form must be completed in full in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form Applicant for employment are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and detailed curriculum Vitae(CV) The certified copies of qualifications and all other required relevant documents will be requested only from the shortlisted candidates who may be submitted to HR on or before the day of the interview Faxed applications will not be accepted The reference number must be indicated in the column provided on the form Z83 e.g. GTN 01/2023 NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC) Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution) If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful Employment Equity target for the post is African Male and people with disabilities are encouraged to apply. Please note that due to the budget constraints no S&T and Resettlement allowance will be paid to any successful candidate on appointment.
- CLOSING DATE** : 31 March 2023
- POST 08/321** : **CLINICAL NURSE PRACTITIONER – GRADE 1 OR 2 (PHC) REF NO: IMBALCHC02/2023 (X1 POST)**
- SALARY** : Grade 1: R400 644 – R464 466 per annum
Grade 2: R492 756 – R606 042 per annum
Allowances: 8% Inhospitable allowance, 13th cheque, Housing allowance and Medical aid (employee must meet the prescribed requirements)
- CENTRE** : Imbalenhle CHC
- REQUIREMENTS** : Senior Certificate /Grade 12, Degree /Diploma in General Nursing and Midwifery (obtainable from University/ College), Registration certificate with SANC as a General Nurse and Midwife, Post Basic Qualification in Primary Health Care registered with SANC, Current SANC registration (2022/23 Receipt), Certificate of Service endorsed by HR Department. Experience Required: **Grade 1:** A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing and Midwifery and after obtaining the one year Post Basic Qualification in the Specialty (Primary Health Care), **Grade 2:** A minimum of fourteen (14) years appropriate / recognizable experience in Nursing after

registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate / recognizable experience in Post Basic Qualification in the relevant Speciality (Primary Health Care). Recommendations: Nirmart trained, Valid driver's license C1(Code 10), MMC trained, preferably a male. Knowledge, Skills And Competencies: Knowledge of nursing care processes and procedures, nursing statutes and other, relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele, And Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc., Leadership, organizational, decision making and problem solving abilities, Interpersonal skills including public relations, negotiating, conflict handling and counselling, Financial and budgetary knowledge. Good driving skills, Time management, Good in-sight of procedures and policies pertaining to nursing care. Computer skills in basic programs.

DUTIES

: Provision of the comprehensive primary health care objectives, Implement standards, practices criteria for quality nursing care, Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the clients including giving of prescribed medications and doing ongoing observation to patients in the clinic, Ensure proper utilization of human, material and financial resources and keeping up to date records of resources, Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assist patients to develop a sense of self-care, Participate and oversee development and implementation of clinical policies, procedures and guidelines for MNCWH, HAST, NUTRITION, FP, MBFI, PMTCT, MOM CONNECT, COVID 19 and other related programs/projects, e.g. MEN,s CLINIC,MMC/ISIBAYA SAMADODA, Assist the Operational Manager to implement standards, practices, criteria and indicators for quality nursing practices, Collect, analyze and interpret data using standard data collecting tools and undertake management thereof, Implement CCMDD program according to standardized criteria, Participate in staff development using EPMDs System and other work related programs and training, Participate in clinical records audits Advocate for Nursing Ethics and Professionalism, NB : The incumbent will be expected work on day and night shift.

**ENQUIRIES
APPLICATIONS**

: Mrs LH Sibiyi Tel No: 033 – 398 9100 EXT: 9103
: Applications must be forwarded to: Human Resources Department Imbalenhle Community Health Centre, Private Bag X 9104, Pietermaritzburg, 3200 or Hand delivered at Imbalenhle Community Health Centre- HR, Unit 3, Thwala Road, Imbali, Pietermaritzburg.

NOTE

: Imbalenhle Community Health Centre is guided by the principle of Employment Equity Act; therefore, all the appointments will be made in accordance with the Employment Equity target of the institution. Preference will be given to African male and People with disability. Applicants must submit copies of qualifications, identity document and drivers licence (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.

