

DEPARTMENT OF WATER AND SANITATION

<u>CLOSING DATE</u>	:	03 February 2023
<u>NOTE</u>	:	<p>Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, drivers license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. (Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however, it is not required that an applicant submit such when applying for the post prior to the closing date. The link for the completion of the course for the certificate for the pre-entry into SMS can be found on http://www.thensg.gov.za/training-course/sms-pre-entry-programme/. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.</p> <p>ERRATUM: Kindly take note that the posts of Director: Proto CMA Ref No: 270123/01; Chief Engineer Grade A Ref No: 270123/02; Chief Engineer Grade A: Ref No: 270123/03; Chief Engineer Grade A Ref No: 270123/04 and Chief Engineer Grade A Ref No: 270123/05 advertised in Public Service Vacancy Circular 01 dated 13 January 2023, applications must be submitted as follows: Pretoria (Head Office): For purposes of response handling, please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria, 0001. For Attention: Recruitment and Selection Unit and The post of Engineer Production Grade A – C (Civil) with Ref No: 270123/16 (X6 Posts) has been withdrawn.</p>
		MANAGEMENT ECHELON
<u>POST 02/101</u>	:	<p><u>DIRECTOR: ORGANISATIONAL PERFORMANCE MONITORING REF NO: 030223/01</u> Branch: Corporate Management Cd: Corporate Planning & Organisational Performance</p>
<u>SALARY</u>	:	R1 105 383 per annum (Level 13), (all-inclusive SMS salary package)

- CENTRE REQUIREMENTS** : Pretoria Head Office
 : A B Degree or relevant qualification at NQF level 7 qualification in Public Administration / Public Management / Business Administration. Five (5) to ten (10) years experience in related environment. Five (5) years must be at middle or senior management level. Policy implementation. Project and programme management. Skills development planning. Problem solving and analysis. People and diversity management. Client orientation and customer focus. Communication/Interpersonal skills. Accountability and ethical conduct.
- DUTIES** : Coordination of monitoring and evaluation. Develop departmental guidelines for monitoring and evaluation. Develop departmental monitoring and evaluation tools. Develop and publicise the department's monitoring and evaluation calendar. Convene performance information review sessions. Obtain approvals from the relevant delegated authority. Submit departmental reports as regulated. The co-ordination and consolidating of performance information reports. Produce analysis report of the department's monthly quarterly and annual performance. Identify samples from reported performance. Conduct site visits on samples to assess if field data complements reported performance. Produce analysis report on the alignment of performance report with field data. Develop departmental medium term evaluation plan. Conduct evaluations based on the departmental plan. Develop lessons for strengthening the department's performance and decision making. Coordinate the institutionalization of evaluations in the department.
- ENQUIRIES APPLICATIONS** : Ms B Manyakanyaka, Tel No: 012 336 7724
 : Head Office (Pretoria): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.
- FOR ATTENTION** : Planning, Recruitment & Selection Unit

OTHER POSTS

- POST 02/102** : **SENIOR OCCUPATIONAL HEALTH AND SAFETY OFFICER REF NO: 030223/02**
 Branch: Infrastructure Management: Southern Operations: Water Resources Infrastructure Operations and Maintenance
- SALARY CENTRE REQUIREMENTS** : R331 188 per annum (Level 08)
 : Gqeberha / Port Elizabeth
 : A National Diploma or Degree in Occupational Health and Safety. Three (3) to five (5) years experience in Occupational Health and Safety environment. A valid and unexpired drivers license. Strategic and operational plan in occupational health and safety management. Policy implementation. Monitoring and evaluation principles. Knowledge of research procedures and techniques. Disciplinary knowledge in Occupational Health and Safety. Disciplinary knowledge in Public Administration. Knowledge of design principles, techniques, and tools. Knowledge of the writing process reviewing and proofreading. Understanding of Government legislation.
- DUTIES** : Implement health and safety legislation, regulations with an objective of ensuring that all reasonable and proper measures are taken to protect the safety and health of staff and visitors. Develops and shares a vision and mission for the section. Promotes safety awareness in working environment. Increase Health and Safety awareness at all levels within the organizations. Distribution of emergency procedures and fire safety programmes. Investigate and report on all accidents occurring at workplace. Conduct safety inspections. Assist in the basic Occupational Health and Safety policy implementation. Assist in the organization and facilitation of workshops to create awareness on policies and guidelines. Manages all human resources and administration functions within the section. Coordinate training of personnel in areas of safety including first aid. Respond to employee's safety concerns. Ensure equipment's are available to ensure safe environment during emergency.
- ENQUIRIES APPLICATIONS** : Mr CS Nzimande Tel No: (041) 508 9719
 : WRIOM Operations Southern (Gqeberha/Port Elizabeth) Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, P.O Box 5501, Walmer, Gqeberha/Port Elizabeth, 6065 or Hand deliver at 50 Heugh Road, Lion Roars Office Park c/o 3rd Avenue and Heugh Road, Walmer, Gqeberha/Port Elizabeth.
- FOR ATTENTION** : Mr. M Jonkerman

