

GOVERNMENT COMMUNICATION AND INFORMATION SYSTEM

The GCIS is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resource policies of the Department will be taken into consideration. People with disabilities will be accommodated within reasonable limits.

- APPLICATIONS** : To be directed to the Acting Director: HRM, Government Communication and Information System, Private Bag X745, Pretoria, 0001, or hand deliver to Tshedimotsetso House, 1035 cnr Frances Baard & Festival streets, Hatfield, Pretoria.
- FOR ATTENTION** : Ms M Kotelo
- CLOSING DATE** : 24 February 2023
- NOTE** : The old prescribed application or employment form Z83 was withdrawn with effect from 31 December 2020. As per the Government Gazette No: 43872, any applicant who submits an application on or after 1 January 2021 must do so on the new prescribed Z83 form, obtainable from any Public Service Department or on the internet at www.gov.za/documents. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the fully completed and signed Z83 form and a detailed curriculum vitae. Communication regarding certified copies of Qualifications and other relevant documents will be limited to only shortlisted candidates. Therefore only shortlisted candidates will be required to submit certified documents on or before the day of the interview, following communication from the department. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. No faxed, copied or e-mailed application will be considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. All appointments are subject to the verification of educational qualifications, previous experience, citizenship, reference checks and security vetting. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competency assessment. The department reserves the right to fill or not to fill the vacant post. The successful candidate will enter into an employment contract with the GCIS in terms of the Public Service Act, 1994 as amended. By submitting the employment application form, you agree and consent in terms of section 11 (1) of the Protection of Personal Information Act, 2013 (POPIA), to your personal information which you provide to the Government Communication and Information System ("GCIS") being processed by the GCIS and its employees, agents, cabinet committees, and sub-contractors for recruitment purposes, in accordance with the POPIA.

MANAGEMENT ECHELON

- POST 04/66** : **DIRECTOR-GENERAL: GOVERNMENT COMMUNICATION AND INFORMATION SYSTEM (GCIS)**
(Five-Year Contract).
Re-Advertisement: (Although previous applicants need not reapply as they will be considered, they are free to reapply if they wish to do so).
- SALARY** : R2 068 458 per annum (Level 16), (an all-inclusive package), of which 70% will be basic salary and 30% may be structured according to an individual's needs. A non-pensionable allowance equal to 10% of the annual all-inclusive remuneration package is also payable.
- CENTRE REQUIREMENTS** : Pretoria
Qualifications: A matric, undergraduate and postgraduate qualification (NQF level 8) as recognised by the South African Qualifications Authority in either of the following fields: Communications, Public Management, Social Sciences and Business Management/Leadership or relevant qualifications. Applicants must have eight (8) to 10 years of experience at senior management level of which five (5) years must have been at Senior Management Service (SMS)

level in the Public Service or Government/State-Owned Entity. Successful completion of the Nyukela Public Service SMS Pre-Entry Programme endorsed by the National School of Government (NSG) is a pre-requisite for appointment. Skills: Superior leadership skills; excellent written and verbal communication skills; ability to interact with people at all levels; Executive and people management; strong public speaking skills; proven change management skills and capability; analytical, organisational and interpersonal skills; complex stakeholder management skills, especially at intergovernmental level, innovative; creative thinking; strategic coordination skills and computer literacy. Job knowledge: Extensive knowledge of the South African and international communications landscape. An in-depth understanding of government communication discipline. A thorough knowledge and understanding of government policies and programmes. Competencies: Strategic leadership and capability; Financial management; Risk management; Corporate governance; Extensive knowledge of the Government Communication Policy; the Constitution of the Republic of South Africa of 1996; the Public Service Act of 1994 and Regulations; Public Administration Management Act of 2014; the Public Finance Management Act of 1999; and other relevant prescripts applicable in the communication sector, in the Public Service and for the entities reporting to the GCIS.

DUTIES

: Reporting to the Minister in The Presidency, the Director-General will be responsible for providing strategic leadership and direction in delivering the mandate of the department. Serve as a spokesperson for both Cabinet and Government. Lead the repositioning of the GCIS to enhance its global and domestic reputation. Provide leadership to the communication sector. Ensure integration, coherence and standard performance of communication across all spheres of government. Lead the transformation of the communication sector in line with government priorities. Provide effective and timely support to the Minister and Deputy Minister(s), including the government clusters. Serve as the Accounting Officer of the department in ensuring that the resources allocated to the department are optimally deployed – and used efficiently and cost-effectively – to achieve the strategic objectives of the department. Coordinate and organise the resources of the department and its entities to implement the National Development Plan: Vision 2030 and Medium Term Strategic Framework priorities pertaining to the department. Provide strategic management of the department by coordinating the implementation of the strategic vision and direction, leading the formulation, development of support and enabling tools to ensure execution, monitoring, evaluation and reporting of the departmental strategy and plans internally and to all applicable oversight bodies. Strengthen the department’s governance, compliance and organisational capacity to deliver on its mandate, including ensuring that South African citizens and global targeted communities are provided with timeous, accurate and accessible information. Ensure departmental entities function optimally and deliver on their respective mandates. Ensure that the GCIS’s strategic projects and programmes are implemented efficiently, timeously and in a cost-effective manner. Create a robust and agile policy review and development environment to ensure that communication remains a strategic thrust and key success indicator for all government programmes. Lead South Africa’s communication agenda setting.

ENQUIRIES

: Mr Paul Kwerane Tel No: 012 473 0407, Mr Boitumelo Tauetsile Tel No: 012 473 0232 and Ms Dipuo Kupa Tel No: 012 473 0307.

NOTE

: It is a pre-requisite for candidates to have the Nyukela Public Service SMS Pre-Entry Programme certificate to be eligible for appointment. For further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course, visit the NSG website: www.thensg.gov.za. The successful candidate must disclose to the Minister particulars of all registrable financial interests and sign the employment contract within one month from the date of assumption of duty as well as sign a performance agreement with the Minister within three months from the date of assumption of duty and obtain a Top Secret security clearance.