

**PROVINCIAL ADMINISTRATION: GAUTENG  
DEPARTMENT OF HEALTH**

*It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.*

**ERRATUM:** Kindly note that the post of Assistant Director Ultrasound Radiographer for **Chris Hani Baragwanath Academic Hospital** with Ref No: REFS/ 014580 (X1 Post) advertised in the Public Service Vacancy Circular 01 dated 13 January 2023, the reference number has been amended as follows: Ref No: REFS/ 015680 with REFS/01580 (x1) advertised in the Public Service Vacancy Circular Service Vacancy Circular 01 dated 13 January 2023, We apologise for the inconvenience caused. And Diagnostics Radiographer for **Chris Hani Baragwanath Academic Hospital** with Ref No: REFS/ 015665 (X3 Posts) advertised in the Public Service Vacancy Circular 01 dated 13 January 2023, the salary notch for Grade 1 R322 427 per annum has been amended as follows: R322 427 per annum with R332 427 per annum advertised on the Public Service Vacancy Circular Service Vacancy Circular 01 dated 13 January 2023. We apologise for the inconvenience caused.

**OTHER POSTS**

<b><u>POST 02/118</u></b>	:	<b><u>CLINICAL MANAGER (THEATRE AND ANAESTHESIA, OBSTRICTICS AND GYNAECOLOGY REF NO: PWH/CM (OBS &amp; GYN, HAST) 01/2023</u></b> Directorate: Hospital Management
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R1 227 255 (Min) – R1 362 063 (Max) per annum, plus benefits Pretoria West District Hospital Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. A minimum of six (6) years' experience as a Medical Officer after registration with HPCSA as a Medical Practitioner, Diploma / Certificate in direct HIV/TB management. Recommendations: registered as obstetric and gynae specialist and experience in HIV and TB management. Knowledge and skills: good communication and team building skills, ability to be a team leading player, ability to develop good working relationships with partners and cluster hospitals for effective patient care interventions, knowledge and understanding of DPSA policies, code of conduct and guidelines, labour relations acts, human resource management policies. Ability to interpret departmental policies, protocols and patient care guidelines, ability to advocate for the implementation of the department policies and guidelines that aim at achieving the APP indicators, knowledge of the department APP priorities and objectives. Ability to work under pressure and commuted overtime is compulsory.
<b><u>DUTIES</u></b>	:	Overall clinical leadership and Management of allocated cluster of departments. Offer a comprehensive quality level hospital services to patients. Optimally supervise departments, mentor and coach junior medical staff. Support district health services. Participate and network with other hospitals and in the cluster. Perform clinical audits and provide support to other department/disciplines to ensure effective and comprehensive clinical services regarding patient care and treatment. Lead and drive CPD and M&M programmes. Implement cost containment measures, analyse budget and ensure effective and efficient use of resources. Full implement Hast guidelines, supervise the correct management of patients, innovative strategies in communicating with the cluster for your institution support, and improve independent patient management. Implement APP indicators at the hospital level. Formulate quality improvement plans for patient safety incidences and follow up to close the patient safety incident quality improvement plans. Full member of Clinical governance and hospital executive management committee. Ability to take a leading role in the multi-disciplinary team approach to patient care. Effective cooperation with higher education institutions for research and development to improve a modern approach to patient care. Manage staff leaves, working hours and commuted overtime using human resources policies. Use budget effectively and efficiently. Conduct patient redress and compile reports for serious PSI. Monitor commuted overtime and ensure adherence to RWOPS Policy. Maintain discipline and deal with

grievances and labour relations issues in terms of laid down policies and procedures. Support the hospital mother & child business model.

**ENQUIRIES** : Mr. M.T.K. Zondi Tel No: (012) 380 1205

**APPLICATIONS** : Application can be delivered to Pretoria West Hospital, HR Department, 380 Sytze Wierda Avenue, Philip Nel Park, Pretoria West or Post posted to Pretoria West Hospital, HR Department, Private Bag X02, and Pretoria West 0117.

**NOTE** : Application must be submitted on a new Z83 form with the attached detailed CV. Only Shortlisted candidate will be required to submit certified copies of documents, proof of current registration and all letters stating relevant experience signed by relevant supervisors. Failure to do so will lead into Disqualification. General information: Short- Listed candidates must be available for interviews at a Date and time Determine by the Pretoria west Hospital.

**CLOSING DATE** : 03 February 2023

**POST 02/119** : **MEDICAL SPECIALIST (OBSTRICS & GYNECOLOGY) REF NO: PWH/MO-SPC/01/2023**  
Directorate: Hospital Management

**SALARY** : R1 156 308 (Min) – R1 227 255 (Max) per annum, plus benefits

**CENTRE** : Pretoria West District Hospital

**REQUIREMENTS** : Appropriate qualification that allows for registration with the HPCSA as Medical Specialist in Obstetric, Gynae, No experience required after registration with the HPCSA as a Medical Specialist in Obstetric and Gynae. Knowledge And Skills: Good communication and team building skills. Human resource policies and labour Relations, management of staff leaves, teaching skills and demonstration skills, ability to be a team member on a Leading role, knowledge of procurement procedures and supply chain principles, knowledge of finance regulations i.e., management of donations. Knowledge of relevant patient care guidelines and regulated norms and standards (National core standards,) knowledge of annual performance plan objectives and priorities in relation to programs e.g. patient experience of care programs to improve clinical services.

**DUTIES** : Overall clinical management of Obstetrics and Gynecology unit. Supervision of medical officers, intern doctors, clinical associates, students, and other clinical staff. Managing patients at outpatient departments and function in a multi-disciplinary team. Be part of the hospital clinical management team, District Health Service management team and support management in the planning and governance of clinical service in the hospital. Reports to the Clinical Manager of Pretoria West District Hospital. Manage, develop, supervise, and implement obstetric treatment protocols, guidelines for effective management of obstetric and gynae patients. Mentors educate delegate with direct and indirect supervision to empower medical staff to execute treatment and supervise. Within your area. Patients effectively and efficiently. Improve patient/ Client care through implementation of appropriate evaluation methods, tools, protocols & Procedures. Assist the hospital in addressing the business model of moving towards regional mother and child facility, reduce referrals and manage patients effectively, manage and supervise gynae wars and obstetric care wards patient care outcomes, work with patient safety incidence committee for the complete analysis of prevention and improved approaches, manage ICU and High care patients with internal medicine multidisciplinary approach. Improve patient records keeping; enhance accessibility of clinical Service, involved in clinical auditing. Improve Data Collection among doctors and nurses. Ensure compliance with the National Core Standards/ Ideal hospital Framework. Ensure compliance with the code of conduct and public service Act, Regulations, and PFMA. Assist in managing internal and external stakeholder complains & conflicts effectively, within the unit. Permanent Residence or SA Citizenship in essential. Contribute to the academic Activities of the Hospital. To perform commuted Overtime Duties.

**ENQUIRIES** : Dr. BL Mashaba: Tel No: (012) 380 1205/1350/1519

**APPLICATIONS** : Application can be delivered to Pretoria West Hospital, HR Department, 380 Sytze Wierda Avenue, Philip Nel Park, Pretoria West or Post posted to Pretoria West Hospital, HR Department, Private Bag X02, and Pretoria West, 0117.

**NOTE** : Application must be submitted on a new Z83 form with the attached detailed CV. Only Shortlisted candidate will be required to submit certified copies of documents, proof of current registration and all letters stating relevant experience signed by relevant supervisors. Failure to do so will lead into Disqualification. General information: Short- Listed candidates must be

available for interviews at a Date and time Determine by the Pretoria west Hospital.

**CLOSING DATE** : 03 February 2023

**POST 02/120** : **DENTAL SPECIALIST ORTHODONTICS GRADE 1/2/3 REF NO: DSORTHO/01/23 (X1 POST)**  
Directorate: Orthodontics

**SALARY** : R1 156 308 – R1 534 356 per annum, (inclusive package), excl commuted overtime

**CENTRE REQUIREMENTS** : Wits Oral Health Centre  
Appropriate qualification that allows registration with the HPCSA as a Dental Specialist in Orthodontics. Registration with HPCSA as a Dental Specialist within the relevant discipline of Orthodontics. Appropriate Clinical experience as a Specialist in Orthodontics after registration with Health Professional Council of South Africa. Experience in teaching and training of undergraduate and postgraduate students after qualifying as a specialist will be an added advantage.

**DUTIES** : Implementation, monitoring and evaluation of academic dental services on the Oral Health Teaching platform. Supervisory and administrative role with regards to teaching and training of both undergraduate and postgraduate students. Responsible for quality assurance of teaching/training and clinical governance. Carry out own and supervise research. Participate in any other activity as directed by the Head of Department.

**ENQUIRIES APPLICATIONS** : Dr ME Makofane [Mosidi.makofane@wits.ac.za](mailto:Mosidi.makofane@wits.ac.za)  
New Z83 applications must be send to Wits Oral Health Centre, Private Bag X 15 Braamfontein 2017 or hand delivered to Wits Oral Health Centre, c/o Charlotte Maxeke Johannesburg Academic Hospital, Hospital Street, Area 254 (Yellow Block) Wits Dental Hospital Reception, Parktown. Or send via email to [Pulankana.monama@gauteng.gov.za](mailto:Pulankana.monama@gauteng.gov.za) .No faxed applications will be accepted.

**NOTE** : This training post is a joint appointment for Gauteng Health and Wits University. The application must include only completed and signed new Z83 Form, obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a detailed Curriculum Vitae with names, contact number and e-mail addresses of three recent (3) referees. Certified copies of Identity Document and the highest required qualifications as well as and current proof of HPCSA where necessary, will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date. Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. Applications received after the closing date will not be accepted. Please note that correspondence will only be entered into with short-listed candidates. The employer reserves the right not to fill a position. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

**CLOSING DATE** : 10 February 2023

**POST 02/121** : **MEDICAL SPECIALIST: EAR, NOSE & THROAT GRADE 1-3 REF NO: REFS/015572**  
Directorate: Medical Department  
(Re-Advertisement)

**SALARY** : Grade 1: R1 156 308 per annum, (all-inclusive remuneration package)  
Grade 2: R1 322 100 per annum, (all-inclusive remuneration package)  
Grade 3: R1 534 356 per annum, (all-inclusive remuneration package)

**CENTRE REQUIREMENTS** : Leratong Hospital  
Appropriate Medical Degree that allows registration with the HPCSA as a Medical Specialist. Registration Certificate with the HPCSA as ENT Medical Specialist. **Grade 1:** No experience required. **Grade 2:** A minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA as a Medical Specialist in a normal Specialty. **Grade 3:** A minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA as a Medical Specialist in a normal Specialty. A resuscitation course such as APLS (or PALS), ACLS, ATLS will be added advantage. Ability to manage a team of junior and senior doctors. Ability to establish excellent working relationships with all the disciplines teams. Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good

interpersonal skills. The successful candidate must be adaptable, disciplined and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team. Knowledge of legislation, policies and procedure pertaining to health care users. Computer Literacy. Experience in the public sector would be an advantage. Candidate will be expected to perform commuted overtime.

**DUTIES** : Co-ordinate all clinical and administrative duties within the Department. Involvement in hospital committees and liaison with other departments within the hospital. Staff training theoretical and skills performance of junior doctors and allied medical disciplines at the hospital and referring hospitals. SOPs development and implementation. Provision of clinical support and outreach programs. To participate, support and promote research relevant to ENT department. Ability to initiate and conduct research will be an advantage. Be a role model for students and staff. Perform duties assigned by the Head of Department of Health. Maintain quality assurance standards and other Departmental policies. Provision of efficient ENT outpatient services. Reduction of waiting time of Backlogs. Ensure effective specialist services to contribute to optimal and quality health care in line with the vision, mission and values of Gauteng department of health. Ensure compliance to SOP's and clinical Protocols. Supervision and effective utilization of Medical staff. Responsible for training and teaching of Medical Interns, junior doctors and medical students. Attend all relevant meetings. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment. Ensure an effective outreach to District hospitals. Participate in academic activities in the hospital and in the cluster. Full participation in Quality assurance programs, management of PSI's and complaints.

**ENQUIRIES** : Dr. P Phanzu Tel No: (011) 411 3508  
**APPLICATIONS** : Applications should be submitted strictly online at the following E-Recruitment portal: – <http://www.professionaljobcenter.gpg.gov.za>. No hand-delivered, faxed or emailed applications will be accepted. NB For assistance with online applications please email your query to [e-recruitment@gauteng.gov.za](mailto:e-recruitment@gauteng.gov.za)

**NOTE** : Applications should be accompanied by a fully completed and signed new Z83 form obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Plus, a recently updated comprehensive Curriculum Vitae (CV). Application without proof of a new Z83 application form and detailed CV will be disqualified. Applicants must indicate the post reference number on their applications. (Shortlisted candidates will receive communication from HR to submit certified copies of educational qualifications and other relevant documents not older than 6 months on or before the day of the interview). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications (SAQA). All foreign qualifications must be accompanied by evaluation certificate from the South African Qualification Authority (SAQA). Correspondence will only be limited to shortlisted candidates. Suitable candidates will be subjected to vetting and personnel pre-employment suitability checks (criminal record, citizenships, credit record checks, qualification verification and employment verification) where applicable, candidates will be subjected to a skill/knowledge test. Medical surveillance will be conducted on the recommended candidates. It is Departments intention to promote representativity (race, gender, and disability) in the Public Service through the filling of these posts. The Department reserves the right not to appoint/fill this post. NB: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know. People with disabilities are encouraged to apply.

**CLOSING DATE** : 03 February 2023

**POST 02/122** : **MEDICAL SPECIALIST GRADE 1 REF NO: REFS/015799 (X1 POST)**  
Directorate: Ophthalmology

**SALARY** : R1 156 308 per annum, (all inclusive)  
**CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)  
**REQUIREMENTS** : Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Medical Practitioner. Health Professions Council of South Africa (HPCSA) registration as Medical Specialist in Ophthalmology. No experience required Competence/Knowledge/Skills: Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be

adaptable, disciplined and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team. Knowledge of legislation, policies and procedure pertaining to mental health care users Computer Literacy. Aptitude for increasing the “footprint” ophthalmology service across the CHBAH hospital cluster. Candidate is expected to have competency in various ophthalmic surgical skills, assist with the running of various speciality clinics, teaching undergraduates and postgraduates (including supervision of MMED thesis) be willing to perform overtime work, volunteer for additional weekend surgery lists on an ad hoc basis.

**DUTIES** : Supervising the management of and managing ophthalmic patients and coordinate services. To help with general clinic at St John. To assist in teaching programme of both undergraduates and postgraduates. Attend meetings and training as approved by HOU. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment).

**ENQUIRIES** : Dr H.D. Alli Tel No: (011) 933 8775

**APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE** : Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE** : 03 February 2023

**POST 02/123** : **MEDICAL SPECIALIST GRADE 1 REF NO: REFS/015800 (X1 POST)**  
Directorate: Paediatrics (General Paediatric Wards)

**SALARY** : R1 156 308 per annum, (all-inclusive package)  
**CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)  
**REQUIREMENTS** : Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Medical Practitioner. Health Professions Council of South Africa (HPCSA) registration as Medical Specialist in Paediatrics. Applicants in the process of registration with HPCSA as specialists

and will be registered within two months of the interviews will be considered. Competence/Knowledge/Skills: Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team. A valid driver's license. Aptitude for increasing the "footprint" Paediatric services across the CHBAH hospital cluster. Clinical skills to manage high volume patient numbers have clinical experience to help with any subspecialty clinic work, as determined by the needs of the department of Paediatrics at Chris Hani Baragwanath Academic Hospital.

**DUTIES**

: To participate and assist in teaching/ training programme of both undergraduates and postgraduates. To conduct clinical research/ audits and/or participate in the research program in the department, including supervising MMed students. Attend meetings and training as approved by Head of Unit and/or Head of Department. Comply with the Performance Management and Development System (contracting, quarterly or semester reviews and final assessment). Supervising the management of and managing paediatric patients, and coordinate any services required for patient care. To provide clinical care/ services in the general paediatric wards (both inpatients and outpatients services). To assist in providing clinical services in paediatric subspecialties as determined by the department of Paediatrics. Successful candidates will be required to work in the following subspecialty clinics: Rheumatology, Neurodevelopment and any other clinic in need as determined by the Department of Paediatrics at the time of Appointment.

