

DEPARTMENT OF PUBLIC SERVICE AND ADMINISTRATION

It is the intention to promote representivity in the Department through the filling of these posts. The candidature of applicants from designated groups especially in respect of people with disabilities will receive preference.

- APPLICATIONS** : Applications quoting reference number must be addressed to Mr. Thabang Ntsiko. Applications must be posted to Department of Public Service and Administration, Private Bag X916, Pretoria, 0001 or delivered 546 Edmond Street, Batho Pele House, cnr Edmond and Hamilton Street, Pretoria, Arcadia 0083. Faxed and emailed applications will not be considered.
- CLOSING DATE** : 06 February 2023
- NOTE** : Applications must quote the relevant reference number and consist of: A fully completed and signed NEW Z83 form which can be downloaded at www.dpsa.gov.za/dpsa2g/vacancies.asp. "From 1 January 2021 should an application be received using the incorrect application for employment (Z83), it will not be considered", a recent comprehensive CV; contactable referees (telephone numbers and email addresses must be indicated); Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed curriculum vitae (Only shortlisted candidates will be required to submit certified documents, all non-SA citizens must attach a copy of proof of permanent residence in South Africa on or before the day of the interviews). Foreign qualifications must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). All shortlisted candidates for SMS posts will be subjected to (1) a technical exercise; (2) a generic managerial competency assessment; and (3) personnel suitability checks on criminal records, citizen verification, financial records, qualification verification and applicants could be required to provide consent for access to their social media accounts. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. The successful candidate will be expected to enter into an employment contract and a performance agreement within 3 months of appointment, as well as completing a financial interests declaration form within one month of appointment and annually thereafter.

OTHER POST

- POST 02/87** : **DEPUTY DIRECTOR: INFRASTRUCTURE REF NO: DPSA 01/2023**
- SALARY** : R766 584 per annum (Level 11), (an all-inclusive remuneration package) Annual progression up to a maximum salary of R903 006 is possible, subjected to satisfactory performance. The all-inclusive remuneration package consists of a basic salary, the state's contribution to the Government Employee Pension Fund and a flexible portion that may be structured according to personal needs within a framework.
- CENTRE REQUIREMENTS** : Pretoria
A senior certificate, an appropriate B. Degree, B. Tech., or Advanced National Diploma in Computer Engineering, Computer Science, or Information Technology at NQF Level 7. Minimum of 5 years' experience in ICT Infrastructure and Operations, ICT security and governance. Experience in areas such as network design and administration, data center operations, database administration, and systems programming and administration. Experience implementing projects and working with vendors. Minimum of 3-4 years' in Supervision. Understanding of Government legislation. Knowledge of IT Regulation, practice notes, circulars, and policy framework. Knowledge of contract management. Knowledge and understanding of the Public Service Act and Regulations, Treasury Regulations PFMA and financial management. Knowledge and understanding of techniques and procedures for the planning and execution of IT operations. Programme and project management. Knowledge of relationship management. Problem solving and analysis. People and Diversity Management. A valid driver's license. Must be willing to work flexible hours; ability to work under stress during peak workload periods.
- DUTIES** : Ensure alignment and compliance with prescribed ICT norms and standards. Develop and implement policies, procedures, and processes. Provide oversight of all DPSA infrastructure elements, including systems (Data Centre

Servers, LAN, WAN equipment, data communications, and telecommunications systems) to ensure continuous service availability and respond to any network issue. Manage day-to-day operations across the team, continuously improving performance and end-user satisfaction. Ensuring the planning, designing, and implementing of secure networks. Ensure maintenance and support, including modernization of ICT server infrastructure. Develop technical designs for the migration to the cloud. Management of ICT firewalls, data controls, patching, and encryption. Implement information technology security and business continuity measures. Develop ICT business cases and terms of reference to meet business requirements. Facilitate ICT contracts, including negotiations and execution of service level agreements. Implement the ICT procurement process and the rollout of ICT equipment. Responsible for the supervision and performance evaluation of staff. Ensure system reliability and SLAs are met. Responsible for monthly reports. Report on the health of the environment, identify risk and improvement areas, plan and implement changes to benefit the Department, and mitigate and reduce risk. Provide in-depth technical expertise to strategic, tactical, and operations initiatives. Keep abreast of the latest technology trends and opportunities with the intention of benefiting the Department.

ENQUIRIES

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Ms. Tandile Stuurman Tel No: (012) 336 1227