POST 02/103 : **CONTROL WATER CONTROL OFFICER REF NO: 030223/03**
Branch: Infrastructure Management: Southern Operations - Water Resources
Infrastructure Operations and Maintenance

SALARY : R331 188 per annum (Level 08)
CENTRE : Western Cape (Worcester)
REQUIREMENTS : A National Diploma or Degree in Water Quality Management/Production or Operations Management. Appropriate experience within the field of water distribution for the period of at least three to five years as a Water Control Officer is required. A valid and unexpired driver's license. The following will serve as recommendations: Knowledge in controlling and managing water distribution. Knowledge in water related Policy implementation. Knowledge in financial management act and human resources. Knowledge and implementation of the OHS act. Monitoring and evaluation principles. Knowledge in supporting water utilization and water resource strategy. Knowledge of drought and flood management implementation. Understanding of Government legislation. Knowledge in grievance and disciplinary procedures. Knowledge in monitoring and reporting water pollution and alien vegetation and knowledge in basic civil, mechanical, and electrical maintenance.

DUTIES : To evaluate and report the distribution of water to water-users from government water schemes in the Gouritz WMA. Development of operational roaster/schedule and manage the distribution of water to water-users. Evaluate the distribution of water supply to water users to promote higher productivity and cost effectiveness. Manage the water supply and abstraction and investigate problems thereof and initiate remedial steps. Ensure that routine dam safety inspections and dam management are performed in line with dam safety regulations. Compile and manage the budget of the component with regards to water supply functions.

ENQUIRIES : Mr. JJ Raats at (082) 805 9838
APPLICATIONS : Worcester: Please forward your application quoting the relevant reference number to Department of Water and Sanitation, P.O. Box 5501, Walmer, Gqeberha/Port Elizabeth, 6065 or Hand deliver at 50 Heugh Road, Lion Roars Building 3rd Avenue Walmer, Gqeberha/Port Elizabeth.

FOR ATTENTION : Mr M Jonkerman

POST 02/104 : **SURVEY TECHNICIAN PRODUCTION GRADE A-C: SURVEY SERVICES**
REF NO: 030223/04 (X2 POSTS)
Branch: Infrastructure Management: Southern Operations: Survey Services

SALARY : R326 031 - R495 099 per annum, (OSD), (Offer will be based on proven years of experience)
CENTRE : Port Elizabeth / Gqeberha
REQUIREMENTS : A National Diploma in Surveying (T or N Stream) or relevant qualification. Three (3) years post qualification Technical Survey experience. Professional registration with the South African Geomatics Council (SAGC) as a Surveyor/Surveyor Technician. A valid and unexpired driver's license. A valid skippers license category R power driven vessels will be an added advantage. Project Management skills. Good written and verbal communication skills. Physical fitness. Computer literacy skills preferable in MS Excel, MS Word, and MS Power Point. CAD and survey calculation packages in particular Model Maker, MS Office, Hypack and Trimble business Centre. Practical experience: Precise Engineering Surveys, Topographic - and detail surveys, Hydrographic Surveys and Cadastral Surveys. Be fully conversant with GPS and other survey equipment (Total Stations, levels etc.) Good Leadership qualities. Candidates may be subjected to a skills and knowledge test.

DUTIES : Precise Engineering surveys for deformation and settlement monitoring of structures. Topographic and detail surveys for design and construction. Hydrographic surveys for capacity determination and processing of echo soundings. Cadastral Surveys for determination of servitudes and purchase lines. Make use of computer equipment to produce final maps and reports. Perform duties away from the office and must be able to travel excessive distances. Undertake deformation surveys, tacheometrical surveys, hydrographic surveys, aerial surveys, calibration surveys, planning and ground control. GPS rapid static, Kinematic surveys and processing, cadastral

surveys. Training of assisting survey personnel. Perform administrative and related functions. Execute ad hoc tasks.