**ENQUIRIES  
APPLICATIONS**

: Prof Velaphi Tel No: (011) 933 8400/ 8416  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE**

: Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 03 February 2023
- POST 02/124** : **MEDICAL SPECIALIST GRADE 1 REF NO: REFS/015801 (X1 POST)**  
Directorate: Paediatrics (Neonatology)
- SALARY** : R1 156 308 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Medical Practitioner. Health Professions Council of South Africa (HPCSA) registration as Medical Specialist in Paediatrics as Medical Specialist in Paediatrics, which allows registration with the Health Professions Council of South Africa (HPCSA) as a paediatrician. Applicants in the process of registration with HPCSA as specialists and will be registered within two months of the interviews will be considered. Competence/Knowledge/Skills: Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team. Aptitude for increasing the "footprint" Paediatric services across the CHBAH hospital cluster. Clinical skillset to manage high volume patient numbers, have clinical experience to help with any subspecialty clinic work, as determined by the needs of the department of Paediatrics at Chris Hani Baragwanath Academic Hospital. A valid driver's license.
- DUTIES** : Supervising the management of and managing neonatal patients, and coordinate any services required for patient care. To provide clinical care/ services in the Division of Neonatology (including neonates rooming-in with their mothers, inpatients, and outpatients' services). To assist in providing clinical services in general paediatrics as determined by the department of Paediatrics. To participate and assist in teaching/ training programme of both undergraduates and postgraduates. To conduct clinical research/ audits and /or participate in the research program in the Division / Department, including supervising MMed students. Attend meetings and training as approved by Head of Unit and/or Head of Department. Comply with the Performance Management and Development System (contracting, quarterly or semester reviews and final assessment).
- ENQUIRIES** : Prof Velaphi Tel No: (011) 933 8400/ 8416
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.
- NOTE** : Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within

three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 03 February 2023
- POST 02/125** : **MEDICAL SPECIALIST REF NO: REFS/015957**  
Directorate Public Health Medicine
- SALARY** : R1 156 308.per annum, (all-inclusive - package)
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as a Specialist in Public Health Medicine. Registration with the HPCSA as Medical Specialist in Public Health Medicine and current registration. No experience required after registration with the HPCSA as a Medical Specialist in Public Health Medicine. The following will be an added advantage: Further experience after registration with the HPCSA as Public Health Medicine Specialist, relevant post-graduate qualifications, experience of undergraduate and postgraduate teaching, postgraduate student supervision, and a publication track record.
- DUTIES** : The incumbent duties include Support of all teaching at the Department of Community Health, including coordination of the GEMP 4 undergraduate teaching programme. Monitoring and evaluation of hospital performance and functioning, review disease profiles and advise hospital management and clinicians accordingly, assist with national core standards, strategic and operational planning of the hospital and the cluster. Undertake relevant research performed for priority areas at the hospital, including reviewing policy implementation and case studies to improve quality of care.
- ENQUIRIES** : Prof S. Naidoo shan.naidoo@wits.ac.za
- APPLICATIONS** : Please note that the salary will be adjusted according to years of experience as per OSD policy. Applications should be submitted on a (PDF Format only) to the following email-address: [Medicalhr.Cmjah@gauteng.gov.za](mailto:Medicalhr.Cmjah@gauteng.gov.za). Only online application will be considered. Please use the reference as the subject.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the



recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

**CLOSING DATE**

: 03 February 2023

**POST 02/126**

**MEDICAL SPECIALIST - MEDICAL ONCOLOGIST REF NO: REFS/015958**

Directorate: Internal Medicine – Oncology

**SALARY**

: R1 156 308.per annum, (all-inclusive - package)

**CENTRE**

: Charlotte Maxeke Johannesburg Academic Hospital

**REQUIREMENTS**

: Appropriate qualification that allows registration with the HPCSA as a Medical Specialist physician, medical oncologist in Internal Medicine. Registration with the HPCSA as Medical Specialist physician, medical oncologist in Internal Medicine and current registration. No experience required after registration with the HPCSA as a Medical Specialist physician, medical oncologist in Internal Medicine. Skills: Patient first mentality, General management skills, Excellent communication skills, Good Professional judgement, integrity and professional dependability, Leadership experience, Conflict management, Cost-containment, Management training and experience, Technology and Computer skills, Problem-solving experience, Coaching and mentoring experience. The following will be an added advantage: Candidates with teaching and research experience.

**DUTIES**

: As a Specialist physician, medical oncologist in Internal Medicine, the candidate will be expected to rotate between working both in General Internal Medicine and Medical oncology. In General, Internal medicine, the candidate will be responsible for the clinical management of general medical patients within any of the Wits affiliated training hospitals. They will supervise community service medical officers, junior registrars and interns and liaise with their senior consultants daily regarding this. They will be required to perform and teach diagnostic and therapeutic procedures. Other clinical duties will include managing patients at MOPD, managing patients attending the Subspecialty OPD or Speciality Ward Consultations within oncology. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role model and clinical mentor to junior doctors and associated clinical staff. Actively involved with undergraduate and post graduate teaching, supervise research, and do research. Supervise MMED. Will be responsible for service delivery audits and quality care review. To be actively involved and be the lead in multidisciplinary meetings with various stakeholders. To be actively involved in management and administrative activities of the university and the hospital. Will be required to do outreach in general medicine and or oncology. This will be a joint appointment with the university and GDH. Note: We reserve the right not to fill the post. Invited candidates will be subject to employment vetting process and medical surveillance. Academic: Performance of research within the department. Supervision of research within the department and/or MMed.

**ENQUIRIES**

: Prof. A Mahomed Tel No: 011 488 4649/3564

**APPLICATIONS**

: Please note that the salary will be adjusted according to years of experience as per OSD policy. Applications should be submitted on a (PDF Format only) to the following email-address: [Medicalhr.Cmjah@gauteng.gov.za](mailto:Medicalhr.Cmjah@gauteng.gov.za). Only online application will be considered. Please use the reference as the subject.

**NOTE**

: The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable,

the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

- CLOSING DATE** : 03 February 2023
- POST 02/127** : **MEDICAL SPECIALIST REF NO: SBAH 001/2023**  
Directorate: Plastic Surgery
- SALARY** : Grade 1: R1 156 308 per annum, plus benefits  
Grade 2: R1 322 100 per annum, plus benefits  
Grade 3: R1 534 356 per annum, plus benefits
- CENTRE REQUIREMENTS** : Steve Biko Academic Hospital  
MBChB, MMed (Surg) or FCS (SA). A valid registration with the HPCSA as an independent Medical Practitioner. Microsurgical skills.
- DUTIES** : Plastic and Reconstructive Surgery case load management including surgical clinics, wards and theatre. The incumbent must be willing to render services at SBAH, Kalafong and Tembisa Hospitals. This appointment is on a joint Gauteng Department of Health and University of Pretoria medical establishment and thus the incumbent will have teaching and training duties involving undergraduate and postgraduate students and trainees in all the University of Pretoria Training platform hospitals. Futhermore all academic appointees are expected to engage in active research. A research degree will be a definite advantage.
- ENQUIRIES APPLICATIONS** : Prof N.Y Chauke-Malinga Tel No: 012 354 1666  
Applications must be submitted to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver`s license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 03 February 2023
- POST 02/128** : **DEPUTY DIRECTOR DIAGNOSTIC RADIOGRAPHY REF NO: REFS/015954**  
Directorate: Diagnostic Radiography
- SALARY** : R896 535 per annum, plus benefits
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows for registration with HPCSA in the Diagnostic Radiography. Registration with the HPCSA in Diagnostic Radiography. A minimum of 3 years` appropriate experience after registration with HPCSA as a Diagnostic Radiographer. Must be currently registered with HPCSA. The following will be an added advantage: A minimum of 10 years` appropriate experience in an academic institution after registration with HPCSA of which five (5) years` experience should be in management in tertiary and/or central hospital. Relevant experience in research and data analysis, understanding of relevant Acts prescripts and Legislations. Relevant

experience in HR (Human Resource) and Financial Management. Demonstrate the ability to use Health information for planning. The applicant must be able to work under pressure, be able to lead a big team and collaborate with cluster hospitals within the CMJAH cluster to implement strategy in daily operations to achieve outcomes set.

**DUTIES**

: To ensure the Provision of an Efficient and Effective Radiographic Service, and also possess the ability to apply Total Quality Management for better health outcomes. To collaborate and ensure the smooth running of radiographic services within the cluster hospitals. To organize, co-ordinate and supervise the provision of general and specialised diagnostic radiography service and student clinical training according to the vision and mission statement of the Department Health and Social Development. To solve complex management and technical problems skilfully in the interest of efficient service provision. To authorise and control all projects relating to the improvement of service delivery in his/her area of operation. To promote harmonious teamwork among various categories of staff within the unit/department as well as the institution. To ensure good radiation practice to staff, patients and the community at large. Human Resources Management: To ensure the service provision and human resources training are in keeping with National, Provincial and Institutional policies and South Africa Radiation Board prescripts. To ensure the practice of good quality financial management using the Public Financial Management Act (1999). This act promotes good financial management in order to maximise service delivery through the effective and efficient use of the limited resources. To ensure that student training complies with required competencies and outcomes. To promote and facilitate staff development programmes for capacity building and career- path. To promote counselling and guidance when required and to adhere to a code of patient confidentiality. To ensure that the right calibre of personnel is recruited and that appointments conform to Employment Equity requirements, and also put in place mechanisms to recruit and retain staff. Financial Management: To provide inputs in the decision making and recommendations with regards to procurement of equipment and consumables. To monitor expenditure and implement innovative methods of using available financial and human resources to meet the goal. To be responsible for the safe-keeping and use of state/institutional assets in the department. Operations and strategic management: To apply leadership and strategic management skills when planning, co-ordinating and implementing protocols/guidelines/Standard Operation procedures in order to streamline diagnostic radiography according to prescribed referral patterns. To identify, evaluate and address risks on a continuous basis before such risks can impact negatively on the department's service delivery. To take calculated risks in a manner that does not jeopardize the direct interest of stakeholders. To anticipate and respond to changes in the business environment and make informed decisions under conditions of uncertainty. To participate and make inputs at institutional and provincial management meetings.

**ENQUIRIES  
APPLICATIONS**

: Dr. O.I Ubogu Tel No: 011 488 3225  
: Please note that the salary will be adjusted according to years of experience as per OSD policy. Applications should be submitted on a (PDF Format only) to the following email-address: [Medicalhr.Cmjah@gauteng.gov.za](mailto:Medicalhr.Cmjah@gauteng.gov.za). Only online application will be considered. Please use the reference as the subject.

**NOTE**

: The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity

verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

**CLOSING DATE**

: 03 February 2023

**POST 02/129**

: **DEPUTY DIRECTOR OCCUPATIONAL THERAPY REF NO: REFS/015956**  
Directorate: Occupational Therapy

**SALARY  
CENTRE**

: R896 535 per annum, plus benefits  
: Charlotte Maxeke Johannesburg Academic Hospital

**REQUIREMENTS**

: Appropriate qualification that allows for registration with HPCSA in the Occupational Therapy. Registration with the HPCSA in Occupational Therapy. A minimum of 3 years' appropriate experience after registration with HPCSA in Occupational Therapy. Must be currently registered with HPCSA. The following will be an added advantage: A minimum of 10 years' appropriate experience in an academic institution after registration with HPCSA of which five (5) years' experience should be in management in tertiary and/or central hospital. Relevant experience in research and data analysis, understanding of relevant Acts prescripts and Legislations. Relevant experience in HR (Human Resource) and Financial Management. Demonstrate the ability to use Health information for planning. The applicant must be able to work under pressure, be able to lead a big team and collaborate with cluster hospitals within the CMJAH cluster to implement strategy in daily operations to achieve outcomes set.

**DUTIES**

: Ensure provision of quality occupational therapy services are rendered based on guidelines and protocols. Implement quality assurance measures in the section and ensure that areas of non-compliance are attended to. Develop and ensure implementation of strategies in occupational therapy services as required. Management and administration of tasks in the section. Supervision of staff and ensure that continuous professional development system is in place. Relevant experience in research and data analysis will serve as an advantage. Understanding of the relevant Acts prescripts and legislations. Relevant experience in HR (Human Resource) and financial management. Demonstrate the ability to use Health information for planning. The applicant must possess the ability to work under pressure. Ability to lead a team to implement strategy in daily operations to achieve outcomes set. Previous management experience of five (5) years will be an advantage. To ensure the Provision of an Efficient and Effective Radiographic Service, and also possess the ability to apply Total Quality Management for better health outcomes. To collaborate and ensure the smooth running of occupational therapy services within the cluster hospitals. To organize, co-ordinate and supervise the provision of occupational services to improve activities of daily living (ADL) according to the vision and mission of the department to ensure that our clients are as functional as possible before their illness/accidents. To solve complex management and technical problems skilfully in the interest of efficient service provision. To authorise and control all projects relating to the improvement of service delivery in his/her area of operation. To promote harmonious teamwork among various categories of staff within the unit/department as well as the institution. Human Resources Management: To ensure the service provision and human resources training are in keeping with National, Provincial and Institutional policies. To ensure the practice of good quality financial management using the Public Financial Management Act (1999). This act promotes good financial management in order to maximise service delivery through the effective and efficient use of the limited resources. To ensure that student training complies with required competencies and outcomes. To promote and facilitate staff development programmes for capacity building and

career- path. To promote counselling and guidance when required and to adhere to a code of patient confidentiality. To ensure that the right calibre of personnel is recruited and that appointments conform to Employment Equity requirements, and also put in place mechanisms to recruit and retain staff. Financial Management: To provide inputs in the decision making and recommendations with regards to procurement of equipment and consumables. To monitor expenditure and implement innovative methods of using available financial and human resources to meet the goal. To be responsible for the safe-keeping and use of state/institutional assets in the department. Operations and strategic management: To apply leadership and strategic management skills when planning, co-ordinating and implementing protocols/guidelines/Standard Operation procedures in order to streamline Occupational therapy services according to prescribed referral patterns. To identify, evaluate and address risks on a continuous basis before such risks can impact negatively on the department's service delivery. To take calculated risks in a manner that does not jeopardize the direct interest of stakeholders. To anticipate and respond to changes in the business environment and make informed decisions under conditions of uncertainty. To participate and make inputs at institutional and provincial management meetings.

**ENQUIRIES  
APPLICATIONS**

: Dr. O.I Ubogu Tel No: 011 488 3225  
 : Please note that the salary will be adjusted according to years of experience as per OSD policy. Applications should be submitted on a (PDF Format only) to the following email-address: [Medicalhr.Cmjah@gauteng.gov.za](mailto:Medicalhr.Cmjah@gauteng.gov.za). Only online application will be considered. Please use the reference as the subject.

**NOTE**

: The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males and Indian Females are encouraged to apply.

**CLOSING DATE**

: 03 February2023

**POST 02/130**

: **REGISTRAR PROSTHODONTICS REF NO: REGPROS/02/23 (X1 POST)**  
 Directorate: Prosthodontics

**SALARY**

: R858 528 – R897 741 per annum, (inclusive package), exc. commuted overtime

**CENTRE**

: Wits Oral Health Centre

**REQUIREMENTS**

: Registration with HPCSA as Dentist in the category Independent Practice. A minimum of two (2) years' clinical experience as a Dentist excluding Community Service. Completed primary subjects is a prerequisite for this post.