CLOSING DATE

: 17 March 2023

POST 08/322

: **PROFESSIONAL NURSE (SPECIALTY) – ADVANCED MIDWIFERY:
PMTCT CO-ORDINATOR REF NO: IMBALCHC03/2023 (X1 POST)**

SALARY

: Grade 1: R400 644 – R464 466 per annum
Grade 2: R492 756 – R606 042 per annum
Allowances: 8% Inhospitable Allowance, 13th Cheque, Housing Allowance and Medical Aid (Employee must meet the prescribed requirements).

**CENTRE
REQUIREMENTS**

: Imbalenhle CHC
: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing and Midwifery plus one year post basic qualification in Advanced Midwifery and Neonatal Nursing Care. **Grade 2:** A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and Midwifery which 10 years must be appropriate/recognizable experience after obtaining the one

year post basic qualification in Advanced Midwifery and Neonatal Nursing Care. Senior Certificate /Grade 12, Degree/Diploma in General Nursing and Midwifery, Registration with SANC as General Nurse, Advanced Midwifery and Neonatal Nursing Care, A minimum of 4 years appropriate/recognizable registration experience as a General Nurse, 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Care, Current Certificate with SANC to practice in 2023, A Certificate of Service endorsed by Human Resources for all relevant experience. Knowledge, Skills Training and Competencies Required: Relevant legal framework such as Nursing Acts, Mental Act, OH&S Act, Batho Pele and Patients Right Charter, Labour Relations Act, Grievance procedures etc, Leadership, organizational, decision making and problem solving skills, Conflict handling and counselling skills. Sound knowledge of procedures and policies pertaining to nurse care, Good communication skills, Good interpersonal relationship skills, Coordination and planning skills, Report writing skills, Knowledge of TB control, HIV including PMTCT and ARV management.

DUTIES : To plan and coordinate integrated, efficient and effective PMTCT services in the Sub District., Ensure PMTCT Program implementation (PMTCT PRONGS) in the sub district, Analyse emerging health practices and trends and introduce remedial action in conjunction with health care specialists, Participate in the development operational plans and business plans for PMTCT, Conduct support visits within the sub district and report on findings to health management and facilitate the development of quality improvement plans, Participate in activities aimed at fully integrating PMTCT programmes to the main stream of PHC services, Attend to District trainings and coordinate sub district PMTCT trainings, updates for NGOs and Health Care Workers, Monitor the rendering of PMTCT services within the sub district, Provide care that leads to improved health service delivery by upholding principles of Batho Pele. Ensure implementation of norms and standards, quality and clinical audits. Supervision of patients' reports and intervention, keeping a good valid record on all client intervention. Implementation of CARMMA strategy, BANC, EPOC and ESMOE. Administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Ability to plan and organize own work and that of support officers to ensure proper PMTCT. Organize and prepare Perinatal Review Meetings including Wedge meetings, workshops and updates. Prepare and submit reports to facility health management. NB: The incumbent will be expected to assist in the MCWNH stream in day to day activities.

ENQUIRIES : Mrs LH Sibiya Tel No: 033 – 398 9100 EXT: 9103
APPLICATIONS : Applications must be forwarded to: Human Resources Department, Imbalenhle Community Health Centre, Private Bag X 9104, Pietermaritzburg, 3200 or Hand delivered at Imbalenhle Community Health Centre- HR, Unit 3, Thwala Road, IMBALI, Pietermaritzburg.

NOTE : Imbalenhle Community Health Centre is guided by the principle of Employment Equity Act; therefore, all the appointments will be made in accordance with the Employment Equity target of the institution. Preference will be given to African male and People with disability. Applicants must submit copies of qualifications, identity document and drivers licence (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.

