

## DEPARTMENT OF SOCIAL DEVELOPMENT

***It is our intention to promote representivity (race, gender and disability) in the Public Service through the filling of these posts and candidates whose transfer/promotion/appointment will promote representivity will receive preference.***

- APPLICATIONS** : Please forward your application, quoting the relevant reference number, to the Director-General, Department of Social Development, Private Bag X901, Pretoria, 0001. Physical Address: HSRC Building, 134 Pretorius Street In the event of hand delivery of applications, applicants must sign an application register book as proof of submission. No faxed or e-mailed applications will be considered.
- FOR ATTENTION** : Mr S Boshielo
- CLOSING DATE** : 19 December 2022
- NOTE** : The application must only include a completed and signed new Z83, obtained from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on the day of the interview date. Failure to use the new Z83 form will result in disqualification. Applicants applying for SMS posts are required to successfully complete the Certificate for entry into the SMS and full details can be sourced by following the link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Applicants are expected to pay for the course and may enroll for it at a cost of R265.00. The duration of the course is 120 hours. It is not required that an applicant submit such when applying for the post prior to the closing date but the nominated candidate (first and second choice) must have completed the pre-entry certificate and must be in possession of such prior to issuing the offer of employment letter. The nominated candidate must submit the pre-entry Certificate as proof that the course has been completed within **15 days from the conclusion of the interviews**. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will sign an annual performance agreement, complete a financial discloser form and will also be required to undergo a security clearance. Candidates nominated for posts on salary levels 2 - 12 may be subjected to a competency assessment during the selection process. If the candidate is applying for an OSD post, certificates of service must be attached to the CV. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the requested documents will result in your application not being considered. Personnel suitability checks will be conducted on short listed candidates and the appointment is subject to positive outcomes of the checks. Correspondence will be limited to shortlisted candidates only. The selection of candidates will be done with due regard to the relevant aspects of the selection process as set out in the Public Service Regulations, 2016, Regulation 67. Applications received after the closing date will not be taken into consideration. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful. Candidates requiring additional information regarding the advertised post may direct their enquiries to the person as indicated above. Internal applicants must submit and register their employment applications at the register book in the DSD reception area for the attention of Ms E Steenkamp. DSD reserves the right not to fill a vacancy that was advertised during any stage of the recruitment process.

## MANAGEMENT ECHELON

- POST 46/284** : **CHIEF FINANCIAL OFFICER REF NO: E2/2022**  
Branch: Financial Management Services  
Senior Management Service
- SALARY** : R1 590 747 per annum, This inclusive remuneration package consists of a basic salary, the states' contribution to the Government Employees Pension Fund and a flexible portion that may be structured i.t.o. the applicable rules. The successful candidate will be required to enter into a performance agreement and to sign an employment contract.
- CENTRE REQUIREMENTS** : HSRC Building, Pretoria  
: An appropriate undergraduate qualification (NQF level 7) and a post graduate qualification (NQF level 8) as recognised by SAQA PLUS a minimum of 8 to 10 years' experience at senior management level. Knowledge of Treasury Regulations. Knowledge of public management and administration principles. Knowledge of Public Finance Management Act. Knowledge of White Paper on Transformation of Public Service. Knowledge of MACRO, MISO, and MICRO policies such as DORA, MTSF, NDP, MTEF etc. Knowledge of Public Service Act and Regulations. Track record in preparation and management of strategic plans, business plans and budgeting. Knowledge of financial prescripts of the Public Service, costing methodologies and performance measurement. Knowledge of Public Service Statutory Framework. Knowledge of GRAP/GAAP, IAS and MTEF. Competencies needed: Programme and Project management. People management and empowerment. Financial management. Communication (written and verbal). Client orientation and customer focus. Analytical. Strategic and conceptual orientation. Strategic capability and leadership. Computer literacy. Change management. Knowledge of Information Management. Problem solving. Service delivery innovation. Monitoring and evaluation. Stakeholder management. Presentation, facilitation and coordination. Personal Attributes: Good interpersonal relations. Ability to work in a team and independently. Adaptability. Independent thinking. Cost consciousness. Honesty and integrity. Ability to work under pressure. Innovative and creative.
- DUTIES** : Establish and maintain appropriate systems (analytical tools, information systems and models or projections of cost behaviour) and policies to ensure effective and efficient management of resources. Support the Accounting Officer and other senior managers in the execution of their functions in terms of the Public Finance Management Act, 1999 and the Treasury Regulations. Formulate creative solutions to enhance cost effectiveness and efficiency in the delivery of the services and the administration of the Department. Facilitate the implementation of national norms and standards where applicable. Advice the Accounting Officer pertaining to matters that have strategic and financial implications. Liaise with the relevant role players in the financial environment regarding transverse financial matters. Ensure effective and efficient financial management/ administration by collaborating in the development of training programmes or by providing direct training in financial matters to officials of the Department. Manage the financial and provisioning administration functions of the Department.
- ENQUIRIES NOTE** : Mr D Chinappan Tel No: (012) 312-7504  
: In terms of the Branch: Financial Management Services' employment equity targets, African and Coloured males and African and Indian females as well as persons with disabilities are encouraged to apply.