- Applicants must have proven interest within the relevant discipline. An MSc degree or equivalent qualification relevant to the specialty will be an added advantage.
- DUTIES** : Incumbents will follow a course of study which on successful completion will entitle the graduate to register with HPCSA as a specialist in the Prosthodontics discipline. Training will involve treatment of a variety of patients within the relevant discipline, writing and presenting seminars on academic topics, completing a research project and assisting with teaching and training of undergraduate students plus involvement in the service rendering and administrative duties of the department.
- ENQUIRIES** : Prof JL Shackleton [joy.shackleton@wits.ac.za](mailto:joy.shackleton@wits.ac.za)
- APPLICATIONS** : New Z83 applications must be sent to Wits Oral Health Centre, Private Bag X 15 Braamfontein 2017 or hand delivered to Wits Oral Health Centre, c/o Charlotte Maxeke Johannesburg Academic Hospital, Hospital Street, Area 254 (Yellow Block) Wits Dental Hospital Reception, Parktown. No faxed applications will be accepted
- NOTE** : This training post is a joint appointment for Gauteng Health and Wits University. The application must include only completed and signed new Z83 Form, obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a detailed Curriculum Vitae with names, contact number and e-mail addresses of three recent (3) referees. Certified copies of Identity Document and the highest required qualifications as well as and current proof of HPCSA where necessary, will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date. Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. Applications received after the closing date will not be accepted. Please note that correspondence will only be entered into with short-listed candidates. The employer reserves the right not to fill a position.
- CLOSING DATE** : 10 February 2023
- POST 02/131** : **MEDICAL OFFICER REF NO: SBAH 002/2023**  
Directorate: Internal Medicine
- SALARY** : Grade 1: R858 528 per annum, plus benefits  
Grade 2: R981 639 per annum, plus benefits  
Grade 3: R1 139 217 per annum, plus benefits
- CENTRE** : Steve Biko Academic Hospital
- REQUIREMENTS** : MBchB / MBBCh. A current registration with the HPCSA as a Medical Practitioner and completion of Community Service training.
- DUTIES** : Attendance of relevant clinical meetings like Mortality meetings and completing of Medico-legal documents timeously (e.g death certificates). Reduce medical litigation by exercising good clinical ethics. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participating in a multidisciplinary team to manage and care for patients. Ensure that administration, ICD 10 coding and record keeping is done. Supervising of undergraduate students, interns and community service doctors. To act as domain trainer for the Interns. Interview, investigate diagnose and oversee the treatment of patients at Endocrinology OPD from Monday to Friday. Willing to do commuted overtime rendering of after-hours (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.
- ENQUIRIES** : Ms. L Mgnuni Tel No: 012 354 2112
- APPLICATIONS** : Applications must be submitted to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver`s license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 03 February 2023

**POST 02/132** : **MEDICAL OFFICER GRADE 1 REF NO: REFS/ 015854 (X1 POST)**  
 Directorate: Surgery

**SALARY** : R858 528 per annum, (all-inclusive package)  
**CENTRE** : Chris Hani Baragwanath Academic Hospital  
**REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. HPCSA registration as an Independent Medical Practitioner and must be post Community Service. No experience required.

**DUTIES** : Management of General Surgery patients in emergency unit, ICU, high dependency unit and ward under supervision. Booking and assisting in theatre lists both emergency and elective cases. Administrative duties within each unit. Daily management of in-ward patients including examination, management, and resuscitation. Triage and admissions of emergency surgery and trauma patients. Management of Surgical Outpatient Department patients. Ability to work under pressure and under supervision. Ability to take orders and guidance from senior colleagues with no conflict. Reliability, leadership, discipline, and self-confidence. Ability to establish a working relationship in a multidisciplinary team with anaesthesia, ICU, nursing team and emergency department staff. Managing and supervising junior staff members in your team. Ability to adapt to rotations within surgical department.

**ENQUIRIES** : Dr Ndwambi Tel No: (011) 933 9267/8804  
**APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE** : Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE** : 10 February 2023

- POST 02/133** : **ASSISTANT MANAGER NURSING SPECIALTY (CRITICAL CARE NURSING – GENERAL) (PN-B4) REF NO: CHBAH 614 (X1 POST)**  
 Directorate: Nursing Services (General Intensive Care Unit & Burns Unit)
- SALARY** : R642 942 per annum, (all inclusive)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Basic R425 qualification (i.e. Diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. A post basic qualification in Health Services Management will be an added advantage. Current registration with the South African Nursing Council. A minimum of ten (10) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least six (6) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining the one (1) year post basic qualifications in Medical and Surgical Nursing Science (Critical Care Nursing - General). At least three (3) years of the period referred to above must be appropriate/recognize experience at management level. Competencies/Knowledge/Skills: leadership, ward management/ward administration, planning, organizing, co-ordination and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and guidelines.
- DUTIES** : Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stake holders (i.e. inter-personal, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation of nursing guidelines, norms and standards. Implementation of Ideal Hospital Maintenance Framework Version 2.0. Manage effective utilization and supervision of human, financial and material resources. Co-ordination of provision of effective training and research. Be allocated to work night shifts, weekends, public holidays and relieve the supervisor when required. Maintain professional growth/ethical standards and self-development. Management of personnel performance and review thereof. (Contracting, Midterm review and final assessment).
- ENQUIRIES** : Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted).



The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 10 February 2023
- POST 02/134** : **ASSISTANT MANAGER NURSING SPECIALITY (CRITICAL CARE NURSING – GENERAL) (PN-B4) REF NO: CHBAH 615 (X1 POST)**  
Directorate: Nursing Services (Surgery)
- SALARY CENTRE REQUIREMENTS** : R642 942 per annum, (all inclusive)  
: Chris Hani Baragwanath Academic Hospital  
: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. A post basic qualification in Health Services Management will be an added advantage. Current registration with the South African Nursing Council. A minimum of ten (10) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least six (6) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining the one (1) year post basic qualifications in Medical and Surgical Nursing Science (Critical Care Nursing - General). At least three (3) years of the period referred to above must be appropriate/recognize experience at management level. Competencies/Knowledge/Skills: leadership, ward management/ward administration, planning, organizing, co-ordination, and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and guidelines.
- DUTIES** : Supervise and evaluate quality of nursing care as directed by Professional scope of practice and set Nursing standards within a professional /legal framework. Implement nursing legislation and related framework and ethical nursing practices. Manage resources effectively and efficiently in the unit. Compile and analyse reports to improve quality of patient care. Participate in training, research and self-development. Be allocated to work night shifts, weekends, public holidays and relieve the supervisor when required. Perform as an Operational Manager in accordance with the Scope of Practice Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues. Implementation of Ideal Hospital Maintenance Framework Version 2.0.
- ENQUIRIES APPLICATIONS** : Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying

the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 10 February 2023
- POST 02/135** : **ASSISTANT MANAGER NURSING SPECIALTY: CRITICAL CARE NURSING – GENERAL/TRAUMA & EMERGENCY OR OPERATING THEATRE (PN-B4) REF NO: CHBAH 616 (X1 POST)**  
Directorate: Nursing Services (Clinical Support Functional Business Unit)
- SALARY CENTRE REQUIREMENTS** : R642 942 per annum, (all inclusive)  
: Chris Hani Baragwanath Academic Hospital  
: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council. A minimum of ten (10) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least six (6) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining the one (1) year post basic qualifications in Medical and Surgical Nursing Science (Critical Care Nursing – General/Trauma & Emergency or Operating Theatre Nursing). At least three (3) years of the period referred to above must be appropriate/recognize experience at Management Level/Night Supervisor in Intensive Care Unit, Accident & Emergency Unit or Operating Theatre. Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e. (MS Word, Power Point). Ability to work independently and innovatively. Facilitation and presentation skills, problem solving and decision-making skills.
- DUTIES** : Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stake holders (i.e., inter-personal, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation of nursing guidelines, norms and standards. Manage effective utilization and supervision of human, financial and material resources in the department at night. Provide management support, guidance and direction to personnel under her or his supervision towards the realization of strategic goals and objectives of the Nursing Department on night duty. Co-ordination of provision of effective training and research. Maintain professional growth/ethical standards and self-development.
- ENQUIRIES APPLICATIONS** : Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological

order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 of which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 10 February 2023
- POST 02/136** : **ASSISTANT MANAGER NURSING SPECIALTY: CHILD NURSING SCIENCE (PN-B4) REF NO: CHBAH 617 (X1 POST)**  
Directorate: Nursing Services (Paediatric Department)
- SALARY CENTRE REQUIREMENTS** : R642 942 per annum, (all inclusive)  
: Chris Hani Baragwanath Academic Hospital  
: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council. A minimum of ten (10) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least six (6) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining the one (1) year post basic qualifications in Child Nursing Science. At least three (3) years of the period referred to above must be appropriate/recognize experience at Management Level/Night Supervisor in Paediatric Department. Competencies/Knowledge/Skills: Knowledge of legal prescriptions that regulate nursing and health services. Computer literacy i.e. (MS Word, Power Point). Ability to work independently and innovatively. Facilitation and presentation skills, problem solving and decision-making skills.
- DUTIES** : Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stake holders (i.e., inter-personal, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation of nursing guidelines, norms and standards. Manage effective utilization and supervision of human, financial and material resources in the department at night. Provide management support, guidance and direction to personnel under her or his supervision towards the realization of strategic goals and objectives of the Nursing Department on night duty. Co-ordination of provision of effective training and research. Maintain professional growth/ethical standards and self-development.
- ENQUIRIES APPLICATIONS** : Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should

state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 10 February 2023

**POST 02/137**

: **ASSISTANT MANAGER NURSING SPECIALTY: MIDWIFERY AND NEONATAL NURSING SCIENCE (PN-B4) REF NO: CHBAH 618 (X1 POST)**  
Directorate: Nursing Services (Obstetrics & Gynaecology Department)

**SALARY CENTRE REQUIREMENTS**

: R642 942 per annum, (all inclusive)  
: Chris Hani Baragwanath Academic Hospital  
: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council. A minimum of ten (10) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least six (6) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining the one (1) year post basic qualifications in Midwifery and Neonatal Nursing Science. At least three (3) years of the period referred to above must be appropriate/recognize experience at Management Level/Night Supervisor in Obstetrics & Gynaecology Department. Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e. (MS Word, Power Point). Ability to work independently and innovatively. Facilitation and presentation skills, problem solving and decision-making skills.

**DUTIES**

: Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stake holders (i.e., inter-personal, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation of nursing guidelines, norms and standards. Manage effective utilization and supervision of human, financial and material resources in the department at night. Provide management support, guidance and direction to personnel under her or his supervision towards the realization of strategic goals and objectives of the Nursing Department on night duty. Co-ordination of provision of effective training and research. Maintain professional growth/ethical standards and self-development.

**ENQUIRIES APPLICATIONS**

: Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main

**NOTE**

Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 10 February 2023

**POST 02/138**

: **OPERATIONAL MANAGER NURSING SPECIALTY (CRITICAL CARE NURSING – GENERAL) (PN-B3) REF NO: CHBAH 619 (X2 POSTS)**  
Directorate: Nursing Services (Surgery)

**SALARY CENTRE REQUIREMENTS**

: R588 378 per annum, (all inclusive)  
: Chris Hani Baragwanath Academic Hospital  
: Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post basic qualification in Health Services Management will be an added advantage. Current registration with the South African Nursing Council. A minimum of nine (9) years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least five (5) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining the one (1) year post-basic qualification in Medical and Surgical Nursing Science (Critical Care Nursing - General). Competencies/Knowledge/Skills: Competencies: leadership, ward management/ward administration, planning, organizing, co-ordination, and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and guidelines.

**DUTIES**

: Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stake holders (i.e. inter-personal, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation of nursing guidelines, norms and standards. Implementation of Ideal Hospital Maintenance Framework Version 2.0. Manage effective utilization and supervision of human, financial and material

resources. Co-ordination of provision of effective training and research. Be allocated to work night shifts, weekends, public holidays and relieve the supervisor when required. Maintain professional growth/ethical standards and self-development. Management of personnel performance and review thereof. (Contracting, Midterm review and final assessment).

**ENQUIRIES  
APPLICATIONS**

: Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 10 February 2023

**POST 02/139**

: **ASSISTANT MANAGER NURSING AREA: NIGHT DUTY - PN-A7 REF NO: CHBAH 620 (X1 POST)**  
Directorate: Nursing Services (Surgery & Ophthalmology Functional Business Unit)

**SALARY  
CENTRE  
REQUIREMENTS**

: R588 378 per annum, (all inclusive)  
: Chris Hani Baragwanath Academic Hospital  
: A Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council. A minimum of 8 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognizable experience at Management Level or as a Night Supervisor in Surgery, Orthopaedic or Ophthalmology Departments. Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e. (MS Word, Power Point). Ability to work independently and innovatively. Facilitation and presentation skills, problem solving and decision-making skills.

**DUTIES**

: Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and

comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stake holders (i.e., inter-personal, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation of nursing guidelines, norms and standards. Manage effective utilization and supervision of human, financial and material resources in the department at night. Provide management support, guidance and direction to personnel under her or his supervision towards the realization of strategic goals and objectives of the Nursing Department on night duty. Co-ordination of provision of effective training and research. Maintain professional growth/ethical standards and self-development.

**ENQUIRIES**  
**APPLICATIONS**

: Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 10 February 2023

**POST 02/140**

: **ASSISTANT MANAGER NURSING AREA: NIGHT DUTY - PN-A7 REF NO: CHBAH 621 (X1 POST)**  
Directorate: Nursing Services (Medicine & Psychiatry Functional Business Unit)

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R588 378 per annum, (all inclusive)  
: Chris Hani Baragwanath Academic Hospital  
: A Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council. A minimum of 8 years' appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognizable experience at Management Level or as a Night Coordinator/Supervisor in Medicine or Psychiatry Departments. Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e. (MS Word, Power Point). Ability to work independently

- and innovatively. Facilitation and presentation skills, problem solving and decision-making skills.
- DUTIES** : Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stake holders (i.e., inter-personal, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation of nursing guidelines, norms and standards. Manage effective utilization and supervision of human, financial and material resources in the department at night. Provide management support, guidance and direction to personnel under her or his supervision towards the realization of strategic goals and objectives of the Nursing Department on night duty. Co-ordination of provision of effective training and research. Maintain professional growth/ethical standards and self-development.
- ENQUIRIES** : Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.
- CLOSING DATE** : 10 February 2023
- POST 02/141** : **OPERATIONAL MANAGER (SPECIALTY) PNB3 - ADVANCED MIDWIFERY (X2 POSTS)**  
Directorate: Nursing
- SALARY** : R588 378 – R652 434 per annum
- CENTRE** : Dr. George Mukhari Academic Hospital
- REQUIREMENTS** : Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post basic nursing qualification with a duration of at least 1 year accredited with SANC in the relevant specialty. Registration with SANC as Professional Nurse. Current registration as Professional Nurse. A minimum of 9 years appropriate/recognizable



experience in nursing after registration as Professional Nurse in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience in Midwifery after obtaining the 1 year post basic qualification in the relevant specialty. Computer literacy and Nursing Management/Administration qualification registered with SANC will serve as an added advantage.

**DUTIES**

: Promote quality of nursing care as directed by professional scope of practice and standards within a professional/legal framework. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how these impacts on service delivery. Participate in training, research, and self-development. Demonstrate basic understanding of HR and financial policies and practice. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Work effectively and amicably, at a supervisory level, with persons of diverse intellectual, cultural, racial, or religious differences. Display a concern for patients, promoting, advocating, and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Able to develop contacts, build and maintain a network of professional relations to enhance service delivery. Able to manage own work, time, and that of junior colleagues to ensure proper nursing service in the unit. Must be prepared to work shifts. Ability to function as part of a team and display good professional image. Be willing to work shifts for the wards and Nursing Admin when the need arises. Act as Assistant Manager Nursing where necessary.

**ENQUIRIES**

: Dr. FF Mafisa Tel No: 012 529 3561

**APPLICATIONS**

: Applications can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 Nurses Home Block 13(HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Due to technical problems with GPG vacancy website that the institution is consistently faced with, applicants are encouraged to apply using any of the above methods.