CLOSING DATE : 17 March 2023

POST 08/323 : **ASSISTANT DIRECTOR: SCHOOL HEALTH PROGRAM REF NO: G27/2023**
 Cluster: Primary Health Care Systems Development

SALARY : R393 711 per annum (Level 09)
CENTRES : Head Office: Pietermaritzburg
REQUIREMENTS : Grade 12 (Senior certificate), Diploma or a Degree in General Nursing and Midwifery. A Minimum of 5 years appropriate, recognisable experience post qualification as a Registered Nurse and Midwife. Current registration with the South African Nursing Council (SANC) Valid driver's Licence and Computer

Literacy (MS Office programmes). Recommendation: At least one year experience in the Primary Health Care environment. Knowledge, Skills, Training and Competencies Required: The ideal candidate must possess: Have knowledge of South African Constitution, Bill of Rights Human rights Acts, Labour Relations Act. Public Finance Management Act. (PFMA), Skills Development act, Public Service Act, Public Service Regulations , Children Act, Batho Pele Principles, National Health Insurance Bill. Driving Skill, Computer Literacy, Project management, Good communication and facilitation skills, Problem-solving skills.

DUTIES : Job Purpose The incumbent of this post will report to the Deputy Director: Primary Health Care Systems Development and will be responsible for the following: Participate in the development of Policies, Guidelines and Strategies for the School Health program. Implement the National Integrated School Health Policy (ISHP), ensuring provision of screening services to school children in line with the Policy. Develop and implement an annual Human Papilloma Virus (HPV) Business Plan. Co-ordinate HPV vaccination campaign and ensure provision of other vaccinations to relevant children in schools. Collaborate with all relevant stakeholders in the implementation of the ISHP Establish the School Health Promotion program, ensuring implementation of Health Promoting schools. Ensure effective and efficient utilisation of allocated resources. Ensure effective referral system of school children to health facilities, Build capacity in Districts on the School Health activities and provide on-going support. Monitor and evaluate performance of the School Health program across the Province and provide on-going feedback to senior management.

ENQUIRIES : Mr J Mdebele Tel No: 033 395 3274
APPLICATIONS : All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 Or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower

FOR ATTENTION : Miss L Mthlane
NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

CLOSING DATE : 24 March 2023

POST 08/324 : **DIETICIAN REF NO: SAP 06/2023**
 Component: Dietetics Section

SALARY : Grade 1: R332 427 - R378 318 per annum
 : Grade 2: R389 754 - R445 665 per annum
 : Grade 3: R459 126 – R557 184 per annum
 Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Homeowner's allowance employee Must meet prescribed requirements)

CENTRE : St Apollinaris Hospital
REQUIREMENTS : Senior Certificate (Grade 12) or equivalent qualification Plus; Degree in Dietetics Plus; Certificates of Registration with HPCSA Plus; Current registration with HPCSA (2023) Plus; Current and previous experience

endorsed by Human Resource Department. Educational qualifications, certificates of service and registration certificates need not be submitted as only shortlisted candidates will be requested to supply certified copies and proof of registration. Experience: **Grade 1:** No Experience. **Grade 2:** A minimum of ten (10) years appropriate recognizable experience after completion of community service as a Dietician and registration with HPCSA. **Grade 3:** A minimum of twenty (20) years appropriate recognizable experience after completion of community service as a Dietician and registration with HPCSA. Knowledge, Skills and Competencies Required: Excellent communication skills, human relations and ability to train staff within a team. Ability to work and maintain meaningful relationship within a diverse community. Knowledge of health and public service legislation, regulations and policies. Basic computer literacy to enhance service delivery. Effective communication with patients, supervisors and other health professionals. Ability to work as part of multi-disciplinary team at all levels and work effectively to maintain a high level of service delivery. Planning, organizing, leading, controlling, delegation, supervisory, communication, motivation, decision-making and Problem solving.

DUTIES : Render nutritional counselling services. Prescribe and authorize special diet products. Implement of guidelines for the maintenance of healthy nutritional practices. Compile and implement of information pamphlets on nutrition. Plan and implement a suitable program for an individual or group. Ensure effective nutrition care is delivered to patients within the Hospital and clinics. Act as a consultant in the patient curative and rehabilitation programmes. Ensure cost effective yet up to standard nutrition service. Exercise control over food products to minimise wastage. Give expert advice on the nutrient content of food products to be purchased.

