

DEPARTMENT OF WATER AND SANITATION

CLOSING DATE : 18 November 2022

NOTE : Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, drivers license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. *All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. (Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however, it is not required that an applicant submit such when applying for the post prior to the closing date. The link for the completion of the course for the certificate for the pre-entry into SMS can be found on <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

OTHER POSTS

POST 42/148 : **CHIEF DEVELOPMENT EXPERT REF NO: 181122/01**
Branch: Regulation, Compliance and Enforcement

SALARY : R477 090 per annum (Level 10)

CENTRE : Pretoria

REQUIREMENTS : A three (3) years Degree or National Diploma Financial Accounting, Management Accounting, Business Administration or Economics at NQF Level 7. Three (3) to five (5) years' experience in water sector environment. Knowledge and understanding on Human Resource Management Legislation, policies, practices and procedures. Knowledge and understanding of Public Finance Management Act (PFMA) and Government financial systems. Knowledge of Inter-governmental financial systems. Knowledge of Departmental policies and procedures. Computer literacy (MS Excel, Outlook, Power Point). Excellent report writing skills and ability to ensure high level of quality. Communication skills (written and verbal). Problem solving and analysis. Accountability and ethical conduct. Client orientation and customer focus.

- DUTIES** : Advocate communication of activities of water sector through existing sector partners. Review of tariff proposals from bulk suppliers. Oversee tariff consultation process. Implement, monitor and evaluate corrective measures. Review of bulk water supply contracts. Assessing performance of bulk water providers. Conduct research on price formulation and economic trends and benchmark with other competitive water services institutions.
- ENQUIRIES APPLICATIONS** : Ms MSN Moshidi Tel No: 012 336 6614
Head Office Pretoria: Please forward your applications quoting the relevant reference number to: The Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver at the Continental Building, cnr Visagie and Bosman.
- FOR ATTENTION** : Planning, Recruitment and Selection Unit
- POST 42/149** : **ASSISTANT DIRECTOR: COMPLIANCE AUDIT REF NO: 181122/02**
Chief Directorate: Internal Audit
Directorate: Compliance and Performance Audit
- SALARY CENTRE REQUIREMENTS** : R382 245 per annum (Level 09)
Pretoria
A relevant NQF Level 7 qualification in the field of Auditing. Minimum five (5) years' experience in Compliance Auditing. A valid and unexpired driver's license (Attach a copy). Certification in CIA or CA, NQF Level 8 and experience in the water sector and/or local government will be an added advantage. Sound knowledge of the Public Finance Management Act, Treasury Regulations and Generally Accepted Accounting Principles. Skills in the application of audit methodology and execution of audit procedures in accordance with the approved audit programme. Administrative and clerical procedures and systems. Knowledge of governmental financial systems. Knowledge of principles and practice of financial accounting. Willingness and ability to travel. Computer Literacy.
- DUTIES** : Provide input and contribute to the development and implementation of the Three Year Rolling Plan and Annual Operational Plan. Supervise the work of compliance audit teams. Collect, review information and compile reports. Assist in the management of Financial and Human Resources.
- ENQUIRIES APPLICATIONS** : Ms M Phasha Tel No: 012 336 6826
Head Office (Pretoria): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.
- FOR ATTENTION** : Recruitment & Selection Unit
- POST 42/150** : **SENIOR INTERNAL AUDITOR (INFORMATION TECHNOLOGY AUDITS) REF NO: 181122/03 (X2 POSTS)**
Chief Directorate: Internal Audit
- SALARY CENTRE REQUIREMENTS** : R321 543 per annum (Level 08)
Pretoria
A National Diploma or Degree in Internal Auditing. Registration and studying towards a relevant professional certification (CISA) or (CIA) will be an added advantage. A minimum one of two (2) to four (4) years' experience in Internal Auditing Information systems auditing standards including the Control Objectives for Information and Related Technology (COBIT). Knowledge of application and General IT control reviews (security). Knowledge of the following: data analysis, ACL, CAAT's, IT security, network communications and client server environment. Ability to perform technical Information System audits. Sound knowledge of the Public Finance Management Act, Treasury Regulations and Generally Accepted Accounting Principles. Good understanding of Institute of Internal Auditors International Standards for the Professional Practice of Internal Auditing good interpersonal, written and verbal communication skills and analytical skills. Ability to work independently and under pressure and willingness to travel as and when required. Valid driver's licence. Computer Literacy. Skills in the application of audit methodology and execution of audit procedures in accordance with the approved audit programme – ability to identify and analyse risks during the execution of the audit. Problem solving skills.
- DUTIES** : Conduct the information technology audit plan including audit universe. Perform Audit projects including system development reviews. Change control