**NOTE**

: The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity in employment, especially of race, gender and disability. Applications must be submitted on a new updated Z83 form obtainable from any Public Service Department or from the website and must be completed in full, failure to do so will result in your application being not considered. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed CV, only shortlisted candidates will be required to submit the certified documents on or before the interview date. The specific reference must be quoted. It is legislative requirement that all newly appointed staff members are subjected to Personnel Suitability Check (PSC) - Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records check. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993

**CLOSING DATE**

: 03 February 2023, closing time will be 12h00

**POST 02/142**

: **OPERATIONAL MANAGER (SPECIALTY UNIT) PNB 3 REF NO: JUB 02/2023**  
Directorate: Nursing

**SALARY**

: R588 378 – R662 220 per annum

**CENTRE**

: Jubilee District Hospital

**REQUIREMENTS**

: Grade 12 (Matric) or equivalent qualification. Basic R425 Diploma/Degree in Nursing and Midwifery or equivalent qualification that allows for registration with the SANC as Professional Nurse. Minimum of 9 years appropriate/recognisable experience in Nursing after registration as Professional Nurse with SANC as the Professional Nurse in General Nursing and Midwifery. At least 5 years of the period referred to above must be appropriate/ recognisable experience in the specific speciality Units (Maternal Child and Women's Health with specific emphasis to Labour and Post Natal wards, after obtaining the 1 year post basic qualification in the relevant Speciality (Advanced Midwifery and Neonatal Nursing Science) Units specifically Labour and Post Natal Units after obtaining the 1 Year Post Basic Qualification in the relevant speciality. Registration with SANC, Ability to work independently and innovatively. Other skills/requirements: willing to work

- shifts, public holidays, after hours, standby and weekends. Ability to act for another nurse managers including night shift supervisors.
- DUTIES** : Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impact service delivery. Ensure clinical nursing practice by the Nursing team (unit) in accordance with the scope of practice and nursing standard as determined by the hospital. Demonstrate understanding and knowledge of relevant health information to health care users to assist in achieving optional quality health care, goals and objective including rehabilitation of patients. Maintain constructive working relationship with nursing and other stake holders. Participate in the analysis, formulation of and implementation of the nursing guidelines, protocols, standards operating procedures. Practice norms and standards. Maintain professional growth /ethical standards and development of self and subordinated. Provide direct and indirect supervision of all staff within the unit and give guidance. Demonstrate on basic understanding of HR, Financial policies, and practices.
- ENQUIRIES** : Ms Aphane KJ Tel No: 012 717 9300
- APPLICATIONS** : documents must be submitted to Jubilee District Hospital Human Resource Department, Private Bag X449, Hammanskraal, 0400 or hand delivered to Stand No. 92 Jubilee Road, Jubilee District Hospital.
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. General Information: Short-listed candidates must be available for interviews at a date and time determined by Jubilee District Hospital. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.
- CLOSING DATE** : 10 February 2023 Time: 15:00
- POST 02/143** : **NUCLEAR MEDICINE RADIOGRAPHER REF NO: SBAH 003/2023**  
Directorate: Nuclear Medicine
- SALARY** : Grade 1: R413 688 per annum, plus benefits  
Grade 2: R487 305 per annum, plus benefits  
Grade 3: R574 020 per annum, plus benefits
- CENTRE** : Steve Biko Academic Hospital
- REQUIREMENTS** : Two qualifications; National Diploma/ Honors degree in Diagnostic Radiography plus Nuclear Medicine qualification B-tech / B.Rad (hons) or equivalent tertiary qualification that is in line with Occupational Dispensation Document (OSD). Registration with the HPCSA.
- DUTIES** : Clinical service rendering and patient care. Participating in: organizing planning, implementation of departmental policies/procedures and actively involved in CPD programs. Previous experience in Nuclear Medicine including 'hot laboratory' and PET/CT will be an advantage. The candidate must be able to work independently. Administrative duties in all relevant areas and supervision of students in clinical training.
- ENQUIRIES** : Ms. N.G Mahlangu Tel No: 012 354 1684
- APPLICATIONS** : Applications must be submitted to Steve Biko Academic Hospital, Private Bag X 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 03 February 2023

**POST 02/144** : **PROFESSIONAL NURSE GRADE 1 (ADVANCED MIDWIFERY SPECIALTY) PNB 1 REF NO: JUB 03/2023**  
Directorate: Nursing

**SALARY** : R400 644 - R464 466 per annum  
**CENTRE** : Jubilee District Hospital  
**REQUIREMENTS** : Grade 12 (Matric) or equivalent qualification. Basic R425 Diploma/Degree in nursing and midwifery or equivalent qualification that allows for registration with the SANC as professional nurse. Minimum of 4 years appropriate /recognizable experience in nursing after registration as professional nurse with SANC as the professional nurse in general nursing and midwifery .one (1) year post basic qualification in the relevant specialty. (Advanced midwifery and neonatal nursing science) registration with SANC and ability to work independently. Other kills/requirements: willingness to work shifts, public holidays, after hours and weekends.

**DUTIES** : Demonstrate and I depth understanding of nursing legislation and related ethical nursing practices and how this impact on service delivery. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standard determined by the relevant health facility. Maintain constructive working relationships with nursing and other stakeholders. Demonstrate effective communications with patients, supervisors and other clinicians including report writing.

**ENQUIRIES** : Ms Aphane K.J Tel No: (012 717 9300)  
**APPLICATIONS** : documents must be submitted to Jubilee District Hospital Human Resource Department Private Bag x449.Hammanskraal 0400 or hand delivered to Stand No. 92 Jubilee Road, Jubilee District Hospital.

**NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. General Information: Short-listed candidates must be available for interviews at a date and time determined by Jubilee District Hospital. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.

**CLOSING DATE** : 10 February 2023 at 15:00

**POST 02/145** : **LECTURER: POST GRADUATE DIPLOMA IN PRIMARY CARE NURSING PNDI/PND II REF NO: REFS/015893 (X1 POST)**  
Directorate: Nursing Education and Training

**SALARY** : PND I: R400 644 – R464 466 per annum, (plus benefits)

PND II R492 756 – R642 942 per annum, (plus benefits)

**CENTRE** : Gauteng College of Nursing (Ga-Rankuwa Campus)

**REQUIREMENTS** : PND 1: A Grade 12/ National Senior Certificate. A Basic qualification accredited with South African Nursing Council (SANC) in terms of government notice R.425 (i.e., Diploma/Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. A minimum of four (04) years' appropriate/recognizable experience in nursing after registration as a Professional Nurse and Midwife Accoucheur with SANC. Post Basic Qualification in Clinical Nursing Science, Health Assessment, Treatment and Care registered with SANC. Master's degree in Nursing or Midwifery. Good communication, supervisory, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint). A valid driver's licence. **PND II:** A Grade 12/National Senior Certificate. A Basic qualification accredited with South African Nursing Council (SANC) in terms of government notice R.425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. Post basic

- qualification in Clinical Nursing Science, Health Assessment, Treatment and Care registered with SANC. A minimum of fourteen (14) years' appropriate/recognizable experience in Nursing after registration as a Professional Nurse and Midwife/Accoucheur with SANC. Ten (10) years of the period referred to above must be appropriate and recognizable experience in Nursing Education after obtaining the one (01) year Post Basic Qualification in Nursing Education registered with SANC. Master's degree in Nursing or Midwifery. Good communication, supervisory, mentoring, coaching, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint). A valid driver's licence.
- DUTIES** : Facilitate the provision of Education and Training of student nurses in both clinical and theory. Guide and support student nurses effectively. Support vision and mission of the college through participation in meetings, committees and college activities. Promote the image of the college. Implement assessment strategies to determine students' competency. Participate in scholarly research and community engagement activities at the college. Develop, review, and evaluate curricula. Exercise control over student nurses.
- ENQUIRIES** : Govene B (Mr.) Tel No: (063) 504 4734
- APPLICATIONS** : Please e-mail your applications to [recruit.garankuwa@gcon.ac.za](mailto:recruit.garankuwa@gcon.ac.za). Please quote the post name in the subject line of the e-mail address to receive acknowledgement.
- NOTE** : All forms must be submitted online, using a new fully completed Z83 obtainable from [www.dpsa.gov.za](http://www.dpsa.gov.za), please make sure that the right reference number is quoted on your application form state all your competencies, training and knowledge in your CV. Employment references must be supervisors. No need to submit qualifications, will be needed on or before the day of an interview. Employment history must reflect the complete calendar date (Eg.01 April 2017) on the C.V. It is the applicant's responsibility to have foreign qualification evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to Pre- employment medical surveillance conducted by the Occupational Health Nurse Practitioner (OHNP). Incomplete applications received after the closing date will not be considered. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity in employment, especially of race, gender, and disability. Is legislative requirement that ally newly appointed staff members are subjected to Personnel Suitability checks (PSC) - Verification, upon appointment within the Department. This verification process entails reference checks; identify verification, qualification verification, criminal record checks. Correspondence will only be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. No hand delivery faxed, or emailed applications will be accepted. The Department reserves the right not to make an appointment to the advertised post(s). NB: For assistance with online applications, please email your query to [e-recruitment@gauteng.gov.za](mailto:e-recruitment@gauteng.gov.za)
- CLOSING DATE** : 03 February 2023
- POST 02/146** : **PROFESSIONAL NURSE SPECIALTY (GRADE 1/2) REF NO: PNSPEC/03/23 (X1 POST)**  
Directorate: Nursing
- SALARY** : R400 644 – R492 756 per annum, excluding benefits
- CENTRE** : WITS Oral Health Centre
- REQUIREMENTS** : Matric or equivalent. Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post basic nursing qualification, with a duration of at least 1 year, accredited with SANC in Operating Theatre Nursing. A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Current registration with SANC.
- DUTIES** : Demonstrate an understanding of legislation, related and ethical nursing practices. Perform clinical nursing practice and promote quality nursing care as a shift leader in accordance with the scope of practice and nursing standards as determined by the institution including being able to scrub all multi-disciplinary cases and especially Maxillofacial patients. Be able to recover all patients post operatively. Work as part of multidisciplinary team to ensure good nursing care. Be able to maintain sterility chain for all instruments and equipment. Work effectively, amicably with persons of diverse intellectual,

cultural, racial or religious differences. Able to plan and organize own work and that of support of personnel to ensure proper nursing care through PMDS. Provision of quality patient care through adherence to set standards, policies and procedures. To provide more complex nursing care that leads to improved service delivery by upholding Batho-Pele Principles and Patient's Rights Charter. Effective utilisation of resources Participation in training, orientation of staff including registrars and participate in research. Maintenance of professional growth, ethical standards and self-development. Must be prepared to work in allocated area due to service demands and that includes overlapping hours due to long cases.

- ENQUIRIES** : Ms T Mquqo [thobela.mquqo@wits.ac.za](mailto:thobela.mquqo@wits.ac.za)
- APPLICATIONS** : New Z83 applications must be send to Wits Oral Health Centre, Private Bag X 15 Braamfontein 2017 or hand delivered to Wits Oral Health Centre, c/o Charlotte Maxeke Johannesburg Academic Hospital, Hospital Street, Area 254 (Yellow Block) Wits Dental Hospital Reception, Parktown.
- NOTES** : The application must include only completed and signed new Z83 Form, obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a detailed Curriculum Vitae with names, contact number and e-mail addresses of three recent (3) referees. Certified copies of Identity Document and the highest required qualifications as well as and current proof of SANC where necessary, will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date. Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. Applications received after the closing date will not be accepted. Please note that correspondence will only be entered into with short-listed candidates. The employer reserves the right not to fill a position.
- CLOSING DATE** : 10 February 2023
- POST 02/147** : **LECTURER: POST GRADUATE DIPLOMA IN CRITICAL CARE NURSING (ADULT) PND I /PND I REF NO: RES/015879 (X1 POST)**  
 Directorate: Nursing Education and Training  
 This is a re-advertisement previous applicants are encouraged to re-apply.
- SALARY** : PND I: R400 644 – R464 466 per annum, (plus benefits)  
 PND II R492 756 – R642 942 per annum, (plus benefits)
- CENTRE** : Gauteng College of Nursing (Ga-Rankuwa Campus)
- REQUIREMENTS** : PND I: A Grade 12/ National Senior Certificate. A Basic qualification accredited with South African Nursing Council (SANC) in terms of government notice R.425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. A minimum of four (04) years' appropriate/recognizable experience in nursing after registration as a Professional Nurse and Midwife with SANC. Post Basic Qualification in Medical and Surgical Nursing Science: Critical Care Nursing- General registered with SANC. Master's degree in Nursing or Midwifery. Good communication, supervisory, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint). A valid driver's licence. **PND II:** A Grade 12/National Senior Certificate. A Basic qualification accredited with South African Nursing Council (SANC) in terms of government notice R.425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. Post basic qualification in Medical and Surgical Nursing Science: Critical Care Nursing-General. A minimum of fourteen (14) years'appropriate/recognizable experience in Nursing after registration as a Professional Nurse and Midwife/Accoucheur with SANC. Ten (10) years of the period referred to above must be appropriate and recognizable experience in Nursing Education after obtaining the one (01) year Post Basic Qualification in Nursing Education registered with SANC. Master's degree in Nursing or Midwifery. Good communication, supervisory, mentoring, coaching, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint). A valid driver's licence.
- DUTIES** : Facilitate the provision of Education and Training of student nurses in both clinical and theory. Guide and support student nurses effectively. Support vision and mission of the college through participation in meetings, committees

and college activities. Promote the image of the college. Implement assessment strategies to determine students' competency. Participate in scholarly research and community engagement activities at the college. Develop, review, and evaluate curricula. Exercise control over student nurses. Participate in scholarly research and community engagement activities at the college. Develop, review, and evaluate curricula. Exercise control over student nurses.

**ENQUIRIES** : Govene B (Mr.) Tel No: (063) 504 4734  
**APPLICATIONS** : Please e-mail your applications to [recruit.garankuwa@gcon.ac.za](mailto:recruit.garankuwa@gcon.ac.za). Please quote the post name in the subject line of the e-mail address to receive acknowledgement.

**NOTE** : ALL forms must be submitted online, using a newly completed Z83 obtainable from [www.dpsa.gov.za](http://www.dpsa.gov.za). Please make sure that the right reference number is quoted on your application form. State all your competencies, training and knowledge in your CV. Employment references must be supervisors. No need to submit qualifications, will be needed on or before the day of an interview. Employment history must reflect the complete calendar date (e.g. 1 April 2017) on the C.V. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to pre-employment medical surveillance conducted by the Occupational Health Nurse Practitioner (OHNP). Incomplete applications or applications received after the closing date will not be considered. The provincial Government of Gauteng is committed to the achievement and maintenance of diversity in employment, especially of race, gender, and disability. It is legislative requirement that all newly appointed staff members are subjected to Personnel Suitability checks (PSC)-Verification, upon appointment within the Department. This verification process entails reference checks, identify verification, qualifications verification, criminal record checks. Correspondence will only be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of the advertisement, please accept that your application was unsuccessful. No hand delivery faxed, or emailed applications will be accepted. The Department reserves the right not to make an appointment to the advertised post(s). NB: For assistance with online applications please email your query to [e-recruitment@gauteng.gov.za](mailto:e-recruitment@gauteng.gov.za)

**CLOSING DATE** : 03 February 2023

**POST 02/148** : **LECTURER: ADVANCED DIPLOMA IN MIDWIFERY PND I /PND II REF NO: REFS/015880 (X1 POST)**  
 Directorate: Nursing Education and Training  
 This is a re-advertisement previous applicants are encouraged to re-apply.

**SALARY** : PND I: R400 644 – R464 466 per annum, (plus benefits)  
 PND II R492 756 – R642 942 per annum, (plus benefits)

**CENTRE** : Gauteng College of Nursing (Ga-Rankuwa Campus)  
**REQUIREMENTS** : **PND I:** A Grade 12/ National Senior Certificate. A Basic qualification accredited with South African Nursing Council (SANC) in terms of government notice R.425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. A minimum of four (04) years' appropriate/recognizable experience in nursing after registration as a Professional Nurse and Midwife/Accoucheur with SANC. Post Basic Qualification in Midwifery and Neonatal Nursing Science registered with SANC. Master's degree in Nursing or Midwifery. Good communication, supervisory, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint). A valid driver's licence. **PND II:** A Grade 12/National Senior Certificate. A Basic qualification accredited with South African Nursing Council (SANC) in terms of government notice R.425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. A minimum of fourteen (14) years' appropriate/recognizable experience in Nursing after registration as a Professional Nurse and Midwife/Accoucheur with SANC. Ten (10) years of the period referred to above must be appropriate and recognizable experience in Nursing Education after obtaining the one (01) year Post Basic Qualification in

Nursing Education registered with SANC. Post basic qualification in Midwifery and Neonatal Nursing Science registered with SANC. Master's degree in Nursing or Midwifery. Good communication, supervisory, mentoring, coaching, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint). A valid driver's licence.