ENQUIRIES : should be directed to Dr NE Manci Tel No: 039 833 9001-8
APPLICATIONS : Direct your application quoting the relevant reference number to: The Assistant Director, St. Apollinaris Hospital, thulani.dlamini@kznhealth.gov.za

FOR ATTENTION : Human Resources Section, or to be Hand delivered to Human Resource Section (St Apollinaris Hospital) Creighton on or before the closing date before 16:00.

NOTE : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualifications and other relevant documents on application, certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application only when a candidate is shortlisted. Failure to comply will result in the application not being considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

CLOSING DATE : 17 March 2023

POST 08/325 : **DENTAL THERAPIST REF NO: SAP 07/2023**
 Component: Dental Section

SALARY : Grade 1: R332 427 - R378 318 per annum
 Grade 2: R389 754 - R445 665 per annum
 Grade 3: R459 126 – R557 184 per annum

**CENTRE
REQUIREMENTS**

Other Benefits: 13th Cheque, medical Aid (Optional), Homeowner's allowance employee must meet prescribed requirements)

: St Apollinaris Hospital
: Senior Certificate (Grade 12) or equivalent qualification Plus; Bachelor of Dental Therapy Plus; Certificates of Registration with the HPCSA Plus; Current registration with HPCSA (2023) Plus; Current and previous experience endorsed by Human Resource Department. Educational qualifications, certificates of service and registration certificates need not be submitted as only shortlisted candidates will be requested to supply certified copies and proof of registration. Experience: **Grade 1:** No Experience. **Grade 2:** Bachelor of Dental Therapy and a certificate of Registration with the HPCSA Plus 10 year's appropriate experience after registration as a Dental Therapist. **Grade 3:** Bachelor of Dental Therapy and a certificate of Registration with the HPCSA Plus 20 year's appropriate experience after registration as a Dental Therapist. Knowledge, Skills and Competencies Required: Knowledge and understanding of the legislative prescript governing the Public Service. Ability to communicate effectively with all levels of staff and the public. Computer literacy. Ability to work under pressure. Presentation, planning and organizing skills. Ability to manage conflict and apply discipline. Decision making and problem solving skills.

DUTIES

: Render clinical dental services within the Institution, including travelling to the Clinics. Ensure appropriate management and treatment of dental patients. Render quality oral health care to patients (whole spectrum, i.e. extractions under general anaesthetics, endodontic, infection control, waste management, etc.). Ensure appropriate referral of patients. Provide and assure quality health care and information management including generation, collection, collation and analysis of data. Implement policies. Ensure oral health promotion and patient education. Conduct oral health education to patients and identified groups (e.g. elderly at old age homes, school children, etc.). Participate in oral health preventative programs. Participate in oral health month activities (i.e. screening, health talks, etc.). Conduct service need index screening at schools (i.e. cleaning of teeth, extractions, etc.) Supervision of subordinates by ensuring quality of work, development and PMDS.

**ENQUIRIES
APPLICATIONS**

: should be directed to Dr NE Manci Tel No: 039 833 9001-8
: Direct your application quoting the relevant reference number to: The Assistant Director, St. Apollinaris Hospital, thulani.dlamini@kznhealth .gov.za

FOR ATTENTION

: Human Resources Section, or to be Hand delivered to Human Resource Section (St Apollinaris Hospital) Creighton on or before the closing date before 16:00.

NOTE

: Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualifications and other relevant documents on application, certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application only when a candidate is shortlisted. Failure to comply will result in the application not being considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

CLOSING DATE

: 17 March 2023

POST 08/326 : **WASTE MANAGEMENT OFFICER REF NO: EMS/08/2023**

SALARY : R331 188 – R390 129 per annum. (Other benefits: Medical optional) 13th cheque. Home owners allowance (employee must meet prescribed requirements) Medical Aid (Optional)

CENTRE REQUIREMENTS : Emmaus Hospital
: Senior Certificate/ Grade 12. Degree /Diploma in Environmental Health. Current registration with HPCSA as an Environmental Health Practitioner (2023). One(1) year relevant experience after registration with the HPCSA as an environmental Health Practitioner .Valid Driver's License. Knowledge & Skills: Knowledge of health and public service legislation, regulations and policies. Strong Supervisory skills and interpersonal relations skills. Communication skills, written and spoken. Computer skills.