ENQUIRIES APPLICATIONS : Mr HFM Lodewyk Tel No: (041) 508 9769

WRIOM Southern Operations (Gqeberha/Port Elizabeth): Please forward your application to the Department of Water and Sanitation, P.O Box 5501,Walmer,Gqeberha/Port Elizabeth, 6065 or hand deliver at 50 Heugh Road, Lion Roars Office Park c/o 3rd Avenue and Heugh Road ,Walmer.

FOR ATTENTION : Mr. M Jonkerman

POST 02/105 : **ENGINEERING TECHNICIAN (PRODUCTION) GRADE A - C**
COMPLIANCE, MONITORING AND ENFORCEMENT REF NO: 030223/05
Branch: Provincial Coordination and International Cooperation North-West

SALARY : R326 031 - R495 099 per annum, (OSD), (Offer will be based on proven years of experience)

CENTRE : Mmabatho

REQUIREMENTS : A National Diploma in Engineering or relevant qualification. Three (3) years post qualification technical Engineering experience. Compulsory registration with ECSA as an Engineering Technician. A valid and unexpired driver's licence. Project Management. Technical Design and analysis. Research development. Computer-aided engineering applications. Knowledge of legal compliance. Technical Report writing. Technical consulting.

DUTIES : Research and development. Render technical services to the directorate. Assist engineers, technologists and associates in the appraisal of business plans and technical reports. Conduct dam safety inspections and Promote safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Evaluate technical designs with specifications and submit for approval by the relevant authority. Perform administrative and related functions.

ENQUIRIES APPLICATIONS : Ms W Ralekoa at (082) 875 4158

Please forward your applications to the Provincial Head: North West, Department of Water and Sanitation, Private Bag X5 Mmabatho 2735 or and deliver at Mega City Shopping Centre, Corner. Dr. James Moroka Drive and Sekame Road, Unit99 Ground Floor.

FOR ATTENTION : Mr Ntwe MJ

POST 02/106 : **ARTISAN FOREMAN GRADE A MECHANICAL REF NO: 030223/06**
Branch: Infrastructure Management Southern Operations
SD: Mech/Elec Maintenance

SALARY : R318 090 per annum, (OSD)

CENTRE : Uitkeer

REQUIREMENTS : An appropriate Mechanical related Trade Test Certificate. Five (5) years post qualification experience as an Artisan. A valid and unexpired driver's license. Technical report writing. Communication and computer skills. The applicant must be able to read and interpret manufacturing drawings. Knowledge and experience regarding compliance to the Occupational Health and Safety Act in workshop and –site environment is essential.

DUTIES : Manage the mechanical workshop with about 10 people and ensure compliance to prescribed standards to ensure safe and serviceable infrastructure (pumps, valves, sluices, auxiliary drives, cranes, water vessels) on Western Cape Government Water Schemes through planned maintenance, scheduled- and unscheduled repairs and refurbishment projects. Manufacture items from own planning and from design drawings. Source, liaise and obtain quotations from suppliers and ensure product compliance to specifications and standards. Accept appointment as a Section 2(1), responsible person, for mechanical equipment. Evaluate and identify staff training needs and assist with training facilitation process. Manage and evaluate staff performance on an ongoing basis. Work requires traveling to remote areas and to overnight away from home on a regular basis. Standby and occasional overtime work, including weekends and public holidays, will be expected from time to time.

ENQUIRIES APPLICATIONS : Mr JM Viljoen Tel No: (041) 508 9703

Uitkeer: Please forward your application quoting the relevant reference number to Department of Water and Sanitation, P.O Box 5501, Walmer, Gqeberha/Port Elizabeth, 6065 or hand deliver at 50 Heugh Road, Lion Roars Office Park c/o 3rd Avenue and Heugh Road, Walmer, Gqeberha/Port Elizabeth.

FOR ATTENTION NOTE : M Jonkerman
: Applicants may be subjected to skills testing as part of the recruitment process, to prove technical competence for the post.