**DUTIES** : Facilitate the provision of Education and Training of student nurses in both clinical and theory. Guide and support student nurses effectively. Support vision and mission of the college through participation in meetings, committees, and college activities. Promote the image of the college. Implement assessment strategies to determine students' competency. Participate in scholarly research and community engagement activities at the college. Develop, review, and evaluate curricula. Exercise control over student nurses. Participate in scholarly research and community engagement activities at the college. Develop, review, and evaluate curricula. Exercise control over student nurses.

**ENQUIRIES** : Govene B (Mr.) Tel No: (063) 504 4734  
**APPLICATIONS** : Please e-mail your applications to [recruit.garankuwa@gcon.ac.za](mailto:recruit.garankuwa@gcon.ac.za). Please quote the post name in the subject line of the e-mail address to receive acknowledgement.

**NOTE** : All forms must be submitted online, using a newly completed Z83 obtainable from [www.dpsa.gov.za](http://www.dpsa.gov.za), Please make sure that the right reference number is quoted on your application form. State all your competencies, training and knowledge in your CV. Employment references must be supervisors. No need to submit qualifications, will be needed on or before the day of an interview. Employment history must reflect the complete calendar date (e.g.1 April 2017) on the C.V. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to pre-employment medical surveillance conducted by the Occupational Health Nurse Practitioner (OHNP). Incomplete applications or applications received after the closing date will not be considered. The provincial Government of Gauteng is committed to the achievement and maintenance of diversity in employment, especially of race, gender, and disability. It is legislative requirement that all newly appointed staff members are subjected to Personnel Suitability checks (PSC)-Verification, upon appointment within the Department. This verification process entails reference checks, identify verification, qualifications verification, criminal record checks. Correspondence will only be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of the advertisement, please accept that your application was unsuccessful. No hand delivery faxed, or emailed applications will be accepted. The Department reserves the right not to make an appointment to the advertised post(s). NB: For assistance with online applications please email your query to [e-recruitment@gauteng.gov.za](mailto:e-recruitment@gauteng.gov.za)

**CLOSING DATE** : 03 February 2023

**POST 02/149** : **LECTURER: POST GRADUATE DIPLOMA IN CHILD NURSING PNDI /PND II REF NO: REFS/015878 (X1 POST)**

Directorate: Nursing Education and Training  
 This is a re-advertisement previous applicants are encouraged to re-apply.

**SALARY** : PND I: R400 644 – R464 466 per annum, (plus benefits)  
 PND II: R492 756 – R642 942 per annum, (plus benefits)

**CENTRE** : Gauteng College of Nursing (Ga-Rankuwa Campus)  
**REQUIREMENTS** : **PND I:** A Grade 12/ National Senior Certificate. A Basic qualification accredited with South African Nursing Council (SANC) in terms of government notice R.425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. A minimum of four (04) years' appropriate/recognizable experience in nursing after registration as a Professional Nurse and Midwife/Accoucheur with SANC. Post Basic Qualification in Child Nursing registered with SANC. Master's degree in Nursing or Midwifery. Good communication, supervisory, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint).A valid driver's licence. **PND II:** A Grade 12/National Senior Certificate. A Basic qualification accredited with South African Nursing Council

(SANC) in terms of government notice R.425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. A minimum of fourteen (14) years' appropriate/recognizable experience in Nursing after registration as a Professional Nurse and Midwife/Accoucheur with SANC. Ten (10) years of the period referred to above must be appropriate and recognizable experience in Nursing Education after obtaining the one (01) year. Post Basic qualification in Child Nursing Science registered with SANC. Master's degree in Nursing or Midwifery. Good communication, supervisory, mentoring, coaching, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint). A valid driver's licence.

**DUTIES** : Facilitate the provision of Education and Training of student nurses in both clinical and theory. Guide and support student nurses effectively. Support vision and mission of the college through participation in meetings, committees and college activities. Promote the image of the college. Implement assessment strategies to determine students' competency. Participate in scholarly research and community engagement activities at the college. Develop, review, and evaluate curricula. Exercise control over student nurses. Participate in scholarly research and community engagement activities at the college. Develop, review, and evaluate curricula. Exercise control over student nurses.

**ENQUIRIES** : Govene B (Mr.) Tel No: (063) 504 4734  
**APPLICATIONS** : Please e-mail your applications to [recruit.garankuwa@gcon.ac.za](mailto:recruit.garankuwa@gcon.ac.za). Please quote the post name in the subject line of the e-mail address to receive acknowledgement.

**NOTE** : ALL forms must be submitted online, using a newly completed Z83 obtainable from [www.dpsa.gov.za](http://www.dpsa.gov.za). Please make sure that the right reference number is quoted on your application form. State all your competencies, training and knowledge in your CV. Employment references must be supervisors. No need to submit qualifications, will be needed on or before the day of an interview. Employment history must reflect the complete calendar date (e.g. 1 April 2017) on the C.V. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to pre-employment medical surveillance conducted by the Occupational Health Nurse Practitioner (OHNP). Incomplete applications or applications received after the closing date will not be considered. The provincial Government of Gauteng is committed to the achievement and maintenance of diversity in employment, especially of race, gender, and disability. It is legislative requirement that all newly appointed staff members are subjected to Personnel Suitability checks (PSC)-Verification, upon appointment within the Department. This verification process entails reference checks, identify verification, qualifications verification, criminal record checks. Correspondence will only be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of the advertisement, please accept that your application was unsuccessful. No hand delivery faxed, or emailed applications will be accepted. The Department reserves the right not to make an appointment to the advertised post(s). NB: For assistance with online applications please email your query to [e-recruitment@gauteng.gov.za](mailto:e-recruitment@gauteng.gov.za)

**CLOSING DATE** : 03 February 2023

**POST 02/150** : **LECTURER: POST GRADUATE DIPLOMA HEALTH SCIENCE DYNAMICS AND HEALTH SCIENCE RESEARCH PND I /PND II REF NO: REFS/015877 (X1 POST)**  
 Directorate: Nursing Education and Training

**SALARY** : PND I: R400 644 – R464 466 per annum, (plus benefits)  
 PND II: R 92 756 – R642 942 per annum, (plus benefits)

**CENTRE** : Gauteng College of Nursing (Ga-Rankuwa Campus)  
**REQUIREMENTS** : **PND 1:** A Grade 12/ National Senior Certificate. A Basic qualification accredited with South African Nursing Council (SANC) in terms of government notice R.425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. A minimum of four (04) years'



appropriate/recognizable experience in nursing after registration as a Professional Nurse and Midwife/ Accoucheur with SANC. Post Basic Qualification in (R.212) or (R.48). Master's degree in Nursing or Midwifery. Good communication, supervisory, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint). A valid driver's licence. **PND II:** A Grade 12/National Senior Certificate. A Basic qualification accredited with South African Nursing Council (SANC) in terms of government notice R.425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. A minimum of fourteen (14) years' appropriate/recognizable experience in Nursing after registration as a Professional Nurse and Midwife/Accoucheur with SANC. Ten (10) years of the period referred to above must be appropriate and recognizable experience in Nursing Education after obtaining the one (01) year Post Basic Qualification in Nursing Education registered with SANC. Post basic qualification in (R.212) or (R.48) registered with SANC Master's degree in Nursing or Midwifery. Good communication, supervisory, mentoring, coaching, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint). A valid driver's licence.

**DUTIES** : Facilitate the provision of Education and Training of student nurses in both clinical and theory. Guide and support student nurses effectively. Support vision and mission of the college through participation in meetings, committees and college activities. Promote the image of the college. Implement assessment strategies to determine students' competency. Participate in scholarly research and community engagement activities at the college. Develop, review and evaluate curricula. Exercise control over student nurses.

**ENQUIRIES** : Govene B (Mr.) Tel No: (063) 504 4734  
**APPLICATIONS** : Please e-mail your applications to [recruit.garankuwa@gcon.ac.za](mailto:recruit.garankuwa@gcon.ac.za). Please quote the post name in the subject line of the e-mail address to receive acknowledgement.

**NOTE** : All forms must be submitted online, using a new fully completed Z83 obtainable from [www.dpsa.gov.za](http://www.dpsa.gov.za) please make sure that the right reference number is quoted on your application form state all your competencies, training and knowledge in your CV. Employment references must be supervisors. No need to submit qualifications, will be needed on or before the day of an interview. Employment history must reflect the complete calendar date (eg.01 April 2017) on the C.V. It is the applicant's responsibility to have foreign qualification evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to Pre- employment medical surveillance conducted by the Occupational Health Nurse Practitioner (OHNP). Incomplete applications received after the closing date will not be considered. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity in employment, especially of race, gender, and disability, is legislative requirement that ally newly appointed staff members are subjected to Personnel Suitability checks (PSC) - Verification, upon appointment within the Department. This verification process entails reference checks; identify verification, qualifications verification, criminal record checks. Correspondence will only be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. No hand delivery faxed, or emailed applications will be accepted. The Department reserves the right not to make an appointment to the advertised post(s). NB: For assistance with online applications, please email your query to [e-recruitment@gauteng.gov.za](mailto:e-recruitment@gauteng.gov.za) 03 February 2023

**CLOSING DATE** : 03 February 2023

**POST 02/151** : **LECTURER: POST GRADUATE DIPLOMA IN PERI OPERATIVE NURSING PND I/PND II REF NO: REFS/ 015908 (X2 POSTS)**  
 Directorate: Nursing Education and Training

**SALARY** : PND I: R400 644 – R464 466 per annum, (plus benefits)

PND II: R492 756 – R642 942 per annum, (plus benefits)

**CENTRE** : Gauteng College of Nursing (Ga-Rankuwa Campus)

**REQUIREMENTS** : **PND 1:** A Grade 12/ National Senior Certificate. A Basic qualification accredited with South African Nursing Council (SANC) in terms of government notice R.425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that

allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. A minimum of four (04) years' appropriate/recognizable experience in nursing after registration as a Professional Nurse and Midwife/ Accoucheur with SANC. Post Basic Qualification or Medical and Surgical Nursing Science: Operating Theatre Nursing registered with SANC. Master's degree in Nursing or Midwifery. Good communication, supervisory, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint). A valid driver's licence. **PND II:** A Grade 12/National Senior Certificate. A Basic qualification accredited with South African Nursing Council (SANC) in terms of government notice R.425 (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with South African Nursing Council (SANC) as Professional Nurse and Midwife/Accoucheur. A Post-basic qualification in Nursing Education registered with SANC. Post basic qualification in Medical and Surgical Nursing Science: Operating Theatre Nursing. A minimum of fourteen (14) years' appropriate/recognizable experience in Nursing after registration as a Professional Nurse and Midwife/Accoucheur with SANC. Ten (10) years of the period referred to above must be appropriate and recognizable experience in Nursing Education after obtaining the one (01) year Post Basic qualification in Nursing Education registered with SANC. Good communication, supervisory, mentoring, coaching, report writing and presentation skills. Ability to work in a team and under pressure. Computer literacy (MS word, Excel, and PowerPoint). A valid driver's licence.

**DUTIES** : Facilitate the provision of Education and Training of student nurses in both clinical and theory. Guide and support student nurses effectively. Support vision and mission of the college through participation in meetings, committees, and college activities. Promote the image of the college. Implement assessment strategies to determine students' competency. Participate in scholarly research and community engagement activities at the college. Develop, review, and evaluate curricula. Exercise control over student nurses. Govene B (Mr.) Tel No: (063) 504 4734

**ENQUIRIES APPLICATIONS** : Please e-mail your applications to [recruit.garankuwa@gcon.ac.za](mailto:recruit.garankuwa@gcon.ac.za). Please quote the post name in the subject line of the e-mail address to receive acknowledgement.

**NOTE** : All forms must be submitted online, using a new fully completed Z83 obtainable from [www.dpsa.gov.za](http://www.dpsa.gov.za), please make sure that the right reference number is quoted on your application form state all your competencies, training and knowledge in your CV. Employment references must be supervisors. No need to submit qualifications, will be needed on or before the day of an interview. Employment history must reflect the complete calendar date (eg.01 April 2017) on the C.V. It is the applicant's responsibility to have foreign qualification evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to Pre- employment medical surveillance conducted by the Occupational Health Nurse Practitioner (OHNP). Incomplete applications received after the closing date will not be considered. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity in employment, especially of race, gender, and disability. is legislative requirement that ally newly appointed staff members are subjected to Personnel Suitability checks (PSC) - Verification, upon appointment within the Department. This verification process entails reference checks; identify verification, qualifications verification, criminal record checks. Correspondence will only be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. No hand delivery faxed, or emailed applications will be accepted. The Department reserves the right not to make an appointment to the advertised post(s). NB: For assistance with online applications, please email your query to [e-recruitment@gauteng.gov.za](mailto:e-recruitment@gauteng.gov.za). 03 February 2023

**CLOSING DATE** : 03 February 2023

**POST 02/152** : **ASSISTANT DIRECTOR: LABOUR RELATIONS REF NO: ADLR/2023/01/06 (X1 POST)**  
Directorate: Human Resources Management

**SALARY CENTRE** : R393 711 per annum (Level 09)  
: JHB Health District

- REQUIREMENTS** : A three-year National Diploma/Bachelor's Degree/Advance Diploma in Labour Relations, Industrial Relations, and Human Resources Management (NQF Level 6/7). Minimum 5 years' experience in Labour Relations of which 3 years must be on supervisory level. Clear knowledge and understanding of Public Service Act, Public Service Regulations, Labour Relations Act, and Relevant MPESA Directives and Determination. Advance knowledge of Departmental policies and procedures, ability to understand, interpret and apply policy initiatives emanating from Government and linking it to Labour Relations. Knowledge of PERSAL. Ability to work independently and as part of a team. Ability to work under pressure and meet deadlines. Demonstrated ability to maintain objectivity. A Valid driver's licence and a willingness to travel (with exception of disabled applicants). Computer Literacy. Basic numeracy skills: Good analytical skills, Good written and verbal communication skills, Negotiating and influencing skills, Problem solving, decision making, interpersonal, attention to detail, assertive. Strong conceptual thinking.
- DUTIES** : Management of misconduct cases i.e., presiding over cases, investigating cases, representing the employer in the Disciplinary hearing, and facilitating the appeal process. Management of grievance procedure and misconduct cases as well as incapacity investigations for poor work performance and ill-health in line with applicable PSCBC resolutions, policies, and procedures. Management of disputes. Co-ordinate, administer and facilitate multilateral meetings as well as representing the employer in consultative structures within the department. Supervising of Labour Relations Officers, mentoring and supporting Labour Relations Officers within the district. Providing support and advice to facility managers within the JHB Health district with regards to all aspects of Labour Relations i.e. complaints management, strike management, management of progressive discipline. Implement maintain policies (including workshops, capacity building programmes and training) on employment relations and collective bargaining matters and ensure compliance thereof to facility and hospital managers and employees.
- ENQUIRIES** : Mrs. T Malusi Tel No: 011 694 3906
- APPLICATIONS** : Applications should be emailed to JhbHealth.DistrictjobApplications@gauteng.gov.za.
- NOTE** : A recently updated comprehensive Curriculum Vitae (CV) only must accompany a fully completed and signed new Z83 and at least three (3) contactable referees and recommended candidate will be subjected to criminal check, qualifications verifications, medical check, and background check. Failure to submit all the requested documents will result in the application not being considered. Correspondence to submit certified qualification will be communicated to short-listed candidates only. Write reference number as subject in your email. Please ensure that the reference number is quoted correctly. Incomplete applications or applications received after closing date will not be considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. People with disabilities are encouraged to apply. Employer: Department of Health.
- CLOSING DATE** : 10 February 2023
- POST 02/153** : **ASSISTANT DIRECTOR: PATIENT ADMINISTRATION AND LOGISTICS**  
**REF NO: SBAH 05/2023**  
Directorate: Patient Administration and Logistics
- SALARY** : R393 711 per annum, plus benefits
- CENTRE** : Steve Biko Academic Hospital
- REQUIREMENTS** : Grade 12 and appropriate NQF level 6 qualification in business, logistics, or related field. Ten (10) years' experience in a leadership role within Administration and Logistics or a related field. Proven track record of successful project management in health. Knowledge of Public Service Acts, policies and regulations. Demonstrated ability to develop and implement strategic plan. Strong analytical and problem-solving skills. Excellent communication, interpersonal, and presentation skills. A valid driver's license. The ability to prepare and analyze figures. Strong management skills. The ability to manage a team of people. Strong attention to detail. Self-starter with strong influencing and negotiation skills. Ability to organize multiple and complex tasks. Knowledge of applicable legislation, including the Public Finance Management. The ability to work effectively with people across the Directorate.