DUTIES : Manage health care waste for Emmaus Hospital and attached clinics monitor the availability of required Resources. Establish and co-ordinate all activities all activities of an institutional Waste Management Committee, including implementing committee Resolutions and liaise with institutional Management and participate on District Office on all such activities. Conduct institutional audit and participate on District Audits. Ensure implementation of all waste management principles, policies, legislation and standards. Enforce compliance to waste segregation, containerization, storage and transportation. Develop and ensure the implementation of institutional waste management plan, monitor and evaluate it implementation. Oversee and train all staff involved in waste management activities. Manage external collector. Conduct weekly, monthly random hygiene inspections.

ENQUIRIES APPLICATIONS : Mrs. M. Maseko Tel No: 036 488 1570 (ext. 8209)
: Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry- Emmaus Hospital.

FOR ATTENTION NOTE : Human Resource Manager
: Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive CV only (with detailed previous experience). Only shortlisted candidate will be required to submit certified copies of qualifications, ID and driver's license (certified copies of certificates should not be older than six months). No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No Subsistence and Travelling, resettlement allowance will be paid for interview attendance.

CLOSING DATE : 17 March 2023 at 16:00

POST 08/327 : **SENIOR SUPPLY CHAIN MANAGEMENT OFFICER REF NO: STC06/2023 (X1 POST)**
Re-Advertisement

SALARY : R331 188 per annum, Plus other benefits: 13th Cheque, Medical Aid (optional), Home Owner Allowance (Employee must meet prescribed conditions)

CENTRE REQUIREMENTS : ST Chads CHC
: Grade 12 (Senior Certificate), Bachelor Degree/ National Diploma in Financial Management, A minimum of 5-7 experience in Supply Chain Management, Proof of Computer Literacy (MS Office Software applications), Valid driver's license code8/10. Certificate of service stating the relevant experience endorsed by HR will be requested. (Only when shortlisted). Knowledge, Skill, Training And Competencies Required: Grade 12 (Senior Certificate). Bachelor Degree/ National Diploma in Financial Management. A minimum of 5-7 experience in Supply Chain Management. Proof of Computer Literacy (MS Office Software applications). Valid driver's license code8/10.

DUTIES : Oversee and render proper management of Demand Acquisition, logistics and warehouse, assets and contract management. Ensure that acquisition of goods, services quotations, tenders and adjudication activities are in accordance with the Institutional Business and Procurement Plan and in line with the Budget. Ensure invitations of quotations from suppliers are in

accordance with SCM policy delegations. Co-ordinate and compile the procurement planning process and compliance to SCM policies. Ensure effective, efficient and economical management of allocated resources of the division as well as staff development. Manage, evaluate and direct performance of SCM. Ensure compliance with Departmental SCM Policy Framework, Practice Notes and Treasury Regulations and Sops'. Conduct internal audit and risk management within all areas of responsibility within SCM and compliance with departmental policies and guidelines. Supervise train and development staff in line with EPMDS and segregate of duties in order to improve service delivery. Provide assistance with the analysis of the trends of the demands for goods and services. Provide assistance to the end users with the development of specifications for goods & services. Ensure relevant DCM committees are in place's-ordinate in-service training in order to promote service delivery. Ensure all monthly returns are submitted timeously for all SCM sections under your supervision Ensure that there are no stock out stocking is done timeously & sent to head office, BOS meets quarterly.