POST 02/107 : **TRADESMAN AID (ELECTRICAL) REF NO: 030223/08**
Branch: Infrastructure Management: Southern Operations Electrical & Electronic Maintenance

SALARY CENTRE REQUIREMENTS : R128 166 per annum (Level 03)
: Worcester
: Applicants must be in possession of an ABET certificate equivalent to Grade 10. One (1) to two (2) years experience in general electrical maintenance and workshop practices. A valid and unexpired driver's license. Experience must include site work, maintenance of office related infrastructure (lights, switch gear), maintenance of water related equipment (pumps, valves, sluices, cranes). Basic knowledge of Health and Safety, First Aid, Crane Operator and rigging will be a recommendation. Must have good technical problem-solving abilities. Must be able to communicate in English.

DUTIES : Assist and support the Artisan and other technical personnel in performing electrical services which include the following: maintenance of electrical and general equipment and perform inspections after returning from task. Loading and unloading equipment from vehicles. Clean equipment and workplace when returning to the office. Report any unserviceable and lost equipment to the Supervisor. The incumbent will work away from the office for extended periods of time. The candidate must be willing to travel in the execution of his/her duties.

ENQUIRIES APPLICATIONS : Mr. P Gillespie Tel No: (023- 348 5600/ 082 809 5718)
: Worcester: Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, P.O. Box 5501, Walmer, Gqeberha/Port Elizabeth 6065 or Hand deliver at 50 Heugh Road, Lion Roars Office Park c/o 3rd Avenue and Heugh Road, Walmer, Gqeberha/Port Elizabeth.

FOR ATTENTION : Mr M Jonkerman

POST 02/108 : **GENERAL WORKER REF NO: 030223/09**
Branch: Infrastructure Management Southern Operations

SALARY CENTRE REQUIREMENTS : R107 196 per annum (Level 02)
: Glen Mellville Dam
: ABET qualification. Two (2) years experience in performing manual work will be an added advantage. Knowledge of general work in handling equipment and appliances. Knowledge of working on various general work including lawn care process. Knowledge of the pruning and trimming process and techniques. Basic knowledge of chemical use (dilution/mix) chemical product knowledge. Basic knowledge daily maintenance procedures for efficient machine/equipment performance. Basic in supporting water utilization and water resource strategy. Basic knowledge of health and safety procedures. Basic knowledge of garden maintenance. Basic understanding of Government legislation. Communication skills and ability to work in a team. Must be punctual, productive and loyal. Must be able to work in or near rivers, dams and canals.

DUTIES : Clean and maintain grounds, canals etc. Repair tools and structures such as building, fences, around canals dam areas and benches using hand and power tools. Mix spray or spread fertilizers using hand or automatic sprayers or spreaders. Provide proper upkeep of sidewalks, driveways, parking lots, planters and other ground features. Maintain existing grounds / gardens by caring for sod, plants and trees. Rake and mulch leaves, irrigate plants and lawns. Sweep walkways, grounds and clean buildings by sweeping and washing floors.

ENQUIRIES APPLICATIONS : Mr. SF Cannon at 060 980 4705
: Glen Mellville Dam: Please forward your application quoting the relevant reference number to Department of Water and Sanitation, P.O Box 5501, Walmer, Gqeberha/Port Elizabeth, 6065 or hand deliver at 50 Heugh Road, Lion Roars Office Park c/o 3rd Avenue and Heugh Road, Walmer, Gqeberha/Port Elizabeth.

FOR ATTENTION : Mr M Jonkerman

POST 02/109 : **GENERAL WORKER: LABOURER (BUILD/MAINT) REF NO: 030223/10**
Branch: Infrastructure Management Southern Operations

SALARY : R107 196 per annum (Level 02)
CENTRE : De Mist Kraal Dam
REQUIREMENTS : ABET qualification. Two (2) years' experience in performing manual work will be an added advantage. Knowledge of general work in handling equipment and appliances. Knowledge of working on various general work including lawn care process. Knowledge of the pruning and trimming process and techniques. Basic knowledge of chemical use (dilution/mix) chemical product knowledge. Basic knowledge daily maintenance procedures for efficient machine/equipment performance. Basic in supporting water utilization and water resource strategy. Basic knowledge of health and safety procedures. Basic knowledge of garden maintenance. Basic understanding of Government legislation. Communication skills and ability to work in a team. Must be punctual, productive and loyal. Must be able to work in or near rivers, dams and canals.

DUTIES : Clean and maintain grounds, canals etc. Repair tools and structures such as building, fences, around canals dam areas and benches using hand and power tools. Mix spray or spread fertilizers using hand or automatic sprayers or spreaders. Provide proper upkeep of sidewalks, driveways, parking lots, planters and other ground features. Maintain existing grounds / gardens by caring for sod, plants and trees. Rake and mulch leaves, irrigate plants and lawns. Sweep walkways, grounds and clean buildings by sweeping and washing floors.