- DUTIES** : Assist in developing and implementing plans and goals for the Directorate. Work with the Deputy Director and the Director to coordinate and supervise daily operations. Be responsible for the overall management of all cleaning functions in the hospital to ensure a clean, safe, and orderly experience for patients, customers, and workers. Carry out regular inspection on the facility to determine any unusual or recurring work that needs to be done, such as periodically stripping floor wax, cleaning, or shampooing carpets, and maintain a checklist of everyday cleaning tasks. Efficient and effective management of linen in the hospital. Ensure proper utilization of government vehicles. Ensure overall management of Outpatients, admissions, ward clerks, registry, records. Co-ordinate the activities of different patient admin sections. Strengthen record keeping processes and implement records management policies. Ensure compliance with regulations and internal policies.
- ENQUIRIES** : Mr P.M Motsweni Tel No: 012 354 2364
- APPLICATIONS** : Applications must be submitted to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver`s license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 03 February 2023
- POST 02/154** : **AUDIOLOGY PRODUCTION LEVEL REF NO: REFS/015960**  
Directorate: Audiology
- SALARY** : R332 427 per annum, plus benefits
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows for the required registration with the Health Professional Council of South Africa (HPCSA) in the Audiology profession. Registration with Health Professional Council of South Africa (RSA). No experience required after registration with the HPCSA in the Audiology profession in respect of RSA qualified employees who performed community service in Speech and Audiology profession as required in South Africa). Foreigner: 1-year relevant experience after registration with HPCSA in the Audiology profession in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. Knowledge: Knowledge in relevant policies, protocols and guidelines. Must be Proactive, innovative and a team player. Ability to engage in solution based problem solving. Display empathy for patients, promote advocacy and facilitate holistic treatment. Skills: Good verbal and written communication skills, ability to work under pressure in a changing environment. The following will be an added advantage: A post graduate degree in Audiology (A), or Speech Therapist and Audiologist (STA) from a recognized University. Experience in Vestibular assessment and Rehabilitation, Electrophysiology assessment Aural Rehabilitation.
- DUTIES** : To provide effective audiology services to in and out patients. Assessing, diagnosing and managing patients within a multi-disciplinary team setting. Planning and problem solving appropriately. Providing education and counselling to patients, family and caregivers. Selecting, issuing and training appropriate use of assistive devices. Monitoring and reviewing patient progress. Documenting patient information, statistics, attending ward rounds, discussions and meeting within a multidisciplinary team. Contributing to service development by monitoring, evaluating and co-ordinating existing and new services. Identifying departmental needs, managing waiting lists, participating in implementing new services and developing management protocols for improved patient care. Providing public education regarding hearing and communication difficulties. To comply with all departmental procedures and protocols. To manage all resources appropriately. To complete monthly statistics and reports. To participate in all departmental, hospital and provincial activities. To work within an MDT approach including attendance and participation in MDT meetings within and outside Audiology department.

**ENQUIRIES  
APPLICATIONS**

: Ms. T. Radebe Tel No: 011 488 4228/4296  
: Please note that the salary will be adjusted according to years of experience as per OSD policy. Applications should be submitted strictly on a (PDF Format only) to the following email-address [Medicalhr.Cmjah@gauteng.gov.za](mailto:Medicalhr.Cmjah@gauteng.gov.za). Please use the reference as subject.

**NOTE**

: The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, Indian Males, Indian Females, White Males and White Females are encouraged to apply.

**CLOSING DATE**

: 03 February 2023

**POST 02/155**

: **DIAGNOSTIC RADIOGRAPHER REF NO: SBAH 04/2023 (X2 POSTS)**  
Directorate: Plastic Surgery

**SALARY**

: Grade 1: R332 427 per annum, plus benefits  
Grade 2: R389 754 per annum, plus benefits  
Grade 3: R459 126 per annum, plus benefits

**CENTRE  
REQUIREMENTS**

: Steve Biko Academic Hospital  
: Matric/Senior certificate. National Diploma, Degree in Diagnostic Radiography or appropriate qualification that allows registration with the Health Professions Council of South African HPCSA as a Diagnostic Radiographer. Registration with HPCSA as an independent diagnostic Radiographer. Current registration with the HPCSA for 2022-2023. Computer literacy essential. Good interpersonal skills. Knowledge of Public Service legislation, policies and procedures. Knowledge of current Department of Health guidelines and policies governing the Health sector and Radiography profession. **Grade 1:** No experiences required after registration with HPCSA in respect of RSA qualified employees who performed community service, as required in South Africa. One year experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Minimum of 10 years' experience after registration with the HPCSA in the relevant profession in respect of RSA qualified employees who perform community service, as required in South Africa. Minimum of eleven (11) years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** Minimum of twenty (20) years' experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who perform community service, as required in South

- Africa. Minimum of twenty-one (21) years' experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Knowledge, skills, Training and Competencies. Required: Sound knowledge of radiation protections. Sound knowledge of radiation protections. Sound knowledge of diagnostic radiography practice and ethos. Knowledge of relevant Health and Safety Acts. Good communication and interpersonal skills.
- DUTIES** : Provide diagnostic Radiography services in a 24-hour department. To produce X-ray images according to prescribed protocols, radiation control measures and medico-legal requirements. Assist in the training of Community Service Radiographers, and students. Assist in the quality assurance processes. Supervise and participate in departmental quality assurance tests. Participate and facilitate in CPD programs as required by the HPCSA. To adhere to Batho Pele principles, National core standards, Quality Assurance and other Public Service Policies and Acts. Perform administrative duties including compiling statistics and performing any other duties as delegated by the Supervisor.  
Mr OE Lekaota Tel No: 012 354 1379
- ENQUIRIES APPLICATIONS** : Applications must be submitted to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 03 February 2023
- POST 02/156** : **OCCUPATIONAL THERAPIST REF NO: MRH/2023/02**  
Directorate: Clinical Support and Therapeutic Services  
(Re-advertisement, applicants who previously applied must re-apply)
- SALARY** : Grade 1: R332 427 – R378 318 per annum  
Grade 2: R389 754 - R445 665 per annum  
Grade 3: R459 126 - R557 184 per annum
- CENTRE REQUIREMENTS** : Mamelodi Regional Hospital  
: National Senior Certificate. Degree in occupational therapy. Appropriate clinical experience in the field of occupational therapy in all areas, current year registration with HPCSA as an occupational therapist is compulsory. Have completed community service. Good communication and computer skills, planning and organizational skills, ability to work in a multidisciplinary team. Additional in-depth experience in hands therapy would be an added advantage.
- DUTIES** : Rendering comprehensive occupational therapy production services in the field of adult physical, paediatric, and mental health conditions assist in the management of all resources in the allocated sub sections. Implement sectional and provincial quality assurance measures in the designated area. Participate in the formulation and review of strategies in allocated area of work. Participate in continuous professional development of self, colleagues, and students, perform record keeping and data collection.
- ENQUIRIES APPLICATIONS** : Dr. E.B. Mankge Tel No: (012) 841 8305  
: Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource ,19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital. For attention: Ms R.M. Tloane (HR Recruitment Section).
- FOR ATTENTION NOTE** : Mr. M.H. Hlophe  
: Applications must be completed on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be filled in full and a detailed CV. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates

will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

- CLOSING DATE** : 03 February 2023
- POST 02/157** : **OPTOMETRIST REF NO: SDHS 2023/01/03 (X2 POSTS)**
- SALARY** : Grade 1: R332 427 per annum  
Grade 2: R389 754 per annum
- CENTRE** : Sedibeng District Health Services
- REQUIREMENTS** : B.Tech/Degree or National Diploma in Optometry. Registered with the HPCSA as an independent practitioner with Diagnostic Privileges. A minimum of two (2) years appropriate experience in optometry and eye health. Must have a valid driver's license. Sound knowledge of government and HPCSA regulations, policies and legislation. Sound knowledge and relevant experience in eye health diagnostic procedures. Have knowledge of health education and promotion. Be service oriented and attend to detail. Have good judgment, critical thinking and decision-making skills. Be patient, empathetic and compassionate. Be able to communicate effectively, work with colleagues and be part of the multi-disciplinary team. Highly motivated and enthusiastic to contribute to eye health service. Prepared to go an extra mile.
- DUTIES** : Investigate and analyze test results and develop a treatment and management plan. Conduct screening and comprehensive eye and visual examinations. Prescribe therapeutic procedures to correct or conserve vision. Provide education and counselling to promote eye health. Participate in planned health awareness campaigns and outreach to communities. Capture data from patients daily as well as referrals given. Write and submit monthly and quarterly work reports and maintain records thereof. Be able to conduct the necessary patient and condition specific eye examinations like annual fundoscopy for diabetics as prescribed and eye screening as per the road to health card. Be part of a multidisciplinary team of professionals when managing patients. Present and share unusual clinical cases with other practitioners in the district for learning purposes.
- ENQUIRIES** : Ms. S.B. Sejake Tel No: (016) 950 6013
- APPLICATIONS** : Please quote the relevant reference number, direct applications to the HR Manager, Sedibeng DHS, hand deliver at designated recruitment boxes next to security office Cnr. Frikkie Meyer & Pasteur BLVD.
- NOTE** : Applications must be submitted on a new Z83 application for employment, failure to do so will result in disqualification. Z83 form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The completed and signed form should be accompanied by an updated CV only. Copies of qualifications and other relevant documents must not be included on application. Only shortlisted candidates will be required to submit certified copies of qualification and other relevant documents to Human Resources Management Unit on or before the day of the interview. Communication will be limited to shortlisted candidates only. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Recommended candidates will be subjected to medical assessment. People with disabilities are encouraged to apply. The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males and Coloured Females, Indian Males and Indian Females, White Males and White Females are encouraged to apply. Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.
- CLOSING DATE** : 03 February 2023
- POST 02/158** : **ENVIRONMENTAL HEALTH PRACTITIONER (GRADE 1-2) REF NO: SDHS 2023/01/02**
- SALARY** : Grade 1: R322 746 per annum  
Grade 2: R407 664 per annum
- CENTRE** : Sedibeng District Health Services
- REQUIREMENTS** : Diploma /Bachelor's degree (B-Tech / BSC) Environmental Health recognised by SAQA at NQF Level 6 in Environmental Health, and current registration with

- HPCSA as an Environmental Health Practitioner. Knowledge of Environmental Health Services, knowledge on all related legislation, policy frameworks related to environmental health and other programmes.
- DUTIES** :
- Render a comprehensive environmental health services by implementing the environmental management plan and strategies. Supporting, monitoring & evaluation of Municipal Health Services Management and control of hazardous substances. Participate in outbreak response (OBR) activities and investigations of communicable diseases. Provision of environmental pollution control; conducting Environmental Health impact assessments and rendering comments, monitoring of public health care facilities. Monitor and control tobacco compliance at the health facilities. Coordinate and monitoring of Pest & vector control, Monitoring of Health Care Risk Waste Management to ensure compliance. Assist in coordinating climate change and health, Climate change implementation program ensure implementation of Climate Change Strategies. Monitoring the Environmental Health surveillance of public health facilities. Conduct water sampling/monitoring. Conducting environmental health assessments at public health facilities. Collaborate with relevant Programmes, departments, and stakeholders for Environmental Health activities.
- ENQUIRIES** :
- APPLICATIONS** :
- Ms. R. Adloph Tel No: 078 152 4576
- Please quote the relevant reference number, direct applications to the HR Manager, Sedibeng DHS, hand deliver at designated recruitment boxes next to security office Cnr. Frikkie Meyer & Pasteur BLVD, AND/OR apply on line at [www.professionaljobcentre.gpg.gov.za](http://www.professionaljobcentre.gpg.gov.za)
- NOTE** :
- Applications must be submitted on a new Z83 application for employment, failure to do so will result in disqualification. Z83 form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The completed and signed form should be accompanied by an updated CV only. Copies of qualifications and other relevant documents must not be included on application. Only shortlisted candidates will be required to submit certified copies of qualification and other relevant documents to Human Resources Management Unit on or before the day of the interview. Communication will be limited to shortlisted candidates only. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Recommended candidates will be subjected to medical assessment. People with disabilities are encouraged to apply. The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males and Coloured Females, Indian Males and Indian Females, White Males and White Females are encouraged to apply. Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.
- CLOSING DATE** :
- 03 February 2023
- POST 02/159** :
- SOCIAL WORKER REF NO: REFS/015961**  
Directorate: Social Work
- SALARY** :
- CENTRE** :
- REQUIREMENTS** :
- R269 301 per annum, plus benefits  
Charlotte Maxeke Johannesburg Academic Hospital  
Formal tertiary qualification in a social work, (e.g. Bachelor of Social Work) that allows professional registration with the SACSSP. Registration with the SACSSP as a Social Worker. The following will be an added advantage: Knowledge of the legislative framework for health social work, other public service legislation, policies and procedures as pertains to the Social Work Professional and the Gauteng Department of Health. Computer, exposure to supervision and healthcare social work record for (SW 1-10).
- DUTIES** :
- Render health social work services with regard to the care, treatment, rehabilitation and reintegration of vulnerable individuals, groups, families and communities. Implement primary and secondary social work methods. Provide integrated and specialized social work services within a multidisciplinary team of health and therapeutic professionals. Engage with external stakeholders such as other government departments, NGOs and advocacy groups for patients. Produce written reports, compile monthly reports and statistics. Ability to work under pressure and after hours when required and be open to rotate within the entire hospital. The ability to provide training and debriefing sessions to the MDT and hospital staff in need. A successful candidate must be prepared



		to receive supervision and provide supervision to the students and be able to function harmoniously within social work team (department).
<b><u>ENQUIRIES</u></b>	:	Ms. M Kamko Tel No: 011 488 4135/4120
<b><u>APPLICATIONS</u></b>	:	Please note that the salary will be adjusted according to years of experience as per OSD policy. Applications should be submitted strictly on a (PDF Format only) to the following email-address <a href="mailto:Medicalhr.Cmjah@gauteng.gov.za">Medicalhr.Cmjah@gauteng.gov.za</a> . Please use the reference as subject.
<b><u>NOTE</u></b>	:	The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, African Females and Males, Coloured Females and Males, Indian Males and Females and White Males and Females are encouraged to apply
<b><u>CLOSING DATE</u></b>	:	03 February 2023
<b><u>POST 02/160</u></b>	:	<b><u>LABOUR RELATIONS OFFICER REF NO: LRO/04/23 (X1 POST)</u></b> Directorate: Human Resources
<b><u>SALARY</u></b>	:	R269 214 per annum (Level 07), excluding benefits
<b><u>CENTRE</u></b>	:	WITS Oral Health Centre
<b><u>REQUIREMENTS</u></b>	:	An appropriate 3-year relevant tertiary qualification diploma (NQF Level 6) in Industrial Relations/Labour Relations/Labour Law and/or Human Resource Management. A minimum of 3 to 5 years of relevant experience within a Labour Relations portfolio within public or private. Sound knowledge of labour legislation and prescripts within the Public sector domain. Sound Knowledge of LRA, BCEA, PSA, PSR and relevant public service regulations and policies. Demonstrable experience in project management, collective bargaining and LR processes. Sound conflict-handling skills. Good organisational and interpersonal skills. Computer literate (MS Word, MS Excel, MS PowerPoint, and Outlook). Good communication skills (written and verbal). Strategic thinking and meticulous record keeping. A valid driver's licence.
<b><u>DUTIES</u></b>	:	Investigate misconduct cases and compile investigation reports. Management of Discipline, represent the institution during a formal disciplinary hearing, provide advice on informal disciplinary hearings and ensure the implementation of disciplinary procedures and ensure compliance on finalization of cases. Investigate and finalise all grievances and complaints received from employees in the institution. Coordinate and provide support in terms of representing the institution in all disputes referred to the Public Service Sectoral Bargaining Council/General Public Service Sectoral Bargaining Council and the Commission for Conciliation, Mediation and Arbitration. Manage the information and records of all activities in the Labour Relations in the institution

including Training to staff on Labour relations matters. Manage resources of the LR office. Monitor precautionary suspensions/transfers in the institution. Render advisory services to management and employees on dispute prevention and resolution. Monitor and evaluate labour relations trends in the institution. Facilitate training and advocacy on labour relations matters in the institution. Facilitate and chair the Multilateral/Bilateral Consultative activities in the institution. Provide monthly & quarterly reports to the Provincial Office and attend meetings/workshops. Assist the institution regarding facilitation of Training and Employment Equity activities and compile reports. Report to the HR Manager.