- ENQUIRIES** :
- APPLICATIONS** : Dr. S.E. Mnguni Tel No: 036 6379600
- : All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag X9950, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.
- FOR ATTENTION** :
- NOTE** : Mr S.D.Mdletshe
- : The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za. The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply.
- CLOSING DATE** : 17 March 2023
- POST 08/328** : **HEALTH AND SAFETY OFFICER REF NO: PCHC 07/2023**
- SALARY** : R331 188 per annum. Benefits: 13th Cheque, home owner allowance, and Medical aid optional (Employee must meet prescribed policy requirements)
- CENTRE** : KZN Health -Phoenix Community Health Centre.
- REQUIREMENTS** : Senior Certificate/ Standard 10/ Grade 12 or equivalent qualification Degree or National Diploma in Environmental Health or National Diploma in Safety Management 3-5 years appropriate experience in Safety Management. NB Proof of current and previous work experience and original or certified copy of Certificate of Service endorsed and stamped by HR will be requested from shortlisted candidates. Recommendation: A valid driver's license (Code B and above) Computer certificates in MS Office especially excel .Knowledge, Skills, Attributes and Abilities required: Vast knowledge of Occupational Health and Safety Act 85 of 1993 Vast knowledge of Compensation of Injuries and Diseases Act 130 of 1993 Good Communication Skills (verbal and written) Ability to identify, monitor, control and investigate hazards and accidents Ability to work in a team Sound Computer Skills i.e. MS Office applications Good Report writing and Presentation Skills.

- DUTIES** : Identify potential situations that could lead to injury/ disability/ death of staff member or visitor, property damage or loss, internal disasters, medico-legal claim and reporting thereof to the Assistant Director: Facilities Management. Ensure that the delegated management and administrative functions are carried out timely and correctly in order for Health and Safety to function in the clinic. Assist in developing and compiling manuals, policies and protocol that will be included in the rolling out of health and safety training, orientation and induction programme. Participate in safety audits for the clinic in compliance with the Occupational Health and Safety Act, 85 of 1993. Assist Assistant Director: Facilities Management in ensuring that the building, construction, plants and machinery meet and maintain compliance certificates that are regulated by the Occupational Health and Safety Act, 85 of 1993 and its regulations. Ensure safety statistics are captured, analysed, interpreted and reported. Liaise with Compensation Commissioner regarding the Injuries on Duty.
- ENQUIRIES APPLICATIONS** : Dr BC Badripersad (Chief Executive Officer) Tel No: 031-538 0806
: Application to be forwarded to: The Human Resource Manager, Phoenix Community Health Centre, Private Bag X007, Mt Edgecombe, 4300.
- FOR ATTENTION NOTE** : Mr V.S Mtshali
: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification, will only be submitted by shortlisted candidates to HR on or before the day of the interview. The reference number must be indicated in the column provided on the form Z83 e.g. PCHC 02/2023. Failure to comply with the above instruction will disqualify applications. Please note that due to the number anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidate only. NB: African Males are encouraged to apply
- CLOSING DATE** : 17 March 2023
- POST 08/329** : **HUMAN RESOURCE PRACTITIONER (HR PLANNING AND DEVELOPMENT) REF NO: PCHC 08/2023**
- SALARY** : R269 214 per annum. Benefits: 13th Cheque, home owner allowance and Medical aid optional (Employee must meet prescribed policy requirements)
- CENTRE REQUIREMENTS** : Phoenix Community Health Centre
: Senior Certificate/ Standard 10/ Grade 12/ Matric or equivalent qualification. B Degree or National Diploma in Human Resource Management or Public Administration or Management. 3 to 5 years' experience in Human Resource Planning and Development. NB: Proof of current and previous work experience and original or certified copy of Certificate of Service endorsed and stamped by HR will be requested from shortlisted candidates. Recommendations: A valid driver's licence (Code B and above). Computer certificates in MS Office especially excel. PERSAL Certificates. Knowledge, Skills, Attributes and Abilities required: Knowledge of relevant legislation and prescripts in Human Resource Management. Knowledge of PERSAL. Knowledge of drawing and analysing PERSAL reports. Extensive knowledge of PMDS policy. Vast knowledge of Pay and Grade Progression in the Public Service. Good communication skills (verbal and written). Good facilitation skills. Ability to maintain high level of confidentiality. Good problem solving skills and interpersonal relations. Ability to work under pressure. Knowledge of training and development legislation. Knowledge of MS Office application especially excel. Ability to plan and prioritize the execution of daily tasks.
- DUTIES** : Coordinate and monitor the implementation of Human Resource Development Strategies in the Clinic: Internship, Bursaries, Workplace integrated Learning, Learnerships etc. Develop, implement and evaluate Human Resource Plan, Employment Equity Plan and Workplace Skills Plan. Coordinate Human Resource Training and Development in the clinic. Develop and maintain a database and registers for HR Training and Development programmes. Coordinate and facilitate the orientation and induction programme. Conduct training needs analysis. Conduct skills audit. Facilitate Health Education Training and Development Committee meetings. Manage the functioning of Human Resource planning and Development Component. Prepare and submit monthly, quarterly and annual training reports. Manage and monitor the implementation of Employee Performance and Development for all staff in the Clinic. Work in stakeholders in compiling in-service plan for the entire Clinic