ENQUIRIES : Mr. SF Cannon at 060 980 4705
APPLICATIONS : De Mist Kraal Dam: Please forward your application quoting the relevant reference number to Department of Water and Sanitation, P.O Box 5501, Walmer, Gqeberha/Port Elizabeth, 6065 or hand deliver at 50 Heugh Road, Lion Roars Office Park c/o 3rd Avenue and Heugh Road, Walmer, Gqeberha/Port Elizabeth.

FOR ATTENTION : Mr M Jonkerman

POST 02/110 : **GENERAL WORKER: LABOURER (BUILD/MAINT) REF NO: 030223/11**
Branch: Infrastructure Management Southern Operations

SALARY : R107 196 per annum (Level 02)
CENTRE : Grass Ridge Dam
REQUIREMENTS : ABET qualification. Two (2) years' experience in performing manual work will be an added advantage. Knowledge of general work in handling equipment and appliances. Knowledge of working on various general work including lawn care process. Knowledge of the pruning and trimming process and techniques. Basic knowledge of chemical use (dilution/mix) chemical product knowledge. Basic knowledge daily maintenance procedures for efficient machine/equipment performance. Basic in supporting water utilization and water resource strategy. Basic knowledge of health and safety procedures. Basic knowledge of garden maintenance. Basic understanding of Government legislation. Communication skills and ability to work in a team. Must be punctual, productive and loyal. Must be able to work in or near rivers, dams and canals.

DUTIES : Clean and maintain grounds, canals etc. Repair tools and structures such as building, fences, around canals dam areas and benches using hand and power tools. Mix spray or spread fertilizers using hand or automatic sprayers or spreaders. Provide proper upkeep of sidewalks, driveways, parking lots, planters and other ground features. Maintain existing grounds / gardens by caring for sod, plants and trees. Rake and mulch leaves, irrigate plants and lawns. Sweep walkways, grounds and clean buildings by sweeping and washing floors.

ENQUIRIES : Mr. SF Cannon at 060 980 4705
APPLICATIONS : Grass Ridge Dam: Please forward your application quoting the relevant reference number to Department of Water and Sanitation, P.O Box 5501, Walmer, Gqeberha/Port Elizabeth, 6065 or hand deliver at 50 Heugh Road, Lion Roars Office Park c/o 3rd Avenue and Heugh Road, Walmer, Gqeberha/Port Elizabeth.

FOR ATTENTION : M Jonkerman

POST 02/111 : **GENERAL WORKER REF NO: 030223/12**
Branch: Infrastructure Management Southern Operations

SALARY : R107 196 per annum (Level 02)
CENTRE : Qamata
REQUIREMENTS : ABET qualification. Two (2) years' experience in performing manual work will be an added advantage. Knowledge of general work in handling equipment and appliances. Knowledge of working on various general work including lawn care process. Knowledge of the pruning and trimming process and techniques. Basic knowledge of chemical use (dilution/mix) chemical product knowledge. Basic knowledge daily maintenance procedures for efficient machine/equipment performance. Basic in supporting water utilization and water resource strategy. Basic knowledge of health and safety procedures. Basic knowledge of garden maintenance. Basic understanding of Government legislation. Communication skills and ability to work in a team. Must be punctual, productive and loyal. Must be able to work in or near rivers, dams and canals.

DUTIES : Clean and maintain grounds, canals etc. Repair tools and structures such as building, fences, around canals dam areas and benches using hand and power tools. Mix spray or spread fertilizers using hand or automatic sprayers or spreaders. Provide proper upkeep of sidewalks, driveways, parking lots, planters and other ground features. Maintain existing grounds / gardens by caring for sod, plants and trees. Rake and mulch leaves, irrigate plants and lawns. Sweep walkways, grounds and clean buildings by sweeping and washing floors.

ENQUIRIES : Mr. ML Boyce at 082 809 5905
APPLICATIONS : Qamata: Please forward your application quoting the relevant reference number to Department of Water and Sanitation, P.O Box 5501, Walmer, Gqeberha/Port Elizabeth, 6065 or hand deliver at 50 Heugh Road, Lion Roars Office Park c/o 3rd Avenue and Heugh Road, Walmer, Gqeberha/Port Elizabeth.

FOR ATTENTION : Mr M Jonkerman