- ENQUIRIES** : Mr PF Monama- HR Manager Tel No: 0114812099  
**APPLICATIONS** : New Z83 applications must be sent to Wits Oral Health Centre, Private Bag X 15 Braamfontein, 2017 or hand delivered to Wits Oral Health Centre, c/o Charlotte Maxeke Johannesburg Academic Hospital, Hospital Street, Area 254 (Yellow Block) Wits Dental Hospital Reception, Parktown.
- NOTE** : The application must include only completed and signed new Z83 Form, obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a detailed Curriculum Vitae with names, contact number and e-mail addresses of three recent (3) referees. Certified copies of Identity Document and the highest required qualifications where necessary, will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date. Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. Applications received after the closing date will not be accepted. Please note that correspondence will only be entered into with short-listed candidates. The employer reserves the right not to fill a position.
- CLOSING DATE** : 10 February 2023

**POST 02/161**

**PHARMACIST ASSISTANT (POST BASIC) REF NO: SDHS 2023/01/03**

- SALARY** : R217 854 per annum, (plus benefits)  
**CENTRE** : Sedibeng District Health  
**REQUIREMENTS** : Grade 12. Pharmacy Assistant (Post basic) qualification or equivalent. Registration with South African Pharmacy Council (SAPC) as Pharmacy Assistant (Post basic). Computer Literacy added advantage. Basic communication and interpersonal skills. Basic knowledge of pharmaceutical processes, knowledge of relevant legislations and policies, record keeping and basic knowledge of drug supply management. Work effectively as part of the team. High level of personal integrity, passion and commitment to the profession.

- DUTIES** : Assist in the ordering, distribution and control of stock or scheduled medicine in accordance with the Standard Operating Procedures and legislation under the direct or indirect supervision of a Pharmacist. Assist in the appropriate management of pharmaceutical items to prevent fruitless and wasteful expenditure, including the monitoring of cold chain. Provision of information to individuals to promote health under the direct or indirect supervision of a pharmacist. Reading and preparation of a prescription, the selection, manipulation or compounding of the medicine, the labelling and supply of the medicine in an appropriate container following the interpretation and evaluation of the prescription. Provide instructions regarding the correct use of medicine supplied under direct or indirect supervision of a pharmacist. Maintenance of all documents, to ensure a document trail for a period of 5 years in accordance with the Standard Operating Procedures and legislation. Adherence to good pharmacy practice as published in the Rules of the Council.

- ENQUIRIES** : Mr. J. Van Niekerk Tel No: 074 891 2524  
**APPLICATIONS** : Please quote the relevant reference number, direct applications to the HR Manager, Sedibeng DHS, hand deliver at designated recruitment boxes next to security office Cnr. Frikkie Meyer & Pasteur BLVD, AND/OR apply on line at [www.professionaljobcentre.gpg.gov.za](http://www.professionaljobcentre.gpg.gov.za)

- NOTE** : Applications must be submitted on a new Z83 application for employment, failure to do so will result in disqualification. Z83 form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The completed and signed form should be accompanied by an updated CV only. Copies of qualifications and other relevant documents must not be included on application. Only shortlisted candidates will be required to submit

certified copies of qualification and other relevant documents to Human Resources Management Unit on or before the day of the interview. Communication will be limited to shortlisted candidates only. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Recommended candidates will be subjected to medical assessment. People with disabilities are encouraged to apply. The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males and Coloured Females, Indian Males and Indian Females, White Males and White Females are encouraged to apply. Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.

- CLOSING DATE** : 03 February 2023
- POST 02/162** : **FINANCIAL CLERK REF NO: PWH/FC/01/23**  
Directorate: Finance Department
- SALARY** : R181 599 - R213 912 per annum (Level 05), (plus benefits)
- CENTRE** : Pretoria West District Hospital
- REQUIREMENTS** : Grade 10 or equivalent plus 2-5 years' experience in Finance or Grade 12 with 0-2 years' experience in Finance. Good communication and Interpersonal skills. Knowledge of BAS, SAP, PAAB. Knowledge of PFMA and Treasury regulations. Computer literate, good telephone Etiquette, communication skills and customer service.
- DUTIES** : The successful candidate will be expected to perform all office related Tasks. This comprises to raise patient's invoices be familiar with ICD 10 Code, IOD, RAF, Defense, SAPS and Correctional services. Making follow Ups of outstanding debts, writing-off of long outstanding untraceable Debts and submission of patient's accounts to different stakeholders. To undertake all administrative tasks pertaining to the processing of Daily transactions. Keep a good filling system. Follow up on stakeholder Queries. Any general office duties that may be required and must be willing to rotate in Finance department.
- ENQUIRIES** : Ms. A Vorster Tel No: (012) 380 1219
- APPLICATIONS** : Application can be delivered to Pretoria West Hospital, HR Department, 380 Sytze Wierda Avenue, Philip Nel Park, Pretoria West or Post posted to Pretoria West Hospital, HR Department, Private Bag X02, and Pretoria West 0117.
- NOTE** : Application must be submitted on a new Z83 form with the attached detailed Only Shortlisted candidate will be required to submit certified copies of documents. Failure to do so will lead into disqualification. General Information: Short- Listed candidates must be available for interviews at a Date and time determine by the Pretoria West Hospital.
- CLOSING DATE** : 03 February 2023
- POST 02/163** : **MATERIAL RECORDING OFFICER REF NO: CHBAH 609 (X3 POSTS)**  
Directorate: Supply Chain Management
- SALARY** : R181 599 per annum (Level 05), (plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : Grade 12 certificate. Computer competency skills (MS Word, MS Excel, MS PowerPoint, and Microsoft outlook). No experience Competencies/ Knowledge/ Skills: Knowledge of the Batho Pele Principles. Knowledge of Labour Relations processes. Conflict management skills. Ability to work under pressure. Excellent interpersonal and organizational skill. Good written and verbal communication skills. Ability to liaise with internal and external stakeholders. Ability to work independently and in a team. Ability to communicate well with people at difference levels. Ability to organize and plan work accordingly. Ability to act with tact and discretion. Must be self-motivated. Ability to handle tasks of multidisciplinary nature. Comply with the rotation roster.
- DUTIES** : Request quotation from vendors. Compile documents for vetting. Committee. Create RLS01 on SAP system. Create requisition on SAP. Make follow up with Health Processing Centre to create purchase order numbers on processed requisitions. Bar-coding of assets. Conducting assets verification. Filing of all documents for audit purpose. Attend to end users' queries. Participate in stock taking process. Update VA11, VA7 and VA10 cards. Issuing stock for end-

users according to the VA2. Capturing of goods received voucher, processing web cycles and liaising with suppliers, ensure that all regulations, delegations, and policies are adhered to. Be analytic and innovative in executing tasks as allocated. Compile weekly and monthly reports and submit to the supervisor. Perform other duties as allocated by the supervisor. Be willing to undergo continuous training and development programs. Attend meetings and training as approved by supervisor. Comply with the Performance Management and Development System (Contracting, quarterly reviews and final assessment).

**ENQUIRIES**  
**APPLICATIONS**

: Ms M Khakhu Tel No: (011) 933 0534  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 03 February 2023

**POST 02/164**

: **REGISTRY CLERK REF NO: TRH 01/2023**

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R181 599 per annum (Level 05)  
: Tshwane Rehabilitation Hospital  
: Grade 12 Certificate or equivalent qualifications with 5 years working experience in hospital environment. Good verbal and written communication skills, computer skills and planning and organizational skills. Ability to work independently and under pressure.

**DUTIES**

: To provide registry services: administration of incoming mails and correspondence. Administer and safe custody of files. Safe custody of documents for disposal in terms of National archives act. Dispatch of departmental mails/files and correspondence. Ensure official documents and correspondence are processed. Handle collection of departmental mail and packages from the post office. Distribution of memos, circulars, SOPs and notices electronically. Issue memos and SOPs numbers. Scan and make photocopies for the department. Handle job application CVs by ensuring application register is available when posts are advertised, management of application box, recording of all applications and reflect registry stamp, all

- applications with register submitted to HR. perform any other duties delegated by the supervisor.
- ENQUIRIES** : Ms S.M Lekhuleni Tel No: (012) 354 – 6025
- APPLICATIONS** : Applications must be hand delivered to Tshwane Rehabilitation Hospital, Cnr Dr Savage and Soutpansberg Road, Gezina (Pretoria). No faxed applications will be considered.
- NOTE** : Applications are not required to submit copies of qualifications and other relevant documents when applying but must submit fully complete Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following communication from HR. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks-, qualifications verification, criminal checks and credit/financial checks). Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 10 February 2023
- POST 02/165** : **ORTHOPAEDIC AND PROSTHETIC ASSISTANT GRADE 1 REF NO: CHBAH 611 (X1 POST)**  
Directorate: Orthopaedic Workshop
- SALARY** : R176 085 per annum
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Grade 12 Certificate. HPCSA registration as an MOP assistant. Knowledge of orthotic shoe adjustment, general shoe repairs will be added advantage. Skills/Competence/Knowledge: Be able to use industrial sewing machines, Be able to stich callipers, Heavy duty industrial machines safely. Know how to use hand tools, ready to learn new skills.
- DUTIES** : Patient shoe adjustment, Cover callipers with leather, Blocking AFO and TLSO with molding plastic, finishing, and strapping orthoses. Manufacture insoles. Prosthetic laminations, gas and electric welding, orthotic plastic moldings and finishing, Lamination of prosthetic items. Maintain and clean Machinery. Work under supervision. Keep work area clean. Record of material used in file.
- ENQUIRIES** : Mr D Machaba Tel No: 011 933 8816
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you

have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 03 February 2023
- POST 02/166** : **SECURITY OFFICER REF NO: TRH 02/2023**
- SALARY** : R151 884 per annum (Level 04)
- CENTRE** : Tshwane Rehabilitation Hospital
- REQUIREMENTS** : Grade 12 certificate plus 3-5 years' experience in security services. Experience in Hospital environment will be added advantage. Grade 'C' PSIRA qualification is required. Grade B and A will also be an added advantage. Understanding of risks management policy. Good communication and computer literacy. Ability to work in a team and under pressure. Self-discipline and knowledge of Security policies and regulations. A valid driver's licence.
- DUTIES** : the successful candidate will: Monitor security services on regular basis. Making sure that daily searching, patrolling and spot checks are conducted. Ensure that staff members, visitors, service providers and any other business entities accessing the hospital facility undergo security screening. Making sure that Security system such as CCTV and Biometrics are in place and fully functioning. Conducting internal security risks audit with the service provider and submit the report to the management. Submit security report on every month end to security risk management office at Central office. Ensuring that security monthly meetings are held and attended on regular basis. Ensure all security breaches are reported to the security service provider, SAPS and Risk management office within a period of 24 hours. All security cases are followed up with the security services provider, SAPS and all cases are closed. All security checklists/ registers are in place, daily updated, incidents are recorded in occurrence book (OB Book) immediately.
- APPLICATIONS** : Applications must be hand delivered to Tshwane Rehabilitation Hospital, Cnr Dr Savage and Soutpansberg Road, Gezina (Pretoria)
- ENQUIRIES** : Mr. ML Dlala Tel No: (012) 354 – 6117
- NOTE** : No faxed applications will be considered. Applications are not required to submit copies of qualifications and other relevant documents when applying but must submit fully complete Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following communication from HR. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks-, qualifications verification, criminal checks and credit/financial checks). Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 10 February 2023
- POST 02/167** : **NURSING ASSISTANT REF NO: TRH 03/2023**
- SALARY** : Grade 1: R138 549 – R155 943 per annum  
Grade 2: R163 974 – R184 551 per annum  
Grade 3: R195 774 – R240 777 per annum
- CENTRE** : Tshwane Rehabilitation Hospital
- REQUIREMENTS** : Certificate as Nursing Assistant. Current registration with the South African Nursing Council. 1 or more years of experience as a Nursing Assistant.

- Experience in rehabilitation for physical disabled patients will be an added advantage. Willing to work in a physical rehabilitation setting and rotate in all departments. Willing to work day and night shifts, weekends and public holidays and rotate in the institution as the need arise.
- DUTIES** : Assist with quality care and provide elementary clinical nursing care. Maintain patient hygiene e.g. Washing patients, mouth care and catheter care, bladder and bowel management. Provide nutrition. Assist with mobility. Assist patients with elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist Professional Nurses with clinical procedure. Preparation of patients for diagnostic and surgical procedures. Give health education to patients and families.
- ENQUIRIES APPLICATIONS** : Ms MM Rakwena Tel No: (012) 354 – 6135  
: Applications must be hand delivered to Tshwane Rehabilitation Hospital, Cnr Dr Savage and Soutpansberg Road, Gezina (Pretoria)
- NOTE** : No faxed applications will be considered. Applications are not required to submit copies of qualifications and other relevant documents when applying but must submit fully complete Z83 form and a detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following communication from HR. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks-, qualifications verification, criminal checks and credit/financial checks). Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 10 February 2023
- POST 02/168** : **STORE ASSISTANT REF NO: CHBAH 612 (X1 POST)**  
Directorate: Supply Chain Management
- SALARY CENTRE REQUIREMENTS** : R107 196 per annum, plus benefits  
: Chris Hani Baragwanath Academic Hospital (CHBAH)  
: Adult education and training (AET/ABET) Level 3 or equivalent (Grade 5- 7). No experience. Competencies/ Knowledge/ Skills: Ability to work under pressure. Excellent interpersonal and organizational skill. Good written and verbal communication. Ability to liaise with internal and external stakeholders. Ability to work independently and in a team. Ability to communicate well with people at different levels. Ability to organise and plan. Ability to act with tact and discretion. Must be self-motivated. Knowledge and application of Batho Pele Principles. Must be able to lift and move heavy objects. High level of reliability. Ability to handle information confidentially. Must be able to work under pressure and to take initiative. Knowledge of regulations and the legislative framework related to Supply Chain Management.
- DUTIES** : Receive deliveries in the warehouse. Deliver goods and services to the end users. Provide assistance to managers to the general store functions. Render an effective and efficient service within the Supply Chain Management Services. Clearing, cleaning of storerooms, and packing of stock in the shelves as per legislation. Collecting of stock/assets from other institutions. Prepared to work overtime when needs arise. Moving goods and supplies by hand, forklift and lifting gear. Carrying out any lawful and reasonable instruction as instructed by the supervisors. Prepare assets identified for disposals. Physical movement of assets from/to business units. Comply with Occupational Health and Safety Act. Comply with the rotation roster. Be willing to undergo continuous training and development programs. Attend meetings and training as approved by the supervisor. Comply with the Performance Management and Development System (Contracting, bi-annual reviews and final assessment).
- ENQUIRIES APPLICATIONS** : Mr S. Biyela Tel No: (011) 933 8622  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main

**NOTE**

Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 03 February 2023

**POST 02/169**

**FOOD SERVICE AIDS REF NO: STDH/20220014 (X5 POSTS)**

Directorate: Support services

**SALARY CENTRE REQUIREMENTS**

: R107 196 – R126 270 per annum, plus benefits

: Sizwe Tropical Disease Hospital

: Abet level 4/ Grade 10 with 1-2 years' experience and appropriate knowledge of food preparation/ Foodservice unit practises. Exposure to large-scale catering or food preparation, i.e., hospitals and hotels, Grade 12, Food and beverage certificate and exposure to hospital environment will be an added advantage. Should be prepared to work shifts and public holidays. Be willing to work in a team and under pressure.