and monitor its implementation. Supervise day today functioning of Human Resource Planning and Development section. Assist with formulation of HRD policies and strategies.

ENQUIRIES : Mr T.N Ngubane (Assistant Director: HRM) Tel No: 031-538 0809
APPLICATIONS : Application to be forwarded to: The Human Resource Manager, Phoenix Community Health Centre, Private Bag X007, Mt Edgecombe, 4300.

FOR ATTENTION : Mr V.S Mtshali
NOTE : Direction to candidate: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from website – www.kznhealth.gov.za. Original signed Z83 must be accompanied by a detailed CV with all the details needed for shortlisting. Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents which may be submitted to HR on or before the day of the interview. Application must be submitted on or before closing date. The reference number must be indicated in the column provided on the form Z83 e.g. PCHC 08/2023. Failure to comply with the above instruction will disqualify applications. Please note that due to the number anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidate only. NB: African Males are encouraged to apply

CLOSING DATE : 17 March 2023

POST 08/330 : **ARTISAN PRODUCTION: CARPENTRY REF NO: EGUM 11/2023**

SALARY : R199 317 – R221 214 per annum, plus 13th cheque/service bonus plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

CENTRE : E G & Usher Memorial Hospital
REQUIREMENTS : Standard 8 or Grade 10, Trade Test Certificate in Carpentry, 2-3 years' experience in Carpentry environment. Current and previous experience endorsed and stamped by Human Resource (Employment History). All the attachments /proof will be submitted by shortlisted candidates only. Recommendation: Valid Driver's Licence Code 8 or higher. Computer Literacy: MS Office Software. Knowledge, Skills, Training and Competencies Required: Commitment Skills, Organisational Skills, Accountability skills, Team Work, Problem Solving Skills, Time Management skills, Batho Pele.

DUTIES : Replace locks to cupboards, drawers and doors. Repair or renew doors, frames, casement and sash windows. Replace sash cords and endless cord to windows and fanlights. Repair or replace door handles and latches. Replace hinges to cupboards and doors. Construct and mount purpose made boxes, notice, pin and black boards and fix into place including mirrors. Install partitions with doors, louver windows etc. Repair or replace skirting and quarter rounds. Repair or replace barge and fascia boards. Repair or replace roof purlins, IBR and corrugated sheeting. Repair roof leaks. Repair and fit ceiling, cover strips and cornice. Lay PVC tiles and fit PVC flooring and make repairs to vinyl floor coverings. Fit towel rails, coat and curtain rails. Fit mops and brooms handles. Alterations to crutches. Cut, plane and machine timber. Maintain tools such as sharpen plane blades and chisel. Set out, erect wooden and steel shelving. Measure materials for job and request timeously to the Artisan Chief. Weekly inspection of all doors, door locks, frames flooring, roofs and sprockets. To supervise handyman's or Tradesman Aid. Be responsible to ensure cleaning of work place. To perform standby duties and after hours call outs. Visit Primary Health Clinics to perform maintenance duties when required. Take responsibility for in-house training and advancement of subordinates.

ENQUIRIES : Ms. PS Mgobhozi Tel No: 039 - 797 8100
APPLICATIONS : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

FOR ATTENTION : Human Resource Department
NOTE : The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the

Website - www.kznhealth.gov.za, updated and fully detailed with Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals of qualifications, Identity document and proof of registration for related council when required in the advert. Faxed and emailed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, No S&T will be paid to candidates when attending the interviews.

CLOSING DATE

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17 March 2023 at 16H00 afternoon