management, contingency planning/disaster recovery reviews, operating systems reviews, applications reviews and general controls. Identifying and assessing technology and business risks, developing effective audit programs to address risks, executing appropriate test of controls, presenting result and recommendations to management developing effective audit report. Participating in special projects to improve information system controls and management information. Partnering with management to develop practical and cost-effective solutions to IT internal control issues. Serving as a department subject matter expert on technology controls and practices and providing audit teams with appropriate inputs on related audit coverage. Establishing strong relations with technology business management to stay abreast of business issues and changes to the risk profile of the department. Staying current on changes in information technology audit, financial services, and regulatory compliance. Demonstrating a commitment to continuous improvement of IT audit process and practices. Ensuring that Audits are performed in line with the Institute of Internal Auditors (IIA) standards and COBIT methodology. Compile and submit weekly time sheets. Assist with supervising Interns. Provide secretariat services during the audits. Willing to travel.

- ENQUIRIES APPLICATIONS** : Mr P Jordaan Tel No: 012 336 8854
 : Head Office (Pretoria): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.
- FOR ATTENTION** : Planning, Recruitment and Selection unit
- POST 42/151** : **ENGINEERING TECHNICIAN: GRADE A-C REF NO: 181122/04**
 Branch: Provincial Coordination and International Cooperation: Free State (Upper Orange Water Management Area)
- SALARY** : R316 536 – R480 678 per annum, (OSD), (Offer will be based on proven years of experience)
- CENTRE REQUIREMENTS** : Bloemfontein
 : National Diploma in Civil Engineering. Minimum of three (3) years' post qualification technical experience. Registration as Professional Engineering Technician with ECSA. A valid code B drivers' license. Computer literacy. Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector: relevant legislations (NWA, CARA and NEMA, MPRDA) and related policies, regulations, guidelines and principles; and implementation thereof. Knowledge in contract management and administration. Good communication, interpersonal relations and organising skills. Report writing and presentation skills. Ability to work in a multi-disciplinary environment. Willingness to work beyond normal working hours and travel; and ability to work under pressure. Liaising and networking skills relevant to Corporative Governance and stakeholder engagement.
- DUTIES** : Reviewing integrated water use license applications in terms of law, water resource engineering, water resource management, socio-economic, environmental, and ecological concerns. Assess completeness of Water Use License Applications and conduct site inspections. Liaise with clients and other stakeholders to obtain outstanding information during Water Use License Authorisation assessments. Request scientific inputs within the Department using the specified templates. Access and evaluate Hydrological and Environmental information regarding license applications. Studying, participating in discussions, and providing comments on all reports and submissions in connection with water use license applications. Integrate legal-engineering aspects of water use regulation with water resource engineering projects, programmes, strategies, regulations, functions, policies and law amendments of the Department and with other government programmes. Ensure legal-engineering effectiveness and consistency of measures of the Department and other water management institutions to authorise the water uses and to manage compliance to the authorisations. Drafting record of recommendations (RORs) and resultant decision documents. Draft license conditions to control/mitigate the negative impacts of water use. Assist on responding to queries from clients within and outside the department.
- ENQUIRIES** : Mr B Fortuin Tel No: 051 405 9000

APPLICATIONS

: Free State (Bloemfontein): Please forward your application quoting the relevant reference number to the Chief Director, Department of Water and Sanitation, Private Bag 528, Bloemfontein, 9301 or hand deliver at Department of Water and Sanitation, Corner Charlotte Maxeke and East Burger Streets, Bloem-Plaza Building, Second floor.

FOR ATTENTION

: Ms L Wymers