**DUTIES**

: Responsible for food preparation, snacks, Food parcels (provision) and beverages for patients. Responsible for patients' meal distribution and serving in wards. Apply hygiene and safety measures in all work areas according OHS Act. Responsible for the cleanliness of the Foodservice unit, ward kitchen and equipment. Report waste and losses. Be prepared to relieve in all areas of the Foodservice and wards when required.

**ENQUIRIES APPLICATIONS**

: Ms P Thwala Tel No: (011) 531 – 4346

: Applications must be submitted to: The HR Manager, Sizwe Tropical Disease Hospital, Private Bag x2, Sandringham, 2131 or hand delivered to Sizwe Tropical Disease Hospital main entrance, No.2 Corner Club and Modderfontein Road, Sandringham

**NOTE**

: The application must include only fully completed and signed new Z83 form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of interview. Applicants must indicate the department for which they are applying. Applications received after closing date as well as those that do not comply with the requirements i.e incomplete



Z83, will not be taken into consideration. All recommended candidates will be subjected to vetting processes (ie. Reference check, qualification verification, police clearance, citizenship verification etc.)  
03 February 2023

**CLOSING DATE**

:

**DEPARTMENT OF ROADS AND TRANSPORT**

**APPLICATIONS**

:

Applications must be forwarded to Life Centre Building, 45 Commissioner Street, Marshalltown, Johannesburg, 2107 or 76 Boeing East Road, Bedfordview 2008 or 1215 Nicol Smith and Blesbok Ave, koedoespoort, 0183 and via email: gFleeTRecruitment@gauteng.gov.za. For general enquiries please contact Human Resources on 083 798 7344. NB: For assistance with online applications please email your query to [e-recruitment@gauteng.gov.za](mailto:e-recruitment@gauteng.gov.za).  
10 February 2023

**CLOSING DATE**

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**NOTE**

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Shortlisted candidates will be subject to pre-employment screening (vetting). SMS members will undergo a security clearance process by State Security Agency (SSA) and successfully completed the Nyukela Pre-entry certificate to Senior Management Services. All shortlisted candidates for SMS posts will be subjected to a technical exercise. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). Please Note; All shortlisted candidates will be subject to pre-employment screening (vetting). Preference will be given to women and Persons with disabilities. Applicants must utilize the new/ most recent Z83 application for employment form (compulsory) obtainable from [www.dpsa.gov.za](http://www.dpsa.gov.za) (effective from 01 January 2022), all fields in Part A to D of the Z83 form must be completed; and Part E to G noting that there is limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. The questions related to conditions that prevent re-appointment under Part F must be answered. Declaration must be completed and signed. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. The Z83 is also compulsory for online applications. Applications received after the closing date will be disqualified. Errors and omissions will be rectified. The Department reserves the right not to fill the position. It is our intention to promote representatively (race, gender and disability) in the Public service through the filling of posts and candidates whose transfer/promotion/appointment will promote representivity will be given preference. It is the Department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity plan. To facilitate this process successfully, an indication of race, gender and disability status is required. It is the applicant's responsibility to have foreign qualifications evaluated by the South African qualifications authority (SAQA). The Department reserves the right not to appoint. Disabled people are encouraged to apply. If you do not receive any response from us within 3 months, please accept your application was unsuccessful.

**MANAGEMENT ECHELON**

**POST 02/170**

**DIRECTOR VIP AND POOL REF NO: REFS/015980**

Branch: G-Fleet Management  
Chief Directorate: VIP and Pool

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

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R1 105 383 per annum  
Bedfordview  
Applicants must be in possession of Bachelor Degree/ an undergraduate qualification at NQF Level 7 as recognized by SAQA in one or more of following fields of study: Transport Logistics/Finance/ Business Management. At least 5 years' experience at middle management level, preferably in the fleet management industry. Proficient knowledge and experience in fleet management and project management. Understanding of public service and government administrative prescripts, policies, and procedures (Public Service Act, Public Service Regulations, Public Finance Management Act, Treasury Regulations and Government Motor Transport Handbook). Proven skills in the

following areas: operational fleet management, strategic leadership, strategic planning, monitoring and evaluation, and business partnering, customer management, problem solving and decision making, communication, negotiation and conflict management, analytical and advanced program/project/resource and financial management, report writing and presentation and people management and empowerment. Excellent computer literacy. A successful completion of the Nyukela Pre-entry certificate to Senior Management Service.

- DUTIES** : Overall management of the Directorate: VIP and Pool, including establishing and maintaining the necessary administration and operational internal controls processes and systems. Ensure compliance to approved business processes. Monitor the utilisation rate of all VIP and Pool vehicles. Ensure that all sub-directorates of the Directorate: VIP and Pool deliver on their core functions and services, i.e., fleet management, vehicle rentals, scheduling of drivers, vehicle contract administration and co-ordination of vehicle pick-ups and drop offs, maintenance of vehicles and replacement of vehicles. Advise the Chief Operations Officer of any operational level matters and risks that may negatively impact on the g-FleeT's ability to deliver VIP and Pool rental services. Provide the Chief Operations Officer with monthly, quarterly and annual financial and performance reports and / or any other report requested. Represent the g-FleeT as an when requested to do so. Ensure that customer complaints are resolved timeously. Ensure compliance to various Service Level Agreement with client departments and service providers. Regular monitoring of performance and operations against the Annual Performance Plan and Budget, manage and develop staff. Contribute to the development of g-FleeT's Strategic Plan, Annual Performance Plan, MTEF and Budgets, including the development of targets and indicators in respect of BBBEE, SMME's, Women, Youth, and People with Disabilities.
- ENQUIRIES** : Ms. Noxolo Maninjwa Tel No: (011) 372 – 8660

#### OTHER POSTS

- POST 02/171** : **DEPUTY DIRECTOR: PANELBEATING AND MECHANICAL REF NO: REFS/015981**  
Branch: g-FleeT Management  
Chief Directorate: Fleet Maintenance

- SALARY CENTRE REQUIREMENTS** : R766 584 per annum  
: Bedfordview  
: An appropriate Diploma as post qualification or equivalent qualification. At least Minimum of 3–5 years' experience in fleet maintenance and Trade Test Diploma and National Technical Diploma (NQF6) in Mechanical/Panel Beating/Towing Services will be an added advantage. Registration with the professional body will be an added advantage. In-depth knowledge of Mechanical, Vehicle Towing and Panel Beating environment.

- DUTIES** : Development and implementing policies, programmes and servicing and repairs quality systems and standards for artisans, assistants and all mechanics. Determining replacement of parts considering the operating conditions of the vehicle. Perform any other task as delegated by the ASD Mechanical. Generate mechanical repairs and services on g-FleeT vehicles. Developing and implementing policies, programmes, servicing, repairs quality systems, and standards for artisans, assistants and all mechanics. Diagnosis, service and repairs of vehicles. Prepare weekly, monthly and annual reports concerning all repairs and servicing to the ASD: Mechanical.

- ENQUIRIES** : Mr. Sifiso Mhlongo Tel No: (011) 372 8600/8604

- POST 02/172** : **ASSISTANT DIRECTOR: INFORMATION AND COMMUNICATION TECHNOLOGY (DEVELOPER) REF NO: REFS/015985**  
Branch: g-FleeT Management  
Chief Directorate: Corporate Services  
This post is re-advertisement and all applicants who previously applied for REFS/006674 are encouraged to re-apply.

- SALARY CENTRE REQUIREMENTS** : R393 711 per annum (Level 09), plus benefits  
: Bedfordview  
: An appropriate 3-year National Diploma /Bachelor's Degree in Information Technology or equivalent NQF level 6/7 qualification A minimum of 3-5 years'

working experience in the relevant environment of which at least 3 years must have been at supervisory level in the same field, 3 to 5 years of experience in systems development and support. 1-year experience in Azure DevOps. A valid driver's license. SharePoint and flow centric skills will be an added advantage. Knowledge: Detailed knowledge and understanding of applications, understanding of expectations of customers, Translating technical information to user appropriate formats. GPG and g-FleeT policies and procedures, Relevant legislation and Public Service Regulations, Knowledge of SLA's, Management information knowledge, Knowledge of GPG political and executive structures. Skills: Communicating information, Programming / develop skills, System specification skills. Technical application skills and Project management methodologies.

**DUTIES** : Application Development, implementation, testing, maintenance, administration and supporting of various applications. Gathering and documenting customer requirements. Provide first line support for users regarding application queries and general issues. Develop and apply modifications/enhancements to existing applications. Execute application testing, modular testing, and peer testing. Involved with the initial user training. Actively monitor various applications and produce the reports. Conduct workflow, process diagram and gap analysis to derive requirements for existing application enhancements. Develop standards to ensure data quality, reliability, and integrity across various database systems. Plan and Implement Database Designs for applications. Create and maintain databases for a variety of customers.

**ENQUIRIES** : Mr. Chris Masombuka Tel No: 011 372 8600/8642

**POST 02/173** : **ASSISTANT DIRECTOR: ASSET MANAGEMENT REF NO: REFS/015986**  
Branch: g-FleeT Management  
Chief Directorate: Corporate Services

**SALARY CENTRE REQUIREMENTS** : R393 711 per annum (Level 09), plus benefits  
: Bedfordview  
: An appropriate 3-year tertiary qualification NQF level 6 in Finance/Accounting Management. Minimum of 3 – 5 years' relevant experience working within Asset and Inventory Management in the public sector. Excellent computer literacy. e. Proficient knowledge and skills of asset and inventory management practices as well as a good knowledge of the Public Finance Management Act (PFMA) and related practice notes. Excellent communication and supervisory experience, writing and reporting skills. Knowledge of GRAP would be an added advantage.

**DUTIES** : Assist in overseeing the implementation of the asset and inventory management system, related entity policies and procedures. Assist in developing and maintaining the strategic and annual asset management plan aligned with the entity's strategy and budget. Assist in developing and maintaining asset registers including acquisitions, inventory management, disposal management and transfers, and valuations. Assist in developing and maintaining the lease register. Assist in developing asset needs assessment, acquisition management, operational and disposal plans. Execute and monitor the implementation of the asset acquisition, maintenance, and disposal plans. Plan and execute the asset verification, investigate, and report on variances, make necessary recommendations to resolve discrepancies, and update the asset register. Verify the spatial plans to the physical asset and update with changes, for example renewals and enhancements. Develop, implement and manage mechanisms to safeguard assets. Prepare monthly reconciliations with supporting schedules of the asset register to the relevant accounting records and resolve uncleared items. Prepare a business plan for the life cycle of assets, including an analysis of pricing options utilizing life cycle costs and recommendations on the most appropriate asset solution. Supervise employees and promote correct implementation of sound asset management practices.

**ENQUIRIES NOTE** : Ms. A. Gingqi Tel No: 011 372 8600  
: NB: In-line with employment Equity Plan of the department, preference will be given to female applicants.

- POST 02/174** : **SENIOR ADMIN OFFICER REF NO: REFS/015982**  
 Branch: g-FleeT Management  
 Chief Directorate: Corporate Services (Facilities and Security)  
 This post is re-advertisement and all applicants who previously applied for REFS/007283 are encouraged to re-apply.
- SALARY** : R331 188 per annum  
**CENTRE** : Bedfordview  
**REQUIREMENTS** : An appropriate 3-year Relevant Diploma or equivalent qualification, at least 3 – 5 years' clerical/administrative experience. Excellent computer literacy. Proficient knowledge and customer management, problem solving, Accurate reporting, Self-management, Negotiation, Team work, Staff supervision, OHS compliance Advisory, Risk management, Oversee and manage facilities management, Contract/SLA monitoring, Customer service.
- DUTIES** : Project Management of all maintenance and refurbishment projects, Facilitate provision of facilities maintenance in Compliance to the Occupational Health and Safety Act, Environmental standards and Regulations, Develop and implement a project plans to ensure that required refurbishment and maintenance is implemented as required, Liaise with the relevant stakeholder for the refurbishments and maintenance work, Oversee and manage all maintenance and construction projects, Facilitate furniture and fixture requirements for buildings, Supervise the Facilities Maintenance Helpdesk as per the standard operating procedures, Apply project management principles on all projects, Operational planning for the team, Compile minutes during facilities meetings and maintain records of all meeting, Maintain sound record keeping of all electronic and physical documentation, Accurate planning and reporting, Initiate and implement and manage Registry services in g-Fleet according to the requirements by the National Archives of South Africa (National Archives and Records Service of SA Act). Compile project specifications procurement request, specifications and submissions for all relevant maintenance projects.
- ENQUIRIES** : Ms. Amanda Matiwane Tel No: (011) 372 – 8600/8604
- POST 02/175** : **ARTISAN PRODUCTION GRADE A: TOWING & AUCTIONS REF NO: REFS/015984**  
 Branch: g-Fleet Management  
 Chief Directorate: Operations  
 This post is re-advertisement and all applicants who previously applied for REFS/006697 are encouraged to re-apply.
- SALARY** : R199 317 - R221 214 per annum, (an all-inclusive remuneration package)  
**CENTRE** : Bedfordview  
**REQUIREMENTS** : A tertiary qualification recognized by SAQA. National Technical Certificate with Trade Test (Mechanical/Panel Beating) with 1-year relevant working experience. Knowledge: Understanding of mechanical, vehicle towing and panel beating environment. A valid driver's license. Understanding of Machinery and Occupational Safety Act. Skills: Excellent verbal and written communication skills. Mechanical/Panel beating skills. Ability to tow vehicles. Computer literacy, including email and internet skills. Must be able to work under pressure.
- DUTIES** : Assist the Senior Artisan Practitioner with all tasks related to towing and auctions. Ensure that policies and standards related to towing and auctions are adhered to. Perform mechanical, towing and auction administration duties, data capturing and filing. Arrange for towing of all vehicles from the merchants, clients and regional offices i.e. vehicles declined for repairs. Formally inform client departments of their withdrawn vehicles. A valid driver's license.
- ENQUIRIES** : Mr. Sifiso Mhlongo Tel No: 011 372 8600/8654
- POST 02/176** : **ARTISAN PRODUCTION GRADE A: PANEL BEATING AND MECHANICAL REF NO: REFS/015983 (X4 POSTS)**  
 Branch: g-FleeT Management  
 Chief Directorate: Operations  
 This post is re-advertisement and all applicants who previously applied for REFS/007284 are encouraged to re-apply.
- SALARY** : R199 317 - R221 214 per annum, (an all-inclusive remuneration package)  
**CENTRE** : Bedfordview

- REQUIREMENTS** : National Technical Certificate (Mechanical/Panel Beating) with an appropriate Trade Test. National Diploma in Mechanical Engineering will be added advantage. A valid driver's license. Minimum relevant working experience post obtaining the Trade Test Certificate. Knowledge: Understanding of mechanical, panel beating and fleet management environment. Understanding of Machinery and Occupational Safety Act. Skills: Excellent verbal and written communication skills. Mechanical/Panel beating skills. Computer literacy, including email and internet skills. Must be able to work under pressure. Organizing, planning, leadership and coordinating skills.
- DUTIES** : Manage the quality of repairs and servicing on g-FleeT vehicles. Planning and organizing all maintenance inspections. Determine if the vehicle is economical to repair or not. Complete and return repair requisitions and assist in ordering and controlling the workshop materials and tools. Monitoring and ensuring quality of repairs and services done by service providers. Ensure that policies and standards related to panel beating and mechanical repairs are adhered to. Perform panel beating and mechanical administration duties, data capturing and filing. Manage the training and development of all artisans and apprentices allocated to the unit. Prepare weekly, monthly and annual reports.
- ENQUIRIES** : Mr. Sifiso Mhlongo Tel No: 011 372 8600/8654